



# School District of Altoona

1903 Bartlett Ave Altoona, WI 54720  
715-839-6032 715-839-6066 FAX

Dr. Connie Biedron, Superintendent

[www.altoona.k12.wi.us](http://www.altoona.k12.wi.us)

## ALTOONA BOARD OF EDUCATION

Regular Meeting  
District Board Room  
1903 Bartlett Avenue  
September 18, 2017  
7:45 p.m.

### *Agenda*

1. Call to Order
2. Roll Call
3. Reading of Public Notice
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes
  - a. September 5, 2017 Regular Meeting
  - b. September 7, 2017 Special Meeting
7. Public Participation (All remarks are to be addressed to the Board; discussion among citizens present is not permitted. Board members may ask questions of a speaker; however, no formal deliberations are allowed at this time.)
  - a. Non-Agenda items - public comment and concern
  - b. Agenda items - public comment and concern
8. Treasurer's Report and Business Services Report
  - a. Approval of Checks for Payment
    - (1) General Fund checks totaling \$624,038.94
    - (2) Student Activity Fund checks totaling \$543.77
  - b. Approval of Treasurer's Report
9. Information
  - a. General Information
    - (1) Policy Discussion: 383.2 – Animals in the Schools
  - b. President's Report
    - (1) WSAA/WASB School Law Seminar, October 20
    - (2) Fall Regional Meeting, October 24
  - c. Superintendent's Report
    - (1) Safe Routes to School Plan
    - (2) City of Altoona Joint Review Board Annual Meeting, September 5
    - (3) Other Meetings, News and Events (Items announced in this category are not intended for discussion)

Please note meeting location:  
District Board Room  
1903 Bartlett Ave

Please enter through the main  
entrance of the Altoona  
Intermediate/Middle School  
building

Altoona Board of Education, September 18, 2017

10. Board Action – Consent Agenda (Items on the Consent Agenda are routine in nature, or have been discussed at a previous meeting. These items will be acted upon by one vote without discussion. If a board member wants to discuss any item, it will be pulled off the Consent Agenda and voted on separately.)
  - a. Consider Setting of the Tax Levy for 2017 as presented at the Annual Meeting
  - b. Consider Adoption of the 2017/18 Budget as presented at the Annual Meeting
  - c. Consider Declaration of Depositories for 2017/18
  - d. Consider Declaration of Posting Places for 2017/18
  - e. Consider Annual Appointment of Board Secretary for 2017/18
  - f. Consider Annual Appointment of Deputy Clerk for 2017/18
  - g. Consider Authorization to use Facsimile Signatures for 2017/18
  - h. Consider Approval of the Release of Funds for Time-Sensitive Payables for 2017/18
  - i. Consider Approval of Legal Counsel with Weld Riley, S.C. for 2017/18
  - j. Consider Annual Appointment of Safety Officer for 2017/18
  - k. Consider Annual Appointment of Chemical Hygiene Officer for 2017/18
  - l. Consider Adoption of Medical Term Abbreviations for 2017/18
  
11. Board Action after Consideration and Discussion
  - a. Consider Annual Appointment of Medical Advisor for 2017/18
  - b. Consider Employment Recommendation to Fill Part-Time Lunch/Recess Supervisor Position
  - c. Consider Employment Recommendation to Fill Elementary Administrative Assistant Position
  - d. Consider Job Description for Team Leader
  - e. Consider Resolution Recognizing and Endorsing the Safe Routes to School Plan for the City of Altoona and the School District of Altoona
  - f. Consider Amendment of Policy 458 – Health and Wellness Promotion (School Wellness)
  - g. Consider Recommendation to Purchase 12-Person Passenger Van
  
12. Anticipated Closed Session as per Section 19.85 (1) (c), (1) (f) Wisc. Statutes
  - a. Consider closed session minutes for September 5, 2017 and September 7, 2017
  - b. Considering employment and performance evaluation data of a public employee; consideration of specific personnel problems and the investigation thereof – 19.85 (1) (c), (1) (f)
  
13. Reconvene and Take Necessary Action
  - a. Consider Approval of Contract for Athletic Director/High School Dean of Students
  
14. Adjournment

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## **ALTOONA SCHOOL BOARD AGREEMENT**

- We base our decisions on the best interest of the students.
- We are guided by our Vision, Mission and our Strategic Plan.
- We believe that every employee makes a contribution to the success of every student.
- We conduct ourselves within commonly understood principles of integrity.
- We listen carefully and respectfully to ensure all voices are heard.
- We practice good stewardship of our tax dollars.
- We seek to operate with as much transparency as possible.
- We do not engage in drama or political rhetoric.
- We seek a way around obstacles; reframing from an attitude of “we can’t,” to “how can we?”

Adopted: 9/19/11

Amended: 1/21/13



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Dr. Connie Biedron, Superintendent

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ALTOONA BOARD OF EDUCATION  
Regular Meeting  
District Board Room  
1903 Bartlett Avenue  
September 5, 2017  
6:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Robin Elvig, at 6:30 p.m. in the District board room.
2. Roll call was taken and the following were present and absent:  
Robin E. Elvig, President  
Helen S. Drawbert, Vice President  
Michael J. Hilger, Clerk; Absent  
Bradley D. Poquette, Treasurer  
David A. Rowe, Member  
Dr. Connie Biedron, Superintendent  
Joyce M. Orth, Board Secretary
3. Reading of Public Notice. Report of notice was presented. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes. a. August 14, 2017 Regular Meeting. Motion by Drawbert to approve the minutes as presented, seconded by Rowe. Drawbert, yes; Rowe, yes; Hilger, absent; Poquette, yes; Elvig, yes. Motion carried 4-0.
7. Public Participation. a. Non-Agenda items - public comment and concern. High school students, representing the football team (Aiden Klatt, Blake Loegering, Sam Roeske), and parents (Kevin Hoff, Dan Gluch, Geri Wright) addressed the board in support of head football coach, Steve English, and some in opposition to the actions of athletic director (AD), Jamie Oliver. Parent, Kevin Hoff, requested answers to three questions concerning the AD's termination of Coach English. He also asked for clarification of whether these actions represent a new standard that applies to other sports. Written comment was submitted from LaNae Loegering (parent), Kimberly Butnick (employee), Kristy Salsbury (parent), and Kimberly Bowers (parent). Additionally, one written comment was submitted that was not signed. Two of the written comments submitted (one unsigned) were in support of Jamie Oliver. Several board members and Dr. Biedron followed up by thanking the students for their willingness to speak. b. Agenda items - public comment and concern. None.

8. Treasurer's Report. a. Approval of Checks for Payment. Motion by Rowe to approve General Fund checks totaling \$843,654.84 and Student Activity Fund checks totaling \$346.35 as presented, seconded by Drawbert. Rowe, yes; Hilger, absent; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 4-0.
9. Information. **a. School Showcase.** Family Resource Guide. Alan McCutcheon, pupil services/special education director, reviewed the Family Resource Guide. The guide is made available as a way to support students with disabilities and provide families with educational resources, technical assistance, support and community connections. The guide was developed by Tara Bellomy, district family engagement liaison. **b. Committee Reports.** (1) Altoona Parks & Recreation Committee. Brad Poquette, board representative, shared an update from the August 28 meeting. Updates were presented relative to the parks plan, Parks and Recreation department projects, and the Safe Routes to School plan. **c. General Information.** (1) Policy Discussion: Wellness Policy. A proposed amendment (Policy 458) was reviewed. **d. President's Report.** (1) School Law Workshop and Seminar. The WSAA/WASB workshop and seminar will be held on October 19-20 in Madison. If attending, board members should let Joyce know by September 21. (2) WASB Fall Regional Meeting. The Fall Regional Meeting will be held on October 24 at the Florian Gardens. A preconference workshop will review implications of the 2017-19 state budget. **e. Superintendent's Report.** (1) New Teacher Orientation Days. Feedback was shared from the August 22-24 orientation for new teachers. (2) Back to School Inservice Update. Highlights including the all staff breakfast and meeting (August 29), and presentations/keynotes from Myron Dueck (August 30) and Ann Brand (August 31), were reviewed. (3) Building and Sustaining Regional Manufacturing Pathways Grant Project. The CVTC Foundation received a grant from 3M for \$133,200. The grant will be used to work with partner high schools in the Altoona, Durand, Eau Claire and Menomonie school districts to build career pathways in manufacturing. (4) Other Meetings, News and Events (Items announced in this category are not intended for discussion). Items announced or noted included the back to school newsletter, back to school day for K-8 parents and students, the meeting of the Joint Review Board, and Governor Walker's visit to see the Fab Lab on September 6.
10. Board Action after Consideration and Discussion. **a. Consider Resignation of Food Service Employee.** Motion by Rowe to accept the resignation of Dana Lowder, food service employee, as presented, seconded by Drawbert. Hilger, absent; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 4-0. **b. Consider Employment Recommendation to Fill Special Education Paraprofessional Position for Limited-Term 2017/18.** Motion by Drawbert to approve the employment of Mary Clark as special education paraprofessional for a limited-term 2017/18 as recommended, seconded by Rowe. Poquette, yes; Drawbert, yes; Rowe, yes; Hilger, absent; Elvig, yes. Motion carried 4-0. **c. Consider Employment Recommendation to Fill Extracurricular Positions.** Motion by Rowe to employ Julio Ramirez as middle school soccer coach for the 2017/18 season as recommended, seconded by Drawbert. Drawbert, yes; Rowe, yes; Hilger, absent; Poquette, yes; Elvig, yes. Motion carried 4-0. Motion by Drawbert to employ John Eslinger as assistant football coach for the 2017/18 season as recommended, seconded by Poquette. Rowe, yes; Hilger, absent; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 4-0. Motion by Drawbert to employ Janelle Henning as middle school volleyball coach for the 2017/18 season as recommended, seconded by Rowe. Hilger, absent; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 4-0. Motion by Drawbert to employ Claire DiSera as assistant volleyball coach for the 2017/18 season as recommended, seconded by Rowe. Poquette, yes; Drawbert, yes; Rowe, yes; Hilger, absent; Elvig, yes. Motion carried 4-0. Motion by Drawbert to employ Chloe Bresina as dance team co-coach for the 2017/18 season as recommended, seconded by Poquette. Drawbert, yes; Rowe, yes; Hilger, absent; Poquette, yes; Elvig, yes. Motion carried 4-0. Motion by Rowe to employ Mikenna Huth as dance team co-coach for the 2017/18 season as recommended, seconded by Drawbert. Rowe, yes; Hilger, absent; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 4-0. **d. Consider Amendment of Job Description for Executive Assistant.** Motion by Drawbert to approve amendment of the executive assistant job description as presented, seconded by Rowe. Hilger, absent; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 4-0.

11. Anticipated Closed Session as Per Section 19.85 (1) (c), (1) (e). Motion by Drawbert to adjourn into closed session at 7:37 p.m., seconded by Poquette. Poquette, yes; Drawbert, yes; Rowe, yes; Hilger, absent; Elvig, yes. Motion carried 4-0. a. Consider Closed Session minutes for August 14, 2017; b. Reconsider Compensation Recommendation for employee or employee groups - 19.85 (1) (c), (1) (e).
  
