



School District of Altoona

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Dr. Connie Biedron, Superintendent

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ALTOONA BOARD OF EDUCATION
Regular Meeting
Altoona Commons Addition
October 7, 2013
6:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by board president, Helen Drawbert at 6:32 p.m. in the Altoona commons addition.
2. Roll call was taken and the following were present:
Helen S. Drawbert, President
Robin E. Elvig, Vice President
Michael J. Hilger, Clerk
Bradley D. Poquette, Treasurer
David A. Rowe, Member
Dr. Connie M. Biedron, Superintendent
Joyce M. Orth, Board Secretary
3. Reading of Public Notice. Report of notice was given. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for Meeting
6. New staff were introduced and welcomed.
7. Approval of Minutes. a. September 16, 2013 Regular Meeting. Motion by Elvig to approve the minutes with a correction to the roll call and roll call votes to reflect that Michael Hilger was absent and that all votes were carried 4-0. Motion second by Rowe. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0.
8. Public Participation. a. Non-Agenda items - public comment and concern. (1) Gary Buske, teacher, expressed disappointment related to compensation rates for coverage provided during the work day. (2) Sheila Presler introduced the Altoona Parent Partners (APP) and shared their mission, objectives and guiding principles. (3) Dave Rowe announced that the high school band will march in the UW-EC Homecoming Parade on Saturday. (4) Helen Drawbert reminded board members of the Meet and Greet sessions scheduled from 5:30-6:30 p.m. at the second board meeting of the month. Mike Hilger will host on October 21. (5) Helen Drawbert recognized Mike Hilger for his "Subscriber Submission" that was published in State Superintendent Tony Evers' DPI ConnectEd newsletter on October 2. Mike's submission was titled Breakfast as Achievement Booster. b. Agenda items - public comment and concern. None.

9. Treasurer's Report. a. Approval of Checks for Payment. Motion by Elvig to approve general fund checks totaling \$888,240.74 and student activity fund checks totaling \$1,678.20 as presented, seconded by Hilger. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0.
10. School Showcase. a. Student Representative's Update. Not presented. b. School Health Report. Anita Schubring, school nurse, presented the School Health Report for the 2012/13 school year. The report covered topics such as services provided to students with special health needs, chronic illnesses and conditions, number of students with communicable diseases, medication administration, Medicaid billing, health screenings provided, services provided to staff, and training provided to staff and students. Behavioral/mental illness was listed as the primary health concern for 2012/13.
11. Information. **a. Committee Reports.** (1) Budget Development Committee. Committee chair Mike Hilger, reviewed the September 18 meeting and documents presented. Those included the budget timeline for 2013-2015, a monthly revenue chart and a cash flow computation. As per the budget timeline, the budget development committee will also meet in February and April. **b. General Information.** None. **c. President's Report.** (1) Legislative Breakfast. The Eau Claire school board will host the October 14 breakfast at Norske Nook, 7:30 to 9:00 a.m. (2) Fall Regional Meeting. The Region 4 Fall Meeting is scheduled for October 16 at the 29 Pines in Eau Claire. (3) WASB Legislative Advocacy Conference. The 2013 Legislative Advocacy Conference will be held on November 9 at the Holiday Inn, Stevens Point. The conference will examine the changing environment for public education with a focus on increasing competition for students and funding, and new strategies to engage parents, community members and legislators. If attending, board members should let Joyce know by October 25. (4) Book Study Process. Time was scheduled on Thursday, November 21 from 8:30 to 11:00 a.m. for discussion of The School Board Fieldbook, Leading with Vision. Helen assigned chapters for each to report on. **d. Superintendent's Report.** (1) Fall Superintendent's Conference. Dr. Biedron shared highlights from the Fall Superintendent's Conference she attended in Madison, September 25-27. Her registration included a workshop for second-year superintendents. (2) Coffee with Connie. The most recent Coffee with Connie session was held on October 2. (3) Library Board Meeting. Dr. Biedron gave an overview from the October 3 meeting. (4) Community Information Forum. A community information forum scheduled for October 8, 7 to 8:30 p.m. in the Commons Addition was announced. The School Perceptions survey deadline is October 14. Results will be presented to the board on November 4. (5) Cluster A Inservice. Plans for the October 11 Cluster A teacher inservice were shared. (6) School and District Report Cards for 2012/13. School Report Cards for 2012/13 were released statewide on September 17. In our district, Pedersen Elementary and Altoona High School received "Exceeds Expectation" ratings, and Altoona Middle School received a rating of "Meets Expectations." New this year, District Report Cards were also released. The district also received a "Meets Expectations" rating. (7) Third Friday in September Reports. Reports prepared in conjunction with the Third Friday in September were presented. As of September 20, 2013, student enrollments (4k-12) were as follows: Pedersen, 607; intermediate school, 219; middle school, 304; and high school, 441 for a total of 1571. Also as of that date, 217 nonresident students were attending in district schools, compared to 129 resident students that attend school in another district. (8) Parking Recommendation to City Council. The administration will meet with the city council on October 10 to present a request for uniform signage on the streets surrounding the campus. (9) Race to the Top Grant. CESA 10 submitted the Race to the Top District Grant application on behalf of the 28 school district's participating in the consortium. Grant award notifications are expected before the end of 2013. (10) Discussion Regarding Student Insurance for 2014/15. Continuation of insurance coverage for student accidents in the 2014/15 school year was discussed. If the board votes to continue the program for 2014/15 (see 12 k.), the topic will be included on the Annual Meeting agenda for citizen authorization. Under a \$1000 deductible, the premium for coverage this school year is \$18,002. (11) Other Updates, News and Events. Dr. Biedron noted the following: a visit to the house (809 7th Street West), an upcoming visit to Adlai Stevenson High School, a CVTC Great Lakes grant project, follow-up process with new staff, and video messaging options.

