



School District of Altoona

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Regular Monthly Meeting of the Board of Education
December 20, 2021 at 6:30 pm
District Office Conference Room

Minutes on Agenda Items

- I. The regular meeting was called to order by Board President - Rick Risler at 6:30 pm in the boardroom.
- II. Roll Call was taken and the following were present:
 - Rick Risler - President
 - Daniel Gluch - Vice-President
 - Dave Rowe - Treasurer
 - Hillarie Roth - Clerk
 - Jeremy Zook - Member
 - Dr. Heidi Taylor Eliopoulos - Superintendent
 - Lisa Boss - School Board Secretary
 - Andrea Steffen - Director of Curriculum and Instruction
- III. Approval of Agenda - Motion by Hillarie Roth to approve the agenda as presented, seconded by Dave Rowe. Motion carried 5-0 with a unanimous yes vote.
- IV. The Pledge of Allegiance was recited.
- V. Communication with the Board (OE 8)
 - A. Learning Spotlight - AES STEM (R2, OE 8.4) - Mrs. Lancette introduced the presenters. Mrs. David and Mrs. Sather provided an overview of the Elementary STEM program. Jamison Larson and James Anger demonstrated their skills by presenting their books they created.
 - B. Student Representative Report (OE 8.4) - Reagan stated that the high school has had a strong start to the second trimester. The students are enjoying the school spirit days prior to the holiday break. The high school

wrestling and basketball teams are doing very well. The Show Choir is in full swing and the Altoona Choir has performed in the community.

- C. Recognition of Medical Director, Dr. Sue Rowe - Anita Schubring, R.N., present Dr. Rowe a plaque thanking her for her service.
- D. Discussion of Board Activities (GC 3.4) - Hillarie Roth shared that the High School choir has performed at both River Prairie and 10th St Park and they were wonderful.
- E. Covid-19 Update from the Superintendent - Dr. Eliopoulos shared that the administration reviews the Covid data everyday. The CDC is contemplating a "Test to Stay" rapid test process. Dr. Eliopoulos is looking into how that would look for our district.
- F. Budget Monitoring/Budget Transfers (OE 8.2) - Dr. Eliopoulos shared the current budget reports for the month.

VI. Agenda-Related Public Comment (OE 8.4) - None

VII. Non-Agenda-Related Public Comment (OE 8.4) - We had 4 citizens speak at the meeting.

- A. Jamey McIntosh regarding racial culture in the district.
- B. Dave Engstrom requested CRU be recognized as a school group.
- C. Dave Rowe provided the reasoning behind his filing for non-candidacy. He thanked the administration for their tremendous service and is truly proud of the direction this district is headed.
- D. Becca Roth shared that the high school bike rack has not been moved to an easily accessible area.

VIII. Monitoring for Results (B/SR 5.4a, B/SR 5.3a, OE 8.1)

- A. OE 11: Instructional Program - Andrea Steffen gave an overview of the district's progress. Motion by Hillarie Roth to accept OE 11: Instructional Administration, seconded by Jeremy Zook. Motion carried 5-0 with a unanimous yes vote. Dave Rowe made a motion that the district is in compliance, seconded by Hillarie Roth. Motion carried 5-0 with a unanimous yes vote.
- B. R 2: Academic Performance - Science - Andrea Steffen provided a summary of the district's progress. Motion by Hillarie Roth to accept R2: Academic Performance - Science as presented, seconded by Dave Rowe.

Motion carried 5-0 with a unanimous yes vote. Dan Gluch made a motion that R2: Academic Performance - Science has not made reasonable progress, seconded by Hillarie Roth. Motion carried 5-0 with a unanimous yes vote.

IX. Board Consent Agenda (GC 2.4)

- A. Removal of an Item from Board Consent Agenda for Separate Consideration
- B. Approval of November 15, 2021 Meeting Minutes (GC 2.4)
- C. Approval of November 15, 2021 Executive Session Meeting Minutes (GC 2.4)
- D. Approval of December 2, 2021 Special Meeting Minutes (GC 2.4)
(REMOVED)

Motion by Jeremy Zook to remove IX.D. from the Board Consent Agenda, seconded by Dave Rowe. Motion carried 5-0 with a unanimous yes vote.

Motion by Dave Rowe to accept the Board Consent Agenda as presented with the removal of IX.D., seconded by Jeremy Zook. Motion carried 5-0 with a unanimous yes vote.

