



School District of Altoona

1903 Bartlett Avenue Altoona, WI 54720
715-839-6032 715-839-6066 FAX

Greg Fahrman, Superintendent

www.altoona.k12.wi.us

ALTOONA BOARD OF EDUCATION
Regular Meeting
Altoona Commons Addition
January 9, 2012
6:30 p.m.

Agenda

1. Call to Order
2. Roll Call
3. Reading of Public Notice
4. Pledge of Allegiance
5. Approval of Minutes
 - a. December 19, 2011 Special Meeting
 - b. December 19, 2011 Regular Meeting
 - c. December 29, 2011 Special Meeting
 - d. January 4, 2012 Special Meeting/Expulsion Hearing
6. Public Participation (All remarks are to be addressed to the Board; members of the public may not discuss among themselves as an audience. Board members may ask questions of a speaker; however, no formal deliberations are allowed at this time.)
 - a. Non-Agenda items - public comment and concern
 - b. Agenda items - public comment and concern
7. Treasurer's Report
 - a. Approval of Checks for Payment
 - (1) General fund checks totaling \$55,145.66
 - (2) Student activity fund checks totaling \$6,741.63
 - (3) Debt service checks totaling \$
8. Information
 - a. Administrative Report
 - (1) High School Student Council Update, Jeff Pepowski
 - b. Committee Meeting Report
 - c. General Information
 - d. President Report
 - (1) Middle School Principal Search Update and Review Draft Essay Question(s)
 - e. Superintendent's Report
 - (1) Enrollment Update Report
 - (2) Referendum 2012

Altoona Board of Education, January 9, 2012

9. Board Action after Consideration and Discussion
 - a. Consider Resignation of 7th Grade Girls Basketball Coach
 - b. Consider Resignation of High School Boys Golf Coach
 - c. Reaffirm Contract Days for Middle School Principal
 - d. Consider Amendment of Policy 663 – Bonded Employees and Officers
 - e. Consider Final Adoption of 673 – Payment Procedures
 - f. Consider Resolution Authorizing the School District Budget to Exceed Revenue Limit for Four Years by \$900,000 per Year for Non-Recurring Purposes
 - g. Consider Resolution Providing for a Referendum Election on the Question of the Approval of a Resolution Authorizing the School District Budget to Exceed Revenue Limit for Four Years by \$900,000 per Year for Non-Recurring Purposes

10. Adjournment

In partnership with our students, their families and the community, the vision of the School District of Altoona is to build a foundation for life-long learning and the emotional well-being of our students as we offer “large school opportunities with a small school approach” on our unique single campus setting.



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Greg Fahrman, Superintendent

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ALTOONA BOARD OF EDUCATION
Special Meeting
District Board Room
December 19, 2011
8:00 a.m.

1. The Special Meeting of the Altoona Board of Education was called to order by Board President, Edward Bohn at 8:01 a.m. in the District Board room.
2. Roll call was taken and the following were present:
Edward P. Bohn, President
Helen S. Drawbert, Vice President
Robin E. Elvig, Clerk
Robert (Red) A. Hanks, Treasurer; Absent
Michael J. Hilger, Member
Joyce M. Orth, Board Secretary
Dennis Richards, WASB Search Consultant
3. Reading of Public Notice. All posting requirements were met.
4. Pledge of Allegiance
5. Discuss Superintendent Search Process. a. Feedback from Focus Groups. Dennis Richards shared the Executive Summary highlighting characteristics, skills and key points most frequently noted by Focus Group participants. The combined/collapsed feedback from the groups was also reviewed and the board selected key characteristics to be used throughout the process. Robin and Mike will review the draft essay questions. The Stage Two posting will be made available on December 23 or sooner, with an application deadline of January 27, 2012. b. Applicant Screening Process. The board will meet on February 6, at 8:00 a.m. to review the applicants and narrow the field to six. c. Interview Process. While no decision was made, options for initial and final interviews and related-processes were discussed. The board will take up discussion again on February 6.
6. Discuss Principal Search Process. The Board will meet on December 29 at 8:00 a.m. to review a draft timeline. The timeline will be developed with an April 1 hire date in mind. Mike and Robin will review the job description and make recommendations for any updates.
7. Adjournment. Motion by Drawbert to adjourn at 9:48 a.m., seconded by Elvig. Elvig, yes; Drawbert, yes; Hilger, yes; Hanks, absent; Bohn, yes. Motion carried 4-0.

Joyce M. Orth CPS, Board Secretary

District Clerk

Date

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ALTOONA BOARD OF EDUCATION
Regular Meeting
Altoona Commons Addition
December 19, 2011
6:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Edward Bohn at 6:30 p.m. in the Altoona commons addition.
2. Roll call was taken and the following were present:
Edward P. Bohn, President
Helen S. Drawbert, Vice President
Robin E. Elvig, Clerk
Robert (Red) A. Hanks, Treasurer; Absent
Michael J. Hilger, Member
Gregory J. Fahrman, Superintendent
Joyce M. Orth, Board Secretary
3. Reading of Public Notice. Report of notice was given. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Approval of Minutes. a. December 5, 2011 Regular Meeting. Motion by Drawbert to approve the minutes as presented, seconded by Elvig. Elvig, yes; Drawbert, yes; Hilger, yes; Hanks, absent; Bohn, yes. Motion carried 4-0.
6. Public Participation. a. Non-Agenda items - public comment and concern. (1) Ed Bohn shared an inquiry from a taxpayer about the increase in their property tax due to the per student loss in state aid.
b. Agenda items - public comment and concern. None.
7. Treasurer's Report. a. Approval of Checks for Payment. Motion by Hilger to approve general fund checks totaling \$456,889.98 and student activity fund checks totaling \$1,400.26 as presented, seconded by Drawbert. Drawbert, yes; Hilger, yes; Hanks, absent; Elvig, yes; Bohn, yes. Motion carried 4-0. b. Approval of Treasurer's Report. Motion by Drawbert to approve the Treasurer's Report as presented, seconded by Hilger. Hilger, yes; Hanks, absent; Elvig, yes; Drawbert, yes; Bohn, yes. Motion carried 4-0.
8. Information. **a. Committee Meeting Report.** (1) Educational Planning Council. The December 14 meeting was reviewed. Topics of discussion included the April referendum, the superintendent search process and focus groups held on December 13, A Time to Share, target time, and SAGE. In addition, a city update was given. This year, "A Time to Share" raised nearly \$6,000 to help 197 children and 88 families in our district.

(2) Altoona Parks & Recreation Committee. Ed Bohn reviewed the December 14 committee meeting. Agenda items included summer music in the park, Altoona Youth Softball field rental, future plans for River Prairie Park, adult softball league fees, the scholarship program and more.

b. General Information. (1) Policies for Discussion: Public School Open Enrollment. Proposed revisions to open enrollment policies and procedures were reviewed. For the most part, the revisions provide for the possible return of nonresident students who are habitually truant to their resident district. Policies pertaining to full-time and part-time open enrollment have also been combined. Policy and Rule 423 are also included for amendment. See 9.d. and e.

c. President Report. (1) WASB Educator Effectiveness and Compensation Seminar. Mike Hilger and Helen Drawbert shared highlights from the December 9 session held in Wausau. Topics covered include educator effectiveness and evaluation, and alternative compensation system under Wisconsin Act 10.

d. Superintendent's Report. (1) District Property and Liability Insurance Program Update. Jim McCorison, Indianhead Insurance, shared a five-year summary of the worker's compensation program including claim status, loss ratio, experience modification and dividend plan. The annual premium is estimated to be \$88,925. (2) Financial Audit Report for the Year Ended June 30, 2011. Dan Walker, Wipfli LLP, reviewed the annual management letter dated November 29, and the "Financial Statements with Supplementary Financial Information for the Year Ended June 30, 2011." Under new requirements, more detailed records pertaining to summer school fees will be needed if the district is selected for a 2011/12 membership audit. (3) 2012 Cluster A School Board Workshop. The 2012 Cluster A Board Workshop is scheduled for February 8 in Mondovi. The program will be provided by the Eleva-Strum school district. (4) Review of Quarles & Brady Campaign Practices Letter. Campaign practices as they relate to use of district funds, distinguishing promotional materials from informational materials, referendum "groups," and role of the board and administration were reviewed. (5) Carl Perkins Update. Greg Fahrman gave an overview of the Carl Perkins Career and Technical Education Improvement Act of 2006, and funding in our district. Districts have been cautioned to under-spend their budgets due to potential cuts in the grant. This year's budget of \$12,260 is to provide for WisCareers (annual fees), partial payment of CAD software, additional technology labs, marketing computer software, a yearbook camera, field trips, portable hard-drives/flash drives, speaker gift cards, curriculum planning time, restaurant supplies and senior portfolio's for special education students.