12. Reconvene into Open Session and Take Necessary Action. Motion by Drawbert to reconvene and take necessary action at 8:05 p.m., seconded by Rowe. Drawbert, yes; Rowe, yes; Hilger, absent; Poquette, yes; Elvig, yes. Motion carried 4-0. a. Consider 2017/19 Contract for Superintendent. Motion by Drawbert to approve the 2017/19 superintendent contract at a salary of \$136,311 (through June 30, 2018) as presented, seconded by Rowe. Rowe, yes; Hilger, absent; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 4-0. b. Consider 2017/19 Contract for Student Data Systems and Financial Assistant. Motion by Drawbert to approve the 2017/19 student data systems and financial assistant contract at a salary of \$47,278 (through June 30, 2018) as presented, seconded by Rowe. Hilger, absent; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 4-0. c. Consider 2017/19 Contract for Pupil Services and Curriculum Assistant. Motion by Drawbert to approve the 2017/19 pupil services and curriculum assistant contract at a salary of \$36,900 (through June 30, 2018) as presented, seconded by Poquette. Poquette, yes; Drawbert, yes; Rowe, yes; Hilger, absent; Elvig, yes. Motion carried 4-0. d. Consider 2017/19 Contract for K-5 School Psychologist. Motion by Rowe to approve the 2017/19 K-5 school psychologist contract at a salary of \$60,378 (through June 30, 2018) as presented, seconded by Poquette. Drawbert, yes; Rowe, yes; Hilger, absent; Poquette, yes; Elvig, yes. Motion carried 4-0. e. Consider 2017/19 Contract for K-3 Dean of Students. Motion by Drawbert to approve the 2017/19 K-3 dean of students' contract at a salary of \$75,417 (through June 30, 2018) as presented, seconded by Rowe. Rowe, yes; Hilger, absent; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 4-0. f. Consider 2017/19 Contract for Maintenance Team Supervisor. Motion by Rowe to approve the 2017/19 maintenance team supervisor contract at a salary of \$59,947 (through June 30, 2018) as presented, seconded by Drawbert. Hilger, absent; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 4-0. g. Consider 2017/19 Contract for High School Principal. Motion by Drawbert to approve the 2017/19 high school principal contract at a salary of \$102,587 (through June 30, 2018) as presented, seconded by Poquette. Poquette, yes; Drawbert, yes; Rowe, yes; Hilger, absent; Elvig, yes. Motion carried 4-0. h. Consider 2017/19 Contract for Computer/Network Support Technician. Motion by Drawbert to approve the 2017/19 computer/network support technician contract at a salary of \$47,278 (through June 30, 2018) as presented, seconded by Rowe. Drawbert, yes; Rowe, yes; Hilger, absent; Poquette, yes; Elvig, yes. Motion carried 4-0. i. Consider 2017/19 Contract for Business Manager. Motion by Rowe to approve the 2017/19 business manager contract at a salary of \$105,830 (through June 30, 2018) as presented, seconded by Drawbert. Rowe, yes; Hilger, absent; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 4-0. j. Consider 2017/19 Contract for Pupil Services/Special Education Director. Motion by Drawbert to approve the 2017/19 pupil services/special education director contract at a salary of \$95,000 (through June 30, 2018) as presented, seconded by Poquette. Hilger, absent; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 4-0. k. Consider 2017/19 Contract for Athletic Director/High School Dean of Students. Motion by Drawbert to postpone approval of the 2017/19 athletic director/high school dean of students' contract, seconded by Rowe. Poquette, yes; Drawbert, yes; Rowe, yes; Hilger, absent; Elvig, yes. Motion carried 4-0. l. Consider 2017/19 Contract for Executive Assistant. Motion by Drawbert to approve the 2017/19 executive assistant contract at a salary of \$62,210 (through June 30, 2018) as presented, seconded by Rowe. Drawbert, yes; Rowe, yes; Hilger, absent; Poquette, yes; Elvig, yes. Motion carried 4-0. m. Consider 2017/19 Contract for Middle School Principal. Motion by Poquette to approve the 2017/19 middle school principal contract at a salary of \$95,226 (through June 30, 2018) as presented, seconded by Rowe. Rowe, yes; Hilger, absent; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 4-0.

n. Consider 2017/19 Contract for Payroll/Benefits Specialist and Financial Assistant. Motion by Drawbert to approve the 2017/19 payroll/benefits specialist and financial assistant contract at a salary of \$52,531 (through June 30, 2018) as presented, seconded by Rowe. Hilger, absent; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 4-0. o. Consider 2017/19 Contract for Technology Training Coordinator. Motion by Drawbert to approve the 2017/19 technology training coordinator contract at a salary of \$50,850 (through June 30, 2018) as presented, seconded by Rowe. Poquette, yes; Drawbert, yes; Rowe, yes; Hilger, absent; Elvig, yes. Motion carried 4-0. p. Consider 2017/19 Contract for Technology Coordinator. Motion by Rowe to approve the 2017/19 technology coordinator contract at a salary of \$79,352 (through June 30, 2018) as presented, seconded by Poquette. Drawbert, yes; Rowe, yes; Hilger, absent; Poquette, yes; Elvig, yes. Motion carried 4-0. q. Consider 2017/19 Contract for School Nurse. Motion by Rowe to approve the 2017/19 school nurse contract at a salary of \$56,362 (through June 30, 2018) as presented, seconded by Drawbert. Rowe, yes; Hilger, absent; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 4-0. r. Consider 2017/19 Contract for Gifted and Talented Liaison. Motion by Rowe to approve the 2017/19 gifted and talented liaison contract at an hourly salary of \$39.50 limited to \$15,000 annually (through June 30, 2018) as presented, seconded by Poquette. Hilger, absent; Poquette, yes; Drawbert, abstain; Rowe, yes; Elvig, yes. Motion carried 3-0. s. Consider 2017/19 Contract for 6-12 School Psychologist. Motion by Rowe to approve the 2017/19 6-12 school psychologist contract at a salary of \$61,083 (through June 30, 2018) as presented, seconded by Elvig. Poquette, yes; Drawbert, yes; Rowe, yes; Hilger, absent; Elvig, yes. Motion carried 4-0. t. Consider 2017/19 Contract for Intermediate School Principal. Motion by Rowe to approve the 2017/19 intermediate school principal contract at a salary of \$95,000 (through June 30, 2018) as presented, seconded by Drawbert. Drawbert, yes; Rowe, yes; Hilger, absent; Poquette, yes; Elvig, yes. Motion carried 4-0. u. Consider 2017/19 Contract for 4-8 Dean of Students. Motion by Drawbert to approve the 2017/19 4-8 dean of students' contract at a salary of \$77,820 (through June 30, 2018) as presented, seconded by Rowe. Rowe, yes; Hilger, absent; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 4-0.

13. Adjournment. Motion by Rowe to adjourn at 8:15 p.m., seconded by Drawbert. Hilger, absent; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 4-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, September 18, 2017 at 7:45 p.m. (following the Annual Meeting and Budget Hearing scheduled to begin at 6:30 p.m.) in the District board room.

Joyce M. Orth CAP, Board Secretary

\_\_\_\_\_  
District Clerk

\_\_\_\_\_  
Date

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Dr. Connie Biedron, Superintendent

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ALTOONA BOARD OF EDUCATION  
Special Board Meeting  
District Board Room  
1903 Bartlett Avenue  
September 7, 2017  
3:30 p.m.

1. The Special Meeting of the Altoona Board of Education was called to order by board president, Robin Elvig, at 3:33 pm in the district board room.
2. Roll call was taken and the following were present and absent:  
Robin E. Elvig, President  
Helen S. Drawbert, Vice President  
Michael J. Hilger, Clerk; Absent  
Bradley D. Poquette, Treasurer  
David A. Rowe, Member  
Dr. Connie Biedron, Superintendent  
Joyce M. Orth, Board Secretary
3. Reading of Public Notice. Report of notice was presented. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Closed Session as Per Section 19.85 (1)(c), (1)(f) – Wisc. Statute. Motion by Rowe to adjourn into closed session at 3:34 p.m., seconded by Poquette. Drawbert, yes; Rowe, yes; Hilger, absent; Poquette, yes; Elvig, yes. Motion carried 4-0. a. Considering employment and performance evaluation data of a public employee; consideration of specific personnel problems and the investigation thereof – 19.85 (1)(c), (1)(f).
5. Reconvene into Open Session and Take Necessary Action. Motion by Rowe to reconvene into open session at 5:58 p.m., seconded by Drawbert. Rowe, yes; Hilger, absent; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 4-0. Board president, Robin Elvig, announced that the board instructed Superintendent Biedron to carry out the decisions made in closed session.
6. Adjourn. Motion by Drawbert to adjourn at 5:59 p.m., seconded by Poquette. Hilger, absent; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 4-0.

Joyce M. Orth CAP, Board Secretary

\_\_\_\_\_  
District Clerk

\_\_\_\_\_  
Date

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CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE DESCRIPTION	AMOUNT
	NUMBER	NUMBER	NUMBER			
09/01/2017	133461	10 E 400 411 213000		A TO Z EMBROIDERY	Training and tshirts for Students Mentoring Students Totals for 133461	598.56 598.56
09/01/2017	133462	10 E 800 310 252105		DIVERSIFIED BENEFIT SERVICES I	AUG FSA ADMIN SERVICES, DEBIT CARD PARTIC FEE Totals for 133462	195.05 195.05
09/01/2017	133463	10 E 800 353 258500		L & M MAIL SERVICE, INC.	FS PACKETS 2017-18 Totals for 133463	342.19 342.19
09/01/2017	133464	10 E 800 941 223100		MIDDLE BORDER CONFERENCE	Annual middle border conference dues for 20-16-17 athletic season Totals for 133464	225.00 225.00
09/01/2017	133465	10 E 800 411 221910		MJP TECH	Memory and monitors for teacher desktop computers Totals for 133465	2,530.00 2,530.00
09/01/2017	133466	10 E 400 949 162308		NEILLSVILLE HIGH SCHOOL	Cross country scrimmage Totals for 133466	50.00 50.00
09/01/2017	133467	10 E 400 310 256240		OAKLEAF CONCUSSION CLINIC	Baseline testing for impact tests. Package #2 355 baselines/60 post concussion tests Totals for 133467	524.00 524.00
09/01/2017	133468	10 E 100 411 110200		TIME FOR KIDS	Second Grade TIME FOR KIDS MAGAZINE 17-18 SUBSCRIPTION Totals for 133468	534.60 534.60
09/01/2017	133469	10 E 400 942 162120		WACPC CHEER/POM COACHES, INC.	Dance team coaches membership dues Totals for 133469	100.00 100.00
09/01/2017	133470	10 E 200 411 126000		WARD'S SCIENCE	General Classroom Supplies-THIEL Totals for 133470	724.08 724.08
09/01/2017	133471	10 E 400 949 162118		WAUSAU WEST HIGH SCHOOL	Girls tennis @ Wausau West on 8-15 Totals for 133471	50.00 50.00
09/01/2017	133472	10 E 400 943 161339		WI FORENSICS COACHES ASSOC (WF	WFCA HS Forensics Dues Totals for 133472	75.00 75.00
09/01/2017	133473	10 L 000 000 811670		AMERIPRISE FINANCIAL SERVICES	403(B)S Totals for 133473	1,350.00 1,350.00
09/01/2017	133474	10 L 000 000 811680		WI SCTF	CHILD SUPPORT	46.98
	133474	27 L 000 000 811680		WI SCTF	CHILD SUPPORT	7.02
					Totals for 133474	54.00
09/05/2017	133475	10 E 800 310 232100		ANN BRAND, LLC	Ann Brand Mindfulness	500.00

