



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720
715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

Regular Monthly Meeting of the Board of Education
March 28, 2022 at 6:30 pm
District Office Conference Room

This meeting is open to the public. If a member of the public requires an accommodation to attend the meeting, he or she should contact Executive Assistant Lisa Boss at least 24 hours in advance of the meeting to request an accommodation.

Please note that any meeting where more seating is needed than is available will be moved to the Pederson Commons, which is directly adjacent to the Conference Room. Please watch for door signage.

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Pledge of Allegiance
- V. Communication with the Board (OE 8)
 - A. Learning Spotlight - AES Spanish
 - B. Student Representative Report (GC3.3)
 - C. Applications for Student Representative to the Board of Education
 - D. Recognition of Board Members
 - E. Discussion of Board Activities (GC 3.4)
 - F. Covid Update from the Superintendent (OE 8.2)
 - G. Budget Monitoring/Budget Transfers (OE 8.2)
- VI. Agenda-Related Public Comment (OE 8.4)
- VII. Non-Agenda-Related Public Comment (OE 8.4)
- VIII. Monitoring for Results (B/SR 5.4a & B/SR 5.3a)
 - A. OE 10: Learning Environment

B. R2: Foreign Language

IX. Board Consent Agenda (GC 2.4)

- A. Removal of an Item from Board Consent Agenda for Separate Consideration
- B. Approval of February 21, 2022 Meeting Minutes (GC 2.4)
- C. Approval of February 25, 2022 Meeting Minutes (GC 2.4)
- D. Approval of February 25, 2022 Executive Session Meeting Minutes (GC 2.4)

X. Superintendent Consent Agenda (GC 2.4)

- A. Removal of an Item from the Superintendent Consent Agenda for Separate Consideration
- B. Approval of Hires, Resignations and Retirements (GC 2.4)
 - 1. Curriculum Coordinator - *Retirement*
 - 2. Director of Curriculum, Instruction and Assessment - *Hire*
 - 3. Assistant Track & Field Coach - *Hire*
 - 4. Junior Varsity Hockey Coach - *Resignation*
 - 5. AHS Custodian - *Resignation*
 - 6. Director of SPED and Student Services - *Resignation*
 - 7. AMS Track and Field Coach - *Hire*
 - 8. Spanish Teacher (4th-8th grades) - *Resignation*
- C. Approval of Treasurer's Report (GC 2.4)
- D. Approval of Checks for Payment (GC 2.4)
- E. First Reading of Policies (GC 2.4)
 - 1. 188 Board Member Participation in Meetings via Technology (*New*)
 - 2. 346 Student Assessment (*Update*)
 - 3. 362 Library Media Services (*Update*)
 - 4. 383.2 Animals in the School / On District Property (*Delete*)
 - 5. 421 Admission to Kindergarten and First Grade (Entrance Age) (*Update*)
 - 6. 421.1 First Grade Admission (*New*)
 - 7. 533 Posting and Hiring of Professional Employee Positions (*New*)
 - 8. 535.4 Remote Work (*New*)
 - 9. 538 Professional Staff Evaluation (*Update*)
 - 10. 543 Posting and Hiring of District Employees without Individual Contracts (*New*)
 - 11. 546.1 Resignation of Non-Contracted Employees (*New*)
 - 12. 834.1 Use of District Equipment by Third Parties (*New*)
 - 13. 882 School Resource Officer Program (*Delete*)

14. 940 Naming School Facilities (*Update*)
15. GAJB District Response to Personal Crisis (*Delete*)
16. IGAG Teaching about Drugs, Alcohol and Tobacco (*Delete*)
17. IGAJ Driver Education (*Delete*)
18. IGDD Student Performances (*Delete*)
19. IHB Class Size (*Delete*)
20. IIBA Classroom Assistants (*Delete*)
21. IBCA Confidentiality of Library Records (*Delete*)
22. IIBE Instructional Television (*Delete*)

F. Second Reading of Policies (GC 2.4)

1. 110 School District Mission (*Delete*)
2. 111 School District Goals (*Delete*)
3. 143 Consultants to the District (*Delete*)
4. 170 Board Meetings (*New*); Delete 171 Regular Board Meetings and 172 Special Board Meetings
5. 171.1 Public Notification of Board Meetings (*New*)
6. 171.2 Agenda Preparation and Dissemination (*New*)
7. 224 Shared Decision-Making / Board-Administration Relations (*Delete*)
8. 330 Curriculum Development and Improvement (*Update*)
9. 341.31 Human Growth and Development (*New*)
10. 342.3 Educational Supports for Advanced Learners (*Update*)
11. 347 Student Records (*Update*)
12. 347.1 Student Directory Data (*Update*)
13. 362.1 Interlibrary Loan (*Update*)
14. 423 Open Enrollment (*Update*)
15. 526 Personnel Records (*Update*)
16. 663 Bonds for Officers and Employees (*Update*)
17. 733 Energy Use and Conservation (*Delete*)
18. 821.5 District Use of Social Media (*New*)

G. 2022-2023 Staffing Plan and Authorization to Issue Certified Contract Extension Letters

H. 66.0301 Cooperative Agreement with McKinley Charter School

I. WIAA Ice Hockey Cooperative Agreement for 2022-2023 & 2023-2024 School Years

J. CESA 10 Proposed Resolution for Sale of Property

XI. Matters Reserved for Board Action (B/SR 2.1)

- A. Item Removed from Board Consent Agenda for Separate Consideration (GC 2.5)

B. Item Removed from Superintendent Consent Agenda for Separate Consideration (GC 2.5)

- XII. Recess
- XIII. Discussion of the Meeting (GC 2.2)
- XIV. Adjourn to Executive Session pursuant to Wisconsin State Statute 19.85(1)(c) to consider the performance of a public employee and to consider the employment of a public employee and pursuant to Wisconsin State Statute 19.85(1)(f) to discuss a matter pertaining to an individual student.
- XV. Following closed session, the Board will entertain a motion to reconvene into open session and will take any further action that is necessary and appropriate, including acting on any resolution that may be presented.
- XVI. Board Self Evaluation (GC-6)
- XVII. Adjourn

Students are prepared academically and socially for personal success in life and are respectful, contributing members of the local and global communities.



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March 23, 2022

NOTICE OF REGULAR MEETING OF THE BOARD OF EDUCATION

PLEASE TAKE NOTICE that members of the School District of Altoona Board of Education will hold a regular meeting on **March 28, 2022 at 6:30 pm**, in the Board Room of the District Office, **1903 Bartlett Avenue, Altoona, WI**. Please note that any meeting where more seating is needed than is available will be moved to the Pederson Commons, which is directly adjacent to the Board Room. Please watch for door signage.

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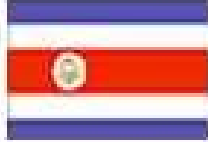
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Argentina



Costa Rica



Bolivia



Venezuela



Cuba



Chile



El Salvador



Ecuador



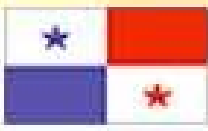
Guatemala



Mexico



Nicaragua



Panama



Paraguay



Peru



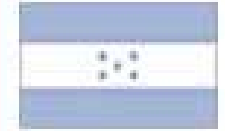
Puerto Rico



República Dominicana



Colombia



Honduras



Guinea Ecuatorial



Uruguay

AES

Spanish

AES Students receive Spanish instruction
for 70 minutes every six days.



This instruction is broken into two
35 minute classes.



Grade levels have thematic units that
include both new and spiraled
vocabulary and grammatical concepts.



Kindergarten

#1: ¡Hola AES!

#2: Cinco Calabazas

#3: En el Otoño

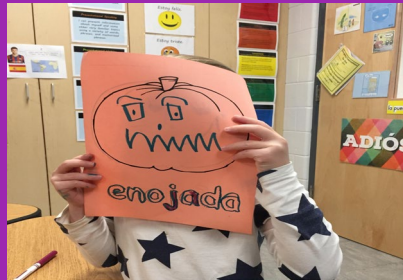
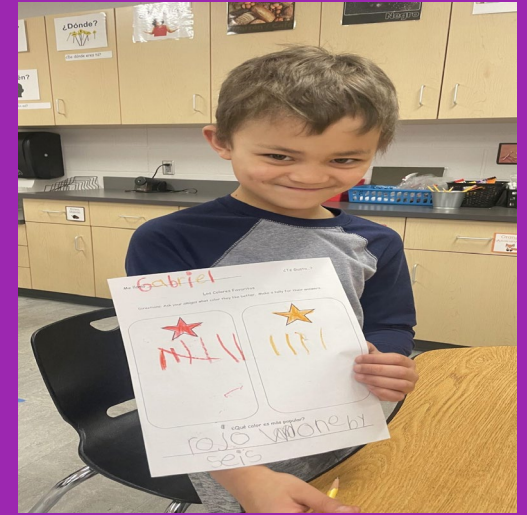
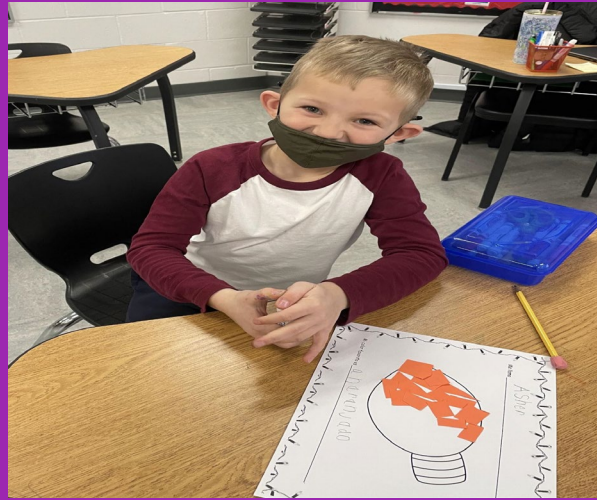
#4: En mi Familia

#5: Cinco Formas

#6: Los Colores del Mundo

#7: En la Primavera

#8: ¡Vamos a México!



1st Grade

#1: ¡Buenos días AES!

#2: ¿Cómo te sientes?

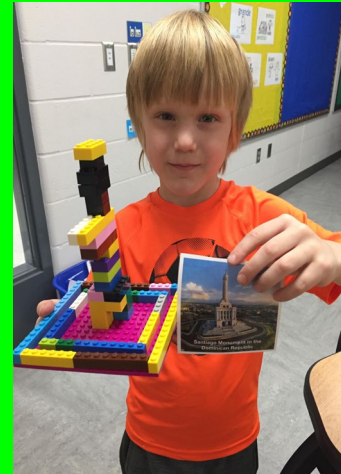
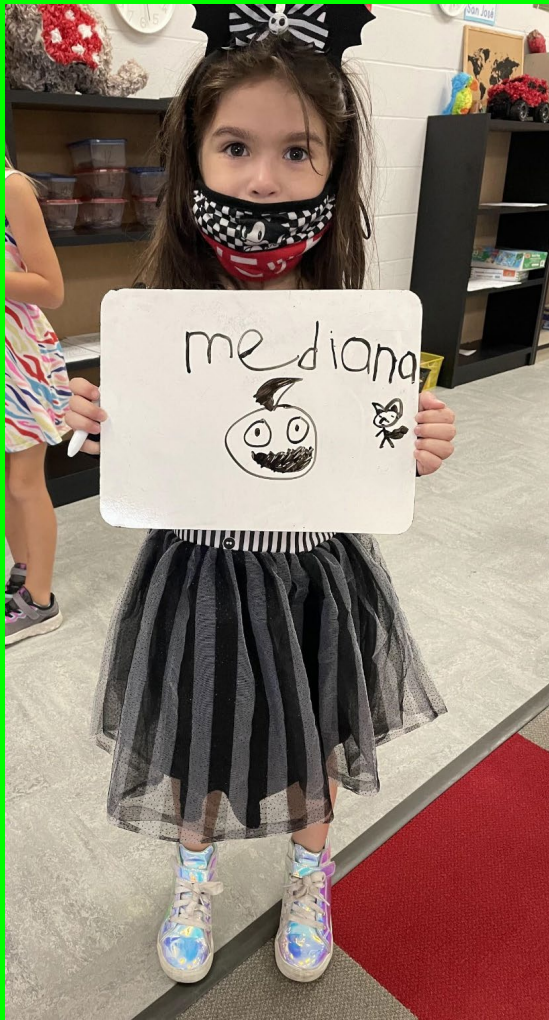
#3: Mi Cara

#4: En mi Familia

#5: Mis Mascotas

#6: En la Primavera

#7: ¡Vamos a Perú!



2nd Grade

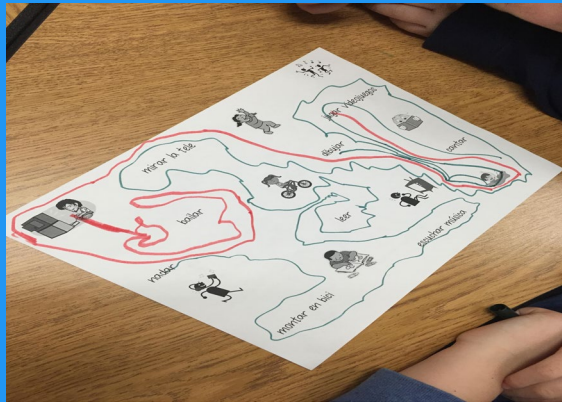
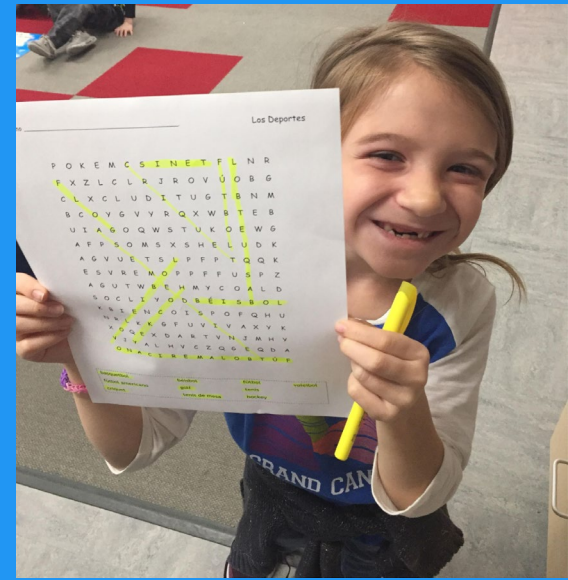
#1: ¿Qué tal AES?

#2: ¿Qué deporte te gusta?

#3: ¿Qué te gusta hacer?

#4: Los Cognados

#5: ¡Vamos a Costa Rica!



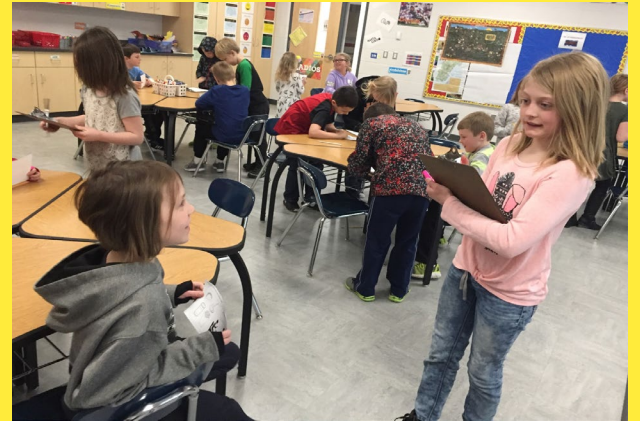
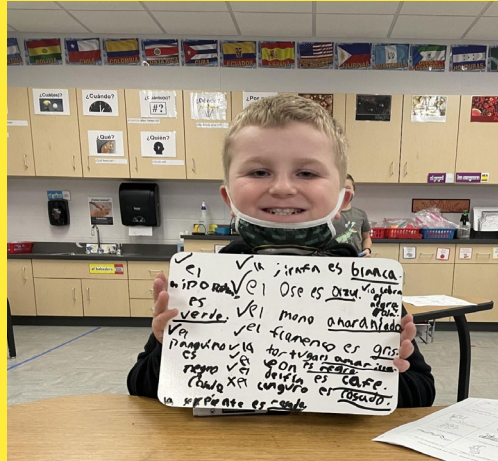
3rd grade

#1: ¿Qué pasa AES?

#2: ¿De dónde eres tú?

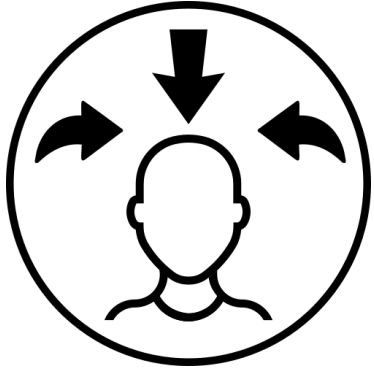
#3: ¿Quién soy?

#4: En el Zoo

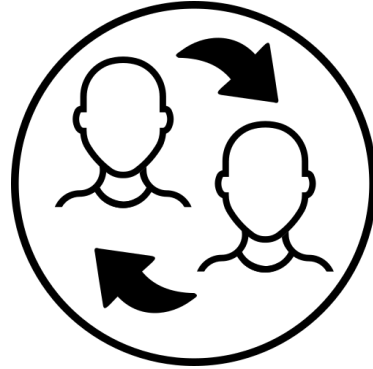


Modes of Communication

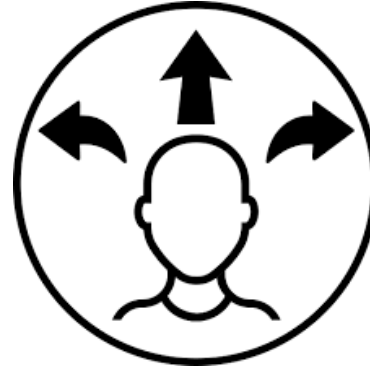
Interpretive



Interpersonal



Presentational



The Modes of Communication are used with the essential standards when creating learning targets for unit and lesson plans.

World Readiness Standards (5 Cs).

- ▶ Communication
- ▶ Cultures
- ▶ Connections
- ▶ Comparisons
- ▶ Communities



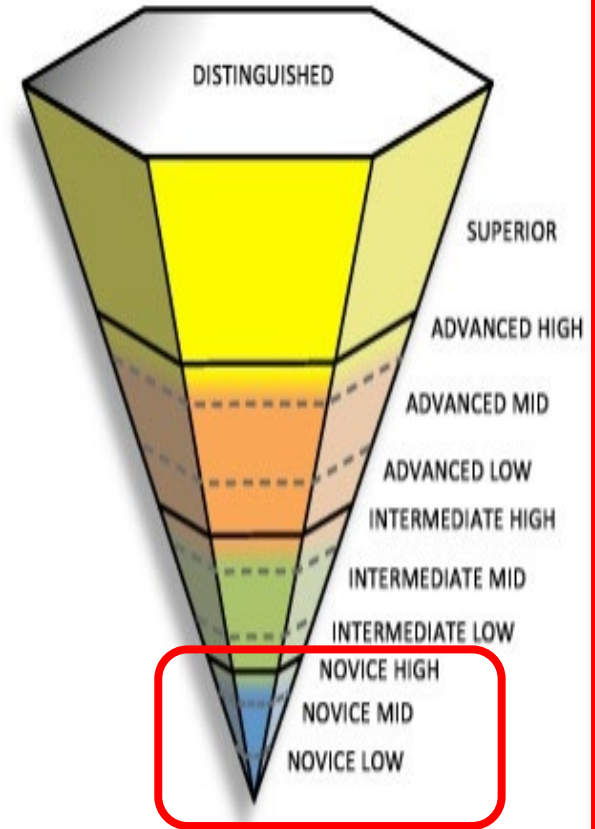
The five “C” goal areas stress the application of learning a language beyond the instructional setting.

The goal is to prepare learners to apply the skills and understandings to their future careers and experiences.

Language Proficiency Levels

Wisconsin Standards for World Languages
Altoona School District Language Levels

	Novice Low	Novice Mid	Novice High	Intermediate Low	Intermediate Mid	Intermediate High
Kindergarten						
1st Grade						
2nd Grade						
3rd Grade						
4th Grade						
5th Grade						
6th Grade						
Spanish I						
Spanish II						
Spanish III						
Spanish IV						
Spanish V						

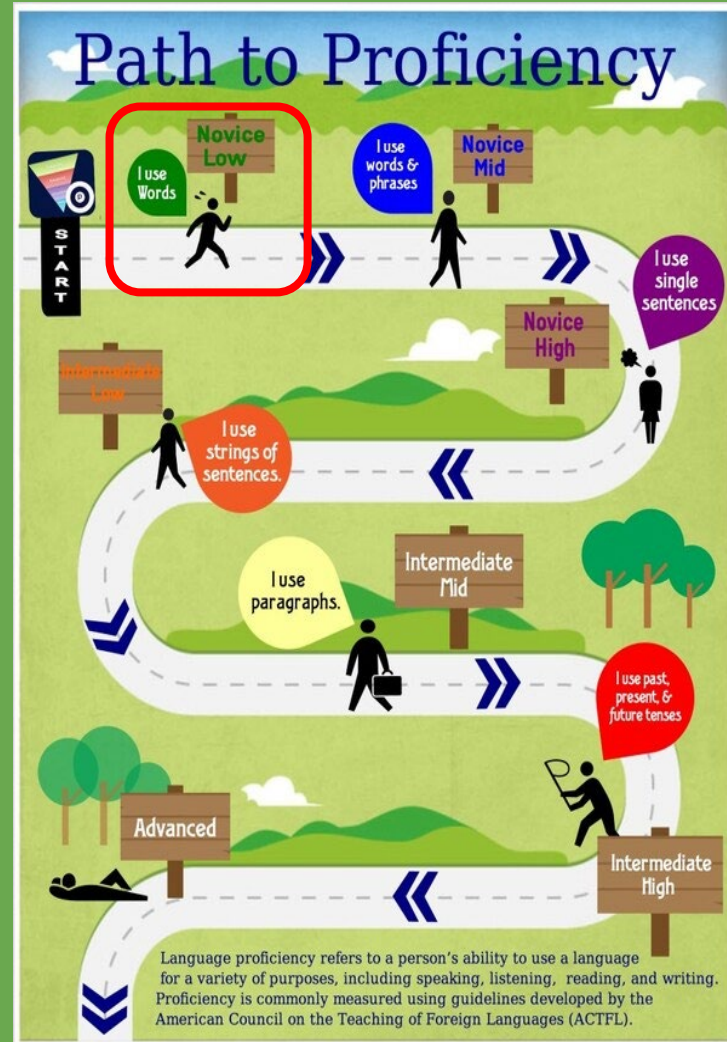


Input (Listening and Reading)

- Relies heavily on visual cues
- Requires (significant) simplification of language
- Very limited sight vocabulary

Output (Speaking and Writing)

- Single words, chunks
- Marked by memorization
- Often responds using non-verbals as opposed to TL
- Frequently mixes English with TL
- Frequently answers first in English
- Labels/ Lists--relies exclusively on copying for spelling



Novice Low: 1st grade

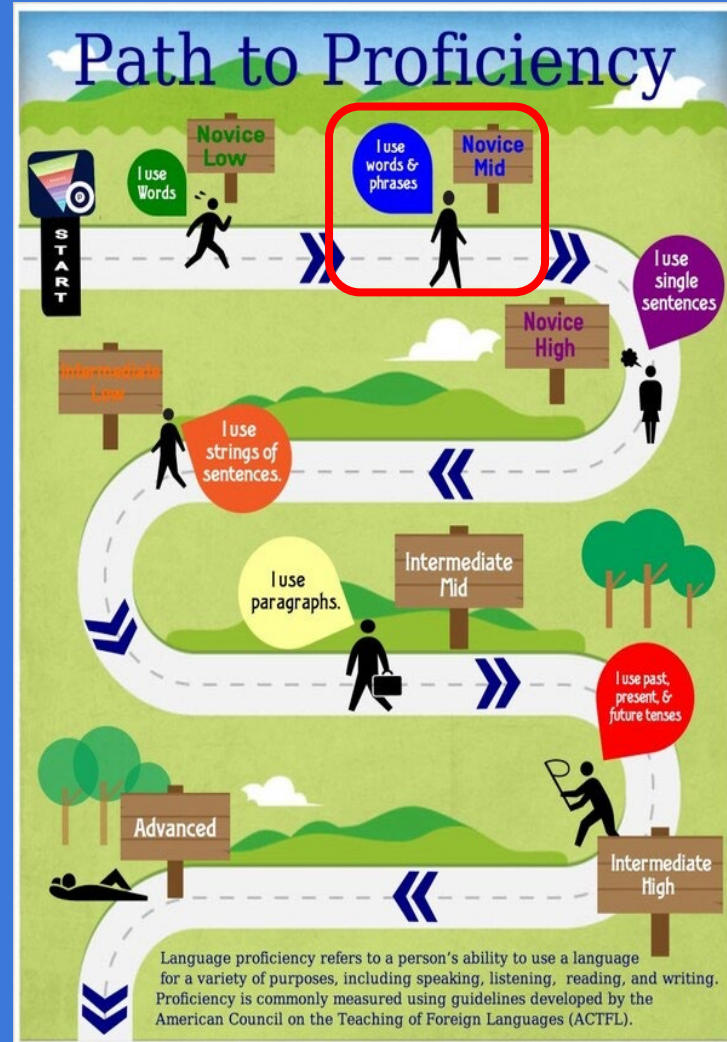


Input (Listening and Reading)

- Continues to rely on visual cues, but starts to utilize contextual ones as well
- Can distinguish individual words in larger context, though still needs some simplification
- Can identify limited sight word vocabulary
- Can distinguish individual words/ chunks in surrounding text and begin to understand meaning

Output (Speaking and Writing)

- Continues with single words, chunks but starts using some basic patterned sentences
- Can make basic requests,
- Begins to attempt answering in TL, but English is used in gaps in vocabulary
- Labels, lists, fill in the blank, pattern sentences



Novice Mid: 2nd grade

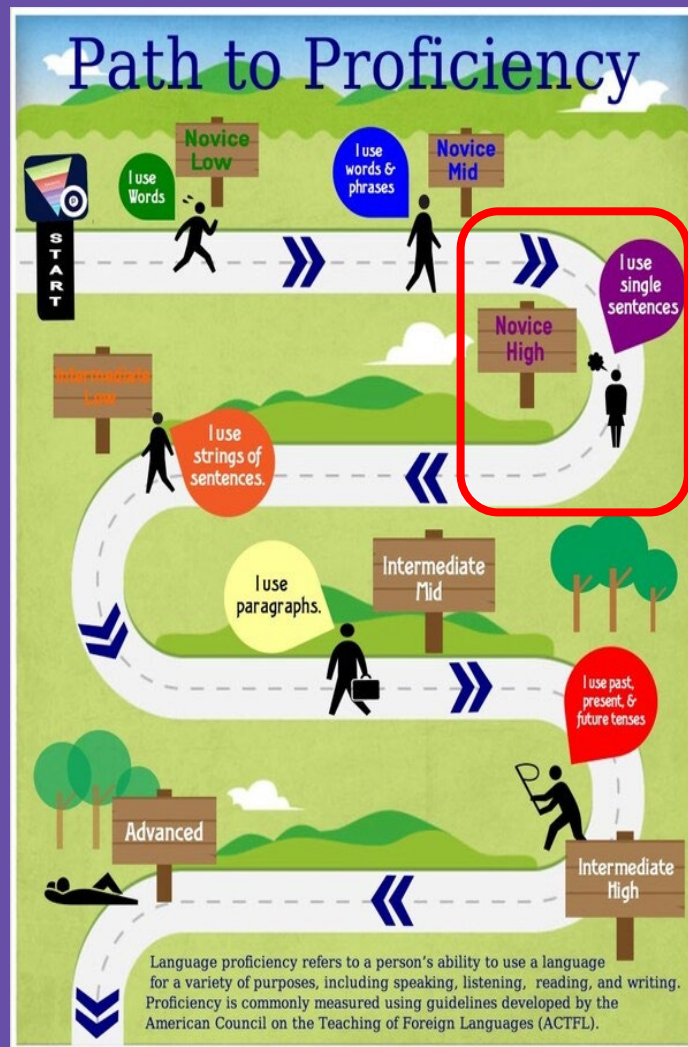


Input (Listening and Reading)

- Uses visual and contextual cues, begins to utilize strategies to gain meaning
- More reaction to others output
- Can distinguish individual words in larger context, may begin to notice cognates
- Begins to apply ELA strategies (sounding out words)
- Can distinguish individual words/ chunks in surrounding text continuing to gain understanding

Output (Speaking and Writing)

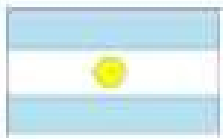
- Experiments more with original utterances, though marked by errors & influence of English structure
- Responses feel more authentic due to experimentation
- Takes initiative to communicate and attempts to include more parts of speech when answering
- Continues to copy, but now has limited bank of sight vocabulary for spelling
- Some original output, but TL rules may not be followed



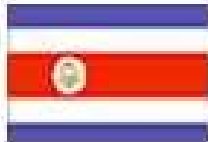
Novice High: 3rd grade







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Costa Rica



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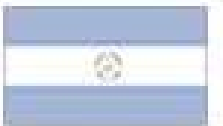
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Mexico



Nicaragua



Panama



Paraguay



Peru



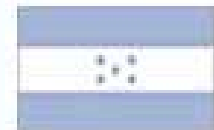
Puerto Rico



República Dominicana



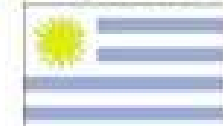
Colombia



Honduras



Guinea Ecuatorial



Uruguay



Fd	T	Loc	Obj	Func	Func	2021-22	2021-22	2021-22	Unexpended
						Original Budget	Revised Budget	FY Activity	Balance
10	E	---	---	11	UNDIFF CURRICULUM	4,262,142.00	4,262,142.00	2,385,336.16	1,876,805.84
10	E	---	---	12	REGULAR CURRICULUM	5,200,551.00	5,200,551.00	2,919,100.59	2,281,450.41
10	E	---	---	13	VOCATIONAL CURRICULUM	594,871.00	594,871.00	327,857.54	267,013.46
10	E	---	---	14	PHYSICAL CURRICULUM	644,041.00	644,041.00	340,250.49	303,790.51
10	E	---	---	16	CO-CURRICULAR ACTIVITIES	392,358.00	392,358.00	245,733.29	146,624.71
10	E	---	---	17	SPECIAL NEEDS	3,500.00	3,500.00	2,367.98	1,132.02
10	E	---	---	21	PUPIL SERVICES	824,148.00	824,148.00	484,515.58	339,632.42
10	E	---	---	22	INSTRUCTIONAL STAFF SERVICES	1,044,433.00	1,044,433.00	600,930.09	443,502.91
10	E	---	---	23	GENERAL ADMINISTRATION	569,684.00	569,684.00	338,082.24	231,601.76
10	E	---	---	24	SCHOOL BUILDING ADMINISTRATION	1,233,485.00	1,233,485.00	787,955.85	445,529.15
10	E	---	---	25	BUSINESS ADMINISTRATION	3,136,083.00	3,136,083.00	1,924,277.52	1,211,805.48
10	E	---	---	26	CENTRAL SERVICES	373,642.00	373,642.00	194,968.98	178,673.02
10	E	---	---	27	INSURANCE/DISTRICT	122,000.00	122,000.00	135,239.78	-13,239.78
10	E	---	---	28	DEBT SERVICES - SHORT TERM	5,000.00	5,000.00	2,760.54	2,239.46
10	E	---	---	29	OTHER SUPPORT SERVICES	702,097.00	702,097.00	591,951.76	110,145.24
10	E	---	---	39				-345.00	345.00
10	E	---	---	41	INTERFUND TRANSFERS	2,696,548.00	2,696,548.00		2,696,548.00
10	E	---	---	43	GENERAL TUITION PAYMENTS	1,402,998.00	1,402,998.00	52,461.40	1,350,536.60
10	-	---	---		GENERAL	23,207,581.00	23,207,581.00	11,333,444.79	11,874,136.21
21	E	---	---	29	OTHER SUPPORT SERVICES	87,400.00	87,400.00	42,639.91	44,760.09
21	-	---	---		SPECIAL REVENUE TRUST FUND	87,400.00	87,400.00	42,639.91	44,760.09
27	E	---	---	15	SPECIAL ED CURRICULUM	2,864,184.00	2,864,184.00	1,452,481.75	1,411,702.25
27	E	---	---	21	PUPIL SERVICES	352,612.00	352,612.00	228,816.81	123,795.19
27	E	---	---	22	INSTRUCTIONAL STAFF SERVICES	225,021.00	225,021.00	186,324.39	38,696.61
27	E	---	---	25	BUSINESS ADMINISTRATION	195,100.00	195,100.00	105,398.70	89,701.30
27	E	---	---	43	GENERAL TUITION PAYMENTS	229,956.00	229,956.00	195,356.87	34,599.13
27	-	---	---		SPECIAL EDUCATION FUND	3,866,873.00	3,866,873.00	2,168,378.52	1,698,494.48
38	E	---	---	28	DEBT SERVICES - SHORT TERM	253,350.00	253,350.00	49,385.96	203,964.04
38	-	---	---		NON-REFERENDUM DEBT	253,350.00	253,350.00	49,385.96	203,964.04
39	E	---	---	28	DEBT SERVICES - SHORT TERM	1,327,238.00	1,327,238.00	1,326,737.50	500.50
39	-	---	---		REFERENDUM APPROVED DEBT SERV	1,327,238.00	1,327,238.00	1,326,737.50	500.50
49	E	---	---	25	BUSINESS ADMINISTRATION			737.00	-737.00
49	-	---	---		OTHER CAPITAL PROJECTS			737.00	-737.00
50	E	---	---	25	BUSINESS ADMINISTRATION	924,998.00	924,998.00	423,982.01	501,015.99
50	-	---	---		FOOD SERVICE	924,998.00	924,998.00	423,982.01	501,015.99
73	E	---	---	42	Fiduciary Fund Expenditures	381,531.00	381,531.00		381,531.00
73	-	---	---		Employee Benefit Trust Fund	381,531.00	381,531.00		381,531.00
80	E	---	---	25	BUSINESS ADMINISTRATION	12,500.00	12,500.00	13,127.50	-627.50
80	E	---	---	26	CENTRAL SERVICES	25,000.00	25,000.00	22,501.16	2,498.84
80	E	---	---	29	OTHER SUPPORT SERVICES	54,000.00	54,000.00	53,935.72	64.28
80	E	---	---	31	COMMUNITY SERVICE	30,605.00	30,605.00	13,209.02	17,395.98
80	E	---	---	39		93,660.00	93,660.00	67,174.77	26,485.23
80	-	---	---		COMMUNITY SERVICE	215,765.00	215,765.00	169,948.17	45,816.83
Grand Expense Tota						30,264,736.00	30,264,736.00	15,515,253.86	14,749,482.14

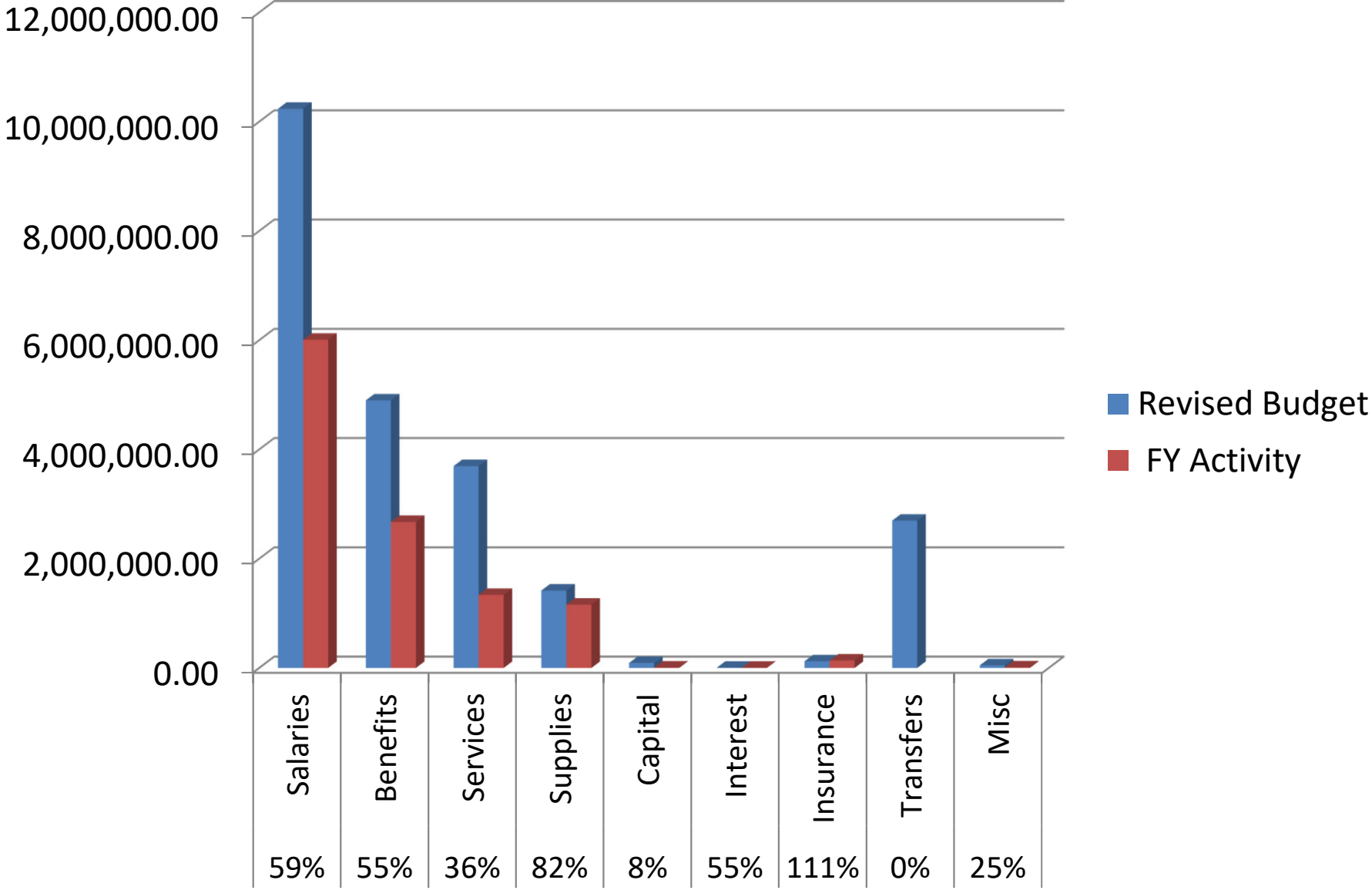
Fd	T	Loc	Obj	Fu	Src	2021-22		2021-22	Unexpended
						Original Budget	Revised Budget	FY Activity	Balance
10	R	400	34-	--	GRANTS-OTHER SCHOOL DISTRICTS	15,000.00	15,000.00		15,000.00
10	R	800	21-	--	TAXES	4,500,909.00	4,500,909.00	2,622,361.06	1,878,547.94
10	R	800	27-	--	SCHOOL ACTIVITY-INCOME	5,000.00	5,000.00	264.88	4,735.12
10	R	800	28-	--	INTEREST ON INVESTMENT	3,500.00	3,500.00	888.30	2,611.70
10	R	800	29-	--	OTHER REVENUES-LOCAL SOURCES	10,000.00	10,000.00	4,553.05	5,446.95
10	R	800	34-	--	GRANTS-OTHER SCHOOL DISTRICTS	3,203,250.00	3,203,250.00	2,146.80	3,201,103.20
10	R	800	51-	--	TRANSIT OF AIDS-INTERMED SRCES	15,117.00	15,117.00		15,117.00
10	R	800	58-	--	MEDICAL SERVICE REIMBURSEMENTS	30,000.00	30,000.00		30,000.00
10	R	800	59-	--	OTHER PYMTS-INTERMEDIATE	5,000.00	5,000.00		5,000.00
10	R	800	61-	--	STATE AID-CATEGORICAL	101,708.00	101,708.00	29,355.00	72,353.00
10	R	800	62-	--	STATE AID-GENERAL	12,400,637.00	12,400,637.00	5,169,925.00	7,230,712.00
10	R	800	63-	--	SPECIAL PROJECTS GRANT	85,000.00	85,000.00	26,713.05	58,286.95
10	R	800	65-	--	SAGE GRANT	525,000.00	525,000.00	368,656.00	156,344.00
10	R	800	69-	--	OTHER REVENUE - STATE SOURCES	1,198,773.00	1,198,773.00		1,198,773.00
10	R	800	73-	--	SPECIAL PROJECTS GRANTS	909,572.00	909,572.00	290,947.06	618,624.94
10	R	800	75-	--	TITLE I	220,000.00	220,000.00	136,112.76	83,887.24
10	R	800	97-	--	REFUND OF DISBURSEMENT	5,000.00	5,000.00	54,373.10	-49,373.10
10	R	800	99-	--	Other Miscellaneous Revenue	5,000.00	5,000.00	106.08	4,893.92
10	R	---	---	--	Revenue	23,238,466.00	23,238,466.00	8,706,402.14	14,532,063.86
10	-	---	---	--	GENERAL	23,238,466.00	23,238,466.00	8,706,402.14	14,532,063.86
21	R	800	29-	--	OTHER REVENUES-LOCAL SOURCES	72,100.00	72,100.00	66,463.72	5,636.28
21	R	---	---	--	Revenue	72,100.00	72,100.00	66,463.72	5,636.28
21	-	---	---	--	SPECIAL REVENUE TRUST FUND	72,100.00	72,100.00	66,463.72	5,636.28
27	R	800	11-	--	OPERATING TRANSFERS-IN	2,496,548.00	2,496,548.00		2,496,548.00
27	R	800	31-	--	TRANSIT OF AIDS-INTERDISTRICT	5,000.00	5,000.00	7,181.90	-2,181.90
27	R	800	34-	--	GRANTS-OTHER SCHOOL DISTRICTS	25,000.00	25,000.00	14,182.05	10,817.95
27	R	800	51-	--	TRANSIT OF AIDS-INTERMED SRCES	7,500.00	7,500.00	8,889.00	-1,389.00
27	R	800	61-	--	STATE AID-CATEGORICAL	918,000.00	918,000.00	719,599.00	198,401.00
27	R	800	73-	--	SPECIAL PROJECTS GRANTS	289,825.00	289,825.00	229,526.75	60,298.25
27	R	800	78-	--	Federal Aid other than DPI	125,000.00	125,000.00	50,147.49	74,852.51
27	R	---	---	--	Revenue	3,866,873.00	3,866,873.00	1,029,526.19	2,837,346.81
27	-	---	---	--	SPECIAL EDUCATION FUND	3,866,873.00	3,866,873.00	1,029,526.19	2,837,346.81
38	R	800	21-	--	TAXES	231,264.00	231,264.00	231,264.00	
38	R	800	29-	--	OTHER REVENUES-LOCAL SOURCES	50,000.00	50,000.00	47,890.66	2,109.34
38	R	---	---	--	Revenue	281,264.00	281,264.00	279,154.66	2,109.34
38	-	---	---	--	NON-REFERENDUM DEBT	281,264.00	281,264.00	279,154.66	2,109.34
39	R	800	21-	--	TAXES	1,715,338.00	1,715,338.00	1,715,338.00	
39	R	800	28-	--	INTEREST ON INVESTMENT	500.00	500.00	305.67	194.33
39	R	---	---	--	Revenue	1,715,838.00	1,715,838.00	1,715,643.67	194.33
39	-	---	---	--	REFERENDUM APPROVED DEBT SERV	1,715,838.00	1,715,838.00	1,715,643.67	194.33
46	R	800	11-	--	OPERATING TRANSFERS-IN	200,000.00	200,000.00		200,000.00
46	R	---	---	--	Revenue	200,000.00	200,000.00		200,000.00
46	-	---	---	--	LONG-TERM CAPITAL TRUST	200,000.00	200,000.00		200,000.00
49	R	800	28-	--	INTEREST ON INVESTMENT			3.21	-3.21
49	R	---	---	--	Revenue			3.21	-3.21
49	-	---	---	--	OTHER CAPITAL PROJECTS			3.21	-3.21
50	R	800	25-	--	FOOD SERVICE SALES	106,876.00	106,876.00	30,587.30	76,288.70
50	R	800	61-	--	STATE AID-CATEGORICAL	3,501.00	3,501.00		3,501.00
50	R	800	71-	--	FEDERAL AID-CATEGORICAL	824,225.00	824,225.00	728,724.04	95,500.96
50	R	---	---	--	Revenue	934,602.00	934,602.00	759,311.34	175,290.66

Fd	T	Loc	Obj	Fu	Src	2021-22	2021-22	2021-22	Unexpended
						Original Budget	Revised Budget	FY Activity	Balance
50	-	---	---	--	FOOD SERVICE	934,602.00	934,602.00	759,311.34	175,290.66
73	R	800	28-	--	INTEREST ON INVESTMENT	10,000.00	10,000.00	11,263.37	-1,263.37
73	R	800	95-	--	Contributions to Emp Benefits	381,531.00	381,531.00		381,531.00
73	R	---	---	--	Revenue	391,531.00	391,531.00	11,263.37	380,267.63
73	-	---	---	--	Employee Benefit Trust Fund	391,531.00	391,531.00	11,263.37	380,267.63
80	R	800	21-	--	TAXES	215,765.00	215,765.00	215,765.00	
80	R	---	---	--	Revenue	215,765.00	215,765.00	215,765.00	
80	-	---	---	--	COMMUNITY SERVICE	215,765.00	215,765.00	215,765.00	
<hr/> Grand Revenue T						30,916,439.00	30,916,439.00	12,783,533.30	18,132,905.70

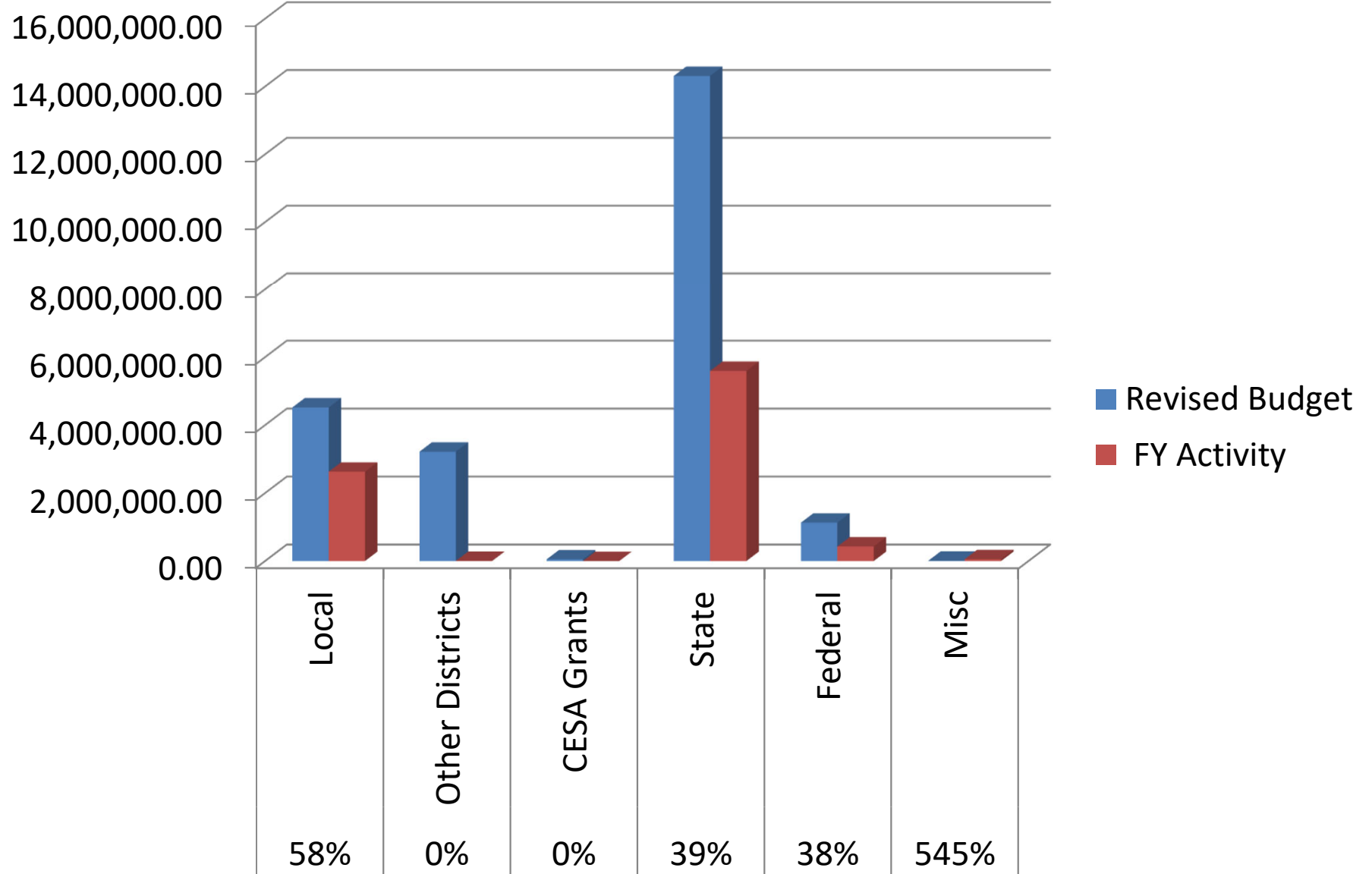
Number of Accounts: 106

***** End of report *****

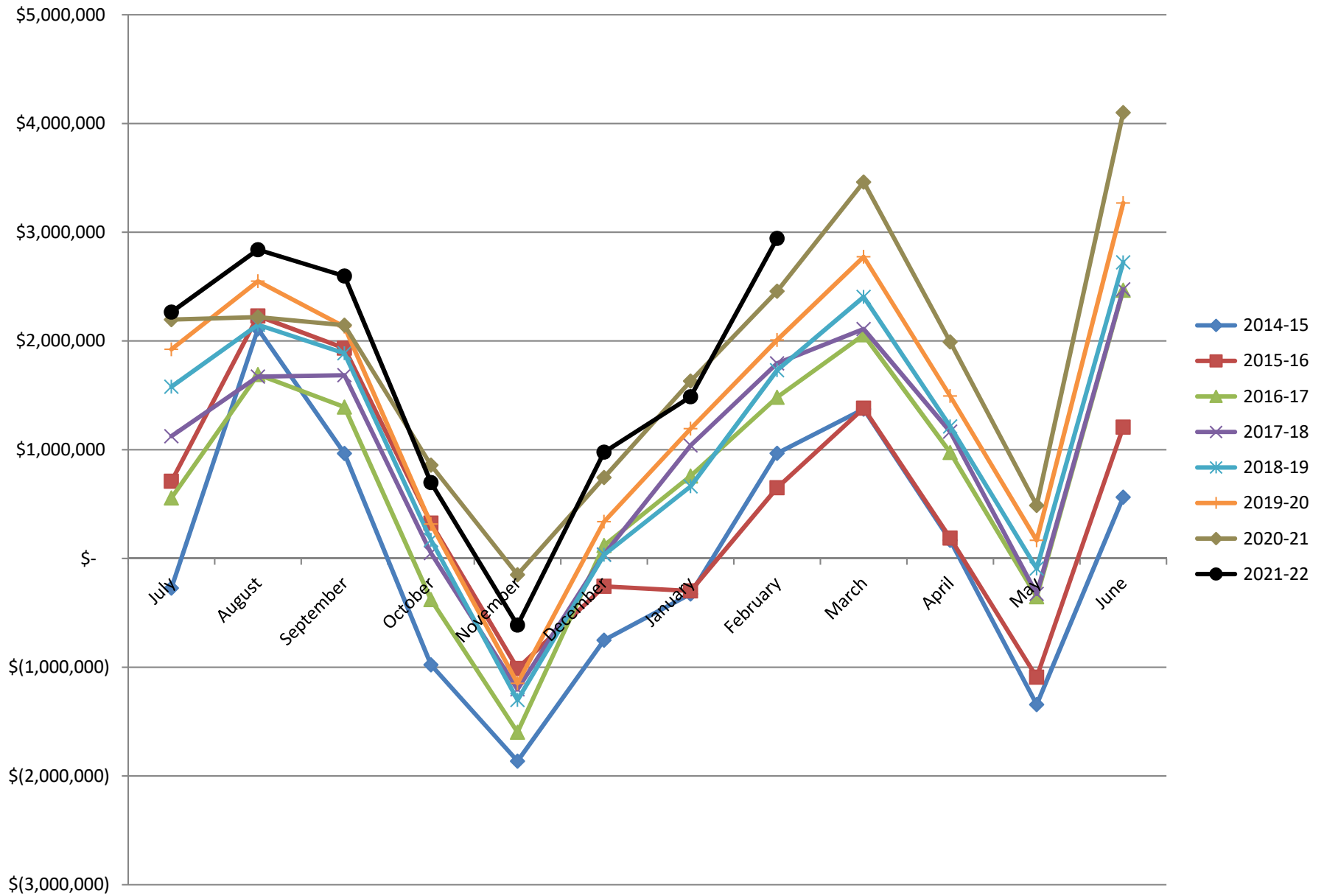
Board Approved Expenditures vs. Budget



Board Approved Revenues vs. Budget



Cash Position Less Borrowing 2014-15 to 2021-22 - General Fund



March 21, 2022 Board Update – Michael Markgren, Director of Finance and Operations

Expenditures:

- Salaries are right on track with this time last year.
- Benefits are still running a little bit under budget.
- All other expenses are normal for this time of year.

Revenues:

- We received a good amount for tax settlements for the first half in February. I also transferred the tax amounts to both Debt Service Funds 38 (non-referendum) and Fund 39 (referendum approved).
- We made a round of Federal grant claims.

Cash Position:

- We continue to be in a strong financial position, back to the highest for February
- The strong tax settlements that came arrived in February helped.



School District of Altoona

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Operational Expectations Monitoring Report: OE 10: Learning Environment

Date Presented to the Board: March 28, 2022

Superintendent Certification

With respect to Operational Expectations Policy OE 10: Learning Environment, taken as a whole, the Superintendent certifies that the proceedings information is accurate and complete, and the district:

- Is in Compliance
 Is in Compliance with Noted Exceptions
 Is not in Compliance

Superintendent Summary Statement:

A review of the submitted artifacts demonstrates that the District is in compliance with the expectations articulated in OE 10: Learning Environment.

Signed: Heidi Eliopoulos _____ Date: March 20, 2022

Board of Education Action

With respect to OE 10: Learning Environment, the Board finds the district:

- Is in Compliance
 Is in Compliance with Noted Exceptions
 Is not in Compliance

Signed: _____ Date: March 28, 2022

Board President



School District of Altoona

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Operational Expectations Monitoring Report OE – 10: Learning Environment

OE-10: Learning Environment: The Superintendent shall establish and maintain a learning environment that is safe, respectful, and conducive to effective learning.

Superintendent's Interpretation

Research concludes that a school environment conducive to learning has a positive effect on both student learning and teacher retention. A study conducted by The Research Alliance for New York City Schools concluded, for example, that students who learned in positive environments receive a measurable amount of additional instruction. Additionally, the study concluded that a positive learning environment can decrease teacher turn-over by 25%. Aspects of a positive learning environment include factors like safety and order, teacher relationships and collaboration, and academic expectations.

Glossary

Learning Environment: District property or any non-district property where a school-sponsored event is occurring.

Safe: Reasonably free from harmful equipment or activities.

Respectful: Behavior that honors the basic human dignity of others.

Conducive to Effective Learning: Free from unnecessary, avoidable disruptions.

Indicators

OE-10.1 The Superintendent will maintain a climate that is characterized by support and encouragement for high student achievement.

Indicator One: Instructional staff and school administrators annually develop and are evaluated against a learning outcome goal specific to the population with whom they work.

Evidence: [SLO Completion Report Fall 2021](#)

OE-10.2 The Superintendent will identify potential threats and develop prevention and intervention plans for the district intended to protect students and staff from harm.

Indicator Two: The district maintains a safety plan that includes a threat assessment process.

Evidence: Included below are the snip of the cover of School Safety and Incident Response Plan as well as a snip of the Table of Contents. In addition to these resources, the Wisconsin Department of Justice School Threat Assessment process and resources would be used in a static threat situation.

School District of Altoona

Engage. Equip. Empower.



School Safety and Incident Response Plan

2021-2022

Table of Contents

Definitions of School Incidents.....	3
District-wide Crisis Response Teams/Tree of Command.....	4-5
Command System	
• Roles and Responsibilities.....	6-16
a. Incident Commander (Building Principal, Superintendent or Designee).....	6
b. General Checklist for Teachers.....	7
c. Public Information Officer.....	8
d. Safety Officer.....	9
e. Liaison Officer.....	10
f. Mental Health Officer.....	11
g. Roamer Responsibilities.....	12
h. Planning Section Chief.....	13
i. Logistics Section Chief.....	14
j. Operations Section Chief.....	15
k. Tips for Working with Media Contacts.....	16-17
Staff Crisis Response Guidelines.....	18-19
Reunification.....	20
Reunification Cards.....	21-22
Threats of Violence (Appendix A).....	23
Evacuation Rally Points/Maps with Addresses (Appendix B).....	24
Maps by Building	
• Maps.....	25-29
a. Elementary School Map (Appendix C).....	25-26
b. Intermediate School Map (Appendix D).....	27
c. Middle School Map (Appendix D).....	28
d. High School Map (Appendix D).....	29
Staff Meeting - Sample Agenda & Guidelines (Appendix E).....	30-31
Sample Announcement for Teachers to Read (Suicide) (Appendix F).....	32
Sample Announcement for Teachers to Read (Sudden Death/Accident) (Appendix G).....	33
Sample Parent Letter (Sudden Death/Accident) (Appendix H).....	34
Sample Parent Letter for Safety/[REDACTED] (Appendix I).....	35
Tips for Parents to Help Create Safe Schools (Appendix J).....	36
Sub Folder/Binder Safety Drill (Appendix K).....	37-38
Media Information Log (Appendix L).....	39
References.....	40

Indicator Three: All schools in the district are compliant with State of Wisconsin requirements for fire, tornado, and safety drills.

Evidence:

Dates: From 9/29/20 to _____

Wisconsin School District Record of Fire / Tornado / School Safety / Other Evacuation Drills

School District Name: Altona, WI
 School Name: Altona Elementary School Municipality: Altona County: Sau Claire
 School Address: 157 Bartlett Ave, Altona, WI 54720

Date of Drill	Time of Drill	Evacuation Time (min/sec)	# Students	# Adults	Fire Dept Invited?	Type of Drill (Fire, Tornado, School Safety, Other)	Evacuation Drill Remarks (Attach sheet if necessary.)
9/29	10:05 AM	2 min 23 sec	520	70	Y	Fire	very efficient
10/13	7:30					Fire Table top	
10/20	10:00 AM	2 min 50 sec	505	70	N	Fire	
10/21	7:30					Fire Table top	
11/19	2:00	1 min 47 sec	387	65	Y	Fire Drill	
12/4	1:00 PM	1 min 45 sec	465	70	N	Fire Drill	
2/23	2:00 PM	1 min 54 sec	530	75	Y	Fire Drill	
4/13	1:45 PM	NA	500	75	Y	Tornado Drill	COVID friendly tornado drill
5/6	9:00 AM	1 min 58 sec	540	75	Y	Fire Drill	
6/11	2:00 PM	2 min 11 sec	550	75	Y	Fire Drill	
	Jan/2021						
	drill cancelled						
	inherent weather						

On this form, or as an attachment, please note any deficiencies concerning: (1) the performance of alarm equipment; (2) staff functions; (3) student performance; (4) obstructions; or (5) other factors which may pose a safety hazard or affect the efficient, orderly exiting from the building. Use of this form is mandated per section 118.07 (2) (b) of the Wisconsin Statutes for annual reporting to the fire department. The person having direct charge of the school is responsible for ensuring corrections of deficiencies.

School Official's Signature: Shannon Cross Title: Administrative Assistant Date: 12/17/2020

See other side

Dates: From 9-1-2020 to 6-4-2021

Wisconsin School District Record of Fire / Tornado / School Safety / Other Evacuation Drills

School District Name: Altoona School District
 School Name: Altoona Intermediate School Municipality: Altoona County: Eau Claire

School Address:

Date of Drill	Time of Drill	Evacuation Time (min/sec)	# Students	# Adults	Fire Dept Invited?	Type of Drill (Fire, Tornado, School Safety, Other)	Evacuation Drill Remarks (Attach sheet if necessary.)
9-29-20	9:30	1m 28s	210	25	Y	FIRE	
10-2-20	9:30	1m 04s	210	25	N	FIRE	
10-13-20	NA	NA	210	25	N	ALICE	(SCHOOL SAFETY DRILL FOR DANGEROUS PERSON)
10-30-20	11:20	1m 06s	210	25	N	FIRE	
11-3-20	11:20	1m 06	210	25	N	FIRE	
1-28-21	1:50	1m 02	210	25	N	FIRE	
2-1-21	1:50	1m 15s	210	25	N	FIRE	
4-13-21	1:45	1m 53s	210	25	N	TORNADO	STAY QUIET TO LISTEN FOR INSTRUCTIONS
3-22-21	NA	NA	210	25	N	ALICE	SCHOOL SAFETY DRILL FOR DANGEROUS PERSON
3-26-21							
5-25-21	2:05	1m 1s	210	25	Y	FIRE	

On this form, or as an attachment, please note any deficiencies concerning: (1) the performance of alarm equipment; (2) staff functions; (3) student performance; (4) obstructions; or (5) other factors which may pose a safety hazard or affect the efficient, orderly exiting from the building. Use of this form is mandated per section 118.07 (2) (b) of the Wisconsin Statutes for annual reporting to the fire department. The person having direct charge of the school is responsible for ensuring corrections of deficiencies.

School Official's Signature: Andra Stoffer Title: Principal Date: 12/17/20

See other side

Dates: From 9/1/2020 to 6/1/2021

Wisconsin School District Record of Fire / Tornado / School Safety / Other Evacuation Drills

School District Name: Altoona Municipality: Altoona County: Eau Claire

School Name: Altoona Middle School Address: 1903 Bartlett Ave Altoona WI 54720

Date of Drill	Time of Drill	Evacuation Time (min/sec)	# Students	# Adults	Fire Dept Invited?	Type of Drill (Fire, Tornado, School Safety, Other)	Evacuation Drill Remarks (Attach sheet if necessary.)
9/29	930A	1:10	190	50	Y/N	Fire	
10/2	930A	1:05	160	50	N	Fire	
11/30	1120A	1:06	180	50	N	FIRE	
12/3	1120A	1:20	160	50	N	Fire	
1/28	130P	1:12	160	50	N	Fire	
2/1	150P	1:05	180	50	N	Fire	
4/12	145P	1:53	430	50	N	Tornado	
5/25	205P	1:55	430	50	Y	Fire	Fd attended

On this form, or as an attachment, please note any deficiencies concerning: (1) the performance of alarm equipment; (2) staff functions; (3) student performance; (4) obstructions; or (5) other factors which may pose a safety hazard or affect the efficient, orderly exiting from the building. Use of this form is mandated per section 118.07 (2) (b) of the Wisconsin Statutes for annual reporting to the fire department. The person having direct charge of the school is responsible for ensuring corrections of deficiencies.

School Official's Signature: [Signature] Title: Principal Date: 12/18/2020

OE-10.3 The Superintendent will establish open communication plans among schools and with law enforcement agencies for the reporting of suspicious behavior or criminal activity.

Indicator Four: The school maintains a Memorandum of Understanding (MOU) with the City of Altoona for a School Resource Officer. The MOU contains language that identifies the role as a shared position, providing linkages between the district and police department as well as among the schools.

Evidence:



School Resource Officer



Memorandum of Understanding for School Resources Officer Program

The Altoona Police Department and the Altoona School District do hereby agree to enter into a partnership for the purpose of establishing and maintaining a School Resource Officer program. The School Resource Officer (SRO) will be a sworn Altoona Police Department Officer and will work full-time in the public schools within the City of Altoona when school is in session.

The parties agree that an effective School Resource Officer Program defines the role of the SRO: within the context of the educational mission of the school; distinctions between disciplinary misconduct to be handled by school officials, and criminal offenses to be handled by law enforcement; information sharing; SRO training requirements; program assessment; and program structure;

The SRO's receive the necessary support and training to ensure a safe school environment while respecting the rights of students and improving the overall school climate;

Role of the School Resource Officer within the Context of the Educational Mission of the School

1. The mission of the SRO program is to improve school safety and the educational climate within the Altoona School District.
2. The SRO is responsible for dealing with criminal law issues, not to enforce school rules, discipline, or punish students.
3. The SRO shall meet with building-level school administrators, teachers, parents, and student representatives at least quarterly to discuss issues of school safety.
4. The SRO shall be integrated into the school community through participation in professional development, parent conferences, and evening events, where appropriate.
5. The SRO shall maintain a daily activity log as required by City of Altoona Police Department. When the SRO is involved in a situation which requires a report on

Memorandum of Understanding for School Resource Officer Program

an individual student(s) the report will be shared with the Altoona School District designee. The school district designee shall pass along pertinent information to administrators and staff that need to be aware.

6. Absent a real and immediate threat to student, teacher, or school safety, and absent the situations described herein where formal law enforcement intervention is deemed appropriate, building-level school administrators shall have final authority in the building.

Information Sharing

1. The Altoona School District designates the SRO a "school official" as provided in the Federal Educational Rights and Privacy Act (FERPA) 20 U.S.C. 1232g, and 118.125(2)(d) of the Wisconsin Statutes. The SRO may be provided access to student records information maintained by the Altoona School District only as needed by the SRO to perform his or her duties as SRO. The SRO may also be granted access to student records information in the event of an emergency situation threatening the health or safety of a student or other individual. The SRO may only re-disclose student records information consistent with FERPA and Wisconsin Pupil records law.
2. Records created and maintained by a SRO for the purpose of ensuring the safety and security of persons or property in the school, district, or for the enforcement of local, state, or federal laws or ordinances shall not be considered student records – even when such records may serve the dual purpose of enforcing school rules – and are not subject to the same prohibitions of access or disclosure by the SRO.

School Resource Officer Training Requirements

1. The SRO shall receive such training as is necessary to permit the SRO to effectively advance the school's educational mission in the context of his or her duties as SRO. Training topics, goals, and objectives shall be determined jointly by representatives of the school and the law enforcement agency. The Altoona School District shall be responsible for payment of any training directly associated with the SRO job duties. The Altoona Police Department will be responsible for any and all law enforcement training not directly related to the SRO job duties.

Program Assessment

1. The Altoona School District will administer stakeholder perception surveys on an annual basis.

Memorandum of Understanding for School Resource Officer Program

2. Reduction in the number of days that are assigned to all students as Out of School Suspensions for any reasons.
3. Reduction in the number of AODA offenses committed at school.
4. Increase in our percent daily attendance.

Program Structure

1. Composition. The Altoona Police Department shall assign one (1) full time law enforcement officer to serve as SRO. The Altoona Police Department shall retain the exclusive right to exercise the customary functions of management. The SRO will be certified by the State of Wisconsin and meet all requirements set forth by Wisconsin Department of Training and Standards.
2. Supervision. The day to day operation and administrative control of the SRO program will be the responsibility of the Altoona Police Department. Responsibility for the conduct of the SRO, both personally and professionally, shall remain solely with the Altoona Police Department. The SRO is employed and retained by the Altoona Police Department, and in no event will be considered an employee of the Altoona School District. The Altoona Police Department and Altoona School District shall each name a contact person who will monitor the program.
3. Procedures.
 - a. Selection. The SRO assignment will be filled per police department directives and selection process, Altoona School District will have the right to participate in the selection process. The Altoona Police Department will make the final selection of any SRO assignment. The Altoona School District Superintendent, with documentation of unsatisfactory performance, may request removal of the SRO. The Police Chief has the authority to reassign the SRO at any time.
 - b. Chain of Command. The SRO shall be responsible for carrying out all duties and responsibilities of a law enforcement officer and shall remain at all times under the control, through the chain of command, of the Altoona Police Department. All acts of commission or omission shall conform to the guidelines of the Altoona Police Department.
 - c. Equipment. The SRO will wear the Altoona Police Department uniform with all issued equipment. The Altoona Police Chief may allow an exception to this rule at his/her discretion based on investigatory or policing needs.
 - d. Schedule. The SRO shall prepare a monthly work schedule in advance projecting anticipated programs and activities. A copy of the schedule will be provided to the school district and the police department. The SRO is generally expected to be available for duty while school is in session. The SRO may be required to attend and assist at extra-curricular activities as deemed necessary by the School District of Altoona and the Altoona Police Department, with the final

Memorandum of Understanding for School Resource Officer Program


decision for the SRO schedule determined by the chief of police. The SRO shall follow the procedure of the Altoona Police Department regarding benefitted time off, the school district shall be notified of any scheduled or unscheduled time off during the school year.

- e. Cost Sharing. The City of Altoona and the Altoona School District shall each pay 50% of the total cost of employing the SRO. The total costs shall include; annual pay, holiday pay, retirement, FICA, Medicare, Life Insurance, Health Insurance, Disability, PEHP, HRA, and Uniforms. The Altoona School District does not expect the SRO to work overtime directly associated with the SRO assignment. The City of Altoona will be responsible for paying any overtime accrued by the SRO. The City of Altoona will be responsible for payment of the SRO salary and all related benefits. The City of Altoona will annually invoice the School District of Altoona for the cost sharing.
- f. Evaluation. The SRO shall be evaluated annually by the Altoona Police Department while taking into consideration from the Altoona School District.
- g. SRO Program Structure. The SRO program shall utilize the SRO Triad concept as set forth by NASRO (National Association of School Resource Officers).
- h. Regulations. The SRO will comply with all laws, regulations, and school board policies applicable to employees of Altoona School District, including but not limited to laws, regulations and policies regarding access to confidential student records and/or the detention, investigation, and searching of students on school premises, provided the SRO shall under no circumstances be required or expected to act in a manner inconsistent with their duties as a law enforcement officer.
- i. Emergency Powers. Notwithstanding any provision in this agreement to the contrary, the Chief of Police shall retain the authority to temporarily suspend the Altoona Police Department's participation in this program in the event the Chief of Police determines such suspension is necessary for the health, welfare, safety and best interest of the community, and/or such is required by the Common Council, city ordinance, state law, and/or other exigent and/or compelling circumstances. Such suspension shall only be based on demonstrable, legitimate interest of the City of Altoona, and suspension from the SRO program, under this provision, shall not be arbitrary or based upon reasonable criteria. In cases of absence longer than two consecutive workdays from school, the Altoona School District shall not be charged, under the provisions of this agreement, for wages and benefits. This section does not affect the renewal provisions of this agreement.
- j. Cooperation. The Altoona Police Department and the Altoona School District agree to work cooperatively to make any needed adjustments to the SRO program throughout the year.

Memorandum of Understanding for School Resource Officer Program

- k. Renewal. This agreement will automatically be renewed for each school year unless either party provides written notice to the other, indicating its decision not to renew this agreement, on or before July 1 immediately preceding the start of the school year affected.

Dated this 2nd day of March, 2021
For the Altoona School District:


Heidi Eliopoulos, Superintendent

Dated this 2nd day of March, 2021
For the City of Altoona:


Kelly Bakken, Chief of Police

OE-10.4 The Superintendent will ensure that all policies and procedures regarding discipline are collaboratively developed, appropriately communicated to students, staff, and parents, and enforced consistently using reasonable judgment.

Indicator Five: All schools have Positive Behavior Intervention and Support teams in place that articulate expectations and prepare lessons for teachers to use to teach the expectations.

Evidence:

AES

Tier 1 - Ashley Minaker, Wendy Peterson, Emily Mabie, Ari Kaiser, Stephanie Nelson, Maggie Kufner, Kathy Hanrath, Liz Drayton

Tier 2 - Amy Bauman, Liz Drayton, Cassie Flackey, Nicole Swensen, Alexa Laskowski, Nicki Fleming, Ashley Minaker

Tier 3 - Leslie Lancette, Ashley Minaker, Amy Bauman, Stephanie Rohe, Robin Gardner, Anita Schubring, Alan McCutcheon

AIS

Tier 1 - Denise Madison, Rachel Drescher, Paul Henrichs, Anne Bandli, Serena Misch, Jen Bain, Abbie Statz, Robin Gardner

Tier 2 - Brooke Kaldor, Jenny Nelson, Melissa Martin, Denise Madison, Robin Gardner, Larissa Smith, Julie Scott

Tier 3 - Andrea Steffen, Brooke Kalder, Stephanie Rohe, Robin Gardner, Anita Schubring, Alan McCutcheon

AMS

Tier 1 - Tammy VanBlarcom, Steve Buss, Chad Hanson, Amy Quaschnick, Heather Holle, Brooke Kaldor, Sarah Steinke, Cheri Bresina, Becky Navarre, Shauna Brion, and Stacey Brehm

Tier 2 - Steve Buss, Chad Hanson, Amy Quaschnick, Brooke Kaldor, Heather Holle, Jim Fahrman, Becky Hoage, Jen Kronenberg

Tier 3 - Steve Buss, Chad Hanson, Brooke Kaldor, Heather Holle, Amy Quaschnick, Jen Kronenberg, Anita Schubring, Alan McCutcheon

AHS

Tier 1 - Elissa Upward, Erin Lynnes, Amanda Mussehl, Emily Sibilski, Kim Butnick, Jessica Richards, Justin Ranek, Jen Robertson, Josh Naples, Mel Engen, Andy Reichers, Jen Kronenberg

Tier 2 - Chad Hanson, Bill Steinke, Josh Naples, Katelyn Adams, Rachel Haling, Cody Curry, Erica Emerson, Jenna Baxter, Amy Quaschnick

Tier 3 - Becky Bauer, Chad Hanson, Amy Quaschnick, Jay Mielke, Heather Holle, Jen Kronenberg, Anita Schubring, Alan McCutcheon

Indicator Six: Student handbooks include school expectations for behavior.

Evidence:

[Altoona Elementary School Student Handbook Pg 12](#)

[Altoona Intermediate Student Handbook Pages 8-9](#)

[Altoona Middle School - Student Policy Packet Page 11-19](#)

[Altoona High School - Parent/Student Handbook Page 17](#)

Indicator Seven: Parent handbooks include school expectations for behavior.

Evidence: See Indicator Six

Indicator Eight: School district policy regarding discipline includes language explaining the steps of the appeal process.

Evidence: [411-R](#) - Student Discrimination Complaint Procedures. Adoption Date: 9/15/2020

OE-10.5 The Superintendent will appropriately collect, use, and protect confidential student information.

Indicator Nine: There have been zero formal complaints about violations of the *Family Educational Right to Privacy Act (FERPA)*, or any formal *FERPA* complaints have been determined in the district's favor.

Evidence: The Director of Special Education and Pupil Services verifies that there have been zero formal complaints about violations of the FERPA this school year.

Indicator Ten: All district software programs that contain student identifiable information are password protected.

Evidence:

Clever, Destiny, ISCorp, PebbleGo, TextHelp, Skyward SMS, Skylert, Adobe, AutoDesk, PaperCut, Xello, Backupify, Educlimber, eSpark, Tools4ever IAM, Microsoft\Office365, Google, Beanstack, BrainPOP, BrainPOP Jr., CK-12 Foundation, Code.org, Codecademy, CodeMonkey, CPM, DreamBox, Edmentum, Google Classroom, HWT Digital Student App, FastBridge, IDTT: Interactive Digital Teaching Tool, IXL, Keyboarding Without Tears, Newsela, Nitro Type, Seesaw, TypingClub

Statement from Andrew Lierman, IT Systems Administrator

Indicator Eleven: All student cumulative files are stored in a locking cabinet and accessed through a formal check-out process.



School District of Altoona

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All student cumulative files are stored in a locking cabinet and accessed through a formal check-out process.

Altoona Elementary School

Renie Rancette
Principal

7/15/21
Date

Altoona Intermediate School

Andrea Steffen
Principal

9/15/21
Date

Altoona Middle School

[Signature]
Principal

9/15/21
Date

Altoona High School

Betsy Bauer
Principal

9/15/21
Date

Students are prepared academically and socially for personal success in life and are respectful, contributing members of the local and global communities.

Evidence:

THIS NOTICE TO BE POSTED IN A PUBLIC PLACE

**The Designated List of Individuals Who Personally Handle Identifiable Data in the
School District of Altoona**

Under the “Family Educational Rights & Privacy Act”, Section 513, Title V, Education Amendments of 1974, and under P. 93-380, and as required under P.L. 94-142, all agencies who work with handicapped children are required to disseminate names of those staff persons who have responsibility of authority in matters relating to confidentiality of personally identifiable information regarding the educational records of the staff persons with their authorities, responsibilities, and limitations are provided through these listings.

<u>Name</u>	<u>Position</u>	<u>Name</u>	<u>Position</u>
Dr. Heidi Eliopoulos	Superintendent	Kailee Kamps	Orientation/Mobility
Alan McCutcheon	Director of SPED/Pupil Serv	Kim Yarrington	Special Education Aide ES
Robin Gardner	School Psychologist	Kathy Hanrath	Special Education Aide ES
Amy Quaschnick	School Psychologist	Natalie Zempel	Special Education Aide ES
Sarah Radcliffe	Dir.of Future Ready Learning	Sheila Anderson	Special Education Aide ES
Chad Hanson	Dean of Students	Kathy Brock	Special Education Aide ES
Becky Bauer	High School Principal	Patricia Lenz	Special Education Aide ES
Jay Mielke	High School Counselor	Anita Schubring	School Nurse
Steve Buss	Middle School Principal	Nicole Davis	Occupational Therapist
Leslie Lancette	Elem School Principal	Kayley Adams	Occupational Therapist
Ashley Minaker	Assistant Elem Principal	Laura Sarauer	Physical Therapist
Heather Burich-Holle	AIS/MS Guidance Counselor	Kayla Anderson	DHH Teacher
Brooke Kaldor	AIS/MS Guidance Counselor	Kaia Richmond	Audiologist
Amy Bauman	ES Guidance Counselor	Betsy Brenizer	Special Education Para HS
Jennifer Robertson	Special Educ Teacher AALC	Angela Nelson	Special Education Para HS
Katelyn Adams	Special Education Teacher HS	Kelly Simonson	Special Education Para HS
Sophie Tallard	Special Education Teacher HS	Gail Abernathy	Special Education Para MS
Cassie Ruf	Special Education Teacher MS	Karen Pals	Special Education Para ES
Cheri Bresina	Special Education Teacher MS	Lindsey Redetzke	Special Education Para HS
Melissa Martin	Special Education Teacher AIS	Karen Johnson	Special Education Para AIS
Emma Gehring	Special Education Teacher HS	Staci Sandstrom	Special Education Para MS
Amanda Mussehl	Special Education Teacher HS	Kristine Lenberg	Special Education Para AIS/MS
Jo Adrian	Special Education Teacher MS	Deb Thill	Special Education Para AIS
Jennifer Nelson	Special Education Teacher AIS	Kathy B Anderson	Special Education Para HS
Kathy Roen	Special Education Teacher EC	Anna Coffland	Special Education Teacher ES
Cody Curry	Special Educ Teacher AALC	Maggie Kufner	Special Education Teacher ES
Rebecca Jorgensen	Special Education Teacher MS	Katie King	Special Education Teacher ES
Tracy Boyd	Speech/Language Teacher	Emilee Planert	Special Education Teacher ES
Elizabeth Cole	Speech/Language Teacher	Jennifer Kronenberg	SBMH Coordinator
Anne Spencer	Speech/Language Teacher	Stephanie Rohe	Social Worker
Susan Beadle-Sisum	Visually Impaired Teacher		
Dawn Hermann	Speech/Language Teacher		
Stephanie Anderson	Speech/Language Teacher		

Clerical staffing persons who are authorized to handle records from the standpoint of record processing, which includes routing, filing, and compiling of the elements within the case itself are as follows:

Alisa Lane	Kim Frazier Pearson	Jess Bucki	Shannon Ross	Kari Holm
Michelle Mitch	Brenda Gilmartin	Lori Watt	Rachel Schumacher	



1. Staff is prohibited from using seclusion as a means to discipline students or control student conduct except where authorized in advance by the administration and then only in a manner consistent with state law (§ 118.305 Wis. Stat.). “Seclusion” means the involuntary confinement of a student, apart from other students, in a room or area from which the student is physically prevented from leaving.
2. Staff is prohibited from using physical restraint as a means to discipline students or control student conduct except where authorized in advance by the administration or in the case of an emergency as described below and then only in a manner consistent with state law (§ 118.305 Wis. Stat.). “Physical restraint” means a restriction that immobilizes or reduces the ability of a student to freely move his or her torso, arms, legs, or head.
 - a. Except as is provided in subsection b, below, no employee may use physical restraint unless that employee has received training in the use of physical restraint as required by state law (§ 118.305(6) Wis. Stat.).
 - b. Staff who have not received training in the use of physical restraint may use physical restraint on a student at school only in an emergency and only if staff trained in the use of physical restraint is not immediately available due to the unforeseen nature of the emergency.
3. Nothing in this section prohibits staff from doing any of the following at school if the student is not confined to an area from which he or she is physically prevented from leaving:
 - a. Directing a student who is disruptive to temporarily separate him or herself from the general activity in the classroom to allow the student to regain behavioral control and staff to maintain or regain classroom order.
 - b. Directing a student to temporarily remain in the classroom to complete tasks while other students participate in activities outside the classroom.
 - c. Briefly touching or holding a student’s hand, arm, shoulder, or back to calm, comfort, or redirect the student.

Indicator Fourteen: There have been no formal complaints against an employee in the district for maltreatment of students, or any formal complaint was found in the employee’s favor, or any formal complaint was addressed according to the district’s Standard for Discipline and Termination (Section 14.01)

Evidence: The Director of Special Education and Pupil Services verifies that there have been no formal complaints against an employee in the district for maltreatment of students.

OE-10.7 The Superintendent may not permit unruly behaviors on school property and at school sponsored events by students or by adults that disrupt learning or that are disrespectful or dangerous.

Indicator Fifteen: Student handbooks contain language about behavior expectations, noting that expectations apply at school and school-sponsored events.

Evidence:

Fan Behavior

We hope you attend many of the Altoona activities and support your teams. This is your chance to show your classmates you appreciate their efforts. It is also a time for you to socialize with your peers. Responsible behavior expectations include:

- Stand, remove your cap/hat, and be attentive during the National Anthem
- Use appropriate language: No profanity, negative chants, booing, trash talking, or name calling

- Respect everyone – treat each person the way you would want to be treated. Personal attacks and taunting are unacceptable
- Respect the game – do not interfere with it
- Display only positive signage
- No noisemakers

Indicator Sixteen: All school-sponsored events are staffed with district personnel.

Evidence: School events have been staffed by district personnel, which have included teachers, administration, staff members and off season coaches. In addition, events are also staffed by non-district personnel; more specifically for scoreboard operations and scorebook. Event staff is responsible for providing operational support for athletic event operations and logistics including scoreboard operation, scorebook, PA announcing, ticket sales, crowd control. Elissa Upward, Athletic Director

Indicator Seventeen: Athletic event programs include a statement about sportsmanship.

Evidence:

2021 ALTOONA RAILROADER FOOTBALL



#	Last Name	First Name	Grade	Offense	Defense
1	Cole	Zavondre	11	AB	DB
2	Berg	Jackson	10	QB/AB	LB
3	Salsbury-Parks	Marsten	12	WR	DB
4	Strehlo	Colin	11	WR	DB
5	Brion	Leif	10	AB	LB
6	Amidon	Caden	12	AB	LB
7	Kuenkel	Ben	11	QB	DB
8	Backhaus	Tyler	9	QB	DB
9	Connell	Braedon	10	QB	DB
11	Kunze	Dayton	10	AB	OLB
13	Tomesch	Tommy	11	BB	LB
14	Loew	Elijah	12	WR	DB
17	Bojarski	Colin	11	BB	LB
19	Miller	Riley	10	AB	LB
20	Steele	Thorin	11	AB	DL
21	Saeger	Adam	9	WR	DB
22	Mattison	Connor	12	WR	DB
23	Raine	Jackson	9	DL	DL
24	Saeger	Dylan	9	WR	DB
26	Michels	Danasha	9	DL	LB
27	Hibbard	Hunter	9	AB	OLB
30	Zack	Howell	11	BB	OLB
31	Sahm	Dawson	12	AB	LB
32	Her	Xai	12	K	
34	Harris	Dan	12	AB	LB
41	Kircher	James	9	BB	LB
42	Dachel	Connor	10	QB	DB
44	Wagner	Brandon	11	BB	DL
45	Wood	Andrew	9	SE	DB

#	Last Name	First Name	Grade	Offense	Defense
48	Field	Landon	11	TE	DL
50	Oberholtzer	Jonah	12	DL	DL
51	Sima	Peyton	11	DL	DL
53	Bauman	Brenden	12	DL	DL
54	Burg	Garrett	9	DL	DL
55	Thommesen	Tyler	12	DL	DL
56	Steffen	Evan	10	DL	DL
58	Lang	Braxton	12	DL	DL
60	Duce	Ashtyn	9	DL	DL
61	Roth	Ben	10	DL	DL
62	Huber	Mason	12	DL	DL
63	Larson	Damion	11	DL	DL
64	Schoenfuss	Sebastian	11	DL	DL
65	Tomesch	Mason	9	DL	DL
67	Martin	Isaiah	11	DL	DL
68	Detson	Dustin	10	DL	DL
70	Wood	Alex	12	DL	DL
71	Blomberg	Anthony	10	DL	DL
72	Kircher	Tanner	12	DL	LB
73	Kirchoff	Xavier	9	DL	DL
74	Ervin	Craig	12	DL	DL
59	France	Nick	11	DL	DL
75	Gordon	Connor	11	DL	DL
76	Michels	Riley	11	DL	DL
78	Mayo	Malachi	9	DL	DL
80	Koehler	Jacob	11	SE	DB
81	Hansen	Nathan	11	AB	LB
82	Burr	Will	11	BB	LB
88	Duquaine	Luke	9	SE	DB

Football Staff	H.C./AB Coach	Chad Hanson
	O. Cord/QB Coach	Ryan Gunderson
	SE Coach	Jeff Kaldor
	DL Coach	Paul Swartos
	D. Cord/DE Coach	Ryan Lawcewicz
	OLB Coach	Brandon Kronenberg
	DL Coach	Kellen Lager
	DB Coach	Nate McMahon
	ILB Coach	Josh Berg
	DB Coach	Mike Koehler
Manager	Adeline Hanson	

School Info	Superintendent	Dr. Heidi Eliopoulos
	HS Principal	Ms. Becky Bauer
	HS AP	Mr. Chad Hanson
	Athletic Director	Ms. Elissa Upward
	Conference	Coulee Conference
	School Song	On Altoona!

It's a greAt day to be greAt!



Baldwin-Woodville Varsity Football

No.	Name	Position	Grade	Height	Weight
2	Masen Werner	WR/DB	11	6'1	160
3	Collin Fritts	WR/DE	10	6'2	180
5	Braydon LaGrandier	RB/DB	12	5'10	170
10	Samuel Hush	WR/DB	12	6'0	150
11	Sean Van Someren	WR/DB	11	6'4	175
12	Cal Smith	QB/LB	10	6'0	165
13	Ben Johnson	RB/LB	9	5'9	135
15	Wyatt Larson	QB/DB	12	5'9	170
16	Graiden Monicken	QB/DB	9	5'6	120
17	Jackson Johansen	RB/LB	10	5'11	170
18	Davis Paulsen	K	11	5'6	175
20	Colton Hush	RB/DB	10	5'5	125
21	Brayden Shafer	WR/DB	10	5'10	140
22	Chase Shafer	WR/DB	12	5'9	155
23	Keegan Ofstie	RB/LB	12	6'4	190
25	Evan Peterson	WR/DB	11	5'6"	150
30	Logan Gordon	RB/LB	11	5'11	165
31	Ryan Veenendall	RB/DB	10	5'8	140
32	Bryton Logterman	TE/LB	10	6'0"	160
33	Brody Paul	TE/DE	10	6'4"	180
35	Hunter Wetteland	OL/DL	10	6'1"	170
36	Maddox Mahoney	WR/LB	10	6'1	155
40	Parker Jones	RB/LB	9	5'9	145
41	Garrett Nelson	RE/LB	9	5'7	135
42	Ethan Nigbor	TE/DB	9	5'10	140
43	Owen Barton	TE/LB	11	6'0	195
45	Eli Coenen	TE/DE	11	6'5	195
50	Lucas DeShane	OL/DL	10	5'9	190
51	Hunter Glup	OL/DL	10	5'10	215
52	Jr. Dodge Adam	OL/DL	11	5'10	185
53	Landon Eggen	OL/DL	10	5'9	240
54	Klay Lorentz	OL/DE	12	6'2	175
55	NOAH SARAUER	OL/DL	10	5'11	265
56	Drew Stark	OL/DL	9	5'11	150
57	Dylan Veenendall	OL/DL	10	6'5	190
58	Elijah Heimer	OL/DL	11	5'11	215
59	Ben Peavey	OL/DL	10	5'9	225
61	Sam Aho	OL/DL	9	5'10	165
62	Derek Ketchum	OL/DL	9	5'8	215
63	Isaac Grass	OL/DL	11	6'0	280
64	Dylan Hanson	OL/DL	12	6'1	210
70	Aidan Fitts	OL/DE	9	6'1	160
71	Chase Van Ranst	OL/DL	9	5'10	183
72	George Gough	OL/DB	9	5'10	135
73	Andrew Thompson	OL/DL	9	6'	150
75	Tyler Harer	OL/DL	11	6'8	275
80	Calvin Gough	WR/LB	12	5'11	160
81	Evan Clausen	TE/DE	9	6'5	180
82	Tanner Haffner	WR/DB	11	6'0	145
83	Gavin Sell	TE/LB	9	6'2	170
84	Taden Holldorf	RB/LB	9	5'6	135

Blackhawks Team Management

Head Coach Dan Keefer
 Darren Peterson, Shane Nigbor, Jordan Lehman, Jason Sell, Antonio Fitts, Jeff Cassellius, Zach Paul, Chris Fuhrman, Ethan Palmer, Cam Carey, Nevin Logterman, & Rick Garcia
 Sarah Fisher, Kendall Forehand, Madsyn Krueger, Zoey Laesch,
 Cheerleaders Kaitlyn Lee, Lilly O'Brien, Ava Ptacek, Melissa Riebe, Grace Sell, Olivia Valient, Adalade Vance, & Ava Veen
 Cheerleading advisors Kelly Peterson and Angie Benson

School Administration

Superintendent Eric Russell
 Principal Dave Brandvoid
 Athletic Director Jason Sell
 Band Director(s) Adam Basak



ALTOONA RAILROADERS

UPCOMING SPORTING EVENTS



SATURDAY SEPT 11TH
 GIRLS JV TENNIS @ MEMORIAL
 VAR VOLLEYBALL @ SPARTA
 C-TEAM VOLLEYBALL @ MCDONELL
 CROSS COUNTRY @ COLBY
 BOYS SOCCER @ NEW RICHMOND

MONDAY SEPT 13TH
 JV FOOTBALL @ BALDWIN-WOODVILLE
 BOYS SOCCER @ AMERY
 GIRLS GOLF @ WHITETAIL (COLFAX)

THE IMPORTANCE OF

Co-Curriculars

Student development of skills desired by employers are greatly impacted by co-curricular participation. Co-curricular experiences were the most likely to be selected by students as significantly contributing to their knowledge of the skills employers desired.

READ ABOUT IT HERE!

CONNECTING BRIDGES: INTRODUCING THE COCURRICULAR CAREER CONNECTIONS LEADERSHIP MODEL

HTTPS://WWW.NACEED.ORG/CAREER-READINESS/COMPETENCIES/CONNECTING-BRIDGES-INTRODUCING-THE-COCURRICULAR-CAREER-CONNECTIONS-LEADERSHIP-MODEL/

Check out our new Athletics website! GORAILS.NET

...and A BIG THANK YOU to the following Title Sponsors of our new athletics website. Thank you Scott Wolfe - Century 21, Olympic Flame Greek Restaurant and CCF Bank for your support!



Affiliated



SCOTT WOLFE





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CCFBANK
MAKING MORE POSSIBLE

Thank you to our Gold A Sponsor, Trubilt Collision Center, for sponsoring our new athletics website and supporting Altoona Athletics!



The WIAA requires good sportsmanship by student-athletes, coaches and spectators at education-based, interscholastic events. We request your cooperation by supporting the participants and officials in a positive manner. Profanity, racial, sexist, or ethnic comments, or other intimidating or taunting actions or chants will not be tolerated and are grounds for removal from the site of competition. Please enjoy the game in a positive manner.

CONFERENCE BASKETBALL ANNOUNCING

Good Evening and welcome to the Altoona High School Roundhouse for tonight's matchup between the _____ and the _____!

We welcome both teams in friendly competition. Admission to this interscholastic event is a privilege with the responsibility to conduct oneself in a manner where the game is enjoyable for all fans and participants. Let us remember to show pride in our conferences and our schools by demonstrating good sportsmanship and positive behavior towards all players, coaches, fans and officials.

State laws prohibit the use of tobacco products in any area used by public schools. We request your help in keeping all aisles and walkways clear. We also request that parents monitor the movement of their children at tonight's contest. Thank you.

Executive Summary

Operational Expectation 10 outlines Board expectations for the maintenance of a learning environment that is safe, respectful, and conducive to learning. All of the 17 indicators for this policy are in compliance.

10.1 requires an environment with a climate that focuses on high levels of student achievement. The artifact included here is a link to a report that shows instructional staff each submitted a Student Learning Outcome this fall. Student Learning Outcomes are measurable goals set each year in which an instructional staff member reviews baseline achievement data for their students in the fall and sets a measurable goal for the spring. Similarly, principals set School Learning Outcomes of the same nature. The included artifact demonstrates an aligned focus on student achievement.

10.2 requires the district to plan for and respond to safety threats. Indicators 2 and 3 contain artifacts that demonstrate the safety constructs that are in place: the district crisis response plan and compliance with required drills.

10.3 requires the District to establish and maintain a relationship with law enforcement. The District enjoys a solid overall relationship with the Altoona Police Department. The strongest linkage between the two is the joint support of a School Resource Officer. This key role helps facilitate a positive early relationship between students and law enforcement and contributes to the maintenance of a safe school environment. In addition to a School Resource Officer, the Altoona Police Department provides a therapy dog for the district.

10.4 requires that discipline procedures are created collaboratively and then communicated and enforced effectively. The District has adopted the State of Wisconsin's approach to the development and implementation of a behavior framework: Positive Behavior Interventions and Supports. This approach is a tiered system of supports collaboratively designed and implemented. The framework includes both the teaching of expectations and the response to variance from the expectations. Indicator 5 demonstrates the collaborative approach to the framework, and indicators 6, 7, and 8 demonstrate the communication of the behavior expectations and processes.

10.5 requires that student information is protected and kept confidential. Indicator 9 communicates the District's compliance with FERPA. Indicators 10 and 11 measure electronic and physical access to student information. The included artifacts show how electronic information about students is protected from outside electronic vendors as well as how physical records are managed within school buildings.

10.6 requires that processes and procedures are in place to protect the well-being of students. To demonstrate compliance, indicators 12, 13, and 14 demonstrate the protections, procedures, and expectations that are in place for staff and student interactions. The District has articulated general expectations for staff and student interactions. Further, there is also specific policy and handbook language about use of physical contact with a student. The limited times when physical contact may be used are clearly articulated. Additionally, ongoing training and refreshers are provided by our in-house trainers on a regular basis.

10.7 requires that behavior expectations in the educational environment extend to school sponsored events as well. Indicators 15, 16, and 17 include artifacts that show how these expectations are communicated to students, announced to fans, and supported with staff presence at events.

The above indicators and artifacts are representative of the work staff and administration do to maintain school and district environments that are safe for students, staff, families, and the community.

Commitment to Improve

In order to continue compliance in this area, our positive behavioral intervention and supports (PBIS) systems will continue to be reviewed district-wide. Teams will review student behavioral data to identify ways leadership can improve student safety. This system also helps to articulate behavioral expectations and targets, and helps to foster a welcoming environment for all students. Ongoing training around seclusion and restraint, as well as effective de-escalation techniques, is needed to help reduce the need for these emergency safety measures.

We are currently completing a large-scale re-write of our Emergency Operations Manual in order to ensure that we have a comprehensive, accessible set of clear procedures staff can rely upon during a significant event. Earlier in March, our technology leadership and department participated in a training to practice our emergency response to a critical data breach.



School District of Altoona

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Results Monitoring Report: R-2 Foreign Language

Date Presented to the Board: March 28, 2022

Superintendent Certification

With respect to Results Policy R-2: Foreign Language, taken as a whole, the Superintendent certifies that the proceeding information is accurate and complete, and the district:

- Has Made Reasonable Progress
- Has Made Reasonable Progress with Noted Exceptions
- Has Not Made Reasonable Progress

Superintendent Summary Statement

Academic grades are not being reviewed as indicators of progress at this time. For this content area, this is the only indicator on the monitoring report. Because there are not currently reliable indicators by which to determine progress, I recommend no Board action at this time.

Signed: Heidi Eliopoulos _____ Date: March 21, 2022

Board of Education Action

With respect to R-2: Foreign Language the Board's finds that the district:

- Has Made Reasonable Progress
- Has Made Reasonable Progress with Noted Exceptions
- Has Not Made Reasonable Progress

Signed: _____ Date: _____

Board President



School District of Altoona

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Results Monitoring Report: R-2 Foreign Language

R-2: Foreign Language: Students meet or exceed District-established expectations in all content areas.

Superintendent's Interpretation

The measure of the effectiveness of a program is the totality of student outcomes. When students are meeting expected benchmarks, it is a reflection of high quality instructional strategies and curricular materials.

Glossary

District-established expectations: Expectations in the district as designated by the prioritized standard for each content area and each grade.

Indicators

Indicator One: Elementary school students demonstrate attainment of the prioritized standards.

Evidence: Percentage of elementary students who earned a 3 or higher on their report card.

NA

Indicator Two: Intermediate school students demonstrate attainment of the prioritized standards.

Evidence: Percentage of intermediate students who earned a 3 or higher on their report card.

NA

Indicator Three: Middle school students demonstrate attainment of the prioritized standards.

Evidence: Percentage of middle students who earned a 3 or higher on their report card.

NA

Indicator Four: High school students who demonstrate attainment of the prioritized standards.

Evidence: Percentage of high school students who earned a B or higher on their report card.

NA

Executive Summary

As was decided in August of 2021, because our grades are not consistently representative of standards and our system for data collection is not reliable at this time, similar to the other content areas, we do not have reliable grade data to present.

Commitment to Improve

As reported in previous months, we are continuing our work to develop a reliable reporting system.



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720
715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

Regular Monthly Meeting of the Board of Education
February 21, 2022, 6:30 pm
District Office Conference Room

Minutes on Agenda Items

- I. The regular meeting was called to order by Board President - Rick Risler at 6:30 pm in the boardroom.
- II. Roll Call was taken and the following were present:
 - Rick Risler - President
 - Daniel Gluch - Vice-President
 - Dave Rowe - Treasurer
 - Hillarie Roth - Clerk (Absent)
 - Jeremy Zook - Member
 - Dr. Heidi Taylor-Eliopoulos - Superintendent
 - Michael Markgren - Director of Finance and Operations
 - Andrea Steffen - Director of Curriculum and Instruction
 - Lisa Boss - School Board Secretary
 - Reagan Conklin - Student Representative
- III. Approval of Agenda - Motion by Dave Rowe to approve the agenda as presented, seconded by Dan Gluch. Motion carried 4-0 with a unanimous yes vote.
- IV. The Pledge of Allegiance was recited.
- V. Communication with the Board (OE 8)
 - A. Learning Spotlight - CTE Courses - Ms. Holle along with Becca Roth, Avalyn Wagener and Ellie Hager provided information regarding the Virtual Business Management Academy (VBMA) currently offered to the Freshman and Sophomore students.
 - B. Applied Populations Lab Study Results - Sarah Kemp from Applied Population Laboratory UW-Madison presented the results.
 - C. Student Representative Report - Reagan shared AP classes are wrapping up. The Forensic Team is doing very well. The Debate Team is new and participated in their first competition. The middle school Show Choir

participated in their first competition as well. There are a lot of really wonderful things happening at the high school.

- D. 2nd Friday in January Pupil Count - Student enrollments as of January 14th were reported: elementary school, 665; intermediate school, 268; middle school, 425; and high school, 531 for a total of 1,889 students. Also as of that date, 375 nonresident (open enrolled) students attended schools in the district, compared to 147 resident students that attended school in another district. The pupil count totaled 1,668, an increase of 12 over the September count.
 - E. Achievement Gap Reduction (AGR) Mid-Year Report - Dr. Eliopoulos shared the AGR mid-year report.
 - F. Discussion of Board Activities (GC 3.4) - Rick Risler gave an overview of the Learning Visit to the 4K Early Learning Center. Mrs. Trachsel is doing an awesome job! Our students are performing very well!
 - G. Board Discussion of Self-Evaluation Format - Mrs. Boss will provide copies of the governance policies to the board members so they may review them prior to the March meeting.
 - H. Covid-19 Update from the Superintendent - Dr. Eliopoulos provided a Covid 19 pandemic update to the board. No procedures have been changed from the last update. Our cases have fallen significantly. The Board will continue to receive these updates through the end of the school year.
 - I. Budget Monitoring/Budget Transfers (OE 8.2) - Mike Markgren presented the current school district financials.
- VI. Hearing on the Proposed School District Reorganization - Petition to Alter School District Boundaries Pursuant to 117.11-13 - Wisc. Statutes. A hearing on a Petition to Alter School District Boundaries pursuant to 117.11-13 - Wisc. Statutes was heard. The request to detach property from the Fall Creek School District and attach it to the School District of Altoona was submitted by the City of Altoona on January 31, 2022.
Motion by Dave Rowe to appoint Lisa Boss as clerk, seconded by Jeremy Zook.
Motion carried 4-0 with a unanimous vote.
- VII. Board Action after Consideration and Discussion on the Request to Transfer of the Territory
- A. Consider the Request for Transfer of the Territory Described in the Petition.
Motion by Dan Gluch to grant the transfer of the territory described in the petition that the reorganization requested in the petition filed on January

31, 2022, be granted and an order entered detaching the territory described in said petition from the Fall Creek School District and attaching said territory to the School District of Altoona. Motion seconded by Dave Rowe. Yes by unanimous vote. Motion carried 4-0.

- B. Consider Adopting a Resolution Authorizing Issuance of an Order. Motion by Dan Gluch to adopt the Resolution authorizing issuance of an order to grant the petition as presented, seconded by Jeremy Zook. Yes by unanimous vote. Motion carried 4-0.

VIII. Agenda-Related Public Comment (OE 8.4) - None

IX. Non-Agenda-Related Public Comment (OE 8.4) - Jamey McIntosh, Shannon Camlek and Lacey Donatell spoke.

X. Monitoring for Results (B/SR 5.4a & B/SR 5.3a)

- A. OE3: Treatment of Community Stakeholders - Dr. Eliopoulos gave an overview of the district's progress. Motion by Dave Rowe to accept OE3: Treatment of Community Stakeholders, seconded by Jeremy Zook. Motion carried 4-0 with a unanimous yes vote. Dave Rowe made a motion that the district is in compliance, seconded by Jeremy Zook. Motion carried 4-0 with a unanimous yes vote.

- B. R2 - Content Area Performance - CTE - Andrea Steffen provided a summary of the district's progress. Motion by Dan Gluch to accept R2: Academic Performance - CTE as presented, seconded by Jeremy Zook. Motion carried 4-0 with a unanimous yes vote. Dan Gluch made a motion that R2: Academic Performance - CTE has made reasonable progress, seconded by Dave Rowe. Motion carried 4-0 with a unanimous yes vote.

XI. Board Consent Agenda (GC 2.4)

- A. Removal of an Item from Board Consent Agenda for Separate Consideration
- B. Approval of January 17, 2022 Meeting Minutes (GC 2.4)
- C. Approval of January 17, 2022 Executive Session Meeting Minutes (GC 2.4) Motion by Dan Gluch to accept the Board Consent Agenda as presented, seconded by Jeremy Zook. Yes by Dan Gluch, Dave Rowe and Jeremy Zook. Rick Risler - Abstain. Motion carried 3-0.

XII. Superintendent Consent Agenda (GC 2.4)

- A. Removal of an Item from the Superintendent Consent Agenda for Separate Consideration

- B. Approval of Hires, Resignations and Retirements (GC 2.4)
 - 1. HR, Payroll and Benefits Coordinator - *Resignation Sharon Chwala*
 - 2. School Nurse - *Retirement Anita Schubring*
 - 3. Speech Language Pathologist - *Retirement Tracy Boyd*
 - 4. AHS Administrative Assistant - *Retirement Michelle Mitch*
 - 5. AHS Track & Field Coach - *Hire Kristy Springer*
 - 6. AHS Track & Field Assistant Coach - *Hire John (Mark) Johnson*
 - 7. AHS Girls Golf Coach - *Hire Chris Anderson*
 - 8. AHS Girls Assistant Soccer Coach - *Hire Nickolas Noskowiak*
 - 9. AHS Spring Drama Coach - *Hire Jess Richards*
 - 10. AHS Girls Head Softball Coach - *Hire Jeff Heath*
 - 11. AHS JV Baseball Coach - *Hire Jakob Varsho*
 - 12. AHS JV Baseball Coach - *Hire Colin Watson*
 - 13. AHS National Honor Society Coach - *Resignation Erin Lynnes*
 - 14. AHS National Honor Society Coach - *Resignation Jenna Baxter*
 - 15. AMS Special Education Paraprofessional P/T - *Hire Nicole Steinmetz*
 - 16. AMS Recess Supervisor - *Hire Connor Steffen*
 - 17. AMS Track & Field Coach - *Resignation Chad Hanson*
 - 18. AEEC 4K Paraprofessional - *Hire Heather Eslinger*
 - 19. Summer School Secretary - *Hire Shannon Ross*
 - 20. On-Staff Substitute - *Hire Annette Schlewitz*
- C. Approval of Treasurer's Report (GC 2.4)
- D. Approval of Checks for Payment (GC 2.4)
- E. First Reading of Policies (GC 2.4)
 - 1. 110 School District Mission (*Delete*)
 - 2. 111 School District Goals (*Delete*)
 - 3. 143 Consultants to the District (*Delete*)
 - 4. 170 Board Meetings (*New*); Delete 171 Regular Board Meetings and 172 Special Board Meetings
 - 5. 171.1 Public Notification of Board Meetings (*New*)
 - 6. 171.2 Agenda Preparation and Dissemination (*New*)
 - 7. 224 Shared Decision-Making / Board-Administration Relations (*Delete*)
 - 8. 330 Curriculum Development and Improvement (*Update*)
 - 9. 342.3 Educational Supports for Advanced Learners (*Update*)
 - 10. 347.1 Student Directory Data (*Update*)
 - 11. 341.31 Human Growth and Development (*New*)
 - 12. 347 Student Records (*Update*)

13. 362.1 Interlibrary Loan (*Update*)
 14. 423 Open Enrollment (*Update*)
 15. 526 Personnel Records (*Update*)
 16. 663 Bonds for Officers and Employees (*Update*)
 17. 733 Energy Use and Conservation (*Delete*)
 18. 821.5 District Use of Social Media (*New*)
- F. Second Reading of Policies (GC 2.4)
1. 341.1 District Goals for Reading Instruction (*New*)
 2. 342.1 Programs for Students with Disabilities (*Update*)
 3. 342.4 Programs for Children at Risk (*New*)
 4. 342. 7 Services for English Learners (*Update*)
 5. 342.8 Section 504 Plans and Services for Students with Disabilities (*New*)
 6. 343.45 Technical College Course Program (*Update*)
 7. 370 Co-Curricular Activities (Competitive and Non-Competitive) (*Update*)
 8. 371.1 Student-Initiated Clubs and Similar Organizations (*New*)
(Removed)
 9. 372 School-Sponsored Student Publications and Communications Media (*Update*)
 10. 374 Student Fundraising Activities (*Update*)
 11. 383.1 Service Animals on District Premises (*New*)
 12. 386.1 Student Speakers at School Assemblies and Programs (*New*)
- G. Adoption of Bridges Mathematics Text for Grades K-5
- H. Memorandum of Understanding with UW-Eau Claire - Behavior Analyst Intern
- Motion by Dave Rowe to accept the Superintendent Consent Agenda as presented with the removal of VII.F.8., seconded by Jeremy Zook. Motion carried 4-0 with a unanimous yes vote.

XIII. Matters Reserved for Board Action (B/SR 2.1)

- A. Item Removed from Board Consent Agenda for Separate Consideration (GC 2.5) - None
- B. Item Removed from Superintendent Consent Agenda for Separate Consideration (GC 2.5)
VII.F.8 - 371.1 Student-Initiated Clubs and Similar Organizations (*New*) - Dr. Eliopoulos provided additional information.
Motion by Dave Rowe to accept Policy 371.1 as presented, seconded by Dan Gluch. Motion carried 4-0 with a unanimous yes vote.

XIV. Recess

XV. Discussion of the Meeting (GC 2.2)

XVI. Adjourn - Motion by Dan Gluch to adjourn at 8:32 p.m., seconded by Dave Rowe. Motion carried 4-0 with a unanimous yes vote.

The next Regular Meeting of the Altoona Board of Education is scheduled for March 28, 2022 in the District Board room.

Lisa Boss, School Board Secretary

Board Clerk

Date

Students are prepared academically and socially for personal success in life and are respectful, contributing members of the local and global communities.



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720
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Special Meeting of the Board of Education
February 25, 2022 at 12:00 pm
District Office Conference Room

Minutes on Agenda Items

- I. The regular meeting was called to order by Board President - Rick Risler at 12:00 pm in the boardroom.
- II. Roll Call was taken and the following were present:
Rick Risler -President (Virtually)
Daniel Gluch - Vice-President
Dave Rowe - Treasurer
Hillarie Roth - Clerk (joined the meeting at 12:03)
Dr. Heidi Taylor Eliopoulos - Superintendent
Michael Markgren - Director of Finance and Operations
Lisa Boss - School Board Secretary
- III. Approval of Agenda - Motion by Dave Rowe to approve the agenda as presented, seconded by Dan Gluch. Motion carried 3-0 with a unanimous yes vote.
- IV. The Pledge of Allegiance was recited.
- V. Superintendent Consent Agenda (GC 2.4)
 - A. Removal of an Item from the Superintendent Consent Agenda for Separate Consideration - Removed B.5. and moved it to IX.
 - B. Approval of Hires, Resignations and Retirements (GC 2.4)
 1. Custodian - *Retirement* (Diane Steuding)
 2. AHS History Teacher - *Retirement* (David Boley)
 3. AHS Paraprofessional - *Resignation* (Julie Weiss)
 4. AMS Lunch Supervisor - *Resignation* (Hannah Hart)
 5. HR/Payroll/Benefits Coordinator - *Hire* (Peggy McKillip)
 6. AES Special Education Teacher LTE .5 - *Hire* (Taylor Barwig)
 7. AES Playground Supervisor - *Hire* (Debbie Kacvinsky)
 8. On-Staff Substitute - *Hire* (Charlene Webb)

Motion by Dan Gluch to accept the Superintendent's Consent Agenda with the removal of 5.B., seconded by Dave Rowe. Motion carried 3-0 with a unanimous vote.

(Hillary joined the meeting at 12:03)

VI. Matters Reserved for Board Action (B/SR 2.1)

A. Item Removed from Superintendent Consent Agenda for Separate Consideration (GC 2.5) - None

VII. Discussion of the Meeting (GC 2.2)

VIII. Adjourn to Executive Session pursuant to Wisconsin State Statute 19.85(1)(c) to consider the employment of a public employee.

Motion by Hillary Roth to move to Executive Session at 12:02 pm, seconded by Dave Rowe. Motion carried 4-0 with a unanimous vote.

Action taken during Executive Session: Motion by Dave Rowe to accept the HR/Payroll/Benefits Coordinator hire as presented, seconded by Hillary Roth. Motion carried 4-0 with a unanimous vote.

IX. Following closed session, the Board will entertain a motion to reconvene into open session and will take any further action that is necessary and appropriate, including acting on any resolution that may be presented. Thereafter, the Board will entertain a motion to adjourn the meeting.

Motion by Hillary Roth to adjourn from Executive Session at 12:12 pm, seconded by Dave Rowe. Motion carried 4-0 with a unanimous vote.

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SCHOOL DISTRICT OF ALTOONA

Bank Balances

February 2022

GENERAL ACCOUNTS (FUNDS 10, 21, 23, 27, 38, 50, and 80)

CCF

Beginning balance	\$	72,419.34
Receipts	\$	2,740,960.80
Disbursements	\$	(1,952,132.84)
Transfers in	\$	500,000.00
Transfers out	\$	-
Line-of-Credit in	\$	-
Line-of-Credit out	\$	-
Ending Balance	\$	<u>1,361,247.30</u>

American Depository Management Company

Beginning balance	\$	1,414,281.69
Receipts	\$	667,238.91
Transfers in	\$	-
Transfers out	\$	(500,000.00)
Interest	\$	75.48
Ending Balance	\$	<u>1,581,596.08</u>

GENERAL ACCOUNTS TOTAL \$ 2,942,843.38

SCHOOL DISTRICT OF ALTOONA

Bank Balances

February 2022

DEBT SERVICE FUND 39

ADM

Beginning balance	\$	6.09
Receipts	\$	-
Disbursements	\$	-
Interest	\$	-
Ending Balance	\$	<u>6.09</u>

CAPITAL IMPROVEMENT FUND 46

ADM

Beginning balance	\$	2,000.00
Receipts	\$	-
Interest	\$	-
Ending Balance	\$	<u>2,000.00</u>

CONSTRUCTION FUND 49

CCF

Beginning balance	\$	4,320.07
Receipts	\$	-
Disbursements	\$	-
Interest	\$	0.33
Ending Balance	\$	<u>4,320.40</u>

EMPLOYEE BENEFIT TRUST FUND 73

Mid America

Beginning balance	\$	1,253,038.03
Receipts	\$	-
Disbursements	\$	-
Gain or Loss	\$	-
Ending Balance	\$	<u>1,253,038.03</u>

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE DESCRIPTION	AMOUNT
	NUMBER	NUMBER	NUMBER			
02/16/2022	137279	10 E 800 324 254300		CERTIFIED REFRIGERATION & MECH	Repair Ice Machine in HS Trainer's Room - Replace water valve and add filter to prevent future issues. Totals for 137279	740.05 740.05
02/16/2022	137280	10 E 400 411 125500		ECKROTH MUSIC	Extra reeds for WW players	122.36
	137280	10 E 400 411 125500		ECKROTH MUSIC	Habits method book (mallets and tenor sax)	9.95
	137280	10 E 400 411 125500		ECKROTH MUSIC	Habits method book (mallets and tenor sax) *already received	19.90
	137280	10 E 400 411 125500		ECKROTH MUSIC	Habits method book (mallets and tenor sax) *already received	19.90
					Totals for 137280	172.11
02/16/2022	137281	10 E 800 482 221500		MJP TECH, INC	Spare USB Keyboards Totals for 137281	100.00 100.00
02/17/2022	137282	10 E 400 411 162223		ALTOONA YOUTH HOCKEY ASSOC	Altoona Youth Hockey Association RAM Hockey Ice Time Fee	5,100.00
	137282	10 E 400 411 162223		ALTOONA YOUTH HOCKEY ASSOC	Altoona Youth Hockey Association RAM Hockey Ice Time Fee	6,460.00
	137282	10 E 400 411 162223		ALTOONA YOUTH HOCKEY ASSOC	Altoona Youth Hockey Association RAM Hockey Ice Time Fee	5,312.50
					Totals for 137282	16,872.50
02/17/2022	137283	10 E 400 187 162105		BRESINA, TOM	2-11-22-EVENT-GIRLS BB Totals for 137283	40.00 40.00
02/17/2022	137284	10 E 400 310 162205		KRAUSE, JACOB	2-10-22-OFFICIATE-BOYS BB Totals for 137284	60.00 60.00
02/17/2022	137285	10 E 400 310 162205		LEE, JEFFREY	2-10-22-OFFICIATE-BOYS BB Totals for 137285	60.00 60.00
02/17/2022	137286	10 E 400 187 162205		PARKS, DAYLEN	2-10-22-EVENT-BOYS BB Totals for 137286	10.00 10.00
02/17/2022	137287	10 E 400 310 162105		SCHROYER, TYLER	2-11-22-OFFICIATE GIRLS BB Totals for 137287	95.00 95.00
02/24/2022	137288	27 E 700 341 256750		AAA TENDER CARE TRANSPORT, LLC	ROUND TRIPS- J.H.-1-3 TO 1-10 Totals for 137288	555.75 555.75
02/24/2022	137289	10 E 100 310 110000		ALTOONA PARKS & RECREATION	Summer School Advertisement Parks and Rec Totals for 137289	100.00 100.00
02/24/2022	137291	10 E 800 360 295000		CITON COMPUTER CORPORATION	VirtualKeyPad app and website for integrating all 4 security panels 4K-12	480.00

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE	
	NUMBER	NUMBER		DESCRIPTION	AMOUNT
				together to save time entering new users and profiles and to integrate camera system with security panels Will be a yearly cost. Should this be tech or should it be facilities or a combination of them?	
	137291	10 E 800 327 255120	CITON COMPUTER CORPORATION	Security Cameras requested for Middle School.	845.94
				Totals for 137291	1,325.94
02/24/2022	137292	80 E 200 187 392105	GUNDERSON, OWEN	2-14-22-EVENT-GIRLS MS BB	45.00
				Totals for 137292	45.00
02/24/2022	137293	21 E 800 411 299000	HUDDLE HUTS	Huddle Huts Tent Purchase	1,262.00
				Totals for 137293	1,262.00
02/24/2022	137294	10 E 400 411 161110	JOSTENS	AHS-DIPLOMA, DIPLOMA PRODUCT ACCESSORY-HONORS PACKAGE	904.21
				Totals for 137294	904.21
02/24/2022	137295	10 E 800 299 299000	MARSHFIELD CLINIC HEALTH SYSTE	FLU SHOTS-ALTOONA SCHOOL DISTRICT	846.00
				Totals for 137295	846.00
02/24/2022	137296	80 E 200 187 392105	PARKS, DAYLEN	2-14-22-GIRLS MS BB	30.00
	137296	10 E 400 187 162205	PARKS, DAYLEN	2-17-22-EVENT-BOYS BB	10.00
				Totals for 137296	40.00
02/24/2022	137297	80 E 200 187 392105	WIRTH, ALYSSA	2-14-22-EVENT-GIRLS MS BB	30.00
				Totals for 137297	30.00
02/24/2022	137298	80 E 200 187 392105	WIRTH, TRACY	2-14-22-EVENT-GIRLS MS BB	45.00
				Totals for 137298	45.00
02/23/2022	137299	10 L 000 000 811670	AMERIPRISE FINANCIAL SERVICES	403(B)S	225.00
				Totals for 137299	225.00
02/23/2022	137300	10 L 000 000 811680	WI SCTF	CHILD SUPPORT	54.00
				Totals for 137300	54.00
03/03/2022	137301	10 E 800 310 232100	ALTOONA FOOD SERVICE	SUBSTITUTE TEACHER LUCHES- JAN & FEB 2022	624.00
				Totals for 137301	624.00
03/03/2022	137302	10 E 400 310 162205	AUSMAN, PAUL	2-24-22-OFFICIATE BOYS BB	60.00
				Totals for 137302	60.00
03/03/2022	137303	10 E 400 187 162205	BELLVILLE, MAIZIE	2-24-22-EVENT-BOYS BB	10.00
				Totals for 137303	10.00
03/03/2022	137304	10 E 400 187 162205	BRESINA, TOM	2-24-22-EVENT-BOYS BB	20.00
	137304	10 E 400 187 162105	BRESINA, TOM	2-25-22-EVENT-GIRLS BB	20.00
				Totals for 137304	40.00

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	
	NUMBER	NUMBER	NUMBER		DESCRIPTION	AMOUNT
03/03/2022	137305	10 E 400 310 162105	162105	CHRIST, AARON	2-25-22-OFFICIATE-GIRLS BB	80.50
					Totals for 137305	80.50
03/03/2022	137306	10 E 400 310 162205	162205	CUDDIE, CALE	2-24-22-OFFICIATE-BOYS BB	95.00
					Totals for 137306	95.00
03/03/2022	137307	10 E 800 482 110000	110000	DELL MARKETING L.P.	Chromebook 11 3100 2-in-1	54,248.73
					Will be reimbursed from ECF	
					Totals for 137307	54,248.73
03/03/2022	137308	10 E 400 310 162105	162105	HENRICKSON, DAVE	2-25-22-OFFICIATE-GIRLS BB	80.50
					Totals for 137308	80.50
03/03/2022	137309	80 E 200 310 392105	392105	JOHNSON, KARTER	2-21-22-OFFICIATE-GIRLS MS BB	135.00
					Totals for 137309	135.00
03/03/2022	137310	10 E 400 310 162205	162205	LORENTZEN, ROBERT	2-24-22-OFFICIATE-BOYS BB	60.00
					Totals for 137310	60.00
03/03/2022	137311	10 E 400 310 162205	162205	MUELLER, JOSH	2-24-22-OFFICIATE-BOYS BB	95.00
					Totals for 137311	95.00
03/03/2022	137312	10 E 800 411 295000	295000	NETTEL	REPLACEMENT RMA CAMERA	130.00
					Totals for 137312	130.00
03/03/2022	137313	80 E 200 187 392105	392105	PARKS, DAYLEN	2-21-22-EVENT-MS GIRLS BB	30.00
	137313	10 E 400 187 162205	162205	PARKS, DAYLEN	2-24-22-EVENT-BOYS BB	10.00
					Totals for 137313	40.00
03/03/2022	137314	80 E 200 187 392105	392105	POWLESS, TACOMA	2-21-22-GIRLS MS BB	30.00
					Totals for 137314	30.00
03/07/2022	137315	10 L 000 000 811670	811670	AMERIPRISE FINANCIAL SERVICES	403(B)S	225.00
					Totals for 137315	225.00
03/07/2022	137316	10 L 000 000 811680	811680	WI SCTF	CHILD SUPPORT	54.00
					Totals for 137316	54.00
03/09/2022	137317	10 E 800 482 222200	222200	APPLE COMPUTER INC	Two iPod Touch 32G - (product)red - teleprompting	398.00
					Totals for 137317	398.00
03/09/2022	137318	80 E 200 949 393101	393101	DELONG MS FORENSICS TEAM	Level 2 DeLong Forensics Registration Fee	28.75
					Totals for 137318	28.75
03/09/2022	137319	21 E 800 411 299000	299000	EQUAL RIGHTS DIVISION	21/22- STUDENT WORK PERMIT FEES	15.00
					Totals for 137319	15.00
03/09/2022	137320	10 E 800 310 162101	162101	FARREL, ALLYSABETH	Airline ticket and car rental for choreographer	512.45
	137320	10 E 800 411 162101	162101	FARREL, ALLYSABETH	Airline ticket and car rental for choreographer	93.52
					Totals for 137320	605.97

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER	NUMBER		DESCRIPTION		
03/09/2022	137321	10 E 800 353 258500		L & M MAIL SERVICE, INC.	FEBRUARY 2022-MAIL SERVICE FOR 2021-22 SCHOOL YEAR		1,826.66
					Totals for 137321		1,826.66
03/09/2022	137322	10 E 100 411 110102		LAKESHORE LEARNING MATERIALS	Errin's 4K supplies		300.11
					Totals for 137322		300.11
03/09/2022	137323	10 E 800 310 231100		PERSONNEL EVALUATION INC	JV PEP BILLING- FEBRUARY 2022		60.00
					Totals for 137323		60.00
03/09/2022	137324	21 E 800 411 299000		PROGRESSIVE TRAVEL	DEPOSIT-CHARTER NO.- 8968-8th grade Valley Fair end of year trip		500.00
					Totals for 137324		500.00
03/09/2022	137325	10 E 100 411 110000		WILSON LANGUAGE TRAINING	FUNDATIONS TEACHER MANUAL 1		145.80
					Totals for 137325		145.80
03/16/2022	137326	27 E 700 370 436000		CLINICARE CORP/EC ACADEMY DIV	FEBRUARY 2022- JC & CL		3,060.00
					Totals for 137326		3,060.00
03/16/2022	137327	27 E 700 411 158000		CPI	Crisis Prevention annual Membership		150.00
					Totals for 137327		150.00
03/16/2022	137328	10 E 100 310 219000		HMONG MUTUAL ASSISTANCE ASSOCI	Hmong translations		87.62
					Totals for 137328		87.62
03/16/2022	137329	10 E 100 310 219000		NANCY BOESE SIGN LANGUAGE	American Sign Language (Thao family)		240.00
					Totals for 137329		240.00
03/16/2022	137330	10 R 800 271 500000		SCHOOL DISTRICT OF SOMERSET	Somerset High School WIAA Div. 3 Sectional Final Livestream Fee		150.00
					Totals for 137330		150.00
03/16/2022	137331	10 E 200 411 122000		VITERBO UNIVERSITY	Holocaust workshop for Monica Laux and Emily Kassera		150.00
					Totals for 137331		150.00
03/16/2022	137332	10 R 800 271 500000		WISCONSIN DELLS HIGH SCHOOL	03/03/2022 Pre Sale Ticket Sales for Sectional WIAA GBB Semi Final @ WDHS		1,090.00
					Totals for 137332		1,090.00
02/07/2022	202102620	10 L 000 000 811639		NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTION		49.32
	202102620	27 L 000 000 811639		NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTION		24.66
	202102620	10 L 000 000 811639		NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTIONS		61.68
	202102620	27 L 000 000 811639		NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTIONS		17.99
	202102620	10 L 000 000 811639		NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTION		75.61
	202102620	27 L 000 000 811639		NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTION		33.36
	202102620	10 L 000 000 811639		NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTION		146.30
	202102620	27 L 000 000 811639		NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTION		68.25
					Totals for 202102620		477.17

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER	NUMBER		DESCRIPTION		
02/01/2022	202102627	27 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES	I	FSA CARD-1-24-2022 TO 1-30-2022	19.98
	202102627	10 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES	I	FSA CARD-1-31-22 TO 2-6-22	64.79
	202102627	27 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES	I	FSA CARD-1-31-22 TO 2-6-22	64.78
	202102627	10 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES	I	FSA DEPENDENT CARE	250.00
	202102627	27 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES	I	FSA CARD-2-7 TO 2-13-22	813.45
	202102627	10 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES	I	FSA DEPENDENT	6.11
	202102627	27 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES	I	FSA DEPENDENT	135.57
	202102627	10 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES	I	FSA CARD- 2-14-22 TO 2-20-22	116.74
	202102627	27 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES	I	FSA CARD- 2-14-22 TO 2-20-22	99.65
	202102627	10 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES	I	FSA REIMB-2-25-22	250.00
	202102627	10 E 200 249	122000	DIVERSIFIED BENEFIT SERVICES	I	HRA 2-4-22	95.42
	202102627	27 E 200 249	158100	DIVERSIFIED BENEFIT SERVICES	I	HRA 2-4-22	95.42
	202102627	10 E 400 249	124000	DIVERSIFIED BENEFIT SERVICES	I	HRA 2-4-22	692.52
	202102627	10 E 100 249	110300	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-2/9/22	2,500.00
	202102627	10 E 100 249	222200	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-2/9/22	987.57
	202102627	10 E 100 249	110100	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-2/9/22	89.50
	202102627	10 E 200 249	123000	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-2/9/22	12.67
	202102627	10 E 200 249	124000	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-2/9/22	2,500.00
	202102627	10 E 200 249	241000	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-2/9/22	2,500.00
	202102627	10 E 400 249	126000	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-2/9/22	68.06
	202102627	27 E 700 249	159110	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-2/9/22	96.84
	202102627	10 E 200 249	122000	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-2/9/22	298.07
	202102627	10 E 100 249	122000	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-2/9/22	787.99
	202102627	10 E 150 249	123000	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-2/9/22	8.44
	202102627	27 E 200 249	158100	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-2/9/22	298.07
	202102627	10 E 800 249	214200	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-2/9/22	196.14
	202102627	27 E 700 249	214200	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-2/9/22	80.12
	202102627	10 E 100 249	110100	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-FEB 2022	943.47
	202102627	10 E 100 249	241000	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-FEB 2022	483.80
	202102627	10 E 100 249	110100	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-FEB 2022	1,268.19
	202102627	10 E 200 249	123000	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-FEB 2022	1,487.34
	202102627	10 E 400 249	127000	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-FEB 2022	838.53
	202102627	10 E 100 249	241100	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-FEB 2022	1,511.27
	202102627	10 E 800 249	253300	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-FEB 2022	683.40
	202102627	10 E 150 249	123000	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-FEB 2022	991.55
	202102627	27 E 700 249	214200	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-FEB 2022	527.93
	202102627	10 E 800 249	214200	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-FEB 2022	1,292.55
	202102627	10 E 100 249	110100	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-2-25-22	618.27
	202102627	10 E 100 249	222200	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-2-25-22	404.74
	202102627	10 E 100 249	110100	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-2-25-22	1,053.36
	202102627	10 E 150 249	110500	DIVERSIFIED BENEFIT SERVICES	I	HRA REIMBURSEMENT-2-25-22	1,228.14
						Totals for 202102627	26,460.44
02/02/2022	202102628	10 A 000 000	714200	DELTA DENTAL		DENTAL INSURANCE CLAIMS-1-18-22 TO 1-26-22	303.00
	202102628	10 L 000 000	811635	DELTA DENTAL		DENTAL INSURANCE CLAIMS-1-18-22 TO 1-26-22	4,156.60
	202102628	27 L 000 000	811635	DELTA DENTAL		DENTAL INSURANCE CLAIMS-1-18-22 TO 1-26-22	829.40
	202102628	10 L 000 000	811635	DELTA DENTAL		DELTA DENTAL ADMIN FEES-FEB 2022	1,374.10
	202102628	10 L 000 000	811635	DELTA DENTAL		DENTAL INSURANCE-2/3 TO 2/9	5,423.20
	202102628	27 L 000 000	811635	DELTA DENTAL		DENTAL INSURANCE-2/3 TO 2/9	111.00
	202102628	27 L 000 000	811635	DELTA DENTAL		DENTAL INSURANCE-2/10 TO 2/16	1,013.22
	202102628	10 L 000 000	811635	DELTA DENTAL		DENTAL INSURANCE-2/10 TO 2/16	4,535.78

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE DESCRIPTION	AMOUNT
	NUMBER	NUMBER	NUMBER			
02/02/2022	202102628	10 L 000 000	811635	DELTA DENTAL	DENTAL CLAIMS-2-17 TO 2-23-22	4,446.75
	202102628	27 L 000 000	811635	DELTA DENTAL	DENTAL CLAIMS-2-17 TO 2-23-22	468.00
	202102628	80 L 000 000	811635	DELTA DENTAL	DENTAL CLAIMS-2-17 TO 2-23-22	29.25
	202102628	10 A 000 000	714200	DELTA DENTAL	DELTA DENTAL COBRA RETIREE-FEB 2022	-199.87
					Totals for 202102628	22,490.43
02/28/2022	202102823	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	35.00
	202102823	27 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	8.00
	202102823	50 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	18.47
	202102823	80 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	6.53
	202102823	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	16,508.56
	202102823	27 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	3,059.32
	202102823	50 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	64.33
	202102823	80 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	55.55
					Totals for 202102823	19,755.76
01/07/2022	202102824	10 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	21,898.21
	202102824	27 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	3,956.99
	202102824	80 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	8.77
	202102824	10 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	3,796.78
	202102824	27 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	1,446.26
	202102824	50 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	37.07
	202102824	80 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	54.96
	202102824	10 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	21,898.21
	202102824	27 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	3,956.99
	202102824	80 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	8.77
	202102824	10 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	3,796.78
	202102824	27 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	1,446.26
	202102824	50 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	37.07
	202102824	80 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	54.96
	202102824	10 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	21,685.48
	202102824	27 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	3,967.23
	202102824	80 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	4.06
	202102824	10 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	3,885.62
	202102824	27 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	1,461.86
	202102824	50 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	114.28
	202102824	80 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	71.70
	202102824	10 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	21,685.48
	202102824	27 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	3,967.23
	202102824	80 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	4.06
	202102824	10 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	3,885.62
	202102824	27 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	1,461.86
	202102824	50 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	114.28
	202102824	80 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	71.70
	202102824	10 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	JAN WRS ADJUSTMENTS	-95.56
	202102824	10 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	JAN WRS ADJUSTMENTS	-18.20
					Totals for 202102824	124,664.78
02/23/2022	202102825	10 L 000 000	811612	EFTPS	FEDERAL TAXES	1,336.58
	202102825	27 L 000 000	811612	EFTPS	FEDERAL TAXES	296.08
	202102825	50 L 000 000	811612	EFTPS	FEDERAL TAXES	27.00
	202102825	10 L 000 000	811612	EFTPS	FEDERAL TAXES	29,496.76
	202102825	27 L 000 000	811612	EFTPS	FEDERAL TAXES	5,474.39
	202102825	50 L 000 000	811612	EFTPS	FEDERAL TAXES	24.24
	202102825	80 L 000 000	811612	EFTPS	FEDERAL TAXES	57.99

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	
	NUMBER	NUMBER			DESCRIPTION	AMOUNT
02/23/2022	202102825	10 L 000 000	811611	EFTPS	FICA TAXES	27,206.10
	202102825	27 L 000 000	811611	EFTPS	FICA TAXES	5,508.09
	202102825	50 L 000 000	811611	EFTPS	FICA TAXES	210.77
	202102825	80 L 000 000	811611	EFTPS	FICA TAXES	196.91
	202102825	10 L 000 000	811611	EFTPS	MEDICARE TAXES	6,362.80
	202102825	27 L 000 000	811611	EFTPS	MEDICARE TAXES	1,288.17
	202102825	50 L 000 000	811611	EFTPS	MEDICARE TAXES	49.30
	202102825	80 L 000 000	811611	EFTPS	MEDICARE TAXES	46.04
	202102825	10 L 000 000	811611	EFTPS	MEDICARE TAXES	6,362.80
	202102825	27 L 000 000	811611	EFTPS	MEDICARE TAXES	1,288.17
	202102825	50 L 000 000	811611	EFTPS	MEDICARE TAXES	49.30
	202102825	80 L 000 000	811611	EFTPS	MEDICARE TAXES	46.04
	202102825	10 L 000 000	811611	EFTPS	FICA TAXES	27,206.10
	202102825	27 L 000 000	811611	EFTPS	FICA TAXES	5,508.09
	202102825	50 L 000 000	811611	EFTPS	FICA TAXES	210.77
	202102825	80 L 000 000	811611	EFTPS	FICA TAXES	196.91
					Totals for 202102825	118,449.40
02/23/2022	202102826	10 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTION	49.32
	202102826	27 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTION	24.66
	202102826	10 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTIONS	61.68
	202102826	27 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTIONS	17.99
	202102826	10 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTION	75.61
	202102826	27 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTION	33.36
	202102826	10 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTION	146.30
	202102826	27 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTION	68.25
	202102826	10 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	MARCH COBRA PREMIUMS	26.72
	202102826	10 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	4387304 ADJUSTMENT	-26.81
					Totals for 202102826	477.08
02/23/2022	202102827	10 A 000 000	711101	CCF BANK	NET PAYROLL 02232022	314,578.87
	202102827	27 A 000 000	711101	CCF BANK	NET PAYROLL 02232022	65,991.77
	202102827	50 A 000 000	711101	CCF BANK	NET PAYROLL 02232022	2,865.02
	202102827	80 A 000 000	711101	CCF BANK	NET PAYROLL 02232022	2,727.62
					Totals for 202102827	386,163.28
02/08/2022	202102828	10 E 800 331	253300	XCEL ENERGY, INC.	EARLY EDUCATION CENTER	654.24
	202102828	10 E 800 336	253300	XCEL ENERGY, INC.	EARLY EDUCATION CENTER	448.77
	202102828	10 E 800 331	253300	XCEL ENERGY, INC.	AHS, AIS, AMS, AES, GARAGE	10,774.28
	202102828	10 E 800 336	253300	XCEL ENERGY, INC.	AHS, AIS, AMS, AES, GARAGE	19,847.83
					Totals for 202102828	31,725.12
02/22/2022	202102829	10 E 800 336	253300	EC ENERGY COOPERATIVE	JANUARY 2022 SERVICES	3,478.79
					Totals for 202102829	3,478.79
02/28/2022	202102830	10 L 000 000	811670	HORACE MANN LIFE INS COMPANY	403(B) DEDUCTIONS	855.00
	202102830	27 L 000 000	811670	HORACE MANN LIFE INS COMPANY	403(B) DEDUCTIONS	350.00
					Totals for 202102830	1,205.00
02/28/2022	202102831	10 E 800 941	252000	CCF BANK	EFUNDS CC FEE- FEBRUARY 2022	14.30
					Totals for 202102831	14.30
03/15/2022	202102832	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	45.00
	202102832	27 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	8.00
	202102832	50 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	18.34
	202102832	80 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	6.66

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER			DESCRIPTION		
03/15/2022	202102832	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES		15,329.99
	202102832	27 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES		3,001.34
	202102832	50 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES		23.27
	202102832	80 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES		52.56
					Totals for 202102832		18,485.16
03/07/2022	202102834	10 L 000 000	811612	EFTPS	FEDERAL TAXES		1,371.58
	202102834	27 L 000 000	811612	EFTPS	FEDERAL TAXES		285.31
	202102834	50 L 000 000	811612	EFTPS	FEDERAL TAXES		27.00
	202102834	10 L 000 000	811612	EFTPS	FEDERAL TAXES		27,398.57
	202102834	27 L 000 000	811612	EFTPS	FEDERAL TAXES		5,322.91
	202102834	50 L 000 000	811612	EFTPS	FEDERAL TAXES		9.95
	202102834	80 L 000 000	811612	EFTPS	FEDERAL TAXES		83.07
	202102834	10 L 000 000	811611	EFTPS	FICA TAXES		25,486.44
	202102834	27 L 000 000	811611	EFTPS	FICA TAXES		5,435.74
	202102834	50 L 000 000	811611	EFTPS	FICA TAXES		142.48
	202102834	80 L 000 000	811611	EFTPS	FICA TAXES		194.38
	202102834	10 L 000 000	811611	EFTPS	MEDICARE TAXES		5,960.57
	202102834	27 L 000 000	811611	EFTPS	MEDICARE TAXES		1,271.22
	202102834	50 L 000 000	811611	EFTPS	MEDICARE TAXES		33.33
	202102834	80 L 000 000	811611	EFTPS	MEDICARE TAXES		45.46
	202102834	10 L 000 000	811611	EFTPS	MEDICARE TAXES		5,960.57
	202102834	27 L 000 000	811611	EFTPS	MEDICARE TAXES		1,271.22
	202102834	50 L 000 000	811611	EFTPS	MEDICARE TAXES		33.33
	202102834	80 L 000 000	811611	EFTPS	MEDICARE TAXES		45.46
	202102834	10 L 000 000	811611	EFTPS	FICA TAXES		25,486.44
	202102834	27 L 000 000	811611	EFTPS	FICA TAXES		5,435.74
	202102834	50 L 000 000	811611	EFTPS	FICA TAXES		142.48
	202102834	80 L 000 000	811611	EFTPS	FICA TAXES		194.38
					Totals for 202102834		111,637.63
03/02/2022	202102838	10 L 000 000	811671	GREAT-WEST RETIREMENT SERVICES	DEFERRED COMPENSATION		2,458.00
	202102838	27 L 000 000	811671	GREAT-WEST RETIREMENT SERVICES	DEFERRED COMPENSATION		42.00
	202102838	10 L 000 000	811671	GREAT-WEST RETIREMENT SERVICES	DEFERRED COMPENSATION ROTH		-1,125.00
	202102838	10 L 000 000	811671	GREAT-WEST RETIREMENT SERVICES	DEFERRED COMPENSATION ROTH		2,250.00
					Totals for 202102838		3,625.00
03/09/2022	202102839	10 L 000 000	811670	HORACE MANN LIFE INS COMPANY	403 (B) DEDUCTIONS		855.00
	202102839	27 L 000 000	811670	HORACE MANN LIFE INS COMPANY	403 (B) DEDUCTIONS		350.00
					Totals for 202102839		1,205.00
02/23/2022	202102840	27 L 000 000	811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS		164.00
	202102840	10 L 000 000	811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS		41.63
	202102840	10 L 000 000	811670	WEA TRUST ADVANTAGE	403 (B) DEDUCTIONS		770.98
	202102840	10 L 000 000	811670	WEA TRUST ADVANTAGE	403 (B) DEDUCTIONS		3,565.33
	202102840	27 L 000 000	811670	WEA TRUST ADVANTAGE	403 (B) DEDUCTIONS		501.00
	202102840	10 L 000 000	811670	WEA TRUST ADVANTAGE	ROTH 403 (B)		732.50
	202102840	10 L 000 000	811670	WEA TRUST ADVANTAGE	403 (B) S		683.34
	202102840	10 L 000 000	811670	WEA TRUST ADVANTAGE	ROTH IRA'S		275.00
	202102840	10 L 000 000	811670	WEA TRUST ADVANTAGE	403 (B) S		2,486.00
	202102840	27 L 000 000	811670	WEA TRUST ADVANTAGE	403 (B) S		134.00
	202102840	27 L 000 000	811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS		164.00
	202102840	10 L 000 000	811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS		41.63
	202102840	10 L 000 000	811670	WEA TRUST ADVANTAGE	403 (B) DEDUCTIONS		770.98
	202102840	10 L 000 000	811670	WEA TRUST ADVANTAGE	403 (B) DEDUCTIONS		3,565.33
	202102840	27 L 000 000	811670	WEA TRUST ADVANTAGE	403 (B) DEDUCTIONS		501.00

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	
	NUMBER	NUMBER	NUMBER		DESCRIPTION	AMOUNT
02/23/2022	202102840	10 L 000 000	811670	WEA TRUST ADVANTAGE	ROTH 403(B)	732.50
	202102840	10 L 000 000	811670	WEA TRUST ADVANTAGE	403(B)S	683.34
	202102840	10 L 000 000	811670	WEA TRUST ADVANTAGE	ROTH IRA'S	275.00
	202102840	10 L 000 000	811670	WEA TRUST ADVANTAGE	403(B)S	2,486.00
	202102840	27 L 000 000	811670	WEA TRUST ADVANTAGE	403(B)S	134.00
					Totals for 202102840	18,707.56
03/12/2022	202102841	10 E 800 310	252000	CREDIT CARD	Credit Card Payment AP Invoice.	55.00
					Totals for 202102841	55.00
03/12/2022	202102842	10 E 800 481	295000	CREDIT CARD	Credit Card Payment AP Invoice.	238.30
					Totals for 202102842	238.30
03/12/2022	202102843	10 E 800 411	295000	CREDIT CARD	Credit Card Payment AP Invoice.	20.89
					Totals for 202102843	20.89
03/12/2022	202102844	10 E 800 360	295000	CREDIT CARD	Credit Card Payment AP Invoice.	151.92
					Totals for 202102844	151.92
03/12/2022	202102845	10 E 800 360	295000	CREDIT CARD	Credit Card Payment AP Invoice.	108.68
					Totals for 202102845	108.68
03/12/2022	202102846	10 E 800 360	295000	CREDIT CARD	Credit Card Payment AP Invoice.	63.20
					Totals for 202102846	63.20
03/12/2022	202102847	10 E 800 481	110000	CREDIT CARD	Credit Card Payment AP Invoice.	229.92
					Totals for 202102847	229.92
03/12/2022	202102848	10 E 800 481	110000	CREDIT CARD	Credit Card Payment AP Invoice.	231.05
					Totals for 202102848	231.05
03/12/2022	202102849	10 E 800 481	110000	CREDIT CARD	Credit Card Payment AP Invoice.	360.00
					Totals for 202102849	360.00
03/12/2022	202102850	10 E 800 482	295000	CREDIT CARD	Credit Card Payment AP Invoice.	3,780.59
					Totals for 202102850	3,780.59
03/12/2022	202102851	10 E 800 360	295000	CREDIT CARD	Credit Card Payment AP Invoice.	299.40
					Totals for 202102851	299.40
03/12/2022	202102852	10 E 800 411	295000	CREDIT CARD	Credit Card Payment AP Invoice.	24.00
					Totals for 202102852	24.00
03/12/2022	202102853	27 E 700 411	158000	CREDIT CARD	Credit Card Payment AP	56.13

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE	
	NUMBER	NUMBER		DESCRIPTION	AMOUNT
				Invoice.	
				Totals for 202102853	56.13
03/12/2022	202102854	10 E 800 481 221500	CREDIT CARD	Credit Card Payment AP	130.00
				Invoice.	
				Totals for 202102854	130.00
03/12/2022	202102855	10 E 800 360 295000	CREDIT CARD	Credit Card Payment AP	349.00
				Invoice.	
				Totals for 202102855	349.00
03/12/2022	202102856	10 E 800 411 295000	CREDIT CARD	Credit Card Payment AP	83.95
				Invoice.	
				Totals for 202102856	83.95
03/12/2022	202102857	10 E 800 482 222200	CREDIT CARD	Credit Card Payment AP	49.96
				Invoice.	
				Totals for 202102857	49.96
03/12/2022	202102858	10 E 800 482 222200	CREDIT CARD	Credit Card Payment AP	52.99
				Invoice.	
				Totals for 202102858	52.99
03/12/2022	202102859	10 E 400 411 222200	CREDIT CARD	Credit Card Payment AP	20.58
				Invoice.	
				Totals for 202102859	20.58
03/12/2022	202102860	10 E 200 411 222200	CREDIT CARD	Credit Card Payment AP	15.19
				Invoice.	
				Totals for 202102860	15.19
03/12/2022	202102861	10 E 200 411 222200	CREDIT CARD	Credit Card Payment AP	14.39
				Invoice.	
				Totals for 202102861	14.39
03/12/2022	202102862	10 E 200 411 222200	CREDIT CARD	Credit Card Payment AP	28.78
				Invoice.	
				Totals for 202102862	28.78
03/12/2022	202102863	10 E 200 411 222200	CREDIT CARD	Credit Card Payment AP	192.59
				Invoice.	
				Totals for 202102863	192.59
03/12/2022	202102864	10 E 200 411 222200	CREDIT CARD	Credit Card Payment AP	114.00
				Invoice.	
				Totals for 202102864	114.00
03/12/2022	202102865	21 E 800 411 299000	CREDIT CARD	Credit Card Payment AP	149.00
				Invoice.	
				Totals for 202102865	149.00
03/12/2022	202102866	21 E 800 411 299000	CREDIT CARD	Credit Card Payment AP	149.00
				Invoice.	
				Totals for 202102866	149.00
03/12/2022	202102867	21 E 800 411 299000	CREDIT CARD	Credit Card Payment AP	149.00

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE	
	NUMBER	NUMBER		DESCRIPTION	AMOUNT
				Invoice.	
				Totals for 202102867	149.00
03/12/2022	202102868	21 E 800 411 299000	CREDIT CARD	Credit Card Payment AP	149.00
				Invoice.	
				Totals for 202102868	149.00
03/12/2022	202102869	21 E 800 411 299000	CREDIT CARD	Credit Card Payment AP	149.00
				Invoice.	
				Totals for 202102869	149.00
03/12/2022	202102870	21 E 800 411 299000	CREDIT CARD	Credit Card Payment AP	149.00
				Invoice.	
				Totals for 202102870	149.00
03/12/2022	202102871	21 E 800 411 299000	CREDIT CARD	Credit Card Payment AP	149.00
				Invoice.	
				Totals for 202102871	149.00
03/12/2022	202102872	21 E 800 411 299000	CREDIT CARD	Credit Card Payment AP	149.00
				Invoice.	
				Totals for 202102872	149.00
03/12/2022	202102873	21 E 800 411 299000	CREDIT CARD	Credit Card Payment AP	149.00
				Invoice.	
				Totals for 202102873	149.00
03/12/2022	202102874	21 E 800 411 299000	CREDIT CARD	Credit Card Payment AP	149.00
				Invoice.	
				Totals for 202102874	149.00
03/12/2022	202102875	21 E 800 411 299000	CREDIT CARD	Credit Card Payment AP	179.19
				Invoice.	
				Totals for 202102875	179.19
03/12/2022	202102876	21 E 800 411 299000	CREDIT CARD	Credit Card Payment AP	100.00
				Invoice.	
				Totals for 202102876	100.00
03/12/2022	202102877	21 E 800 411 299000	CREDIT CARD	Credit Card Payment AP	1,915.00
				Invoice.	
				Totals for 202102877	1,915.00
03/12/2022	202102878	10 E 200 342 241000	CREDIT CARD	Credit Card Payment AP	291.06
				Invoice.	
				Totals for 202102878	291.06
03/12/2022	202102879	10 E 200 411 241000	CREDIT CARD	Credit Card Payment AP	29.43
				Invoice.	
				Totals for 202102879	29.43
03/12/2022	202102880	10 E 200 411 241000	CREDIT CARD	Credit Card Payment AP	14.96
				Invoice.	
				Totals for 202102880	14.96
03/12/2022	202102881	10 E 400 411 223100	CREDIT CARD	Credit Card Payment AP	27.94

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE	
	NUMBER	NUMBER		DESCRIPTION	AMOUNT
				Invoice.	
				Totals for 202102881	27.94
03/12/2022	202102882	10 E 400 310 223100	CREDIT CARD	Credit Card Payment AP	50.00
				Invoice.	
				Totals for 202102882	50.00
03/12/2022	202102883	10 E 400 310 162210	CREDIT CARD	Credit Card Payment AP	125.57
				Invoice.	
				Totals for 202102883	125.57
03/12/2022	202102884	10 E 400 342 221100	CREDIT CARD	Credit Card Payment AP	241.41
				Invoice.	
				Totals for 202102884	241.41
03/12/2022	202102885	10 E 400 342 221100	CREDIT CARD	Credit Card Payment AP	241.41
				Invoice.	
				Totals for 202102885	241.41
03/12/2022	202102886	10 E 400 342 221100	CREDIT CARD	Credit Card Payment AP	160.00
				Invoice.	
				Totals for 202102886	160.00
03/12/2022	202102887	10 E 400 342 221100	CREDIT CARD	Credit Card Payment AP	160.00
				Invoice.	
				Totals for 202102887	160.00
03/12/2022	202102888	10 E 400 342 221100	CREDIT CARD	Credit Card Payment AP	30.00
				Invoice.	
				Totals for 202102888	30.00
03/12/2022	202102889	10 E 400 342 221100	CREDIT CARD	Credit Card Payment AP	30.00
				Invoice.	
				Totals for 202102889	30.00
03/12/2022	202102890	10 E 400 342 221100	CREDIT CARD	Credit Card Payment AP	160.00
				Invoice.	
				Totals for 202102890	160.00
03/12/2022	202102891	10 E 400 342 221100	CREDIT CARD	Credit Card Payment AP	30.00
				Invoice.	
				Totals for 202102891	30.00
03/12/2022	202102892	10 E 400 411 136320	CREDIT CARD	Credit Card Payment AP	134.43
				Invoice.	
				Totals for 202102892	134.43
03/12/2022	202102893	10 E 400 411 136320	CREDIT CARD	Credit Card Payment AP	20.08
				Invoice.	
				Totals for 202102893	20.08
03/12/2022	202102894	10 E 400 411 136320	CREDIT CARD	Credit Card Payment AP	40.36
				Invoice.	
				Totals for 202102894	40.36
03/12/2022	202102895	10 E 400 411 136320	CREDIT CARD	Credit Card Payment AP	721.61

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	
	NUMBER	NUMBER			DESCRIPTION	AMOUNT
					Invoice.	
					Totals for 202102895	721.61
03/12/2022	202102896	10 E 400 411 221100		CREDIT CARD	Credit Card Payment AP	2,099.00
					Invoice.	
					Totals for 202102896	2,099.00
03/12/2022	202102897	10 E 200 411 136320		CREDIT CARD	Credit Card Payment AP	35.96
					Invoice.	
					Totals for 202102897	35.96
03/12/2022	202102898	10 E 400 411 136320		CREDIT CARD	Credit Card Payment AP	24.53
					Invoice.	
					Totals for 202102898	24.53
03/12/2022	202102899	10 E 200 411 136320		CREDIT CARD	Credit Card Payment AP	27.22
					Invoice.	
					Totals for 202102899	27.22
03/12/2022	202102900	10 E 400 411 136320		CREDIT CARD	Credit Card Payment AP	14.99
					Invoice.	
					Totals for 202102900	14.99
03/12/2022	202102901	10 E 150 411 136320		CREDIT CARD	Credit Card Payment AP	29.49
					Invoice.	
					Totals for 202102901	29.49
03/12/2022	202102902	10 E 200 411 136320		CREDIT CARD	Credit Card Payment AP	29.98
					Invoice.	
					Totals for 202102902	29.98
03/12/2022	202102903	10 E 400 411 136320		CREDIT CARD	Credit Card Payment AP	69.99
					Invoice.	
					Totals for 202102903	69.99
03/12/2022	202102904	10 E 200 411 136320		CREDIT CARD	Credit Card Payment AP	38.97
					Invoice.	
					Totals for 202102904	38.97
03/12/2022	202102905	10 E 200 411 136320		CREDIT CARD	Credit Card Payment AP	37.05
					Invoice.	
					Totals for 202102905	37.05
03/12/2022	202102906	10 E 200 411 136320		CREDIT CARD	Credit Card Payment AP	162.49
					Invoice.	
					Totals for 202102906	162.49
03/12/2022	202102907	10 E 200 411 136320		CREDIT CARD	Credit Card Payment AP	20.00
					Invoice.	
					Totals for 202102907	20.00
03/12/2022	202102908	10 E 200 411 136320		CREDIT CARD	Credit Card Payment AP	198.98
					Invoice.	
					Totals for 202102908	198.98
03/12/2022	202102909	10 E 400 411 136320		CREDIT CARD	Credit Card Payment AP	173.98

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	AMOUNT
	NUMBER	NUMBER			DESCRIPTION	
					Invoice.	
					Totals for 202102909	173.98
03/12/2022	202102910	10 E 400 440	223100	CREDIT CARD	Credit Card Payment AP	15.81
					Invoice.	
					Totals for 202102910	15.81
03/12/2022	202102911	10 E 400 411	223100	CREDIT CARD	Credit Card Payment AP	2,865.00
					Invoice.	
					Totals for 202102911	2,865.00
03/12/2022	202102912	10 E 800 324	254300	CREDIT CARD	Credit Card Payment AP	2,506.27
					Invoice.	
					Totals for 202102912	2,506.27
03/12/2022	202102913	10 E 800 355	263300	CREDIT CARD	Credit Card Payment AP	245.86
					Invoice.	
					Totals for 202102913	245.86
03/12/2022	202102914	10 E 800 411	252000	MAGIC-WRIGHTER	Credit Card Payment AP	69.98
					Invoice.	
					Totals for 202102914	69.98
03/12/2022	202102915	10 E 800 355	263300	CREDIT CARD	Credit Card Payment AP	135.68
					Invoice.	
					Totals for 202102915	135.68
03/12/2022	202102916	10 E 800 411	295000	CREDIT CARD	Credit Card Payment AP	40.01
					Invoice.	
					Totals for 202102916	40.01
03/12/2022	202102917	10 E 800 411	295000	CREDIT CARD	Credit Card Payment AP	963.96
					Invoice.	
					Totals for 202102917	963.96
03/12/2022	202102918	10 E 800 713	270000	CREDIT CARD	Credit Card Payment AP	5,693.50
					Invoice.	
					Totals for 202102918	5,693.50
03/12/2022	202102919	10 E 100 411	110000	CREDIT CARD	Credit Card Payment AP	42.80
					Invoice.	
					Totals for 202102919	42.80
03/12/2022	202102920	10 E 800 355	263300	CREDIT CARD	Credit Card Payment AP	210.45
					Invoice.	
					Totals for 202102920	210.45
03/12/2022	202102921	10 E 150 411	110450	CREDIT CARD	Credit Card Payment AP	24.99
					Invoice.	
					Totals for 202102921	24.99
03/12/2022	202102922	10 E 150 411	110450	CREDIT CARD	Credit Card Payment AP	24.99
					Invoice.	
					Totals for 202102922	24.99
03/12/2022	202102923	10 E 150 411	110450	CREDIT CARD	Credit Card Payment AP	24.99

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE	
	NUMBER	NUMBER		DESCRIPTION	AMOUNT
				Invoice.	
				Totals for 202102923	24.99
03/12/2022	202102924	10 E 150 411 110450	CREDIT CARD	Credit Card Payment AP	24.99
				Invoice.	
				Totals for 202102924	24.99
03/12/2022	202102925	10 E 150 411 110450	CREDIT CARD	Credit Card Payment AP	24.99
				Invoice.	
				Totals for 202102925	24.99
03/12/2022	202102926	10 E 150 411 241000	CREDIT CARD	Credit Card Payment AP	244.37
				Invoice.	
				Totals for 202102926	244.37
03/12/2022	202102927	10 E 150 411 110450	CREDIT CARD	Credit Card Payment AP	28.38
				Invoice.	
				Totals for 202102927	28.38
03/12/2022	202102928	10 E 150 411 110450	CREDIT CARD	Credit Card Payment AP	34.94
				Invoice.	
				Totals for 202102928	34.94
03/12/2022	202102929	10 E 150 411 241000	CREDIT CARD	Credit Card Payment AP	39.88
				Invoice.	
				Totals for 202102929	39.88
03/12/2022	202102930	10 E 150 411 110450	CREDIT CARD	Credit Card Payment AP	58.49
				Invoice.	
				Totals for 202102930	58.49
03/12/2022	202102931	10 E 150 411 110450	CREDIT CARD	Credit Card Payment AP	138.52
				Invoice.	
				Totals for 202102931	138.52
03/12/2022	202102932	10 E 150 411 110450	CREDIT CARD	Credit Card Payment AP	79.03
				Invoice.	
				Totals for 202102932	79.03
03/12/2022	202102933	10 E 150 411 110450	CREDIT CARD	Credit Card Payment AP	74.39
				Invoice.	
				Totals for 202102933	74.39
03/12/2022	202102934	10 E 150 411 110450	CREDIT CARD	Credit Card Payment AP	28.95
				Invoice.	
				Totals for 202102934	28.95
03/12/2022	202102935	10 E 150 411 110450	CREDIT CARD	Credit Card Payment AP	540.27
				Invoice.	
				Totals for 202102935	540.27
03/12/2022	202102936	10 E 150 411 123000	CREDIT CARD	Credit Card Payment AP	59.88
				Invoice.	
				Totals for 202102936	59.88
03/12/2022	202102937	10 E 200 411 120600	CREDIT CARD	Credit Card Payment AP	89.99

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE	
	NUMBER	NUMBER		DESCRIPTION	AMOUNT
				Invoice.	
				Totals for 202102937	89.99
03/12/2022	202102938	10 E 200 411 120600	CREDIT CARD	Credit Card Payment AP	509.28
				Invoice.	
				Totals for 202102938	509.28
03/12/2022	202102939	21 E 800 411 299000	CREDIT CARD	Credit Card Payment AP	125.89
				Invoice.	
				Totals for 202102939	125.89
03/12/2022	202102940	21 E 800 411 299000	CREDIT CARD	Credit Card Payment AP	49.39
				Invoice.	
				Totals for 202102940	49.39
03/12/2022	202102941	10 E 200 411 121000	CREDIT CARD	Credit Card Payment AP	25.90
				Invoice.	
				Totals for 202102941	25.90
03/12/2022	202102942	10 E 200 411 124007	CREDIT CARD	Credit Card Payment AP	26.24
				Invoice.	
				Totals for 202102942	26.24
03/12/2022	202102943	10 E 200 411 126000	CREDIT CARD	Credit Card Payment AP	17.50
				Invoice.	
				Totals for 202102943	17.50
03/12/2022	202102944	10 E 400 342 162118	CREDIT CARD	Credit Card Payment AP	46.00
				Invoice.	
	202102944	21 E 800 411 299000	CREDIT CARD	Credit Card Payment AP	0.97
				Invoice.	
				Totals for 202102944	46.97
03/12/2022	202102945	80 E 200 411 393124	CREDIT CARD	Credit Card Payment AP	150.00
				Invoice.	
				Totals for 202102945	150.00
03/12/2022	202102946	10 E 400 342 162118	CREDIT CARD	Credit Card Payment AP	4.00
				Invoice.	
	202102946	21 E 800 411 299000	CREDIT CARD	Credit Card Payment AP	620.00
				Invoice.	
				Totals for 202102946	624.00
03/12/2022	202102947	10 E 200 411 126000	WAYFAIR	Credit Card Payment AP	44.09
				Invoice.	
				Totals for 202102947	44.09
03/12/2022	202102948	10 E 400 342 162118	CREDIT CARD	Credit Card Payment AP	150.00
				Invoice.	
	202102948	21 E 800 411 299000	CREDIT CARD	Credit Card Payment AP	3.00
				Invoice.	
				Totals for 202102948	153.00
03/12/2022	202102949	10 E 400 342 162118	CREDIT CARD	Credit Card Payment AP	231.00
				Invoice.	
	202102949	21 E 800 411 299000	CREDIT CARD	Credit Card Payment AP	0.90

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE	
	NUMBER	NUMBER		DESCRIPTION	AMOUNT
				Invoice.	
				Totals for 202102949	231.90
03/12/2022	202102950	10 E 200 411 122000	CREDIT CARD	Credit Card Payment AP	499.00
				Invoice.	
				Totals for 202102950	499.00
03/12/2022	202102951	10 E 800 310 231100	CREDIT CARD	Credit Card Payment AP	335.88
				Invoice.	
	202102951	10 E 800 411 232100	CREDIT CARD	Credit Card Payment AP	370.99
				Invoice.	
	202102951	10 E 800 411 232100	CREDIT CARD	Credit Card Payment AP	7.64
				Invoice.	
	202102951	10 E 800 411 232100	CREDIT CARD	Credit Card Payment AP	37.24
				Invoice.	
	202102951	10 E 800 310 231100	CREDIT CARD	Credit Card Payment AP	795.00
				Invoice.	
	202102951	10 E 800 411 232100	CREDIT CARD	Credit Card Payment AP	160.00
				Invoice.	
	202102951	10 E 800 411 232100	CREDIT CARD	Credit Card Payment AP	330.00
				Invoice.	
	202102951	10 E 800 411 232100	CREDIT CARD	Credit Card Payment AP	15.81
				Invoice.	
	202102951	10 E 800 411 232100	CREDIT CARD	Credit Card Payment AP	10.22
				Invoice.	
	202102951	10 E 800 342 232100	CREDIT CARD	Credit Card Payment AP	1,286.96
				Invoice.	
	202102951	27 E 700 411 158000	CREDIT CARD	Credit Card Payment AP	93.17
				Invoice.	
	202102951	10 E 800 411 232100	CREDIT CARD	Credit Card Payment AP	3.47
				Invoice.	
	202102951	10 E 800 411 232100	CREDIT CARD	Credit Card Payment AP	80.86
				Invoice.	
	202102951	10 E 800 432 222200	CREDIT CARD	Credit Card Payment AP	5.83
				Invoice.	
	202102951	10 E 800 432 222200	CREDIT CARD	Credit Card Payment AP	15.20
				Invoice.	
	202102951	10 E 800 432 222200	CREDIT CARD	Credit Card Payment AP	7.60
				Invoice.	
	202102951	10 E 800 432 222200	CREDIT CARD	Credit Card Payment AP	8.09
				Invoice.	
	202102951	10 E 400 411 123000	CREDIT CARD	Credit Card Payment AP	57.58
				Invoice.	
				Totals for 202102951	3,621.54
03/12/2022	202102952	27 E 700 411 158000	CREDIT CARD	Credit Card Payment AP	172.16
				Invoice.	
				Totals for 202102952	172.16
03/12/2022	202102953	27 E 700 411 158000	CREDIT CARD	Credit Card Payment AP	144.31
				Invoice.	
				Totals for 202102953	144.31
03/12/2022	202102954	27 E 700 942 159110	CREDIT CARD	Credit Card Payment AP	220.00
				Invoice.	
				Totals for 202102954	220.00

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	
	NUMBER	NUMBER			DESCRIPTION	AMOUNT
03/12/2022	202102955	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	556.02
					Totals for 202102955	556.02
03/12/2022	202102956	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	216.06
					Totals for 202102956	216.06
03/12/2022	202102957	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	36.00
					Totals for 202102957	36.00
03/12/2022	202102958	27 E 700 411 218100		CREDIT CARD	Credit Card Payment AP Invoice.	222.93
					Totals for 202102958	222.93
03/12/2022	202102959	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	139.99
					Totals for 202102959	139.99
03/12/2022	202102960	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	23.98
					Totals for 202102960	23.98
03/12/2022	202102961	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	364.97
					Totals for 202102961	364.97
03/12/2022	202102962	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	116.27
					Totals for 202102962	116.27
03/12/2022	202102963	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	263.55
					Totals for 202102963	263.55
03/12/2022	202102964	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	58.93
					Totals for 202102964	58.93
03/12/2022	202102965	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	29.10
					Totals for 202102965	29.10
03/12/2022	202102966	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	5.28
					Totals for 202102966	5.28
03/12/2022	202102967	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	21.00
					Totals for 202102967	21.00
03/12/2022	202102968	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	33.98
					Totals for 202102968	33.98

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	
	NUMBER	NUMBER			DESCRIPTION	AMOUNT
03/12/2022	202102969	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	29.88
					Totals for 202102969	29.88
03/12/2022	202102970	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	22.94
					Totals for 202102970	22.94
03/12/2022	202102971	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	48.37
					Totals for 202102971	48.37
03/12/2022	202102972	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	49.99
					Totals for 202102972	49.99
03/12/2022	202102973	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	11.78
					Totals for 202102973	11.78
03/12/2022	202102974	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	11.98
					Totals for 202102974	11.98
03/12/2022	202102975	27 E 700 411 218100		CREDIT CARD	Credit Card Payment AP Invoice.	120.98
					Totals for 202102975	120.98
03/12/2022	202102976	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	51.09
					Totals for 202102976	51.09
03/12/2022	202102977	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	200.09
					Totals for 202102977	200.09
03/12/2022	202102978	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	49.00
					Totals for 202102978	49.00
03/12/2022	202102979	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	343.75
	202102979	27 E 100 411 152000		CREDIT CARD	Credit Card Payment AP Invoice.	343.75
					Totals for 202102979	687.50
03/12/2022	202102980	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	6.86
					Totals for 202102980	6.86
03/12/2022	202102981	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP Invoice.	648.21
					Totals for 202102981	648.21
03/12/2022	202102982	10 E 100 341 256710		CREDIT CARD	Credit Card Payment AP	300.00

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	
	NUMBER	NUMBER			DESCRIPTION	AMOUNT
					Invoice.	
					Totals for 202102982	300.00
03/12/2022	202102983	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP	71.99
					Invoice.	
					Totals for 202102983	71.99
03/12/2022	202102984	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP	39.86
					Invoice.	
					Totals for 202102984	39.86
03/12/2022	202102985	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP	196.46
					Invoice.	
					Totals for 202102985	196.46
03/12/2022	202102986	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP	25.03
					Invoice.	
					Totals for 202102986	25.03
03/12/2022	202102987	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP	150.99
					Invoice.	
					Totals for 202102987	150.99
03/12/2022	202102988	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP	10.32
					Invoice.	
					Totals for 202102988	10.32
03/12/2022	202102989	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP	78.00
					Invoice.	
					Totals for 202102989	78.00
03/12/2022	202102990	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP	28.57
					Invoice.	
					Totals for 202102990	28.57
03/12/2022	202102991	10 E 800 310 162101		CREDIT CARD	Credit Card Payment AP	4,233.18
					Invoice.	
					Totals for 202102991	4,233.18
03/12/2022	202102992	10 E 800 943 162101		CREDIT CARD	Credit Card Payment AP	651.00
					Invoice.	
					Totals for 202102992	651.00
03/12/2022	202102993	21 E 800 411 299000		CREDIT CARD	Credit Card Payment AP	438.83
					Invoice.	
					Totals for 202102993	438.83
03/12/2022	202102994	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP	31.65
					Invoice.	
					Totals for 202102994	31.65
03/12/2022	202102995	10 E 400 411 127000		CREDIT CARD	Credit Card Payment AP	190.00
					Invoice.	
					Totals for 202102995	190.00
03/12/2022	202102996	10 E 400 411 124000		CREDIT CARD	Credit Card Payment AP	74.36

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	AMOUNT
	NUMBER	NUMBER			DESCRIPTION	
					Invoice.	
					Totals for 202102996	74.36
03/12/2022	202102997	10 E 400 411 124000		CREDIT CARD	Credit Card Payment AP	66.88
					Invoice.	
					Totals for 202102997	66.88
03/12/2022	202102998	10 E 400 411 124000		CREDIT CARD	Credit Card Payment AP	141.07
					Invoice.	
					Totals for 202102998	141.07
03/12/2022	202102999	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP	39.32
					Invoice.	
					Totals for 202102999	39.32
03/12/2022	202103000	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP	9.57
					Invoice.	
					Totals for 202103000	9.57
03/12/2022	202103001	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP	26.52
					Invoice.	
					Totals for 202103001	26.52
03/12/2022	202103002	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP	21.51
					Invoice.	
					Totals for 202103002	21.51
03/12/2022	202103003	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP	9.01
					Invoice.	
					Totals for 202103003	9.01
03/12/2022	202103004	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP	8.22
					Invoice.	
					Totals for 202103004	8.22
03/12/2022	202103005	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP	2.20
					Invoice.	
					Totals for 202103005	2.20
03/12/2022	202103006	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP	4.74
					Invoice.	
					Totals for 202103006	4.74
03/12/2022	202103007	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP	28.08
					Invoice.	
					Totals for 202103007	28.08
03/12/2022	202103008	10 E 800 411 162101		CREDIT CARD	Credit Card Payment AP	24.99
					Invoice.	
					Totals for 202103008	24.99
03/12/2022	202103009	10 E 800 411 231100		CREDIT CARD	Credit Card Payment AP	42.00
					Invoice.	
					Totals for 202103009	42.00
03/12/2022	202103010	10 E 800 411 231100		CREDIT CARD	Credit Card Payment AP	170.00

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE	
	NUMBER	NUMBER		DESCRIPTION	AMOUNT
				Invoice.	
				Totals for 202103010	170.00
03/12/2022	202103011	10 E 100 411 110000	CREDIT CARD	Credit Card Payment AP	78.30
				Invoice.	
				Totals for 202103011	78.30
03/12/2022	202103012	10 E 800 432 222200	CREDIT CARD	Credit Card Payment AP	39.55
				Invoice.	
				Totals for 202103012	39.55
03/12/2022	202103013	10 E 800 482 222200	CREDIT CARD	Credit Card Payment AP	709.90
				Invoice.	
				Totals for 202103013	709.90
03/12/2022	202103014	10 E 100 411 222200	CREDIT CARD	Credit Card Payment AP	525.11
				Invoice.	
				Totals for 202103014	525.11
03/12/2022	202103015	10 E 100 411 110100	CREDIT CARD	Credit Card Payment AP	10.13
				Invoice.	
				Totals for 202103015	10.13
03/12/2022	202103016	10 E 100 411 110100	CREDIT CARD	Credit Card Payment AP	11.69
				Invoice.	
				Totals for 202103016	11.69
03/12/2022	202103017	10 E 100 411 110100	CREDIT CARD	Credit Card Payment AP	36.77
				Invoice.	
				Totals for 202103017	36.77
03/12/2022	202103018	10 E 800 432 222200	CREDIT CARD	Credit Card Payment AP	364.60
				Invoice.	
				Totals for 202103018	364.60
03/12/2022	202103019	10 E 800 432 222200	CREDIT CARD	Credit Card Payment AP	10.43
				Invoice.	
				Totals for 202103019	10.43
03/12/2022	202103020	10 E 800 432 222200	CREDIT CARD	Credit Card Payment AP	12.43
				Invoice.	
				Totals for 202103020	12.43
03/12/2022	202103021	10 E 800 432 222200	CREDIT CARD	Credit Card Payment AP	18.99
				Invoice.	
				Totals for 202103021	18.99
03/12/2022	202103022	10 E 800 432 222200	CREDIT CARD	Credit Card Payment AP	100.23
				Invoice.	
				Totals for 202103022	100.23
03/12/2022	202103023	10 E 800 432 222200	CREDIT CARD	Credit Card Payment AP	5.80
				Invoice.	
				Totals for 202103023	5.80
03/12/2022	202103024	10 E 800 432 222200	CREDIT CARD	Credit Card Payment AP	1.35

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE	
	NUMBER	NUMBER		DESCRIPTION	AMOUNT
				Invoice.	
				Totals for 202103024	1.35
03/12/2022	202103025	10 E 800 411 254300	CREDIT CARD	Credit Card Payment AP	2,748.78
				Invoice.	
				Totals for 202103025	2,748.78
03/12/2022	202103026	10 E 800 411 254300	CREDIT CARD	Credit Card Payment AP	546.90
				Invoice.	
				Totals for 202103026	546.90
03/12/2022	202103027	10 E 800 551 254300	CREDIT CARD	Credit Card Payment AP	448.31
				Invoice.	
				Totals for 202103027	448.31
03/12/2022	202103028	10 E 800 342 254300	CREDIT CARD	Credit Card Payment AP	-11.03
				Invoice.	
				Totals for 202103028	-11.03
03/12/2022	202103029	10 E 800 411 254300	CREDIT CARD	Credit Card Payment AP	103.15
				Invoice.	
				Totals for 202103029	103.15
03/12/2022	202103030	10 E 800 342 254300	CREDIT CARD	Credit Card Payment AP	11.03
				Invoice.	
				Totals for 202103030	11.03
03/12/2022	202103031	10 E 800 411 254300	CREDIT CARD	Credit Card Payment AP	27.98
				Invoice.	
				Totals for 202103031	27.98
03/12/2022	202103032	10 E 800 342 254300	CREDIT CARD	Credit Card Payment AP	90.00
				Invoice.	
				Totals for 202103032	90.00
03/12/2022	202103033	10 E 800 411 254300	CREDIT CARD	Credit Card Payment AP	738.00
				Invoice.	
				Totals for 202103033	738.00
03/12/2022	202103034	10 E 800 411 254300	CREDIT CARD	Credit Card Payment AP	325.37
				Invoice.	
				Totals for 202103034	325.37
03/12/2022	202103035	10 E 800 411 254300	CREDIT CARD	Credit Card Payment AP	40.22
				Invoice.	
				Totals for 202103035	40.22
03/12/2022	202103036	10 E 800 411 254300	CREDIT CARD	Credit Card Payment AP	149.75
				Invoice.	
				Totals for 202103036	149.75
03/12/2022	202103037	10 E 800 411 254300	CREDIT CARD	Credit Card Payment AP	56.12
				Invoice.	
				Totals for 202103037	56.12
03/12/2022	202103038	10 E 800 411 254300	CREDIT CARD	Credit Card Payment AP	23.81

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE	
	NUMBER	NUMBER		DESCRIPTION	AMOUNT
				Invoice.	
				Totals for 202103038	23.81
03/12/2022	202103039	10 E 100 411 110000	CREDIT CARD	Credit Card Payment AP	73.94
				Invoice.	
				Totals for 202103039	73.94
03/12/2022	202103040	10 E 100 411 241000	CREDIT CARD	Credit Card Payment AP	49.89
				Invoice.	
				Totals for 202103040	49.89
03/12/2022	202103041	10 E 100 411 110101	CREDIT CARD	Credit Card Payment AP	21.90
				Invoice.	
				Totals for 202103041	21.90
03/12/2022	202103042	10 E 100 411 110000	CREDIT CARD	Credit Card Payment AP	52.47
				Invoice.	
				Totals for 202103042	52.47
03/12/2022	202103043	10 E 100 411 110000	CREDIT CARD	Credit Card Payment AP	33.79
				Invoice.	
				Totals for 202103043	33.79
03/12/2022	202103044	10 E 100 411 110100	CREDIT CARD	Credit Card Payment AP	191.92
				Invoice.	
				Totals for 202103044	191.92
03/12/2022	202103045	10 E 100 411 241000	CREDIT CARD	Credit Card Payment AP	118.00
				Invoice.	
	202103045	10 E 100 417 110000	CREDIT CARD	Credit Card Payment AP	0.00
				Invoice.	
				Totals for 202103045	118.00
03/12/2022	202103046	10 E 100 411 110100	CREDIT CARD	Credit Card Payment AP	191.60
				Invoice.	
				Totals for 202103046	191.60
03/12/2022	202103047	10 E 100 411 241000	CREDIT CARD	Credit Card Payment AP	588.39
				Invoice.	
				Totals for 202103047	588.39
03/12/2022	202103048	10 E 100 411 110100	CREDIT CARD	Credit Card Payment AP	1.90
				Invoice.	
				Totals for 202103048	1.90
03/12/2022	202103049	10 E 100 411 110100	CREDIT CARD	Credit Card Payment AP	181.86
				Invoice.	
				Totals for 202103049	181.86
03/12/2022	202103050	10 E 100 411 110000	CREDIT CARD	Credit Card Payment AP	0.08
				Invoice.	
	202103050	10 E 100 417 110000	CREDIT CARD	Credit Card Payment AP	206.00
				Invoice.	
				Totals for 202103050	206.08
03/12/2022	202103051	10 E 100 411 110101	CREDIT CARD	Credit Card Payment AP	78.96

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	AMOUNT
	NUMBER	NUMBER			DESCRIPTION	
					Invoice.	
					Totals for 202103051	78.96
03/12/2022	202103052	10 E 100 411 110101		CREDIT CARD	Credit Card Payment AP	166.64
					Invoice.	
					Totals for 202103052	166.64
03/12/2022	202103053	10 E 100 411 110101		CREDIT CARD	Credit Card Payment AP	227.92
					Invoice.	
					Totals for 202103053	227.92
03/12/2022	202103054	21 E 800 411 299000		CREDIT CARD	Credit Card Payment AP	49.99
					Invoice.	
					Totals for 202103054	49.99
03/12/2022	202103055	10 E 400 411 126000		CREDIT CARD	Credit Card Payment AP	14.99
					Invoice.	
					Totals for 202103055	14.99
03/12/2022	202103056	10 E 400 411 141000		CREDIT CARD	Credit Card Payment AP	257.21
					Invoice.	
					Totals for 202103056	257.21
03/12/2022	202103057	10 E 800 411 171000		CREDIT CARD	Credit Card Payment AP	30.00
					Invoice.	
					Totals for 202103057	30.00
03/12/2022	202103058	10 E 800 411 171000		CREDIT CARD	Credit Card Payment AP	-10.00
					Invoice.	
					Totals for 202103058	-10.00
03/12/2022	202103059	10 E 800 411 171000		CREDIT CARD	Credit Card Payment AP	10.00
					Invoice.	
					Totals for 202103059	10.00
03/12/2022	202103060	10 E 800 411 171000		CREDIT CARD	Credit Card Payment AP	30.00
					Invoice.	
					Totals for 202103060	30.00
03/12/2022	202103061	27 E 700 411 158000		CREDIT CARD	Credit Card Payment AP	85.54
					Invoice.	
					Totals for 202103061	85.54
03/12/2022	202103062	10 E 400 411 132700		CREDIT CARD	Credit Card Payment AP	42.19
					Invoice.	
					Totals for 202103062	42.19
03/12/2022	202103063	10 E 400 411 132700		CREDIT CARD	Credit Card Payment AP	36.89
					Invoice.	
					Totals for 202103063	36.89
03/12/2022	202103064	10 E 800 411 171000		CREDIT CARD	Credit Card Payment AP	10.00
					Invoice.	
					Totals for 202103064	10.00
03/12/2022	202103065	10 E 400 411 132700		CREDIT CARD	Credit Card Payment AP	85.79

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE	
	NUMBER	NUMBER		DESCRIPTION	AMOUNT
				Invoice.	
				Totals for 202103065	85.79
03/12/2022	202103066	10 E 400 411 141000	CREDIT CARD	Credit Card Payment AP	200.52
				Invoice.	
				Totals for 202103066	200.52
03/12/2022	202103067	10 E 400 411 141000	CREDIT CARD	Credit Card Payment AP	208.07
				Invoice.	
				Totals for 202103067	208.07
03/12/2022	202103068	10 E 800 411 162101	CREDIT CARD	Credit Card Payment AP	10.54
				Invoice.	
				Totals for 202103068	10.54
03/12/2022	202103069	10 E 800 411 171000	CREDIT CARD	Credit Card Payment AP	10.00
				Invoice.	
				Totals for 202103069	10.00
03/12/2022	202103070	10 E 400 411 141000	CREDIT CARD	Credit Card Payment AP	167.11
				Invoice.	
				Totals for 202103070	167.11
03/12/2022	202103071	21 E 800 411 299000	CREDIT CARD	Credit Card Payment AP	83.75
				Invoice.	
				Totals for 202103071	83.75
03/12/2022	202103072	10 E 400 411 241000	CREDIT CARD	Credit Card Payment AP	37.02
				Invoice.	
				Totals for 202103072	37.02
02/16/2022	212200877	10 E 200 411 241000	BADGERLAND PRINTING INC.	ENVELOPES FOR MS OFFICE	244.39
				Totals for 212200877	244.39
02/16/2022	212200878	21 E 800 411 299000	CHIPPEWA VALLEY SPORTING GOODS	Girls Basketball Equipment	48.00
				Purchase	
	212200878	10 E 800 420 162000	CHIPPEWA VALLEY SPORTING GOODS	Railroader Club T-Shirt	1,155.00
				Purchase	
				Totals for 212200878	1,203.00
02/16/2022	212200879	10 E 800 324 254300	CINTAS	DUST MOPS	124.21
	212200879	10 E 800 324 254300	CINTAS	DUST MOPS	98.48
	212200879	10 E 800 324 254300	CINTAS	DUST MOPS, WET MOP	159.02
				Totals for 212200879	381.71
02/16/2022	212200880	10 A 000 000 711001	STAPLES ADVANTAGE	Construction paper for project	8.23
				Totals for 212200880	8.23
02/16/2022	212200881	10 E 800 310 252105	DIVERSIFIED BENEFIT SERVICES I	FLEX BENEFIT PLAN AMENDMENT-ARPA 2021	100.00
				Totals for 212200881	100.00
02/16/2022	212200882	10 E 800 411 253300	HILLYARD, INC - EAU CLAIRE	SOAP, DISINFECT, ROLL TOWELS, TISSUE, TOP CLEAN	6,271.30
	212200882	10 E 800 411 253300	HILLYARD, INC - EAU CLAIRE	BLADE KIT, DRAIN HOSE, VACUUM	1,531.12

CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
	212200882	10 E 800 411 253300	HILLYARD, INC - EAU CLAIRE	HOSE, ACTUATOR LINER 20-30 GAL	165.54
				Totals for 212200882	7,967.96
02/16/2022	212200883	10 E 800 348 254500	KWIK TRIP, INC	JANUARY 2022 FUEL	806.18
				Totals for 212200883	806.18
02/16/2022	212200884	50 E 800 324 257220	METROPOLITAN SERVICES, INC % A	Dishwasher at Middle School is not working. Dishwasher fills with water but doesn't go into washing cycle.	231.94
				Totals for 212200884	231.94
02/16/2022	212200885	10 E 100 411 121000	NASCO EDUCATION, LLC	Art Supplies	13.84
				Totals for 212200885	13.84
02/16/2022	212200886	10 E 400 411 125400	RANEK, JUSTIN	Reimbursements for fees paid by Justin Ranek	76.75
				Totals for 212200886	76.75
02/16/2022	212200887	10 E 400 411 241000	RYDIN DECAL	2022-2023 student parking tags	369.36
				Totals for 212200887	369.36
02/16/2022	212200888	10 E 400 411 125400	SCHMITT MUSIC COMPANY	SHEET MUSIC	380.80
				Totals for 212200888	380.80
02/16/2022	212200889	10 E 800 310 231100	SKYWARD, INC.	SKYWARD ELECTRONIC SIGNATURES FOR NEW BOARD MEMBERS	200.00
				Totals for 212200889	200.00
02/16/2022	212200890	10 E 150 411 110000	STAPLES, INC.	Envelopes from report cards	48.98
				Totals for 212200890	48.98
02/16/2022	212200891	10 E 400 341 256740	STUDENT TRANSIT EAU CLAIRE, IN	DECA to UW-Stout Charter	454.00
				Totals for 212200891	454.00
02/16/2022	212200892	10 E 800 324 254300	TK ELEVATOR CORPORATION	BRONZE-MSN ALL BILLABLE	977.93
				Totals for 212200892	977.93
02/16/2022	212200893	10 E 800 324 254490	US BANK EQUIPMENT FINANCE	464800788-CONTRACT PAYMENT	5,828.51
				Totals for 212200893	5,828.51
02/17/2022	212200894	10 E 400 310 162223	ALBRECHT, SEAN	2-8-22-OFFICIATE BOYS HOCKEY	100.00
				Totals for 212200894	100.00
02/17/2022	212200895	10 E 400 187 162205	ARBS, REBECCA	2-10-22-EVENT-BOYS BB	40.00
				Totals for 212200895	40.00
02/17/2022	212200896	10 E 400 310 162218	BARR, MICHAEL	REIMB. FUNDAMENTALS OF COACHING	35.00
				Totals for 212200896	35.00
02/17/2022	212200897	10 E 400 310 162223	BOLZ, CONRAD	2-8-22-OFFICIATE BOYS HOCKEY	90.00
				Totals for 212200897	90.00

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER		DESCRIPTION		
02/17/2022	212200898	10 E 400 187 162105	BRESINA, CANDACE	2-11-22-EVENT-GIRLS BB		80.00
				Totals for 212200898		80.00
02/17/2022	212200899	10 E 200 342 241000	BUSS, STEVEN	REIMB. MILEAGE-GREEN BAY		226.98
				Totals for 212200899		226.98
02/17/2022	212200900	10 E 400 310 162223	DOWD, NICK	2-8-22-OFFICIATE BOYS HOCKEY		100.00
				Totals for 212200900		100.00
02/17/2022	212200901	10 E 400 342 161305	FRUIT, KEVIN	REIMB. MILEAGE-PARADISE SHORES		47.04
				Totals for 212200901		47.04
02/17/2022	212200902	10 E 400 187 162205	GLUCH, MCKYE	2-10-22-EVENT-BOYS BB		40.00
	212200902	10 E 400 187 162105	GLUCH, MCKYE	2-11-22-EVENT-GIRLS BB		40.00
				Totals for 212200902		80.00
02/17/2022	212200903	10 E 400 187 162205	HENRICHS, SADIE	2-10-22-EVENT-BOYS BB		40.00
				Totals for 212200903		40.00
02/17/2022	212200904	10 E 400 310 162105	JOHNSON, JEFF	2-11-22-OFFICIATE-GIRLS JV BB		60.00
				Totals for 212200904		60.00
02/17/2022	212200905	10 E 400 310 162205	KALDUNSKI, KOLE	2-10-22-OFFICIATE BOYS BB		60.00
				Totals for 212200905		60.00
02/17/2022	212200906	10 E 400 310 162105	LARSON, GARRETT	2-11-22-OFFICIATE-GIRLS BB		95.00
				Totals for 212200906		95.00
02/17/2022	212200907	10 E 400 187 162105	LIMA, TIMOTHY	2-11-22-EVENT-GIRLS BB		60.00
				Totals for 212200907		60.00
02/17/2022	212200908	10 E 400 310 162205	LUCAS, DEONDRE	2-10-22-OFFICIATE-BOYS BB		60.00
				Totals for 212200908		60.00
02/17/2022	212200909	10 E 400 310 162223	MUELLER, TYLER	2-3-22-OFFICIATE-BOYS HOCKEY		90.00
				Totals for 212200909		90.00
02/17/2022	212200910	10 E 400 310 162205	NELSON, PAUL	2-10-22-OFFICIATE-BOYS BB		95.00
				Totals for 212200910		95.00
02/17/2022	212200911	10 E 400 310 162205	OSTLUND, NEIL	2-10-22-OFFICIATE-BOYS BB		95.00
				Totals for 212200911		95.00
02/17/2022	212200912	10 E 400 310 162105	PARR, TRAVIS	2-11-22-OFFICIATE-GIRLS BB		95.00
				Totals for 212200912		95.00
02/17/2022	212200913	10 E 400 187 162205	SPRINGER, WENDY	2-10-22-EVENT-BOYS BB		80.00
				Totals for 212200913		80.00
02/17/2022	212200914	10 E 400 310 162205	VAN AMBER, DEAN	2-10-22-OFFICIATE-BOYS BB		95.00
				Totals for 212200914		95.00
02/17/2022	212200915	10 E 400 310 162205	WALTER, CRAIG	2-10-22-OFFICIATE-BOYS BB		60.00
				Totals for 212200915		60.00

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER		DESCRIPTION		
02/17/2022	212200916	10 E 400 187 162205	WEISHEIPL, DAVID	2-10-22-EVENT-BOYS BB		40.00
	212200916	10 E 400 187 162105	WEISHEIPL, DAVID	2-11-22-EVENT-GIRLS BB		40.00
				Totals for 212200916		80.00
02/24/2022	212200917	10 E 400 310 162205	BOETCHER, STEVEN	2-17-22-OFFICIATE-BOYS BB		60.00
				Totals for 212200917		60.00
02/24/2022	212200918	80 E 200 187 392105	BRESINA, CANDACE	2-14-22-EVENT-GIRLS MS BB		160.00
				Totals for 212200918		160.00
02/24/2022	212200919	10 E 800 324 254300	CINTAS	DUST MOPS, WET MOPS-ES		159.02
	212200919	10 E 800 324 254300	CINTAS	DUST MOPS-HS		124.21
	212200919	10 E 800 324 254300	CINTAS	DUST MOPS-AMS		98.48
				Totals for 212200919		381.71
02/24/2022	212200922	10 E 400 389 431000	CHIPPEWA VALLEY TECHNICAL COLL	FALL 2021-INTRODUCTORY SOILS		218.25
	212200922	10 E 400 389 431000	CHIPPEWA VALLEY TECHNICAL COLL	FALL 2021-WEB, NURSING, COMPUTERS, DATABASE		26,574.02
	212200922	10 E 400 389 431000	CHIPPEWA VALLEY TECHNICAL COLL	FALL 2021-WELDING SAFETY, WELDING PRINT, ARC WELDING		5,128.12
	212200922	10 E 400 389 431000	CHIPPEWA VALLEY TECHNICAL COLL	FALL 2021- RELATED WELDING INDUST MECH, AG TECH, AG SERVICE		856.50
	212200922	10 E 400 389 431000	CHIPPEWA VALLEY TECHNICAL COLL	FALL 2021-INTRO TO STATS, AM GOVT, CHEMISTRY		1,054.95
	212200922	10 E 400 389 431000	CHIPPEWA VALLEY TECHNICAL COLL	FALL 2021-MEDICAL TERM, ANATOMY		1,426.25
	212200922	10 E 400 389 431000	CHIPPEWA VALLEY TECHNICAL COLL	FALL 2021-INNOVATIVE MINDSET, HUMAN RESOURCES		5,603.77
	212200922	10 E 400 389 431000	CHIPPEWA VALLEY TECHNICAL COLL	FALL 2021-OVERVIEW SPEC ED, INTRO TO EDUC, BEHAVIOR MANAGEMENT		2,206.00
	212200922	10 E 400 389 431000	CHIPPEWA VALLEY TECHNICAL COLL	FALL 2021-PRINCIPLES OF MANAGEMENT		7,110.49
				Totals for 212200922		50,178.35
02/24/2022	212200923	10 E 800 310 252105	DIVERSIFIED BENEFIT SERVICES I	21/22-FSA-FLEXIBLE BENEFIT ADMINISTRATIVE SERVICES-FEBRUARY 2022		170.42
				Totals for 212200923		170.42
02/24/2022	212200924	10 E 100 310 219000	GUNDERSON, AMANDA	JANUARY- 2022-translations for Spanish speaking families (interpretations, phonecall, texts, emails)		176.01
				Totals for 212200924		176.01
02/24/2022	212200925	10 E 400 310 162205	HANSON, JON	2-17-22-OFFICIATE-BOYS BB		60.00
				Totals for 212200925		60.00
02/24/2022	212200926	10 E 800 310 221400	HEATH, JEFFREY	REIMB. FIRST AID/CPR		35.00
				Totals for 212200926		35.00
02/24/2022	212200927	10 E 800 411 253300	HILLYARD, INC - EAU CLAIRE	LINER-60 GAL		224.50
	212200927	10 E 800 411 253300	HILLYARD, INC - EAU CLAIRE	LINER-60 GAL		449.00
				Totals for 212200927		673.50

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER		DESCRIPTION		
02/24/2022	212200928	80 E 200 310 392105	JOHNSON, JEFF	2-14-22-OFFICIATE-GIRLS MS BB	135.00	
				Totals for 212200928	135.00	
02/24/2022	212200929	10 E 800 411 162101	KLASEN RANEK, MARTHA	Make Up for Locomotion	378.00	
				Totals for 212200929	378.00	
02/24/2022	212200930	10 E 800 291 221300	KRONENBERG, JENNIFER	REIMB. UW MADISON-HALF OF TUITION & FEES	597.67	
				Totals for 212200930	597.67	
02/24/2022	212200931	10 E 800 310 162101	KRUG'S BUS SERVICE	Buses for Locomotion and In Training to New London and North St. Paul show choir invites	1,711.00	
	212200931	10 E 800 310 162101	KRUG'S BUS SERVICE	Buses for Locomotion and In Training to New London and North St. Paul show choir invites	2,232.00	
				Totals for 212200931	3,943.00	
02/24/2022	212200932	80 E 200 310 392105	PETERSON, DEBORAH	2-14-22-OFFICIATE-GIRLS MS BB	135.00	
				Totals for 212200932	135.00	
02/24/2022	212200933	10 E 800 324 254300	STALKER SPORTS FLOORS	1 Case of Rebounder for Cleaning the Gym Floors	103.96	
				Totals for 212200933	103.96	
02/24/2022	212200934	27 E 700 341 256750	STUDENT TRANSIT EAU CLAIRE, IN	INTRA DAY ROUTING	2,177.00	
	212200934	80 E 200 341 256790	STUDENT TRANSIT EAU CLAIRE, IN	CHARTER-FORENSICS TO SOUTH MS	194.00	
				Totals for 212200934	2,371.00	
02/24/2022	212200935	80 E 200 310 392105	SUCHLA, ALAN	2-14-22-OFFICIATE-GIRLS MS BB	135.00	
				Totals for 212200935	135.00	
02/24/2022	212200936	10 E 400 187 162205	WEISHEIPL, DAVID	2-17-22-EVENT-BOYS BB	20.00	
				Totals for 212200936	20.00	
02/24/2022	212200937	80 E 200 310 392105	WILSON, TIMOTHY	2-14-22-OFFICIATE-GIRLS MS BB	135.00	
				Totals for 212200937	135.00	
02/25/2022	212200938	10 L 000 000 811637	MADISON NATIONAL LIFE INS CO,	SHORT-TERM DISABILITY INS	448.77	
	212200938	27 L 000 000 811637	MADISON NATIONAL LIFE INS CO,	SHORT-TERM DISABILITY INS	105.34	
	212200938	10 L 000 000 811636	MADISON NATIONAL LIFE INS CO,	LTD INS BENEFITS	1,398.16	
	212200938	27 L 000 000 811636	MADISON NATIONAL LIFE INS CO,	LTD INS BENEFITS	309.28	
	212200938	80 L 000 000 811636	MADISON NATIONAL LIFE INS CO,	LTD INS BENEFITS	2.89	
	212200938	10 L 000 000 811638	MADISON NATIONAL LIFE INS CO,	AD&D/LIFE INS BENEFITS	626.86	
	212200938	27 L 000 000 811638	MADISON NATIONAL LIFE INS CO,	AD&D/LIFE INS BENEFITS	131.14	
	212200938	80 L 000 000 811638	MADISON NATIONAL LIFE INS CO,	AD&D/LIFE INS BENEFITS	1.22	
	212200938	10 L 000 000 811637	MADISON NATIONAL LIFE INS CO,	SHORT-TERM DISABILITY INS	448.77	
	212200938	27 L 000 000 811637	MADISON NATIONAL LIFE INS CO,	SHORT-TERM DISABILITY INS	105.34	
	212200938	10 L 000 000 811636	MADISON NATIONAL LIFE INS CO,	LTD INS BENEFITS	1,400.48	
	212200938	27 L 000 000 811636	MADISON NATIONAL LIFE INS CO,	LTD INS BENEFITS	309.28	
	212200938	80 L 000 000 811636	MADISON NATIONAL LIFE INS CO,	LTD INS BENEFITS	2.89	
	212200938	10 L 000 000 811638	MADISON NATIONAL LIFE INS CO,	AD&D/LIFE INS BENEFITS	627.84	
	212200938	27 L 000 000 811638	MADISON NATIONAL LIFE INS CO,	AD&D/LIFE INS BENEFITS	131.14	

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER		DESCRIPTION		
02/25/2022	212200938	80 L 000 000	811638	MADISON NATIONAL LIFE INS CO,	AD&D/LIFE INS BENEFITS	1.22
	212200938	10 L 000 000	811636	MADISON NATIONAL LIFE INS CO,	MARCH PREMIUM ADJUST	-145.78
					Totals for 212200938	5,904.84
02/25/2022	212200939	10 L 000 000	811634	MINNESOTA LIFE INSURANCE CO	LIFE INS PREMIUMS	499.99
	212200939	27 L 000 000	811634	MINNESOTA LIFE INSURANCE CO	LIFE INS PREMIUMS	116.25
	212200939	10 L 000 000	811634	MINNESOTA LIFE INSURANCE CO	LIFE INS BENEFITS	222.36
	212200939	27 L 000 000	811634	MINNESOTA LIFE INSURANCE CO	LIFE INS BENEFITS	37.37
	212200939	10 L 000 000	811634	MINNESOTA LIFE INSURANCE CO	LIFE INS PREMIUMS	499.99
	212200939	27 L 000 000	811634	MINNESOTA LIFE INSURANCE CO	LIFE INS PREMIUMS	116.25
	212200939	10 L 000 000	811634	MINNESOTA LIFE INSURANCE CO	LIFE INS BENEFITS	222.36
	212200939	27 L 000 000	811634	MINNESOTA LIFE INSURANCE CO	LIFE INS BENEFITS	37.37
	212200939	10 L 000 000	811634	MINNESOTA LIFE INSURANCE CO	MARCH PREMIUM ADJUST	20.37
					Totals for 212200939	1,772.31
02/25/2022	212200941	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS	5,682.14
	212200941	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS	1,188.79
	212200941	10 L 000 000	811631	WEA INSURANCE TRUST	HLTH INSURANCE DEDUCTIONS	758.24
	212200941	27 L 000 000	811631	WEA INSURANCE TRUST	HLTH INSURANCE DEDUCTIONS	94.78
	212200941	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS	3,971.89
	212200941	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS	1,063.19
	212200941	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS	374.22
	212200941	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS	288.96
	212200941	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFITS	45,972.39
	212200941	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFITS	9,617.92
	212200941	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFITS	6,134.72
	212200941	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFITS	766.84
	212200941	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFITS	32,135.41
	212200941	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFITS	8,601.93
	212200941	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFIT	3,027.60
	212200941	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFIT	2,337.76
	212200941	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS	5,682.14
	212200941	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS	1,188.79
	212200941	10 L 000 000	811631	WEA INSURANCE TRUST	HLTH INSURANCE DEDUCTIONS	758.24
	212200941	27 L 000 000	811631	WEA INSURANCE TRUST	HLTH INSURANCE DEDUCTIONS	94.78
	212200941	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS	3,971.89
	212200941	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS	1,063.19
	212200941	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS	374.22
	212200941	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS	288.96
	212200941	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFITS	45,972.39
	212200941	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFITS	9,617.92
	212200941	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFITS	6,134.72
	212200941	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFITS	766.84
	212200941	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFITS	32,135.41
	212200941	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFITS	8,601.93
	212200941	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFIT	3,027.60
	212200941	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFIT	2,337.76
	212200941	10 L 000 000	811631	WEA INSURANCE TRUST	MARCH PREM. RETIREE & COBRA	1,722.82
	212200941	10 A 000 000	714200	WEA INSURANCE TRUST	MARCH PREM. RETIREE & COBRA	25,441.16
	212200941	10 L 000 000	811631	WEA INSURANCE TRUST	MARCH PREMIUM ADJUST	72.68
					Totals for 212200941	271,270.22
03/03/2022	212200942	10 E 400 187	162205	ARBS, REBECCA	2-24-22-EVENT-BOYS BB	40.00
	212200942	10 E 400 187	162105	ARBS, REBECCA	2-25-22-EVENT-GIRLS BB	20.00
					Totals for 212200942	60.00

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE DESCRIPTION	AMOUNT
	NUMBER	NUMBER	NUMBER			
03/03/2022	212200943	10 E 800	324 254300	B & B ELECTRIC INC	Repair northeast bank of lights in the HS gym (Power Pack)	269.98
					Totals for 212200943	269.98
03/03/2022	212200944	80 E 800	354 263301	BADGERLAND PRINTING INC.	School Dist of Altoona Spring Newsletter Publication-MARCH 2022	2,789.54
					Totals for 212200944	2,789.54
03/03/2022	212200945	10 E 400	187 162205	BRESINA, CANDACE	2-24-22-EVENT-BOYS BB	20.00
	212200945	10 E 400	187 162205	BRESINA, CANDACE	02-24-22-EVENT-BOYS V BB	40.00
	212200945	10 E 400	187 162105	BRESINA, CANDACE	2-25-22-EVENT-GIRLS BB	20.00
					Totals for 212200945	80.00
03/03/2022	212200946	80 E 200	411 392118	CHIPPEWA VALLEY SPORTING GOODS	20- TENNIS T-SHIRTS	200.00
					Totals for 212200946	200.00
03/03/2022	212200947	10 E 200	411 121000	CONTINENTAL CLAY CO	Ceramic supplies	32.00
					Totals for 212200947	32.00
03/03/2022	212200948	27 E 700	411 158000	STAPLES ADVANTAGE	classroom materials	104.29
					Totals for 212200948	104.29
03/03/2022	212200949	10 E 400	187 162205	GLUCH, MCKYE	2-24-22-EVENT-BOYS BB	40.00
					Totals for 212200949	40.00
03/03/2022	212200950	10 E 400	187 162205	HENRICHS, SADIE	2-24-22-EVENT-BOYS BB	40.00
					Totals for 212200950	40.00
03/03/2022	212200951	10 E 800	310 232100	HURON CONSULTING SERVICES, LLC	EVIDENCE BASED LEADERSHIP CONSULTING 1-1-22 TO 3-31-22	9,903.75
					Totals for 212200951	9,903.75
03/03/2022	212200952	10 E 800	324 254300	INNOVATIONAL WATER SOLUTIONS,	HYDRONIC TESTING-RETEST, ALTOONA HS HEAT LOOP	179.00
					Totals for 212200952	179.00
03/03/2022	212200953	10 E 150	411 110450	JW PEPPER & SON, INC	Teacher's Manual for A Kid's Life	27.98
					Totals for 212200953	27.98
03/03/2022	212200954	10 E 400	310 162205	KALDUNSKI, KOLE	2-24-22-OFFICIATE-BOYS BB	60.00
					Totals for 212200954	60.00
03/03/2022	212200955	10 E 400	310 162205	KOZUCH, JOSEPH	2-24-22-OFFICIATE-BOYS BB	60.00
					Totals for 212200955	60.00
03/03/2022	212200956	10 E 400	310 162205	LARSON, GARRETT	2-24-22-OFFICIATE-BOYS BB	95.00
					Totals for 212200956	95.00
03/03/2022	212200957	80 E 200	310 392105	LUCAS, DEONDRE	2-21-2022-OFFICIATE-GIRLS BB	135.00
					Totals for 212200957	135.00
03/03/2022	212200958	80 E 200	187 392105	MCENERY, MIKAYLA	2-21-22-EVENT-GIRLS MS BB	45.00
					Totals for 212200958	45.00

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	
	NUMBER	NUMBER	NUMBER		DESCRIPTION	AMOUNT
03/03/2022	212200959	10 E 800 241 252000		MIDAMERICA ADMIN & RETIREMENT	4Q21 ADMINISTRATION FEE (ER)	408.00
					Totals for 212200959	408.00
03/03/2022	212200960	80 E 200 310 392105		SARKAUSKAS, WILLIAM	2-21-22-OFFICIATE-GIRLS MS BB	135.00
	212200960	10 E 400 310 162205		SARKAUSKAS, WILLIAM	2-24-22-OFFICIATE-BOYS BB	60.00
					Totals for 212200960	195.00
03/03/2022	212200961	10 E 200 411 121000		SCHOOL SPECIALTY, LLC	art materials	432.52
	212200961	10 E 200 411 121000		SCHOOL SPECIALTY, LLC	Art supplies	253.70
	212200961	10 E 150 411 121000		SCHOOL SPECIALTY, LLC	art supplies	743.76
					Totals for 212200961	1,429.98
03/03/2022	212200962	10 E 400 187 162205		SPRINGER, WENDY	2-24-22-EVENT-BOYS BB	40.00
					Totals for 212200962	40.00
03/03/2022	212200963	80 E 200 310 392105		SUCHLA, ALAN	2-21-22-OFFICIATE-GIRLS MS BB	135.00
					Totals for 212200963	135.00
03/03/2022	212200964	10 E 400 310 162105		THACKER, TRENT	2-25-22-OFFICIATE-GIRLS BB	80.50
					Totals for 212200964	80.50
03/03/2022	212200965	10 E 400 310 162205		TRAUTSCH, BRETT	2-24-22-OFFICIATE-BOYS BB	60.00
					Totals for 212200965	60.00
03/03/2022	212200966	10 E 400 187 162205		WEISHEIPL, DAVID	2-24-22-EVENT-BOYS BB	40.00
	212200966	10 E 400 187 162105		WEISHEIPL, DAVID	2-25-22-EVENT-GIRLS BB	20.00
					Totals for 212200966	60.00
03/09/2022	212200967	10 E 400 187 162105		ARBS, REBECCA	EVENT-MS GIRLS BB & HS GIRLS BB	40.00
	212200967	80 E 200 187 392105		ARBS, REBECCA	EVENT-MS GIRLS BB & HS GIRLS BB	25.00
					Totals for 212200967	65.00
03/09/2022	212200968	10 E 800 324 254300		CINTAS	DUST MOPS-HIGH SCHOOL	124.21
	212200968	10 E 800 324 254300		CINTAS	DUST MOPS-MS	98.48
	212200968	10 E 800 324 254300		CINTAS	DUST MOPS-ES	159.02
					Totals for 212200968	381.71
03/09/2022	212200969	10 E 200 411 122000		STAPLES ADVANTAGE	Tape to hang student	23.18
	212200969	10 E 400 411 132700		STAPLES ADVANTAGE	picture frames for School to Career since more students added	101.08
					Totals for 212200969	124.26
03/09/2022	212200970	27 E 700 370 436000		COULEE CONNECTIONS, LLC	FEBRUARY 2022 SERVICES	17,640.00
					Totals for 212200970	17,640.00
03/09/2022	212200971	10 E 800 310 252105		DIVERSIFIED BENEFIT SERVICES I	HRA-HEALTH REIMBURSEMENT ARRANGEMENT ADMINISTRATIVE SERVICES	802.86
					Totals for 212200971	802.86
03/09/2022	212200972	10 E 400 310 125400		NEFF PIANO SERVICE	Piano Tuning	125.00
					Totals for 212200972	125.00

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER		DESCRIPTION		
03/09/2022	212200973	10 E 400 310 125500	SCHMITT MUSIC COMPANY	Student Clarinet Repair (School Instrument)		175.00
				Totals for 212200973		175.00
03/09/2022	212200974	10 E 400 341 256740	STUDENT TRANSIT EAU CLAIRE, IN	AHS CHARTERS		8,732.70
	212200974	80 E 200 341 256790	STUDENT TRANSIT EAU CLAIRE, IN	AMS CHARTERS		1,820.00
	212200974	80 E 200 341 256790	STUDENT TRANSIT EAU CLAIRE, IN	AMS FORENSICS TO MENOMONIE		294.00
				Totals for 212200974		10,846.70
03/09/2022	212200975	10 E 800 310 231100	WI DEPARTMENT OF JUSTICE	G1966- FEBRUARY 22-BACKGROUND CHECKS		136.00
				Totals for 212200975		136.00
03/16/2022	212200976	10 E 800 332 253300	CHIPPEWA VALLEY ENERGY	ANNUAL BLANKET FUEL OIL FOR 809 7TH ST W		504.68
				Totals for 212200976		504.68
03/16/2022	212200977	10 E 400 411 162117	CHIPPEWA VALLEY SPORTING GOODS	Softball Equipment Purchase		220.00
				Totals for 212200977		220.00
03/16/2022	212200978	27 E 700 411 158000	STAPLES ADVANTAGE	Classroom supplies for AIS Sped		86.37
	212200978	10 E 400 411 127000	STAPLES ADVANTAGE	Supplies		81.43
				Totals for 212200978		167.80
03/16/2022	212200979	10 E 800 482 222200	DELL MARKETING L.P.	Dell 2:1 Touch Laptops for Library Program		2,004.06
				Totals for 212200979		2,004.06
03/16/2022	212200980	21 E 800 411 299000	EMERSON, GREGORY	REIMB. FUEL UP TO PLAY, FOOD, PRIZES, FUNDRAISER		680.53
				Totals for 212200980		680.53
03/16/2022	212200981	10 E 100 310 219000	GUNDERSON, AMANDA	FEBRUARY- translations, interpreting, communication for Spanish speaking families		371.25
				Totals for 212200981		371.25
03/16/2022	212200982	10 E 800 411 253300	HILLYARD, INC - EAU CLAIRE	TOWEL ROLL, LINER, SOAP		4,912.68
				Totals for 212200982		4,912.68
03/16/2022	212200983	21 E 800 411 299000	INDIANHEAD FOODSERVICE INC	Supplies for Store		38.33
				Totals for 212200983		38.33
03/16/2022	212200984	27 E 700 411 158000	MCGRAW-HILL EDUCATION, INC	Instructional Materials for replacement ELA group		227.47
				Totals for 212200984		227.47
03/16/2022	212200985	10 E 400 411 122000	MCLAIN, JEFFREY	REIMB. APLiterature play rental- online Digital Theatre (personal credit card)		10.90
				Totals for 212200985		10.90
03/16/2022	212200986	50 E 800 324 257220	METROPOLITAN SERVICES, INC % A	Elementary Oven not working		335.29

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE	
	NUMBER	NUMBER		DESCRIPTION	AMOUNT
				Totals for 212200986	335.29
03/16/2022	212200987	10 E 400 411 121000	NASCO EDUCATION, LLC	High School Art supplies	822.09
	212200987	10 E 400 411 121000	NASCO EDUCATION, LLC	HS Art	408.96
				Totals for 212200987	1,231.05
03/16/2022	212200988	10 E 200 411 120600	SCHOLASTIC INC	Scholastic Scope Magazine (25 copies/month) for use in ELA class and PIE.	274.73
				Totals for 212200988	274.73
03/16/2022	212200989	10 E 150 411 121000	SCHOOL SPECIALTY, LLC	Art Supplies	198.72
				Totals for 212200989	198.72
03/16/2022	212200990	27 E 800 310 218100	SOLIANANT HEALTH, LLC	Contracted Occupational Therapist Services (Maternity leave)	160.00
	212200990	27 E 800 310 218100	SOLIANANT HEALTH, LLC	Contracted Occupational Therapist Services (Maternity leave)	320.00
	212200990	27 E 800 310 218100	SOLIANANT HEALTH, LLC	Contracted Occupational Therapist Services (Maternity leave)	160.00
				Totals for 212200990	640.00
03/16/2022	212200991	27 E 700 342 152000	SPENCER, ANNE	FEBRUARY 2022 MILEAGE REIMB.	87.70
				Totals for 212200991	87.70
03/16/2022	212200992	10 E 200 411 132700	STAPLES, INC.	Classroom supplies	177.26
				Totals for 212200992	177.26
03/16/2022	212200993	10 E 100 341 256770	STUDENT TRANSIT EAU CLAIRE, IN	AES-FIELD TRIP TO PABLO	656.00
				Totals for 212200993	656.00
03/16/2022	212200994	10 E 800 342 232100	TAYLOR-ELIOPOULOS, HEIDI	REIMB. MILEAGE- MID STATE TECH COLLEGE IN STEVENS POINT	89.60
				Totals for 212200994	89.60
03/16/2022	212200995	10 E 800 324 254300	TK ELEVATOR CORPORATION	DEPOSIT INVOICE-- Emergency Batteries for AMS Lifts #1 and #3.	561.18
				Totals for 212200995	561.18
03/16/2022	212200996	10 E 800 324 254490	US BANK EQUIPMENT FINANCE	466917473-CONTRACT PAYMENT	5,729.51
				Totals for 212200996	5,729.51
03/16/2022	212200997	10 R 800 271 500000	WIAA	2021-2022 WIAA Division 3 Girls Basketball Regional Semi-Final Financial Statement / Money Owed to WIAA from Event	890.86
				Totals for 212200997	890.86
				Totals for checks	1,462,937.58

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL	912,532.92	2,130.86	305,557.47	1,220,221.25
21	SPECIAL REVENUE TRUST FUND	0.00	0.00	7,600.77	7,600.77
27	SPECIAL EDUCATION FUND	187,620.91	0.00	31,407.04	219,027.95
50	FOOD SERVICE	4,252.08	0.00	567.23	4,819.31
80	COMMUNITY SERVICE	4,272.01	0.00	6,996.29	11,268.30
***	Fund Summary Totals ***	1,108,677.92	2,130.86	352,128.80	1,462,937.58

***** End of report *****

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
		01/27/2022	25027	XXXXXXXXXXXXXXXXXX	Amazon.Com	Yq48e5jn3 A, Amzn.Co		02/07/2022	Invoiced	A	147.97
	2 Small Engine/EC Lawn, Menards, Harbor Freight-				4002200007	0705921-220200033	02/05/2022	147.97			
		01/24/2022	25026	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla			02/07/2022	Invoiced	A	99.46
	3 s/h (estimated based upon 10% total)				8410000001	0705921-220200034	02/05/2022	38.47			
	4 Small Engine/EC Lawn, Menards, Harbor Freight-				4002200007	0705921-220200035	02/05/2022	60.99			
		01/18/2022	25025	XXXXXXXXXXXXXXXXXX	Epilog Laser, 303-277-1188, CO,			02/07/2022	Invoiced	A	262.00
	2 Fall Open PO-Credit Card-machine repairs, unfo				4002200014	0705921-220200036	02/05/2022	262.00			
		01/12/2022	25024	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Yu1817cy3, Amzn.Co			02/07/2022	Invoiced	A	149.51
	2 Welding/Mississippi Welder Supply-Tank Rentals				4002200002	0705921-220200037	02/05/2022	149.51			
		01/06/2022	25023	XXXXXXXXXXXXXXXXXX	Mississippi Welders Su, Winona,			02/07/2022	Invoiced	A	273.34
	2 Welding/Mississippi Welder Supply-Tank Rentals				4002200002	0705921-220200038	02/05/2022	273.34			
BAUERREB000	BAUER REBECCA L	01/17/2022	24955	XXXXXXXXXXXXXXXXXX	E&g 1074 Eau Claire, Eau Claire			02/07/2022	Invoiced	A	41.05
	2 Scheduling meeting all day - lunch				4102200020	0705921-220200091	02/05/2022	41.05			
BOSS LIS000	BOSS LISA M	01/26/2022	25075	XXXXXXXXXXXXXXXXXX	Kwik Trip 82800008284, Altoona,			02/07/2022	Invoiced	A	14.47
	1					0705921-220200088	02/05/2022	14.47			
		01/14/2022	25073	XXXXXXXXXXXXXXXXXX	Altoona Family Restaur, Altoona			02/07/2022	Invoiced	A	167.20
	1					0705921-220200088	02/05/2022	167.20			
		01/14/2022	25074	XXXXXXXXXXXXXXXXXX	Eau Claire Chamber Of, 715-8341			02/07/2022	Invoiced	A	25.00
	1					0705921-220200088	02/05/2022	25.00			
		01/12/2022	25072	XXXXXXXXXXXXXXXXXX	Samsclub #8185, Eau Claire, WI,			02/07/2022	Invoiced	A	70.26
	1					0705921-220200088	02/05/2022	70.26			
		4 transaction(s) for BOSS LIS000. Total Amount ==>									276.93
CHMELTIM000	CHMELIK TIMOTHY J	01/28/2022	25147	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla			02/07/2022	Invoiced	A	83.88
	4 2" x 25' Tie Downs to Haul Locopalooza Items				0002200115	0705921-220200149	02/05/2022	83.88			
		01/25/2022	25146	XXXXXXXXXXXXXXXXXX	Kully Supply, 8005185388, MN, 5			02/07/2022	Invoiced	A	36.69
	2 Zurn Battery Drawer (AIS Faucet)				0002200120	0705921-220200150	02/05/2022	36.69			
		01/24/2022	25145	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla			02/07/2022	Invoiced	A	69.71
	3 Caution Tape, Fuel Line (Snowblower), Levels,				0002200115	0705921-220200151	02/05/2022	69.71			
		01/20/2022	25144	XXXXXXXXXXXXXXXXXX	Zoro Tools Inc, 855-2899676, IL			02/07/2022	Invoiced	A	123.90
	3 Sanitary Napkin Receptacles (7) for AHS				0002200112	0705921-220200152	02/05/2022	123.90			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
CHMELTIM000	CHMELIK TIMOTHY J	continued...									
		01/19/2022	25142	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 3p9sg45h3, Amzn.Co		02/07/2022		Invoiced	A	177.05
7	Squeegee for Rider (56382735) - 1, Squeegee fo				0002200113	0705921-220200153	02/05/2022	177.05			
		01/19/2022	25143	XXXXXXXXXXXXXXXXXX	Microfiber Wholes, Riverside, C		02/07/2022		Invoiced	A	237.88
2	60" Heavy Duty Frame/Handle for Gym Maintenanc				0002200105	0705921-220200154	02/05/2022	237.88			
		01/18/2022	25141	XXXXXXXXXXXXXXXXXX	Amazon.Com An9yb5b03, Amzn.Com/		02/07/2022		Invoiced	A	89.32
6	Zurn Cartridges - 59517007 (2) and 59517008 (2				0002200113	0705921-220200155	02/05/2022	89.32			
		01/14/2022	25138	XXXXXXXXXXXXXXXXXX	Amzn Mktp US D00co9nv3, Amzn.Co		02/07/2022		Invoiced	A	32.57
3	50' Locking Extension Cord				0002200113	0705921-220200156	02/05/2022	32.57			
		01/14/2022	25139	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 8h1lou5sv3, Amzn.Co		02/07/2022		Invoiced	A	21.72
4	70 Watt High Pressure Sodium Bulbs				0002200113	0705921-220200157	02/05/2022	21.72			
		01/14/2022	25140	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 547p051q3, Amzn.Co		02/07/2022		Invoiced	A	38.99
2	2-Pack Power Surge Protector 25' (Room #4180)				0002200113	0705921-220200158	02/05/2022	38.99			
		01/13/2022	25134	XXXXXXXXXXXXXXXXXX	Wasbo Foundation, Madison, WI,		02/07/2022		Invoiced	A	275.00
2	WASBO Facilities Management Conference - Regis				0002200114	0705921-220200159	02/05/2022	275.00			
		01/13/2022	25136	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 8z6yh3dv3, Amzn.Co		02/07/2022		Invoiced	A	68.90
5	150 Watt High Sodium Bulbs				0002200113	0705921-220200160	02/05/2022	68.90			
		01/13/2022	25137	XXXXXXXXXXXXXXXXXX	Allied Electronics Inc, 800-433		02/07/2022		Invoiced	A	41.60
2	Lights for Generators (30)				0002200119	0705921-220200161	02/05/2022	41.60			
		01/12/2022	25132	XXXXXXXXXXXXXXXXXX	Dsps E Service Fee Com, 608-266		02/07/2022		Invoiced	A	1.00
2	Permit to Operate for AES Elevator				0002200104	0705921-220200162	02/05/2022	1.00			
		01/12/2022	25133	XXXXXXXXXXXXXXXXXX	Dsps Epay Ise, 608-2617700, WI,		02/07/2022		Invoiced	A	50.00
2	Permit to Operate for AES Elevator				0002200104	0705921-220200163	02/05/2022	50.00			
		01/12/2022	25135	XXXXXXXXXXXXXXXXXX	Markquart Motors, Chippewa Fall		02/07/2022		Invoiced	A	62.35
2	Oil Change, Tire Rotation and Inspection for R				0002200106	0705921-220200164	02/05/2022	62.35			
		01/07/2022	25131	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		02/07/2022		Invoiced	A	50.91
2	Brake Fluid, Power Steering Fluid, Thermostat				0002200115	0705921-220200165	02/05/2022	50.91			
		17 transaction(s) for CHMELTIM000. Total Amount =====>									1,461.47
CHWALSHA000	CHWALA SHARON M	01/28/2022	25086	XXXXXXXXXXXXXXXXXX	Vzwrlls Ivrr Vb, 800-922-0204, F		02/07/2022		Invoiced	A	40.01
2	VERIZON HOTSPOT- BLANKET PO 2021-2022				8002200074	0705921-220200059	02/05/2022	40.01			
		01/26/2022	25085	XXXXXXXXXXXXXXXXXX	Waste Mgmt Wm Ezpay, 8668342080		02/07/2022		Invoiced	A	2,142.15
2	GARBAGE SERVICE (ADVANCED DISPOSAL)				8002200016	0705921-220200060	02/05/2022	2,142.15			
		01/24/2022	25070	XXXXXXXXXXXXXXXXXX	Hyatt Regency Milwauke, Milwauk		02/07/2022		Invoiced	A	537.09
2	State Education Convention 2022-8 attendees				8002200089	0705921-220200089	02/05/2022	537.09			
		01/24/2022	25071	XXXXXXXXXXXXXXXXXX	Hyatt Regency Milwauke, Milwauk		02/07/2022		Invoiced	A	537.09
2	State Education Convention 2022-8 attendees				8002200089	0705921-220200090	02/05/2022	537.09			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
CHWALSHA000	CHWALA SHARON M	continued...									
		01/21/2022	25082	XXXXXXXXXXXXXXXXXX	Name Badges, 8002439227, FL, 33		02/07/2022		Invoiced	A	-0.95
	2	Namebadge for Elissa Upward. Will call for ta			8002200104	0705921-220200061	02/05/2022	-0.95			
		01/21/2022	25083	XXXXXXXXXXXXXXXXXX	Name Badges, 8002439227, FL, 33		02/07/2022		Invoiced	A	18.18
	2	Namebadge for Elissa Upward. Will call for ta			8002200104	0705921-220200062	02/05/2022	18.18			
		01/21/2022	25084	XXXXXXXXXXXXXXXXXX	Employers Assurance Co, 8886826		02/07/2022		Invoiced	A	5,693.50
	2	WORK COMP PREMIUMS ~EMPLOYERS ASSURANCE CO			8002200010	0705921-220200063	02/05/2022	5,693.50			
		01/20/2022	25078	XXXXXXXXXXXXXXXXXX	Spectrum, 855-707-7328, VA, 201		02/07/2022		Invoiced	A	69.98
	2	Spectrum 200Mbps Internet Service			8102200020	0705921-220200064	02/05/2022	59.99			
	3	Static IP			8102200020	0705921-220200064	02/05/2022	9.99			
		01/20/2022	25079	XXXXXXXXXXXXXXXXXX	Spectrum, 855-707-7328, MO, 631		02/07/2022		Invoiced	A	135.68
	2	AT & T SERVICES			8002200022	0705921-220200065	02/05/2022	135.68			
		01/20/2022	25080	XXXXXXXXXXXXXXXXXX	Spectrum, 855-707-7328, MO, 631		02/07/2022		Invoiced	A	245.86
	2	AT & T SERVICES			8002200022	0705921-220200066	02/05/2022	245.86			
		01/20/2022	25081	XXXXXXXXXXXXXXXXXX	Vzwrlls My Vz Vb P, 800-922-020		02/07/2022		Invoiced	A	963.90
	2	VERIZON HOTSPOT- BLANKET PO 2021-2022			8002200074	0705921-220200067	02/05/2022	963.90			
		01/18/2022	25077	XXXXXXXXXXXXXXXXXX	Sterling Water Culliga, 8004449		02/07/2022		Invoiced	A	10.80
	2	CULLIGAN ANNUAL WATER DELIVERY SERVICE			1002200021	0705921-220200068	02/05/2022	10.80			
		01/10/2022	25076	XXXXXXXXXXXXXXXXXX	Att Bus Phone Pmt, 800-704-4808		02/07/2022		Invoiced	A	210.45
	2	AT&T SERVICE			8002200017	0705921-220200069	02/05/2022	210.45			
		01/03/2022	24835	XXXXXXXXXXXXXXXXXX	Indeed, 203-564-2400, CT, 06901		01/06/2022		Invoiced	A	331.92
	1					0705921-220100018	01/05/2022	331.92			
		14 transaction(s) for CHWALSHA000. Total Amount ==>									10,935.66
DAVIDBRI000	DAVID BRITTANY J	01/27/2022	24954	XXXXXXXXXXXXXXXXXX	Author Klovegreen, Eagan, MN, 5		02/07/2022		Invoiced	A	234.45
	2	Hardcover fiction books- hunting & fishing			8102200112	0705921-220200143	02/05/2022	234.45			
		01/26/2022	24953	XXXXXXXXXXXXXXXXXX	First Book, 2023931222, DC, 200		02/07/2022		Invoiced	A	1.35
	2	First Book - Diverse Titles			8102200088	0705921-220200144	02/05/2022	1.35			
		01/25/2022	24952	XXXXXXXXXXXXXXXXXX	Teacherspayteachers.Co, 6465880		02/07/2022		Invoiced	A	6.33
	2	Library organization, posters, and lesson reso			1002200022	0705921-220200145	02/05/2022	6.33			
		01/07/2022	24951	XXXXXXXXXXXXXXXXXX	Wonder Workshop, 6503958175, CA		02/07/2022		Invoiced	A	1,495.00
	2	Class Connect - Wonder Workshop - Dash and Dot			8102200113	0705921-220200146	02/05/2022	1,495.00			
		01/04/2022	24744	XXXXXXXXXXXXXXXXXX	Booksamillion.Com, 800-201-3550		01/06/2022		Invoiced	A	10.82
	2	Books-a-Million Blanket PO - AES Library			1002200077	0705921-220100131	01/05/2022	10.82			
		5 transaction(s) for DAVIDBRI000. Total Amount ==>									1,747.95
GILMABRE000	GILMARTIN BRENDA LYN	01/28/2022	25099	XXXXXXXXXXXXXXXXXX	Amzn Mktp US K833z0413, Amzn.Co		02/07/2022		Invoiced	A	30.36
	2	PBIS Stickers for our new PBIS Initiative			1502200048	0705921-220200070	02/05/2022	30.36			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
GILMABRE000	GILMARTIN BRENDA LYN	continued...									
		01/26/2022	25098	XXXXXXXXXXXXXXXXXX	Amazon.Com	Yb9rq4yn3, Amzn.Com/		02/07/2022	Invoiced	A	29.50
	2 Novels to support ELA/Social Studies/Science u				1502200008	0705921-220200071	02/05/2022	29.50			
		01/25/2022	25097	XXXXXXXXXXXXXXXXXX	Teacherspayteachers.Co,	6465880		02/07/2022	Invoiced	A	35.08
	2 Novels to support ELA/Social Studies/Science u				1502200008	0705921-220200072	02/05/2022	35.08			
		01/05/2022	24873	XXXXXXXXXXXXXXXXXX	Samsclub #8185, Eau Claire, WI,			01/06/2022	Invoiced	A	16.86
	2 Supplies to be purchased throughout the year f				1502200007	0705921-220100047	01/05/2022	16.86			
		4 transaction(s) for GILMABRE000. Total Amount ==>									111.80
KAETTELI000	KAETTERHENRY ELIZABETH A	01/31/2022	25067	XXXXXXXXXXXXXXXXXX	Amazon.Com	Hy3z081g3, Amzn.Com/		02/07/2022	Invoiced	A	20.79
	2 Open Order for Library Books for AIS/MS/HS				8302200009	0705921-220200019	02/05/2022	20.79			
		01/28/2022	25066	XXXXXXXXXXXXXXXXXX	Amzn Mktp US	Ldlxj64f3, Amzn.Co		02/07/2022	Invoiced	A	29.99
	16 74 Pack 16 oz Disposable Hot Cups with Lids				8302200037	0705921-220200020	02/05/2022	29.99			
		01/27/2022	25065	XXXXXXXXXXXXXXXXXX	Overdrive Dist,	2165736886, OH,		02/07/2022	Invoiced	A	49.99
	2 ebooks and audiobook purchases for students on				8302200015	0705921-220200021	02/05/2022	49.99			
		01/26/2022	25064	XXXXXXXXXXXXXXXXXX	Amzn Mktp US	Az4g02f13, Amzn.Co		02/07/2022	Invoiced	A	14.20
	4 Transparent Tape, 1/2" X 1296", 1" Core [Set o				8302200037	0705921-220200022	02/05/2022	14.20			
		01/25/2022	25063	XXXXXXXXXXXXXXXXXX	Amzn Mktp US	Ev4a69bo3, Amzn.Co		02/07/2022	Invoiced	A	170.03
	2 Avery Durable Plastic 8-Tab Write & Erase Big				8302200037	0705921-220200023	02/05/2022	29.78			
	5 Scissors, Taotree 8" Multipurpose Scissor Bulk				8302200037	0705921-220200023	02/05/2022	10.49			
	7 BIC Round Stic Xtra Life Ballpoint Pen, Medium				8302200037	0705921-220200023	02/05/2022	5.99			
	9 Elmer's All Purpose School Glue Sticks, Washab				8302200037	0705921-220200023	02/05/2022	7.13			
	10 Double-Sided Tape for Arts, Crafts, Photograph				8302200037	0705921-220200023	02/05/2022	9.49			
	12 Sticky Notes 3x3 inch Bright Colors Self-Stick				8302200037	0705921-220200023	02/05/2022	15.99			
	13 Cardinal 3 Ring Binders, 1.5 Inch, Round Rings				8302200037	0705921-220200023	02/05/2022	11.62			
	14 Plastic Clipboards (Set of 12)				8302200037	0705921-220200023	02/05/2022	39.50			
	16 74 Pack 16 oz Disposable Hot Cups with Lids				8302200037	0705921-220200023	02/05/2022	29.99			
	17 Smead Organized Up Poly Translucent Slash File				8302200037	0705921-220200023	02/05/2022	10.05			
		01/20/2022	25061	XXXXXXXXXXXXXXXXXX	Amzn Mktp US	Xx8v24b33, Amzn.Co		02/07/2022	Invoiced	A	26.99
	15 1 Inch 3 Ring Binder, HYUNLAI 1'' Round-Ring				8302200037	0705921-220200024	02/05/2022	26.99			
		01/20/2022	25062	XXXXXXXXXXXXXXXXXX	Amzn Mktp US	9klvq7713, Amzn.Co		02/07/2022	Invoiced	A	11.98
	11 Sticky Notes 1.5x2 inch Bright Colors Self-Sti				8302200037	0705921-220200025	02/05/2022	11.98			
		7 transaction(s) for KAETTELI000. Total Amount ==>									323.97
LIERMAND000	LIERMAN ANDREW D	01/20/2022	25051	XXXXXXXXXXXXXXXXXX	Amazon.Com	379wk7hy3 A, Amzn.Co		02/07/2022	Invoiced	A	26.32
	2 Misc Purchases				8102200001	0705921-220200002	02/05/2022	26.32			
		01/20/2022	25052	XXXXXXXXXXXXXXXXXX	Amazon.Com	F100r0lt3 A, Amzn.Co		02/07/2022	Invoiced	A	123.35
	2 Misc Purchases				8102200001	0705921-220200003	02/05/2022	123.35			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
LIERMAND000	LIERMAN ANDREW D	continued...									
		01/19/2022	25050	XXXXXXXXXXXXXXXXXX	Microsoft	G007556513, Redmond,		02/07/2022	Invoiced	A	107.64
	2	Estimated Azure Monthly Service Charges for Cl			8102200015	0705921-220200004	02/05/2022	107.64			
		01/17/2022	25049	XXXXXXXXXXXXXXXXXX	Monoprice, Inc.,	8772712592, CA		02/07/2022	Invoiced	A	14.30
	2	Misc Purchases			8102200001	0705921-220200005	02/05/2022	14.30			
		01/10/2022	25046	XXXXXXXXXXXXXXXXXX	Amazon.Com	Be54539o3, Amzn.Com/		02/07/2022	Invoiced	A	13.91
	2	Misc Purchases			8102200001	0705921-220200006	02/05/2022	13.91			
		01/10/2022	25047	XXXXXXXXXXXXXXXXXX	Amazon.Com	9j3yw7t23 A, Amzn.Co		02/07/2022	Invoiced	A	12.99
	2	Misc Purchases			8102200001	0705921-220200007	02/05/2022	12.99			
		01/10/2022	25048	XXXXXXXXXXXXXXXXXX	Amazon.Com	Pe3nw5fj3 A, Amzn.Co		02/07/2022	Invoiced	A	54.49
	2	Misc Purchases			8102200001	0705921-220200008	02/05/2022	54.49			
		01/06/2022	25044	XXXXXXXXXXXXXXXXXX	Amazon.Com	4159y2cc3, Amzn.Com/		02/07/2022	Invoiced	A	59.97
	2	Misc Purchases			8102200001	0705921-220200009	02/05/2022	59.97			
		01/06/2022	25045	XXXXXXXXXXXXXXXXXX	Amzn Mktp US	Sx88k8io3, Amzn.Co		02/07/2022	Invoiced	A	43.60
	2	Misc Purchases			8102200001	0705921-220200010	02/05/2022	43.60			
		01/05/2022	24823	XXXXXXXXXXXXXXXXXX	Monoprice, Inc.,	8772712592, CA		01/06/2022	Invoiced	A	70.70
	2	Misc Purchases			8102200001	0705921-220100003	01/05/2022	70.70			
		01/04/2022	24821	XXXXXXXXXXXXXXXXXX	Flowroute, Intrado	Com, Seattle		01/06/2022	Invoiced	A	50.00
	2	Misc Purchases			8102200001	0705921-220100004	01/05/2022	50.00			
		11 transaction(s) for LIERMAND000. Total Amount =====>									577.27
MCCUTDON000	MCCUTCHEON DONALD ALAN	01/31/2022	25019	XXXXXXXXXXXXXXXXXX	Dhs Epay Forward	Healt, 608-266		02/07/2022	Invoiced	A	631.00
	2	Every three years fee for revalidation for For			0002200109	0705921-220200098	02/05/2022	631.00			
		01/24/2022	25017	XXXXXXXXXXXXXXXXXX	Wcass, 608-2452511,	WI, 53704,		02/07/2022	Invoiced	A	400.00
	2	WCASS Professional Membership			7172200022	0705921-220200099	02/05/2022	400.00			
		01/24/2022	25018	XXXXXXXXXXXXXXXXXX	Amzn Mktp US	M21w30513, Amzn.Co		02/07/2022	Invoiced	A	39.95
	2	chromebook case for a touchscreen chrome			8272200151	0705921-220200100	02/05/2022	39.95			
		01/20/2022	25014	XXXXXXXXXXXXXXXXXX	Amazon.Com	3c9p89yn3, Amzn.Com/		02/07/2022	Invoiced	A	194.91
	3	Modules 1-4 mentor texts for Wit and Wisdom. 1			8272200146	0705921-220200101	02/05/2022	194.91			
		01/20/2022	25015	XXXXXXXXXXXXXXXXXX	Dpi Educator	Licensing, 608-266		02/07/2022	Invoiced	A	100.00
	2	Lucas Smith new paraprofessional license 21-26			8272200153	0705921-220200102	02/05/2022	100.00			
		01/20/2022	25016	XXXXXXXXXXXXXXXXXX	Amzn Mktp US	Un9hf99m3, Amzn.Co		02/07/2022	Invoiced	A	25.30
	4	Pop the pig game (I lent mine to ABC room and			8272200148	0705921-220200103	02/05/2022	25.30			
		01/18/2022	25012	XXXXXXXXXXXXXXXXXX	Amzn Mktp US	Nn8nr7ri3, Amzn.Co		02/07/2022	Invoiced	A	18.69
	3	Shopping list game (for Acacia's therapy)			8272200148	0705921-220200104	02/05/2022	18.69			
		01/18/2022	25013	XXXXXXXXXXXXXXXXXX	Amzn Mktp US	Eg4f49ac3, Amzn.Co		02/07/2022	Invoiced	A	66.37
	2	Fidget popper game with dice			8272200148	0705921-220200105	02/05/2022	11.49			
	5	Reeses pieces individual snack size (50)			8272200148	0705921-220200105	02/05/2022	17.99			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
MCCUTDON000	MCCUTCHEON DONALD ALAN	continued...									
	6 26 mini pop it fidget key chains for rewards				8272200148	0705921-220200105	02/05/2022	23.99			
	7 3 fidget bands for classroom chairs (recommen				8272200148	0705921-220200105	02/05/2022	12.90			
		01/17/2022	25009	XXXXXXXXXXXXXXXXXX	Teacherspayteachers.Co,	6465880		02/07/2022	Invoiced	A	53.53
	2 Articulation Menus				8272200147	0705921-220200106	02/05/2022	14.00			
	3 Would you rather articulation bundle				8272200147	0705921-220200106	02/05/2022	15.53			
	4 Articulation reading passages and conversation				8272200147	0705921-220200106	02/05/2022	24.00			
		01/17/2022	25010	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 9m2v83i93,	Amzn.Co		02/07/2022	Invoiced	A	36.99
	2 Amazon order-Heavy Duty iPad Pro Case				8272200149	0705921-220200107	02/05/2022	36.99			
		01/17/2022	25011	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Rx7p667k3,	Amzn.Co		02/07/2022	Invoiced	A	306.40
	2 pullups, bed wetting alarm, d rings, items for				8272200144	0705921-220200108	02/05/2022	306.40			
		01/14/2022	25008	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Nx27c6kw3,	Amzn.Co		02/07/2022	Invoiced	A	331.27
	2 pullups, bed wetting alarm, d rings, items for				8272200144	0705921-220200109	02/05/2022	331.27			
		01/12/2022	25006	XXXXXXXXXXXXXXXXXX	Www.Marybarbera.Com,	Wyomissing		02/07/2022	Invoiced	A	497.00
	2 I would like to purchase this Verbal Behavior				8272200140	0705921-220200110	02/05/2022	497.00			
		01/12/2022	25007	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Un8rd71t3,	Amzn.Co		02/07/2022	Invoiced	A	23.28
	2 pullups, bed wetting alarm, d rings, items for				8272200144	0705921-220200111	02/05/2022	23.28			
		01/11/2022	25004	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Y85ws6xp3,	Amzn.Co		02/07/2022	Invoiced	A	15.00
	2 pullups, bed wetting alarm, d rings, items for				8272200144	0705921-220200112	02/05/2022	15.00			
		01/11/2022	25005	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Hi0yx72k3,	Amzn.Co		02/07/2022	Invoiced	A	16.99
	2 pullups, bed wetting alarm, d rings, items for				8272200144	0705921-220200113	02/05/2022	16.99			
		01/10/2022	25001	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 6207g0xv3,	Amzn.Co		02/07/2022	Invoiced	A	20.99
	2 2" binders, 1" binders, tea, cutlery				8272200168	0705921-220200114	02/05/2022	20.99			
		01/10/2022	25002	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 118by42w3,	Amzn.Co		02/07/2022	Invoiced	A	74.04
	2 Classroom material from Amazon				8272200154	0705921-220200115	02/05/2022	74.04			
		01/10/2022	25003	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Kg6n070m3,	Amzn.Co		02/07/2022	Invoiced	A	38.94
	2 pullups, bed wetting alarm, d rings, items for				8272200144	0705921-220200116	02/05/2022	38.94			
		01/07/2022	25000	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Uv6wp8pq3,	Amzn.Co		02/07/2022	Invoiced	A	59.94
	2 2" binders, 1" binders, tea, cutlery				8272200168	0705921-220200117	02/05/2022	59.94			
		01/06/2022	24997	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Vt4a85cm3,	Amzn.Co		02/07/2022	Invoiced	A	41.88
	2 Classroom material from Amazon				8272200154	0705921-220200118	02/05/2022	41.88			
		01/06/2022	24998	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Tc1lw2bg3,	Amzn.Co		02/07/2022	Invoiced	A	80.54
	2 Classroom material from Amazon				8272200154	0705921-220200119	02/05/2022	80.54			
		01/06/2022	24999	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Wr69m9rb3,	Amzn.Co		02/07/2022	Invoiced	A	79.45
	2 Classroom material from Amazon				8272200154	0705921-220200120	02/05/2022	79.45			
23 transaction(s) for MCCUTDON000. Total Amount =====>											3,152.46

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
MITCHMIC000	MITCH MICHELLE L	01/28/2022	24988	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Q80s707g3, Amzn.Co		02/07/2022		Invoiced	A	69.06
	2	food and fitness supplies			4002200243	0705921-220200177	02/05/2022	69.06			
		01/28/2022	24989	XXXXXXXXXXXXXXXXXX	Petco 616 63506166, Eau Claire,		02/07/2022		Invoiced	A	86.90
	2	Material to change room for transition program			8272200145	0705921-220200178	02/05/2022	86.90			
		01/27/2022	24987	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Sd9lz46g3, Amzn.Co		02/07/2022		Invoiced	A	130.05
	2	food and fitness supplies			4002200243	0705921-220200179	02/05/2022	130.05			
		01/26/2022	24986	XXXXXXXXXXXXXXXXXX	Shopwoodmans.Com, 6086983308, W		02/07/2022		Invoiced	A	247.93
	2	food and fitness supplies			4002200243	0705921-220200180	02/05/2022	247.93			
		01/19/2022	24984	XXXXXXXXXXXXXXXXXX	Shopwoodmans.Com, 6086983308, W		02/07/2022		Invoiced	A	216.65
	2	food and fitness supplies			4002200243	0705921-220200181	02/05/2022	216.65			
		01/19/2022	24985	XXXXXXXXXXXXXXXXXX	Menards E-Commerce, 800-000-000		02/07/2022		Invoiced	A	280.22
	2	Food items for weekend meals and snacks			4002200201	0705921-220200182	02/05/2022	280.22			
		01/18/2022	24982	XXXXXXXXXXXXXXXXXX	Glacier Canyon Llc, Wisconsin D		02/07/2022		Invoiced	A	164.00
	2	Naren Conference costs Conference registration			4002200264	0705921-220200183	02/05/2022	164.00			
		01/18/2022	24983	XXXXXXXXXXXXXXXXXX	Sq Naren-Wisconsin, Gosq.Com, W		02/07/2022		Invoiced	A	300.00
	2	Naren Conference costs Conference registration			4002200264	0705921-220200184	02/05/2022	300.00			
		01/17/2022	24980	XXXXXXXXXXXXXXXXXX	Shopwoodmans.Com, 6086983308, W		02/07/2022		Invoiced	A	118.62
	2	Purchase winter gear (boots, snow pants, coats			4002200233	0705921-220200185	02/05/2022	118.62			
		01/17/2022	24981	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Jh29x6ou3, Amzn.Co		02/07/2022		Invoiced	A	2.79
	2	Duffle and Garment bags for Locomotion student			4002200032	0705921-220200186	02/05/2022	2.79			
		01/11/2022	24979	XXXXXXXXXXXXXXXXXX	Spotify Usa, New York, NY, 1001		02/07/2022		Invoiced	A	10.54
	2	9 months of spotify premium streaming. First 3			4002200071	0705921-220200187	02/05/2022	10.54			
		01/10/2022	24977	XXXXXXXXXXXXXXXXXX	Shopwoodmans.Com, 6086983308, W		02/07/2022		Invoiced	A	278.53
	2	food and fitness supplies			4002200243	0705921-220200188	02/05/2022	278.53			
		01/10/2022	24978	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Pv8o29j33, Amzn.Co		02/07/2022		Invoiced	A	109.53
	2	Duffle and Garment bags for Locomotion student			4002200032	0705921-220200189	02/05/2022	109.53			
		01/07/2022	24974	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		02/07/2022		Invoiced	A	134.39
	2	cordless drill			4002200165	0705921-220200190	02/05/2022	49.39			
	3	5 gallon buckets with lids			4002200165	0705921-220200190	02/05/2022	25.00			
	4	lotion			4002200165	0705921-220200190	02/05/2022	12.00			
	5	laundry stain stick			4002200165	0705921-220200190	02/05/2022	10.00			
	8	Pine sol			4002200165	0705921-220200190	02/05/2022	18.00			
	9	antibac wipes			4002200165	0705921-220200190	02/05/2022	20.00			
		01/07/2022	24976	XXXXXXXXXXXXXXXXXX	Teacherspayteachers.Co, 6465880		02/07/2022		Invoiced	A	4.22
	2	Duffle and Garment bags for Locomotion student			4002200032	0705921-220200191	02/05/2022	4.22			
		01/06/2022	24973	XXXXXXXXXXXXXXXXXX	Ncs Ged Exam, 800-511-3478, MN,		02/07/2022		Invoiced	A	30.00
	2	GED Subject tests for GEDO#2 students			4002200222	0705921-220200192	02/05/2022	30.00			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
MITCHMIC000	MITCH MICHELLE L	continued...									
		01/06/2022	24975	XXXXXXXXXXXXXXXXXX	Flinn Scientific Inc, 800-452-1		02/07/2022		Invoiced	A	277.65
	2	Science consumable supplies			4002200089	0705921-220200193	02/05/2022	277.65			
		01/05/2022	24769	XXXXXXXXXXXXXXXXXX	Shopwoodmans.Com, 6086983308, W		01/06/2022		Invoiced	A	184.66
	2	food and fitness supplies			4002200144	0705921-220100173	01/05/2022	184.66			
		01/05/2022	24771	XXXXXXXXXXXXXXXXXX	Teacherspayteachers.Co, 6465880		01/06/2022		Invoiced	A	38.55
	2	Duffle and Garment bags for Locomotion student			4002200032	0705921-220100174	01/05/2022	38.55			
		01/04/2022	24768	XXXXXXXXXXXXXXXXXX	Gradecam, Llc, 8664723339, CA,		01/06/2022		Invoiced	A	14.99
	2	Gradecam monthly subscription			4002200158	0705921-220100175	01/05/2022	14.99			
		20 transaction(s) for MITCHMIC000. Total Amount =====>									2,699.28
MITCHMIC001	MITCH MICHELLE	01/31/2022	24971	XXXXXXXXXXXXXXXXXX	Sq The Nostalgic Bean, Altoona,		02/07/2022		Invoiced	A	30.40
	2	Material to change room for transition program			8272200145	0705921-220200122	02/05/2022	30.40			
		01/26/2022	24969	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Dg47ilqy3, Amzn.Co		02/07/2022		Invoiced	A	64.35
	2	Locopalooza supplies			4002200247	0705921-220200123	02/05/2022	64.35			
		01/26/2022	24970	XXXXXXXXXXXXXXXXXX	Amzn Mktp US P287106u3, Amzn.Co		02/07/2022		Invoiced	A	85.40
	2	Locopalooza supplies			4002200247	0705921-220200124	02/05/2022	85.40			
		01/25/2022	24967	XXXXXXXXXXXXXXXXXX	Dri Esigns, 800-494-5850, CA, 9		02/07/2022		Invoiced	A	140.91
	2	Senior Banners for Locopalooza			4002200245	0705921-220200125	02/05/2022	140.91			
		01/25/2022	24968	XXXXXXXXXXXXXXXXXX	Amzn Mktp US V978z9613, Amzn.Co		02/07/2022		Invoiced	A	566.17
	2	Locopalooza supplies			4002200247	0705921-220200126	02/05/2022	566.17			
		01/21/2022	24966	XXXXXXXXXXXXXXXXXX	Wal-Mart #5373, Chippewa Fall,		02/07/2022		Invoiced	A	96.11
	2	Materials for cooking activity for transition			8272200156	0705921-220200127	02/05/2022	96.11			
		01/20/2022	24962	XXXXXXXXXXXXXXXXXX	Festival Foods, Eau Claire, WI,		02/07/2022		Invoiced	A	50.00
	2	Purchase of hygiene supplies and clothing for			4002200157	0705921-220200128	02/05/2022	50.00			
		01/20/2022	24963	XXXXXXXXXXXXXXXXXX	Walmart.Com Aa, 800-966-6546, A		02/07/2022		Invoiced	A	189.32
	2	Supplies for Coffee Business			8272200152	0705921-220200129	02/05/2022	189.32			
		01/20/2022	24964	XXXXXXXXXXXXXXXXXX	Target 00017749, Eau Claire, WI		02/07/2022		Invoiced	A	132.92
	2	Purchase of hygiene supplies and clothing for			4002200157	0705921-220200130	02/05/2022	132.92			
		01/20/2022	24965	XXXXXXXXXXXXXXXXXX	Tjmaxx #0678, Eau Clair, WI, 54		02/07/2022		Invoiced	A	76.97
	2	Purchase of hygiene supplies and clothing for			4002200157	0705921-220200131	02/05/2022	76.97			
		01/19/2022	24961	XXXXXXXXXXXXXXXXXX	Festival Foods, Eau Claire, WI,		02/07/2022		Invoiced	A	24.58
	2	Supplies for Coffee Business			8272200152	0705921-220200132	02/05/2022	24.58			
		01/14/2022	24959	XXXXXXXXXXXXXXXXXX	Tropic Waters Pet Cent, Eau Cla		02/07/2022		Invoiced	A	137.12
	2	Material to change room for transition program			8272200145	0705921-220200133	02/05/2022	137.12			
		01/14/2022	24960	XXXXXXXXXXXXXXXXXX	Sq Midwest Home Suppl, Eau Clai		02/07/2022		Invoiced	A	9.48
	2	Material to change room for transition program			8272200145	0705921-220200134	02/05/2022	9.48			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
MITCHMIC001	MITCH MICHELLE	continued...									
		01/11/2022	24957	XXXXXXXXXXXXXXXXXX	Dollar Tree, Eau Claire, WI, 54		02/07/2022		Invoiced	A	9.22
	2	Material to change room for transition program			8272200145	0705921-220200135	02/05/2022	9.22			
		01/11/2022	24958	XXXXXXXXXXXXXXXXXX	Hope Bargain Center -, Eau Clai		02/07/2022		Invoiced	A	160.17
	2	Material to change room for transition program			8272200145	0705921-220200136	02/05/2022	160.17			
		15 transaction(s) for MITCHMIC001. Total Amount ==>									1,773.12
RADCLSR000	RADCLIFFE SARAH A	01/14/2022	24947	XXXXXXXXXXXXXXXXXX	Jimmy Johns - 1385 - E, Eau Cla		02/07/2022		Invoiced	A	116.08
	2	Cybersecurity Training - Jimmy Johns Lunch 2/3			8102200126	0705921-220200139	02/05/2022	116.08			
RICHAJES000	RICHARDS JESSICA J	01/31/2022	25068	XXXXXXXXXXXXXXXXXX	Altoona Family Restaur, Altoona		02/07/2022		Invoiced	A	81.78
	2	Student Council Officer Team Building Breakfas			4602200006	0705921-220200026	02/05/2022	81.78			
SCHUMRAC000	SCHUMACHER RACHEL A	01/31/2022	25128	XXXXXXXXXXXXXXXXXX	Target 00017749, Eau Claire, WI		02/07/2022		Invoiced	A	12.00
	2	Purchase winter gear (boots, snow pants, coats			4002200233	0705921-220200168	02/05/2022	12.00			
		01/28/2022	25127	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Sa4819se3, Amzn.Co		02/07/2022		Invoiced	A	425.84
	2	Better Than Carrots or Sticks - book 24 pc Mes			1002200109	0705921-220200169	02/05/2022	425.84			
		01/27/2022	25126	XXXXXXXXXXXXXXXXXX	Scholastic, Inc., 573-632-1834,		02/07/2022		Invoiced	A	144.13
	2	Engaging books at various levels for kids to r			1002200068	0705921-220200170	02/05/2022	144.13			
		01/26/2022	25125	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Eo5vh2273, Amzn.Co		02/07/2022		Invoiced	A	42.55
	2	3 RING BINDERS, PHONE MESSAGE BOOK, FLAIR PENS			1102200026	0705921-220200171	02/05/2022	42.55			
		01/24/2022	25124	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 9d7p40913, Amzn.Co		02/07/2022		Invoiced	A	63.92
	2	Better Than Carrots or Sticks - book 24 pc Mes			1002200109	0705921-220200172	02/05/2022	63.92			
		01/21/2022	25123	XXXXXXXXXXXXXXXXXX	Amazon.Com 9h6lg6ul3 A, Amzn.Co		02/07/2022		Invoiced	A	121.19
	2	WHEELCHAIR WITH LEG RESTS			1102200024	0705921-220200173	02/05/2022	121.19			
		01/03/2022	24925	XXXXXXXXXXXXXXXXXX	Amzn Mktp US All1y96k3, Amzn.Co		01/06/2022		Invoiced	A	169.02
	2	Additional calming tools for classrooms - Tier			1002200106	0705921-220100147	01/05/2022	169.02			
		7 transaction(s) for SCHUMRAC000. Total Amount ==>									978.65
STEFFAND000	STEFFEN ANDREA M	01/20/2022	25022	XXXXXXXXXXXXXXXXXX	Panera Bread #606173 O, 855-372		02/07/2022		Invoiced	A	133.07
	2	Lunch for K-5 Math CPR Team. Panera			0002200108	0705921-220200000	02/05/2022	133.07			
		01/19/2022	25021	XXXXXXXXXXXXXXXXXX	E&g 1074 Eau Claire, Eau Claire		02/07/2022		Invoiced	A	94.26
	2	Lunch for K-5 Math CPR Team, Jan. 18th. Erbert			0002200107	0705921-220200001	02/05/2022	94.26			
		2 transaction(s) for STEFFAND000. Total Amount ==>									227.33
STEINWIL000	STEINKE WILLIAM E	01/31/2022	25043	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Hglab9yo3, Amzn.Co		02/07/2022		Invoiced	A	50.29
	2	Acrylic for keychains and other projects, 3D p			1502200001	0705921-220200044	02/05/2022	50.29			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
STEINWIL000	STEINKE WILLIAM E	continued...									
		01/26/2022	25042	XXXXXXXXXXXXXXXXXX	Johnson Plastics Plus, 80086978		02/07/2022		Invoiced	A	537.84
	2 Digi Fab: Amazon: classroom resources, materia				4002200005	0705921-220200045	02/05/2022	537.84			
		01/21/2022	25041	XXXXXXXXXXXXXXXXXX	Wal-Mart #1669, Eau Claire, WI,		02/07/2022		Invoiced	A	18.08
	2 Digi Fab: Amazon: classroom resources, materia				4002200005	0705921-220200046	02/05/2022	18.08			
		01/19/2022	25039	XXXXXXXXXXXXXXXXXX	Harbor Freight Tools 2, Eau Cla		02/07/2022		Invoiced	A	27.99
	2 Digi Fab: Amazon: classroom resources, materia				4002200005	0705921-220200047	02/05/2022	27.99			
		01/19/2022	25040	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Ez02r11x3, Amzn.Co		02/07/2022		Invoiced	A	46.95
	2 acrylic for various projects, LED night light				2002200003	0705921-220200048	02/05/2022	46.95			
		01/17/2022	25037	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 5r8ealuz3, Amzn.Co		02/07/2022		Invoiced	A	13.98
	2 Acrylic for keychains and other projects, 3D p				1502200001	0705921-220200049	02/05/2022	13.98			
		01/17/2022	25038	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Q07hr2ni3, Amzn.Co		02/07/2022		Invoiced	A	466.21
	2 Fab Lab Open PO-Credit Card-machine repairs, u				4002200015	0705921-220200050	02/05/2022	466.21			
		01/14/2022	25036	XXXXXXXXXXXXXXXXXX	Sign Warehouse, Denisoyn, TX, 7		02/07/2022		Invoiced	A	944.85
	2 Graphic Design/ Sign Warehouse, Johnson Plasti				4002200008	0705921-220200051	02/05/2022	944.85			
		01/11/2022	25035	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Q87gv6lu3, Amzn.Co		02/07/2022		Invoiced	A	255.00
	2 acrylic for various projects, LED night light				2002200003	0705921-220200052	02/05/2022	255.00			
		01/10/2022	25034	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Qn8th0wr3, Amzn.Co		02/07/2022		Invoiced	A	35.95
	2 Acrylic for keychains and other projects, 3D p				1502200001	0705921-220200053	02/05/2022	35.95			
		01/06/2022	25033	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 6w7udOp63, Amzn.Co		02/07/2022		Invoiced	A	85.00
	2 Acrylic for keychains and other projects, 3D p				1502200001	0705921-220200054	02/05/2022	85.00			
		01/05/2022	24816	XXXXXXXXXXXXXXXXXX	Wal-Mart #1669, Eau Claire, WI,		01/06/2022		Invoiced	A	41.58
	2 Acrylic for keychains and other projects, 3D p				1502200001	0705921-220100028	01/05/2022	41.58			
		12 transaction(s) for STEINWIL000. Total Amount =====>									2,523.72
TAYLOHEI000	TAYLOR-ELIOPOULOS HEIDI	01/24/2022	25118	XXXXXXXXXXXXXXXXXX	Hilton Hotels Restaura, Milwauk		02/07/2022		Invoiced	A	39.92
	1					0705921-220200088	02/05/2022	39.92			
		01/24/2022	25119	XXXXXXXXXXXXXXXXXX	Isaacs Parking, Milwaukee, WI,		02/07/2022		Invoiced	A	84.00
	1					0705921-220200088	02/05/2022	84.00			
		01/21/2022	25117	XXXXXXXXXXXXXXXXXX	Major Goolsby S, Milwaukee, WI,		02/07/2022		Invoiced	A	30.28
	1					0705921-220200088	02/05/2022	30.28			
		01/19/2022	25116	XXXXXXXXXXXXXXXXXX	Machine Shed Pewaukee, Waukesha		02/07/2022		Invoiced	A	37.83
	1					0705921-220200088	02/05/2022	37.83			
		4 transaction(s) for TAYLOHEI000. Total Amount =====>									192.03
UPWARELI000	UPWARD ELISSA S	01/19/2022	25096	XXXXXXXXXXXXXXXXXX	Nfhs Learn.Com Course, 31797269		02/07/2022		Invoiced	A	35.00
	2 NFHS First Aid/CPR/AED Online Training (Kristi				4002200262	0705921-220200029	02/05/2022	35.00			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
UPWARELI000	UPWARD ELISSA S	continued...									
		01/14/2022	25095	XXXXXXXXXXXXXXXXXX	Photo Card Specialists, Eau Cla		02/07/2022		Invoiced	A	14.95
	2	DYESUB Metal Plate Golf for Base			4002200235	0705921-220200030	02/05/2022	14.95			
		01/13/2022	25093	XXXXXXXXXXXXXXXXXX	Champs Sports Bar And, New Rich		02/07/2022		Invoiced	A	10.99
	2	Meal Purchase at Champs, 220 S Knowles Ave, Ne			4002200263	0705921-220200031	02/05/2022	10.99			
		01/13/2022	25094	XXXXXXXXXXXXXXXXXX	Vnn, Inc, Grand Rapids, MI, 495		02/07/2022		Invoiced	A	300.00
	2	VNN Annual Integration Fee (01/12/2022-01/11/2			4002200236	0705921-220200032	02/05/2022	300.00			
		01/12/2022	25089	XXXXXXXXXXXXXXXXXX	Scheels Eau Claire, Eau Claire,		02/07/2022		Invoiced	A	421.92
	3	Game Basketballs - Scheels Purchase			2002200108	0705921-220200056	02/05/2022	421.92			
		01/12/2022	25090	XXXXXXXXXXXXXXXXXX	Chippewa Valley Spt Gd, Eau Cla		02/07/2022		Invoiced	A	25.29
	2	Basketball Scorebooks - CVSG Puchase			2002200108	0705921-220200057	02/05/2022	25.29			
		01/10/2022	25088	XXXXXXXXXXXXXXXXXX	Apple.Com/Bill, 866-712-7753, C		02/07/2022		Invoiced	A	15.81
	2	Apple Music Monthly Subscription			4102200005	0705921-220200058	02/05/2022	15.81			
		7 transaction(s) for UPWARELI000. Total Amount ==>									823.96
WATT LOR000	WATT LORI D	01/31/2022	25112	XXXXXXXXXXXXXXXXXX	Amzn Mktp US N10xr6ee3, Amzn.Co		02/07/2022		Invoiced	A	192.98
	2	Supplies for Snack Shack from grant			2602200008	0705921-220200078	02/05/2022	192.98			
		01/31/2022	25113	XXXXXXXXXXXXXXXXXX	Amazon.Com 431ot0oo3, Amzn.Com/		02/07/2022		Invoiced	A	47.96
	2	Board Games			2602200009	0705921-220200079	02/05/2022	47.96			
		01/31/2022	25114	XXXXXXXXXXXXXXXXXX	Amzn Mktp US R77g75tk3, Amzn.Co		02/07/2022		Invoiced	A	232.40
	2	Supplies for Snack Shack from grant			2602200008	0705921-220200080	02/05/2022	232.40			
		01/27/2022	25111	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 1z51qlfh3, Amzn.Co		02/07/2022		Invoiced	A	342.27
	2	Purchase winter gear (boots, snow pants, coats			4002200233	0705921-220200081	02/05/2022	342.27			
		01/26/2022	25110	XXXXXXXXXXXXXXXXXX	Amazon.Com Xu8rr2ue3 A, Amzn.Co		02/07/2022		Invoiced	A	127.20
	2	10 copies of Out of My Mind to challenge advan			2002200114	0705921-220200082	02/05/2022	127.20			
		01/21/2022	25109	XXXXXXXXXXXXXXXXXX	Tennisdrills.Tv, Holland, MI, 4		02/07/2022		Invoiced	A	199.00
	2	Subscription			4002200244	0705921-220200083	02/05/2022	199.00			
		01/20/2022	25107	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Lg78g4ih3, Amzn.Co		02/07/2022		Invoiced	A	29.98
	2	Supplies for Snack Shack from grant			2602200008	0705921-220200084	02/05/2022	29.98			
		01/20/2022	25108	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Sh4sb32u3, Amzn.Co		02/07/2022		Invoiced	A	1,034.50
	2	Supplies for Snack Shack from grant			2602200008	0705921-220200085	02/05/2022	1,034.50			
		01/10/2022	25105	XXXXXXXXXXXXXXXXXX	Vocabulary.Com, New York, NY, 1		02/07/2022		Invoiced	A	339.00
	2	Vocabulary.com subscription for 7th grade ELA			2002200100	0705921-220200086	02/05/2022	339.00			
		01/10/2022	25106	XXXXXXXXXXXXXXXXXX	Vocabulary.Com, New York, NY, 1		02/07/2022		Invoiced	A	339.00
	2	Vocabulary.com subscription for 7th grade ELA			2002200100	0705921-220200087	02/05/2022	339.00			
		01/05/2022	24879	XXXXXXXXXXXXXXXXXX	Hubert Company, 800-543-7374, O		01/06/2022		Invoiced	A	973.60
	2	Container coolers			2602200006	0705921-220100051	01/05/2022	973.60			
		11 transaction(s) for WATT LOR000. Total Amount ==>									3,857.89

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
Line Description					PO Number	Invoice Number	Invoice Dt	Amount			
171 transaction(s). Total Amount ==>											
32,834.68											

***** End of report *****

No individual Board member may be excluded from any meeting of the Board at which he/she is physically present.

Subject to the following limitations, and as a privilege that may be withdrawn or limited at the discretion of a majority vote of the Board, the Board will permit an individual Board member with a scheduling conflict or personal illness to participate in open session portions of Board meetings from a remote location, with such privilege to include being counted in the quorum requirement for the meeting, participating in discussion on items of business, and making and voting upon motions:

1. The Executive Assistant will work with technology staff to identify an appropriate mode of technology that enables two-way communication and that satisfies the Wisconsin Open Meetings Law requirements regarding public notice and public accessibility of meetings.
2. Absent further affirmative authorization enacted by the Board, the privilege shall extend only to open sessions of regular and special Board meetings, and shall not extend to closed session portion(s) of any meeting, to individual student disciplinary proceedings, to disciplinary or nonrenewal proceedings involving individual employees, or to other meetings or specific items of business on which the Board decides or receives advice of legal counsel that it would be inadvisable to permit remote participation by individual Board members.
3. No Board meeting need be delayed, canceled, or rescheduled solely to accommodate a Board member's request for remote participation. To the extent that the technology used to enable remote participation is not functioning so as to facilitate appropriate participation and/or there is any uncertainty regarding compliance with the Open Meetings Law, the Board may terminate the use of remote participation, and, provided there is a quorum, the meeting(s) in question may continue without the participation of the Board member(s) who are not physically present.
4. No meeting of the Board shall be convened unless at least a quorum of the Board is present physically or via technology at the meeting.

To lessen the risk that a technical limitation or technology-related problem may prevent otherwise-authorized remote participation in a Board meeting, an individual Board member who wishes to exercise the use of remote participation in any meeting shall inform the Executive Assistant and presiding officer of the meeting as far in advance as possible of his/her desire to attempt remote participation.

Notwithstanding the discretionary uses permitted under this policy, it is the Board's expectation that no Board member(s) will primarily seek to participate in meetings from a remote location, and that most regular and special meetings of the Board will involve physical participation by any Board members.

Legal References:

Wisconsin Statutes

[Section 19.81\(2\)](#)

[public accessibility of board meetings]

[Section 120.11\(1\)](#)

[regular board meetings and definition of quorum for meetings in common and union high school districts]

Adopted: 04/25/22

Ongoing assessment is essential to the District's mission of providing an education appropriate to each student. Systematic collection, interpretation, and application of assessment data are necessary to determine student learning and progress, to allow for accountability in teaching and learning, and to facilitate appropriate program review.

In addition to standardized achievement tests, District assessment plans and procedures may involve the use of a variety of formal and informal assessment techniques. Examples of such techniques include the following: teacher-designed assessments, direct observations of student performance, instruments supplied by companies that compliment instructional materials, diagnostic assessments, tests of learning aptitude, career awareness and career aptitude/attitude assessments, portfolios, or any assessments required by state and federal laws.

The District expects student assessments to arise from established instructional goals and achievement expectations, to serve an instructionally-relevant purpose, to utilize a reasonable and appropriate methodology, and to reasonably control for sources of bias and distortion that can lead to inaccurate assessment.

Decisions regarding the assessment of students with disabilities and English Learners shall be made on an individualized basis to the extent required by law and in accordance with established District policies and procedures.

Summary District assessment data will be available to administrators and the School Board. Appropriate summary assessment reports, as well as information about the assessments administered to students, will also be provided to the public as required by law. Summary data will be used for curriculum development, improvement, and evaluation; program development, improvement, and evaluation; continuous improvement processes; establishing District goals; making budgetary decisions; and developing responsive plans at the classroom, building, and District level when needed. Summary data will also be used to monitor the effectiveness of curriculum, materials, and instruction to identify relevant trends with respect to groups of students, to provide

accountability to parents and guardians, and to determine areas for staff development and study.

When maintained by the District, scores, grades, and other assessment data that are personally identifiable to an individual student are legally-protected student records that will not be disclosed except as otherwise permitted or required by applicable law and by the District's student records policies.

In connection with any of the methods, practices, or materials used for testing and evaluating students, the District shall not unlawfully discriminate on the basis of sex, sexual orientation, race, color, national origin, ancestry, religion, creed, pregnancy, marital or parental status, any physical, mental, emotional or learning disability, or any other legally-protected status or classification. This does not, however, prohibit the use of special testing or counseling materials or techniques to meet the individualized needs of students. Discrimination complaints shall be processed in accordance with established procedures.

Legal References:

Wisconsin Statutes

<u>Section 115.415</u>	[educator effectiveness evaluation requirements; include use of student assessment results]
<u>Section 115.77(1m)(bg)</u>	[assessments; students with disabilities]
<u>Section 118.016</u>	[reading readiness assessments]
<u>Section 118.13</u>	[student nondiscrimination]
<u>Section 118.30</u>	[state required student assessments]
<u>Section 118.301</u>	[alternative student assessments]
<u>Section 118.33(1m)(a)</u>	[civics test requirement for high school graduation]
<u>Section 118.33(6)</u>	[use of state student assessment scores in promotion decisions]
<u>Section 121.02(1)(r)</u>	[school district standard; 3 rd grade reading tests]
<u>Section 121.02(1)(s)</u>	[school district standard; state-required examinations]

Wisconsin Administrative Code

<u>PI 8.01(2)(r)</u>	[3 rd grade reading tests]
<u>PI 8.01(2)(s)</u>	[achievement tests]
<u>PI 9.03(1)</u>	[student nondiscrimination in testing/evaluation policies]
<u>PI 13</u>	[assessments; limited English proficient students]

Federal Laws

<u>Elementary and Secondary Education Act [Part A - Subpart 1]</u>	
<u>20 U.S.C. §6311(b)2</u>	[ESEA federal testing requirements]

20 U.S.C. §6312(e)2 [Title I requirements to give notice of and publicize assessment-related-information]

Adopted: 01/09/17

Amended: 04/25/22

The School District of Altoona strongly believes that balanced, ongoing assessment is essential to providing an education that is appropriate for each student. Routine collection, interpretation and application of assessment data are necessary to determine student learning and progress and to allow for accountability in teaching and learning.

In addition to standardized achievement tests, District assessment plans and procedures involve the use of a variety of formal and informal assessment techniques.

The District expects all assessments to be based on clearly articulated instructional goals and achievement expectations, to serve an instructionally-relevant purpose, to use reasonable and appropriate methodology, and to reasonably control for sources of bias and distortion that can lead to inaccurate assessment. Decisions regarding the assessment of students with disabilities and English language learners shall be made on an individualized basis to the extent required by law and in accordance with established District policies and procedures.

Summary District assessment data will be used for developing and evaluating curriculum, developing and evaluating courses and programs, establishing District goals, making budgetary decisions, and developing remediation plans at the classroom, building, and District level when needed. Summary data will also be used to monitor the effectiveness of curriculum, materials, and instruction, to identify relevant trends with respect to groups of students, to provide accountability to parents and guardians, and to determine areas for staff development and study.

When maintained by the District, scores, grades, and other assessment data that are personally identifiable to an individual student are legally-protected student records that will not be disclosed except as otherwise permitted or required by applicable law and by the District's student records policies.

The District shall not discriminate in the methods, practices and materials used for testing and evaluating students on the basis of sex, race, religion, national origin, color, ancestry, creed, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional or learning disability or handicap. This does not, however, prohibit the use of special testing or counseling materials or techniques to meet the individualized needs of students. Discrimination complaints shall be processed in accordance with established procedures.

Legal Ref: 115.415, 115.77, 118.016, 118.13, 118.30, 118.33, 121.02 Wisc. Statutes

Federal Elementary and Secondary Education Act (Part A – Subpart 1)

Adopted: 01/09/17

The Director of Finance and Operations shall ensure that the District's staffing plan, whether via employment or via contracted services, includes a licensed library media person who is designated to direct and coordinate the District's library media program. Under the administrative direction and supervision of the Director of Future Ready Learning, the licensed individual shall:

1. Coordinate the formulation and periodic review and updating of the District's written, long-range plan for library services.
2. Work with supervising administrators to ensure that any proposed substantive revisions to the long-range plan are presented to the School Board for approval. Data documented in the plan may be updated without any additional Board approval.

At a minimum, the District's long-range plan for library services development shall:

1. Align with applicable District-level goals and priorities and draw on the results of any applicable needs assessment related to library services.
2. Incorporate goals and related action steps to guide the future direction of the District's library and media services, including goals that address at least one or more of the following priority areas:
 - a. Developing and implementing the District's student curriculum through instruction relating to areas such as literacy, research and inquiry, critical thinking, and effective and responsible use of technology.
 - b. Providing effective and equitable access to resources, including technology resources that facilitate successful learning.
 - c. Developing and maintaining the District's collection of library media resources, across multiple formats and different types of content, in a manner that facilitates the District's compliance with its statutory and regulatory obligations to make available to students a current, balanced collection of resources which, in an unbiased manner, reflects the cultural diversity and pluralistic nature of American society.
 - d. Strengthening instructional partnerships and collaboration among the District's classroom teachers and the District's licensed library staff, including leveraging the contributions of non-licensed paraprofessionals.
 - e. The role of the library media specialist(s) in planning, providing, or otherwise facilitating staff professional development.

- f. Creating and improving the physical and virtual spaces that promote inquiry, creativity, collaboration, and community.
 - g. Cultivating community connections to promote engagement, access, and lifelong learning.
3. Incorporate the District's library media materials selection policies and procedures, including the procedures for submitting and addressing complaints that request reconsideration of any such materials.
 4. Document examples of policies, procedures, services, or resources that reflect efforts directed at legal compliance, including at least in the areas of copyright, student data privacy, and Internet safety.
 5. Include data, or a summary analysis of data, that is deemed relevant to assessing progress on goals and to performing an ongoing needs analysis related to library services.
 6. Include a statement of any relevant budgetary information, such as any future-oriented budget projections or budget requests, with respect to the District budget components that support the services and goals of the library program.
 7. Establish a procedure and timeline for the periodic evaluation and future development and revision of the plan.

Legal References:

Wisconsin Statutes

- [Section 43.72](#) [library exchanges]
- [Section 120.12\(1\)](#) [board duty; care, control and management of school property]
- [Section 121.02\(1\)\(h\)](#) [school district standard; requirement to provide adequate library services]

Wisconsin Administrative Code

- [PI 8.01\(2\)\(h\)](#) [detail of the state library media services standard; includes the mandate to maintain a written and board-approved long-range plan for library services]

Adoption Date: 08/03/81

03/26/90

Amended: 04/25/22

Current -- replace with 362

IIBC/IIBD

INSTRUCTIONAL MATERIALS CENTERS/SCHOOL LIBRARIES

The Board believes that instructional materials centers/libraries are a fundamental part of the educational process. The availability of many materials in a variety of formats presents to students and teachers the possibility of selecting the media best suited for individual need and mode of learning.

Therefore, the schools of the district shall maintain instructional materials centers/libraries where students and staff members are exposed to a variety of books, periodicals, and reference in printed form as well as to a variety of newer communications materials such as filmstrips, films, audio tapes, recordings, and so forth.

~~Provision will be made to enable school libraries to remain open for use by pupils during the school day.~~

Initial Adoption: 7/6/81
Final Adoption: 8/3/81

MEDIA PROGRAM SERVICES **Current -- replace with 362**

11BCD

The purpose of this district's media program is to promote the effective use of media by students, administrators, and teachers, so that the educational objectives of the school district can be accomplished. Cooperatively planned and staffed programs can help to insure wise expenditure of funds and effective use of materials. Every effort will be made to insure equal access to the media program for all students and staff. In accordance with the state guidelines, School Library Media Programs, the Altoona School media program will provide appropriate services to students and staff.

Guidelines for offering services to students and staff

I. Access to materials, equipment, and space

1. A well balanced collection of print and non-print media to support the curriculum and to provide for the recreational interests of the students.
2. Media in various formats and various learning levels.
3. Open access to media by students and staff.
4. Evaluation and selection of appropriate media collection.
5. A professional media collection.
6. Awareness of new media, equipment, and services.
7. Resource sharing with other districts and public library system.
8. Bibliographies of instructional materials.
9. Photocopying for students for research on limited basis.
10. Circulation procedures which allow maximum use of collections.
11. Access to all media through card catalogs.
12. Adequate equipment to utilize all forms of media.
13. Limited maintenance and repair of all audiovisual equipment.
14. Adequate facilities for large group, small group and individuals.
15. Flexible scheduling for students and staff to make optimum use of the media center.
16. Instructional materials and software to utilize school computers.

II. Reference Services, including:

1. Reference material for patron use.
2. Assistance in locating and using reference material.
3. Assistance in locating information not found in building collection.

III. Instructional Services, including:

1. Orientation to facilities, collection, and procedures.
2. Media skills instruction provided on a team teaching basis by the media specialist and classroom teacher in coordination with the curriculum.

3. Informal instruction to students.
4. Guidance in reading, viewing, and listening.
5. Special programs to promote reading and the media center.
6. Inservice training to teachers on various media topics.
7. Opportunities to train students as media center assistants.

IV. Consulting Services, Including:

1. Teacher/media specialist conferences to select appropriate materials.
2. Assistance in curriculum planning.
3. Opportunities for teacher input in media center programs, policies, and procedures.
4. Active leadership in school committees and activities.

V. Production Services, Including:

1. Basic materials, equipment, and facilities for patrons to produce instructional materials on a limited basis.
2. Instruction and technical assistance for teachers and students to produce instructional materials.
3. Production of instructional materials for teachers including dry mounted and laminated materials, overhead transparencies, and audio and video tapes.
4. Recording of educational television and radio programs for playback.

Initial Adoption: 3/5/90

Final Adoption: 3/26/90

Current

ANIMALS IN THE SCHOOL/ON DISTRICT PROPERTY 383.2

No live animals may be brought into school district buildings, transported on school buses, or permitted on school grounds except as outlined below:

Animals may be brought into the classroom for educational purposes. However, they must be appropriately housed, humanely cared for, and properly handled. Persons bringing animals into the school should receive prior permission from the building principal.

1. Teachers are to check with the school principal regarding any known allergies existing among students in the classroom prior to granting permission. If allergies exist, parents must be contacted for further direction.
2. Teachers must assume primary responsibility for the humane and proper treatment of any animal in the classroom.
3. Teacher must be aware of state laws regulating sale, distribution, and handling of animals.
4. Only the teacher, or students designated by the teacher, is to handle the animals.
5. If animals are to be kept in the classroom on days when classes are not in session, the teacher must make arrangements for their care and safety.
6. Teachers with questions regarding proper care, feeding and handling of animals should contact the science resource teacher or science department head.
7. Animals are not to be transported on school buses.
8. All experiments using live animals must have prior approval of the building administrator.
9. If a staff member or student has been bitten by an animal where skin has been pierced, the incident must be reported immediately to the school office by the supervising adult. Principals are to assume responsibility to notify public health authorities and to impound the animal for observation. Public health authorities will determine the appropriate term of confinement of the animal and method of observation.

Other exemptions include:

1. Animals trained to assist persons who are physically impaired shall have unlimited access to district property when being used for that purpose.
2. Animals under the control of public safety officials shall have unlimited access to district property for exercise, educational, and public relations purposes. Proper notification of such visits shall be left to the discretion of the controller of such animals. Use of these animals by law enforcement officials is under the jurisdiction of state and federal law and not covered by this policy.

The presence of animals in school buildings or on school property shall also be subject to local laws and ordinances pertaining to animal control. Such laws and ordinances may vary depending on the location of the building/property.

Violation of this policy will result in parent contact and removal of the animal from school

property. Refusal to cooperate will lead to disciplinary action. If an adult violates the policy as set forth above, the appropriate law enforcement agency will be contacted and action taken.

**Adopted: 08/03/81 Amended:
10/16/17**

Kindergarten (4K and 5K)

No child may be admitted to 4-year-old kindergarten in the District unless the child is four years old on or before September 1 in the year he/she proposes to enter school. There shall be no early admission to 4-year-old kindergarten in the District.

Except as provided under the District's conditions, standards, and procedures for early admission to 5-year-old kindergarten, no child may be admitted to 5-year-old kindergarten in the District unless the child is five years old on or before September 1 of the year he/she proposes to enter school.

First Grade

Except as provided under state law or under the District's conditions, standards, and procedures for early or other alternative admission to first grade, no child may be admitted to first grade in the District unless the child is six years old on or before September 1 of the year he/she proposes to enter school and the child has completed a program of 5-year-old kindergarten.

Procedures, Conditions and Standards

The Director of Student Services, in conjunction with such other staff as the Director deems appropriate, shall identify and maintain the procedures, conditions, and standards that will be applied to evaluate requests for early admission and/or for a waiver of the kindergarten completion requirement that applies to first-grade admission.

1. At a minimum, the District's procedures, conditions and standards shall require the denial of any such request unless the District's review of the available information yields a high degree of confidence that the requested placement is consistent with the student's best educational interests and the student is unlikely to struggle to meet and/or exceed the applicable grade-level academic and developmental standards.

2. The procedures for making and responding to such a request shall permit the child's parent or guardian to appeal the denial of a request to the Director of Student Services, whose decision shall be final.

Legal References:

Wisconsin Statutes

- Section 118.13 [student nondiscrimination]
Section 118.14(1) [entrance age for kindergarten and first grade]
Section 118.15(1) [compulsory school attendance]
Section 118.33(6)(cm) [mandatory kindergarten completion for first-grade admission; procedures for exempting students from mandatory kindergarten required]
Section 120.12(25) [school board duty; adoption of procedures for early admission to kindergarten and first grade]

Adopted: 06/15/81
Amended: 05/09/90
04/25/22

ENTRANCE AGE

Any child who becomes five years old on or before Sept. 1st of the current school year may be enrolled in kindergarten at the beginning of the school year. The enrollment of such eligible children will be completed before or during the first ten days of the school year.

A child must be six years of age on or before Sept. 1st to be admitted to first grade.

The parents or guardian of a child enrolling in kindergarten or first grade will submit the following documents at the time of registration.

1. Birth certificate .
2. Immunization records as required by law.
3. Medical certificate stating the child is in good physical health.

Any child who is four years old on or before Sept. 1st of the current school year may apply to the board for early admission. The criteria for early admission will be based on whether or not the child demonstrates a strong potential for success and is able to cope with the school environment intellectually, socially, physically, and emotionally. The application and supporting evidence will be submitted to the administration for evaluation and recommendation to the board no later than 60 days before the start of the school year.

Based upon investigation and evaluation of all evidence, and a personal interview with the parent and child, the administrator will make a recommendation for early admission to the board. Parents will be advised of the board meeting at which the decision will be made.

Special Educational Program

Upon written parental request, multidisciplinary screening opportunities will be provided to children who attain the age of three years to determine if a child has exceptional educational needs. The administration will verify the age and residence of the child, and all such requests will be referred to a multidisciplinary team for screening and recommendation.

The board, after consultation with the multidisciplinary team and after the parent has consented in writing, will place in an appropriate special education program a child who has been recommended for special education by the multidisciplinary team and who resides in the school district. The board may delegate this responsibility in such manner and to such person as it deems appropriate, including the multidisciplinary team.

JEB (cont)

Parents may appeal the decision to place their child in a special education program in accordance with appeal procedures set forth under state law.

The School District shall not discriminate in admissions to any school, class, program or activity on the basis of sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional, or learning disability or handicap in its education programs or activities. Discrimination complaints shall be processed in accordance with established procedures.

LEGAL REF: 115.80 [2] Wisconsin Statutes
 115.81
 115.85 [2]
 118.14
 121.02 [1] [f]
 140.05 [6]
 PI 9.03 (1) Wisconsin Administrative Code
CROSS REF: Discrimination Complaint Procedures
 Board Policy

Initial Adoption: 6/1/81
Final Adoption: 6/15/81
Initial Amended: 4/23/90
Final Amended: 5/9/90

ADMISSION TO FIRST GRADE

421.1

In order to be admitted to first grade in the District, a child must be at least six years of age by September 1 of the year he/she proposes to enter first grade and have successfully completed 5-year-old kindergarten.

Admission to first grade under the age of six may be permitted if: (1) the child has successfully completed a 5-year-old kindergarten program or its equivalent, or (2) the child demonstrates the academic and developmental readiness skills expected for successful participation in first grade. Evidence must exist that the child's educational welfare would best be served by placement in first grade.

A child who is six years of age on or before September 1 of the year he/she proposes to enter first grade but has not completed 5-year-old kindergarten may be admitted to first grade if the child meets any of the following requirements:

1. The child has successfully completed an educational program for five-year-old children in a private school or licensed day care center that the school district deems equivalent to public school 5-year-old kindergarten. Documentation of program completion shall be required.
2. The child demonstrates academic and developmental readiness skills expected for successful participation in first grade. Evidence must exist that the child's educational welfare would best be served by placement in first grade.
3. Before either commencing or completing first grade, the child moved into Wisconsin from a state, country or territory in which completion of 5-year-old kindergarten is not a prerequisite to entering first grade.
4. Before either commencing or completing first grade, the child moved into Wisconsin from a state, country or territory in which completion of 5-year-old kindergarten is prerequisite to entering first grade and the child was exempted from the requirement to complete 5-year-old kindergarten in the state, country or territory from which the child moved.

The decision to grant admission to first grade before the legal entrance age and/or without completion of 5-year-old kindergarten shall be made by the building principal. The building principal may consult with other school staff as appropriate when making this decision.

If first grade admission is denied under this policy, the child's parent or guardian may appeal the principal's decision to the Director of Student Services. The Director of Student Services shall meet with the child's parent or guardian to discuss the first grade admission request, review relevant student data related to the request, and then make a decision regarding the child's first grade admission. The Director of Student Services's decision regarding the request shall be final.

A child who is of compulsory attendance age (six years old), who has not completed 5-year-old kindergarten, and who has not been granted an exemption to the mandatory kindergarten completion requirement shall be placed in 5-year-old kindergarten in the District or be expected to meet compulsory attendance requirements through other means authorized by state law.

Legal References:

Wisconsin Statutes

Section 118.13	[student nondiscrimination]
Section 118.14(1)	[entrance age for first grade]
Section 118.15(1)	[compulsory school attendance]
Section 118.33(6)(cm)	[mandatory kindergarten completion for first grade admission; procedures for exemptions required]
Section 120.12(25)	[school board duty; prescribe conditions, standards and procedures for early admission to first grade]

Adoption Date: **04/25/2022**

This policy addresses the recruitment and hiring of professional employees in the District. All of the District's recruitment, selection, and hiring practices and procedures are subject to and guided by the District's commitment to nondiscrimination and equal opportunity in employment, as further identified in related District policies.

As used in this policy, the term "professional employee" includes all individuals who are hired to fill a position that is an exempt position under the federal Fair Labor Standards Act and that requires the employee to hold a license or permit issued by the Department of Public Instruction (DPI), but does not include (1) on-call substitute employees; (2) special education assistants; or (3) positions requiring a license or permit in one or more of the DPI's administrative categories and for which the individual holds an employment contract under the state law that governs employment contracts held by licensed administrators and certain personnel administrators and supervisors, curriculum administrators, and assistants to such personnel. Any registered nurse employed by the District to work as a nurse in the schools (even if the individual is not licensed as a school nurse) shall also be considered a professional employee under this policy. Some specific examples of "professional employees" include teachers and non-administrators whose positions require licensure in any of DPI's pupil services categories.

Executing a hiring process and making a recommendation for hire are responsibilities delegated to the administration. To the extent required by law, professional employees will be employed only by a majority vote of the Board.

After the Board has voted to employ an individual in a position covered by this policy and approved the terms and condition of any individual employment contract, and also provided that any remaining contingencies have been addressed as required by this policy, the Director of Finance and Operations, acting as the Board's authorized agent, may execute the employment contract on behalf of the Board.

The Director of Finance and Operations is responsible for ensuring that the District's practices and procedures surrounding recruitment, selection, and hiring for professional positions address the following:

1. Adequate and timely planning surrounding the District's staffing needs. Such planning shall take into account issues such as changes in the District's programs and curriculum, changes in student enrollment, and anticipated changes among staff (e.g., anticipated attrition, anticipated retirements, etc.);

2. Prior to posting a job vacancy, ensuring the position has a complete and up-to-date job description. Such job description will be included in the job posting;
3. Prior to seeking candidates, identifying and incorporating into the job notice/posting any specific District needs or preferences (e.g., multiple licenses, particular prior experience, etc.) that relate to the duties and responsibilities that the District may assign to the individual selected for the specific position;
4. A reasonably consistent and reliable process for informing potential applicants of openings in professional positions that the District expects to fill;
5. The use of application screening, candidate assessment, and related selection procedures and materials that are appropriate for the position being filled and that incorporate practices that are intended to identify and emphasize the objective and subjective information that is most relevant to the District's selection decision;
6. Providing appropriate training and guidance to individuals who are involved in the screening, assessment and selection processes;
7. A plan for expediting the recruitment and hiring process in situations where time is of the essence or where some other exceptional need arises; and
8. A process for identifying and employing qualified substitutes, limited-term employees, and other temporary employees whenever needed or whenever determined to be in the District's best interests.

As to the process used to fill all positions addressed by this policy, the following minimum requirements shall be observed:

1. The District will seek and consider applications that are received from both internal and external applicants in response to the advertisement of a specific opening. Nothing in this paragraph prohibits the administration from transferring or reassigning qualified staff without Board approval where such personnel actions do not require a modification of the employee's individual employment contract.
2. The administration shall not recommend a candidate to the Board to fill a position covered by this policy unless the administrator with primary responsibility for identifying the administration's recommended candidate:

- a. has personally interviewed the individual who is being recommended to the Board;
 - b. is satisfied that the individual is sufficiently qualified for the position and capable of performing the essential functions of the position (either with or without reasonable accommodations);
 - c. is satisfied that the District would not be better served by reopening the position or considering some other method of satisfying the staffing need;
 - d. has verified the of current licensure or pre-licensure status (e.g. provisional license or permit) that is acceptable to the District and that is sufficient for the position in question under the rules and guidelines of the DPI; and
 - e. has completed a criminal and professional background check, with results that the hiring administrator, in consultation with the Director of Finance and Operations as needed and consistent with applicable law, finds satisfactory and sufficient to recommend the candidate to the Board for possible employment.
3. Unless fully satisfied prior to the point at which an offer of employment is made, all offers of employment made to candidates for administrative positions shall be made expressly contingent on the following:
- a. completion of any required physical examination with results that the District, consistent with applicable law, deems satisfactory at its discretion;
 - b. if applicable, the candidate providing documentation acceptable to the District showing that the candidate has been released from any employment contract that the candidate holds with another entity that, if such contract were not released, would prevent the Board from contracting with the candidate; and
 - c. the Board's approval of (a) the employment of the candidate; and (b) the terms and conditions of his/her proposed employment contract.

Any conditional offer of employment that includes an unsatisfied contingency (including any of those listed above in this policy) is revocable if the District determines that the contingency has not been sufficiently and timely satisfied. Further, unless expressly approved by the Board in an individual case with such advice from legal counsel as the Board deems necessary or appropriate, the

District shall not execute any contract with any professional employee for any position until all outstanding contingencies have been satisfied.

Legal References:

Wisconsin Statutes

Section 66.0502	[employee residency requirements prohibited]
Section 111.31	[declaration of fair employment policy]
Section 118.19	[licensure and certification]
Section 118.195	[discrimination against handicapped teachers prohibited]
Section 118.20	[teacher/administrator discrimination prohibited]
Section 118.21	[teacher contracts]
Section 118.22	[renewal and nonrenewal of teacher contracts]
Section 118.24	[administrator contracts]
Section 118.25(2)	[employee physical examination required as condition of employment]
Section 121.02(1)(a)	[school district standard; employ teachers, supervisors and administrators with appropriate license/certification]

Wisconsin Administrative Code

PI 8.01(2)(a)	[school district standard; assure proper license/certification is on file]
PI 34	[licensure requirements]

Federal Laws

Americans with Disabilities Act	[nondiscrimination on the basis of disability; ability to perform essential functions of the job with or without reasonable accommodations]
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Adoption Date: 04/25/22

The District recognizes that, in certain limited circumstances, it may benefit the District, an employee, or both the District and an employee for an employee to perform their normal work responsibilities via remote work. In addition, the District recognizes that remote work may be appropriate during times when the District implements a non-traditional or hybrid instructional delivery model in order to follow local, state, or federal requirements, recommendations, or guidelines regarding student, employee, or community health or safety concerns. Finally, the District recognizes that remote work may be necessary to provide continuing education to students during school closures related to local, state, or national health or safety emergencies. Remote work is not a benefit for all employees or employee groups within the District. However, remote work may be required or allowed under this policy in situations where an individual employee and/or his/her position are well suited to remote work or where the District determines that other circumstance(s) make a remote work arrangement necessary or desirable.

The administration is authorized to approve, deny, modify, and terminate remote work arrangements for District employees. Decisions concerning employee remote work and the approval of voluntary employee remote work requests will occur on a case-by-case basis and are at the sole discretion of the supervising administrator, subject to any applicable law, to this policy, to any remote work guidelines developed under this policy, and to any specific conditions or directives applied to an individual employee's remote work arrangement.

Definitions

"Remote work" is defined as a voluntary or involuntary working arrangement between the District and an employee where the employee performs his/her normal job responsibilities at an alternate work location.

"Alternate work location" is defined as a location, other than an employee's regular District work location(s), from which an employee will perform his/her normal job responsibilities. The alternate work location will generally be the employee's personal residence. However, this is not required so long as the location satisfies the alternate work location requirements of any remote work guidelines developed under this policy and any applicable requirements of the employee's specific remote work arrangement.

Availability of Voluntary remote work Arrangements

While any employee may request a voluntary remote work arrangement with respect to some or all of their job duties, some duties cannot be performed away from the regular worksite. In addition, in some situations, the supervisor

may determine as a matter of managerial discretion that remote work is not the preferred approach for the performance of certain roles and duties.

As examples, remote work is highly unlikely to be a viable option for the following types of positions/duties:

1. Food service (e.g., meal preparation and meal service);
2. Custodial/maintenance work related to District buildings and grounds;
3. Student transportation; and
4. Work that involves responsibility for the direct supervision of students who are physically present at school.

Review of Remote Work Requests

In situations where an employee makes a voluntary request to remote work, and unless otherwise required by law, the decision whether to allow or decline a remote work request shall be made on a non-precedent, case-by-case basis at the sole discretion of the supervisor.

Involuntary Remote Work Arrangements

In addition to mandating that an employee performs his/her job responsibilities/duties from an alternate work location, the District may structure positions as remote work positions. Examples of remote work positions could include non-permanent involuntary remote work during school closures, public/employee health concerns, or paid administrative leave. In addition, examples of remote work positions could include involuntary long-term or permanent remote work where the job responsibilities/duties of a position, department, office, or school building allow/require remote work (e.g., teachers assigned to work as part of a virtual charter school or office employees whose positions do not require significant face-to-face service). The Director of Finance and Operations shall determine the appropriateness of and authorize any involuntary remote work arrangements, obtaining the input of affected employees, relevant supervisors, and other administrators as needed.

Work Performance and Responsibilities

Employees who work remotely will be responsible for managing their personal affairs and personal responsibilities in a way that allows them to successfully work their set schedule of hours, fulfill job responsibilities, complete work assignments, meet deadlines, and adhere to the District's remote work guidelines.

It is expected that the quantity and quality of work performed by a remote work employee will be similar to the work the employee would perform if working at a regular worksite within the District. An employee who remote works will complete

work assignments in a timely manner satisfying the objectives established by his/her supervisor.

In the absence of express written acknowledgement from the District, assignment to, or approval of, remote work does not modify an employee's performance expectations, job duties or responsibilities, or the terms and conditions of employment as described in the employee's job description, Board policies, the District's Employee Handbook, or any individual employment contract (if applicable).

There may be instances where the District requires an employee with a remote work arrangement to be physically present at the employee's regular District work location(s) on specific days or portions of days during which the employee would otherwise be working remotely. The District will attempt to provide reasonable advance notice of such required in-person attendance (e.g., in most situations, it would be reasonable to be notified at least the day before such a need to be physically present at work). In extraordinary circumstances, it may be necessary to call an employee to a regular work location without advance notice; and if such a situation were to arise during an employee's established working hours, then the remote work employee will be expected to make all reasonable efforts to appear at work, taking the specific circumstances into account (including the parameters of the employee's individual remote work arrangement).

Remote Work Schedule

During scheduled working hours, remote work employees will be reasonably available (i.e., equivalent to the expectations that would apply if the employee were not remote working) to communicate via telephone, video calling, and/or email with supervisors, co-workers, and any persons or group(s) that are regularly served by employees within the remote work employees' job classification (e.g., parents, students, members of the School Board, vendors, and/or contractors).

Non-exempt employees may only work their approved hours. Overtime work must be pre-approved by the employee's supervisor.

Non-Applicability

This policy does not apply to remote work that is approved as part of the District's workers compensation program or as an accommodation for an employee with a disability under the Americans with Disabilities Act (ADA) or under any other state or federal law that provides for such disability-related accommodations. Accommodations for disabilities shall be arranged through the applicable District procedures for requesting, identifying, and implementing such accommodations. However, remote work that is authorized in connection with a workplace injury or as a disability-related accommodation may, in individual cases, be made subject to expectations that are similar to or the

same as expectations established in this policy and/or in any remote work guidelines established under this policy.

Modification and Termination of Remote Work Arrangements

Once approved or mandated, remote work arrangements that are not structured as Board-approved contractual obligations are subject to continuous review and to possible modification or termination at the District's discretion at any time.

If the District establishes or approves a specific end date for an authorized remote work arrangement, then the arrangement shall terminate no later than such end date unless the District expressly agrees to extend the arrangement. In the absence of such an end date, or if the District decides to terminate a remote work arrangement prior to the expected end date, then the District will provide the employee with reasonable advance notice of the termination of the arrangement and of the expectation for returning to regular employment.

Employee requests to terminate a remote work arrangement and return to regular employment shall be reviewed, and approved or denied, in accordance with any remote work guidelines developed under this policy and in accordance with any specific provisions of an employee's specific remote work arrangement.

Adoption Date: 04/25/22

Evaluation is a continuing process for the purpose of improving instruction and assessing the individual performance of staff members.

Every professional staff employee in the District will be supervised and evaluated by a certified school administrator and/or his/her designee.

- A new-to-the-system employee shall be formally evaluated during the first year of employment and at least annually thereafter until the employee is no longer considered new to the system.
- A continuing employee shall be formally evaluated at least every third school year.
- Assistance, recommendations and directions may, at the discretion of the employee's supervisor and consistent with legal requirements, be provided to each employee in an attempt to correct professional difficulties observed or noted.

Nothing in this policy shall be interpreted as a limitation to the number of formal or informal evaluations that may be conducted by the administration.

The Director of Curriculum and Instruction is responsible for defining and implementing a systematic program of evaluation for the instructional professional staff covered by this policy. The Director of Student Services is responsible for defining and implementing a systematic program of evaluation for the student services professional staff covered by this policy. The Superintendent is responsible for defining and implementing a systematic program of evaluation for the administrative professional staff covered by this policy. All professional staff evaluations shall be based on key job-related activities and include observation of the individual's performance as part of the evaluation data. Professional staff evaluations shall be carried out in accordance with the evaluation procedures outlined in the *Employee Handbook*.

For the purpose of this policy, professional staff employees include all staff members holding a professional license issued by the Wisconsin Department of Public Instruction who are under contract with the District.

Legal References:

Wisconsin Statutes

- [Section 115.415](#) [educator effectiveness evaluation requirements]
- [Section 118.21](#) [teacher contracts]
- [Section 118.22](#) [renewal and nonrenewal of teacher contracts]

- [Section 118.225](#) [limited authority to use student assessment data as part of a teacher evaluation program]
- [Section 118.30\(2\)\(c\)](#) [prohibited uses of student assessment data]
- [Section 120.12\(2m\)](#) [school board duty to evaluate teachers using DPI-developed educator effectiveness evaluation system or equivalency evaluation process]
- [Section 121.02\(1\)\(a\)](#) [verification of licensure]
- [Section 121.02\(1\)\(b\)](#) [professional development of employees]
- [Section 121.02\(1\)\(a\)](#) [evaluation of licensed staff]

Wisconsin Administrative Code

- [PI 8.01\(2\)\(a\)](#) [annual certification to DPI of educator's current license]
- [PI 8.01\(2\)\(b\)](#) [professional development plan for employees]
- [PI 8.01\(2\)\(a\)](#) [evaluation of licensed staff]
- [PI 34](#) [DPI standards and licensure]
- [PI 34.064](#) [license requirements for individuals who supervise and evaluate other professional staff]
- [PI 47](#) [equivalency process for educator effectiveness evaluation; principals and teachers]

Adoption Date: 06/15/81
Amended: 10/03/82
 04/25/22

Current 538

GCM

SUPERVISION OF PROFESSIONAL STAFF BY ADMINISTRATION

Classroom visits are for several purposes: to keep the administration informed about what is going on in the school programs, to observe pupil conduct and pupil progress, to encourage the growth and exchange of new ideas in teaching techniques and use of materials, to discover ways and means of coordinating the curriculum, and to evaluate teaching effectiveness.

Classroom visits may last the full period or be of shorter duration. In the former case it will be followed by a conference. The shorter visit does not require a conference since its purpose is to catch a quick glimpse of a program or to observe a particular pupil or group in a classroom situation.

The teacher conference, whether following a class visit or not, should serve primarily as a means for exchanging ideas. It should result in the professional growth of both the teacher and the administrator and can do so only if the desire to find a common ground for such growth is present in both suggestions, and comments relating to teaching methods and techniques and, within a broader perspective, should lay the foundation for curriculum planning.

Should any deviation from expected work performance develop, the principal shall be responsible for discussing it with the teacher at the earliest possible time. These discussions shall be constructive in approach, and designed to help correct weaknesses.

Initial Adoption:	6/1/81
Final Adoption:	6/15/81
Initial Adoption:	9/6/83
Final Adoption:	10/3/82

All of the District's recruitment, selection, and hiring practices and procedures are subject to and guided by the District's commitment to nondiscrimination and equal opportunity in employment, as further identified in related Board policies. The primary goals of these processes shall be to attract and identify a diverse range of highly qualified candidates who, if hired, will demonstrate a high degree of commitment to the District's mission, to the District's goals, and to their assigned duties and responsibilities, and who will also make positive personal and professional contributions to the District.

The recruitment and hiring for all positions of employment in the District, except for the position of District Administrator, shall be conducted in accordance with provisions of this policy.

The Director of Finance and Operations shall ensure that the District's core practices and procedures surrounding posting, selection, and hiring are well-defined and implemented consistently. Different core practices and procedures may be defined for different types of positions.

The Director of Finance and Operations shall have the power, at his/her discretion, to preliminary offers of employment. Where the School Board will make the final decision to approve or not approve the hiring of any employee, any preliminary offer of employment shall be contingent on obtaining Board approval, and the contingent offer shall be revocable in the event the Board does not approve the employment of the individual.

If the Director of Finance and Operations determines there is an urgent need to fill a position or that another exceptional and good cause exists, standard practices may be modified for all potential candidates by, e.g., shortening the standard application period, eliminating multiple interview levels, or considering interim appointments. However, under no circumstances shall an employee be hired without:

1. Participating in a personal interview;
2. Completing required physical examinations with satisfactory results, or expressly conditioning the offer of employment or offer of contract on such satisfactory completion;
3. For all positions, either of the following:

- a. The District has completed licensure (where applicable), reference, and criminal background checks, and determined that the results of said checks are acceptable before the offer of employment is made; or
 - b. Any preliminary offer of employment is made expressly contingent upon completion of licensure (where applicable) confirmation, reference checks, and criminal background checks, the results of which the District, in its discretion, determines are acceptable; and
4. Where the Board will make the final decision to hire an employee, any offer of employment shall either:
- a. be made following Board approval of the hiring decision; or
 - b. be made in a manner that is contingent upon a subsequent Board decision to approve the hiring decision.

The requirements of this policy do not apply to any administrative transfers from one position in the organization to another if the transfer is into a same or similar employee group. The requirements of this paragraph do not apply to routine changes in assigned duties or work schedules, or to reassignments or lateral transfers between materially similar positions.

Legal References:

Wisconsin Statutes

- [Section 66.0502](#) [employee residency requirements prohibited]
[Section 111.31](#) [declaration of fair employment policy]
[Section 118.195](#) [discrimination against handicapped teachers prohibited]

Wisconsin Administrative Code

- [PI 8.01\(2\)\(a\)](#) [school district standard; assure proper license/certification is on file]
[PI 34](#) [licensure requirements]

Federal Laws

- [Americans with Disabilities Act](#) [nondiscrimination on the basis of disability; ability to perform essential functions of the job with or without reasonable accommodations]

Adoption Date:

RESIGNATION OF NON-CONTRACTED EMPLOYEES

546.1

District employees who do not hold written, individual employment contracts for a specified term and who wish to voluntarily and affirmatively resign from District employment are expected to submit a written notice of resignation to their employee's immediate supervisor that clearly identifies the intended effective date of the resignation. The District requests that employees give as much advance notice of resignation as is reasonably practicable.

If a non-contracted employee submits a notice of resignation that is contingent on any specified terms or conditions (other than the effective date selected by the employee) that are not dictated by applicable law or by existing policy and that the District has the discretion to accept or reject, the Director of Finance and Operations shall make the decision to accept or reject the conditions of the resignation. If a notice of resignation that specifies such contingencies is not expressly accepted, it is considered rejected. In all other situations, the employee's immediate supervisor may accept the resignations of non-contracted employees on behalf of the District.

Upon the District's acceptance of a resignation, the resignation is not unilaterally revocable by the employee even if the resignation has not yet taken effect. A Board vote to accept a resignation constitutes acceptance. When a resignation is accepted by administrative action, then acceptance is complete once it has been communicated to the employee.

Other than the circumstances specifically addressed above, this policy does not attempt to identify or address every possible means by which an employee may cause, request, or agree to the severance of the employment relationship.

Additional provisions (eg overused sick or vacation days, benefits payment) related to employee resignation may be found in the District's Employee Handbook.

Legal References:

Wisconsin Statutes

[Subch. V of Ch. 19](#) [open meetings law]

Adopted: 04/25/22

**USE OF DISTRICT EQUIPMENT BY THIRD PARTIES
(PUBLIC USE)**

834.1

No person may use District equipment for a non-District purpose without being authorized to do so. It is the responsibility of the person using the equipment to verify, in advance, that they have sufficient authorization. Inquiries regarding the use of District equipment may be directed to the appropriate building principal, Director of Buildings and Grounds, or the Director of Finance and Operations.

The community and other persons may, from time-to-time, have a desire to use District equipment for lawful purposes that are not connected to a District-sponsored program or activity or to any joint venture involving the District and the other parties. To the fullest extent permitted by law, the District retains discretion to (1) approve or deny requests for such third-party, non-school, temporary use of District equipment; (2) revoke prior approval of such a request; and (3) direct any person to cease any unauthorized or inappropriate use of District equipment.

Reasons that the District may deny a request to use District equipment include, but are not limited to, a District determination that:

1. Approval of the request may materially interfere with the availability and use of the equipment for District purposes or for District-related functions.
2. There is an unacceptable security risk or other unacceptable risk of loss, damage, injury, or liability associated with the requested use of the equipment.
3. The responsible use of the equipment requires knowledge, skills, or training that the requestor may not have or that cannot readily be verified.
4. The District would be unable or unwilling to accommodate similar requests from other similarly-situated parties.
5. The request requires District staffing (e.g., for set-up, take-down, supervision, etc.) that the District is unable or unwilling to provide, or that the requestor is not willing to pay for.
6. The proposed third-party use of the equipment may materially decrease the equipment's useful life.

7. A person's requests to use particular equipment are excessive and unreasonably limit the availability of the equipment for other potential requestors.

The administration may not authorize a third-party to use the following District equipment for non-District purposes under this policy:

1. Landscaping and lawn care equipment
2. Technology resources that would be removed from the site
3. Vehicles

In addition to any other conditions that the administration may establish, any approval of a request to authorize the temporary, non-District use of District equipment under this policy shall be subject to the following:

1. The person using the equipment must pay for the actual, additional costs (if any) associated with such use to the extent specified in any use agreement, District-published schedule of fees, or other written communication approving the use of the equipment.
2. The person using the equipment shall be responsible for any loss of or damage to the equipment that occurs in connection with such use, including purely accidental damage and any loss or damage caused by any guest or invitee or the person, but excluding normal wear and tear and any loss or damage that is caused by the District or by an agent of the District.
 - a. This responsibility extends to the reasonable cost of replacement or, if lower and practical, the reasonable cost of repair.
 - b. The District may require payment of a refundable security deposit or other proof of financial responsibility.
3. Pursuant to state law, a person who is authorized to temporarily use District equipment for a non-District purpose at no more than actual cost has primary legal liability for any damage to property and for any expense incurred in consequence of any use of such equipment.

Use of District Equipment on District Property

Within the guidelines and parameters defined in this policy and under applicable law, the administration may receive, review, and approve or deny third-party requests for the temporary, non-District use of District equipment that occurs while the user is on school grounds or on other District property. The Director of Finance and Operations shall establish procedures for processing such requests.

The primary purpose of considering third-party requests to approve the temporary use of District equipment under this portion of this policy is in connection with a person's related request to temporarily use District facilities for a non-District purpose. It is reasonably common for such a person to have a desire/need to use certain equipment (such as sound systems, special lighting systems, folding chairs, or a scoreboard) in connection with the person's activity or event, and it is important for the District and such a person to clearly define the extent of the person's authority to use a facility and any District equipment. It is not the Board's intent to authorize, or to require District personnel to manage, general public access to all District equipment (such as copying machines, tools, etc.) that is not currently in use.

Use of District Equipment Off District Property

The temporary, non-District use of District equipment by a third party while off of District property is disfavored and requires direct approval by the Director of Finance and Operations. If the District receives a request for such off-property use of District equipment, any administrator or facility supervisor may (1) deny the request on behalf of the Director of Finance and Operations based on the application of the guidelines found in this policy; (2) present the request to the Director of Finance and Operations for possible approval; or (3) take any other action regarding the request that has been previously authorized by the Director of Finance and Operations.

Leasing School District Equipment

Separate from the District's authority to allow temporary use of District equipment, the Board may agree to a longer-term lease of District equipment that is not needed for District purposes to any person for any lawful use at a reasonable rental. Most commonly, the leasing of specific equipment under this authority may be considered in direct connection with a formal, written lease of

District buildings or facilities that are not needed for school purposes.

Other Authorized Use of District Equipment

Nothing in this policy shall be interpreted to:

1. Require the public to obtain further advance permission to use, non-exclusively, outdoor school playground equipment provided that school is not in session, no District program or activity is otherwise using the equipment, and no sign or other District directive has restricted use of the equipment at that time.
2. Require a person who is authorized to use a District facility for a non-school purpose to obtain separate permission to use the basic fixtures (e.g., standard room lights) and standard furniture that is already in place in the approved area of the building/facility.
3. Limit any other lawful authority the District may have to permit or restrict the use of District equipment for non-District purposes.

Legal References:

Wisconsin Statutes

[Section 120.13\(17\)](#)

[temporary use of school property, including equipment]

[Section 120.13\(25\)](#)

[leasing of school district equipment at a reasonable rental]

[Section 120.125\(4\)](#)

[agreements for before-school and after-school child care programs may include provisions authorizing use of district equipment]

Adopted: 04/25/22

The School Resource Officer acts on a cooperative basis as a partner with and between the police department and school personnel to work with our youth in detecting and preventing anti-social behavior through proper education, communication and understanding. School personnel and the School Resource Officer work cooperatively to enforce school rules as well as local ordinances plus state and federal laws as they pertain to the student population.

Guidelines for this partnership between the school and the School Resource Officer are outlined as follows:

1. School officials and the School Resource Officer will collaborate on student problems which may result in violation of the law.
2. The School Resource Officer can act as a counselor for students who have questions or concerns about the law during the school day and how it affects them.
3. The School Resource Officer can assist school personnel in providing classroom presentations and discussions with students on legal issues, police profession and other pertinent information.
4. The School Resource Officer can assist school officials in referring students to other social agencies such as social services, local hospitals, etc. when the need warrants.
5. The School Resource Officer may assist teachers, administrators and other personnel in understanding the law, referral procedures and other pertinent information.
6. The School Resource Officer is to work together with school officials on problems such as attendance problems, discipline, student parking, and other similar problems which may lead to violations of the law.
7. The School Resource Officer is to deal with issues considered to be violations of federal, state and local laws.
8. The School Resource Officer shall be a member of the District Crisis Response Team.
9. The School Resource Officer can be invited to faculty meetings and/or other meetings or committees upon the request of school officials.

10. The School Resource Officer shall make every effort to conduct their non-schoolbusiness with students at times other than class times.

Adopted: 03/16/15

The naming of District facilities, including schools and any distinct areas within a larger facility, is a responsibility and prerogative of the Board of Education.

Naming Schools

If a new school is constructed, the Board may select a name for the school that follows the established practice of naming District schools according to their grade and educational levels (e.g. elementary, intermediate, middle, etc.) Any departure from the District's established practice of naming, as described above in this paragraph, must be supported by at least two-thirds of the entire membership of the Board.

Naming Other Facilities and Areas of Facilities

Any proposal to name a major facility that is initiated by any individual or group other than the Board shall be reviewed by the Board.

The Board will not consider naming proposals that use the name of current District officials, current District employees, or current students. In addition, naming proposals based primarily upon longevity of service to the District, or proposals that follow a personal tragedy (e.g., an illness or accident) should be avoided.

Renaming Facilities

Once a school or other major district facility, or any area within a school or other facility, has been named, it shall not be renamed except for compelling reasons as determined by the Board. The Board shall hold a public hearing prior to taking any action to approve the opening of a renaming process as to (1) any school; (2) any major facility of the District; or (3) any area of any facility that is currently named after a person.

Legal References:

Wisconsin Statutes

[Section 120.17\(9\)](#) [notification of postmaster of new school names]

Cross Reference: Policy 840: Public Gifts to the Schools and Sponsorships
Policy 851: Advertising

Adoption Date: 03/06/2016

Amended: 04/25/2022

CURRENT

NAMING SCHOOL FACILITIES

940

Naming facilities or parts of facilities is the responsibility and prerogative of the School Board. All naming decisions will be consistent with the vision/mission, and goals of the School District of Altoona.

Two circumstances shall generally authorize a naming privilege:

1. Naming in recognition of a monetary contribution may be granted at the discretion of, and as approved by, the School Board in recognition of persons or entities, who provide a substantial amount.
2. Naming in recognition of distinguished service may be granted at the discretion of, and as approved by, the School Board in recognition of persons or entities in honor of their extraordinary service or leadership, contributions in education, humanity, the school district or the community, or on the basis of their status as a person of historical significance.

The Superintendent shall prepare the rules and regulations which will facilitate the school board's implementation of this policy.

LEGAL REF: Section 120.12(1), 120.44 Wisc. Statutes

CROSS REF: 940-Rule Guidelines for Naming School Facilities or Parts of Facilities

Adopted: 03/06/16

Current

GA
JB

DISTRICT RESPONSE TO PERSONAL CRISIS

The Altoona Board of Education wishes to provide a consistent response in times of personal crisis for employees and their families. Since circumstances may make it difficult to respond in an appropriate and timely manner, this policy provides guidelines so that all employees are cared for equitably.

Employees/Board Members

- 1) Death - District will provide flowers and/or memorial. Past employees will be acknowledged at the discretion of the superintendent or designee.
 - a) Immediate Family (mother, father, children, spouse) - District will send flowers
- 2) Serious Illness - District will send a card, when appropriate.

Currently Enrolled Students

- 1) Death - District will provide flowers or memorial.

Re-Code
as
GBIA

Adoption :

01/08/01

01/22/01

TEACHING ABOUT DRUGS, ALCOHOL, AND TOBACCO

The policy of the Altoona Board of Education governing drug education shall be based on the philosophy that drug abuse includes any physical or mental state resulting from the use of a drug for any purpose other than its medically prescribed use, and that this mental and/or physical effect precludes realization of the educational potential of the individual. The objectives of the drug education curriculum are rooted in the board's belief that prevention requires education and that the most important aspect of the policies and guidelines of the district should be the education of each individual student to the dangers of drug use. The administration shall be responsible to establish and periodically review the district's guidelines for staff members in conducting drug education and dealing with drug abuse.

Objectives of Drug Education Curriculum

1. To create an awareness of the total drug problem—prevention; education; treatment; rehabilitation; and law enforcement on the local, state, national, and international levels.
2. To inform the students of the effect on the body of narcotics, sedatives, hallucinogens, and stimulants through the physical education, science, social studies and health classes.
3. To relate the use of drugs and alcohol to physical, mental,
4. To encourage the individual to adopt an appropriate attitude toward pain, stress, and discomfort.
5. To develop the individual student's ability to make intelligent choices based on facts and to develop the courage to stand by one's own convictions.
6. To understand the personal, social, and economic problems causing the misuse of drugs and alcohol.
7. To understand the need for seeking professional advice in dealing with problems related to physical and mental health.
8. To develop an interest in preventing illegal use of drugs in the community.

DRIVER EDUCATION

A state approved driver education course (.25 credit) for a probationary operator's license may be offered at Altoona High School. The program will be designed to develop cooperative attitudes, habits, and knowledge needed to drive safely and skillfully under all traffic and highway conditions. Such instruction will require a minimum of 30 hours of classroom instruction, six hours in a car as an "observer," and six hours of behind-the-wheel training.

Driver education will be available during the school year; behind the wheel training may be extended into the summer for completion. Students must be a least 15 years old for classroom instruction and 16 years to complete all phases of the program.

Any student who is unable to pay the required fee shall not be denied the opportunity to take this course.

Initial Adoption: 12/15/80
Final Adoption: 10/03/83
Amended: 07/08/02

STUDENT PERFORMANCES

Any pupil or group of pupils giving local performances as a representative of any Altoona School shall secure the permission of a building principal. Pupils shall not receive any remuneration for such performances. Such performances shall be in keeping with the general goals and objectives of the educational program of the Altoona Public Schools.

Initial Adoption: 1/19/81
Final Adoption: 2/16/81

CLASS SIZE

The Board is aware that class size has a bearing upon effective teaching. It directs the Administrator to work with principals in establishing a reasonable and equitable class enrollment for each teacher.

The Board understands that achieving this goal is dependent upon the financial ability of the school district. In determining the size of various classes, the Administrator will consider the following factors.

1. The type of load which will help a teacher be most effective with the children in the class.
2. Distribution among teachers of out of class activities.
3. Required preparation and correction time for a particular class.
4. Whether the class is a professional or vocational course as it relates to the future goals of the students involved.
5. Class placement will primarily be the responsibility of the professional staff and the building principal. Parental involvement will be limited to exceptional cases.

The Administrator will submit for approval or disapproval to the Board for any class of 12 or fewer pupils upon the completion of first and second semester registration.

CLASSROOM ASSISTANTS

Classroom assistants are persons who work directly under teacher supervision to support student learning by assisting with tasks which are instructional and noninstructional in nature. The purpose of hiring these individuals is to aid teachers in routine duties thus enabling them to do a better job of teaching. The teacher remains the diagnostician for learning, the manager of the learning experience, and the decision maker in learning situations. Classroom assistants can help in many non-professional activities but they cannot relieve professional personnel of their responsibilities for the instructional program, nor can they be used as substitute teachers except in emergency situations, and providing they hold a valid teacher license.

General Guidelines

Classroom assistants shall be of good moral character and meet the health qualifications required of teachers. They shall be given initial and inservice training provided by the school system designed to give them an understanding of the place of public education in our democracy, to orient them to the importance of their potential contribution, and to define their relationship to the professional staff.

Initial Adoption: 07/06/81
Final Adoption: 08/03/81
Amended: 05/04/98

CONFIDENTIALITY OF LIBRARY RECORDS

Wisconsin Statute Section 43.30 requires the privacy of circulation records of any library receiving public funds and states that these records may be disclosed only to the library staff in pursuit of their duties, persons authorized by the individual to inspect such records, or by order of a court of law. Therefore, the Altoona School District recognizes the right of patrons to read and use library materials without the fear that others will intrude upon their personal privacy. The district media directors will:

1. Establish procedures which specifically recognize that circulation records and other records identifying the names of library users to be confidential in nature.
2. Advise all library employees that such records shall not be made available to any state, federal, or local government except by order of a court of law.

Legal Reference:

Wisconsin Statute Section 43.30

Cross Reference: KBG-R

Related Documents:

ALA Policy on Confidentiality of Library Records

AASL Statement on Confidentiality of Library Records

Initial Adoption: 3/5/90

Final Adoption: 3/26/90

INSTRUCTIONAL TELEVISION

The board encourages the use of educational radio and television programming in the district to bring visual and audio experiences into the classroom in order to serve the educational and cultural needs of students.

Initial Adoption: 7/6/81
Final Adoption: 8/3/81

The School Board of the School District of Altoona sets forth the following statements to encapsulate the vision and fundamental purpose of the District and its schools:

VISION

The Altoona school district, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach.

MISSION

The School District of Altoona strongly believes in:

- Promoting our students' emotional well-being and enabling them to meet all the state standards for core subject areas while encouraging competency in problem solving and critical thinking skills;*
- Utilizing technology to transform teaching and learning so students can find global opportunities for study or jobs and expand their capacity for celebrating diversity;*
- Preparing our students for post-secondary education, or for the contemporary job market;*
- Supporting the learning of students with special needs and prepare them for adult life;*
- Attracting and retaining strong teachers and evaluating them by measuring their performance, effectiveness and innovation;*
- Strategically monitoring and being responsible stewards for the Altoona school district, and always advocating for public education;*
- Jointly planning and sharing resources with outside entities including local government, businesses, and non-profit groups;*
- Engaging the community by providing unique learning and recreation opportunities for adults and encouraging partnerships between parents, teachers, students and community members.*

It is the Board's intent that the above statements will guide and influence the work of the District's leadership team, the formulation of the District's strategic priorities, and the formulation of short-term and long-term goals at all levels of leadership, programs, and operations.

The Board believes that one of the important functions of the District's leadership team is to successfully communicate and reinforce the District's vision and guiding principles throughout the school community.

Legal Reference: Wisconsin State Statute Sections 120.12, 120.13

Adopted: 09/06/16

In addition to policy, the Board will advance its governance philosophy and District functioning through the articulation of District annual goals. These goals shall be consistent with the District's vision and mission, and be measurable in order to facilitate regular monitoring and evaluation. These goals will take three forms:

1. The Board and Superintendent will work collaboratively to develop annual goals for the District (related to Strategic Plan);
2. The Board and Superintendent will work collaboratively to develop annual personal performance and/or development goals for the Superintendent (related to Superintendent evaluation);
3. The Board will develop annual development goals for itself (related to Board self-evaluation).

Legal Reference: Wisconsin State Statute Sections 118.001, 120.13

Adopted: 09/06/16

The Board may employ a consultant(s) to counsel or coach the Board and administration. The Superintendent (or designees) or Board President shall be responsible for direct contact with consultant(s) unless otherwise directed by the Board as a whole.

Adopted: 09/06/16

Regular School Board Meetings

A regular meeting of the School Board is any Board meeting that is scheduled (or rescheduled) by a formal action of the Board, including any vote that directs the holding of a Board meeting and any vote that adopts a policy or schedule that directs the holding of one or more Board meetings.

Except as otherwise determined or modified by the Board, and except that no regular meeting shall be deemed scheduled by this paragraph on a legal holiday on which the District's administrative offices are also closed, the Board will hold regular meeting(s) at least once a month according to the annual meeting schedule adopted by the Board. These regular meetings will commence at 6:30 pm unless otherwise noted on the adopted Board meeting schedule.

Unless the presiding officer or Superintendent determines that a change of location for a regular meeting is advisable due to the number of anticipated attendees, regular meetings of the Board shall normally be held at the District Office, 1903 Bartlett Avenue.

Special School Board Meetings

A special Board meeting is a meeting initiated by an individual Board member as provided under state law and this policy.

1. A special meeting shall be held upon the written request of any Board member. The request shall be filed with the Board Clerk or, in the Clerk's absence, the Board President.
 - a. Such a request may be filed directly with such officer or with the Executive Assistant with a copy or other reasonable notification of the request directed to such officer.
 - b. The Board member requesting the meeting is responsible for confirming that the request has been received as intended and for adequately identifying the subject matter he/she is proposing for the meeting.
2. The Executive Assistant will assist the Board member who received the request by establishing a reasonable date, time, and place for the special meeting and by notifying Board members of the date, time, and place of the meeting.
 - a. Notice to the members of the Board shall be given in a manner that is

likely to give notice to each Board member.

- b. Except as otherwise permitted by state law, notice to the members of the Board shall be issued so that it arrives or could reasonably be received at least 24 hours prior to the start of the meeting.
- c. In lieu of adequate prior notice being given to all Board members, a special meeting may be held with the consent of **all** Board members as further provided in state law.

Provisions Applicable to All Board Meetings

All Board meetings shall be preceded by appropriate notice, in accordance with state law requirements. Except to the extent otherwise permitted or required by law: (1) a majority of the Board's members constitutes a minimum quorum at any regular or special Board meeting; and (2) in the absence of a lawful quorum, the Board members who are attending a meeting may not take any official action other than to end the meeting.

No duly elected or appointed member of the Board shall be excluded from any meeting of the Board.

The Board President, or, in the President's absence, the Vice President, shall serve as the presiding officer of each Board meeting. In the absence of both such officers, the Board members who are in attendance at a meeting shall choose a Board member to serve as the presiding officer for that meeting. Every Board meeting shall initially be convened in open session, although the Board may thereafter convene and hold a closed session to the extent permitted by law and consistent with applicable legal requirements.

The Board President and Clerk shall ensure that minutes of each Board meeting are recorded, approved, signed, and filed in the Board records. To the extent required by law, the proceedings of Board meetings shall be posted on the District website within 45 days after the meeting.

The Board, with the assistance of the District Business Office, shall ensure that a detailed record of applicable receipts and expenditures is available for public inspection upon request and at Board meetings to the extent required by law.

Legal References:

Wisconsin Statutes

Section 19.81(2)	[public access to meetings]
Section 19.83	[governmental meetings; periods of public comment]
Section 19.84	[public notice of board meetings and scheduling of public comment]

	periods]
Section 19.85	[closed session exceptions to meeting in open session; closed session procedures]
	Section 19.89 [exclusion of members of a governmental body]
Section 120.11(1)	[regular board meetings and definition of quorum for meetings in common and union high school districts]
Section 120.11(2)	[special board meetings in common and union high school districts; includes board member notification requirements for special meetings]
Section 120.11(4)	[proceedings of school board meetings; financial records]
Section 120.43	[board meetings in unified school districts] Section 985.01 [definitions of "proceedings" and "substance" of official action]
Section 990.001(8m)	[general statutory construction of a quorum of a public body]
Section 995.20	[legal holidays]

Adopted: 03/28/22

The School Board shall meet at least once each month for the purpose of conducting official business. The date, time and location of the regular Board meetings shall be determined for the upcoming year (July through June) in the month of May. Thereafter a scheduled regular meeting may be modified at a later time by a majority vote of the Board.

Three (3) members present and voting shall constitute a quorum.

The Board President shall start all meetings at the appointed hour. The Board shall act on the minutes of previous meetings, the bills to be paid, and other matters brought before it as per the agenda and public notice. The order of business established on the prepared agenda shall be followed, unless altered by a majority vote of the Board members present at the meeting under a consent agenda process.

Board member and public notice of regular Board meetings shall be given in accordance with state law and established Board policies.

LEGAL REF.: 120.11(1), 19.81(2), 19.83, 19.84, 19.95 Wisc. Statutes

Adopted: 11/17/80

Amended: 09/04/12

NOTIFICATION OF BOARD MEETINGS AND OTHER GOVERNMENTAL BODIES OF THE SCHOOL DISTRICT

171.1

Subject to the limited exceptions identified in this policy, when notice of a meeting of the School Board, any subunit of the Board (i.e., a committee comprised exclusively of Board members), or any other governmental body of the District is being given under and for purposes of compliance with the Open Meetings Law, such notice shall be given as follows:

1. As expressly required by any statute that is applicable to the specific body or specific meeting; and
2. By communication from the chief presiding officer of the governmental body or such person's designee to the following:
 - a. To the news media who have filed a written request for such notice;
 - b. To the public by placing an electronic copy of the meeting notice on the Internet site of the applicable governmental body and posting a physical copy of the notice at the District Office and at least one of the following alternate locations: Altoona City Hall, the Altoona Post Office.

Exceptions. The following are exceptions to the above-specified method(s) of giving notice of meetings of governmental bodies of the District:

1. If the presiding officer of the governmental body, or such presiding officer's designee, determines that, in their judgment, it is either not possible or not practical to give timely and effective notice of a particular meeting to the public using the method and procedures identified above in this policy, then such person may give notice of the meeting to the public in an alternative manner that meets applicable statutory requirements.
2. If, pursuant to an express statutory requirement, notice of the meeting was given as a Class 1 or Class 2 legal notice, and such legal notice also meets the requirements for giving notice to the public under the Open Meetings law, then this policy shall not be interpreted to require any additional method of giving notice to the public. (Separate notice to the applicable media would still be required.)

Amended Notices. If it is necessary to amend any meeting notice that has already been issued in a manner that is material to the requirements of the Open Meetings Law, notice of the amendment(s) should normally be given in the same manner as the original notice, but at least in conformance with minimum applicable statutory requirements.

Supplemental Notice. The presiding officer of any governmental body of the District, the presiding officer's designee, or other District official or employee may provide supplemental notice of a meeting through other means that

exceed the minimum requirements of the Open Meetings Law and this policy. Unless otherwise required by law, the giving of any such supplemental notice shall not be binding on the body or commit any officer, designee, or governmental body of the District to the future use of such supplemental form(s) of notice.

Deadlines for Giving Notice. Any meeting notice used to establish compliance with the Open Meetings Law shall be given at least 24 hours prior to the commencement of the meeting, unless for good cause such notice is impossible or impractical, in which case shorter notice may be given, but in no case may the notice be provided less than two (2) hours in advance of the meeting. The normal 24-hour period shall be calculated in a manner consistent with state law.

General Responsibilities of the Members of Governmental Bodies. The Open Meetings Law notice of a meeting, rather than any separately prepared agenda document, ultimately determines the scope of the subject matter that a governmental body and its members may lawfully address at any meeting and, except for any non-contemplated closed session permitted under the Open Meetings Law, the manner in which such subject matter may be lawfully addressed. Accordingly, it is important for each individual member of the body that is holding a meeting to familiarize himself/herself with the content of the governing notice and to raise timely objections to any deviations from such notice that may arise during the course of a meeting.

Legal References:

Wisconsin Statutes

- [Section 19.82](#) [definitions of terms used in the Open Meetings Law]
- [Section 19.83](#) [meetings of governmental bodies, generally]
- [Section 19.84](#) [notice of meetings, contemplated closed sessions, and public comment periods]
- [Section 19.85](#) [closed sessions and limitations on reconvening in open session]
- [Chapter 985](#) [legal notices and official newspapers]

Adoption Date: **03/28/22**

AGENDA PREPARATION AND DISSEMINATION

171.2

The Board President and Superintendent shall work collaboratively to prepare the agendas for regular and special meetings of the School Board.

A consent grouping may be placed on the agenda for those items which are routine in nature or which would not be likely to require discussion or explanation as to the reason for Board action. All administrative matters delegated to the Superintendent that are required to be approved by the Board will be acted upon by the Board via the consent agenda. All items placed on the consent agenda will be acted upon under a single motion. Before initiating any vote on the consent agenda, individual Board members may ask for clarification on any item. An item may be removed from the consent agenda upon a concurrence of a majority of the Board members present and voting. After all clarifications have been provided and all separations have been made, the presiding officer will call for a second on a motion to approve all of the items of business consolidated under the consent agenda, as amended by any separations; and the Board will then vote on the consent agenda. All items removed from the consent agenda will then be considered separately.

A meeting agenda (even if tentative) and the supporting materials shall be distributed to Board members at least 72 hours prior to each regular Board meeting and 36 hours prior to each special meeting. Materials will be distributed electronically, with the Executive Assistant preparing paper copies to requesting Board members.

Public notice of the subject matter of Board meetings shall be given in accordance with the requirements of the Open Meetings Law.

Consistent with the requirements of the Open Meetings Law, the Board shall refrain from engaging in any information gathering or discussion and from taking any action on any subject matter that is not appropriately within the scope of one or more of the items of business that have been included on the public notice for the meeting.

Legal References:

Wisconsin Statutes

[Section 19.83\(2\)](#) [discussion during public comment period]

[Section 19.84](#) [public notice of board meetings and scheduling of public comment period]

[Section 120.11](#) [regular and special board meetings; includes board member notification of special meetings]

[Section 120.43\(2\)](#) [board meetings – *In unified school districts, this reference should be included instead of section 120.11. This reference should not be included as a reference for common and union high school districts.*]

Adoption Date: 03/28/22

Special School Board meetings shall be held upon the written request of any Board member. The request shall be filed with the Board Clerk or in his/her absence, the Board President.

The Clerk, or his/her designee, shall ensure that every member of the Board receives written notice of the time and place of any special meetings at least 24 hours prior to the meeting. If for good cause this is impossible or impractical, shorter notice may be given but never less than two hours in advance.

The Administrator of Schools may request a special meeting with proper notification of all members at least 24 hours prior to such meeting, or as required by state statute.

All special meetings of the Board shall be designated by a resolution or in the notice of the special meeting.

All School Board members will be held in compliance with the requirements of the open meeting law. Three members present and voting shall constitute a quorum. No business shall be transacted at a special Board meeting other than that specified in the notice of the meeting.

LEGAL REF.: 19.81(2), 19.83, 19.84, 19.85, 120.11(2), 120.11(4) Wisc. Statutes

Adopted: 02/11/91
Amended: 10/01/12

The School Board delegates executive powers to the Superintendent for the management of the District and its schools within Board policies. Board members shall refrain from involving themselves in administrative matters. Individual Board members with questions, data needs, constituent complaints, or other issues of administrative concern will direct these issues to the Superintendent. If the issues of concern are regarding agenda items of a future Board meeting, it is the individual Board member's duty to address said issues with the Superintendent before the Board meeting. If needed, the Superintendent shall bring these issues to the whole Board for possible action.

Legal Reference: Wisconsin State Statute Sections 118.24, 120.12, 120.13

ADOPTED: 12/17/79

AMENDED: 11/7/17

CURRENT

CURRICULUM DEVELOPMENT AND IMPROVEMENT Policy 330 (Replaces IF, IFB, IFD, IFE, IG, IM)

The major objective of curriculum development is to continuously improve the School District of Altoona's educational offerings, and its instructional activities and practices in order to increase student engagement in the learning process and improve student achievement. The School Board will approve the monetary resources needed to develop and implement the curriculum within the financial capabilities of the District. The District's curriculum and instructional programs shall be in line with the state's educational standards, goals, and expectations; other applicable legal requirements; and the local goals and standards established by the Board and administration.

To the extent consistent with the remainder of this policy, the Board delegates responsibility for the development, evaluation and improvement of the curriculum to the District's professional staff, under the leadership and direction of the Superintendent, principals, and other administrators who have responsibilities in instructional areas.

Curriculum and instructional program development should be a participatory process within the District.

- Communication and coordination among grade level and subject area teachers should be emphasized on a K-12 basis whenever curriculum is developed or evaluated. The Board encourages the use of grade-level and subject area professional learning communities.
- The Board's belief is that all instructional personnel have a professional obligation to participate in and contribute to the curriculum development and evaluation processes.
- Curriculum development and evaluation should be guided and supported by appropriate, up-to-date internal and external research.
- The Board expects that the District's professional educators will seek and utilize resources and expertise from outside the District as they strive to develop and improve the effectiveness of the District's curriculum.

The Superintendent or designee shall develop and implement a District curriculum plan to guide the curriculum development, evaluation, and improvement process.

The District shall develop and maintain a written, sequential curriculum guide in the various subject areas identified in state law.

- These guides shall provide the instructional framework for each broad area of study, and for specific courses.

Policy 330 - School District of Altoona - Page 1 of 2

- Each guide shall specify the sequential learning objectives for the subject area and the core course content.
- The guides shall be aligned with applicable standards and goals.
- The guides shall also be aligned with the District's locally-established learning goals and objectives.
- Objectives and activities related to the use of technology and computer literacy shall be integrated into the curriculum guides of all subject areas.

The Board shall make final decisions to add or remove District programs and areas of study. However, subject to the limitations and expectations defined in this policy, the administration shall have authority to approve and implement revisions to the various curriculum guides created for various subject areas. The Superintendent and other applicable administrators may also decide, without obtaining Board approval, whether a particular elective or other specialized course, class, or curricular activity will be offered in a given term or school year.

Professional educators are responsible for providing student instruction that is consistent with applicable academic and instructional standards, the approved curriculum, any mandatory instructional elements or assessments that are included in the relevant curriculum guide(s), and such other directives or expectations as may be established by the employee's supervising administrator(s). In most cases, these general boundaries are expected to the professional educator with substantial professional latitude to creatively define particular instructional activities, approaches to instruction, assignments, and means of assessment that will further the objective of improving student engagement and student learning, and that will also further the District's locally-established learning goals and objectives for students.

The Superintendent shall ensure that periodic curriculum review and evaluation is done. He or she is responsible for presenting the results to the Board. Such reports shall include recommendations for Board action to the extent applicable.

Legal Ref: 118.01, 118.30, 120.12(14), 120.13, 121.02, 121.02(1)(k) Wisc. Statutes

ADOPTED: 11/21/16

The major objective of curriculum development is to improve the District's student learning outcomes. This is achieved by ensuring high quality, evidence-based educational offerings and instructional activities and practices. The District will provide the resources and processes to develop and implement the curriculum within the financial capabilities of the District. The District's curriculum and instructional programs shall be aligned with the state's educational standards, goals, and expectations; other applicable legal requirements; and the local goals and priorities established by the District.

The responsibility and accountability for the development, evaluation and improvement of the curriculum is assigned to the District's professional staff, under the leadership and direction of the Director of Curriculum and Instruction, building principals, and other administrators who have direct responsibilities in instructional areas.

Curriculum and instructional program development is a participatory process within the District.

1. Communication and coordination among 4K-12 grade level and / or subject area is part of the core program review process. Grade-level (elementary, intermediate) or department (6-8, 9-12, specials) collaboration is required any time curriculum is evaluated or updated.
2. All instructional personnel have a professional responsibility to participate in and contribute to the curriculum development and evaluation processes.
3. Curriculum and instruction development and evaluation should be guided and supported by appropriate internal and external research.
4. District's professional educators are expected to seek and utilize resources and professional guidance from educational experts as they strive to develop and improve the effectiveness of the District's curriculum.

The Director of Curriculum and Instruction shall oversee the development and implementation of a District curriculum plan and will direct the structure of curriculum development, evaluation, and improvement processes.

As part of the District-level plan, professional educators shall develop and maintain sequential pacing guides, in an electronic format and

1. These guides shall provide the instructional framework for each courses.
2. Each guide shall specify the sequential learning objectives for the course content; identify the instructional resources that are available for each course/grade; identify appropriate means of student formative assessment.
3. The guides shall identify the prioritized standards.
4. The pacing guides shall also be aligned with the District's locally-established learning goals and objectives. Explicit connections should be made between the local goals and objectives that are being addressed by the specific learning objectives and content of a given course of study.
5. The curriculum pacing guides shall address and facilitate instructional differentiation within the applicable course of study.
6. Objectives and activities related to the use of technology and computer literacy, content area literacy, executive skills (problem-solving, collaboration, communication, organization) shall be appropriately integrated into the curriculum for all grade levels.

Instructional staff are responsible for providing instruction that is consistent with applicable academic and instructional standards, the approved curriculum, any mandatory instructional elements or assessments that are included in the relevant curriculum pacing guide(s), and such other directives or expectations as may be established by the employee's supervising administrator(s). In most cases, these general boundaries are expected to leave instructional staff with reasonable professional latitude to creatively define particular instructional activities, approaches to instruction, assignments, and means of assessment that will further the objective of improving student engagement and student learning, and that will also further the District's locally-established learning goals and objectives for students.

The Director of Curriculum and Instruction shall establish, monitor, and revise as necessary (e.g., due to newly issued standards or due to targeting a specific area for improvement) a schedule for conducting periodic program reviews in each area of study.

Legal References:

Wisconsin Statutes

Section 118.01	[state educational goals and expectations]
Section 118.015	[development of a comprehensive reading curriculum]
Section 118.019	[human growth and development instruction]
Section 118.30(1g)(a)1	[board adoption of academic standards]
Section 120.12(13)	[annual declaration and notice of academic standards]
Section 120.12(14)	[school board duty to determine school course of study]
Section 120.13	[school board broad power to do all things reasonable for cause of education]
Section 121.02	[school district standards; generally]
Section 121.02(1)(k)	[school district standards; curriculum plans]
Section 121.02(1)(L)	[school district standards; required instruction]

Wisconsin Administrative Code

PI 8	[school district standards, generally]
PI 8.01(2)(k)	[curriculum plan requirements for school districts]

Adopted: 11/21/16

Amended: 03/28/22

HUMAN GROWTH AND DEVELOPMENT INSTRUCTION

341.31

The District provides an instructional program in human growth and development for students in grades 5, 7, and 10. A student's parent or guardian is entitled to file a written request that exempts the student from participating in the applicable grade-level's human growth and development curriculum.

The Director of Curriculum and Instruction shall have primary administrative responsibility for overseeing the development, maintenance, and implementation of the District's human growth and development curriculum.

- For each grade level, the curriculum specifications shall clearly indicate the portions of the instruction, if any, that will be delivered to students while the students are separated by gender.
- The curriculum materials shall include the grade-level outlines that must be annually provided to the parents and guardians of the students who are in the grades where the instructional program is offered.

The Director of Curriculum and Instruction shall ensure that the Board is given notice of any significant substantive revisions to the District's human growth and development curriculum.

The Director of Curriculum and Instruction is responsible for ensuring that the District provides the state-mandated annual notices regarding this instructional program to parents and guardians. Such notices shall include appropriate information about student exemption procedures.

Human Growth and Development Ad Hoc Committee

The Director of Curriculum and Instruction, or an administrative designee, shall serve as the chairperson of the District's ad hoc committee on the human growth and development curriculum. As established by state law, the role of the committee is to advise the administration on the design and implementation of the applicable curriculum and to periodically review the curriculum on an advisory basis.

As express exceptions to any conflicting policies that otherwise address ad hoc committees in the District:

- In any school year in which the ad hoc committee will be convened, the chairperson shall develop a list of appointees for the ad hoc committee that is reflective of the membership goals identified in state law.
- An iteration of the ad hoc committee shall be appointed and convened prior to the implementation of any proposed significant substantive revisions to the District's human growth and development curriculum, and no less frequently than at least every 7 years.
- At his/her sole discretion, the chairperson may fill any vacancies that may arise on the committee.
- Appointments to the committee will terminate and the current iteration of the ad hoc committee shall be considered disbanded upon the provision of a curriculum update to the Board.
- Because the committee is performing work that the Board delegates to the administration, meetings of the ad hoc committee will be noticed pursuant to the Open Meetings Law.

Legal References:

Wisconsin Statutes

[Section 118.01\(2\)\(d\)2.c](#) [mandated instruction in physiology and hygiene, sanitation, the effects of controlled substances and alcohol upon the human system, symptoms of disease and the proper care of the body; separate from any formal human growth and development curriculum and subject to a separate parent exemption decision]

[Section 118.01\(2\)\(d\)8](#) [mandated instruction in elementary schools covering knowledge of effective means by which students may recognize, avoid, prevent and halt physically or psychologically intrusive or abusive situations which may be harmful to students; separate from any formal human growth and development curriculum]

[Section 118.019](#) [human growth and development instruction]

Wisconsin Administrative Code

[PI 8.01\(2\)\(j\)1](#) [school district standards; general instruction in health education]

Adopted: 03/28/2022

The Director of Student Services will serve as the Advanced Learner Coordinator. The Coordinator shall have primary responsibility for overseeing the day-to-day implementation and the ongoing development, evaluation, and revision of the District's plan for Advanced Learners in all grades.

Annually following the conclusion of each school year the Coordinator shall conduct a review of the District's program and plan for Advanced Learners.

The following are the expectations for the District's program and plan for Advanced Learners:

1. The plan and program shall provide for the identification and, as needed, further assessment or evaluation of students who may require educational programming, services, or activities based on identified exceptionalities in specific academic areas or in the other categories/capabilities that are addressed in the plan.
2. The identification and referral process within the plan and program shall allow for and encourage identification and referral based on multiple measures and multiple sources of information.
3. The plan and program shall provide an opportunity for parental participation in the identification and referral process, and in determining any individualized programming for the student.
4. The District's plan and program for Advanced Learners shall be designed and implemented in a manner that is consistent with the District's nondiscrimination obligations and policies. No student shall be denied the opportunity to access or participate in gifted education in a manner that would constitute unlawful discrimination or that would otherwise violate any applicable law or Board policy.
5. The plan and program shall recognize that giftedness can emerge or be first identified at different ages; and, therefore, the plan or program shall not preclude initial identification based solely on a student's age or grade.

6. Notwithstanding the designation of a specific Coordinator, all licensed employees have some responsibilities with respect to gifted and talented education. All such employees are expected to work collaboratively to identify and meet student needs and to implement and improve the District's program for gifted education.
7. Where the District determines that the general curriculum is not educationally appropriate for the student, the primary focus should be on providing the student with different curriculum, assignments, services, activities, or opportunities that are intended to facilitate the student's further growth and development in light of the student's identified exceptionalities and his/her educational needs. The purpose of the program for Advanced Learners is not to simply assign the student more work to complete in addition to the work that is already expected of other students.

In meeting its obligation to provide Advanced Learner education, the District is required and challenged to identify and provide programming for students for whom there is demonstrated evidence of extraordinary capabilities and for whom some aspect(s) of the District's standard curriculum and regular programs may be inappropriate. At the same time, it is the expectation that the District's standard curriculum and educational programs will be sufficiently adaptable, and cover a sufficiently wide span of rigor, such that they will be appropriate for, and adequately challenge, many students who are very intelligent, creative, hard-working, and resourceful, as well as many students who consistently demonstrate above-average performance. This expectation for the standard curriculum is aligned with the Board's foundational belief that all students have (1) a tremendous aptitude and capacity to learn; (2) valuable talents, skills, and abilities that should be nurtured and celebrated; and (3) unique educational needs and interests. Keeping this foundational belief in mind, the District will consider and may implement individualized curricular and program modifications or other individualized interventions for any student.

Legal References:

Wisconsin Statutes

[Section 115.997\(5\)\(b\)](#) [educational program placement of children affected by military transfer, including placement in gifted and talented programs]

[Section 118.13](#) [student nondiscrimination]

[Section 118.15\(1\)\(d\)](#) [program and curriculum modifications]

[Section 118.35](#) [programs for gifted and talented students]
[Section 121.02\(1\)\(t\)](#) [school district standard; gifted and talented education]

Wisconsin Administrative Code

[PI 8.01\(2\)\(t\)](#) [regulations for school district standards; gifted and talented education]
[PI 18.04](#) [modifications to high school graduation standards to accommodate students with exceptional needs and interests]

Adopted: 06/01/92
Amended: 10/17/16
03/28/22

Student records shall be maintained in the interest of the student to assist school personnel in providing appropriate educational experiences for each student in the District.

The School Board recognizes the need for confidentiality of student records. Therefore, the District shall maintain the confidentiality of student records at collection, storage, disclosure and destruction. Student records shall be available for inspection or release only with prior approval of the student's parent or guardian or the adult student, except in situations where legal requirements specify release of records without such prior approval.

Building principals shall have primary responsibility for the collection, maintenance and dissemination of student records in accordance with state and federal laws and established District procedures.

Student record notices shall be published annually in accordance with state and federal law.

Legal References:

Wisconsin Statutes

Section 19.65	[rules of conduct; employee training; and security regarding personally-identifiable information]
Section 48.396	[law enforcement officer records]
Section 115.812(2)	[reporting information regarding specified students with disabilities to appropriate county departments]
Section 118.125	[state student records law; policies required]
Section 118.126	[privileged communications related to student alcohol and drug use]
Section 118.127	[law enforcement agency record information]
Section 118.51(8)	[full-time open enrollment; disciplinary and special education records]
Section 118.52(10)	[part-time open enrollment; disciplinary records]
Section 146.82	[confidentiality of patient health care records]
Section 146.83	[access to patient health care records]
Section 252.15	[access to HIV test results]
Section 767.41(7)	[custody and physical placement; parent access to records]
Section 938.396	[access to records; law enforcement and court records]
Section 950.08(2w)	[information provided by district attorney to schools in criminal cases]

Federal Laws

20 U.S.C. § 1232(g)	[Family Educational Rights and Privacy Act, the federal student records law]
34 C.F.R. part 99	[U.S. Department of Education FERPA regulations]
34 C.F.R. part 300, subpart F	[U.S. Department of Education IDEA regulations; confidentiality and maintenance of records]
20 U.S.C. § 7908	[providing high school students' contact information to military recruiters and institutions of higher education]
10 U.S.C. § 503(c)	[providing high school students' contact information to military recruiters]

[42 U.S.C. §1758\(b\)\(6\)](#) [heightened privacy rules for students' eligibility status and other National School Lunch Program records; see also [7 C.F.R. §245.6](#)]

Adoption Date: 09/16/91
Amended: 11/07/16
03/28/22

CURRENT

STUDENT DIRECTORY DATA

347.1

In accordance with the District's designation and written notice of student directory data, the District may disclose a student's directory data to any person unless the student's parent or guardian (or adult student, if applicable) has notified the District, in writing, that any or all of the student's directory data shall not be disclosed. If an appropriate party exercises a valid opt out under this policy, then the District shall not disclose the directory data covered by the opt-out decision unless (1) an appropriate party provides advance written consent for the disclosure; or (2) the District determines that there is a separate and otherwise applicable exception to the confidentiality of the records that permits or requires such disclosure.

The District designates the following data elements from student records as "directory data":

- Student's name
- Recorded images of the student that are not being maintained by the District for a separate purpose as a behavioral record
- Student's school/grade level
- Degrees and awards received by the student
- Student's participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- The name of the school most recently previously attended by the student
- Student's dates of attendance (not including daily attendance records)

The District's designation and use of directory data is further defined and limited as follows:

1. Pursuant to a state law requirement, unless the student's parent or guardian (or adult student) has notified the District of his/her objection to such a disclosure of the student's directory data, the District shall, upon request, provide any representative of a law enforcement agency, city attorney, district attorney or corporation counsel, county department under section 46.215, 46.22 or 46.23, a court of record or municipal court with such directory data information relating to any such student enrolled in the school district for the purpose of enforcing that student's school attendance, to respond to a health or safety emergency, or to aid in the investigation of alleged criminal or delinquent activity by a student enrolled in the District.

2. The District discloses a student's date of birth only for the purpose of acknowledging and observing the student's birthday within the student's school. A student's date of birth is never released in response to a third party's request for access to student directory data.
3. Although a student's address and telephone number are not designated as student directory data under this District policy, the District is nonetheless required by law to release a high school student's name, home address, and telephone number to military recruiters and institutions of higher education, upon their request, unless the student or the student's parent or guardian, as applicable, has notified the District that such information shall not be released without prior written consent. The District shall notify adult students and parents and guardians of high school students under the age of 18 of their right to opt out of such disclosures. Requests for student contact information under this paragraph include requests from any technical college district for the contact information of students who may be graduating from high school in the current school year.
4. Pursuant to federal law, the District may not disclose or confirm a student's directory data without obtaining the written consent of a parent or guardian if a student's social security number or other non-directory information is used alone or in combination with other data elements to identify or help identify the student or the student's records.

Directory Data Notice and Opt-Out Decisions

The District will provide written notice of the District's designation of student directory data, opt-out rights, and opt-out procedures to parents/guardians and adult students (if applicable). Notice will be provided via publication in the District Annual Notices and through the District website. A directory data notice may be combined with, or otherwise referenced within, the District's federally-required annual student records notice.

Upon a student's initial enrollment and registration in the District, upon re-enrollment following a gap in enrollment, and upon each continuing student's initial transition into high school, the student's parent or guardian (or adult student, if applicable) shall be provided with a copy of the District's directory data notice and shall have 14 days to inform the school, in writing, that all or any part of the student's directory data may not be released without prior

consent. During such 14-day periods, the District will avoid the release of the student's directory data under this policy.

Regarding decisions to opt out from the school's disclosure of all or any part of the directory data under this policy:

1. Using procedures established by the administration, a parent or guardian (or adult student, if applicable) may make, modify, or withdraw an opt-out decision regarding directory data at any time, but should allow for a reasonable period of time for such a decision to be processed.
2. Unless the District issues express notice to a parent, guardian, or adult student stating that a new opt-out decision is required (in which case a 14-day non-disclosure period will again apply), an opt-out decision from the disclosure of directory data under this policy will remain in effect until it is modified or withdrawn by an appropriate party.

Legal References:

Wisconsin Statutes

- [Section 19.65](#) [rules of conduct; employee training; and security regarding personally-identifiable information]
[Section 118.125](#) [state student records law; policies required]
[Section 767.41\(7\)](#) [custody and physical placement; parent access to records]

Federal Laws

- [Family Educational Rights and Privacy Act](#) [federal student records statute]
[34 C.F.R. Part 99](#) [U.S. Department of Education FERPA regulations]
[Protection of Pupil Privacy Amendment](#) [federal privacy and parental rights law]
[20 U.S.C. §7908](#) [military access to student information; see also [10 U.S.C. §503\(c\)](#)]

Adoption Date: 11/15/21

STUDENT DIRECTORY DATA

347.1

In accordance with the District's designation and written notice of student directory data, the District may disclose a student's directory data to any person unless the student's parent or guardian (or adult student, if applicable) has notified the District, in writing, that any or all of the student's directory data shall not be disclosed. If an appropriate party exercises a valid opt out under this policy, then the District shall not disclose the directory data covered by the opt-out decision unless (1) an appropriate party provides advance written consent for the disclosure; or (2) the District determines that there is a separate and otherwise applicable exception to the confidentiality of the records that permits or requires such disclosure.

The District designates the following data elements from student records as "directory data":

- Student's name
- Recorded images of the student that are not being maintained by the District for a separate purpose as a behavioral record
- Student's school/grade level
- Degrees and awards received by the student
- Student's participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- The name of the school most recently previously attended by the student
- Student's dates of attendance (not including daily attendance records)

The District's designation and use of directory data is further defined and limited as follows:

1. Pursuant to a state law requirement, unless the student's parent or guardian (or adult student) has notified the District of his/her objection to such a disclosure of the student's directory data, the District shall, upon request, provide any representative of a law enforcement agency, city attorney, district attorney or corporation counsel, county department under section 46.215, 46.22 or 46.23, a court of record or municipal court with such directory data information relating to any such student enrolled in the school district for the purpose of enforcing that student's school attendance, to respond to a health or safety emergency, or to aid in the investigation of alleged criminal or delinquent activity by a student enrolled in the District.

2. The District discloses a student's date of birth only for the purpose of acknowledging and observing the student's birthday within the student's school. A student's date of birth is never released in response to a third party's request for access to student directory data.
3. Although a student's address and telephone number are not designated as student directory data under this District policy, the District is nonetheless required by law to release a high school student's name, home address, email address, and telephone number to military recruiters and institutions of higher education, upon their request, unless the student or the student's parent or guardian, as applicable, has notified the District that such information shall not be released without prior written consent. The District shall notify adult students and parents and guardians of high school students under the age of 18 of their right to opt out of such disclosures. Requests for student contact information under this paragraph include requests from any technical college district for the contact information of students who may be graduating from high school in the current school year.
4. Pursuant to federal law, the District may not disclose or confirm a student's directory data without obtaining the written consent of a parent or guardian if a student's social security number or other non-directory information is used alone or in combination with other data elements to identify or help identify the student or the student's records.
5. Under federal guidelines (FERPA and COPPA), a district may consent on behalf of parents or guardians for a child to utilize an educational tool that would give a 3rd party application, software or website access to directory information. The district utilizes a variety of online tools to support learning. These applications must demonstrate a clear tie to educational support. Parent or guardian request to opt out of the release of this directory information follows the same opt-out procedure as other directory information.

Directory Data Notice and Opt-Out Decisions

The District will provide written notice of the District's designation of student directory data, opt-out rights, and opt-out procedures to parents/guardians and adult students (if applicable). Notice will be provided via publication in the District Annual Notices and through the District website. A directory data notice

may be combined with, or otherwise referenced within, the District's federally-required annual student records notice.

Upon a student's initial enrollment and registration in the District, upon re-enrollment following a gap in enrollment, and upon each continuing student's initial transition into high school, the student's parent or guardian (or adult student, if applicable) shall be provided with a copy of the District's directory data notice and shall have 14 days to inform the school, in writing, that all or any part of the student's directory data may not be released without prior consent. During such 14-day periods, the District will avoid the release of the student's directory data under this policy.

Regarding decisions to opt out from the school's disclosure of all or any part of the directory data under this policy:

1. Using procedures established by the administration, a parent or guardian (or adult student, if applicable) may make, modify, or withdraw an opt-out decision regarding directory data at any time, but should allow for a reasonable period of time for such a decision to be processed.
2. Unless the District issues express notice to a parent, guardian, or adult student stating that a new opt-out decision is required (in which case a 14-day non-disclosure period will again apply), an opt-out decision from the disclosure of directory data under this policy will remain in effect until it is modified or withdrawn by an appropriate party.

Legal References:

Wisconsin Statutes

- [Section 19.65](#) [rules of conduct; employee training; and security regarding personally-identifiable information]
- [Section 118.125](#) [state student records law; policies required]
- [Section 767.41\(7\)](#) [custody and physical placement; parent access to records]

Federal Laws

- [Family Educational Rights and Privacy Act](#) [federal student records statute]
- [34 C.F.R. Part 99](#) [U.S. Department of Education FERPA regulations]
- [Protection of Pupil Privacy Amendment](#) [federal privacy and parental rights law]
- [20 U.S.C. §7908](#) [military access to student information; see also [10 U.S.C. §503\(c\)](#)]

Adoption Date: 11/15/21

Amended: 03/28/22

CURRENT

INTERLIBRARY LOAN

362.1

The School District of Altoona's library media centers may participate in reciprocal resource sharing with other school and public libraries through interlibrary loan. Resource sharing is defined as lending school library media center materials for a specified period of time in response to a request that is submitted by another library, which may in turn loan the materials for use by a staff member, student, or other patron. The purpose of resource sharing is to obtain access to materials not available in one's local library media center. However, interlibrary loan activities are not intended as a replacement for library media center collection development.

1. Except as otherwise restricted by this policy, individual libraries, including the District's library media centers, have discretion as to whether a particular resource should or should not be loaned when it is requested through interlibrary loan. The following are exceptions:
 - Without obtaining the advance written permission of the Superintendent or building principal that is based on exceptional circumstances, the District's library media centers will not loan:
 - books in current and recurring demand, such as books which have holds and/or waiting lists at the library media center;
 - reference materials not ordinarily circulated outside of the library media center to students/patrons;
 - classroom instructional materials that are stored/maintained in the library media center but that are not ordinarily circulated to students/patrons;
 - materials currently on reserve for group or class use in the District;
 - non-print materials
2. District equipment or supplies that are not in the nature of a specific content resource, including most technology resources, are not available for sharing through the interlibrary loan process.

When the District sends materials to another library, the borrowing library is expected to return the materials by the agreed upon due date. In addition, the borrowing library is responsible for the costs of repairing or replacing any lost or

damaged items, and for paying all shipping costs unless the District and the borrowing library have reciprocally agreed (for all of their mutual transactions) that the sender shall pay the shipping costs in each direction. Incidents of late, damaged, or lost items that are not promptly and reasonably resolved by the borrowing library shall be taken into consideration in regards to any future lending requests by that same library.

When a District library requests and receives materials from another library, any student who borrows such materials is personally responsible for the loss, damage, or late return of the materials in accordance with applicable District rules and procedures and any additional restrictions imposed by the lending library.

Whether sending or receiving materials, District officers, employees and agents shall abide by federal copyright law and regulations in connection with interlibrary loan activities, including but not limited to the limitation that District staff shall neither make, distribute, nor request unlawful copies of copyrighted works.

Legal Ref: 43.72, 120.12(1), 121.02(1)(h) Wisc. Statutes

Federal Enhancing Education Through Technology Act

Adopted: 01/09/17

The District's library media centers may participate in reciprocal resource sharing with other school and public libraries through interlibrary loan. Resource sharing is defined as lending school library media center materials for a specified period of time in response to a request that is submitted by another library, which may in turn loan the materials for use by a staff member, student, or other patron. The purpose of resource sharing is to obtain access to materials not available in one's local library media center. However, interlibrary loan activities are not intended as a replacement for library media center collection development.

Except as otherwise restricted by this authorizing policy, individual libraries, including the District's library media centers, have discretion as to whether a particular resource should or should not be loaned when it is requested through interlibrary loan. The following restrictions apply:

1. The District's library media centers will **not** loan:
 - books in current and recurring demand, such as books which have holds and/or waiting lists at the library media center;
 - reference materials not ordinarily circulated outside of the library media center to students/patrons;
 - classroom instructional materials that are stored/maintained in the library media center but that are not ordinarily circulated to students/patrons;
 - materials currently on reserve for group or class use in the District; and
 - non-print materials.

2. District equipment or supplies that are not in the nature of a specific content resource, including most technology resources, are **not** available for sharing through the interlibrary loan process.

When the District sends materials to another library, the borrowing library is expected to return the materials by the agreed upon due date. In addition, the borrowing library is responsible for the costs of repairing or replacing any lost or damaged items, and for paying all shipping costs unless the District and the borrowing library have reciprocally agreed (for all of their mutual transactions) that the sender shall pay the shipping costs in each direction. Incidents of late, damaged, or lost items that are not promptly and reasonably resolved by the borrowing library shall be taken into consideration in regard to any future lending requests by that same library.

When a District library requests and receives materials from another library, any student who borrows such materials is personally responsible for the loss, damage, or late return of the materials in accordance with applicable District

rules and procedures and any additional restrictions imposed by the lending library. If fees for repair, replacement, or late fees are not collected from the borrowing student, the borrowing staff member's department budget will be used to pay the fee in a timely manner.

Whether sending or receiving materials, District officers, employees and agents shall abide by federal copyright law and regulations in connection with interlibrary loan activities, including but not limited to the limitation that District staff shall neither make, distribute, nor request unlawful copies of copyrighted works.

Legal References:

Wisconsin Statutes

[Section 43.72](#) [library exchanges]
[Section 120.12\(1\)](#) [board duty; care, control and management of school property]
[Section 121.02\(1\)\(h\)](#) [school district standard; requirement to provide adequate library services]

Wisconsin Administrative Code

[PI 8.01\(2\)\(h\)](#) [detail of the state library media services standard]

Adoption Date: 01/09/2017

Amended: 03/28/2022

This policy shall be administered in accordance with the state public school open enrollment laws and implementing rules.

Subject to the exceptions that the School Board (1) each January, shall act upon any annual space availability determinations for purposes of nonresident open enrollment into the District; and (2) shall act to approve any discretionary transportation contracts, the Board authorizes the Superintendent or any District-level director to make all other decisions and determinations that are necessary or permitted in connection with any open enrollment application or any open enrollment student under this policy and its related Board-approved rule.

Nonresident Open Enrollment Students

A student may apply for full-time enrollment as a nonresident in a public school in the School District of Altoona under the open enrollment program. Applications shall be made and acted upon in accordance with the timelines and procedures outlined in state law. The District shall consider the following criteria when deciding whether or not to accept a nonresident student's application for full-time open enrollment:

1. Space Availability. The District shall consider the availability of space in the schools, programs, classes or grades within the District. When determining space availability, consideration shall be given to such factors as class size limits, student-teacher ratios, overall building capacity, and enrollment projections. However, students already attending school in the District at the time of their application (excluding part-time attendance by a student who is enrolled in another school district, private school, tribal school or home-based educational program) shall be accepted for enrollment in the District even if the District has determined that space is not otherwise available for open enrollment students. If the District receives more student applications for full-time open enrollment than there are spaces available, the District shall determine which students to accept on a random basis after giving preference to siblings of students who are already attending.

Once the Board of Education has formally approved open enrollment spaces for the following school year, no additional open enrollment applications will be approved during the alternate application period.

If, at any time during the regular open enrollment selection process, one student application from a family is chosen and the student is eligible for acceptance under all applicable criteria, the District shall give immediate consideration to the applications of remaining siblings in the family who applied for open enrollment at the same time, and admit all such otherwise eligible siblings.

If one student application from a family is chosen during the *alternative open enrollment application period*, and the student is eligible for acceptance under all application criteria, the District shall consider the applications of remaining siblings in the family who applied for open enrollment at the same time. If there is not space available for the remaining siblings, those respective siblings shall be denied open enrollment for that academic school year, and be granted enrollment as a sibling guarantee by applying during the regular open enrollment application process for the following school year, provided the enrolled sibling has attended continuously through open enrollment during the previous academic school year.

A waiting list of nonresident students who have been denied open enrollment due to space availability shall be established and utilized in the District in accordance with established procedures.

2. Students with Disabilities. If the District determines that the special education program or related services described in the nonresident student's individualized education program (IEP) are available in the District and there is space available in the special education program identified in the student's IEP, the open enrollment application shall be accepted.

If the special education program or services described in the student's IEP are not available or there is no space available in the program, the application shall be denied.

In any instance where an application is submitted by a student with a disability but there is no current IEP available for the student, the District will use the procedures defined in DPI's administrative rules to determine whether the District has the appropriate special education program or space.

If a nonresident student receives his/her initial IEP while attending the District under open enrollment, or if a nonresident student's IEP changes after the student begins attending school in the District, and the special education program or services required by that initial or revised IEP are not available in the District or there is no space available in the program or services identified within the IEP, the nonresident student may be returned to the resident district. **If a revised IEP includes placement at an off-site location, the nonresident student will be returned to the resident district. If a nonresident student applies for open-enrollment and the student is attending a third-site program, the application will be denied due to the district not having the program.**

3. Students Referred for a Special Education Evaluation. An open enrollment application shall be denied if the nonresident student has been reported or

identified as having a possible disability but not yet evaluated by an IEP team in the resident district. Assuming other acceptance criteria are and continue to be met, the District may reconsider a denial under this criteria if the IEP is completed, forwarded to the District, and reviewed by the District prior to the close of the period during which applications would normally continue to be reviewed from any waiting list.

4. Discipline-Related Criteria. Consistent with District policy and state law requirements, the District may deny the enrollment of any student who is under expulsion for any reason from any public school or independent charter school in Wisconsin or out-of-state public school during the proposed period of open enrollment. For students currently serving an expulsion from another public school in Wisconsin or an out-of-state public school, the District may allow the student's enrollment on a conditional basis if he/she meets the established enrollment conditions. The enrollment conditions established shall relate to the reasons for the student's expulsion and may not extend the term of the student's expulsion.

Except as otherwise provided by policy, the District shall not accept any student for full-time open enrollment in the District who has been expelled by any Wisconsin school district during the current school year or preceding two school years for any of the following specified conduct: (a) endangering the health, safety or property of others; (b) conveying or causing to be conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives; (c) possessing a dangerous weapon while at school or under the supervision of a school authority; or, (d) engaging in conduct while not at school or while not under the supervision of a school authority that endangered the health, safety or property of others at school or under the supervision of a school authority or of any school district employee or school board member. In addition, if any disciplinary proceeding regarding conduct falling in one of the foregoing categories is pending at the time of the student's application, the District may deny the application. If any such conduct occurs after the student has been accepted for open enrollment and prior to the beginning of the school year in which the student attends school in the District under open enrollment, the District may prohibit the student from attending school in the District under open enrollment.

5. Truancy-Related Criteria. An open enrollment application shall be denied if the District previously revoked the student's status as an open enrollment student in the District due to habitual truancy during any grading period of attendance at a District school in the current or previous school year. Once enrolled as an open enrollment student, if a nonresident student is habitually truant from the District during any grading period in the current school year, the District may prohibit the

student from attending school in the District under the full-time open enrollment program beginning in the succeeding grading period or school year.

6. "Best Interests" Determinations Under the Alternative Open Enrollment Application Criteria and Procedures. If a parent or guardian applies for open enrollment under the alternative open enrollment application criteria and procedures and relies on the "best interests of the student" criteria, the District shall review the information and rationale provided by the parent(s) or guardian and make a determination as to whether the District agrees with the parent(s) or guardian that attending school in the District pursuant to the application is in the student's best interests. If the District determines that attendance would not be in the student's best interests, the application shall be denied on that basis.

A full-time open enrollment application can also be denied if the nonresident student is ineligible for open enrollment (e.g., the student does not meet the age requirements for school attendance, the resident district does not have a four-year-old kindergarten program as offered by the District, etc.) or the application is invalid (e.g., the application is late, incomplete or deliberately falsified).

No criteria other than that outlined above may be considered by the District when acting on nonresident student full-time open enrollment applications.

Nonresident students accepted for full-time open enrollment shall be assigned to a school or program within the District in accordance with the District's regular procedures for placing students in schools and educational programs. The District may give preference in attendance at a particular school, program, class or grade to residents of the District.

Once a nonresident student is accepted for full-time open enrollment in the District, no re-application is required.

A nonresident public high school student may apply for enrollment in a specific course(s) in the District in accordance with state law and established procedures. The District shall use the same criteria, including space availability, for accepting and rejecting individual course applications for nonresident students as resident students, except that the District shall give preference in enrollment in a course to resident students (including those resident students attending private schools, tribal schools, or home-based private educational programs). Policy 424 and Rule 424 outline provisions for Individual Course Applications for Non-Public School Students.

Except as specifically provided, student transportation shall be the responsibility of the

nonresident student's parent(s) or guardian. The District shall provide transportation for nonresident students with disabilities attending school full-time in the District if it is required in the student's IEP or otherwise required by law. The District shall also provide transportation to nonresident full-time open enrollment students if there is room available on a bus on a regular route, the student is picked up or dropped off at a regular bus stop within the District, and the transportation has been approved by the Director of Finance and Operations. In accordance with District standards and procedures established by the Director of Finance and Operations, the District may provide student transportation to or from a location within the boundaries of the nonresident student's resident district with approval of the student's resident school board. If offered to an open enrollment student, and at the discretion of the District, such transportation shall be by school bus or by another method expressly authorized under state law.

To the extent required by state law, nonresident open enrollment students attending school or classes in the District shall have all the rights and privileges of resident students and shall be subject to the same rules and regulations as resident students. An open enrollment student's eligibility to participate in interscholastic athletic activities is subject to the rules and regulations of the Wisconsin Interscholastic Athletic Association (WIAA).

Resident Open Enrollment Students

Resident students may apply for full-time open enrollment in another public-school district in accordance with state law. If the student has applied for open enrollment under the alternative open enrollment application criteria and procedures authorized by law, the District may also deny the student's enrollment if the District determines that the criteria relied on by the student to submit the application do not apply to the student.

The parent(s) or guardian of a resident open enrollment student shall be responsible for student transportation, except as otherwise provided by law. Requests from other school districts to enter the boundaries of the District for the purpose of providing optional transportation to resident open enrollment students shall be denied.

Wisconsin Statutes

Section 115.385(4)	[parent notification of education options, including full-time open enrollment]
Section 115.787	[individualized educational programs for students with disabilities]
Section 115.7915	[special needs scholarship program for students with disabilities denied open enrollment]
Section 118.16(1)(a)	[definition of habitual truant]
Section 118.50(6)	[whole grade sharing provision related to full-time open enrollment]
Section 118.51	[full-time public school open enrollment]
Section 118.57	[public notification of education options, including full-time open enrollment]
Section 120.13(1)(f)	[authority to deny enrollment of student during the term of expulsion]
Section 120.13(1)(h)	[conditional enrollment of expelled students]

[Section 121.54\(3\)](#) [transportation for children with disabilities]
[Section 121.54\(10\)](#) [optional transportation for full-time open enrollment students]
[Section 121.545\(1\)](#) [optional transportation under a parent contract]
[Section 121.55](#) [methods of providing transportation]

Wisconsin Administrative Code

[PI 36](#) [DPI rules governing inter-district open enrollment]

Cross Reference: 421: Admission to Kindergarten and First Grade
424: Individual Course Applications for Non-Public School Students

Adoption Date: 01/05/98

Amended: 12/21/15

12/20/21

03/28/22

A personnel file shall be maintained for each District employee. To the extent required by applicable law, employee medical records, including genetic information regarding an employee, shall be maintained separately from an employee's other personnel records.

An employee shall have the right, upon request and consistent with the timelines and content limitations specified in state law, to review the contents of his/her personnel file, while in the presence of the administrator or his/her designee. The employee shall be entitled to have a representative accompany him/her during such review. This examination must be accomplished in the presence of the person officially charged by the District Administrator with custody of those files. The removal of this file from the safekeeping place will be done by the official personnel file custodian. The employee's personnel file or any part of it may not be removed from the visual presence of the official custodian. An employee shall have the right, upon request, to receive copies of documents contained in the personnel file upon payment of the actual cost for making such a copy. An employee shall not have the right to review the contents of or receive copies of the following items:

- Records relating to the investigation of possible criminal offenses committed by that employee.
- Letters of reference for that employee.
- Any portion of a test document, except that the employee may see a cumulative total test score for either a section of the test document or for the entire test document.
- Materials used by the employer for staff management planning, including judgments or recommendations concerning future salary increases and other wage treatments, management bonus plans, promotions and job assignments or other comments or ratings used for the employer's planning purposes.

- Information of a personal nature about a person other than the employee if disclosure of the information would constitute a clearly unwarranted invasion of the other person's privacy.
- Records relevant to any other pending claim between the employer and the employee which may be discovered in a judicial proceeding.

Personnel records shall be released to third parties only in accordance with relevant law.

Legal References:

Wisconsin Statutes

- [Sections 19.31 to 19.37](#) [Wisconsin Public Records Law]
- [Section 103.13](#) [records open to employee]
- [Section 146.81 – 146.84](#) [patient health care records]
- [Section 165.68](#) [address confidentiality program]
- [Section 252.15](#) [restrictions on use of HIV test]

Federal Laws

- [Americans with Disabilities Act](#) [nondiscrimination on the basis of disability; employee medical examinations and recordkeeping]
- [Health Insurance Portability and Accountability Act \(HIPAA\)](#) [restrictions on disclosure of personal health information]
- [Genetic Information Nondiscrimination Act of 2008](#) [restrictions on disclosure of genetic information]

Adopted: 01/20/92
Amended: 09/06/16

A personnel file shall be maintained for each District employee. To the extent required by applicable law, employee medical records, including genetic information regarding an employee, shall be maintained separately from an employee's other personnel records.

An employee shall have the right, upon request and consistent with the timelines and content limitations specified in state law, to review the contents of his/her personnel file, while in the presence of the administrator or his/her designee. The employee shall be entitled to have a representative accompany him/her during such review. This examination must be accomplished in the presence of the Executive Assistant, who serves as the District record custodian. The removal of this file from the safekeeping place will be done only by the record custodian. The employee's personnel file or any part of it may not be removed from the visual presence of the official custodian. An employee shall have the right, upon request, to receive a single copy of documents contained in the personnel file. If additional copies are requested, the employee may have additional copies upon payment of the actual cost for making such a copy. An employee shall not have the right to review the contents of or receive copies of the following items:

- Records relating to the investigation of possible criminal offenses committed by that employee.
- Letters of reference for that employee.
- Any portion of a test document, except that the employee may see a cumulative total test score for either a section of the test document or for the entire test document.
- Materials used by the employer for staff management planning, including judgments or recommendations concerning future salary increases and other wage treatments, management bonus plans, promotions and job assignments or other comments or ratings used for the employer's planning purposes.
- Information of a personal nature about a person other than the employee if disclosure of the information would constitute a clearly unwarranted invasion of the other person's privacy.
- Records relevant to any other pending claim between the employer and the employee which may be discovered in a judicial proceeding.

Personnel records shall be released to third parties only in accordance with relevant law.

Legal References:

Wisconsin Statutes

[Sections 19.31](#) to [19.37](#) [Wisconsin Public Records Law]
[Section 103.13](#) [records open to employee]
[Section 146.81](#) – [146.84](#) [patient health care records]
[Section 165.68](#) [address confidentiality program]
[Section 252.15](#) [restrictions on use of HIV test]

Federal Laws

[Americans with Disabilities Act](#) [nondiscrimination on the basis of disability; employee medical examinations and recordkeeping]
[Health Insurance Portability and Accountability Act](#) (HIPAA) [restrictions on disclosure of personal health information]
[Genetic Information Nondiscrimination Act of 2008](#) [restrictions on disclosure of genetic information]

Adoption Date: 01/20/92
Amended: 09/06/16
03/28/22

The School Board acknowledges that the procurement and filing of a bond covering a person's detrimental acts and any resulting financial loss to the District can be an important aspect of risk management within the District. Such bonds should supplement, rather than duplicate, the coverages provided by the different types of insurance held by the District.

The District may require any District officer or District employee to give security in such form and amount as the Board determines to be appropriate. The Board may also require additional bonds and sureties from any such individual at any time. Any bond that is procured under this policy to comply with a legal mandate or Board decision to require bonding of an officer or employee shall be paid for with District funds. Unless otherwise approved by the Board, the bond of an officer or employee shall be furnished through a licensed surety. If available, and unless prohibited by law or by an express directive of the Board, any number of District officers and/or employees may be combined in a schedule or blanket bond. Following a Board decision to require a bond that covers any officer or employee, the Director of Finance and Operations shall monitor the satisfaction of those requirements, including verifying the timely renewal of any such bonds.

Unless applicable law separately mandates indemnification for the specific acts leading to a claim on the bond of a District officer or District employee, nothing in this policy or in any requirement to furnish a bond absolves an officer or employee from having to repay any claim that is paid on a bond when such claim was due to, for example, the employee's or official's malfeasance or illegal or ultra vires actions.

Except in situations where an official surety bond is required by law, the Board may approve, in place of any bonding requirement arising under this policy, the substitution of particular insurance coverage (e.g., an employee/official dishonesty insurance policy and/or liability insurance that provides coverage for intentional acts) that, in the judgment of the Board, provides sufficient protection to the District for the risks that would otherwise be addressed by the required bond.

Bonding of School District Employees

The Director of Finance and Operations shall periodically consult with the District's professional financial and insurance advisors to determine, in light of relevant duties, risks, and the District's existing insurance coverages, which District employees (if any) are recommended to furnish a surety bond in connection with their employment and the recommended amount(s) of any such bonds.

When the District requires the person who holds a particular position to be bonded as a condition of his/her employment, the individual must be sufficiently bondable in order to hold the position. Accordingly, during the hiring process for any such position, the administration shall either verify the current bond ability of the candidate prior to the point at which any offer of employment is made or make any offer of employment expressly contingent on the satisfaction of appropriate conditions.

Legal References:

Wisconsin Statutes

Chapter 19, Subchapter 1	[official oaths and bonds]
Section 120.05(3)	[bond required for certain appointees performing officer duties]
Section 120.12(7)	[bondsmen not liable for loss of funds from designated depositories]
Section 120.13(23)	[school board power to require an officer or employee to give security in such form and amount as the board determines]
Section 895.46	[indemnification of officers and employees for certain judgments]

Adopted: 12/05/83
Amended: 01/09/12
03/28/22

The School Board has established energy conservation as a priority of the Altoona School District. The Board recognizes that sustainable energy consumption and education about energy conservation are in the best interest of society, as well as our local community.

The energy conservation program in the Altoona School District shall be organized to provide comprehensive energy operation guidelines, practices, and procedures that minimize the use of all forms of energy and natural resources in the District's facilities. In addition, educational initiatives shall foster an awareness of energy consumption and an appreciation for energy conservation.

It shall be the responsibility of each District employee and student to actively participate in conservation efforts in order to reduce consumption to levels prescribed by state, federal, and local guidelines. The Superintendent, or his/her designee, shall implement, direct, monitor, evaluate, and report District energy conservation efforts to the School Board.

Adopted: 12/17/12

DISTRICT USE OF SOCIAL MEDIA

821.5

The official District website serves as the primary authorized Internet-based presence of the District for the electronic posting and provision of public information about the District.

As a secondary resource for electronically providing routine public information about the District, the Superintendent or his/her designee may approve the establishment of one or more District accounts through third-party electronic social media applications. There is one official District social media account. Any class, organization, club, athletic team etc... with a coach or advisor who wishes to establish a social media account for their organization must gain advanced approval from their administrative supervisor who will involve any other district staff who need to be involved in the decision. Any such account(s) shall be maintained in a manner consistent with the following requirements, as well as any other standards or rules that the Superintendent or his/her designee may establish:

1. The primary purpose of any District social media account established pursuant to this policy shall be the communication of information from and about the District to school families and the larger community, including communications issued for public relations purposes. Accordingly, any District social media account that may be established shall not serve as a public forum or limited or designated forum for the expression or posting of opinions, concerns, beliefs or other information.
2. The non-school events, activities, or accomplishments of third-party groups or organizations that are not organized primarily to support a school-related purpose shall not be advertised or promoted through any District social media account(s).
3. When establishing a District-sponsored social media account(s) for public communications, consideration shall be given to the accessibility of the social media account to individuals with disabilities.
4. The District's social media account(s) for public communications shall include the display of the District's name; and, where technologically feasible, the

main account page or specific communications sent through the account shall include the URL of the official District website and the telephone number of the main administrative office of the District.

5. When providing information through any District-sponsored social media account held on a third-party electronic social media application, the employee responsible for managing the account is encouraged to consider whether it is practical to use the social media account to redirect users who are seeking information to the official District website (e.g., using an electronic link) in order to obtain that information.
6. To the extent consistent with the District's policies and notices regarding student directory data and other student records, pictures of individually-identifiable students engaged in school-related activities may be posted or displayed through a District-sponsored social media account unless their parent has withheld permission for photographing the student. The full, combined first and last names of students will generally be withheld except for cases of notable recognition or award.
7. The District's social media account(s) for public communications shall not make use of any private or closed networks or groups. Any member of the public interested in accessing the information the District provides through its public information social media account(s) shall be permitted to have such access.
8. A District-sponsored social media account established through this policy shall not be relied upon to establish compliance with the requirements for giving public notice of Board meetings or the meetings of other governmental bodies that fall under the purview of the Board or District.
9. Prior to approving the establishment and use of any District-sponsored electronic social media account under this policy, there shall be a plan in place for managing the records created or maintained through the account.

Except for District-sponsored social media accounts that have been approved pursuant to this policy, no District employee, member of the Board, or other

person acting as an agent of the District shall establish any account, site, page, blog or other similar presence on a third-party website or on any other third-party electronic social media application that purports to represent, or that a member of the public would be likely to reasonably believe represents (e.g., due to the manner in which information is presented), an official or authorized account, site, page, blog or other similar presence of the full Board, the District, any District school, or any District-sponsored program or activity (e.g., athletic teams, classes, clubs).

This policy is not intended to address the use of the District's internal technology networks and email system, the District's password-based electronic student information system, the instructional use of the Internet, or the use of specific websites or applications for direct instructional or other internal purposes (e.g., staff development). Those issues are governed by separate policies, rules and/or administrative directives.

Legal References:

Wisconsin Statutes

[Sections 19.31 to 19.37](#) [Wisconsin Public Records Law]
[Section 118.125](#) [confidentiality of student records; disclosure of directory data]

Federal Laws

[Americans with Disabilities Act](#) [disability discrimination; reasonable accommodations and civil rights protections for individuals with disabilities]
[Section 504 of the Rehabilitation Act](#) [disability discrimination; reasonable accommodations]

Adopted: **03/28/22**

2022-2023 Staffing Plan

Position	Full-Time Equivalent
Superintendent	1
Director of Finance and Operations	1
Director of Future Readiness	1
Director of Curriculum and Instruction	1
Director of Pupil Services	1
High School Principal	1
Middle School Principal	1
Intermediate School Principal	1
Elementary School Principal	1
Executive Assistant	1
Director of Maintenance	1
Network Manager	1
Human Resources, Payroll, Benefits	1
District Accountant/Accounts Payable	1
Pupil Services Admin Assistant	1
Technology Technician	1
Athletic and Activities Director	1
High School/Middle School Assistant Principal	0
High School Assistant Principal	1
Elementary School Assistant Principal	1
Intermediate/Middle School Dean of Students	1
4K Coordinator	0.25
Curriculum Coordinator	0
Library Media Center Director	1
Technology Integration/Coach	2
School Nurse	1
School Psychologist	2
Virtual Learning Coordinator	1
Guidance Counselors	4
Social Worker/Mental Health Coordinator	2
Instructional Coach	2
4K Teachers	4
Kindergarten Teachers	8
1st Grade Teachers	7
2nd Grade Teachers	7
3rd Grade Teachers	7
4th Grade Teachers	6
5th Grade Teachers	6
Grades 6-12 Language Art Teachers	10
Grades 6-12 Math Teachers	10
Grades 6-12 Science Teachers	7
Grades 6-12 Social Studies Teachers	7
Art Teachers	4
Physical Education Teachers	6

Health Teachers	2
Spanish Teachers	4
Technical Education	4
Business Education Teachers	3
Music Teachers	4
Interventionist/Title Teachers	3.75
English Learners Teachers	1.45
Early Childhood Teacher	1
Elementary Special Education Teachers	4.5
Intermediate School Special Education Teachers	2
Middle School Special Education Teachers	4
High School Special Education/Alternative Teachers	6
Speech and Language Teachers	4.5
Occupational Therapy	1.4
Paraprofessionals	25.92
9-Month Clerical	7
Custodial	11.5

66.0301 COOPERATIVE AGREEMENT

School Board Resolution

“Whereas the Altoona School District has students in need of specialized programming provided at the McKinley Charter School, and whereas it appears that the educational interest of children in the Altoona School District will be served best by the district and charter school contracting to offer services, as authorized by State Statute.”

“Be it, and it is hereby resolved that the following school boards agree to contract under Section 66.0301 of the Wisconsin Statutes.”

Pursuant to a resolution adopted by each of the following school boards:

SCHOOL DISTRICT OF ALTOONA

MCKINLEY CHARTER SCHOOL (hereafter MCS)

SCHOOL DISTRICT OF EAU CLAIRE (hereafter ECASD)

Said school boards hereby mutually agree, pursuant to Section 66.0301 of the Wisconsin Statutes, to the following conditions:

1. Said above parties agree and contract as hereinafter set forth;
2. The ECASD will be the fiscal agent for the charter school.
3. Student membership for state purposes will be counted by the district of residence; stipulated in the contract between the ECASD Board of Education and the MCS Governance Board. (Altoona students will be counted by Altoona.)
4. Policies for the MCS are established by the MCS Governance Board as delineated in the contract between the ECASD Board of Education and the MCS Governance Board.
5. The costs to the Altoona School District will be \$18,000 per year, for one student in the credit component for the 2022-2023 school year and paid on the schedule as set forth on page 3 of this contract if Altoona chooses to use the slot by July 1 of 2022. After the first day of school, Altoona may use their slot if there is an opening in either the high school or middle school, by quarter or semester.
6. The cost to the Altoona School District for the competency component will be \$1,200 per quarter for each of the up to 20 Altoona students at a time in the competency component. The school district of Altoona will pay for each student served during


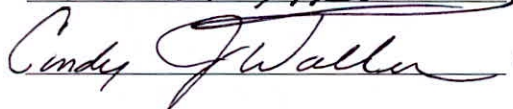
the first semester of the school year in January 2023 and for each student served during the second semester in June 2023.

7. Transportation, if required, will be furnished by the Altoona School District.
8. The fiscal agent, ECASD, agrees to file the required financial reports.
9. The Altoona School District agrees to provide all necessary special education services for students who reside in the Altoona School District and attend MCS.
10. The Altoona School District agrees that students attending the charter school will follow the MCS calendar.
11. Attached hereto and incorporated herein by reference is the plan for operation and plan for payments to said operation and fiscal agent by each school;

Eau Claire Area School District

_____ President _____ Date
_____ Clerk _____ Date

Governance Board of the McKinley Charter School

 President 2/21/2022 Date
 Clerk 2/14/2022 Date

Altoona School District

_____ President _____ Date
_____ Clerk _____ Date

MCKINLEY CHARTER SCHOOL

SCHOOL DISTRICT OF: Altoona School District

Credit Component

COST: \$18,000

1. November 2022	<u>\$4,500.00</u>
2. January 2023	<u>\$4,500.00</u>
3. March 2023	<u>\$4,500.00</u>
4. June 2023	<u>\$4,500.00</u>

Wisconsin Interscholastic Athletic Association

Email Completed Application to: Dorothy Sankey dsankey@wiaawi.org

APPLICATION - NEW 2022-23 COOPERATIVE TEAM SPONSORSHIP

NOT FOR FOOTBALL - SEE SEPARATE APPLICATION

Section 11 of Article VI - The Board of Control has authority to approve cooperative team sponsorship (one team in a given sport involving two or more member schools) under the following conditions:

- The schools involved must be in the same geographical area.
- The agreement for a cooperative team must specify two school years, but that agreement may be terminated by the Board of Control for documented extenuating circumstances.
- Applications for initial or renewal approval of a cooperative team, must include a completed and signed cooperative team request form, reflecting:
 - Approval of involved schools.
 - Approval of involved board(s) of education or governing bodies.
 - Approval of conference in which the cooperative team will participate.
 - The program will adhere to a 'no-cut' policy.

Note: Board of Control and conference approval is not required for non-varsity cooperative teams.
- Total enrollment of schools involved in a cooperative team will determine classification of competition in WIAA tournament series.
- To "Opt Up" a division for WIAA tournament series, schools must submit an Application for A Higher Divisional Placement in the WIAA Tournament Series. <https://www.wiaawi.org/Portals/0/PDF/Forms/Opt%20Up%20One%20Division%20Application.pdf>
- Requests for approval and to add a cooperative team into WIAA tournament competition must be received in the WIAA office by the following deadline dates to be included in the subsequent year's tournament program:

Fall Sports - February 1, 2022

Winter Sports - April 1, 2022

Spring Sports - June 1, 2022

- We are applying for a new cooperative agreement in Ice Hockey for the school years of 2022-2023 & 2023-2024.
(one sport per application) boys girls

NOTE: GYMNASTICS 2022-2023 -- CO-OP APPLICATION IS DUE ANNUALLY

- Contact School (WIAA contact, where materials are sent, etc.)

Altoona High School

LIST ALL SCHOOLS INVOLVED IN CO-OP

Fall Creek School

McDonell Central Catholic

Altoona High School

Regis High School

- By our signatures we agree we have, as a school administration and school board, reviewed and discussed the items indicated on this form. We further confirm that our school district will provide the same level of institutional oversight to this program as to other sports sponsored by our district. In addition, we acknowledge that any monetary funds provided to us by outside sources will be handled according to district policies. Parent support groups, etc., shall not be involved in paying program expenses directly.

List Schools in Co-op

Altoona High School
Fall Creek High School
McDonell Central Catholic
Regis High School

Signature of Board of Education
or Governing Body President

[Signature]
[Signature]
[Signature]

Signature of District Administrator

[Signature]
[Signature]
[Signature]

Name of Conference

Middle Border Conference

Signature of Authorized Person
Indicating Conference Approval

[Signature]

Conference Position

Commissioner

NOTE: If at any time your co-op is discontinued or not renewed, BOTH (ALL) SCHOOLS MUST RE-APPLY FOR TOURNAMENT ELIGIBILITY for the following season by the appropriate deadline.
Fall Sports - February 1, Winter Sports - April 1, Spring Sports - June 1.

<https://www.wiaawi.org/Portals/0/PDF/Forms/Tournament%20Series%20Application%20%20Non-Football%20.pdf>

4. Our request for cooperative sponsorship is based on the following reasons:

Form a team with enough participants to remain competitive, keep the program sustainable and provide opportunity for student athletes.

5. The number of students participating at each school involved in this sport has been and is projected as follows:

SCHOOLS IN CO-OP	2-YEARS AGO 2019-20	LAST YEAR 2020-21	THIS YEAR 2021-22	NEXT YEAR 2022-23
<u>Altoona High School</u>	<u>14</u>	<u>12</u>	<u>15</u>	<u>17</u>
<u>Chippewa Falls McDonell</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>
<u>Eau Claire Regis</u>	<u>8</u>	<u>6</u>	<u>5</u>	<u>7</u>
<u>Fall Creek</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>

6. We have reviewed and considered the following items: (indicate yes or no)

Fall Creek

SCHOOL Altoona High School

SCHOOL Regis High School

McDonell Central

- | | | | | |
|------------|------------|---|------------|---|
| <u>yes</u> | <u>yes</u> | Development of lead-up programs | <u>yes</u> | Development of lead-up programs |
| <u>yes</u> | <u>yes</u> | Attempt to create interest in our own program | <u>yes</u> | Attempt to create interest in our own program |
| <u>yes</u> | <u>yes</u> | Attempt to solve existing problems in our own program | <u>yes</u> | Attempt to solve existing problems in our own program |
| <u>yes</u> | <u>yes</u> | We have agreed to application of academic code in the co-op | <u>yes</u> | We have agreed to application of academic code in the co-op |
| <u>yes</u> | <u>yes</u> | We have agreed to application of athletic code in the co-op | <u>yes</u> | We have agreed to application of athletic code in the co-op |
| <u>yes</u> | <u>yes</u> | Realization that incoming athletes may displace some of our school's youngsters from starting positions | <u>yes</u> | Realization that incoming athletes may displace some of our school's youngsters from starting positions |
| <u>yes</u> | <u>yes</u> | Liability insurance coverage | <u>yes</u> | Liability insurance coverage |
| <u>yes</u> | <u>yes</u> | Coaching salaries | <u>yes</u> | Coaching salaries |
| <u>yes</u> | <u>yes</u> | Contest expenses | <u>yes</u> | Contest expenses |
| <u>yes</u> | <u>yes</u> | Uniform expenses | <u>yes</u> | Uniform expenses |
| <u>yes</u> | <u>yes</u> | Transportation expenses | <u>yes</u> | Transportation expenses |
| <u>yes</u> | <u>yes</u> | Emergency medical treatment | <u>yes</u> | Emergency medical treatment |



7. The school districts involved in this cooperative program are sharing costs as follows: Expenditures and bills to be prorated per pupil; billed to schools at the conclusion of the season.

Date submitted to WIAA _____

You may check the Board of Control action status March 10, 2022, April 10, 2022, July 1, 2022
 Login to wiaawi.org - schools/manage your school/school name/teams/season (2022-23)/click co-op app

OFFICIAL ACTION OF WIAA BOARD OF CONTROL

The above request for cooperative team sponsorship is hereby granted, and must continue, for the school years indicated above. Application must be made again in the event any or all schools are interested in continuing agreement beyond the school year(s) indicated.

Stephanie L. Hauser, WIAA Executive Director



Where service and leadership unite

DATE: March 8, 2022
TO: District Administrators and Member District Boards of Education
FROM: Mike Haynes, Agency Administrator
RE: Sale of Property

In 2010, CESA 10 purchased a 2.5-acre property adjacent to the CESA 10 office in Chippewa Falls. The recommendation to purchase the land was based on the possible expansion of the parking lot and to widen the drive around the building. At the time, there were no immediate plans to do this, however, there was no other property adjacent to CESA 10 that would be available if or when an expansion would occur.

When purchased, there were two homes on the property. One of the homes on the property was leveled in 2012, leaving 717 W. Park Avenue home to be used as rental until such time when the property could be used for expansion.

After more than ten years, expanding the parking lot is not likely. A study completed prior to the pandemic showed that there were no days in which all spaces were in use and very few in which the majority were in use. With no plans for expansion, and projected losses because of imminent maintenance on the home, we question whether maintaining the home is prudent or within our mission.

As a result, at its February 10, 2022 meeting, the CESA 10 Board of Control passed a resolution to sell what is now referred to as "Lot 1," pictured on the attached survey. Proceeds from the sale will be deposited into the CESA 10 capital projects fund to offset future building maintenance.

Wisconsin statutes state that the purchase or sale of property by a CESA must be approved by three-fourths of the school boards in the agency by majority vote of each school board. Therefore, we ask that member districts consider the attached resolution by the end of April. Member districts should determine who is to sign the resolution (all board members or officers) based on their current policies.

Please let me know if you have any questions.

SCHOOL DISTRICT OF ALTOONA
RESOLUTION AUTHORIZING AND APPROVING THE SALE
OF REAL PROPERTY BY
COOPERATIVE EDUCATIONAL SERVICES AGENCY #10

The undersigned, constituting a majority of the members of the Altoona School Board (the "Board") have consented and agreed and by these presents do consent to, authorize, affirm, and ratify and adopt the following actions of Cooperative Educational Services Agency #10 (the "Agency") and the resolutions of this Board effective the 28th day of March, 2022:

WHEREAS, the Agency owns certain real property commonly known as Lot 1, as depicted and legally described in Exhibit A, attached hereto and incorporated herein;

WHEREAS, Wisconsin Statute § 116.055 requires approval of three-fourths of the school boards in the Agency for the Agency's sale of real property, in the name of the agency; and

WHEREAS, the Board deems it in the best interest of the Agency to sell the Property and, in connection with the sale of the Property, the Board desires that the Agency enter into all of the agreements, instruments, documents, certificates and notices contemplated by or in connection therewith (collectively, the "Transaction Documents").

NOW, THEREFORE, BE IT:

RESOLVED, that a majority of the members of the Board hereby approve the sale of the Property by the Agency.

(Signature Page Follows)

IN WITNESS WHEREOF, the undersigned have executed and made this resolution effective as of the date first set forth above.

EXHIBIT A

Legal Description and Depiction of Property

(Separately Attached)



DocId:8514787
Tx:4389559

929495

RECORDED ON
03/04/2022 12:46 PM
MELANIE K. MCMANUS
REGISTER OF DEEDS
REC FEE: 30.00
TRANSFER FEE:
FEE EXEMPT:
CHIPPEWA COUNTY, WI
PAGES: 2

CHIPPEWA CO. CERTIFIED SURVEY

MAP NO. 5546

RECORDED IN VOL. 27 OF THE

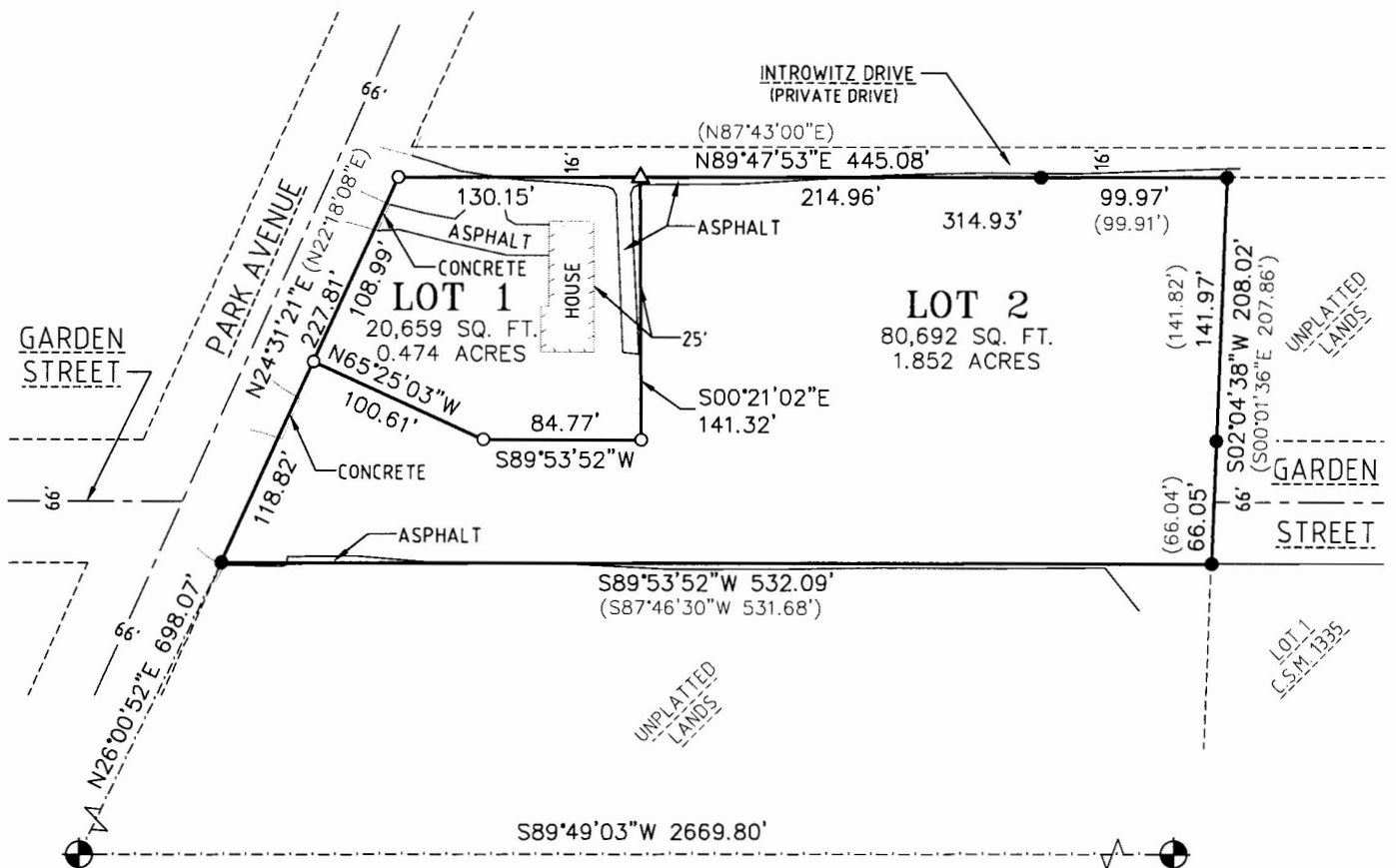
CERTIFIED SURVEY MAPS PAGE 142-143

Melanie K. McManus
REGISTER

LOCATED IN THE SOUTHWEST
QUARTER OF THE SOUTHEAST
QUARTER, SECTION 7, TOWNSHIP 28
NORTH, RANGE 8 WEST, CITY OF
CHIPPEWA FALLS, CHIPPEWA
COUNTY, WISCONSIN

OWNER/PREPARED FOR:

COOPERATIVE EDUCATIONAL SERVICES AGENCY #10
725 PARK AVENUE,
CHIPPEWA FALLS, WISCONSIN 54729



SOUTH QUARTER
CORNER SECTION 7,
FOUND MAG NAIL
(VERIFIED TIES)

SOUTHEAST
CORNER SECTION 7,
FOUND MAG NAIL
(VERIFIED TIES)

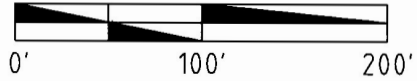


North is referenced to the South line of
the Southeast 1/4, Section 7-28-8
which bears S89°49'03"W
(Chippewa County Grid System (NAD83/2011))



Dustin J. LaBlonde
01/24/2022

SCALE: 1" = 100'



LEGEND

- Government Corner (As Noted)
- Set 3/4" x 18" Iron Rebar Weighing 1502 Pounds/Lineal Foot
- Set "SURVEY MARK" Nail
- Found 1-1/4" Outside Diameter Iron Pipe
- Record Bearing/Distance
- NNorth
- SSouth
- EEast
- WWest
- CSMCertified Survey Map
- SQ. FT.Square Feet

Dustin J. LaBlonde, PLS
Cedar Corporation
604 Wilson Avenue
Menomonie, Wisconsin 54751

01/04/2022 COMPLETION DATE OF THE FIELDWORK

PAGE 142
SHEET 1 OF 2 SHEETS

CHIPPEWA CO. CERTIFIED SURVEY

MAP NO. 5546

RECORDED IN VOL. 27 OF THE

CERTIFIED SURVEY MAPS PAGE 142-143

Melvin K. Matthews
REGISTER

LOCATED IN THE SOUTHWEST
QUARTER OF THE SOUTHEAST
QUARTER, SECTION 7, TOWNSHIP 28
NORTH, RANGE 8 WEST, CITY OF
CHIPPEWA FALLS, CHIPPEWA
COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE

I, Dustin J. LaBlonde, Wisconsin Professional Land Surveyor, hereby certify that I have surveyed, divided, and mapped part of the Southwest quarter of the Southeast quarter, Section 7, Township 28 North, Range 8 West, City of Chippewa Falls, Chippewa County, Wisconsin, more particularly described as follows:

Commencing at the South quarter corner of said Section 7;
Thence N26°00'52"E 698.07 feet to the Easterly right-of-way of Park Avenue and the point of beginning;
Thence N24°31'21"E 227.81 feet along said Easterly right-of-way to the Southerly right-of-way Introwitz Drive;
Thence N89°47'53"E 445.08 feet along said Southerly right-of-way;
Thence S02°04'38"W 208.02 feet to the Southerly right-of-way of Garden Street;
Thence S89°53'52"W 532.09 feet to the point of beginning.

Said parcel contains 101,351 square feet (2.33 acres) more or less.

That I have made such survey, land division, and map at the direction of Cooperative Educational Services Agency #10, Owner, 725 Park Avenue, Chippewa Falls, Wisconsin 54729. That such map is a correct representation of the exterior boundaries of the land surveyed, and the subdivision thereof made. That I fully complied with the provisions of Chapter 236.34 of the Wisconsin State Statutes, A-E 7 of the Wisconsin Administrative Code and the subdivision regulations of the City of Chippewa Falls in surveying, dividing and mapping the same. Said survey is subject to easements of record and as shown.

Dated this 24th day of January, 2022.

Dustin J. LaBlonde
Dustin J LaBlonde, P.L.S. #3096



COMMON COUNCIL RESOLUTION

Resolved, that this Certified Survey Map, in the City of Chippewa Falls, Chippewa County, Wisconsin, Cooperative Educational Services Agency #10, owner, is hereby approved by the Common Council.

Date: 2-15-22 Approved

Greg Hoffman
Greg Hoffman, Mayor

Date: 3-1-22 Signed

Greg Hoffman
Greg Hoffman, Mayor

I hereby certify that the foregoing is a copy of a resolution adopted by the Common Council of the City of Chippewa Falls.

Bridget Givens
Bridget Givens, Clerk