9. Board Action after Consideration and Discussion. a. Consider Final Adoption of Policy 652 – Revenues from Investments. Motion by Elvig to approve final adoption of Policy 652 as presented, seconded by Drawbert. Hanks, absent; Elvig, yes; Drawbert, yes; Hilger, yes; Bohn, yes. Motion carried 4-0. b. Consider Final Adoption of Policy 656 – Students Fees. Motion by Elvig to approve final adoption of Policy 656 as presented, seconded by Drawbert. Elvig, yes; Drawbert, yes; Hilger, yes; Hanks, absent; Bohn, yes. Motion carried 4-0. c. Consider Final Adoption of Policy 662.1 – Student Activity Fund Management. Motion by Drawbert to approve final adoption of Policy 662.1 as presented, seconded by Elvig. Drawbert, yes; Hilger, yes; Hanks, absent; Elvig, yes; Bohn, yes. Motion carried 4-0. d. Consider Amendment of Policy 423 – Public School Open Enrollment. Motion by Elvig to amend Policy 423 as presented, seconded by Hilger. Hilger, yes; Hanks, absent; Elvig, yes; Drawbert, yes; Bohn, yes. Motion carried 4-0. e. Consider Approval of Rule 423 – Public School Open Enrollment Procedures. Motion by Drawbert to approve Rule 423 as presented, seconded by Elvig. Hanks, absent; Elvig, yes; Drawbert, yes; Hilger, yes; Bohn, yes. Motion carried 4-0. f. Consider CESA Services Agreement for Carl Perkins. Motion by Drawbert to approve the CESA Services Agreement for Carl Perkins as presented, seconded by Elvig. Elvig, yes; Drawbert, yes; Hilger, yes; Hanks, absent; Bohn, yes. Motion carried 4-0.

g. Consider WASB Resolutions and Give Direction to Delegate. Motion by Drawbert to give the delegate discretion to act on resolutions based on the board’s input and the discussion at the delegate assembly, seconded by Hilger. Drawbert, yes; Hilger, yes; Hanks, absent; Elvig, yes; Bohn, yes. Motion carried 4-0.

10. Adjournment. Motion by Elvig to adjourn at 7:48 p.m., seconded by Hilger. Hilger, yes; Hanks, absent; Elvig, yes; Drawbert, yes; Bohn, yes. Motion carried 4-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, January 9, 2012 at 6:30 p.m. in the Altoona commons addition.

Joyce M. Orth CPS, Board Secretary

District Clerk

Date

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ALTOONA BOARD OF EDUCATION

Special Meeting
District Board Room
December 29, 2011
8:00 a.m.

1. The Special Meeting of the Altoona Board of Education was called to order by Board President, Edward Bohn at 8:28 a.m. in the District Board Room.
2. Roll call was taken and the following were present:
Edward P. Bohn, President
Helen S. Drawbert, Vice President
Robin E. Elvig, Clerk; Absent
Robert (Red) A. Hanks, Treasurer; Absent
Michael J. Hilger, Member
Joyce M. Orth, Board Secretary
3. Reading of Public Notice. Report of notice was given. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Discuss Middle School Principal Position, Job Description, Timeline and Search Process. The middle school principal position was discussed. A vacancy notice and preliminary posting process has been put in place. At present, 30 potential applicants have submitted interest forms. The proposed timeline was reviewed and agreed to. The position posting will be made by January 23. It will have a February 20 application deadline with plans to hold initial and final interviews on March 7 and 15, and finalize the employment process by April 2. Job description (see #6) proposals were reviewed, and salary range was discussed. Robin and Mike will work on an essay question to be used as part of the application process for board review on January 9. Applications will be screened by the administration and the board. Except as it pertains to the timeline, the interview process was not discussed.
6. Consider Amendment of Middle School Principal Job Description. Motion by Drawbert to amend the job description as presented in option 2, seconded by Hilger. Elvig; absent; Drawbert, yes; Hilger. yes; Hanks, absent; Bohn, yes. Motion carried 3-0.
7. Adjournment. Motion by Drawbert to adjourn at 9:32 a.m., seconded by Hilger. Drawbert, yes; Hilger. yes; Hanks, absent; Elvig; absent; Bohn, yes. Motion carried 3-0.

Joyce M. Orth CPS, Board Secretary

District Clerk

Date

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ALTOONA BOARD OF EDUCATION
SPECIAL MEETING
District Board Room
January 4, 2012
5:30 p.m.

1. The Special Meeting/ Expulsion Hearing was called to order by Board President, Edward Bohn at 5:31 p.m. in the district board room.
2. Roll Call was taken and the following were present:

Edward P. Bohn, President	Gregory J. Fahrman, Superintendent
Helen S. Drawbert, Vice President	Jeff Pepowski, High School Principal
Robin E. Elvig, Clerk	Gary Pszeniczny, Dean of Students
Robert A. Hanks, Treasurer; Absent	
Michael Hilger, Member	Parent and Student
Joyce M. Orth, Board Secretary	
Jim Ward, Legal Counsel/Hearing Officer	
3. Reading of Public Notice was presented. All posting requirements were met.
4. Closed Session as Per Section 19.85(1)(a), (1)(f) Wisc. Statutes. Motion by Drawbert to adjourn into closed session at 5:33 p.m., seconded by Elvig. Drawbert, yes; Elvig, yes; Hilger, yes; Hanks, absent; Bohn, yes. Motion carried 4-0. a. Considering personal history, disciplinary data, and investigation of charges against a student which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations - student expulsion hearing - 19.85 (1)(f); b. Deliberating concerning a case which was the subject of any judicial or quasijudicial trial or hearing before that governmental body - 19.85 (1)(a). Finding statutory grounds met and the interests of the school demanding expulsion, motion by Drawbert to expel the student through the 2012/13 school year with a provision for an early reinstatement on January 5, 2012. Student to complete a comprehensive AODA assessment and any follow-up treatment, therapy, and counseling at family expense, as soon as practicable. In addition student will submit to periodic, random drug tests and search of persons and possessions during the expulsion period. Expulsion to be reinstated upon any failed drug test, any refusal to submit to a drug test or search of student's person or possessions or upon any suspendable offense as determined by the administration. Motion second by Hilger. Hilger, yes; Hanks, absent; Drawbert, yes; Elvig, yes; Bohn, yes. Motion carried 4-0.
5. Reconvene into Open Session and Take Necessary Action. Motion Elvig to reconvene into open session and take no further action at 7:10 p.m., seconded by Hilger. Hanks, absent; Drawbert, yes; Elvig, yes; Hilger, yes; Bohn, yes. Motion carried 4-0.
6. Adjournment. Motion by Elvig to adjourn at 7:11 p.m., seconded by Drawbert. Drawbert, yes; Elvig, yes; Hilger, yes; Hanks, absent; Bohn, yes. Motion carried 4-0.

Joyce Orth CPS, Board Secretary

District Clerk

Date

CHECK DATE	CHECK ACCOUNT		VENDOR	AMOUNT	PO NUMBER
	NUMBER	NUMBER			
12/15/2011	111200343	10 E 200 411 120000 000	BADGERLAND PRINTING	191.00	2001200014
			Totals for 111200343	191.00	
12/15/2011	111200344	10 E 200 320 254300 000	BRAUN CORPORATION LL	718.00	8081208095
			Totals for 111200344	718.00	
12/15/2011	111200345	10 E 800 310 162101 000	BROWN, DAMON	2,910.00	1200005
			Totals for 111200345	2,910.00	
12/15/2011	111200346	10 E 400 320 254300 000	CERTIFIED INC	352.45	8081208096
			Totals for 111200346	352.45	
12/15/2011	111200347	27 E 700 411 156600 347	CLASSROOM DIRECT	87.26	7031203008
			Totals for 111200347	87.26	
12/15/2011	111200348	10 E 800 310 221210 000	ESTREM-FULLER, NANCY	750.00	1200061
			Totals for 111200348	750.00	
12/15/2011	111200349	10 E 100 320 254300 000	G & K SERVICES, INC.	37.46	8081208019
12/15/2011	111200349	10 E 200 320 254300 000	G & K SERVICES, INC.	37.46	8081208019
12/15/2011	111200349	10 E 400 320 254300 000	G & K SERVICES, INC.	37.45	8081208019
12/15/2011	111200349	10 E 100 320 254300 000	G & K SERVICES, INC.	40.14	8081208019
12/15/2011	111200349	10 E 200 320 254300 000	G & K SERVICES, INC.	40.14	8081208019
12/15/2011	111200349	10 E 400 320 254300 000	G & K SERVICES, INC.	40.14	8081208019
12/15/2011	111200349	10 E 100 320 254300 000	G & K SERVICES, INC.	48.64	8081208019
12/15/2011	111200349	10 E 200 320 254300 000	G & K SERVICES, INC.	48.64	8081208019
12/15/2011	111200349	10 E 400 320 254300 000	G & K SERVICES, INC.	48.65	8081208019
			Totals for 111200349	378.72	
12/15/2011	111200350	10 E 100 320 254300 000	GARBERS ELECTRIC MOT	23.89	8081208024
12/15/2011	111200350	10 E 200 320 254300 000	GARBERS ELECTRIC MOT	23.89	8081208024
12/15/2011	111200350	10 E 400 320 254300 000	GARBERS ELECTRIC MOT	23.90	8081208024
			Totals for 111200350	71.68	
12/15/2011	111200351	10 E 800 348 256210 000	HOLIDAY CREDIT OFFIC	5,425.48	8181218007
12/15/2011	111200351	27 E 800 348 256250 011	HOLIDAY CREDIT OFFIC	572.28	8181218007
			Totals for 111200351	5,997.76	
12/15/2011	111200352	10 E 400 411 125400 000	JW PEPPER & SON INC.	2.25	4411241006
			Totals for 111200352	2.25	
12/15/2011	111200353	10 E 400 411 125500 000	MORGAN MUSIC COMPANY	94.90	4421242013
			Totals for 111200353	94.90	
12/15/2011	111200354	10 E 100 417 110000 000	SCHOOL SPECIALTY INC	142.40	1111211007
12/15/2011	111200354	10 E 100 411 110000 000	SCHOOL SPECIALTY INC	104.38	1111211008
			Totals for 111200354	246.78	
12/23/2011	111200355	10 L 000 000 811670 000	AMERIPRISE FINANCIAL	25.00	0
			Totals for 111200355	25.00	
12/23/2011	111200356	10 L 000 000 811670 000	THRIVENT FINANCIAL	150.00	0
			Totals for 111200356	150.00	
12/21/2011	111200357	10 E 400 310 162105 000	ATKINSON, MATTHEW	60.00	0
			Totals for 111200357	60.00	

CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	AMOUNT	PO NUMBER
12/21/2011	111200358	10 E 400 310 162205 000	BURNS, THOMAS	120.00	0
			Totals for 111200358	120.00	
12/21/2011	111200359	10 E 400 310 162205 000	CALKINS, JEFFREY	70.00	0
12/21/2011	111200359	80 E 200 310 162205 000	CALKINS, JEFFREY	70.00	0
			Totals for 111200359	140.00	
12/21/2011	111200360	10 E 400 310 162105 000	CAMPBELL, SCOTT	35.00	0
12/21/2011	111200360	10 E 400 310 162205 000	CAMPBELL, SCOTT	70.00	0
12/21/2011	111200360	80 E 200 310 162205 000	CAMPBELL, SCOTT	90.00	0
			Totals for 111200360	195.00	
12/21/2011	111200361	10 E 400 310 162223 000	FINSTAD, SCOTT	115.80	0
			Totals for 111200361	115.80	
12/21/2011	111200362	10 E 400 310 162105 000	HUTTER, RONALD	70.00	0
12/21/2011	111200362	10 E 400 310 162205 000	HUTTER, RONALD	35.00	0
			Totals for 111200362	105.00	
12/21/2011	111200363	80 E 200 310 162205 000	JAROCKI, JONATHON	45.00	0
			Totals for 111200363	45.00	
12/21/2011	111200364	10 E 400 310 162105 000	JOHNSON, RANDY	79.20	0
12/21/2011	111200364	10 E 400 310 162205 000	JOHNSON, RANDY	100.00	0
			Totals for 111200364	179.20	
12/21/2011	111200365	10 E 400 310 162205 000	KONWINSKI, DALE	60.00	0
			Totals for 111200365	60.00	
12/21/2011	111200366	80 E 200 310 162205 000	LARSON, SCOTT	100.00	0
			Totals for 111200366	100.00	
12/21/2011	111200367	10 E 400 310 162105 000	MCCARTY, ZACHARY	13.00	0
12/21/2011	111200367	80 E 200 310 162205 000	MCCARTY, ZACHARY	13.00	0
			Totals for 111200367	26.00	
12/21/2011	111200368	10 E 400 310 162105 000	NIMMO, PAMELA	70.00	0
12/21/2011	111200368	10 E 400 310 162205 000	NIMMO, PAMELA	35.00	0
			Totals for 111200368	105.00	
12/21/2011	111200369	80 E 200 310 162205 000	PEARSON, KENNETH	45.00	0
			Totals for 111200369	45.00	
12/21/2011	111200370	10 E 400 310 162105 000	RASMUSSEN, ROBERT	140.00	0
12/21/2011	111200370	10 E 400 310 162205 000	RASMUSSEN, ROBERT	35.00	0
			Totals for 111200370	175.00	
12/21/2011	111200371	10 E 400 310 162223 000	RICHARTZ, GRAYDON	154.80	0
			Totals for 111200371	154.80	
12/21/2011	111200372	10 E 400 310 162105 000	SUMNER, JOHN	35.00	0
12/21/2011	111200372	10 E 400 310 162205 000	SUMNER, JOHN	60.00	0
12/21/2011	111200372	10 E 400 310 162105 000	SUMNER, JOHN	70.00	0
12/21/2011	111200372	10 E 400 310 162205 000	SUMNER, JOHN	175.00	0
12/21/2011	111200372	80 E 200 310 162205 000	SUMNER, JOHN	115.00	0

CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	AMOUNT	PO NUMBER
			Totals for 111200372	455.00	
12/21/2011	111200373	10 E 400 310 162105 000	TRUSS, ANTHONY	60.00	0
			Totals for 111200373	60.00	
12/21/2011	111200374	10 E 400 310 162105 000	WATT, JACOB	26.00	0
12/21/2011	111200374	10 E 400 310 162205 000	WATT, JACOB	25.00	0
12/21/2011	111200374	80 E 200 310 162205 000	WATT, JACOB	68.00	0
			Totals for 111200374	119.00	
12/21/2011	111200375	10 E 400 310 162105 000	WEISHEIPL, DAVID	130.00	0
12/21/2011	111200375	10 E 400 310 162205 000	WEISHEIPL, DAVID	70.00	0
12/21/2011	111200375	10 E 400 310 162105 000	WEISHEIPL, DAVID	35.00	0
12/21/2011	111200375	10 E 400 310 162205 000	WEISHEIPL, DAVID	35.00	0
			Totals for 111200375	270.00	
12/21/2011	111200376	10 E 400 310 162105 000	WHITESIDE, DENNIS	70.00	0
12/21/2011	111200376	10 E 400 310 162205 000	WHITESIDE, DENNIS	70.00	0
12/21/2011	111200376	80 E 200 310 162205 000	WHITESIDE, DENNIS	45.00	0
			Totals for 111200376	185.00	
12/21/2011	111200377	10 E 400 320 254300 000	CERTIFIED INC	283.23	8081208099
			Totals for 111200377	283.23	
12/21/2011	111200378	10 E 800 310 221210 000	ESTREM-FULLER, NANCY	690.00	1200063
			Totals for 111200378	690.00	
12/21/2011	111200379	10 E 400 411 132700 400	GARD, JOAN	51.51	4071207014
			Totals for 111200379	51.51	
12/21/2011	111200380	10 E 400 470 125500 000	JW PEPPER & SON INC.	137.38	4421242007
			Totals for 111200380	137.38	
12/21/2011	111200381	10 E 400 411 222200 000	KUCHTA, ROBERTA	69.15	4091209024
			Totals for 111200381	69.15	
12/21/2011	111200382	27 E 700 411 158310 341	MARCZINKE, STEVE	83.37	7051205006
			Totals for 111200382	83.37	
12/21/2011	111200383	10 E 400 342 162121 000	MARTIN, RONALD	104.34	4231223008
			Totals for 111200383	104.34	
12/21/2011	111200384	10 E 800 342 221910 000	SCHEPPKE, MARK	185.37	8101210022
			Totals for 111200384	185.37	
12/21/2011	111200385	10 E 200 320 254300 000	VALLEY BUILDERS & HA	3,188.82	8081208071
			Totals for 111200385	3,188.82	
12/21/2011	111200386	10 E 100 411 254300 000	VIKING ELECTRIC SUPP	6.24	8081208008
12/21/2011	111200386	10 E 200 411 254300 000	VIKING ELECTRIC SUPP	6.24	8081208008
12/21/2011	111200386	10 E 400 411 254300 000	VIKING ELECTRIC SUPP	6.24	8081208008
			Totals for 111200386	18.72	
12/21/2011	111200387	10 E 800 355 263300 000	WATT, LORI	403.80	1200062
			Totals for 111200387	403.80	

CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	AMOUNT	PO NUMBER
12/27/2011	111200388	50 E 800 415 257220 000	CEDAR CREST ICE CREA	372.46	8091209020
12/27/2011	111200388	50 E 800 415 257250 000	CEDAR CREST ICE CREA	98.40	8091209020
			Totals for 111200388	470.86	
12/27/2011	111200389	50 E 800 415 257220 000	DOMINOS PIZZA	285.00	8091209021
12/27/2011	111200389	50 E 800 415 257220 000	DOMINOS PIZZA	300.00	8091209021
12/27/2011	111200389	50 E 800 415 257220 000	DOMINOS PIZZA	420.00	8091209021
12/27/2011	111200389	50 E 800 415 257220 000	DOMINOS PIZZA	307.50	8091209021
			Totals for 111200389	1,312.50	
12/27/2011	111200392	50 E 800 415 257220 000	EARTHGRAINS BAKING C	23.76	8091209016
12/27/2011	111200392	50 E 800 415 257220 000	EARTHGRAINS BAKING C	99.11	8091209016
12/27/2011	111200392	50 E 800 415 257220 000	EARTHGRAINS BAKING C	75.90	8091209016
12/27/2011	111200392	50 E 800 415 257220 000	EARTHGRAINS BAKING C	96.84	8091209016
12/27/2011	111200392	50 E 800 415 257220 000	EARTHGRAINS BAKING C	92.02	8091209016
12/27/2011	111200392	50 E 800 415 257220 000	EARTHGRAINS BAKING C	34.46	8091209016
12/27/2011	111200392	50 E 800 415 257220 000	EARTHGRAINS BAKING C	67.30	8091209016
12/27/2011	111200392	50 E 800 415 257220 000	EARTHGRAINS BAKING C	91.35	8091209016
12/27/2011	111200392	50 E 800 415 257220 000	EARTHGRAINS BAKING C	11.55	8091209016
12/27/2011	111200392	50 E 800 415 257220 000	EARTHGRAINS BAKING C	172.41	8091209016
12/27/2011	111200392	50 E 800 415 257220 000	EARTHGRAINS BAKING C	49.49	8091209016
12/27/2011	111200392	50 E 800 415 257220 000	EARTHGRAINS BAKING C	140.90	8091209016
12/27/2011	111200392	50 E 800 415 257220 000	EARTHGRAINS BAKING C	191.94	8091209016
12/27/2011	111200392	50 E 800 415 257220 000	EARTHGRAINS BAKING C	88.20	8091209016
12/27/2011	111200392	50 E 800 415 257220 000	EARTHGRAINS BAKING C	97.99	8091209016
12/27/2011	111200392	50 E 800 415 257220 000	EARTHGRAINS BAKING C	230.26	8091209016
			Totals for 111200392	1,563.48	
12/27/2011	111200393	50 E 800 411 257220 000	ECOLAB, INC	258.72	8091209019
12/27/2011	111200393	50 E 800 411 257220 000	ECOLAB, INC	135.00	8091209019
			Totals for 111200393	393.72	
12/27/2011	111200397	50 E 800 415 257220 000	INDIANHEAD FOODSERVI	-76.44	8091209015
12/27/2011	111200397	50 E 800 415 257210 000	INDIANHEAD FOODSERVI	330.27	8091209015
12/27/2011	111200397	50 E 800 415 257220 000	INDIANHEAD FOODSERVI	1,981.04	8091209015
12/27/2011	111200397	50 E 800 415 257250 000	INDIANHEAD FOODSERVI	40.48	8091209015
12/27/2011	111200397	50 E 800 419 257220 000	INDIANHEAD FOODSERVI	217.75	8091209015
12/27/2011	111200397	50 E 800 415 257220 000	INDIANHEAD FOODSERVI	121.96	8091209015
12/27/2011	111200397	50 E 800 415 257210 000	INDIANHEAD FOODSERVI	1,042.16	8091209015
12/27/2011	111200397	50 E 800 415 257220 000	INDIANHEAD FOODSERVI	1,468.65	8091209015
12/27/2011	111200397	50 E 800 415 257250 000	INDIANHEAD FOODSERVI	175.93	8091209015
12/27/2011	111200397	50 E 800 419 257250 000	INDIANHEAD FOODSERVI	238.36	8091209015
12/27/2011	111200397	50 E 800 415 257210 000	INDIANHEAD FOODSERVI	1,055.77	8091209015
12/27/2011	111200397	50 E 800 415 257220 000	INDIANHEAD FOODSERVI	1,055.77	8091209015
12/27/2011	111200397	50 E 800 415 257250 000	INDIANHEAD FOODSERVI	1,055.77	8091209015
12/27/2011	111200397	50 E 800 419 257220 000	INDIANHEAD FOODSERVI	1,055.75	8091209015
12/27/2011	111200397	50 E 800 415 257220 000	INDIANHEAD FOODSERVI	38.75	8091209015
12/27/2011	111200397	50 E 800 415 257220 000	INDIANHEAD FOODSERVI	8.75	8091209015
12/27/2011	111200397	50 E 800 415 257210 000	INDIANHEAD FOODSERVI	224.85	8091209015
12/27/2011	111200397	50 E 800 415 257220 000	INDIANHEAD FOODSERVI	2,182.04	8091209015
12/27/2011	111200397	50 E 800 415 257250 000	INDIANHEAD FOODSERVI	75.14	8091209015
12/27/2011	111200397	50 E 800 419 257220 000	INDIANHEAD FOODSERVI	200.28	8091209015
12/27/2011	111200397	50 E 800 415 257220 000	INDIANHEAD FOODSERVI	35.00	8091209015
12/27/2011	111200397	50 E 800 415 257220 000	INDIANHEAD FOODSERVI	-8.92	8091209015
12/27/2011	111200397	50 E 800 415 257220 000	INDIANHEAD FOODSERVI	8.75	8091209015
12/27/2011	111200397	50 E 800 415 257220 000	INDIANHEAD FOODSERVI	21.25	8091209015

CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	AMOUNT	PO NUMBER
12/27/2011	111200397	50 E 800 415 257210 000	INDIANHEAD FOODSERVI	1,042.94	8091209015
12/27/2011	111200397	50 E 800 415 257220 000	INDIANHEAD FOODSERVI	2,991.57	8091209015
12/27/2011	111200397	50 E 800 415 257250 000	INDIANHEAD FOODSERVI	79.12	8091209015
12/27/2011	111200397	50 E 800 419 257220 000	INDIANHEAD FOODSERVI	362.62	8091209015
12/27/2011	111200397	50 E 800 415 257210 000	INDIANHEAD FOODSERVI	611.06	8091209015
12/27/2011	111200397	50 E 800 415 257220 000	INDIANHEAD FOODSERVI	1,746.48	8091209015
12/27/2011	111200397	50 E 800 415 257250 000	INDIANHEAD FOODSERVI	195.35	8091209015
12/27/2011	111200397	50 E 800 419 257220 000	INDIANHEAD FOODSERVI	104.31	8091209015
12/27/2011	111200397	50 E 800 415 257210 000	INDIANHEAD FOODSERVI	883.65	8091209015
12/27/2011	111200397	50 E 800 415 257220 000	INDIANHEAD FOODSERVI	1,804.06	8091209015
12/27/2011	111200397	50 E 800 415 257250 000	INDIANHEAD FOODSERVI	97.81	8091209015
12/27/2011	111200397	50 E 800 419 257220 000	INDIANHEAD FOODSERVI	128.48	8091209015
			Totals for 111200397	22,596.56	
12/27/2011	111200399	50 E 800 415 257220 000	KEMPS	246.70	8091209022
12/27/2011	111200399	50 E 800 415 257250 000	KEMPS	1,022.20	8091209022
12/27/2011	111200399	50 E 800 415 257210 000	KEMPS	359.31	8091209022
12/27/2011	111200399	50 E 800 415 257220 000	KEMPS	403.39	8091209022
12/27/2011	111200399	50 E 800 415 257250 000	KEMPS	22.20	8091209022
12/27/2011	111200399	50 E 800 415 257210 000	KEMPS	171.15	8091209022
12/27/2011	111200399	50 E 800 415 257220 000	KEMPS	453.85	8091209022
12/27/2011	111200399	50 E 800 415 257250 000	KEMPS	22.20	8091209022
12/27/2011	111200399	50 E 800 415 257220 000	KEMPS	351.17	8091209022
12/27/2011	111200399	50 E 800 415 257250 000	KEMPS	522.20	8091209022
12/27/2011	111200399	50 E 800 415 257210 000	KEMPS	332.40	8091209022
12/27/2011	111200399	50 E 800 415 257220 000	KEMPS	390.35	8091209022
12/27/2011	111200399	50 E 800 415 257250 000	KEMPS	22.20	8091209022
12/27/2011	111200399	50 E 800 415 257220 000	KEMPS	1,185.75	8091209022
12/27/2011	111200399	50 E 800 415 257250 000	KEMPS	22.20	8091209022
12/27/2011	111200399	50 E 800 415 257210 000	KEMPS	384.93	8091209022
12/27/2011	111200399	50 E 800 415 257220 000	KEMPS	308.97	8091209022
12/27/2011	111200399	50 E 800 415 257250 000	KEMPS	522.20	8091209022
			Totals for 111200399	6,743.37	
12/27/2011	111200400	50 E 800 415 257220 000	MCKEE FOODS CORPORAT	207.70	8091209018
12/27/2011	111200400	50 E 800 415 257220 000	MCKEE FOODS CORPORAT	162.56	8091209018
12/27/2011	111200400	50 E 800 415 257250 000	MCKEE FOODS CORPORAT	4.65	8091209018
12/27/2011	111200400	50 E 800 415 257220 000	MCKEE FOODS CORPORAT	162.56	8091209018
			Totals for 111200400	537.47	
12/27/2011	111200401	10 E 800 713 270000 921	MARCZINKE, STEVE	163.80	0
			Totals for 111200401	163.80	
12/27/2011	111200402	80 E 200 310 162205 000	SUMNER, JOHN	25.00	0
			Totals for 111200402	25.00	
01/03/2012	111200405	10 E 800 310 162101 000	BROWN, DAMON	859.60	4461246015
			Totals for 111200405	859.60	
01/03/2012	111200406	27 E 800 342 223310 019	BURNS, DANA	361.31	1200064
			Totals for 111200406	361.31	
01/03/2012	111200407	10 E 200 411 120000 000	CHIPPEWA VALLEY SPOR	72.00	2001200012
			Totals for 111200407	72.00	
01/03/2012	111200408	10 E 800 342 252000 000	LYNUM, CHARLENE	37.74	1200013