12. Board Action after Consideration and Discussion. a. Consider Resignation of Food Service Employee. Motion by Rowe to accept the resignation of Cindy Hanson as presented, seconded by Elvig. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0. b. Consider Resignation of 7th Grade Basketball Coach. Motion by Elvig to accept the resignation of Stacy Winsand, 7th grade basketball coach as presented, seconded by Rowe. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0. c. Consider Resignation of 8th Grade Football Coach. Motion by Elvig to accept the resignation of Kevin Camastral, 8th grade basketball coach as presented, seconded by Poquette. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0. d. Consider Recommendation to Fill Extracurricular Positions. Motion by Rowe to employ coaches/advisors for the 2012/13 season as recommended: Joe Harris, 8th grade football; Greg Emerson, middle school girls' tennis; Sandy Strobush, middle school volleyball; Robin Burk, high school drama assistant; Mark Nordby, middle school boys' basketball; Jeff Calkins, middle school boys' basketball and middle school girls' basketball; and Kenneth Bucholz, high school hockey assistant. Motion second by Hilger. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0. e. Consider Approval of Leadership Teams for Intermediate and Middle Schools. Motion by Elvig to approve the intermediate/middle school academic and behavioral leadership teams as recommended: Mary Stamos, Chris Gutsch and Melisa Martin, intermediate school, and Jill Phippen, Kim Wardean, Colleen Chmelik, and Terri Hanson, middle school, seconded by Hilger. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0. f. Consider Recommendation for Additional Part-time Limited-Term Early Childhood Special Education Aide Position. Postponed. g. Consider Recommendation for Increase in FTE to Full-Time for Special Education Teacher. Motion by Elvig to approve the increase in FTE to full-time for DeAnn Halverson, special education teacher, seconded by Rowe. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0. h. Consider Approval of Job Description for Administrative Assistant – School Office. Motion by Rowe to approve the Administrative Assistant – School Office Job Description as presented with the addition of a bullet under the “Personal Attributes Required” category to reflect that the administrative assistant must be friendly, welcoming and positive. Motion second by Poquette. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0. i. Consider Youth Options Intentions List for Semester 2 2013/14. Motion by Rowe to approve the Youth Options Intentions List for second semester of the 2013/14 school year as presented, seconded by Elvig. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0. j. Consider Amendment to Policy 830 – Community Use of School Facilities. Motion by Elvig to approve the amendment to Policy 830 as presented, seconded by Poquette. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0. k. Consider Student Insurance for 2014/15. Motion by Rowe to continue to offer student insurance in 2014/15, seconded by Drawbert. Elvig, no; Rowe, no; Hilger, no; Poquette, no; Drawbert, no. Motion failed 0 (yes) -5 (no). (See 11.d.(10))
13. Adjournment. Motion by Elvig to adjourn at 8:49 p.m., seconded by Poquette. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, October 21, 2013 at 8:00 p.m. in the Altoona commons addition. This meeting will follow the Annual Meeting, to be held at 6:30 pm. in the Altoona commons addition, 1827 Bartlett Avenue.

Joyce M. Orth CAP, Board Secretary

District Clerk

Date

The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach.