



School District of Altoona

1903 Bartlett Avenue Altoona, WI 54720

715-839-6032 715-839-6066 FAX

Dr. Connie M. Biedron, Superintendent

www.altoona.k12.wi.us

ALTOONA BOARD OF EDUCATION
Regular Meeting
Altoona Commons Addition
October 1, 2012
6:30 p.m.

Agenda

1. Call to Order
2. Roll Call
3. Reading of Public Notice
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes
 - a. September 17, 2012 Regular Meeting
7. Public Participation (All remarks are to be addressed to the Board; members of the public may not discuss among themselves as an audience. Board members may ask questions of a speaker; however, no formal deliberations are allowed at this time.)
 - a. Non-Agenda items - public comment and concern
 - b. Agenda items - public comment and concern
8. Treasurer's Report
 - a. Approval of Checks for Payment
 - (1) General fund checks totaling \$719,041.86
 - (2) Student activity fund checks totaling \$-0-
 - (3) Debt service checks totaling \$-0-
 - b. Approval of Treasurer's Report
9. Information
 - a. School Showcase
 - (1) Senior Day and Homecoming 2012
 - b. Committee Meeting Report
 - (1) Library Board Meeting, September 26
 - c. General Information
 - d. President Report
 - (1) Fall Regional Meeting 2012, September 26
 - (2) WASB Board Member Recognition Awards
 - (3) WASB Legislative Advocacy Conference, November 10
 - (4) Committee Appointments

Altoona Board of Education, October 1, 2012

- e. Superintendent's Report
 - (1) Superintendent's Conference, September 19-21
 - (2) Race to the Top Grant Update
 - (3) Committee Sign-up Update
 - (4) NewsTalk 790 Today Show, September 24
 - (5) Student School Board Representative
 - (6) Meetings and Events Update
- 10. Policy Development
 - a. Policies for Discussion: 733 and 733-Rule – Energy Management
- 11. Board Action after Consideration and Discussion
 - a. Consider Recommendation to Increase FTE for Science Teacher
 - b. Consider Employment Recommendation to fill Elementary Playground/Lunchroom Supervisor
 - c. Consider Employment Recommendation to fill Elementary Playground/Lunchroom Supervisor
 - d. Consider Employment Recommendation to Fill Elementary Tech Mentor Position
 - e. Consider Employment Recommendation to Fill High School Tech Mentor Position
 - f. Consider Employment Recommendation to Fill Safety Patrol Coordinator Position
 - g. Consider Employment Recommendation for Elementary Leadership Team (Tuesday Morning Meeting Leaders) 2012/13
 - h. Consider Amendment of Policy 171.2 – Agenda Preparation and Dissemination
 - i. Consider Approval of Rule 171.2 - Agenda Preparation and Dissemination
 - j. Consider Amendment of Policy 172 – Special Board Meeting
 - k. Consider Initial Adoption of Policy 173 – Closed Session Meetings
 - l. Consider Amendment of Policy 181 – Rules of Order
 - m. Consider Amendment of Policy 183 – Voting Methods
 - n. Consider Amendment of Policy 184 – Board Minutes
 - o. Consider Approval of Rule 184 – Board Minutes
 - p. Consider Deletion of BDB-E – Special Board Meeting Request Form
 - q. Consider Approval of Memorandum of Understanding Concerning the Race to the Top Grant
- 12. Anticipated Closed Session as Per Section -19.85 (1) (c) - Wisc. Statutes
 - a. Consider closed session minutes for September 4, 2012
 - b. Considering employment and performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility – 19.85 (1) (c)
- 13. Reconvene into Open Session and Take Necessary Action
- 14. Adjournment

The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach on our unique, single campus setting.



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ALTOONA BOARD OF EDUCATION
Regular Meeting
Altoona Commons Addition
September 17, 2012
6:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Helen Drawbert at 6:30 p.m. in the Altoona commons addition.
2. Roll call was taken and the following were present:
Helen S. Drawbert, President
Robert (Red) A. Hanks, Vice President/Treasurer
Robin E. Elvig, Clerk
Michael J. Hilger, Member; Absent
David A. Rowe, Member
Dr. Connie M. Biedron, Superintendent
Joyce M. Orth, Board Secretary
3. Reading of Public Notice. Report of notice was given. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for Meeting. Helen Drawbert announced meeting protocol (Robert Rules will be followed) and noted the Board's Group Agreement for Board Meetings.
6. Approval of Minutes. a. September 4, 2012 Regular Meeting. Motion by Hanks to approve the September 4 minutes as presented, seconded by Rowe. Elvig, yes; Rowe, yes; Hilger, absent; Hanks, yes; Drawbert, yes. Motion carried 4-0. b. September 13, 2012 Special Meeting. Motion by Elvig to approve the September 13 minutes as presented, seconded by Hanks. Rowe, yes; Hilger, absent; Hanks, yes; Elvig, yes; Drawbert, yes. Motion carried 4-0.
7. Public Participation. a. Non-Agenda items - public comment and concern. (1) Dr. Biedron welcomed new staff and introductions were made: Bonnie Fagan, Title 1 teacher; Jill Urdahl, school counselor; Sara Leitheiser, kindergarten teacher; and Carolyn Pekol, early childhood special education teacher. (2) Red Hanks shared a City Council update highlighting the status of River Prairie developments. He also noted a Placemaking workshop being held in the Commons Addition on September 18, 6:00 to 9:30 p.m. and announced the Eggs and Issues session scheduled for Friday morning at the Chamber office. (3) Robin Elvig mentioned the Act 10 ruling and appeal filed. Helen Drawbert noted that the WASB is holding a webinar tomorrow night concerning the matter. (5) David Rowe recognized that the Altoona High School band marched in the International Fall Festival parade last Saturday. He also recognized the boys Cross Country team for their recent win at their invitational. b. Agenda items - public comment and concern. None.

8. Treasurer's Report. a. Approval of Checks for Payment. Motion by Elvig to approve general fund checks totaling \$419,757.76 and student activity fund checks totaling \$368.72 as presented, seconded by Rowe. Hilger, absent; Hanks, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 4-0. b. Approval of Treasurer's Report. Motion by Elvig to approve the Treasurer's Report as presented, seconded by Rowe. Hanks, yes; Elvig, yes; Rowe, yes; Hilger, absent; Drawbert, yes. Motion carried 4-0.
9. Information. **a. President Report.** (1) Nominees for WASB Region 4 Director. The nominees for the WASB Region 4 Director position were reviewed. Helen Drawbert will cast the ballot on behalf of the board. (2) WASB Fall Regional Meeting. The Fall Regional Meeting will be held on September 26 in Menomonie. This year's meeting will include an election for a Region 4 director. Creating the Context for Change is the keynote topic. (3) WASB 2012 Personnel and Employment Law Seminar. The Personnel and Employment Law Seminar will be held in Wisconsin Dells on October 4-5. Health care reform, Act 10, teacher contracts, teacher compensation systems, American with Disabilities Act, and social media are among the topics that will be addressed. (4) WASB WSAA/WASB School Law Seminar. The annual School Law Seminar will be held on October 19 at the Alliant Energy Center, Madison. Social media, referendums, Act 10, and employment misconduct investigations will be discussed. (5) Upcoming Meeting with Legislators. The meeting scheduled for September 27 will be rescheduled. **b. Superintendent's Report.** (1) Preliminary Budget Review 2012/13. The preliminary budget revenue and expenditures were reviewed. The budget will be included for adoption following the October 29 Annual Meeting, and will be placed on the agenda for monthly updates starting on November 19. (2) Review of Open Enrollment Exceptions. Open enrollment exceptions were reviewed. (3) Race to the Top Grant Update. Dr. Biedron shared an update relative to the grant process. CESA 10 school districts will submit a grant proposal in the amount of \$10 million. The Memorandum of Understanding will be included for board action at the October 1 board meeting. (4) State ACT Proposal. Under state superintendent, Tony Evers' 2013-14 education budget request, the ACT suite would be administered to fulfill the state and federal testing requirements at the high school level. Starting in 2014/15, all public school freshmen would take the ACT EXPLORE assessment, sophomore students the ACT PLAN, and juniors would take the ACT and WorkKeys assessments. (5) Meetings and Events Update. Dr. Biedron shared updates including (a) Homecoming events, (b) new books, (c) the new committee structure and sign-up process, (d) an upcoming live radio broadcast on WAYY (date pending), (e) strategic goals pertaining to post-graduate follow-up, (f) an Educator Effectiveness training on October 8 at UW-Eau Claire, (g) an unemployment appeal filed, (h) a Clorox grant application (in progress) and (i) a meeting with elementary "specials" teachers concerning large class sizes. Dr. Biedron will attend the State Superintendent's Conference in Madison, Wednesday through Friday of this week.
10. Policy Development. **Policies for Discussion.** Policies/rules listed were discussed. On October 1, 171.2 and 171.2-R – Agenda Preparation and Dissemination, 172 – Special Board Meetings, 181 – Rules of Order, 183 – Voting Methods, 184 and 184-R – Board Minutes will be included on the agenda for amendment, Policy 173 – Closed Session Meetings for initial adoption, and BDB-E – Special Board Meeting Request form for deletion.
11. Board Action after Consideration and Discussion. a. Consider Resignation of Elementary Lunch-Recess Aide. Motion by Hanks to accept the resignation of Kimberly Kottke as elementary lunch-recess aide (end date September 21, 2012), seconded by Elvig. Elvig, yes; Rowe, yes; Hilger, absent; Hanks, yes; Drawbert, yes. Motion carried 4-0. b.-c. Consider Extracurricular Position Resignations and Employment Recommendations. Motion by Elvig to accept resignations and coach/advisor employments for the 2012/13 season as recommended: Cliff Kleinke, resignation, middle school volleyball; Melody Christianson, resignation, high school assistant drama; Richard Moses, resignation, vocal music coordinator; and employments: Jonathan Lueck, high school/middle school vocal music coordinator; Kevin Camastral, grade 7 football assistant (pending background check); Joe Harris, grade 7 football assistant (pending

background check); Beth Reyzer, high school volleyball assistant; Katelyn Widenski, middle school volleyball; Kasie Holt, middle school volleyball (pending background check); Gail Abernathy, middle school volleyball, seconded by Hanks. Rowe, yes; Hilger, absent; Hanks, yes; Elvig, yes; Drawbert, yes. Motion carried 4-0. d. Consider Employment Recommendation to Fill Tech Mentor Position. Motion by Elvig to approve the recommendation to employ Colleen Chmelik as middle school tech mentor for the 2012/13 semesters, seconded by Rowe. Hilger, absent; Hanks, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 4-0. e. Consider Approval of 66.0301 Cooperative Agreement with the Cluster A Consortium. Motion by Hanks to approve the Cluster A 66.0301 Agreement as presented, seconded by Rowe. Hanks, yes; Elvig, yes; Rowe, yes; Hilger, absent; Drawbert, yes. Motion carried 4-0.

12. Adjournment. Motion by Hanks to adjourn at 8:02 p.m., seconded by Elvig. Elvig, yes; Rowe, yes; Hilger, absent; Hanks, yes; Drawbert, yes. Motion carried 4-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, October 1, 2012 at 6:30 p.m. in the Altoona commons addition.