X. Superintendent Consent Agenda (GC 2.4)

- A. Removal of an Item from the Superintendent Consent Agenda for Separate Consideration
- B. Approval of Hires, Resignations and Retirements (GC 2.4)
 - 1. 4K Paraprofessional - *Resignation*
 - 2. AMS Lunch Supervisor - *Hire*
 - 3. AMS Girls Basketball Coach - *Hire*
 - 4. AHS Paraprofessional - *Hire*
 - 5. AHS Paraprofessional - *Hire*
 - 6. AHS Teacher - *Resignation*
 - 7. AHS Teacher - *Retirement*
 - 8. AHS Teacher - *Retirement*
 - 9. P/T Districtwide Bilingual Paraprofessional - *Hire*
 - 10. Assistant Track and Field Coach - *Resignation*
 - 11. JV Boys Golf Coach - *Resignation*
- C. Approval of Treasurer's Report (GC 2.4)
- D. Approval of Checks for Payment (GC 2.4)
- E. First Reading of Policies (GC 2.4)
 - 1. 345.64 Physical Education Credit Option (*Update*) **(REMOVED)**

2. 381 Addressing Political or Controversial Issues with Students in Classes and Other School Activities (*Update*), Delete 311 Academic Freedom and Controversial Issues
 3. 537 Professional Development Opportunities for Licensed Staff (*Update*)
 4. 548 Evaluation of Support Staff Personnel (*New*)
 5. 653 Gate Receipts and Admissions (*Delete*)
 6. 662.3 Fund Balance (*New*)
 7. 664 Handling Money in District Buildings / Activities (*Update*)
 8. 665 Fraud Prevention and Reporting (*Update*)
 9. 671.2 Expense Reimbursement (Employees) (*Update*)
(REMOVED)
 10. 671.3 Salary Deductions/Withholding (*Delete*) **(REMOVED)**
 11. 671.31 Discretionary Retirement Savings Plans for Employees (*New*)
 12. 671.4 Payroll Practices and Complaints Related to Wage Payments, Payroll, Classifications, and Other Payroll-Related Issues (*New*)
 13. 671.5 Employee Compensation Paid from Federal Grants During Extraordinary Circumstances (*New*)
 14. 672.1 Procurement Methods for Services, Supplies, Equipment, and Other Property (*New*)
 15. 672.2 Standards of Conduct in Purchasing and Contracting (*New*)
 16. 672.3 Cooperative Purchasing (*New*)
 17. 672.51 Suspension and Debarment of Vendors and Contractors (*New*)
 18. 673 Disbursement of Funds (*Update*)
 19. 673.1 District-Issued Credit Cards (*New*)
 20. 680 Fiscal Accounting and Reporting (*Delete*)
 21. 683 Management of Capital Assets (*Update*)
 22. 690 Disposition of District Property (*Update*)
 23. 723.1 Emergency Drills Involving Students (*New*)
 24. 723.2 Threats of School Violence (*New*)
 25. 850 Sales and Solicitations on School Property (*New*)
 26. Policy DBK - Line Item Transfer Authority (*Delete*)
- F. Second Reading of Policies (GC 2.4)
1. 181 Rules of Order (*Update*) **(REMOVED)**
 2. 189 Virtual Board Meeting in Emergency Situations (*New*)
(REMOVED)

3. 260 Temporary Administrative Arrangements (*New*)
4. 310 Instructional Program (*Delete*) **(REMOVED)**
5. 333.1 Student Surveys (*New*)
6. 341.2 Education for Employment (*New*)
7. 341.24 Career and Technical Education (*New*)
8. 342.11 Independent Educational Evaluations (*Update*)
9. 352 Field Trips (One-Day Trips) (*Update*) IICA - (*Delete*)
10. 353.1 School Volunteers (*Update*)
11. 361.1 Selection of Textbooks and Other Instructional Materials (*Update*) II, IIA, IIAA, IIAB - (*Delete*)
12. 361.2 Library Media Center Material Selection and Reconsideration (*Update*)
13. 363.2 Acceptable Use of Technology Resources (*Update*)
14. 364 School Counseling Program (*Update*) IJ-(*Delete*)
15. 382.1 Recording District Meetings (*New*)
16. 411.2 Education of Homeless Children and Youths (*New*)
17. 423 Public School Open Enrollment (*Update*)
18. 443.71 Bullying (*New*)
19. 446.1 Locker Searches (*New*)
20. 446.2 Use of Drug-Detection Canine Units in Search Activities (*New*)
21. 447.1 Staff Use of Physical Force (*New*)
22. 447.3 Student Suspension and Expulsion (*New*)
23. 453.1 Emergency Nursing Services (*New*)
24. 522.71 Staff Use of Social Media (*Update*)
25. 610 Fiscal Management Goals (*Delete*)
26. 620 Annual Operating Budget (*Update*)
27. 631.1 Post-Issuance Compliance for Tax-Exempt and Tax-Advantaged Obligations (*Update*)
28. 632 Short-Term Borrowing (*New*)
29. 652 Investment of District Funds: Revenues from Investments (*Update*)
30. 657 Grant Applications and Acceptance of Grants (*New*)
31. 660 Financial Management and Internal Controls (*New*)
32. 661 Designation of Depositories (*New*)
33. 661.1 Electronic Transfer of Funds (*New*)
34. 661.3 Returned Checks and Other Denied Payments (*New*)
35. 662.1 Student Activity Funds Management (*New*)