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	AMOUNT
	NUMBER	NUMBER			DESCRIPTION	
					training teacher inservice.	
					Totals for 133475	500.00
09/05/2017	133476	10 E 800 411 254200		CRESCENT LANDSCAPE SUPPLY, INC	Playground wood chips	2,100.00
					Totals for 133476	2,100.00
09/05/2017	133477	10 E 400 949 162121		MCDONNELL HIGH SCHOOL	Volleyball entry fee @ Elk Mound	45.00
					Totals for 133477	45.00
09/05/2017	133478	10 E 400 949 162308		SCHOOL DISTRICT OF LOYAL	Cross country entry fee	100.00
					Totals for 133478	100.00
09/05/2017	133479	10 E 400 949 162308		WESTBY AREA SCHOOL DISTRICT	Cross country entry fee	110.00
					Totals for 133479	110.00
09/05/2017	133480	80 E 200 949 393101		WISCONSIN HIGH SCHOOL FORENSIC	Middle School Forensics Membership fee	100.00
					Totals for 133480	100.00
09/07/2017	133481	10 E 400 411 164311		BECKFIELD III, WILLIAM	Homecoming DJ	500.00
09/12/2017	133481	10 E 400 411 164311		BECKFIELD III, WILLIAM	Homecoming DJ**CHOSE DIFFERENT DJ	-500.00
					Totals for 133481	0.00
09/07/2017	133482	10 E 400 411 164311		CASH	petty cash for homecoming dance	250.00
					Totals for 133482	250.00
09/07/2017	133483	10 E 150 411 110000		DELTA EDUCATION, LLC	FOSS MATERIALS FOR AIS 2017-2018	2,656.72
					Totals for 133483	2,656.72
09/07/2017	133484	10 E 800 411 252000		NELCO	2017 1095 SUPPLIES	49.44
					Totals for 133484	49.44
09/07/2017	133485	50 R 800 251 257220		PARR, MARK	REFUND FOOD SERVICE ACCT BALANCE	28.20
					Totals for 133485	28.20
09/07/2017	133486	10 E 100 411 110300		TEACHER DIRECT	data binders and sentence strips and paint-FLEMING	94.26
	133486	27 E 700 411 158000		TEACHER DIRECT	Classroom material-ADRRAIN	187.60
					Totals for 133486	281.86
09/08/2017	133487	10 A 000 000 711101		SIBILSKI, EMILY	REISSUED PAYROLL CHECK	1,344.43
					Totals for 133487	1,344.43
09/11/2017	133488	10 E 400 187 162210		FRUIT, CHLOE	GAME WORKER	50.00
					Totals for 133488	50.00
09/11/2017	133489	10 E 400 310 162121		HOENISCH, CINDY	OFFICIAL	100.00
					Totals for 133489	100.00
09/11/2017	133490	10 E 400 310 162210		LAMBERT, DELON	OFFICIAL	90.00
					Totals for 133490	90.00

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	AMOUNT
	NUMBER	NUMBER	NUMBER		DESCRIPTION	
09/11/2017	133491	10 E 400 310 162121	162121	MARTELL, LINDA	OFFICIAL	100.00
					Totals for 133491	100.00
09/11/2017	133492	10 E 400 310 162210	162210	MOY, TYLER	OFFICIAL	90.00
					Totals for 133492	90.00
09/11/2017	133493	10 E 400 187 162121	162121	OLIVER, KARI	GAME WORKER	40.00
					Totals for 133493	40.00
09/11/2017	133494	10 E 400 310 162121	162121	RODE, JON	OFFICIAL	100.00
					Totals for 133494	100.00
09/11/2017	133495	10 E 400 310 162121	162121	TEETERS STEWART, JESSICA	OFFICIAL	100.00
					Totals for 133495	100.00
09/11/2017	133496	10 E 400 310 162210	162210	WYSOCKI, BRAD	OFFICIAL	90.00
					Totals for 133496	90.00
09/12/2017	133497	50 E 800 342 257220	257220	AUTH, LORI	FS OSSEO	26.75
					Totals for 133497	26.75
09/12/2017	133498	10 E 800 310 231700	231700	CLIFTON, LARSON, ALLEN, LLP	INTERIM BILLING: AUDIT FIN STATEMENTS AND PREP YE 6-30-2017	4,200.00
					Totals for 133498	4,200.00
09/12/2017	133499	10 E 800 320 254300	254300	LARSON'S CUSTOM CABINETS	TOPS, PANELS, PENCIL DRAWER, INSTALL: AES LAMP TOP MAILROOM, FRAME AND DOOR, INSTALL: AHS	2,440.00
					Totals for 133499	2,440.00
09/12/2017	133500	10 E 800 293 291000	291000	MATRIX TRUST COMPANY	V. BRANTER, D. KNUDSON, R. RIEDER, K. VENAAS: OCT, 2017 CONTRIBUTION	877.50
					Totals for 133500	877.50
09/12/2017	133501	10 E 800 320 254300	254300	SOUTHERN OAK WINDOW FASHIONS	HD SCREEN SHADES #33	6,568.03
					Totals for 133501	6,568.03
09/12/2017	133502	10 E 800 730 270000	270000	STATE OF WI DWD	BENEFITS AUG 1-31, 2017	81.64
					Totals for 133502	81.64
09/12/2017	133503	10 E 100 411 110300	110300	TEACHER DIRECT	Classroom supplies-KAISER	141.46
					Totals for 133503	141.46
08/31/2017	171800116	10 E 400 310 162210	162210	ZIMMERMAN, JOHN	OFFICIAL	-45.00
					Totals for 171800116	-45.00
09/07/2017	171800122	10 L 000 000 811670	811670	ING LIFE INS & ANNUITY CO	403(B)S	245.00
	171800122	27 L 000 000 811670	811670	ING LIFE INS & ANNUITY CO	403(B)S	105.00
	171800122	10 L 000 000 811670	811670	ING LIFE INS & ANNUITY CO	403(B)S	100.00
					Totals for 171800122	450.00
09/01/2017	171800123	10 E 400 441 162210	162210	BIG ATHLETICS	Football uniforms	11,108.25

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE DESCRIPTION	AMOUNT
	NUMBER	NUMBER	NUMBER			
					Totals for 171800123	11,108.25
09/01/2017	171800124	27 E 700 310 152000		EAU CLAIRE AREA SCHOOL DIST	ECASD Orton Gillingham Training	900.00
	171800124	27 E 700 310 221300		EAU CLAIRE AREA SCHOOL DIST	ECASD Orton Gillingham Training	900.00
					Totals for 171800124	1,800.00
09/01/2017	171800125	10 E 200 411 143000		EMERSON, GREGORY	Dodgebees- equipment for middle school PE	258.92
					Totals for 171800125	258.92
09/01/2017	171800126	10 E 400 411 126000		FLINN SCIENTIFIC INC.	Chemistry Supplies Flinn Quote # 21108 -HARP 10% discount on all supplies	119.34
					Totals for 171800126	119.34
09/01/2017	171800127	10 E 800 480 266000		FRONTLINE TECHNOLOGIES GROUP,	AESOP SUBSCRIPTION 2017-18	4,960.80
					Totals for 171800127	4,960.80
09/01/2017	171800128	10 E 200 411 125500		MORGAN MUSIC COMPANY	Guitar Class Methods Books, QTY 25	157.27
					Totals for 171800128	157.27
09/01/2017	171800129	10 E 100 411 110200		REALLY GOOD STUFF, INC.	Classroom supplies for beginning of year-FARACA	151.60
	171800129	10 E 100 411 110300		REALLY GOOD STUFF, INC.	classroom supplies-GERBER	38.92
					Totals for 171800129	190.52
09/01/2017	171800130	10 E 800 342 221400		ROFF, SARAH	MILEAGE PCL TRAINING-WAUPUN	199.02
					Totals for 171800130	199.02
09/01/2017	171800131	10 E 400 411 127000		STAPLES	Classroom supplies 2017-18-G.CLARK	200.66
	171800131	10 E 400 411 126000		STAPLES	Classroom supplies-LENZ	205.94
	171800131	10 E 400 411 124000		STAPLES	Supplies for classroom-RIECHERS	192.43
	171800131	10 E 400 411 124000		STAPLES	General Classroom Supplies (Markers, Paper, Pens, Binders, Protractors, etc.)BUSKE	141.86
					Totals for 171800131	740.89
09/01/2017	171800132	10 E 800 342 221400		WI PCL SATELLITE CENTER	MODEL CLASSROOM TRAINING, WAUPUN 8-18-2017	1,200.00
					Totals for 171800132	1,200.00
09/01/2017	171800133	10 E 800 435 222200		WILS-WIS LIBRARY SERVICES	WILS DATABASE SUBSCRIPTIONS	6,799.10
	171800133	10 E 800 435 222200		WILS-WIS LIBRARY SERVICES	AES PEBBLEGO YEARLY SUBSCRIPTION DATABASE	1,137.72
	171800133	10 E 800 432 222200		WILS-WIS LIBRARY SERVICES	AES PEBBLEGO YEARLY SUBSCRIPTION DATABASE	4.42
					Totals for 171800133	7,941.24
08/31/2017	171800134	10 E 400 310 162210		ZIMMERMAN, JOHN	OFFICIAL	45.00
					Totals for 171800134	45.00

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	AMOUNT
	NUMBER	NUMBER	NUMBER		DESCRIPTION	
09/05/2017	171800137	21 E 200	411 140000	EMERSON, GREGORY	Mileage for FUTP 60 trip to Green Bay WI Totals for 171800137	214.00 214.00
09/05/2017	171800138	10 E 400	411 126000	FLINN SCIENTIFIC INC.	Chemistry Supplies-HARP Totals for 171800138	245.16 245.16
09/05/2017	171800139	10 E 800	411 221910	HEARTLAND BUSINESS SYSTEMS	1 Chromebook cart & SHIPPING Totals for 171800139	1,216.95 1,216.95
09/05/2017	171800140	27 E 700	411 158000	SCHOOL SPECIALTY, INC.	classroom supplies-SIMONSON	245.88
	171800140	27 E 700	310 158000	SCHOOL SPECIALTY, INC.	Classroom materials -PLANERT Totals for 171800140	633.98 879.86
09/05/2017	171800141	27 E 700	411 158000	STAPLES	classroom supplies-SIMONSON	18.39
	171800141	27 E 700	411 158000	STAPLES	AIS Supplies- Special Education-MARTIN	569.02
	171800141	10 E 400	411 122000	STAPLES	Additional English Dept. Supplies-BUTNICK	11.90
	171800141	10 E 400	411 122000	STAPLES	Supplies for English Department-BUTNICK Totals for 171800141	353.87 953.18
09/07/2017	171800142	27 E 700	411 221300	BADGERLAND PRINTING INC.	Family Resource Guide Printing Costs Totals for 171800142	874.00 874.00
09/07/2017	171800143	10 E 800	411 253300	HILLYARD, INC - EAU CLAIRE	INV#S: 700295669, 602658859, 602662608 Totals for 171800143	1,221.79 1,221.79
09/07/2017	171800144	10 E 100	411 110200	REALLY GOOD STUFF, INC.	Classroom Supplies-HOWELL Totals for 171800144	171.70 171.70
09/07/2017	171800145	27 E 700	310 152000	REMEDIA PUBLICATIONS, INC.	Classroom resources and material-ADRIAN Totals for 171800145	975.00 975.00
09/07/2017	171800146	10 E 100	411 110200	STAPLES	Classroom Supplies-HOWELL Totals for 171800146	18.55 18.55
09/07/2017	171800147	10 E 800	411 221910	TIERNEY BROTHERS, INC.	24#ULTRA BRITE BOND 24 x 300 Totals for 171800147	33.31 33.31
09/07/2017	171800148	10 E 800	320 254300	VALLEY BUILDERS & HARDWARE CO	PRIVACY CET 28 7U65 LL 26D Totals for 171800148	312.00 312.00
09/07/2017	171800149	10 E 800	310 231500	WELD RILEY, S.C.	LEGAL FEES-12530-002, 0003,0039,0202 Totals for 171800149	657.50 657.50
09/11/2017	171800150	10 E 400	310 162121	ALLEN, MARY	OFFICIAL Totals for 171800150	100.00 100.00
09/11/2017	171800151	10 E 400	310 162210	BLACK, ROBERT	OFFICIAL	45.00

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER		DESCRIPTION		
				Totals for 171800151		45.00
09/11/2017	171800152	10 E 400 187 162210	HOFF, CHRISTINE	GAME WORKER		25.00
	171800152	10 E 400 187 162210	HOFF, CHRISTINE	GAME WORKER		50.00
				Totals for 171800152		75.00
09/11/2017	171800153	10 E 400 187 162210	KENT, STEVEN	GAME WORKER		40.00
				Totals for 171800153		40.00
09/11/2017	171800154	10 E 400 187 162210	KLEINKE, CLIFFORD	GAME WORKER		30.00
				Totals for 171800154		30.00
09/11/2017	171800155	10 E 400 310 162210	MORNING III, CHARLES	OFFICIAL		90.00
				Totals for 171800155		90.00
09/11/2017	171800156	10 E 400 310 162210	MORNING IV, CHARLES	OFFICIAL		85.00
				Totals for 171800156		85.00
09/11/2017	171800157	10 E 400 310 162210	PARR, DALE	OFFICIAL		45.00
				Totals for 171800157		45.00
09/11/2017	171800158	10 E 400 187 162210	SANDEN, BRUCE	GAME WORKER		30.00
				Totals for 171800158		30.00
09/11/2017	171800159	10 E 400 187 162210	SKOGSTAD, CHAD	GAME WORKER		30.00
				Totals for 171800159		30.00
09/11/2017	171800160	10 E 400 187 162121	SPRINGER, WENDY	GAME WORKER		40.00
	171800160	10 E 400 187 162210	SPRINGER, WENDY	GAME WORKER		35.00
				Totals for 171800160		75.00
09/11/2017	171800161	10 E 400 310 162121	STANKE, DEBRA	OFFICIAL		100.00
				Totals for 171800161		100.00
09/11/2017	171800162	10 E 400 187 162210	SUMNER, JOHN	GAME WORKER		50.00
	171800162	10 E 400 310 162210	SUMNER, JOHN	OFFICIAL		45.00
				Totals for 171800162		95.00
09/12/2017	171800163	10 E 400 411 241000	BADGERLAND PRINTING INC.	#10 envelopes 20 boxes		342.00
				Totals for 171800163		342.00
09/12/2017	171800164	10 E 100 411 110000	BOSS, LISA	STAFF TREATS FOR FIRST DAY OF SCHOOL		42.38
				Totals for 171800164		42.38
09/12/2017	171800165	27 E 700 411 158000	CAMBIUM LEARNING GROUP	TransMath Materials		2,710.40
				Totals for 171800165		2,710.40
09/12/2017	171800166	10 E 800 310 231100	EAU CLAIRE AREA CHAMBER OF COM	EGGS & ISSUES: D PEGGS		20.00
				Totals for 171800166		20.00
09/12/2017	171800167	10 E 100 310 122000	GUNDERSON, AMANDA	Interpreter for Back to School Orientation Day 09/05/2017		213.75
				Totals for 171800167		213.75

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	
	NUMBER	NUMBER	NUMBER		DESCRIPTION	AMOUNT
09/12/2017	171800168	27 E 700	342 156700	JENSEN, PATRICIA	YMCA CAMP FOR C.S. JUNE - AUG, 2017	21.40
					Totals for 171800168	21.40
09/12/2017	171800169	10 E 800	320 255120	MARKET & JOHNSON, INC.	HS SUMMER PROJECTS	41,012.00
	171800169	10 E 800	320 254300	MARKET & JOHNSON, INC.	CONTRACT 9017-4864 HANG PROJECTION SCREEN IN AUDITORIUM	2,044.56
					Totals for 171800169	43,056.56
09/12/2017	171800170	27 E 700	310 158000	MCGRAW-HILL EDUCATION, INC.	Curriculum workbooks & Teacher Presentation book-PLANERT	2,180.82
					Totals for 171800170	2,180.82
09/12/2017	171800171	21 E 400	552 136320	PRODUCTIVITY, INC	Fab Lab Grant Haas Mini Mill Quote/Proposal # M128-2117-01S	2,644.00
					Totals for 171800171	2,644.00
09/12/2017	171800172	10 E 100	411 110300	REALLY GOOD STUFF, INC.	Classroom Supplies-GOETTL	84.61
					Totals for 171800172	84.61
09/12/2017	171800173	10 E 200	411 241000	STAPLES	Orientation Day supplies for AIS & AMS-GILMARTIN	121.27
	171800173	10 E 150	411 110000	STAPLES	Orientation Day supplies for AIS & AMS-GILMARTIN	121.27
	171800173	10 E 200	411 241000	STAPLES	AIS & AMF Office & workroom supplies-GILMARTIN	1,462.28
	171800173	10 E 150	411 110000	STAPLES	AIS & AMF Office & workroom supplies-GILMARTIN	1,462.28
	171800173	10 E 150	411 132700	STAPLES	classroom supplies and Student rewards-SKIFSTAD	82.42
					Totals for 171800173	3,249.52
09/12/2017	171800174	10 E 800	341 256710	STUDENT TRANSIT EAU CLAIRE, IN	2017 JUMPSTART	10,039.68
	171800174	10 E 400	341 256770	STUDENT TRANSIT EAU CLAIRE, IN	BAND TO MINN STATE FAIR	1,277.80
	171800174	10 E 800	341 256740	STUDENT TRANSIT EAU CLAIRE, IN	INV#S: 26307-26310. AUGUST CHARTERS	3,413.05
					Totals for 171800174	14,730.53
09/12/2017	171800176	10 E 800	551 221910	TIERNEY BROTHERS, INC.	Pro L1200 Laser Projector, 7000 lumens, WUXGA for Auditorium based on quote 104690	6,467.02
	171800176	10 E 800	551 221910	TIERNEY BROTHERS, INC.	Pro L1200 Laser Projector, 7000 lumens, WUXGA for Auditorium based on quote 104690	120.24
	171800176	10 E 800	551 221910	TIERNEY BROTHERS, INC.	Smart Display for Elementary School from the 2017 WTI grant	259.00
					Totals for 171800176	6,846.26
09/12/2017	171800177	10 E 400	411 162223	WIAA	Hockey scoresheets	5.00
					Totals for 171800177	5.00

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER			DESCRIPTION		
08/31/2017	201700242	10 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		2,826.63
	201700242	27 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		231.45
	201700242	10 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		2,652.84
	201700242	27 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		147.40
	201700242	50 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		2.77
	201700242	80 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		23.80
	201700242	10 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		2,826.63
	201700242	27 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		231.45
	201700242	10 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		2,652.84
	201700242	27 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		147.40
	201700242	50 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		2.77
	201700242	80 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		23.80
	201700242	10 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		2,426.82
	201700242	27 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		231.45
	201700242	10 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		2,650.30
	201700242	27 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		147.40
	201700242	10 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		2,426.82
	201700242	27 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		231.45
	201700242	10 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		2,650.30
	201700242	27 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		147.40
					Totals for 201700242		22,681.72
08/31/2017	201700243	10 E 800 310	252100	EMPLOYEE BENEFITS CORPORATION	COBRA ADMINISTRATIVE FEES		158.00
					Totals for 201700243		158.00
09/01/2017	201700245	10 L 000 000	811635	DELTA DENTAL	DENTAL INS BENEFITS		6,707.37
	201700245	27 L 000 000	811635	DELTA DENTAL	DENTAL INS BENEFITS		1,889.77
	201700245	10 L 000 000	811635	DELTA DENTAL	DENTAL INS BENEFITS		1,355.11
	201700245	27 L 000 000	811635	DELTA DENTAL	DENTAL INS BENEFITS		129.81
	201700245	10 L 000 000	811635	DELTA DENTAL	DENTAL INS BENEFITS		6,707.37
	201700245	27 L 000 000	811635	DELTA DENTAL	DENTAL INS BENEFITS		1,889.77
	201700245	10 L 000 000	811635	DELTA DENTAL	DENTAL INS BENEFITS		1,432.46
	201700245	27 L 000 000	811635	DELTA DENTAL	DENTAL INS BENEFITS		129.81
	201700245	10 E 150 243	110450	DELTA DENTAL	INSURANCE ADJUSTMENTS		-117.76
	201700245	10 L 000 000	811635	DELTA DENTAL	INSURANCE ADJUSTMENTS		-470.99
					Totals for 201700245		19,652.72
09/07/2017	201700246	10 A 000 000	711101	CCF BANK	NET PAYROLL - 9/7/17		232,099.46
	201700246	27 A 000 000	711101	CCF BANK	NET PAYROLL - 9/7/17		51,083.80
	201700246	50 A 000 000	711101	CCF BANK	NET PAYROLL - 9/7/17		2,112.02
					Totals for 201700246		285,295.28
09/07/2017	201700247	10 L 000 000	811612	EFTPS	FEDERAL TAXES		406.28
	201700247	27 L 000 000	811612	EFTPS	FEDERAL TAXES		50.00
	201700247	10 L 000 000	811612	EFTPS	FEDERAL TAXES		33,266.44
	201700247	27 L 000 000	811612	EFTPS	FEDERAL TAXES		6,496.30
	201700247	50 L 000 000	811612	EFTPS	FEDERAL TAXES		93.67
	201700247	10 L 000 000	811611	EFTPS	FICA TAXES		21,088.79
	201700247	27 L 000 000	811611	EFTPS	FICA TAXES		4,538.37
	201700247	50 L 000 000	811611	EFTPS	FICA TAXES		161.46
	201700247	10 L 000 000	811611	EFTPS	MEDICARE TAXES		4,932.06
	201700247	27 L 000 000	811611	EFTPS	MEDICARE TAXES		1,061.42
	201700247	50 L 000 000	811611	EFTPS	MEDICARE TAXES		37.76
	201700247	10 L 000 000	811611	EFTPS	MEDICARE TAXES		4,932.06
	201700247	27 L 000 000	811611	EFTPS	MEDICARE TAXES		1,061.42



CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER			DESCRIPTION		
09/07/2017	201700247	50 L 000 000	811611	EFTPS	MEDICARE TAXES		37.76
	201700247	10 L 000 000	811611	EFTPS	FICA TAXES		21,088.79
	201700247	27 L 000 000	811611	EFTPS	FICA TAXES		4,538.37
	201700247	50 L 000 000	811611	EFTPS	FICA TAXES		161.46
					Totals for 201700247		103,952.41
09/07/2017	201700248	10 L 000 000	811671	GREAT-WEST RETIREMENT SERVICES	DEFERRED COMPENSATION		714.50
	201700248	27 L 000 000	811671	GREAT-WEST RETIREMENT SERVICES	DEFERRED COMPENSATION		500.00
					Totals for 201700248		1,214.50
09/07/2017	201700249	10 L 000 000	811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS		287.40
	201700249	10 L 000 000	811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS		54.53
	201700249	10 L 000 000	811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS		15.00
	201700249	10 L 000 000	811670	WEA TRUST ADVANTAGE	403(B) DEDUCTIONS		254.59
	201700249	10 L 000 000	811670	WEA TRUST ADVANTAGE	403(B) DEDUCTIONS		2,772.33
	201700249	27 L 000 000	811670	WEA TRUST ADVANTAGE	403(B) DEDUCTIONS		284.00
	201700249	10 L 000 000	811670	WEA TRUST ADVANTAGE	403(B)S		1,558.35
	201700249	27 L 000 000	811670	WEA TRUST ADVANTAGE	403(B)S		291.67
	201700249	10 L 000 000	811670	WEA TRUST ADVANTAGE	ROTH IRA'S		233.00
	201700249	27 L 000 000	811670	WEA TRUST ADVANTAGE	ROTH IRA'S		100.00
	201700249	10 L 000 000	811691	WEA TRUST ADVANTAGE	403(B)S		1,803.50
	201700249	27 L 000 000	811691	WEA TRUST ADVANTAGE	403(B)S		84.00
					Totals for 201700249		7,738.37
09/07/2017	201700250	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES		120.00
	201700250	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES		16,245.72
	201700250	27 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES		3,307.29
	201700250	50 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES		49.53
					Totals for 201700250		19,722.54
08/30/2017	201700251	10 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES I	FSA REIMBURSEMENTS - 9/1/17		1,001.23
					Totals for 201700251		1,001.23
08/30/2017	201700252	10 E 800 249	259000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS - 9/1/17		14,400.83
					Totals for 201700252		14,400.83
09/06/2017	201700258	10 E 800 941	252000	DEPARTMENT OF THE TREASURY/IRS	PAYROLL FEES		1,971.41
					Totals for 201700258		1,971.41
09/06/2017	201700259	10 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES I	FSA REIMBURSEMENTS - 9/8/17		599.94
					Totals for 201700259		599.94
09/06/2017	201700260	10 E 800 249	259000	DIVERSIFIED BENEFIT SERVICES I	HRA 16-17 REIMBURSEMENTS - 9/8/17		1,750.00
					Totals for 201700260		1,750.00
					Totals for checks		624,038.94