Joyce M. Orth CAP, Board Secretary

District Clerk

Date

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CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE	AMOUNT
	NUMBER	NUMBER		DESCRIPTION	
09/13/2012	128233	10 E 400 310 162210 000	BENEDICT, SETH	OFFICIAL	60.00
				Totals for 128233	60.00
09/13/2012	128234	10 E 400 310 162210 000	ECKARDT, LUCAS	SPORTS WORKER	13.00
				Totals for 128234	13.00
09/13/2012	128235	10 E 400 310 162210 000	HOGDEN, GENE	OFFICIAL	60.00
				Totals for 128235	60.00
09/13/2012	128236	10 E 400 310 162210 000	MANLEY, KEVIN	OFFICIAL	96.00
				Totals for 128236	96.00
09/13/2012	128237	10 E 400 310 162210 000	PETERSON, JIM	OFFICIAL	60.00
				Totals for 128237	60.00
09/13/2012	128238	10 E 400 310 162210 000	SANDEN, BRUCE	SPORTS WORKER	25.00
				Totals for 128238	25.00
09/21/2012	128239	10 L 000 000 811680 000	OKLAHOMA DEPARTMENT OF HUMAN SERVIC	Payroll accrual	74.91
				Totals for 128239	74.91
09/21/2012	128240	10 L 000 000 811670 000	RELIASTAR LIFE INS COMPANY	Payroll accrual	150.00
09/21/2012	128240	10 L 000 000 811670 000	RELIASTAR LIFE INS COMPANY	Payroll accrual	150.00
				Totals for 128240	300.00
09/21/2012	128241	10 L 000 000 811690 000	VALUE AUTO MART OF EAU CLAIRE	Payroll accrual	50.00
				Totals for 128241	50.00
09/21/2012	128242	10 L 000 000 811650 000	WEST CENTRAL EDUCATION ASSN	Payroll accrual	196.80
09/21/2012	128242	10 L 000 000 811650 000	WEST CENTRAL EDUCATION ASSN	Payroll accrual	199.73
09/21/2012	128242	27 L 000 000 811650 000	WEST CENTRAL EDUCATION ASSN	Payroll accrual	194.50
09/21/2012	128242	80 L 000 000 811650 000	WEST CENTRAL EDUCATION ASSN	Payroll accrual	2.84
09/21/2012	128242	10 L 000 000 811650 000	WEST CENTRAL EDUCATION ASSN	Payroll accrual	3,220.98
09/21/2012	128242	27 L 000 000 811650 000	WEST CENTRAL EDUCATION ASSN	Payroll accrual	464.98
				Totals for 128242	4,279.83
09/21/2012	128243	10 L 000 000 811680 000	WI SCTF	Payroll accrual	46.98
09/21/2012	128243	27 L 000 000 811680 000	WI SCTF	Payroll accrual	7.02
09/21/2012	128243	10 L 000 000 811680 000	WI SCTF	Payroll accrual	187.50
				Totals for 128243	241.50
09/13/2012	128244	10 E 800 320 254200 000	A-1 RENTAL CENTER INC.	rental of 47 foot towable lift.	115.00
				Totals for 128244	115.00
09/13/2012	128245	10 E 800 310 231100 000	ALTOONA HOT LUNCH PROGRAM	Back to School Breakfast	616.23
				Totals for 128245	616.23
09/13/2012	128246	10 E 800 355 263300 000	AT&T	SEPT 1 - TELEPHONE	1,120.41
				Totals for 128246	1,120.41
09/13/2012	128247	10 E 800 310 252000 000	BLP RESOURCES LLC	Consultant fees	10,000.00
				Totals for 128247	10,000.00
09/13/2012	128248	10 E 800 420 162000 000	BURGHARDT SPORTING GOODS	volleyball jerseys	272.00
				Totals for 128248	272.00

CHECK DATE	CHECK ACCOUNT						VENDOR	INVOICE	AMOUNT
	NUMBER	NUMBER						DESCRIPTION	
09/13/2012	128249	10 E 200 411 222200 000				CESA #10	MS CESA #10 AV/Media Cooperative Purchases	213.18	
09/13/2012	128249	10 E 200 440 222200 000				CESA #10	MS CESA #10 AV/Media Cooperative Purchases	35.18	
09/13/2012	128249	10 E 100 435 222200 000				CESA #10	Licensing for ClipArt	100.00	
09/13/2012	128249	10 E 400 411 222200 000				CESA #10	HS CESA #10 AV/Media Cooperative Purchases	325.70	
09/13/2012	128249	10 E 400 440 222200 000				CESA #10	HS CESA #10 AV/Media Cooperative Purchases	325.69	
							Totals for 128249	999.75	
09/13/2012	128250	10 E 100 411 110400 000				DELTA EDUCATION, LLC	Science Materials	159.82	
09/13/2012	128250	10 E 100 411 110300 000				DELTA EDUCATION, LLC	FOSS science items	108.93	
09/13/2012	128250	10 E 100 411 110400 000				DELTA EDUCATION, LLC	FOSS science items	108.92	
							Totals for 128250	377.67	
09/13/2012	128251	27 E 700 411 158510 341				EAU CLAIRE TRANSIT - CITY BUS	CUSTOMER #: 10003 Bus Passes for CDC and community outings 6 Max Passes (\$45) = \$270 270 Student Tickets (10/\$10) = \$270 120 Tokens (8/\$10) = \$150 Total =\$690	0.00	
09/13/2012	128251	27 E 700 415 158510 341				EAU CLAIRE TRANSIT - CITY BUS	CUSTOMER #: 10003 Bus Passes for CDC and community outings 6 Max Passes (\$45) = \$270 270 Student Tickets (10/\$10) = \$270 120 Tokens (8/\$10) = \$150 Total =\$690	690.00	
							Totals for 128251	690.00	
09/13/2012	128252	10 E 400 320 254300 000				J.H. LARSON	sink handles	22.69	
							Totals for 128252	22.69	
09/13/2012	128253	10 E 800 411 232100 000				JULAND DAIRY LLC	17 three-gallon pails of ice cream for the annual Ice Cream Social	437.08	
							Totals for 128253	437.08	
09/13/2012	128254	10 E 800 353 258500 000				L & M MAIL SERVICE, INC.	AUG MAIL SERVICE	1,693.90	
							Totals for 128254	1,693.90	
09/13/2012	128255	10 E 400 411 162118 000				MIDWEST TROPHY HOUSE	awards for Tennis Invite 8/17/12	50.00	
							Totals for 128255	50.00	
09/13/2012	128256	10 E 400 411 124000 000				STAPLES	supplies	28.41	
09/13/2012	128256	10 E 400 411 124000 000				STAPLES	supplies	174.20	
09/13/2012	128256	10 E 400 411 122000 000				STAPLES	Supplies	90.99	
09/13/2012	128256	10 E 400 411 122000 000				STAPLES	Supplies	8.32	
							Totals for 128256	301.92	
09/14/2012	128257	10 E 800 355 263300 000				AT&T	TELEPHONE	58.11	
							Totals for 128257	58.11	
09/14/2012	128258	10 E 200 942 241000 000				AWSA (ASSOC WI SCH ADMIN)	AWSA annual membership dues	415.00	

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE	
	NUMBER	NUMBER		DESCRIPTION	AMOUNT
				Totals for 128258	415.00
09/14/2012	128259	10 E 200 411 126000 000	CAROLINA BIOLOGICAL SUPPLY CO	Earth Science Supplies	377.70
				Totals for 128259	377.70
09/14/2012	128260	10 E 800 310 263300 000	CENTURYLINK - BUSINESS SERVICES	Long Distance Telephone Service	24.09
				Totals for 128260	24.09
09/14/2012	128261	10 E 100 310 221400 000	CESA #10	Math ADD workshop/Korenek	495.00
				Totals for 128261	495.00
09/14/2012	128262	10 E 100 411 110000 000	CULLIGAN WATER SERVICE	SEPT SUPPLIES	8.60
				Totals for 128262	8.60
09/14/2012	128263	10 E 800 291 221300 000	FLEMING, NICHOLE	Credits	360.00
				Totals for 128263	360.00
09/14/2012	128264	10 E 800 358 221910 000	GOOGLE, INC.	GMail/Postini archiving and discovery services	13.75
				Totals for 128264	13.75
09/14/2012	128265	10 E 400 411 120000 000	HODGE PRODUCTS, INC.	Locks for student lockers	279.00
				Totals for 128265	279.00
09/14/2012	128266	10 E 400 411 125500 000	MCCORMICK'S ENTERPRISES, INC.	garment bags	155.00
				Totals for 128266	155.00
09/14/2012	128267	10 E 100 412 110400 000	MERIDIAN STUDENT PLANNERS	student planners	358.00
				Totals for 128267	358.00
09/14/2012	128268	10 E 100 320 254300 000	THE MOOREFIELD GROUP INC	WATER MANAGEMENT SERVICE	61.67
09/14/2012	128268	10 E 200 320 254300 000	THE MOOREFIELD GROUP INC	WATER MANAGEMENT SERVICE	61.67
09/14/2012	128268	10 E 400 320 254300 000	THE MOOREFIELD GROUP INC	WATER MANAGEMENT SERVICE	61.66
				Totals for 128268	185.00
09/14/2012	128269	10 E 100 434 222200 000	PROFESSIONAL MARKETING ASSOCIATES	Magazine for all three buildings	592.09
09/14/2012	128269	10 E 200 434 222200 000	PROFESSIONAL MARKETING ASSOCIATES	Magazine for all three buildings	657.25
09/14/2012	128269	10 E 400 434 222200 000	PROFESSIONAL MARKETING ASSOCIATES	Magazine for all three buildings	802.46
				Totals for 128269	2,051.80
09/14/2012	128270	10 E 800 551 221910 000	RMM SOLUTIONS	2 24 port 2960 Cisco Switches, setup and stacking cables	805.00
09/14/2012	128270	10 E 800 310 221910 000	RMM SOLUTIONS	Service work on subfinder program	375.00
				Totals for 128270	1,180.00
09/14/2012	128271	10 E 400 320 254410 000	SCHMITT MUSIC CENTERS	repairs and maintenance of district owned piccolo	45.00
09/14/2012	128271	10 E 200 320 254410 000	SCHMITT MUSIC CENTERS	major repairs to district owned tenor sax	350.00
09/14/2012	128271	10 E 400 320 254410 000	SCHMITT MUSIC CENTERS	major repairs to Yamaha Tuba	370.00

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE	
	NUMBER	NUMBER		DESCRIPTION	AMOUNT
				Totals for 128271	765.00
09/14/2012	128272	10 E 700 310 221400 000	SCHOOL SOFTWARE GROUP	training cost for BYOC	259.11
				Totals for 128272	259.11
09/14/2012	128273	27 E 700 411 156600 347	SOUTHPAW ENTERPRISES	Occupational therapy supplies	45.90
				Totals for 128273	45.90
09/14/2012	128274	10 E 800 320 256600 000	STUDENT TRANSIT EAU CLAIRE, INC.	Bus Maint.	1,981.98
				Totals for 128274	1,981.98
09/14/2012	128275	10 E 100 411 110400 000	TEACHER DIRECT	Fourth Grade Supplies	115.52
				Totals for 128275	115.52
09/14/2012	128276	10 E 200 354 120000 000	THE STUDENT PLANNER, LLC	Final Payment for Student Planners	836.00
				Totals for 128276	836.00
09/14/2012	128277	10 E 800 730 270000 000	UNEMPLOYMENT INSURANCE	UNEMPLOYMENT INSURANCE AUGUST 2012	1,098.81
				Totals for 128277	1,098.81
09/14/2012	128278	10 E 200 310 120000 000	UNIVERSITY OF OREGON (SWIS)	SWISS and CICO annual subscription fees.	300.00
				Totals for 128278	300.00
09/14/2012	128279	10 E 200 411 126000 000	WARD'S NATURAL SCIENCE EST.INC	Earth Science Supplies	614.95
09/14/2012	128279	10 E 200 411 126000 000	WARD'S NATURAL SCIENCE EST.INC	Earth Science Supplies	55.13
				Totals for 128279	670.08
09/14/2012	128280	10 E 400 942 162205 000	WBCA (BASKETBALL)	Membership fee for wisconsin basketball coaches association.	100.00
				Totals for 128280	100.00
09/20/2012	128281	10 E 400 411 122000 000	ALTOONA HOT LUNCH PROGRAM	Food for English 12 Food Unit	78.75
09/20/2012	128281	10 E 800 411 232100 000	ALTOONA HOT LUNCH PROGRAM	Staff recognition	28.93
				Totals for 128281	107.68
09/20/2012	128282	10 E 100 411 110000 393	CITY OF ALTOONA	Summer School Aides and supplies	56.00
09/20/2012	128282	10 E 100 310 110000 393	CITY OF ALTOONA	Summer School Aides and supplies	12,554.56
				Totals for 128282	12,610.56
09/20/2012	128283	10 E 800 941 223100 000	CLOVERBELT CONF COMMISSIONER	conference dues 2012-2013	1,200.00
				Totals for 128283	1,200.00
09/20/2012	128284	10 E 800 293 291000 000	EDUCATORS BENEFIT CONSULTANTS LLC	SEPT PAYMENT FOR EARLY RETIREMENT - STRUCK/KNUDSON	750.00
				Totals for 128284	750.00
09/20/2012	128285	27 E 700 411 215000 341	ESTR PUBLICATIONS	Transition planning protocols.	67.00
				Totals for 128285	67.00