<u>CHECK</u>	<u>CHECK ACCOUNT</u>		<u>VENDOR</u>	<u>AMOUNT</u>	<u>PO</u>
<u>DATE</u>	<u>NUMBER</u>	<u>NUMBER</u>			<u>NUMBER</u>
			Totals for 111200408	37.74	
01/03/2012	111200409	27 E 700 411 158310 341	MARCZINKE, STEVE	101.96	7051205007
			Totals for 111200409	101.96	
			Totals for checks	55,145.66	

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL	175.00	0.00	19,530.52	19,705.52
27	SPECIAL EDUCATION FUND	0.00	0.00	1,206.18	1,206.18
50	FOOD SERVICE	0.00	0.00	33,617.96	33,617.96
80	COMMUNITY SERVICE	0.00	0.00	616.00	616.00
***	Fund Summary Totals ***	175.00	0.00	54,970.66	55,145.66

***** End of report *****

CHECK ACCOUNT		INVOICE		
NUMBER	NUMBER	VENDOR	DESCRIPTION	AMOUNT
7628	61 L 000 000 814400 000	KOLIS, JEANNE	flute tutor	385.00
			Totals for 7628	385.00
7629	61 L 000 000 814400 000	SCHMITT MUSIC CENTERS	music stands	399.98
			Totals for 7629	399.98
7630	61 L 000 000 814202 000	WM OF NORTHERN WISCONSIN,	Homecoming dumpster (1/2 cost; maintenance pays other 1/2)	184.97
			Totals for 7630	184.97
7631	61 L 000 000 814228 000	DODGE, AMANDA	Softball Clinic Registration	99.00
			Totals for 7631	99.00
7632	61 L 000 000 814406 000	CHIPPEWA VALLEY SPORTING	Coaching Shirts	104.00
			Totals for 7632	104.00
7633	61 L 000 000 814406 000	DASH POINT FINANCIAL SERV	Printing and Mailing Fund Raiser information	1,647.03
			Totals for 7633	1,647.03
7634	61 L 000 000 814210 000	KUCHTA, ROBERTA	Books purchased at CV Museum and Books A Million	47.91
			Totals for 7634	47.91
7635	61 L 000 000 814209 000	PEDERSEN ELEMENTARY SCHOO	Time to Share Donation	200.00
			Totals for 7635	200.00
7636	61 L 000 000 814406 000	RIECHERS, ANDREW	Doughnuts and juice as the prize for the Basketball fundraiser	60.93
			Totals for 7636	60.93
7637	61 L 000 000 814400 000	CENTURY RESOURCES INC.	winter fundraiser	90.10
7637	61 L 000 000 814400 000	CENTURY RESOURCES INC.	winter fundraiser	419.99
7637	61 L 000 000 814400 000	CENTURY RESOURCES INC.	winter fundraiser	2,834.03
			Totals for 7637	3,344.12
7638	61 L 000 000 814222 000	CHIPPEWA VALLEY SPORTING	PLAYGROUND EQUIPMENT	176.00
			Totals for 7638	176.00
7639	61 L 000 000 814212 000	EQUAL RIGHTS DIVISION	work permits issued - DECEMBER 2011	30.00
			Totals for 7639	30.00
201100395	61 L 000 000 814600 000	WELLS FARGO BANK	Service fees	62.69
			Totals for 201100395	62.69
			Totals for checks	6,741.63

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
61	EXTRA CURRICULAR FUND	6,741.63	0.00	0.00	6,741.63
*** Fund Summary Totals ***		6,741.63	0.00	0.00	6,741.63

***** End of report *****

Altoona Middle School Principal Position Announcement

In partnership with our students, their families and the community, the vision of the School District of Altoona is to build a foundation for life-long learning and the emotional well-being of our students as we offer “large school opportunities with a small school approach” on our unique single campus setting.



Altoona Middle School Principal, Grades 5-8

Altoona, Wisconsin

Target Hire Date: April 2, 2012 (may be subject to change)

Position Start Date: August 13, 2012 (may be subject to change)

Contract Start Date: July 1, 2012

SCHOOL DISTRICT OF ALTOONA

Primary Business Address
1903 Bartlett Ave
Altoona WI 54729

Joyce Orth, Search Coordinator
Phone: 715-839-6032
Fax: 715-839-6066
E-mail: jorth@altoona.k12.wi.us

Certified Staff: 32

Students: 440, grades 5-8

Application Process: Coming soon—applications will be accepted in January 2012.

www.altoona.k12.wi.us

<https://www.facebook.com/altoonaschooldistrict>



Why Altoona Middle School?

"I come, and I go, but I leave behind my heart." STEP Worker

"It's where staff go "above and beyond" what's expected."



After School Cooking Club—November 15, 2011



AMS

7th grade science students worked on team building skills, cooperation, and creativity while trying to create the longest line possible using their bodies (height), shoelaces, sweatshirts, belts, etc. Following the exercise, the classes challenged themselves in science by looking beyond the box to arrive at a conclusion.

Greetings from State Representatives
Kathy Bernier & Warren Petryk!



ALTOONA MIDDLE SCHOOL
March 16th
2011 Wisconsin State
Assembly

AMS students met with and sang to Representatives Petryk and Bernier at the Capitol on Conservation Lobby Day! The students also sang "Together We Can Change the World" in the rotunda.