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL	383,404.88	0.00	145,634.60	529,039.48
21	SPECIAL REVENUE TRUST FUND	0.00	0.00	2,858.00	2,858.00
27	SPECIAL EDUCATION FUND	79,063.22	0.00	10,216.49	89,279.71
50	FOOD SERVICE	2,659.20	28.20	26.75	2,714.15
80	COMMUNITY SERVICE	47.60	0.00	100.00	147.60
***	Fund Summary Totals ***	465,174.90	28.20	158,835.84	624,038.94

\*\*\*\*\* End of report \*\*\*\*\*

CHECK	CHECK ACCOUNT		INVOICE		
DATE	NUMBER	NUMBER	VENDOR	DESCRIPTION	AMOUNT
09/07/2017	8353	61 L 000 000 814480 000	DRAMATIC PUBLISHING	Scripts for Fall Play	148.19
				Totals for 8353	148.19
09/07/2017	8354	61 L 000 000 814801 000	EQUAL RIGHTS DIVISIO	AUG 2017 STUDENT WORK PERMIT	37.50
				FEEES	
				Totals for 8354	37.50
09/01/2017	????????	61 L 000 000 814413 000	EMERSON, GREGORY	Tennis subscription for	119.80
				on-line tennis drills, PIZZA	
				Totals for 171800135	119.80
09/01/2017	????????	61 L 000 000 814415 000	O'CONNELL, BRADLEY	Pizza for the baseball	238.28
				banquet	
				Totals for 171800136	238.28
				Totals for checks	543.77

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
61	EXTRA CURRICULAR FUND	543.77	0.00	0.00	543.77
***	Fund Summary Totals ***	543.77	0.00	0.00	543.77

\*\*\*\*\* End of report \*\*\*\*\*

# SCHOOL DISTRICT OF ALTOONA

## Bank Balances

August 2017

### GENERAL ACCOUNTS (FUNDS 10, 21, 23, 27, 38, 50, and 80)

#### CCF

Beginning balance	\$	382,763.89
Receipts	\$	1,882,151.53
Disbursements	\$	(1,349,405.62)
Transfers in	\$	700,000.00
Transfers out	\$	-
Line-of-Credit in	\$	-
Line-of-Credit out	\$	-
Ending Balance	\$	<u>1,615,509.80</u>

#### State Government Pool

Beginning balance	\$	739,113.21
Receipts	\$	15,187.18
Transfers in	\$	-
Transfers out	\$	(700,000.00)
Interest	\$	252.78
Ending Balance	\$	<u>54,553.17</u>

#### Wisconsin Liquid Asset Fund

Beginning balance	\$	2,146.17
Interest	\$	-
Ending Balance	\$	<u>2,146.17</u>

**GENERAL ACCOUNTS TOTAL** \$ 1,672,209.14

# SCHOOL DISTRICT OF ALTOONA

## *Bank Balances*

*August 2017*

### **DEBT SERVICE FUND 39**

#### CCF

Beginning balance	\$	3,509.71
Receipts	\$	-
Disbursements	\$	-
Interest	\$	0.75
Ending Balance	\$	<u>3,510.46</u>

### **CONSTRUCTION FUND 49**

#### CCF

Beginning balance	\$	30,562.63
Receipts	\$	-
Disbursements	\$	-
Interest	\$	6.49
Ending Balance	\$	<u>30,569.12</u>

### **STUDENT ACTIVITY FUND 60**

#### CCF

Beginning balance	\$	99,994.46
Receipts	\$	1,050.72
Disbursements	\$	(1,188.85)
Interest	\$	-
Ending Balance	\$	<u>99,856.33</u>

### **Employee Benefit Trust Fund 73**

#### Mid America

Beginning balance	\$	665,636.87
Receipts	\$	-
Disbursements	\$	-
Gain or Loss	\$	-
Ending Balance	\$	<u>665,636.87</u>

No live animals may be brought into school district buildings, transported on school buses, or permitted on school grounds except as outlined below:

Animals may be brought into the classroom for educational purposes. However, they must be appropriately housed, humanely cared for, and properly handled. Persons bringing animals into the school should receive prior permission from the ~~supervising teacher~~ building principal.

1. Teachers are to check with the school principal regarding any known allergies existing among students in the classroom prior to granting permission. If allergies exist, parents must be contacted for further direction.
2. Teachers must assume primary responsibility for the humane and proper treatment of any animal in the classroom.
3. Teacher must be aware of state laws regulating sale, distribution, and handling of animals.
4. Only the teacher, or students designated by the teacher, are to handle the animals.
5. If animals are to be kept in the classroom on days when classes are not in session, the teacher must make arrangements for their care and safety.
6. Teachers with questions regarding proper care, feeding and handling of animals should contact the science resource teacher or science department head.
7. Animals are not to be transported on school buses.
8. All experiments using live animals must have prior approval of the building administrator.
9. If a staff member or student has been bitten by an animal where skin has been pierced, the incident must be reported immediately to the school office by the supervising adult. Principals are to assume responsibility to notify public health authorities and to impound the animal for observation. Public health authorities will determine the appropriate term of confinement of the animal and method of observation.

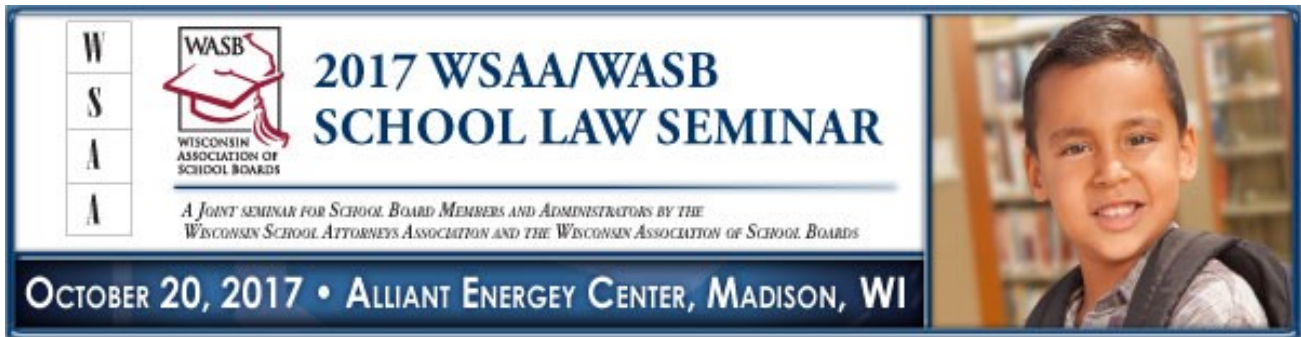
Other exemptions include:

1. Animals trained to assist persons who are physically impaired shall have unlimited access to district property when being used for that purpose.
2. Animals under the control of public safety officials shall have unlimited access to district property for exercise, educational, and public relations purposes. Proper notification of such visits shall be left to the discretion of the controller of such animals. Use of these animals by law enforcement officials is under the jurisdiction of state and federal law and not covered by this policy.

The presence of animals in school buildings or on school property shall also be subject to local laws and ordinances pertaining to animal control. Such laws and ordinances may vary depending on the location of the building/property.

Violation of this policy will result in parent contact and removal of the animal from school property. Refusal to cooperate will lead to disciplinary action. If an adult violates the policy as set forth above, the appropriate law enforcement agency will be contacted and action taken.

Initial Adoption: 07/06/81  
Final Adoption: 08/03/81  
Amended: 05/04/98



The WSAA/WASB School Law Seminar will feature experienced school law attorneys presenting sessions on a variety of legal and related issues pertinent to school board members and school administrators. A special pre-seminar workshop will be offered on Thursday, October 19.

Sessions will provide attendees with the latest information on important topics including: special education and disability rights, health law changes affecting schools, role of the union post-Act 10, new law update and more.

## Pre-Seminar Workshop - Thursday, October 19, Sheraton Madison Hotel

- 5:30 pm**            **Registration**
- 6 pm**                **Dinner**
- 6:30-9 pm**        **Board-Superintendent Relations**

The relationship between the superintendent and school board is a key component to effective school district leadership. This session will conduct a careful examination of the board-superintendent relationship, roles and expectations as well as the process for decision-making and evaluation. An overview to the WASB superintendent evaluation system and board member self-assessment will connect expectations with actions.

- *Louis Birchbauer, Wisconsin Association of School Boards*
- *Guy Leavitt, Wisconsin Association of School Boards*

## Program - Friday, October 20, Alliant Energy Center, Madison

- 8:30 am**            **Continental Breakfast**
- 12-1 pm**           **Lunch**
- 3:45 pm**           **Adjourn**

### Breakout Sessions include:

- *Utilizing a Grievance Procedure and Impartial Hearing Officer Post-Act 10*
- *Today's Special Education and Disability Rights Issues*
- *Transgender Students Law Update*
- *Health Law Changes Affecting Schools*
- *ADA in the Employment Setting*
- *The Role of the Union Post-Act 10*
- *New Law Update*

**RSVPs to Joyce by September 21**



## 2017 REGIONAL MEETINGS & WORKSHOPS

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### *Network with colleagues and WASB staff*

Join us at your Regional Meeting this fall to network with area board members, celebrate accomplishments, and learn about WASB's activities and plans.

**TUESDAY, OCTOBER 24**

**FLORIAN GARDENS**

The Regional Meetings feature an in-depth Legislative Update and a report from the WASB Executive Director.

Prior to your Regional Meeting, take part in an optional workshop on the implications of the 2017-19 state budget on Wisconsin school districts. The briefing will be conducted by an experienced WASB attorney.

The registration fee for the Region 4 Meeting is \$29. The pre-meeting workshop registration fee is \$65. Register for both events and receive a \$10 discount.

### PRE-REGIONAL MEETING WORKSHOP (OPTIONAL)

4:00 pm	Registration
4:30-6:30 pm	Workshop: Implications of the 2017-19 State Budget for School Boards

### REGIONAL MEETING PROGRAM

6:00 pm	Registration / Networking
6:30 pm	Dinner
7:30-9:00 pm	Regional Meeting Program

- Regional Director Welcome
- Member Recognition Awards
- Legislative Update: 2017-18 Legislative Session Preview  
*WASB Government Relations Staff*
- Executive Director's Report

THE REGIONAL MEETING & THE WORKSHOP ARE WORTH



EACH.

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**RSVP TO JOYCE BY OCTOBER 12:**

WORKSHOP ONLY? MEETING ONLY? BOTH WORKSHOP & MEETING?



# **SCHOOL DISTRICT OF ALTOONA SAFE ROUTES TO SCHOOL PLAN**

AUGUST 2017





## Altoona Safe Routes to School Task Force

Connie Biedron .....	School District of Altoona
Josh Clements .....	City of Altoona
Jesse James .....	City of Altoona
Jon Lauscher .....	City of Altoona
Mike Markgren .....	School District of Altoona
Dan Peggs .....	School District of Altoona
Andrea Steffen .....	School District of Altoona
Joann Walker .....	School District of Altoona
Dave Walter .....	City of Altoona

Prepared with assistance from  
West Central Wisconsin Regional Planning Commission



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## Executive Summary

### Introduction

Safe Routes to School (SRTS) is an international movement that promotes walking and biking to school. SRTS began in the 1970's in Denmark, which had an alarming number of child fatalities due to crashes on roadways. SRTS reached the United States in 1997, when The Bronx, New York City received local funds to implement a SRTS program to reduce the large number of student injuries and fatalities due to crashes around schools. The success of the program convinced other communities to adopt similar measures. By 2000, SRTS programs were nationwide. In 2005, Congress saw the importance of these programs and consequently signed into law a federally funded SRTS program. The new law

facilitated the allocation of money to all 50 states and the District of Columbia to create, implement, and administer SRTS programs. Federal SRTS funds can be used for projects within two miles of an elementary or middle school (K-8). In 2016, the Altoona School District and City of Altoona were awarded a SRTS planning grant to develop this plan update.