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	AMOUNT
	NUMBER	NUMBER			DESCRIPTION	
09/20/2012	128286	10 E 800 348 254500 000		EXXON MOBIL - PROCESSING CENTER	GAS	761.52
					Totals for 128286	761.52
09/20/2012	128287	10 E 400 411 162308 000		MIDWEST TROPHY HOUSE	awards for HS XC home meet 2012	122.00
					Totals for 128287	122.00
09/20/2012	128288	10 E 100 354 110000 000		MINUTEMAN PRESS	Letterhead, Good News Postcards, and Envelopes	389.73
09/20/2012	128288	10 E 400 354 120000 000		MINUTEMAN PRESS	Report cards and Letterhead	326.19
					Totals for 128288	715.92
09/20/2012	128289	10 E 800 411 221910 000		MJP TECH	17" HP LCD monitors used	1,000.00
					Totals for 128289	1,000.00
09/20/2012	128290	10 E 800 291 221300 000		PIERSON, SHELLY	Credits	480.00
					Totals for 128290	480.00
09/20/2012	128291	10 E 400 310 162308 000		PRIME TIME TIMING	PT timing for home cc meet 9/13/12	866.00
					Totals for 128291	866.00
09/20/2012	128292	10 E 400 310 120000 000		ROCK N'ROLL TO GO PLUS, INC.	Entertainment for Senior Leadership Day	50.00
					Totals for 128292	50.00
09/20/2012	128294	10 E 400 411 124000 000		STAPLES	Classroom set of calculators.	161.50
09/20/2012	128294	10 E 800 411 223100 000		STAPLES	Alphabets sections	25.26
09/20/2012	128294	10 E 200 411 126000 000		STAPLES	general classroom supplies	107.46
09/20/2012	128294	10 E 200 417 120000 000		STAPLES	Paper	1,081.80
09/20/2012	128294	10 E 200 411 120000 703		STAPLES	classroom supplies	128.03
09/20/2012	128294	10 E 400 411 127000 000		STAPLES	classroom supplies	13.33
09/20/2012	128294	10 E 400 411 124000 000		STAPLES	Classroom Supplies	85.21
					Totals for 128294	1,602.59
09/13/2012	121320214	10 E 400 310 162210 000		ATKINSON, MATTHEW	OFFICIAL	40.00
					Totals for 121320214	40.00
09/13/2012	121320215	10 E 400 310 162210 000		BRESINA, GARY	SPORTS WORKER	25.00
					Totals for 121320215	25.00
09/13/2012	121320216	10 E 400 310 162210 000		BURNS, THOMAS	OFFICIAL	40.00
					Totals for 121320216	40.00
09/13/2012	121320217	10 E 400 310 162210 000		HANSON, NICHOLAS	SPORTS WORKER	13.00
					Totals for 121320217	13.00
09/13/2012	121320218	10 E 400 310 162210 000		HANSON, RICHARD	OFFICIAL	60.00
					Totals for 121320218	60.00
09/13/2012	121320219	10 E 400 310 162210 000		HENNING, TRISTAN	SPORTS WORKER	13.00
					Totals for 121320219	13.00
09/13/2012	121320220	10 E 400 310 162210 000		KENT, STEVEN	SPORTS WORKER	25.00
					Totals for 121320220	25.00

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09/13/2012	121320221	10 E 400 310 162210 000		SUMNER, JOHN	SPORTS WORKER	35.00
					Totals for 121320221	35.00
09/13/2012	121320222	10 E 400 310 162210 000		THIESING SR, SCOTT	OFFICIAL	40.00
					Totals for 121320222	40.00
09/13/2012	121320223	10 E 400 310 162210 000		THOMPSON, MICHAEL	OFFICIAL	40.00
					Totals for 121320223	40.00
09/21/2012	121320224	10 L 000 000 811670 000		AMERIPRISE FINANCIAL SERVICES	Payroll accrual	25.00
					Totals for 121320224	25.00
09/21/2012	121320225	10 L 000 000 811670 000		THRIVENT FINANCIAL	Payroll accrual	50.00
					Totals for 121320225	50.00
09/13/2012	121320226	10 E 200 320 254300 000		BRAUN CORPORATION LLC	Replace pump unit for	4,116.00
					Handi-cap lift #4	
09/13/2012	121320226	10 E 100 320 254300 000		BRAUN CORPORATION LLC	12TH MONTH BILLIN OF 12 -	92.33
					LIFTS	
09/13/2012	121320226	10 E 400 320 254300 000		BRAUN CORPORATION LLC	12TH MONTH BILLIN OF 12 -	73.03
					LIFTS	
09/13/2012	121320226	10 E 100 320 254300 000		BRAUN CORPORATION LLC	1ST QUARTER BILLING OF 4 AHS	232.37
09/13/2012	121320226	10 E 400 320 254300 000		BRAUN CORPORATION LLC	1ST QUARTER BILLING OF 4 AHS	183.82
					Totals for 121320226	4,697.55
09/13/2012	121320227	10 E 800 320 254200 000		CERTIFIED INC	repair sewer cap in front of	273.98
					elem.	
09/13/2012	121320227	10 E 200 320 254300 000		CERTIFIED INC	Replaced water Line in M.S.	5,517.96
					tunnel	
					Totals for 121320227	5,791.94
09/13/2012	121320228	10 E 800 310 223100 000		EAU CLAIRE PRESS COMPANY	ACCOUNT #: 7158387082 ad for	155.19
					dance coach	
					Totals for 121320228	155.19
09/13/2012	121320229	10 E 800 310 221210 000		ESTREM-FULLER, NANCY	EDUCATIONAL CONSULTANT	660.00
					Totals for 121320229	660.00
09/13/2012	121320230	10 E 100 320 254300 000		G & K SERVICES, INC.	Blanket P.O.	55.86
09/13/2012	121320230	10 E 200 320 254300 000		G & K SERVICES, INC.	Blanket P.O.	55.86
09/13/2012	121320230	10 E 400 320 254300 000		G & K SERVICES, INC.	Blanket P.O.	55.87
					Totals for 121320230	167.59
09/13/2012	121320231	10 E 100 320 254300 000		GARBERS ELECTRIC MOTOR	MOTOR, CONDENSER FAN, FAN	262.43
					BLADE, HUB	
09/13/2012	121320231	10 E 200 320 254300 000		GARBERS ELECTRIC MOTOR	MOTOR, CONDENSER FAN, FAN	262.43
					BLADE, HUB	
09/13/2012	121320231	10 E 400 320 254300 000		GARBERS ELECTRIC MOTOR	MOTOR, CONDENSER FAN, FAN	262.42
					BLADE, HUB	
09/13/2012	121320231	10 E 100 320 254300 000		GARBERS ELECTRIC MOTOR	A.O. SMITH	128.41
09/13/2012	121320231	10 E 200 320 254300 000		GARBERS ELECTRIC MOTOR	A.O. SMITH	128.41
09/13/2012	121320231	10 E 400 320 254300 000		GARBERS ELECTRIC MOTOR	A.O. SMITH	128.40
					Totals for 121320231	1,172.50
09/13/2012	121320232	10 E 800 348 256210 000		HOLIDAY CREDIT OFFICE	Fuel for buses	1,277.63
09/13/2012	121320232	27 E 800 348 256250 011		HOLIDAY CREDIT OFFICE	Fuel for buses	69.79

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	NUMBER	NUMBER		DESCRIPTION		
09/13/2012	121320232	10 E 800 348 256210 000	HOLIDAY CREDIT OFFICE	Fuel for buses		578.31
				Totals for 121320232		1,925.73
09/13/2012	121320233	10 E 800 291 221300 000	JENSEN, PATRICIA	Credits		160.00
				Totals for 121320233		160.00
09/13/2012	121320234	10 E 400 320 254300 000	JOHNSON CONTROLS, INC.	wired two new electric motors on RTU #2 at H.S. and # 5 at elem.		470.21
				Totals for 121320234		470.21
09/13/2012	121320235	10 E 400 417 241000 000	LANE, ALISA	Office Depot - 2 reams of blue copy paper		17.98
				Totals for 121320235		17.98
09/13/2012	121320236	27 E 700 411 158310 341	MARCZINKE, STEVE	Classroom lunch rewards, classroom incentive rewards and supplies		136.68
				Totals for 121320236		136.68
09/13/2012	121320237	10 E 400 320 254300 000	NET GUARD SECURITY SOLUTIONS	Basic monitoring of elevator at H.S.		132.00
09/13/2012	121320237	10 E 100 320 254300 000	NET GUARD SECURITY SOLUTIONS	Basic monitoring of building security system.		216.00
09/13/2012	121320237	10 E 200 320 254300 000	NET GUARD SECURITY SOLUTIONS	Basic monitoring of building security and four elevators.		744.00
09/13/2012	121320237	10 E 100 320 254300 000	NET GUARD SECURITY SOLUTIONS	Basic monitoring of Elem. security		216.00
				Totals for 121320237		1,308.00
09/21/2012	121320239	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		5,752.35
09/21/2012	121320239	27 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		1,446.43
09/21/2012	121320239	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		97.65
09/21/2012	121320239	27 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		43.46
09/21/2012	121320239	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		40,867.83
09/21/2012	121320239	27 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		12,006.69
09/21/2012	121320239	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		7,713.32
09/21/2012	121320239	27 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		1,425.88
09/21/2012	121320239	50 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		72.56
09/21/2012	121320239	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		1,079.21
09/21/2012	121320239	27 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		157.83
09/21/2012	121320239	50 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		6.75
09/21/2012	121320239	80 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		0.00
09/21/2012	121320239	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		4,053.96
09/21/2012	121320239	27 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		600.34
09/21/2012	121320239	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		281.90
09/21/2012	121320239	27 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		42.10
09/21/2012	121320239	50 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		2.70
09/21/2012	121320239	10 A 000 000 715632 000	WEA INSURANCE TRUST	OCT 2012 BILLING IN SEPT/RETIREE		34,358.00
09/21/2012	121320239	10 L 000 000 811631 000	WEA INSURANCE TRUST	OCT 2012 BILLING IN SEPT/RETIREE		9,748.79
09/21/2012	121320239	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		9,601.41
09/21/2012	121320239	27 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		1,911.61
09/21/2012	121320239	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		97.65
09/21/2012	121320239	27 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		43.46