- 36.662.2 Community Programs and Services (Fund 80) *(New)*
- 37.763 School Meal Account Charges and Collections *(New)*
- 38.823 Access to Public Records *(Update)*
- 39.823.1 Records Management and Retention *(New)*
- 40.824 School District Legal Notices *(New)*
- 41.831 Tobacco Free Schools *(New)*
- 42.832 Weapons on School Premises *(New)*
- 43.840 Public Gifts to Schools and Sponsorships *(Update)*
- 44.851 Advertising *(Update)*
- 45.860 Visitors to the Schools During the School Day *(Update)* KK
(Delete)
- 46.870 Public Complaints *(Update)*

G. School Calendars for 2022-2024

Motion by Hillarie Roth to delete E.1, E.9., F.4., seconded by Dave Rowe. Motion carried 5-0 with a unanimous yes vote.

Motion by Dave Rowe to delete E.10, F.1., F.2, seconded by Hillarie Roth. Motion carried 5-0 with a unanimous yes vote.

Motion by Dan Gluch to accept the Superintendent Consent Agenda as presented with the removal of E.1., E.9., F.4., E.10., F.1., and F.2., seconded by Dave Rowe. Motion carried 5-0 with a unanimous yes vote.

XI. Matters Reserved for Board Action (B/SR 2.1)

- A. Item Removed from Board Consent Agenda for Separate Consideration (GC 2.5) - IX.D. Approval of December 2, 2021 Special Meeting Minutes - Motion by Hillarie Roth to accept the minutes as presented, seconded by Dan Gluch. Yes by Rowe, Roth, Gluch, and Risler. Zook - Abstain. Motion carried 4-0.
- B. Item Removed from Superintendent Consent Agenda for Separate Consideration (GC 2.5) -
 - E.1. 345.64 Physical Education Credit Option *(Update)* - Motion by Hillarie Roth to accept the first reading of 345.64 Physical Education Credit Option as presented, seconded by Dave Rowe. Yes by Roth, Zook, Rowe, and Risler. Gluch - No. Motion carried 4-1.
 - E.9. 671.2 Expense Reimbursement (Employees) *(Update)* - Motion by Hillarie Roth to accept the first reading of 671.2 Expense Reimbursement as presented with the meal reimbursement increased from \$40 to \$50, seconded by Dave Rowe. Yes by Zook, Rowe, Roth and Risler. Gluch - No. Motion carried 4-1.

F.4. 310 Instructional Program (Delete) - Hillarie Roth to accept the second reading for the deletion of 310 Instructional Program as presented, seconded by Jeremy Zook. Motion carried 5-0 with a unanimous yes vote.

E.10. 671.3 Salary Deductions/Withholding (Delete) - Dave Rowe made a motion to accept the first reading for the deletion of 671.3 Salary Deductions/Withholding as presented, seconded by Hillarie Roth. Motion carried 5-0 with a unanimous yes vote.

F.1. 181 Rules of Order (Update) - Dave Rowe made a motion to accept the second reading of 181 Rules of Order as presented, seconded by Dan Gluch. Motion carried 5-0 with a unanimous yes vote.

F.2. 189 Virtual Board Meeting in Emergency Situations (New) - Dave Rowe made a motion to accept the second reading of 189 Virtual Board Meeting in Emergency Situation as presented, seconded by Dan Gluch. Motion carried 5-0 with a unanimous yes vote.

C. WASB Resolutions, Including Resolution 22-04 on Advanced Learning - Motion by Dave Rowe to accept Resolution 22-04 on Advanced Learning as presented, seconded by Jeremy Zook. Yes by Rowe, Zook, Gluch and Risler. Roth - Abstain. Motion carried 4-0.

XII. Recess

XIII. Discussion of the Meeting (GC 2.2)

XIV. Adjourn to Executive Session pursuant to Wisconsin State Statute 19.85(1)(b) to consider the employment, promotion, compensation, or performance evaluation data of any public employee or person licensed by a board or commission, pursuant to 19.85(1)(c) to consider the employment of any public employee, and pursuant to 19.85(1)(f) for preliminary consideration of specific personnel problems.

Motion by Hillarie Roth to move to Executive Session at 9:10 p.m., seconded by Dave Rowe. Motion carried 5-0 with a unanimous yes vote.

XV. Following closed session, the Board will entertain a motion to reconvene into open session and will take any further action that is necessary and appropriate, including acting on any resolution that may be presented. Thereafter, the Board will entertain a motion to adjourn the meeting.

No board action was taken.

Motion by Hillarie Roth to adjourn at 10:09 p.m. from closed session, seconded by Jeremy Zook. Motion carried 5-0 with a unanimous yes vote.

Lisa Boss, School Board Secretary



Board Clerk

January 17, 2022

Date

Students are prepared academically and socially for personal success in life and are respectful, contributing members of the local and global communities.