The SRTS program has its roots in both health and transportation safety. The major program goals are to make the school trip safe for walking and biking and to encourage children to walk and bike to and from school. SRTS strives to reduce congestion around schools, improve the health of school-aged children through increased physical activity, reduce vehicle emissions and fuel consumption, increase community security, enhance community accessibility, increase community involvement, and improve partnerships among schools, local municipalities, parents, and other community groups.

The Altoona SRTS Task Force consists of representatives from the Altoona School District and City of Altoona. The Task Force worked together to identify issues and opportunities in the City, and developed strategies to make walking and biking to and from school safer for students. The Safe Routes To School Routes map is in Appendix B.

### Altoona's SRTS Vision

The School District of Altoona and the City of Altoona have safe and enjoyable environments for walking and biking to and from school. To allow walking and biking as viable options for school children and the broader community, the School District and City collaborate with other community stakeholders in enhancing and increasing interconnected walking/biking systems to and at the schools. Safe walking, biking, and driving habits; a family-oriented SRTS environment; and development that incorporate SRTS initiatives are common in the City.



### **Key findings include:**

- Over the past decade, the City and School District have made good strides to make a more walkable/bikeable environment for students.
- 7<sup>th</sup> St. West in front of the High School needs numerous improvements.
- 10<sup>th</sup> St. West and 3<sup>rd</sup> St. East are barriers due to speed and volume of traffic.
- The Elementary School currently has very limited options for students to walk or bike to and from school.
- Opportunities exist for an increase in SRTS programs and projects.

### **Existing Conditions**

As part of the planning process, collecting existing conditions and data are important. The Task Force members discussed existing conditions in the City. Key findings from the task force and observation are shown in the colored box.

### **Strategies**

The SRTS framework recommends using six categories when looking at issues and strategies. These are called the *Six E's*. Recommendations in the plan were developed using all six E's (Engineering, Education, Encouragement, Enforcement, Equity, and Evaluation). For a full listing of strategies, see pages 13-16.

### **Funding**

Funding sources vary widely in their eligibility and magnitude. Federal Transportation Alternatives Program funding (formerly Safe Routes To School and Transportation Enhancement programs) is a primary source for those projects that specifically address the SRTS focus on biking and walking safety and encouragement, both infrastructure and non-infrastructure. However, other grants may be appropriate for funding smaller projects. Other funding sources from both health and transportation sources are listed and described on pages 18-22.



Students biking along Brackett Ave.

## Introduction

### **Safe Routes To School Program**

An active SRTS program will help Altoona create safer, easier, and more enjoyable walking and biking routes to school so more students choose walking and biking as their main mode of transportation. There are a number of benefits to the entire community when walking and biking conditions are improved.

#### *Safer routes*

One of the reasons parents do not allow their children to walk and bike to school is because the routes to school are too dangerous. Problems such as incomplete, poorly maintained, or missing sidewalks and trails, congested streets, and lack of traffic calming devices in the vicinity of schools discourage walking and biking to school. SRTS programs help communities identify and fix these problems making it safer for all residents and visitors to the area.

#### *Healthier children*

In the past few decades, the number of active children in the United States has decreased and the number of overweight children has almost doubled. Recent data shows that  $\frac{2}{3}$  of Wisconsin adults are overweight or obese. In addition, kids are spending more and more time indoors not being active. The American Heart Association recommends that children participate in at least 60 minutes of moderate to vigorous physical activity every day. One of the ways to achieve a large portion of this goal is to walk or bike to school. SRTS programs encourage children to be more active by walking and biking to school.

#### *Cleaner environment*

Emissions from vehicles pollute the air our children breathe and can cause serious health problems such as asthma and bronchitis. Motor vehicle use is now generally recognized as the source of more air pollution than any other single human activity. In order to decrease air pollution, communities should look to reduce the number of vehicles on the roads especially in the vicinity of schools. Fewer cars emitting pollutants will improve the air quality, thus decreasing health problems in children. SRTS programs aim to decrease the number of cars in the vicinity of schools thereby creating a cleaner environment.

#### *Other desired outcomes of Safe Routes to School:*

- Enhanced community accessibility.
- Increased community involvement.
- Reduced fuel consumption.
- Increased community security.
- Improved partnerships among schools, local municipalities, parents, and other community groups.

#### *6 E's*

In order to accomplish the goals of SRTS programs, the Altoona School District and City of Altoona must focus on the 6 E's: Engineering, Education, Encouragement, Enforcement, Equity, and Evaluation. This comprehensive approach allows communities to maximize the number of students walking and biking to school.

#### *Engineering*

Problems with the physical environment around schools such as damaged or missing sidewalks, lack of traffic calming measures, or unsafe crosswalks prevent children from walking and biking safely and easily to and from school. These problems can be dangerous enough to cause pedestrian injuries and fatalities, often to children. Clearly, a safe physical environment is necessary for enabling children to walk and bike to school. Therefore, SRTS funds can be used

to make infrastructure improvements that will fix these problems and make the physical environment safer for children. Improving the physical environment near schools is necessary for a successful SRTS program. In addition, other measures are needed, in tandem with those improvements, to get students walking and biking to school.

### *Encouragement*

Another key component to the SRTS program is encouraging children to walk and bike to school. Convincing children, as well as parents and guardians, that walking and biking to school is safe, fun, and healthy can be a difficult task, especially since SRTS may interfere with a parent's already busy schedule or established routine of driving their child to school. That is why a comprehensive SRTS program offers activities and events that promote walking and biking to school that are fun, safe, and easy. This will help to ease the safety concerns of parents and guardians in their decision to allow their children to walk and bike to school.

### *Education*

Educating children and parents is an important part of SRTS. Children as well as parents need to learn about biking and walking safety and about the benefits of walking and biking to school. Equally important is educating drivers about safe driving around schools. These programs will help ensure that walkers, bikers, and drivers think about safety first.

### *Enforcement*

Driver education and safety campaigns do not ensure the elimination of unsafe driving behaviors. Therefore, SRTS programs should partner with local law enforcement to make sure traffic laws are obeyed (including enforcement of speed limits, yielding to pedestrians in crossings, and proper walking and biking behaviors), and to initiate or strengthen community enforcement such as crossing guard programs. Enforcement programs also keep an eye on any criminal or threatening behavior, which could possibly discourage walking and biking, especially around schools. Each of these approaches is necessary for a successful program. By tackling the project from multiple angles, communities can maximize the safety of the routes to school and increase the number of students that use the routes.

### *Equity*

Work to support safe, active, and healthy opportunities for children and adults in low-income communities, communities of color, and beyond. Incorporate equity concerns throughout the other E's to understand and address obstacles, create access, and ensure safe and equitable outcomes.

### *Evaluation and Sustaining a Program*

Understanding the barriers and obstacles that prevent children from walking and biking to school are essential in implementing an effective SRTS plan. Evaluation techniques such as surveys will help communities see the current walking and biking behaviors and understand the attitudes that parents and children have towards walking and biking. With this information, communities can make the necessary adjustments (through Engineering, Education, Encouragement, Equity, and Enforcement techniques) to change behaviors and attitudes. Also, evaluation of the program will be vital to continuing SRTS, as being able to show improvements by comparing before and after data is very helpful in maintaining local commitment to the program. Even more, evaluation can show what techniques did not work so that adjustments can be made in the future. A successful SRTS program is dependent on the use of all six E's.

## **Altoona School District and City of Altoona**

The Altoona School District has a total enrollment of 1,580 students. The City is home to the District's elementary school (596), intermediate school (220), middle school (345), and high school (419). Altoona's 2010 population was 6,706. Regionally speaking, the area that the



School District serves is in an area that has experienced residential growth over the past two decades. In addition, the area that the District serves is expected to experience additional residential development in the near future. However, much of the area where development will occur will not be located in areas where students will be able to easily walk or bike to school.

In order to specifically consider the economic standing of students attending the elementary and middle schools, a commonly used and carefully tracked index is commonly used. An "economically disadvantaged" student is a member of a household that meets the income eligibility guidelines for free or reduced-price meals (less than or equal to 185% of Federal Poverty Guidelines) under the National School Lunch Program (NSLP). In the School District, the percentage of students that meet this income eligibility is 34 percent.

### **Safe Routes To School Task Force**

A SRTS Task Force is a group of people who represent all facets of the SRTS program in the community (transportation, health, fitness, safety, etc.), and work together to develop and implement a plan to increase the number of students walking and biking to school.

Altoona's SRTS Task Force developed a vision and goals for their SRTS program, considered relevant issues, and discussed strategies to overcome the barriers to walking and biking. This was done through meetings, walk/bike audits, a classroom tally sheet, and a parent survey.



Existing bike racks at Intermediate and Middle School.

### **Previous Safe Routes to School Work**

The City and School District completed a SRTS plan in 2008. Since then, the City and School District implemented various strategies. The majority of the strategies that were implemented were related to improving Bartlett Ave., which is the main entrance to both the Intermediate School and Middle School.

### **Vision and Goals**

A vision and two goals were developed to bring the SRTS program's direction into focus and to make it fit the specific needs and desires of the School District and City. It is important to revisit this vision and the goals throughout the planning and implementation stages of the program to ensure that projects are heading in the intended direction, in a coordinated manner. There may be times when the vision and goals need to be updated to meet changing needs in the local environment, but kept current, they will help to lead toward a unified implementation and an eventual realization of the vision.

#### *Vision:*

The School District of Altoona and the City of Altoona have safe and enjoyable environments for walking and biking to and from school. To allow walking and biking as viable options for school children and the broader community, the School District and City collaborate with other community stakeholders in enhancing and increasing interconnected walking/biking systems to and at the schools. Safe walking, biking, and driving habits; a family-oriented SRTS environment; and development that incorporate SRTS initiatives are common in the City.

#### *Goals:*

- To make it safe for kids to walk and bike to school.
- Students are encouraged to walk and bike to school.

## Existing Conditions

### Task Force Discussion

The Altoona Safe Routes To School Task Force met four times. There were a variety of issues and opportunities that were brought up during the meetings. This issues and opportunities can be found in Appendix A. One of the major issues is creating a safe route to the new elementary school. Significant discussion also included issues pertaining to 10<sup>th</sup> Street West and 3<sup>rd</sup> Street East. In addition, there was discussion regarding access from the west and north and improving SRTS programs in the District and City. It is important for the community that the schools are also used as parks and destinations for kids and families to recreate.

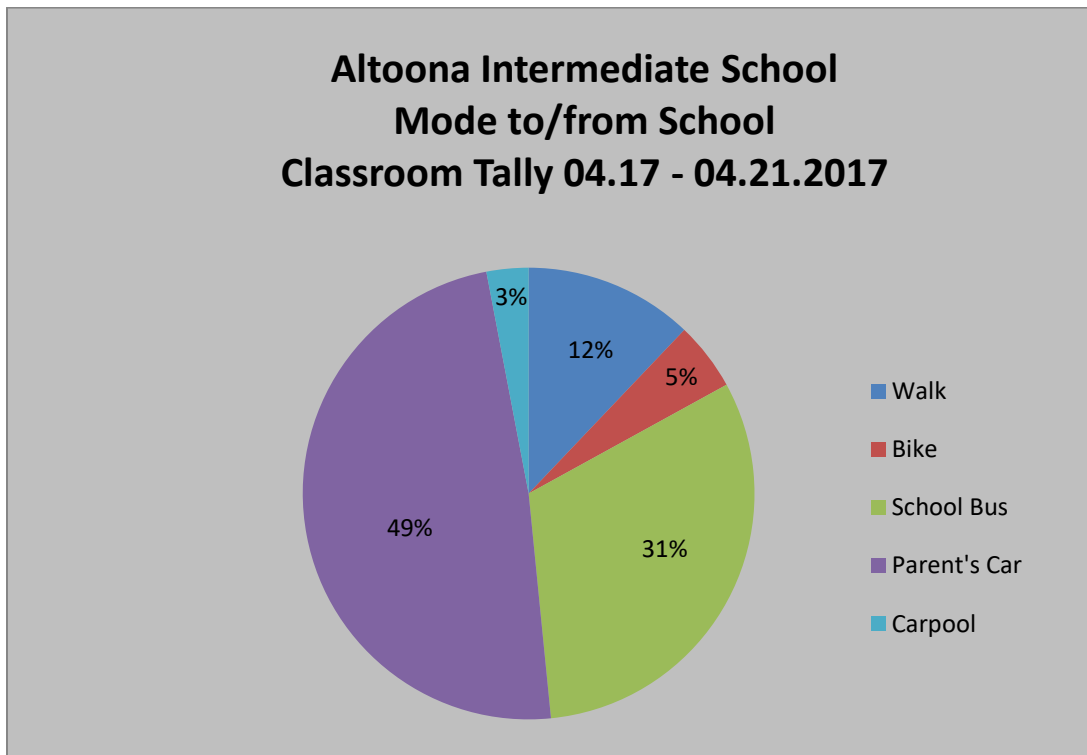
### Walk and Bike Audit

The Task Force conducted an A.M. and P.M. walk and bike audit for the Intermediate and Middle schools and an A.M. audit for the Elementary School. The audits confirmed many of the initial concerns. The High School is located on the same campus as the Intermediate School and Middle School.