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09/21/2012	121320239	10 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	67,801.82
09/21/2012	121320239	27 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	15,261.92
09/21/2012	121320239	10 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	7,713.32
09/21/2012	121320239	27 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	1,425.88
09/21/2012	121320239	50 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	72.56
09/21/2012	121320239	10 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	1,079.21
09/21/2012	121320239	27 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	157.83
09/21/2012	121320239	50 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	6.75
09/21/2012	121320239	80 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	0.00
09/21/2012	121320239	10 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	4,053.96
09/21/2012	121320239	27 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	600.34
09/21/2012	121320239	10 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	281.90
09/21/2012	121320239	27 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	42.10
09/21/2012	121320239	50 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	2.70
Totals for 121320239						229,912.17
09/14/2012	121320240	10 E 100 551	110100 000	CDW GOVERNMENT, INC.	ELMO Document Cameras	335.74
09/14/2012	121320240	10 E 100 551	110200 000	CDW GOVERNMENT, INC.	ELMO Document Cameras	1,343.09
09/14/2012	121320240	10 E 100 551	222200 000	CDW GOVERNMENT, INC.	ELMO Document Cameras	335.80
09/14/2012	121320240	27 E 700 551	223300 341	CDW GOVERNMENT, INC.	ELMO Document Cameras	335.81
Totals for 121320240						2,350.44
09/14/2012	121320241	10 E 200 320	254300 000	CERTIFIED INC	Install two sinks in new 5th and 6th grade science room	6,125.00
Totals for 121320241						6,125.00
09/14/2012	121320242	10 E 800 571	223100 000	CESSPOOL CLEANER COMPANY INC.	Port-a-Potties	72.47
Totals for 121320242						72.47
09/14/2012	121320243	10 E 400 411	120000 000	CHIPPEWA VALLEY SPORTING GOODS	Mentoring t-shirts and online purchase of image for t-shirt	580.00
09/14/2012	121320243	10 E 400 411	120000 000	CHIPPEWA VALLEY SPORTING GOODS	Mentoring t-shirts and online purchase of image for t-shirt	484.00
Totals for 121320243						1,064.00
09/14/2012	121320244	27 E 700 411	156600 347	CLASSROOM DIRECT	occupational Therapy supplies	88.56
09/14/2012	121320244	27 E 700 411	156600 347	CLASSROOM DIRECT	Speech and Language supplies	115.75
09/14/2012	121320244	10 E 100 412	110300 000	CLASSROOM DIRECT	Classroom Supplies	105.97
09/14/2012	121320244	10 E 100 411	110400 000	CLASSROOM DIRECT	FOURTH GRADE SUPPLIES	163.82
Totals for 121320244						474.10
09/14/2012	121320245	10 E 200 411	126000 000	FLINN SCIENTIFIC INC.	Earth/ Physical Science Supplies	533.39
Totals for 121320245						533.39
09/14/2012	121320246	27 E 700 411	156600 347	ABILITATIONS	Occupational therapy supplies	206.89
Totals for 121320246						206.89
09/14/2012	121320247	10 E 200 342	241000 000	PSZENICZNY, GARY	Meal costs for 5 MS staff members at the PBIS Coference in Wisconsin Dells on 8/14/12	80.18
Totals for 121320247						80.18
09/14/2012	121320248	10 R 800 291	500000 000	ROFF, LISA	Credits	240.00
Totals for 121320248						240.00

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09/14/2012	121320249	10 E 800 342 256210 000				SALTER, DOUGLAS	supper for trip to neilsville with football team	11.01	
							Totals for 121320249	11.01	
09/14/2012	121320250	10 E 100 411 110000 000				SCHLEUSNER, DEANNA	elementary building supplies for PBIS	20.40	
							Totals for 121320250	20.40	
09/14/2012	121320251	10 E 100 411 110400 000				SCHOOL SPECIALTY INC.	SUPPLIES	8.00	
							Totals for 121320251	8.00	
09/14/2012	121320252	10 E 400 320 254410 000				LANE SCHROEDER	2 Piano tunings	200.00	
							Totals for 121320252	200.00	
09/20/2012	121320253	10 E 100 411 110300 000				CLASSROOM DIRECT	Classroom Supplies	304.63	
							Totals for 121320253	304.63	
09/20/2012	121320254	10 E 100 320 254300 000				G & K SERVICES, INC.	Blanket P.O.	38.44	
09/20/2012	121320254	10 E 200 320 254300 000				G & K SERVICES, INC.	Blanket P.O.	38.44	
09/20/2012	121320254	10 E 400 320 254300 000				G & K SERVICES, INC.	Blanket P.O.	38.44	
09/20/2012	121320254	10 E 100 320 254300 000				G & K SERVICES, INC.	Blanket P.O.	55.86	
09/20/2012	121320254	10 E 200 320 254300 000				G & K SERVICES, INC.	Blanket P.O.	55.86	
09/20/2012	121320254	10 E 400 320 254300 000				G & K SERVICES, INC.	Blanket P.O.	55.87	
09/20/2012	121320254	10 E 100 320 254300 000				G & K SERVICES, INC.	Blanket P.O.	43.22	
09/20/2012	121320254	10 E 200 320 254300 000				G & K SERVICES, INC.	Blanket P.O.	43.22	
09/20/2012	121320254	10 E 400 320 254300 000				G & K SERVICES, INC.	Blanket P.O.	43.23	
09/20/2012	121320254	10 E 100 320 254300 000				G & K SERVICES, INC.	Blanket P.O.	55.57	
09/20/2012	121320254	10 E 200 320 254300 000				G & K SERVICES, INC.	Blanket P.O.	55.57	
09/20/2012	121320254	10 E 400 320 254300 000				G & K SERVICES, INC.	Blanket P.O.	55.58	
							Totals for 121320254	579.30	
09/20/2012	121320255	10 E 400 411 126000 000				LENZ, TODD	goldfish for biology	15.81	
							Totals for 121320255	15.81	
09/20/2012	121320256	10 E 100 411 110300 000				REALLY GOOD STUFF, INC.	Classroom Supplies	68.42	
09/20/2012	121320256	10 E 100 411 110300 000				REALLY GOOD STUFF, INC.	Classroom Supplies	103.25	
09/20/2012	121320256	10 E 100 411 110300 000				REALLY GOOD STUFF, INC.	Classroom Supplies	53.92	
							Totals for 121320256	225.59	
09/20/2012	121320257	10 E 800 310 254300 000				SHRED AWAY	2012/13 BLANKET/District Wide Shredding	45.00	
							Totals for 121320257	45.00	
09/20/2012	121320258	10 E 800 291 221300 000				TICE, ELIZABETH	Credits	240.00	
							Totals for 121320258	240.00	
09/20/2012	121320259	10 E 100 411 254300 000				VALLEY BUILDERS & HARDWARE CO	ELECTRIC STRIKE	117.50	
09/20/2012	121320259	10 E 200 411 254300 000				VALLEY BUILDERS & HARDWARE CO	ELECTRIC STRIKE	117.50	
09/20/2012	121320259	10 E 400 411 254300 000				VALLEY BUILDERS & HARDWARE CO	ELECTRIC STRIKE	117.50	
							Totals for 121320259	352.50	
09/20/2012	121320260	10 E 800 291 221300 000				WUNDROW, RYAN	Credits	120.00	
							Totals for 121320260	120.00	
09/21/2012	201200125	10 L 000 000 811614 000				EMPLOYEE BENEFITS COOPERATIVE	Payroll accrual	339.73	
09/21/2012	201200125	27 L 000 000 811614 000				EMPLOYEE BENEFITS COOPERATIVE	Payroll accrual	677.93	

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09/21/2012	201200125	10 L 000 000 811614 000	EMPLOYEE BENEFITS COOPERATIVE	Payroll accrual	1,254.24
09/21/2012	201200125	27 L 000 000 811614 000	EMPLOYEE BENEFITS COOPERATIVE	Payroll accrual	125.20
09/21/2012	201200125	80 L 000 000 811614 000	EMPLOYEE BENEFITS COOPERATIVE	Payroll accrual	22.50
				Totals for 201200125	2,419.60
09/21/2012	201200126	10 L 000 000 811670 000	HORACE MANN LIFE INS COMPANY	Payroll accrual	469.00
09/21/2012	201200126	27 L 000 000 811670 000	HORACE MANN LIFE INS COMPANY	Payroll accrual	16.00
				Totals for 201200126	485.00
09/21/2012	201200127	10 L 000 000 811671 000	GREAT-WEST RETIREMENT SERVICES	Payroll accrual	1,024.33
				Totals for 201200127	1,024.33
09/21/2012	201200128	10 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	649.90
09/21/2012	201200128	27 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	9.60
09/21/2012	201200128	50 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	10.00
09/21/2012	201200128	80 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	7.50
09/21/2012	201200128	10 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	26,650.10
09/21/2012	201200128	27 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	2,852.58
09/21/2012	201200128	50 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	302.29
09/21/2012	201200128	80 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	333.43
09/21/2012	201200128	10 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	12,144.03
09/21/2012	201200128	27 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	1,697.31
09/21/2012	201200128	50 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	262.30
09/21/2012	201200128	80 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	215.77
09/21/2012	201200128	10 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	4,192.64
09/21/2012	201200128	27 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	585.97
09/21/2012	201200128	50 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	90.58
09/21/2012	201200128	80 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	74.49
				Totals for 201200128	50,078.49
09/21/2012	201200129	10 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	4,192.64
09/21/2012	201200129	27 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	585.97
09/21/2012	201200129	50 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	90.58
09/21/2012	201200129	80 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	74.49
09/21/2012	201200129	10 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	17,926.84
09/21/2012	201200129	27 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	2,505.59
09/21/2012	201200129	50 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	387.21
09/21/2012	201200129	80 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	318.55
				Totals for 201200129	26,081.87
09/21/2012	201200130	10 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	82.50
09/21/2012	201200130	50 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	55.00
09/21/2012	201200130	80 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	7.50
09/21/2012	201200130	10 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	14,954.78
09/21/2012	201200130	27 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	1,972.07
09/21/2012	201200130	50 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	161.48
09/21/2012	201200130	80 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	213.81
				Totals for 201200130	17,447.14
09/21/2012	201200131	10 L 000 000 811621 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	13,041.59
09/21/2012	201200131	27 L 000 000 811621 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	1,655.96
09/21/2012	201200131	80 L 000 000 811621 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	205.33
09/21/2012	201200131	10 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	2,957.88
09/21/2012	201200131	27 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	671.67
09/21/2012	201200131	50 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	88.46
09/21/2012	201200131	80 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	14.76