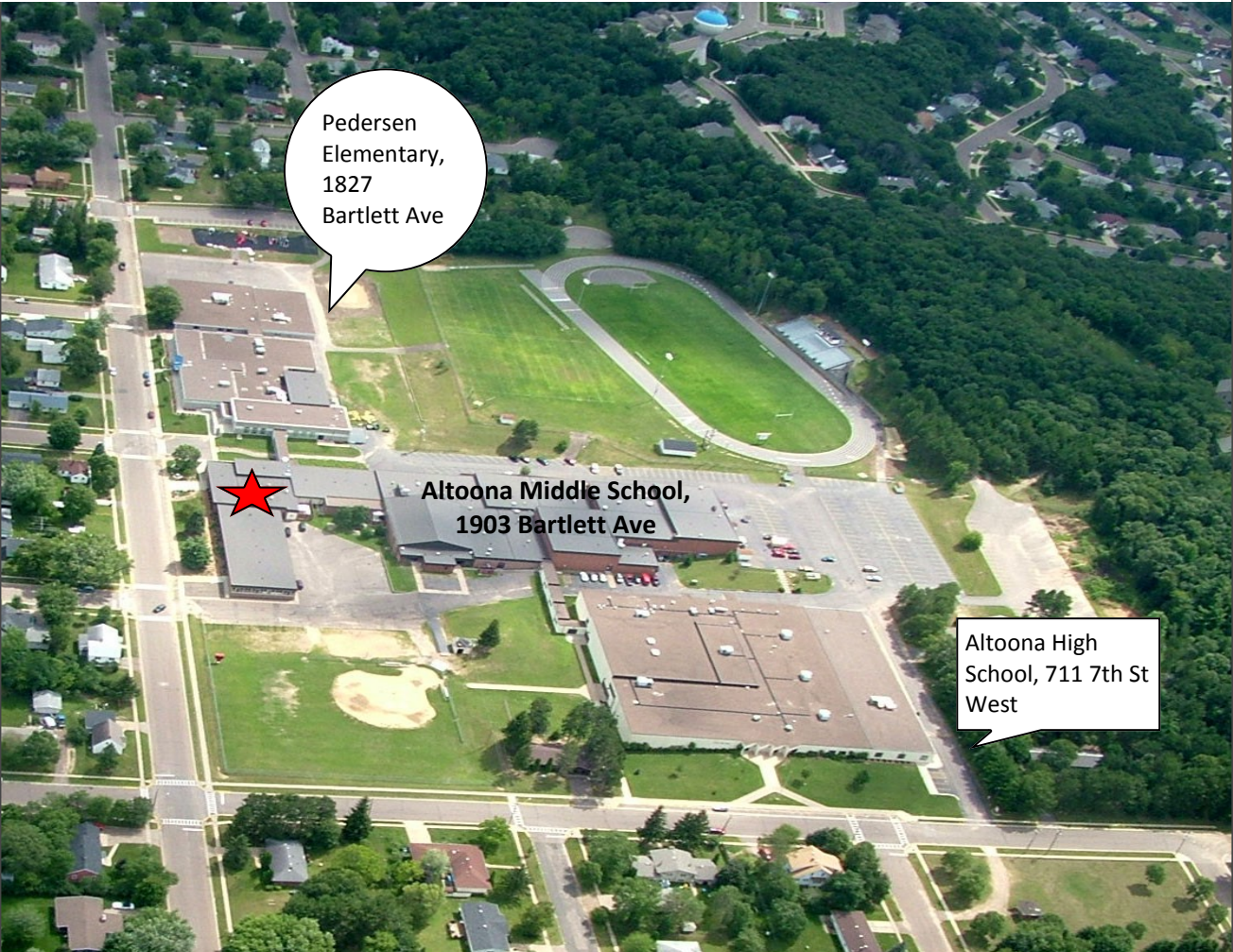


Authors of the five stories included in the 2011/12 Poetica Grandma-tica, a book of, about, and by grandmothers of the Chippewa Valley!

Altoona is located in the West Central Wisconsin in the heart of the Chippewa Valley, just 90 miles east of Minneapolis/St. Paul and 247 miles northwest of Milwaukee on Interstate 94. Contiguous to Eau Claire and UW-Eau Claire, Altoona is a community of 6735 residents and home to about 410 businesses. This geographic area offers a multitude of recreational opportunities for the successful candidate and his or her family.



The Altoona school district serves 1500 students in three schools conveniently located on a single campus.



Middle School Principal Search Timeline (may be subject to change)

		Target Date:
✓	Post Position Vacancy Announcement	December 27, 2011
✓	Board Review Timeline and Discuss Process	December 29
✓	Approve Job Description	December 29
	Post Position	by January 23, 2012
	Superintendent Application Deadline	January 27
	Review Applications/Select Candidates	February 6
	Round 1 Superintendent Interviews	February 14 & 15
	Application Deadline	February 20
	Application Screening	February 22-24
	Select Candidates (5 or 6)	by February 27
	Final Round Superintendent Interviews	February 27
	Contact Candidates/Schedule Interviews	February 28
	Final Selection Superintendent	March 5
	Round 1 Interviews	March 7
	Contact Finalists/Schedule Interviews	March 8
	Final Interviews (3)	March 15
	Announce New Superintendent	March 19
	Spring Break	March 19 - 23
	Hire Middle School Principal	April 2

Interview Process to be determined

**SCHOOL DISTRICT OF ALTOONA
ENROLLMENT DATA FOR 2011/12**

2010/11 September and June Totals:

	K4	K	K .5	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	Gr 9	Gr 10	Gr 11	Gr 12	Totals
17-Sep-10	79	106	0	111	100	91	111	99	98	119	112	130	127	111	108	1502
6-Jun-11	78	107	0	111	105	93	108	101	101	114	107	127	121	104	101	1478

2011/12 Monthly District Totals:

	K4	K	K .5	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	Gr 9	Gr 10	Gr 11	Gr 12	Totals
16-Sep-2011	90	113	1	111	117	106	98	117	105	107	118	110	126	123	100	1542
31-Oct-2011	90	112	1	112	118	105	95	115	105	108	115	109	125	121	100	1531
15-Nov-11	89	112	1	111	115	102	93	115	103	108	115	108	122	118	100	1512
21-Dec-11	91	111	1	110	116	101	93	116	103	109	116	109	122	119	100	1517
January																0
February																0
March																0
April																0
May																0
June																0
Average Enrollment:															1526	

School Totals This Month:

	K4	K	Gr 1	Gr 2	Gr 3	Gr 4	Total	Last Month
Pedersen	91	112	110	116	101	93	623	623
Middle School								
	Gr 5	Gr 6	Gr 7	Gr 8				
Middle School	116	103	109	116	444	441		
High School								
	Gr 9	Gr 10	Gr 11	Gr 12				
High School	109	122	119	100	450	448		
Total:							1517	1512

* K-12= on campus only


0

3

2

5

Referendum Timeline 2011/12

✓	October 19, 2011	Finance Advisory Committee Discussion & Recommendation
✓	November 2	Board/ Administrative Workday – Review Finance Committee Recommendation and Affirm or Discuss Alternatives, Discuss Next Steps (such as budget reductions, referendum priorities, staff/ community input, process)
✓	November 7 and 21	Board Action Concerning Scope of Referendum (Date/Amount/ Length)
	January 9, 2012	Board Adopt Official Resolutions
	January 9	Present Passed Referendum Programming Proposal Present Failed Referendum Reductions Proposal
	January 23	Board Action Regarding Passed Referendum Programming Plan Board Action Regarding Failed Referendum Reductions
	February and March	Informational Meetings (Dates/Times/Locations to be determined)
	March 6 and April 2	Legal Notice Publications
	April 3 	Referendum Date
	April 4	Report Referendum Result to DPI

Referendum 2012 – Proposal For Board Discussion
January 9, 2012

Our Vision & Mission	Proposed - Successful Referendum:	Proposed - Failed Referendum:
<p>In partnership with our students, their families and the community, the vision of the School District of Altoona is to build a foundation for life-long learning and the emotional well-being of our students as we offer “large school opportunities with a small school approach” on our unique single campus setting.</p>	<p>A successful referendum will provide needed resources as we offer large school opportunities with our small school approach. The following broad categories allow us to keep our current staffing levels and add about three FTE to support our Vision and Mission:</p>	<p>Budget reductions of \$350,000 to \$400,000 would be needed for 2012/13 with a failed referendum. This would result in Larger Class Sizes and Fewer Opportunities for Students. Areas of consideration include:</p>
<p><i>We strongly believe in our mission which is to:</i></p>	<ul style="list-style-type: none"> ▪ 1.0 FTE Library Media/Technology/ Curriculum Support 	<ul style="list-style-type: none"> ▪ High School Core Curriculum (English, Social Studies, Math and Science)
<p>Enable our students to be competent in all core subject areas and in the skills of problem solving and critical thinking by attracting, and retaining a strong staff as measured by evaluation of their performance and innovation as teachers.</p>	<ul style="list-style-type: none"> ▪ .50 FTE RtI/PBIS Coordination/ Support ▪ .50 – 1.0 FTE High School Electives (areas of consideration include: Foreign Language, World Economies/ Marketing, FACE, Virtual Learning opportunities) 	<ul style="list-style-type: none"> ▪ 8th Grade Staff: Reduce to Four Sections ▪ Eliminate SAGE in Grades 2 and 3
<p>Utilize technology to transform teaching and learning so students can find global opportunities study or jobs and expand their capacity for celebrating diversity.</p>	<ul style="list-style-type: none"> ▪ 1.0 FTE Clerical Support (areas of consideration include: High School Office, Special Education) 	<p>In addition, the district would have to return to the community with another referendum possibly as early as November 2012. Another failed referendum could result in:</p> <ul style="list-style-type: none"> ▪ Move to 7-Period Day ▪ Reduce High School Credit Requirements
<p>Prepare our students for post-secondary education, or for the special emotional and technological needs of the contemporary job market.</p>	<p>Cost Saving Measures:</p> <p>Regardless of the outcome of the referendum, the school district continues to investigate cost saving measures on an ongoing basis. Some of those under consideration include:</p> <ul style="list-style-type: none"> ▪ Transportation Services ▪ Employee Health Insurance Plan as of 2012/13 (not subject to bargaining in 2013/14) ▪ Energy Conservation Projects 	
<p>Support the learning of students with special needs and prepare them for adult life.</p>	<p><i>Terminology Used:</i></p> <p>FTE: Full-Time Equivalency RtI: Response to Intervention PBIS : Positive Behavioral Interventions and Supports FACE: Family and Consumer Education</p>	
<p>Strategically monitor and spend limited funds as responsible stewards of the School District of Altoona and be an advocate for public education.</p>		
<p>Jointly plan and share resources with outside entities including local government, businesses, and non-profit groups.</p>		
<p>Engage the community by providing unique learning and recreation opportunities for adults on campus and encouraging partnerships between parents, teachers, students and community members.</p>		

