

In alignment with the School Board's governance model, the School Board delegates to the Superintendent the function of specifying required actions and designing the detailed arrangements under which the District's schools and other programs will be operated on a day-to-day basis. These detailed arrangements shall constitute the administrative rules governing the District's schools and other operations. All administrative rules shall be consistent with Board policies and legal requirements. As used in this policy, the term "rule" is synonymous and interchangeable with "procedure."

The Superintendent is responsible for developing, approving, implementing, and reviewing administrative rules as needed. However, while retaining overall accountability for and oversight of such rules, the Superintendent may further delegate such responsibilities to other administrators and supervisors or may seek involvement from other stakeholders.

In authorizing the administration to specify such written rules, the Board in no way intends to limit the authority of administrative and supervisory personnel to issue other directives, establish other responsibilities and expectations, or define other practices and procedures as may be lawful, prudent and consistent with Board policy for the sound management of the District. Similarly, certain aspects of the day-to-day management and operation of the District require the exercise of discretion such that it may be either impractical or imprudent to attempt to reduce the matter to a formal policy or rule. Applicable legal authority, District policies and rules, managerial directives shall guide and provide the framework for the exercise of such discretion.

Although this policy expressly establishes that the development and implementation of administrative rules is a delegated responsibility, no administrative rule may be written in a manner that is inconsistent with District policy or applicable legal requirements.

**Legal References:****Wisconsin Statutes**

[Section 120.13](#) [power to do all things reasonable for the cause of education, including making rules for the organization, gradation and government of the schools]

**Adopted: 05/17/21**