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09/21/2012	201200131	10 L 000 000 811621 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	13,041.59
09/21/2012	201200131	27 L 000 000 811621 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	1,655.96
09/21/2012	201200131	80 L 000 000 811621 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	205.33
09/21/2012	201200131	10 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	2,957.88
09/21/2012	201200131	27 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	671.67
09/21/2012	201200131	50 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	315.81
09/21/2012	201200131	80 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	14.76
09/21/2012	201200131	50 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	227.35
				Totals for 201200131	37,726.00
09/21/2012	201200132	10 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	161.71
09/21/2012	201200132	27 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	110.91
09/21/2012	201200132	10 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	33.83
09/21/2012	201200132	27 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	45.76
09/21/2012	201200132	10 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	233.00
09/21/2012	201200132	10 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	10.44
09/21/2012	201200132	10 L 000 000 811670 000	WEA TRUST ADVANTAGE	Payroll accrual	3,304.50
09/21/2012	201200132	10 L 000 000 811670 000	WEA TRUST ADVANTAGE	Payroll accrual	4,975.02
09/21/2012	201200132	27 L 000 000 811670 000	WEA TRUST ADVANTAGE	Payroll accrual	500.00
09/21/2012	201200132	80 L 000 000 811670 000	WEA TRUST ADVANTAGE	Payroll accrual	78.25
09/21/2012	201200132	10 L 000 000 811669 000	WEA TRUST ADVANTAGE	Payroll accrual	2,707.50
				Totals for 201200132	12,160.92
09/21/2012	201200133	10 A 000 000 711100 000	WELLS FARGO BANK/NET PR & DIRECT DE	PR & DIRECT DEPOSIT/9-21-12	196,730.98
09/21/2012	201200133	27 A 000 000 711100 000	WELLS FARGO BANK/NET PR & DIRECT DE	PR & DIRECT DEPOSIT/9-21-12	29,491.47
09/21/2012	201200133	50 A 000 000 711100 000	WELLS FARGO BANK/NET PR & DIRECT DE	PR & DIRECT DEPOSIT/9-21-12	5,252.70
09/21/2012	201200133	80 A 000 000 711100 000	WELLS FARGO BANK/NET PR & DIRECT DE	PR & DIRECT DEPOSIT/9-21-12	4,094.40
				Totals for 201200133	235,569.55
09/21/2012	201200138	10 E 800 355 263300 000	AT&T	DO fax	260.16
				Totals for 201200138	260.16
09/21/2012	201200139	10 E 800 411 252000 000	MAGIC-WRIGHTER	Service fees	2.80
				Totals for 201200139	2.80
09/21/2012	201200140	10 E 100 320 254490 000	E O JOHNSON COMPANY	Printer/copier lease	2,133.99
09/21/2012	201200140	10 E 200 320 254490 000	E O JOHNSON COMPANY	Printer/copier lease	1,467.20
09/21/2012	201200140	10 E 400 320 254490 000	E O JOHNSON COMPANY	Printer/copier lease	2,254.79
09/21/2012	201200140	10 E 800 320 254490 000	E O JOHNSON COMPANY	Printer/copier lease	189.73
09/21/2012	201200140	50 E 800 320 257220 000	E O JOHNSON COMPANY	Printer/copier lease	54.90
				Totals for 201200140	6,100.61
09/21/2012	201200141	10 E 800 358 221910 000	CHARTER COMMUNICATIONS	INTERNET - DAHL	58.01
				Totals for 201200141	58.01
09/21/2012	201200142	10 E 100 310 254300 000	WM OF NORTHERN WISCONSIN, INC	Garbage pickup	515.46
09/21/2012	201200142	10 E 200 310 254300 000	WM OF NORTHERN WISCONSIN, INC	Garbage pickup	515.46
09/21/2012	201200142	10 E 400 310 254300 000	WM OF NORTHERN WISCONSIN, INC	Garbage pickup	515.47
				Totals for 201200142	1,546.39
09/21/2012	201200143	10 E 800 310 252100 000	EMPLOYEE BENEFITS COOPERATIVE	Admin fees	126.50
				Totals for 201200143	126.50
09/21/2012	201200144	10 E 800 355 263300 000	AT&T	Early Childhood	88.88
				Totals for 201200144	88.88

CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
09/21/2012	201200145	10 E 800 411 252000 000	MAGIC-WRIGHTER	Service fees	19.21
				Totals for 201200145	19.21
09/21/2012	201200146	10 E 100 331 253300 000	XCEL ENERGY	MONTHLY UTILITIES-EARLY CHILDHOOD & Storage	40.00
09/21/2012	201200146	10 E 100 336 253300 000	XCEL ENERGY	MONTHLY UTILITIES-EARLY CHILDHOOD & Storage	158.28
				Totals for 201200146	198.28
09/21/2012	201200147	10 E 100 331 253300 000	XCEL ENERGY	MONTHLY UTILITIES	55.18
09/21/2012	201200147	10 E 100 336 253300 000	XCEL ENERGY	MONTHLY UTILITIES	3,511.79
09/21/2012	201200147	10 E 200 331 253300 000	XCEL ENERGY	MONTHLY UTILITIES	59.44
09/21/2012	201200147	10 E 200 336 253300 000	XCEL ENERGY	MONTHLY UTILITIES	4,358.13
09/21/2012	201200147	10 E 400 331 253300 000	XCEL ENERGY	MONTHLY UTILITIES	100.56
09/21/2012	201200147	10 E 400 336 253300 000	XCEL ENERGY	MONTHLY UTILITIES	4,444.51
				Totals for 201200147	12,529.61
09/24/2012	201200148	10 E 800 411 252000 000	WELLS FARGO BANK	Service fees	443.69
				Totals for 201200148	443.69
09/25/2012	201200149	10 E 100 249 110100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA Payment	0.12
				Totals for 201200149	0.12
09/25/2012	201200150	10 E 200 249 120500 000	DIVERSIFIED BENEFIT SERVICES INC	HRA Payment	0.84
				Totals for 201200150	0.84
				Totals for checks	719,041.86

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL	522,970.83	240.00	99,064.27	622,275.10
27	SPECIAL EDUCATION FUND	81,663.99	0.00	1,756.38	83,420.37
50	FOOD SERVICE	7,407.78	0.00	54.90	7,462.68
80	COMMUNITY SERVICE	5,883.71	0.00	0.00	5,883.71
***	Fund Summary Totals ***	617,926.31	240.00	100,875.55	719,041.86

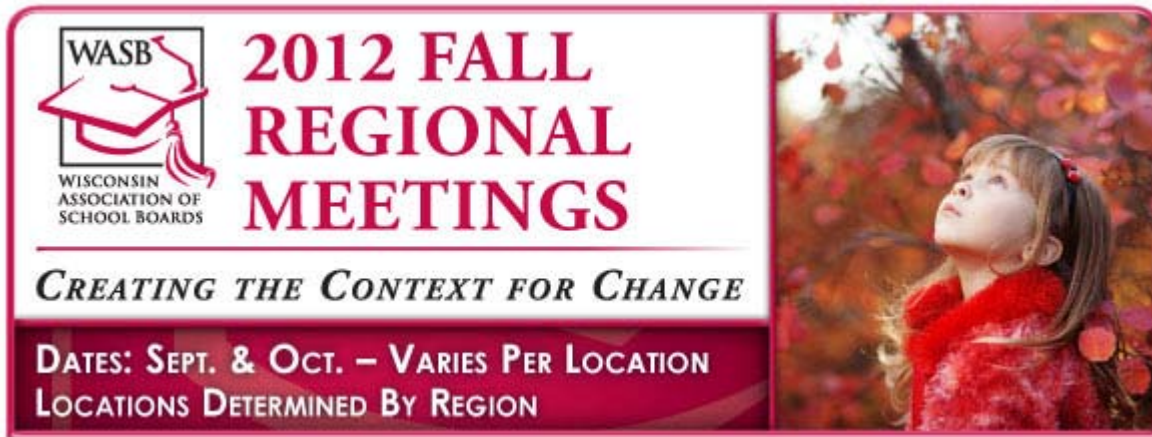
***** End of report *****

Altoona Library Board Agenda
Wednesday, September 26, 2012
8:30 A.M. in the library

1. Call Meeting to Order
 2. Roll call for Library Board
 3. Approval of Minutes
 4. President's report
 5. Approval of expenses
 6. Budget
 7. Discuss/consider convening into closed session pursuant of WIS Stat. 19.85 (1) (c) consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility.
 - a. Library Director applications
-
8. Librarian's report
 - a. Shared system update
 - B. Circulation
 - C. Programming
 - D. Self-Check update
 9. Schedule next meeting & items for the agenda.
 10. Adjourn

Future Reference:
February: Review of Library Director
May: Election of Officers
June: Review of Library Director's contract
November: Long range goal review

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Library Director at 839-5029 with as much advance notice as possible.



REGION 4: SEPTEMBER 26
 STOUT ALE HOUSE, 1501 NORTH BROADWAY ST, MENOMONIE

RSVP to Joyce by
 September 17

Network with colleagues and WASB staff to learn strategies for Creating the Context for Change.

Please join us at your Regional Meeting to meet and interact with your WASB regional director, celebrate accomplishments, and hear about WASB's activities and plans. The feature presentation will provide an overview of the demographic and economic changes occurring in this state, which will help to guide your work. It will also provide an overview of the new, major points of decision- and policy-making that your school board must undertake.

Program Agenda

6:00 pm	Registration / Networking
6:30 pm	Dinner
7:30 - 9:00 pm	Program

AWARDS

Member Recognition

School board members who strengthen their governance and leadership skills by attending WASB and National School Boards Association (NSBA) programs and participate in activities that benefit the whole membership are recognized.

'Write & Illustrate Your Own Picture Book' Contest

Now in its 18th year, the contest is open to all public school students from kindergarten through 12th grade. The winning entries, as determined by the Wisconsin State Reading Association (WSRA), are recognized.

ELECTIONS

Each member school board and CESA board has one vote to elect a Regional Director in regions 1, 4, 9, 10, 13.

FEATURE PRESENTATION

Creating the Context for Change

The landscape of public school governance is swiftly being altered. In this interactive session, gain a better understanding of the demographic and economic changes occurring in this state as well as an overview of the new, major points of decision- and policy-making that your school board must undertake. Be empowered to create the context for change and to maximize local control of your schools.

EXECUTIVE DIRECTOR'S REPORT

John Ashley, WASB Executive Director, will conclude the evening with a report to members about the activities and future direction of the WASB.



Member Recognition Point System

Achievement Levels

Level I	75 points
Level II	150 points
Level III	225 points
Level IV	450 points
Level V	675 points

Those achieving Level V become eligible for national recognition through the NSBA program.

BOARD RECOGNITION POINT SYSTEM

(Applicable to WASB or NSBA activities since April 1, 1988)

CONVENTIONS

Attend WASB or NSBA convention **(30 points)**

Serve as a delegate to the WASB Delegate Assembly **(5 points)**

WASB/NSBA PROGRAMS

Attend a two-day workshop or seminar **(20 points)**

Attend a one and one-half day workshop or seminar **(15 points)**

Attend a one-day workshop, seminar or inservice of at least four hours **(10 points)**

Attend a two- to four-hour workshop, seminar or inservice **(5 points)**

Attend a 1-2 hour webinar or workshop **(2 points)**

Attend a 30 min-1 hour webinar or workshop **(1 point)**

WASB COMMITTEES

Serve on a WASB committee **(10 points)**

Serve on the WASB Policy and Resolutions Committee **(20 points)**

NON-WASB COMMITTEES—APPOINTED OR NOMINATED BY WASB

(committees, councils, task forces and other bodies)

Serve on a Continuing Body **(20 points for each year of service)**

Total Service Participation if the Non-WASB Body Meets for One Year or Less **(20 points)**

OTHER

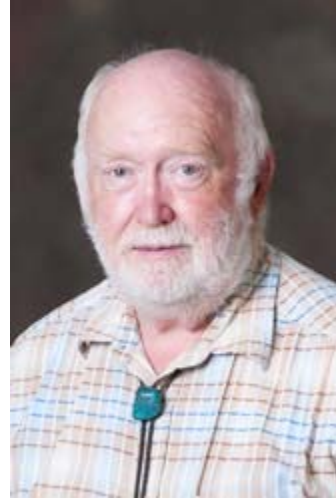
Testify before a legislative committee **(5 points)**

Write an article for the WASB Wisconsin School News **(5 points)**

For more information, contact [WASB](#).



Helen Drawbert
President
Member since 2002
WASB Recognition Level 5



Robert "Red" Hanks
Vice President, Treasurer
Member since 1994
WASB Recognition Level 5



Robin Elvig
Clerk
Member since 2008
WASB Recognition Level 3



Mike Hilger
Member

Member since 2011

WASB Recognition Level 1



Mike Rowe
Member

Appointed August 20, 2012

About the WASB Member Recognition Program

Education, experience, dedication and effort are vital to effectiveness as a school board member, and educational leadership develops through years of school board service. Through the Member Recognition Program, members are awarded points for participating in WASB (Wisconsin Association of School Boards) and NSBA (National School Boards Association) activities such as attending conventions, workshops, seminars and inservice sessions; serving on WASB committees; or serving as a delegate to the Delegate Assembly.

A specified number of points - ranging from five to 30, is assigned to each activity. There are five levels; 75 points are needed for Level 1 and 675 for Level 5.

The WASB Legislative Advocacy Conference brings together ideas, dialogue and information so you can make sense of the dramatically shifting landscape in which school leaders find themselves. Use that awareness to help shape the future.