SCHOOL DISTRICT OF ALTOONA
Average Cost of Positions

	<u>Average Salary</u>	<u>Average Benefits</u>	<u>Average Total</u>
Administrators	87,100	36,600	123,700
Teacher (down from an average of \$85,000)	52,100	27,500	79,600
Supervisors	45,113	23,900	69,013
District Office Administrative Assistants	40,906	30,450	71,356
Maintenance/Custodial	37,540	32,310	69,850
Grounds Person	36,999	32,075	69,074
Custodian	36,460	26,600	63,060
Clerical	22,300	24,100	46,400
LMC Aides	20,600	24,300	44,900
Aides	20,020	22,700	42,720
SAGE Teacher (10-11 average, District share)	13,400	10,020	23,420



Orth, Joyce <jorth@altoona.k12.wi.us>

Job Description - Terms of Employment

Orth, Joyce <jorth@altoona.k12.wi.us>

Thu, Dec 29, 2011 at 3:36 PM

To: Ed Bohn <54skippy73@charter.net>, Ed Bohn K12 <ebohn@altoona.k12.wi.us>, Helen Drawbert K12 <hdrawbert@altoona.k12.wi.us>, Mike Hilger K12 <mhilger@altoona.k12.wi.us>, Red Hanks <sh5900@charter.net>, Red Hanks K12 <rhanks@altoona.k12.wi.us>, Robin Elvig <robin.elvig@logicare.com>, Robin Elvig K12 <relvig@altoona.k12.wi.us>

I didn't notice that we did not have the current number of contract days on the middle school principal job description. It was listed at 198, but it is in fact 215. Since it is posted for applicants, I went ahead and updated with the correct number.

I'll ask the board to **reconfirm the 215 contract days** on January 9. Sorry that I didn't catch this sooner.

See you all (except Red) on January 4 for the expulsion hearing. JO

--

Joyce Orth CAP
Executive Asst/Board Secretary
School District of Altoona
1903 Bartlett Ave
Altoona WI 54720
715.839.6032 715.839.6066 fax

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"Seek the wisdom of the ages, but look at the world through the eyes of a child." ~ Ron Wild

The District will provide faithful performance blanket bond coverage for those employees who handle or are responsible for school district funds. The District Treasurer will be among those covered.

LEGAL REF.: Section 120.13(23) Wisconsin Statutes

CROSS REF.: 662.1, Student Activity Funds Management
663, Cash in School Buildings
680, Fiscal Accounting and Reporting

ADOPTED: 12/5/83
AMENDED:

PAYMENT PROCEDURES

Policy 673
(formerly DJ-R, item 4)

All expense reimbursement requests, bills, invoices, and other requests for payment must be submitted to the Business Office in a timely manner. The Business Office shall properly verify the appropriateness of the payment request prior to recommending it for payment. Verification of receipt of items purchased, work performed or completed, or that a proper purchase order has been completed is necessary prior to Board approval of any payment.

In order to avoid having to pay interest fees, all payments shall be made in a timely manner as required by state law.

LEGAL REF.: Sections 66.0135 Wisconsin Statutes
66.0607
120.11(4)
120.13(33)
120.16(2)

CROSS REF.: 661.1, Check Writing Services (Use of Check Signing Machine)
662.2, Petty Cash Funds
671.2, Expense Reimbursements
671.3, Salary Deductions/Withholding
672, Purchasing

ADOPTED:

RESOLUTION
AUTHORIZING THE SCHOOL DISTRICT BUDGET TO
EXCEED REVENUE LIMIT FOR FOUR YEARS BY \$900,000 PER YEAR
FOR NON-RECURRING PURPOSES

BE IT RESOLVED by the School Board of the School District of Altoona, Eau Claire County, Wisconsin, that the revenues included in the School District budget for the 2012-2013 school year through the 2015-2016 school year be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$900,000 a year, for non-recurring purposes consisting of operational purposes.

Adopted and recorded January 9, 2012.

Edward P. Bohn
District President

ATTEST:

Robin E. Elvig
District Clerk

(SEAL)

RESOLUTION PROVIDING FOR A REFERENDUM ELECTION
ON THE QUESTION OF THE APPROVAL
OF A RESOLUTION AUTHORIZING THE SCHOOL DISTRICT BUDGET
TO EXCEED REVENUE LIMIT FOR FOUR YEARS
BY \$900,000 PER YEAR FOR NON-RECURRING PURPOSES

WHEREAS, the School Board of the School District of Altoona, Eau Claire County, Wisconsin (the "District"), has heretofore duly adopted a resolution entitled: "Resolution Authorizing the School District Budget to Exceed Revenue Limit for Four Years by \$900,000 Per Year for Non-Recurring Purposes" (the "Revenue Limit Resolution"); and

WHEREAS, the School Board deems it to be desirable and in the best interest of the District to direct the District Clerk to submit the question approved in the Revenue Limit Resolution to the electors for approval or rejection at the regularly scheduled election to be held on April 3, 2012.

NOW, THEREFORE, BE IT RESOLVED by the School Board of the District as follows:

Section 1. Referendum Election Date. The District Clerk is hereby directed to call a referendum election to be held in the District at the regularly scheduled election to be held on April 3, 2012 for the purpose of submitting to the qualified electors of the District the proposition of whether the Revenue Limit Resolution shall be approved.

Section 2. Notice to Electors. The District Clerk is directed to give notice by:

- (a) causing a Notice of Election in substantially the form attached hereto as Exhibit A to be published in the Eau Claire Leader-Telegram in the issue published the fourth Tuesday before the referendum election.
- (b) causing a Notice of Referendum (which includes the facsimile of the sample ballot) in substantially the form attached hereto as Exhibit B to be published in the Eau Claire Leader-Telegram in the issue published immediately preceding the referendum election. This Notice shall also be posted in each polling place on election day.

If any of the municipalities within the District use an electronic voting system employing a ballot label and ballot card, the Notice of Referendum set forth in Exhibit B shall also include a true, actual-size copy of the ballot label and ballot card in the form in which they will appear on election day.

Section 3. Polling Places and Hours. The District electors must vote at the referendum election at the times and polling places at which they cast their ballots in regularly scheduled elections.

Section 4. Referendum Election Officials. The election officials appointed in each of the municipalities within the District shall conduct the election.

Section 5. Official Referendum Ballot Form. The ballot to be used at the referendum election shall be prepared in accordance with the provisions of Sections 5.64(2) and 7.08(1)(a), Wisconsin Statutes. The ballot shall be substantially in the form attached hereto as Exhibit C.

The District Clerk shall cause to be printed sufficient ballots for use at said referendum election, both as actual ballots in those polling places which do not use voting machines and as absentee ballots where voting machines are used and as specimen ballots (the latter to be of a different and easily identifiable color from the actual ballot). The form of the ballot shall be filed with the official responsible for providing the ballots for the election, and the District Clerk shall file a copy of the ballot with the clerk of each county having territory within the District, as soon as possible after the date hereof but in no event later than 70 days prior to the election, as provided in Section 8.37, Wisconsin Statutes. If the District prepares the ballots, they should be delivered to the municipal clerks running the election at least 25 days prior to the election, to allow the municipal clerks to comply with their obligation to provide absentee ballots under Section 7.15, Wisconsin Statutes.

The municipal clerks of the municipalities within the District shall receive applications for absentee ballots and initial the same when issued to qualified absentee voters.

Section 6. Canvass. The returns of the referendum election shall be canvassed by the Board of Canvassers of each municipality within the District. Each Board of Canvassers shall certify the returns of the referendum election to the District Clerk. The District Clerk and two other reputable citizens appointed by the District Clerk prior to the date of the referendum election shall act as the District's Board of Canvassers for this referendum election. This Board of Canvassers shall meet in open session as soon as possible after the close of the polls to determine the result of the referendum election. The canvass shall be open to the public and the District Clerk is directed to give due notice of said meeting.

Section 7. DPI Notice. Pursuant to the provisions of Section 121.91(3), Wisconsin Statutes, the District Clerk shall notify the Department of Public Instruction of the date of the referendum election and shall provide the Department with a copy of the Revenue Limit Resolution within 10 days after the adoption of the Revenue Limit Resolution and shall further notify the Department of the results of the referendum within 10 days following the election using the method prescribed by the Department.

Adopted and recorded January 9, 2012.