On the heels of the 2012 elections, this year's Conference draws on the expertise of state leaders who will discuss the sentiments of the electorate related to public education, Wisconsin's fiscal condition and prospects for K-12 resources, the latest education reform initiatives and their impact on students, staff and communities. The day concludes with insights from veteran state Senators Tim Cullen, a Janesville Democrat, and Dale Schultz, a Richland Center Republican, who are looking to change how the Legislature conducts its business. Learn about the prominent issues for the 2013-14 session and pick up tips for talking about those issues with your legislators and community. Join a dialogue that aims to help you advocate for your public schools. Whether a veteran or new board member, learn from experts about the critical K-12 issues shaping the work of the next Legislature.

Register with Joyce by October 15

- | | |
|---------|---|
| 8 am | Welcome, Patrick Sherman, WASB President |
| 8:15am | <p>Wisconsin's Political Landscape after the 2012 Election: The Mood of the Electorate and the Implications for Wisconsin's Public Schools and Future</p> <p>Charles Franklin, Marquette University, Visiting Professor of Law and Public Policy</p> |
| 9:30am | <p>Fiscal Trends, Budget Pressures and a New Way Forward?</p> <p>Todd Berry, Wisconsin Taxpayers Alliance, President</p> |
| 10:30am | Break |
| 10:45am | <p>The 2013-15 Biennial Budget and Prospects for School Funding Reform</p> <p>Brian Pahnke, Department of Public Instruction, Assistant State Superintendent for Finance and Management</p> |
| 12noon | Lunch / Preview of the 2013-14 Legislative Session |
| 1pm | <p>Vouchers, Charters and Grand Scale Education Reform</p> <p>Alan Borsuk, Marquette University, Senior Fellow in Law and Public Policy</p> |
| 2pm | <p>Getting Past Legislative Gridlock</p> <p>Sen. Tim Cullen (D-Janesville) Sen. Dale Schultz (R-Richland Center)</p> |
| 3pm | Adjourn |

Altoona Board of Education Directory

Helen S. Drawbert Term Expires: 04/14
President
3697 S Elco Rd
Fall Creek WI 54742
828-0088

Robert A. Hanks Term Expires: 04/13
Vice President, Treasurer
1328 Daniels Avenue
Altoona, WI 54720 VP Appointment:
834-5900 6/2/2012

Robin E. Elvig Term Expires: 04/14
Clerk
1111 N Moonlight Dr
Altoona, WI 54720
828-8069

Michael J. Hilger Term Expires: 04/15
Member
3611 Country Club Ln
Altoona, WI 54720
832-8823

David A. Rowe Term Expires: 04/15
920 Lake Rd
Altoona, WI 54720
832-0210

Committee Appointments 7/6/12

Policy:

Helen Drawbert, Chair
Robin Elvig

Finance:

Mike Hilger, Chair
Helen Drawbert

Transportation:

Red Hanks, Chair
Mike Hilger
Bus Driver Union Chair or Designee

Legislative:

Red Hanks, Chair
Mike Hilger

Union Negotiation:

Red Hanks, Chair
Robin Elvig

Non-Union Negotiation:

Robin Elvig, Chair
Helen Drawbert

WASB Delegate/Alternate:

Mike Hilger, Delegate
Red Hanks, Alternate

CESA: Red Hanks

Planning Council:

Mike Hilger & Red Hanks

Foundation: Open

Technology: Mike Hilger

Facilities: Red Hanks

Parks & Rec: Open

Staff
Grading and Attendance
Employee Access
Facility Use Calendar
Login Facility Use Calendar
Substitutes
Employment
Retirees
Login to MAPS
Maps Staff Information

Committee Descriptions:

Committee:	Description:
Adult Education	As per strategic goal "Build trust relationship and partnerships with the community," this committee will study and recommend ways to develop an adult education program.
Finance	This is an ongoing standing committee of the school board . The purpose of the committee is to study all financial issues of the district and prepare summaries and recommendations for board action. The committee meets on an as-needed basis, but will be more active than in the past as per strategic goal, "Practice good stewardship of resources."
Building Reorganization	To make best use of limited school facilities, this committee will study ways to help alleviate overcrowding at Pedersen and make use of all space throughout the district.
Calendar	The school year calendar should reflect what is needed to provide instructionally for our students.
Class Offerings	As per strategic goal "Address the learning needs of the whole student," this committee will study and recommend increased offerings and rigor in the potential areas of foreign language, marketing, school-to-work and online opportunities.
Community Service	As per strategic goal "Address the learning needs of the whole student," this committee will study and recommend ways to incorporate credited community services opportunities into the curriculum.
Facilities	As per strategic goal "Practice good stewardship of resources," this committee will study and recommend ways to provide and maintain facilities that support instructional and recreational programming.
Handbook	This committee will meet with the board after January 1, 2013 to develop the handbook.
Merit Pay	This committee will research existing merit pay plans and develop proposal for our district.
Safety	This committee will review crisis plan to expand scope to include general safety concerns.
Wellness	This committee will research and propose wellness plan options for our district.
Scheduling	The schedule should reflect what is needed to provided instructionally for our students.
Technology	As per strategic goal "Effectively integrate technology for learning," this committee will study and recommend ways to develop cutting edge opportunities for students using technology and technology concepts such as e-classes, online, flipped, etc.

Sign-up here:

List your preference(s) for committee participation.

1. * Name:

2. * Select your committee preference(s):

- Adult Education
- Board Finance
- Building Reorganization
- Calendar
- Class Offerings
- Community Service
- Facilities
- Handbook
- Merit Pay
- Safety
- Wellness
- Scheduling

Use your Ctrl & Shift keys to select multiples.



Type in the text that you see above:

Submit

Reset

Recommendations: #733 Energy Use and Conservation

The “Energy Use and Conservation Guidelines” (Rule) needs to be carefully reviewed by the Board. Many of the mandates are left to the discretion of the District (i.e. they are not specifically required by statute or administrative code).

Some of the mandates included in this “Rule” appeared repeatedly in the Energy Policies of Districts around Wisconsin. For this reason, it seemed prudent to include them, even though they are not required by law.

Some of the mandates included in this “Rule” are required by statute, ordinance, etc.

Because *some* mandates are required by statute any provisions that the Board determines to be inconsistent with Altoona School District’s mission and/or practices should be carefully reviewed before deleting to ensure compliance with statutes, etc.

The following is a list of additional considerations that are not currently incorporated into the guidelines (Rule). In an effort to keep the Rule to a manageable length, these considerations were not included. ***NOTE: Many of these additional considerations are likely not applicable to Altoona Schools. They are listed here only for Board review to ensure thoroughness.***

- **Education:**
 - Add a bullet point about the Common Core Standards.
 - Add guidance on how to incorporate themes of energy conservation into curriculum, etc.
- **Heating and Air Conditioning**
 - Utilize data loggers to document building humidity temperature, and light levels to ensure compliance with district guidelines.
 - All exhaust fans should be turned off every day and during unoccupied hours.
 - Economizer operation will be enabled for free cooling. Economizer programs will be modified to allow for maximum free cooling for schools with building automation systems.
 - Fresh air minimum requirements will be reviewed and set to state code levels (7.5 CFM/person).
 - HVAC coil cleaning will be scheduled annually to assure the highest operating efficiency possible.
 - Air conditioning equipment will not be run in the November through April billing periods.
 - Air conditioning equipment operation will be optimized from May through October billing periods y starting the equipment before the peak demand electric rate is in effect. When possible, the air conditioning

equipment will not be allowed to ramp up to 100% full load, which will help to lower the highest peak demands.

- Small group activities will not be scheduled in large areas such as auditoriums and gymnasiums. Use of such areas will be coordinated with the custodial staff to enable reduced lighting and heating during periods of non-use.
- Outdoor air minimum requirements for the HVAC system for the gyms, auditoriums, and commons will be optimized to the actual occupancy levels of the area.
- Summer school classes will be scheduled in an area of the building that would be supplied from one HVAC unit.
- Energy audits will be performed in the occupied and unoccupied conditions.
- Buildings will be identified for HVAC energy improvement items.
- Employees and students are encouraged to wear appropriate clothing during the heating season and cooling season.
- Relative humidity levels should not exceed 60% at any time.
- Lighting:
 - Hallway lighting will be turned off as soon as possible and pass-through lighting should be utilized.
- Food Services:
 - Equipment will be energy efficient and run on natural gas, if possible.
- Computers/Office Machines:
 - District-wide software will be used to automatically shut down computers at the end of the day.
- Other:
 - The use of personal appliances such as electric coffee makers, microwaves, refrigerators, toaster ovens, pizza makers, and/or other cooking or refrigeration appliances will not be allowed without the prior approval of the Building/Department Administrator and the Facilities Systems Manager. The use of small fans, radios, and desk lamps is allowed, but must be turned off when not in use. All approved items must be Energy Star rated and UL approved.

#733 Energy Use and Conservation

The School Board has established energy conservation as a priority of the Altoona School District. The Board recognizes that sustainable energy consumption and education about energy conservation are in the best interest of society, as well as our local community.

The energy conservation program in the Altoona School District shall be organized to provide comprehensive energy operation guidelines, practices, and procedures that minimize the use of all forms of energy and natural resources in the District's facilities. In addition, educational initiatives shall foster an awareness of energy consumption and an appreciation for energy conservation.

It shall be the responsibility of each District employee and student to actively participate in conservation efforts in order to reduce consumption to levels prescribed by state, federal, and local guidelines. The Superintendent, or his/her designee, shall implement, direct, monitor, evaluate, and report District energy conservation efforts to the School Board.

#733 Energy Use and Conservation (RULE)

Energy Use and Conservation Guidelines:

A. Education

- Staff and Students will be provided with on-going education regarding energy saving measures.
- Curricular material and presentation should contain relevant and practical information and instruction relating to energy conservation.
- **COMMON CORE STANDARDS?**

B. Professional Development

- All staff will receive training on energy conservation.
- All staff will contribute to energy efficiency in the District.

C. Heating and Air Conditioning

- General Temperatures:
 - Cooling season occupied temperature: 75°F - 78°F
 - Heating season occupied temperature: 68°F - 72°F
 - Cooling season unoccupied temperature: HVAC off
 - Heating season unoccupied temperature: 55°F
- Auditorium Temperatures:
 - Auditorium thermostats will be set at 68°F for heating and 74°F for cooling during occupied times. During unoccupied times, heating will be set at 55°F and cooling will not occur.
- Public Areas Temperatures:
 - Hallways, vestibules, stairwells, mechanical/electrical rooms, elevator equipment rooms, unoccupied storage areas and similar spaces will be heated at 55°F and will not be cooled.
 - Locker rooms will be heated at a minimum of 70°F.
 - Gymnasiums, locker rooms, swimming pools, food service occupancies, mechanical/electrical rooms, unoccupied storage spaces, vehicle service and storage buildings, industrial/shop occupancies, utility buildings and similar areas will not be air conditioned.
- Operating schedules for heating and cooling:
 - During the heating season, the equipment will be started one hour before classes begin, to allow adequate time to heat the building to the requisite temperatures.
 - During the cooling season, the equipment will be started two to three hours before classes begin, to allow adequate time to cool the building to the requisite temperatures.
 - During the unoccupied summer months, only the air handling equipment will be operated for maintenance. The scheduled time to run will be during the off peak rate hours.

- Energy Conservation
 - Window blinds will be adjusted, when and where appropriate, to allow the sun to warm the building during the heating season or to block out the sun during the cooling season.
 - Windows will be kept closed if the air conditioning or heating systems are in operation.
 - Classroom doors will be kept closed.
 - Staff will not obstruct ventilation ducts or return grilles with books, charts, furniture, plants, or any other objects or materials.
 - New equipment purchases will be energy efficient models that are Energy Star rated.
 - The use of portable electric heaters or any other auxiliary heating devices will not be permitted.
 - Comply with Clean Energy States Alliance (CESA) requirements.

D. Lighting

- Lighting schedules will be optimized to reduce usage.
- Classroom lights will be turned off when the last person exits the room.
- Custodians will turn lights on lights only in the areas in which they are working.
- Classroom lighting levels will be maintained at state code levels (50 foot candles).
- Gym lighting will be adjusted to state code levels for classes. Lighting levels for events and practices can be adjusted to a higher food candle level as needed.
- District will identify energy saving lighting projects.

Food Service

- Run time of equipment will be kept to a minimum.
- Exhaust fans will run only when necessary.
- Energy saving equipment will be utilized whenever possible.

Computer and Office Machines

- All office and classroom equipment/machines (smart boards, copy machines, laminating equipment, etc.) will be turned off at the end of the day. Fax machines will remain on.
- Computers, monitors, printers, and other related equipment will be turned off at the end of the day.
- All new computers, computer peripherals, and office equipment that are purchased by the District should be Energy Star rated.

Building Improvements

- Building air leaks will be identified and sealed with caulking, energy efficient seals and/or insulation.
- The Facilities Department will be responsible for the development and implementation of long-range projects.

Other

- The domestic hot water temperature will be set no higher than 115°F. Food service operations required higher temperature levels by code will use booster units or dedicated water heaters when possible.
- Requests for exemption and questions regarding set point temperatures that are considered to be too hot or too cold must be addressed in writing to the Facilities Systems Manager at which time he/she will investigate the complaint or request for exemption. If the issue cannot be resolved while adhering to the energy policy, the Executive Director of Facilities and Related Services will make the determination as to what action, if any, will be taken. The appeal process will follow the normal chain of command.
- The Facilities and Related Services Department may adjust set points to provide the best overall performance of the heating and cooling systems.
- Vending machines will be Energy Star rated, whenever possible.

AGENDA PREPARATION AND DISSEMINATION

Policy 171.2
(formerly BDDC)

Agenda Preparation

Regularly scheduled Board agendas shall be prepared by the Administrator and Board President and shall be distributed to the Board of Education members at least two working days before the regular meeting.

Items to be included on the agenda must be given to the Administrator or Board President by the Tuesday preceding the next regularly scheduled Board meeting.

Each regular Board meeting agenda shall include a period for public comment, which shall be included in the public notice of the meeting. The notice will include the following guidelines: "All remarks are to be addressed to the Board; members of the public may not discuss among themselves as an audience. Board members may ask questions of a speaker; however, no formal deliberations are allowed at this time."

A consent grouping may be placed on the agenda for those items which are routine in nature or which would not be likely to require discussion or explanation as to the reason for Board action.

Public Notice

Public notice of the subject matter of Board meetings shall be given in accordance with the requirements of the Open Meetings Law.

Consistent with the requirements of the Open Meetings Law, the Board shall refrain from engaging in any information gathering or discussion and from taking any action on any subject matter that is not appropriately within the scope of the items of business that have been included on the public notice for the meeting. This does not preclude Board members from asking for clarification or commenting on an issue raised by a speaker during the public comment period.

LEGAL REF.: 19.83(2), 19.84, 120.11 Wisc. Statutes

CROSS REF.: 171, Regular Board Meetings; 171.2-R, Agenda Preparation and Dissemination; 172, Special Board Meetings; 173, Closed Session Meetings;

ADOPTED: 06/01/81

AMENDED:

Items that are given to the Administrator or Board President to be placed on the agenda for action consideration shall be screened so the board does not become bogged down with inappropriate items. The questions to be asked are:

- Is the School Board legally required to act on this matter?
- Is the School Board required by Board policy to act on this matter?
- Is the School Board required by a collective bargaining agreement to act on this matter?
- Could the matter be handled administratively?
- Should this matter be referred to a staff member or committee before it is referred to the full School Board?
- Can School Board members be informed of this matter in some other way?
- Is this matter in the “call” of the special meeting?
- Is this matter important for School Board leadership in the school district?

Consent Agenda Guidelines

A consent grouping may be placed on the agenda for those items which are routine in nature or which would not be likely to require discussion or explanation as to the reason for Board action. All items placed on the consent agenda will be acted upon under a single motion. Before initiating any vote on the consent agenda, the presiding officer shall ask whether any individual Board member desires clarification on any item, and whether any individual Board member wishes to remove any item from the consent agenda for separate consideration. After clarifications have been provided and separations made, the presiding officer will call for a second on a motion to approve all of the items of business consolidated under the consent agenda, as amended by any separations, and the Board will then vote on the consent agenda. All items removed from the consent agenda will then be considered separately.

CROSS REF.: 171.2, Agenda Preparation and Dissemination

Approved:

Special School Board meetings shall be held upon the written request of any Board member. The request shall be filed with the Board Clerk or in his/her absence, the Board President.

The Clerk, or his/her designee, shall ensure that every member of the Board receives written notice of the time and place of any special meetings at least 24 hours prior to the meeting. If for good cause this is impossible or impractical, shorter notice may be given but never less than two hours in advance.

The Administrator of Schools may request a special meeting with proper notification of all members at least 24 hours prior to such meeting, or as required by state statute.

All special meetings of the Board shall be designated by a resolution or in the notice of the special meeting.

All School Board members will be held in compliance with the requirements of the open meeting law. Three members present and voting shall constitute a quorum. No business shall be transacted at a special Board meeting other than that specified in the notice of the meeting.

LEGAL REF.: 19.81(2), 19.83, 19.84, 19.85, 120.11(2), 120.11(4) Wisc. Statutes

ADOPTED: 02/11/91
AMENDED:

The School Board may meet in closed session only to address subject matter within the scope of the state statutes that authorize the holding of closed sessions. No discussions of any matter shall be held and no action of any kind, formal or informal, shall be taken by the Board while in closed session, except as authorized by law.

In order for the Board to convene in closed session, a motion must first be made in open session and carried by a majority vote in such manner that the vote of each individual Board member is ascertained and recorded in the minutes. In connection with this motion, and prior to any vote to convene in closed session being taken, the presiding officer of the meeting shall announce to the Board and to those present at the meeting the nature of the business to be considered in closed session and the specific statutory exemptions authorizing the closed session. In accordance with state law and established District procedures, the meeting notice and the presiding officer's announcement shall describe the subject matter that is proposed for consideration in the closed session. The minutes of the meeting shall incorporate the presiding officer's announcement.

The Board shall not commence a meeting, subsequently convened in closed session and thereafter reconvene again in open session within 12 hours after completion of the closed session unless public notice of such subsequent open session was given at the same time and in the same manner as the public notice of the meeting convened prior to the closed session.

LEGAL REF.: 19.84, 19.85, 120.11(4) Wisc. Statutes

ADOPTED:

The Board President, or in his/her absence the Vice-President, shall preside at all regular and special School Board meetings and call the meetings to order. The Board President, like any other Board member, has a duty to vote on all matters coming before the Board in the absence of an appropriate reason to abstain from voting (e.g., a conflict of interest).

A majority of the members of the Board (three members) shall constitute a quorum for the purpose of conducting Board business, except that a larger number of Board members may need to vote in favor of a motion in order for the Board to take action on those limited items of business which, by statute or policy, require approval by other than a standard majority vote. In the absence of a quorum, the only official action that the Board may take is to adjourn the meeting to another time and/or date.

Action on any item of business will be taken by motion. In this policy, the term "motion" is intended to include any "resolution" of the Board.

Business shall be conducted at regular and special Board meetings according to *Robert's Rules of Order* applying to small boards, except as otherwise provided by law or the Board. However, the failure to follow *Robert's* or any other local procedural rules that have been set at the discretion of the Board shall not, standing alone, be construed to render any decisions made by the Board void, voidable, or otherwise invalid.

Rules for Meeting will be included as an agenda item. The Board President or chair will announce that Robert's Rules will be followed.

LEGAL REF.: 19.88, 120.11(1) Wisc. Statutes; Robert's Rules of Order

CROSS REF.: 171, Regular Board Meetings; 172, Special Board Meetings; 173, Closed Sessions

ADOPTED: 12/17/79

AMENDED:

Votes on motions shall be taken by roll call vote or by other voting method that allows for the ascertaining and recording of the individual vote of each Board member as required by law or when requested by any member of the Board. Voting by roll call shall be initiated by the Board Clerk, or designee, and members shall respond as their name is called. The order of voting shall rotate, except that the Board President or other presiding officer shall vote last. The results of voting shall be recorded by the Board Clerk, or designee, who shall announce the results to those present at the meeting if the results are not apparent.

Voting by secret ballot may be used only in the election of Board officers.

A motion is passed/adopted when a majority of the members voting have cast their votes in favor of the motion, except as otherwise required by law or by the Board. For example, state statutes require a majority vote of the full membership of the Board to employ most licensed/certified employees of the District who hold individual employment contracts, and a two-thirds vote of the entire membership of the Board is required to change the appropriations stated in the District's previously-adopted annual operating budget.

Members may abstain from voting on a matter but must announce their abstention. No board member may cast a vote by proxy or by absentee ballot.

No action of the Board shall be deemed void, voidable, or otherwise improper solely due to a failure to adhere to discretionary voting procedures set forth or incorporated within Board policy.

LEGAL REF.: 19.88, 120.11(1) Wisc. Statutes

CROSS REF.: 141, Board Officers

ADOPTED: 06/21/82

AMENDED:

The Board Clerk shall cause a complete and accurate set of minutes to be recorded for each regular and special meeting of the School Board. The minutes shall constitute the official record of proceedings of the Board and include the substance of all actions taken by the Board at the meeting, including the subject matter of any motion, the persons making and seconding the motion, and the votes taken on the motion.

The minutes shall not present value judgments as to any reports or presentations made at the meeting and shall not attempt to include a complete description of all the discussion engaged in at the meeting.

Copies of the proposed minutes shall be made available to all Board members prior to the Board meeting at which the minutes are to be approved. Board members shall have the opportunity to offer corrections to the minutes for clarification purposes and accuracy, however, cannot make corrections to the minutes that actually change what took place at the meeting. The minutes shall be approved by the Board through a formal motion or by unanimous consent.

Once approved, the minutes shall become official records of the Board and will be maintained in the District Office. Except as otherwise specifically provided, copies of the minutes shall be posted on the District's website and made available to any citizen upon request during regular office hours. Board meeting minutes shall be posted at the Altoona City Hall, Altoona Post Office, School District Office and school offices or published in such other way as required by law.

The public may be denied access to closed session minutes to the extent authorized by state law.

LEGAL REF.: 120.05(3), 120.11(1), 120.11(4), 19.85, 19.88, 19.21, 19.35(1) Wisc. Statutes

CROSS REF.: 141, Board Officers

ADOPTED:

The Board Secretary shall prepare the minutes of all meetings of the School Board.

Meeting minutes shall include the following:

1. The title of the meeting, including the name of any Board committee
2. The time, date and place of the meeting
3. Names of the Board members or committee members that are in attendance, or are excused or absent from the meeting
4. The Call to Order starting time, name and office of presiding chair
5. The reading of public notice
6. A record of any corrections to the minutes of the previous meetings and the action approving them
7. The essential elements of every official action taken at the meeting, including the subject matter of a motion, persons making and seconding the motion, and a record of the vote taken on the motion. The minutes of the meeting may include a summary of Board or committee member comments regarding specific topics under discussion and minority opinions, but only when specifically directed by the presiding officer of the meeting or requested by Board or committee members present at the meeting. Written documents may also be made a part of the minutes by reference, and if so, shall be placed in the files as a permanent record.
8. A brief description of the title and substance of any reports presented at the meeting.
9. The time of adjournment
10. The date, time, and place of the next regularly scheduled Board meeting.

As per the Wisconsin Records Retention Schedule, the minutes shall be filed permanently.

The proceedings of a school board meeting shall be published within 45 days after the meeting as a class 1 notice, under ch. [985](#), in a newspaper published in the school district, if any, or publicized by school district-wide distribution prepared and directed by the school board and paid out of school funds. If there is no newspaper published in the school district, the proceedings shall be posted or published as the school board directs.