Edward P. Bohn
District President

ATTEST:

Robin E. Elvig
District Clerk

(SEAL)

EXHIBIT A

NOTICE OF ELECTION
SCHOOL DISTRICT OF ALTOONA
April 3, 2012

NOTICE IS HEREBY GIVEN, that at an election to be held in the School District of Altoona on Tuesday, April 3, 2012 the following question will be submitted to a vote of the people:

"Shall the School District of Altoona, Eau Claire County, Wisconsin for the 2012-2013 school year through the 2015-2016 school year be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$900,000 a year, for non-recurring purposes consisting of operational purposes?"

A copy of the entire text of the resolution directing submission of the question set forth above to the electorate and information concerning District boundaries can be obtained at the School District offices located at 1903 Bartlett Avenue, Altoona, Wisconsin 54720.

Persons with questions regarding the referendum election should contact Gregory J. Fahrman, District Administrator.

Done in the School District of Altoona
on March 6, 2012
Robin E. Elvig
District Clerk

EXHIBIT B

NOTICE OF REFERENDUM
SCHOOL DISTRICT OF ALTOONA
April 3, 2012

NOTICE IS HEREBY GIVEN, that at an election to be held in the School District of Altoona on April 3, 2012, the following proposed Resolution of the School Board will be submitted to a vote of the people:

"RESOLUTION
AUTHORIZING THE SCHOOL DISTRICT BUDGET TO
EXCEED REVENUE LIMIT FOR FOUR YEARS BY \$900,000 PER YEAR
FOR NON-RECURRING PURPOSES

BE IT RESOLVED by the School Board of the School District of Altoona, Eau Claire County, Wisconsin that the revenues included in the School District budget for the 2012-2013 school year through the 2015-2016 school year be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$900,000 a year, for non-recurring purposes consisting of operational purposes.

Adopted and recorded January 9, 2012."

The question will appear on the ballot as follows:

"Shall the School District of Altoona, Eau Claire County, Wisconsin for the 2012-2013 school year through the 2015-2016 school year be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$900,000 a year, for non-recurring purposes consisting of operational purposes?"

EXPLANATORY STATEMENT AND EFFECT OF VOTE

The referendum election ballot will ask District electors to vote "yes" or "no" on the referendum election question as set forth above.

A "yes" vote on the question is in favor of said Resolution and is a vote to authorize the School District of Altoona budget for the 2012-2013 school year through the 2015-2016 school year to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$900,000 a year, for non-recurring purposes consisting of operational purposes.

A "no" vote on the question is opposed to said Resolution and is a vote to deny the School District of Altoona budget for the 2012-2013 school year through the 2015-2016 school

ALL POLLING PLACES WILL BE OPEN AT 7:00 A.M. AND WILL CLOSE AT 8:00 P.M.

If you have any questions concerning your polling place, contact the municipal clerk:

**(NAME OF MUNICIPAL CLERK)
(ADDRESS)
(TELEPHONE)
(OFFICE HOURS)**

All polling places are accessible to elderly and disabled voters.¹

INFORMATION TO ELECTORS²

Upon entering the polling place, an elector shall state his or her name and address before being permitted to vote. If an elector is not registered to vote, an elector may register to vote at the polling place serving his or her residence if the elector presents proof of identification in a form specified by law unless the elector is exempted from this requirement, and, if the document presented does not constitute proof of residence, the elector provides proof of residence. Where ballots are distributed to electors, the initials of two inspectors must appear on the ballot.³ Upon being permitted to vote, the elector shall retire alone to a voting booth and cast his or her ballot except that an elector who is a parent or guardian may be accompanied by the elector's minor child or minor ward. An election official may inform the elector of the proper manner for casting a vote, but the official may not in any manner advise or indicate a particular voting choice.

On referenda questions, where **paper ballots** are used, the elector shall make a cross (X) in the square at the right of "yes" if in favor of the question, or the elector shall make a cross (X) in the square at the right of "no" if opposed to the question.

On referenda questions, where **optical scan voting** systems are used, the elector shall fill in the oval or connect the arrow next to "yes" if in favor of the question, or the elector shall fill in the oval or connect the arrow next to "no" if opposed to the question.

On referenda questions, where **touch screen voting systems** are used, the elector shall depress the button next to "yes" if in favor of the question, or the elector shall depress the button next to "no" if opposed to the question.

The vote should not be cast in any other manner. If the elector spoils a **paper** or **optical scan** ballot, he or she shall return it to an election official who shall issue another ballot in its place, but not more than three ballots shall be issued to any one elector. If the ballot has not been initialed by two inspectors or is defective in any other way, the elector shall return it to the

¹ THIS NOTICE MUST CONTAIN A STATEMENT ABOUT THE ACCESSIBILITY TO THE ELDERLY AND DISABLED FOR EACH POLLING PLACE. IF ANY POLLING PLACES ARE NOT ACCESSIBLE OR IN COMPLIANCE WITH FEDERAL LAW, CONTACT THE GOVERNMENT ACCOUNTABILITY BOARD.

² This section should be adapted depending upon what type of voting procedure is used.

³ Remove this sentence if only touch screen voting system(s) are used.

election official, who shall issue a proper ballot in its place.⁴ The elector may spoil a **touch screen** ballot at the voting station, but not more than three ballots shall be issued to any one elector. Not more than five minutes' time shall be allowed inside a voting booth. Sample ballots or other materials to assist the elector in casting his or her vote may be taken into the booth and copied. The sample ballot shall not be shown to anyone so as to reveal how the ballot is marked.

After casting his or her vote, the elector shall leave the voting booth, properly deposit the ballot and promptly leave the polling place.

After an official **paper ballot** is marked, it shall be folded so the inside marks do not show, but so the printed endorsements and inspectors' initials on the outside do show. The elector shall then deposit his folded ballot in the proper ballot box, or deliver the ballot to an inspector for deposit.

After an official **optical scan ballot** is marked, it shall be inserted in the security sleeve so the marks do not show. The elector shall then insert the ballot in the voting device and discard the sleeve, or deliver the ballot to an inspector for deposit. If a central count system is used, the elector shall insert the ballot in the ballot box and discard the sleeve, or deliver the ballot to an inspector for deposit.

After an official **touch screen ballot** is marked, the elector shall leave the polling place promptly.

An elector may select an individual to assist in casting his or her vote if the elector declares to the presiding official that he or she is unable to read, has difficulty reading, writing or understanding English or that due to disability is unable to cast his or her ballot. The selected individual rendering assistance may not be the elector's employer or an agent of that employer or an officer or agent of a labor organization which represents the elector.

The following is a sample of the official ballot:

OFFICIAL REFERENDUM BALLOT

April 3, 2012

NOTICE TO ELECTORS: THIS BALLOT MAY BE INVALID UNLESS INITIALED BY TWO (2) ELECTION INSPECTORS. IF CAST AS AN ABSENTEE BALLOT, THE BALLOT MUST BEAR THE INITIALS OF THE MUNICIPAL CLERK OR DEPUTY CLERK.

If you desire to vote on the question, make a cross (X) in the square at the **RIGHT** of "YES" if in favor of the question or make a cross (X) in the square at the **RIGHT** of "NO" if opposed to the question.

⁴ Remove this sentence if only touch screen voting system(s) are used.

Shall the School District of Altoona, Eau Claire County, Wisconsin for the 2012-2013 school year through the 2015-2016 school year be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$900,000 a year, for non-recurring purposes consisting of operational purposes?

YES

NO

Persons with questions regarding the referendum election should contact Gregory J. Fahrman, District Administrator.

Done in the School District of Altoona
on April 2, 2012
Robin E. Elvig
District Clerk

EXHIBIT C

OFFICIAL REFERENDUM BALLOT

April 3, 2012

NOTICE TO ELECTORS: THIS BALLOT MAY BE INVALID UNLESS INITIALED BY TWO (2) ELECTION INSPECTORS. IF CAST AS AN ABSENTEE BALLOT, THE BALLOT MUST BEAR THE INITIALS OF THE MUNICIPAL CLERK OR DEPUTY CLERK.

To vote on the question, make a cross (X) in the square at the **RIGHT** of "YES" if in favor of the question or make a cross (X) in the square at the **RIGHT** of "NO" if opposed to the question.

Shall the School District of Altoona, Eau Claire County, Wisconsin for the 2012-2013 school year through the 2015-2016 school year be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$900,000 a year, for non-recurring purposes consisting of operational purposes?

YES

NO

(Reverse Side of Ballot)

OFFICIAL REFERENDUM BALLOT
April 3, 2012
for
School District of Altoona, Wisconsin

Polling Place: _____

Ballot issued by

Initials of Inspectors of Election

Absent Voter's Ballot issued by

Initials of Municipal Clerk or
Deputy Clerk

Certification of Elector Assistance

I certify that this ballot was marked by me for an elector who is authorized under the law to have assistance, upon request, and as directed by the elector.

(Signature of assisting individual)