LEGAL REF.: 19.21, 19.35(1), 19.85, 19.88, 120.05(3), 120.11(4)Wisc. Statutes

APPROVED:

ALTOONA BOARD OF EDUCATION
SPECIAL BOARD MEETING REQUEST FORM

Recommended for deletion

As per Wisc. Statute 120.11(2) the Clerk or President need only to notify the remaining members of the Board

Name of Board Member Requesting Special Meeting: _____

Today's Date: _____

Date of Special Meeting: _____ Time: _____

Reason for Special Meeting: _____

Approved: _____
Clerk

Approved: _____
Board President

Board Member Checklist: (Each board member must be notified not less than 24 hours prior to such meeting. Shorter notice may be given as per section 19.84(3) Wisconsin Statute. See Policy BDB.)

<input checked="" type="checkbox"/> President	<input checked="" type="checkbox"/> Treasurer
<input checked="" type="checkbox"/> Vice President	<input checked="" type="checkbox"/> Member(s)
<input checked="" type="checkbox"/> Clerk	<input checked="" type="checkbox"/> Superintendent

MEMORANDUM OF UNDERSTANDING

For

Race to the Top - District Grant

Cooperative Educational Service Agency 10:

BLUEPRINT FOR RURAL REFORM & INNOVATION:

Creating Sustainable, Rigorous, and Engaging Personalized Learning Environments

I. Parties

This Memorandum of Understanding (“MOU”) is made and effective as of this ____ day of _____ (month/year), by and between the _____ (“LEA”) and all other member LEAs of the Blueprint for Rural Reform & Innovation (“Consortium”) that have also executed this MOU.

LEA has elected to participate in the Consortium as (check one):

____ Lead LEA
____ Member LEA

II. Scope of MOU

This MOU constitutes an understanding between the Consortium member LEAs (listed in Exhibit A) to participate in the Consortium. This document describes the purpose and goals of the Consortium, explains its organizational and governance structure, and defines the terms and responsibilities of participation in the Consortium. Exhibit B, the LEA Level and Scope of Participation, indicates the portions of the Consortium’s proposed reform plans the signatory LEA is agreeing to implement.

III. Binding Commitments and Assurances

To support these goals, each LEA that signs this MOU assures, certifies, and represents that the signatory LEA (*Because the lead LEA does not directly employ and supervise teachers, principals or superintendents to whom students are assigned (as defined in the Notice Inviting Applications for the Race to the Top - District Competition, 77 Fed. Reg. 159 [August 16, 2012]), assurances c, d, e, and f under Section III Binding Commitments and Assurances of the MOU, are not applicable for the lead LEA.*):

- a. Has all requisite power and authority to execute this MOU;
- b. Is familiar with all the contents of the Consortium application;
- c. At a minimum, will implement no later than the 2014-15 school year—
 - i. a teacher evaluation system (as defined the NIA)
 - ii. a principal evaluation system (as defined in the NIA); and
 - iii. a superintendent evaluation (as defined in the NIA);

- d. Is committed to preparing students for college or career, as demonstrated by being located in a State that has adopted college- and career- ready standards;
- e. Has a robust data system that has, at a minimum, —
 - i. An individual teacher identifier with a teacher-student match; and
 - ii. The capability to provide timely data back to educators and their supervisors on student growth;
- f. Has the capability to receive or match student-level preschool-through-grade-12 and higher education data;
- g. Ensures that any disclosure of or access to personally identifiable information in students' education records complies with the Family Educational Rights and Privacy Act (FERPA);
- h. Will comply with all of the terms of the Grant, and all applicable Federal, State, and local laws and regulations, including laws and regulations applicable to the Program, and the applicable provisions of EDGAR (34 CFR Parts 75, 77, 79, 80, 82, 84, 86, 97, 98 and 99) and 2 CFR part 3485;
- i. Will indemnify, defend and hold all other participating LEAs harmless from any claim, demand, liability, loss, cost or expense (including reasonable attorney's fees) made against or incurred by the participating LEAs as a result of or in connection with the signatory LEA or its affiliates' and subsidiaries' (and their officers, employees and agents) misuse of grant funds, violation of the terms of the Grant, violation of the applicable provisions of EDGAR (34 CFR Parts 75, 77, 79, 80, 82, 84, 86, 97, 98 and 99) and 2 CFR part 3485, or any other violation of applicable Federal, State, and local law or regulation applicable to the Program;
- j. Meets all the eligibility requirements described in the application and notice;
- k. Will bind itself to and comply with all elements of the Consortium governance structure described in this MOU and the individual LEAs role in the structure as described in this MOU; and
- l. Will bind itself to every statement and assurance made in the Consortium's application, including but not limited to programs, plans, policies, strategies, and requirements that the Consortium plans to implement.

IV. Consortium Membership

- a. Each member LEA and the lead LEA will sign on to only one application for a Race to the Top – District grant.
- b. Each LEA in the Consortium is legally responsible for:
 - i. Carrying out the activities it has agreed to perform; and
 - ii. Using the funds that it receives under the MOU in accordance with the Federal requirements that apply to the Race to the Top – District grant.
- c. Each LEA in the Consortium will support the activities of the Consortium as follows:
 - i. Participate in all activities and projects that the Consortium approves in support of the Consortium's application;
 - ii. Participate in the management of all those activities and projects;
 - iii. Provide that the superintendent or designee will participate in all scheduled meetings of the Board.

- d. Unique activities and roles that each LEA will perform for the Consortium are defined under section VI (Consortium Governance) below.

V. Lead LEA

- a. The lead LEA will serve as the “Applicant” LEA for purposes of the grant application, applying as the member of the Consortium on behalf of the Consortium, pursuant to the Application Requirements of the Notice and 34 C.F.R. 75.127-129.
- b. The lead LEA is legally responsible for:
 - i. The use of all grant funds;
 - ii. Ensuring that the project is carried out by the Consortium in accordance with Federal requirements; and
 - iii. Ensuring that the indirect cost funds are determined as required under 34 C.F.R. 75.564(e).
- c. The lead LEA will act as the fiscal agent on behalf of the Consortium.
- d. The LEA acting as fiscal agent will comply with Wisconsin statutes regarding procurement, accounting practices, and all other relevant areas of law, including but not limited to 16.70-16.78, Wis. Stats. and ADM 5-11 and 50, Wisconsin Administrative Code, define purchasing and competitive bidding policies.
- e. In assisting member LEAs in implementing their tasks and activities described in the Race to the Top application, the lead LEA will:
 - i. Work collaboratively with, and support the member LEA in carrying out the LEA Plan as identified in Exhibit B of this agreement;
 - ii. Timely distribute/reimburse the LEAs portion of Race to the Top grant funds during the course of the project period in accordance with the LEA Plan identified in Exhibit B, and the future Scope of Work;
 - iii. Provide feedback on the LEAs status updates, annual reports, any interim reports, project plans and products; and
 - iv. Identify sources of technical assistance for the project.

VI. Consortium Governance:

- a. The organizational structure of the Consortium is as follows:
 - i. Participating LEAs fulfill the role of Lead LEA or Member LEA;
 - ii. Lead or Member LEAs can, as illustrated in Exhibit B, be further designated as a “Foundational Builder,” “Structural Leader” and/or “Innovational Engineer” in each of the indicated project areas.
- b. For each differentiated role, the associated rights and responsibilities (including rights and responsibilities related for adopting and implementing the Consortium’s proposal for a grant) are:
 - i. The lead and member LEAs will be jointly and summarily responsible for adopting and implementing the Consortium’s proposal for the grant;
 - ii. All member LEAs will be responsible for implementing the “Foundational Activities” identified in Exhibit B;

- iii. “Structural Leader” LEAs in each project area will provide leadership and facilitation in concert with the lead LEA on indicated project areas as outlined in Exhibit B;
- iv. Supported by the lead LEA, “Innovational Engineer” LEAs will lead innovative projects indicated in Exhibit B.
- c. The Consortium’s method and process for making decisions is as follows:
 - i. The lead and member LEAs will meet—at a minimum—one time per month throughout the duration of the project, which is anticipated to be through the duration of the grant. The purpose of these meetings will be to discuss progress toward the scope of work.
 - ii. The Consortium will be represented by the Superintendent or designee by of each participating LEA. Each Superintendent will be allowed to name one designee who will be able to represent the district in the event of the Superintendent’s absence, or permanently at the request of the Superintendent. The named designee, once identified by the Superintendent in writing to the lead LEA, shall assume and maintain all rights and responsibilities of the Superintendent for the purposes of Consortium decision-making.
 - iii. The Consortium will be responsible for making both policy and operational decisions affecting the Consortium in a collaborative fashion among all participants present at the time of the decision by majority vote.
 - iv. Decisions regarding matters involving policies and procedures pertaining to grant criteria, enforcement of sanctions for non-performance or non-compliance will be deferred to the Grant Coordinator for consultation with the US Department of Education Grant Manager or other assigned liaison.
- d. The protocols by which the Consortium will operate, including the protocols for member LEAs to change roles or leave the Consortium are as follows:
 - i. The lead LEA is committed to the project for the full period of the grant.
 - ii. Consortium members are committed to the full participation they agreed to at the time of MOU signing as outlined in the Appendix B, and as outlined in the grant proposal and the future Scope of Work, expected to begin January 1, 2013 and end December 31, 2016.
 - iii. If a member LEA refuses to comply with the terms and conditions of the grant or this MOU, or if the lead LEA determines that a member LEA is not meeting its goals, timelines, budget, or annual targets or is not fulfilling other applicable requirements, the lead LEA will take appropriate enforcement action, which will include a collaborative process between the lead LEA and the member LEA, and may include temporarily withholding funds, or disallowing costs.
 - iv. After consultation with the US Department of Education the lead LEA may remove a non-participating member LEA for failure to satisfactorily resolve performance matters or not meeting expectations, timelines or failing to abide by any part of the MOU or Scope of Work.
 - v. Any decision to alter Consortium roles or membership will be made only after discussion with the lead LEA, input with the US Department of Education and after any fiscal impact to the Consortium is discussed with the full membership.
- e. The Consortium’s plan for managing funds received under this grant:

- i. The lead LEA is a Cooperative Educational Service Agency governed by Wis. Stat. ch. 116, and is under Wis. Stat. § 116.09 eligible for and may apply for any federal grant on behalf of school districts served by the agency.
- ii. Under Wis. Stat. § 120.13 (6), each member LEA is eligible to apply for, receive, and expend moneys made available to it by any act of congress for educational programs.
- iii. The lead LEA will serve as the fiscal agent through the duration of the grant period.
- iv. All funds received will be managed in accordance with generally accepted accounting principles, and said management will conform to recommendations of and by the lead LEAs auditors with the highest degree of transparency as possible.
- f. The Consortium's procurement process, and evidence of each member LEAs commitment to that process is as follows:
 - i. The lead LEA maintains a Business Services Department and will add staff as needed in order to manage funds received under this grant for the duration of the grant, including procurement.
 - ii. Procurement will be centralized under the lead LEA to ensure that it is in concert with state and federal laws and any additional grant requirements.

VII. Modification

This MOU may be amended only by written agreement signed by each of the parties involved, and in consultation with the US Department of Education.

VIII. Duration/Termination

This MOU shall be effective, beginning with the date of the last signature hereon, and if the grant is received, ending upon the expiration of the grant project period, or upon mutual agreement of the parties, whichever occurs first.

IX. Points of Contact

Communications with the LEA regarding this MOU should be directed to:

Name:	
Mailing Address:	
Telephone:	
Fax:	
E-mail	

X. Signatures

The LEA hereby joins the Consortium as a lead / member (circle one), and agrees to be bound by all the assurances and commitments associated with lead / member (circle one) classification. Further, the LEA agrees to perform the duties and carry out the responsibilities associated with the lead / member (circle one) membership classification as described in this MOU.

LEA Superintendent (or equivalent authorized signatory) - required:

Signature/Date

Print Name/Title

LEA President of Local School Board (or equivalent) - required:

Signature/Date

Print Name/Title

Local Teachers' Union Leader (if applicable):

Signature/Date

Print Name/Title