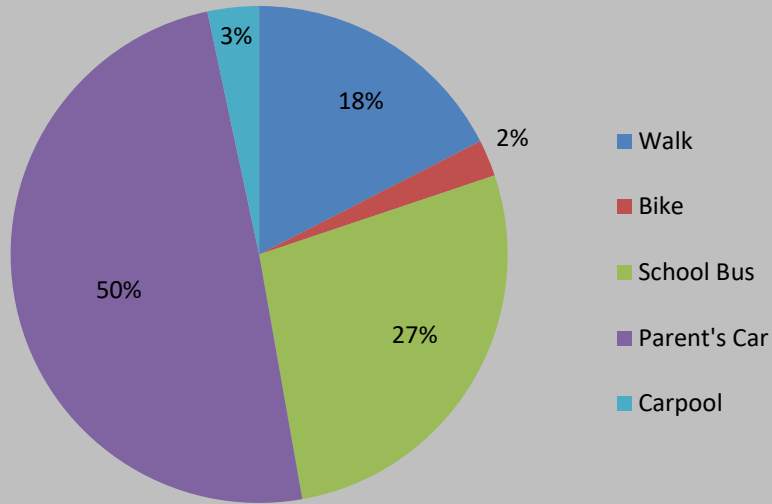
### Classroom Tally Sheets and Parent Surveys

The classroom tally sheets gave a one week synopsis of the modes of transportation for students. There were only 30 total walking one-way trips to the Elementary School. That is an average of three students walking each day. This is approximately 0.5 percent. The Intermediate School (17% walk or bike) and Middle School (20% walk or bike) had more.

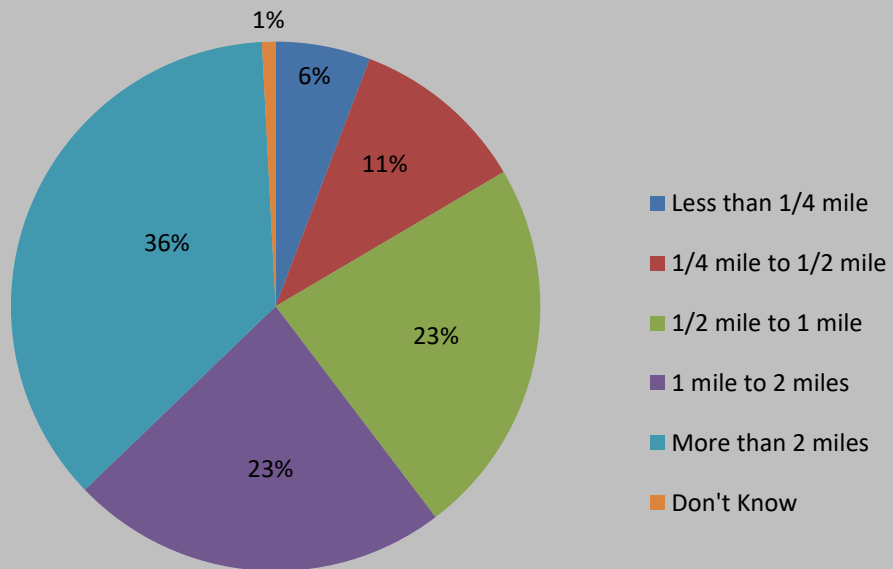
The parent survey was available for parents with children in the Elementary, Intermediate, and Middle School. The majority of the parents (59%) that completed the parent survey live outside one mile of the respective school. The three highest reasons why students do not walk or bike to/from school are related to the volume and speed of traffic. Expectedly, these same parents said in the survey that if these issues were fixed, they would be more likely to let their children walk/bike to school, in addition to more sidewalks/pathways and crossing guards.



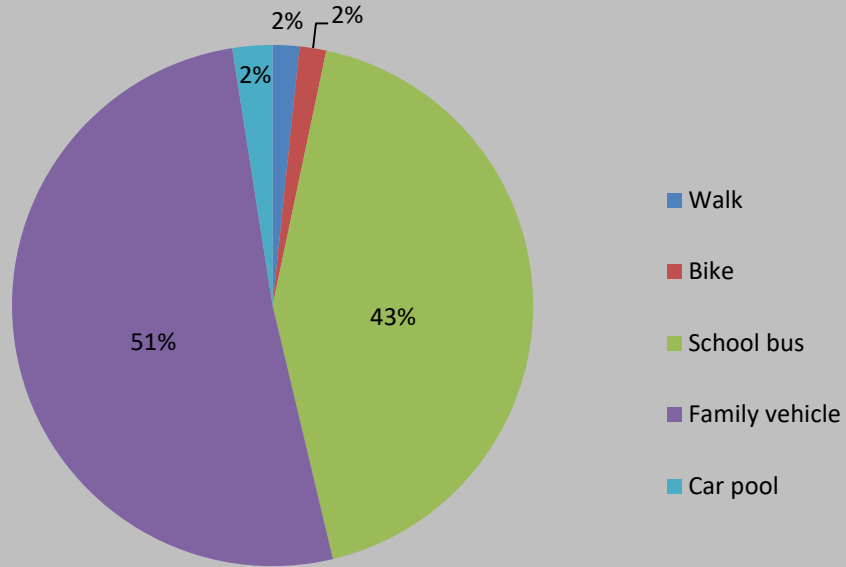
**Altoona Middle School  
Mode to/from School  
Classroom Tally 04.17 - 04.21.2017**



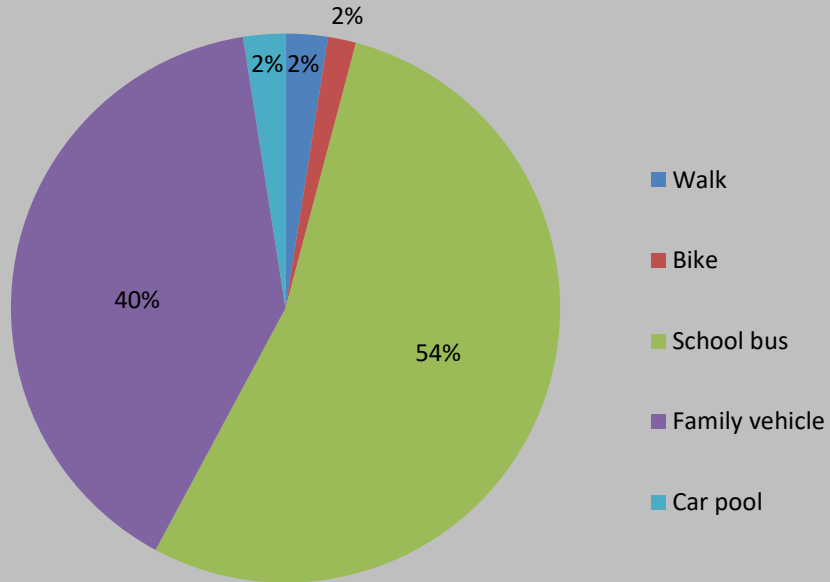
**How far does your child live from school?**



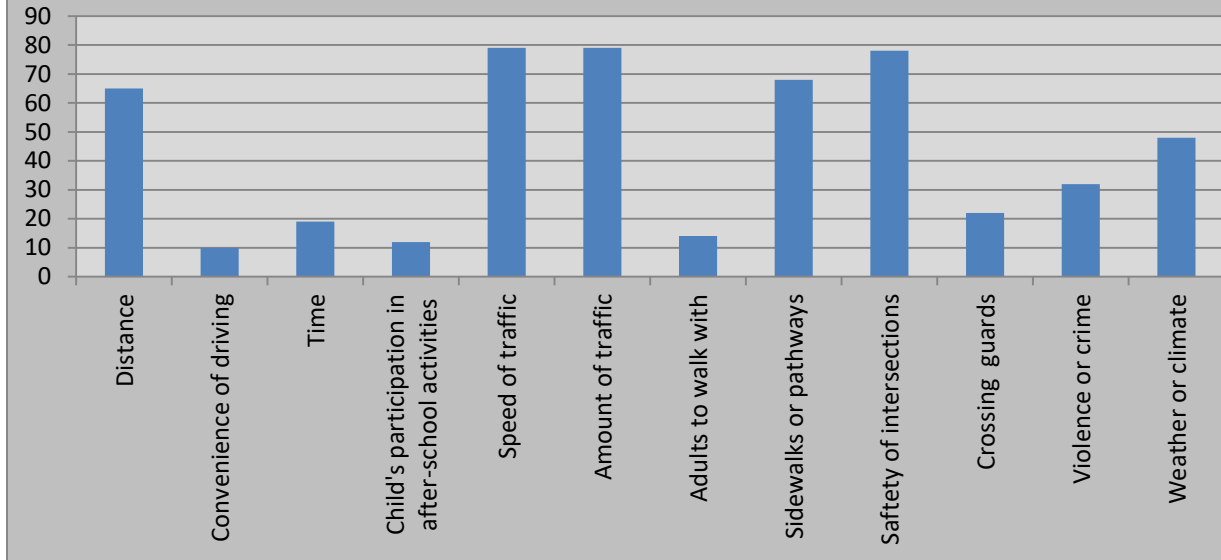
### On most days, how does your child get to school?



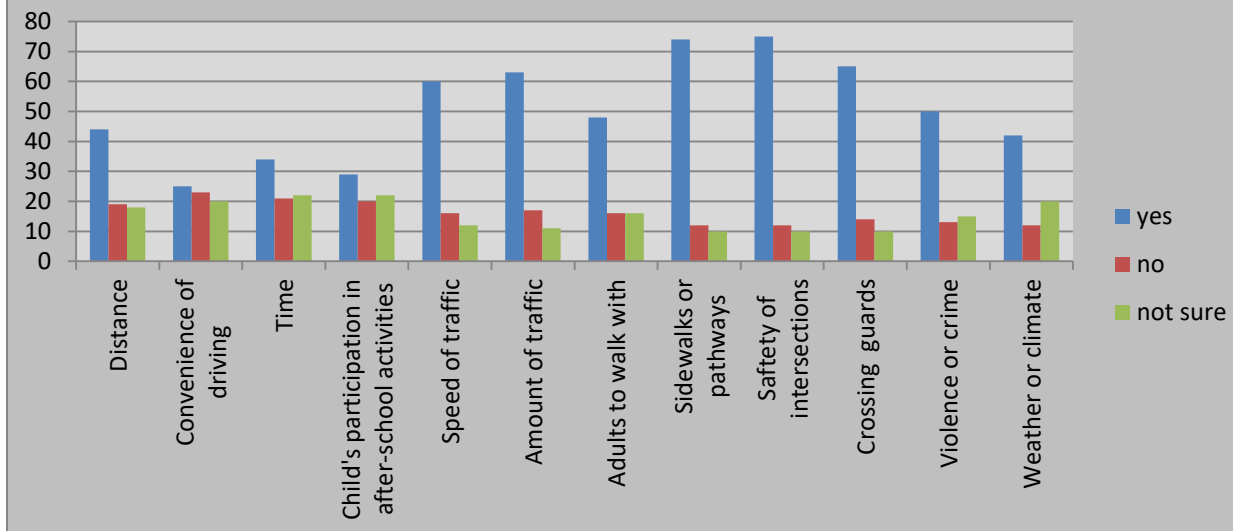
### On most days, how does your child get home?



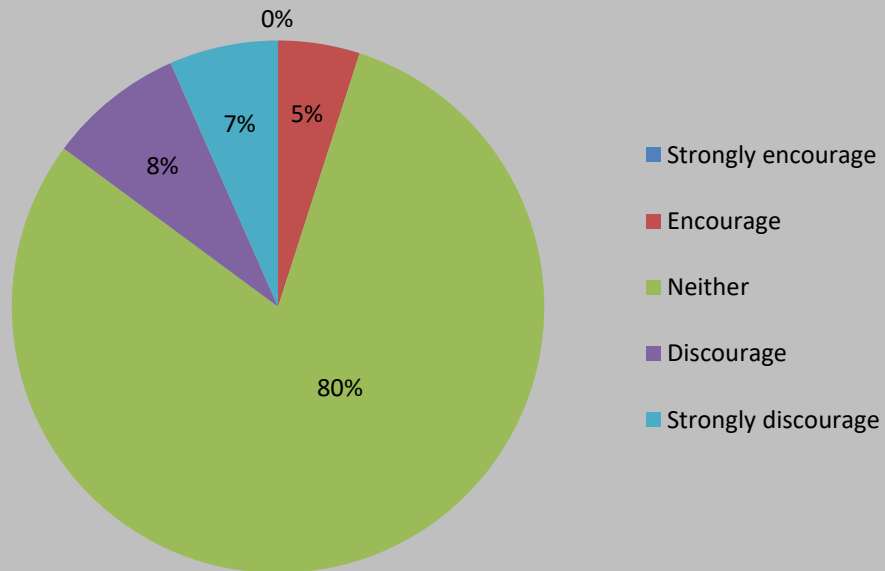
## Which of the following issues affected your decision to allow, or not allow, your child to walk/bike to/from school?



## Would you let your child walk/bike to/from school if this problem were changed/approved?



### How much does your child's school encourage or discourage walking/biking to/from school?







Brackett Ave.

### **Traffic**

Traffic volumes are not particularly high on the streets adjacent to the schools. However, in most cases traffic is highest when students are walking and biking to school. The most recent data available is listed below. These dates are not during the school year when traffic on these roads is most likely higher.

- Bartlett Ave. (East of 9<sup>th</sup> St. West) – 1,400 ADT (06/2017)
- 10<sup>th</sup> St. West (North of Hayden Ave.) – 4,100 ADT (06/2014)
- 10<sup>th</sup> St. West (South of Hillside Rd.) – 4,600 ADT (06/2014)
- 3<sup>rd</sup> St. East (North of Garfield Ave.) – 3,000 ADT (06/2017)
- 3<sup>rd</sup> St. East (South of Daniels Ave.) – 3,500 ADT (06/2017)

### **School Buses and Parent Drop Off**

At this time, there are no concerns regarding the school bus and parent drop off/pick up area.

### **Other Plans**

The City's Comprehensive Plan discusses the importance of safe walking and biking in the community. There is no specific mention of Safe Routes To School in the Comprehensive Plan. However, policies include that pedestrian and bicycle improvements are strongly encouraged, especially in areas near existing facilities and connected to schools.

In addition, the City's Bicycle and Trail Map designates several routes with existing off-street and on-street facilities and several more routes with proposed off-street and on-street facilities. This map was used as an important resource to help create the safe routes to school corridors.



## Recommended Strategies

Numerous strategies are recommended for the City of Altoona and School District of Altoona. It is important to remember that a community that is safe for students to walk and bike to school is also a walkable and livable community for everyone. Altoona faces some challenges to safe walking and biking to school, specifically at the new elementary school and students that live on the opposite side of both 10<sup>th</sup> Street West and 3<sup>rd</sup> Street East. The community is of a size that the majority of students who live south of the railroad tracks should be able to walk and bike to school, and at one time the vast majority did so. For the strategies, there are three different timeframes recommended for implementation: ongoing, short-term (2017-2018), and medium-term (2019-2021). The Safe Routes To School maps are located in Appendix B.

### Education

#### City

- Locate a sign at major entrances of the City that says Altoona is a SRTS community. (short-term)
- Continue to operate bike rodeos at schools. (ongoing)
- Continue Police Department awards program for proper bicycle riding. (ongoing)
- Install pedestrian and bicycle wayfinding signs in the City. (short-term)
- Adopt Mayoral Proclamation proclaiming Altoona as a "Safe Routes To School" Community, raising awareness of plans, strategies, partnerships, and City commitment. (short-term)

#### School District

- Host fitness speakers that promote walking/biking (athlete/coach from High School, members of the community, etc.). (short-term)
- Distribute an annual letter at the beginning of the school year with a brief description stating that the community has completed a SRTS plan and where designated SRTS corridors are located. (short-term)
- Start a P.E. bike unit for elementary school students. (medium-term)
- Include vehicle/bike/pedestrian law education in school newsletters. (short-term)
- Continue the bike unit at Intermediate School and Middle School. (ongoing)

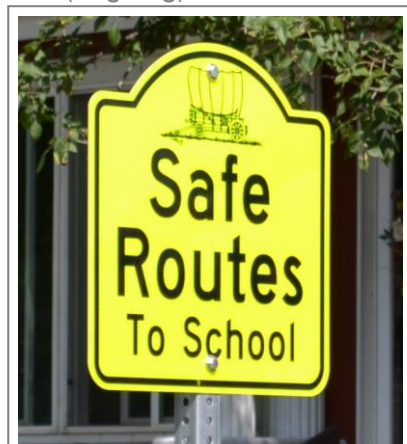
#### City/School District

- Promote SRTS on the website and social media. (short-term)
- Work with local media in promoting SRTS. (ongoing)
- Work with local drivers education programs to include importance of driving safely around schools and in school zones. (short-term)

### Encouragement

#### City

- Create a map that shows distances by walking, calories burned, and designated safe routes. Distribute annually. (short-term)
- Locate signage around town that shows designated safe routes, distance, and calories burned. Possibly incorporate this with a community based theme. (short-term)



A SRTS street sign in De Smet, SD. The sign uses De Smet's theme of a covered wagon with the Laura Ingalls Wilder "Little Town On The Prairie" theme.

### School District

- Start a Walk to School Day event/activities. This could include larger annual events/activities and smaller monthly/weekly events/activities. (short-term)
- Help facilitate the creation of a walking school bus from strategic locations along SRTS routes, specifically crossing 10<sup>th</sup> Street West and 3<sup>rd</sup> Street East. (short-term)
- Help facilitate the creation of a walking school bus in Hillcrest Estates. (short-term)

### City/School District

- Distribute reflectors for backpacks. (short-term)
- Keep adult crossing guard at current locations. (ongoing)
- Collaborate with community organizations (outdoor groups, health organizations, etc.) to help promote walking and biking to/from school. (short-term)
- Create a 15mph school zone along 10<sup>th</sup> Street West at Bradwood Avenue. (short-term)
- Create a plan for snow removal along SRTS corridors and around bike racks.(short-term)

### **Enforcement**

#### City

- Enforce speed limits. (ongoing)
  - 10<sup>th</sup> Street West
  - 3<sup>rd</sup> Street East
  - In front of Middle School and High School
- Investigate activity that is currently deterring walking and biking to/from school. (ongoing)
- Enforcement of all parking/pick-up areas in front of school and on school property. (ongoing)
- Reduce speed limit along 10<sup>th</sup> Street West through the City to 25 mph. (short-term)
- Reduce speed limit along 3<sup>rd</sup> Street East through the City to 25 mph. (short-term)
- Purchase safety green vests/jackets and crossing guard flag for all crossing guards. (short-term)
- Work with the County to reduce the speed limit along CTH KB to 30mph to the school. (short-term)
- Increase speeding fines in schools zones and post the fine cost on school zone signs. (short-term)



Example of a roadway with centerline, parking lines, and sharrows. Eau Claire, WI.

### **Engineering**

#### City

- Require all future development to meet pedestrian and bicycle and SRTS policies and needs. (ongoing)
- Require all future surrounding development to have adequate pedestrian/bicycle trail, sidewalks, and feeder system to the school. (ongoing)

- Where they do not currently exist, construct sidewalks along all SRTS routes, as shown on the maps. If existing sidewalks are in poor condition, they should be improved. (medium-term)
- Construct a multi-use path along Bartlett Ave. from 3<sup>rd</sup> Street East to Elementary School. (medium-term)
- Replace all old yellow/orange pedestrian signs and school zone signs with safety-green colored pedestrian crossing signs. (short-term)
- Paint centerlines and parking lanes and sharrows and/or bike lanes along the SRTS corridors. (short-term)
- Locate new safety-green colored pedestrian signs, school zone signs, and painted crosswalks along 7<sup>th</sup> Street West in front of the High School. This should be done similar to Bartlett Avenue in front of the Middle School. (short-term)
- Create 9-foot to 10-foot wide travel lanes with painted centerlines and fog lines along all SRTS routes. (short-term)
- Implement the basket-weave approach to controlled intersections in the residential areas to the north, west, and east of the Intermediate, Middle, and High school campus. Research changing stops signs from 7<sup>th</sup> St. West to 6<sup>th</sup> St. West (short-term)
- Update the pedestrian crossing at 3<sup>rd</sup> Street East and Garfield Avenue with pedestrian signs, 15mph school zone sign, and crosswalks (short-term)
- Locate pedestrian crossing signs at 3<sup>rd</sup> Street East and Bartlett Avenue. (short-term)
- Locate 15mph school zone approaching signs before school zone starts. (short-term)
- Research opportunities to reduce curb-to-curb distance (add bumpouts) at 10th Street West and Bradwood and 3rd Street East and Garfield and Bartlett. (short-term)
- Add lighting along trail from Elementary School to Hillcrest Estates. (short-term)
- Add an additional 15mph school zone sign along south side of Bartlett in front of Middle School. (short-term)
- Research the possibility of bike lanes along 10th Street West and 3rd Street East. (short-term)
- Locate safety green pedestrian signs at midblock crossing on Lynn at St. Mary's School. (short-term)
- Eliminate parking within one parking space of all crosswalks next to schools. (short-term)
- Locate "School Zone Ends" signs where the school zone starts/ends. (short-term)
- Paint yellow hatch lines on street pavement in front of schools to designate school zone. (short-term)
- Locate school zone signs and 15mph signs on CTH KB along the Elementary School. (short-term).
- Incorporate SRTS principles and recommendations in all applicable City plans and projects. (short-term)
- Formalize trail connections south & east of the primary school campus. (short-term)



Covered bicycle parking in Tomelilla, Sweden.

#### School District

- Improve bicycle parking areas/facilities with covered bike parking and student art. (medium-term)

- Increase the amount of bike racks at the Intermediate, Middle, and High schools. (short-term).
- Locate the bike parking at the Intermediate and Middle School per the campus site plan. (short-term)

#### City/School District

- Locate SRTS signs that have a specific theme along SRTS corridors. This could include community theme and/or school age interests. An example is something with the District mascot. (short-term)
- Improve lighting along SRTS corridors, where needed. (medium-term)

#### **Equity**

- Continue to incorporate SRTS programs and implement SRTS policies that work with and provide for all demographic groups (ongoing)

#### **Evaluation**

- Nominate a chairperson for the SRTS Task Force. (ongoing)
- Continue to meet as a SRTS Task Force (at least twice a year). (ongoing)
- Complete a classroom tally sheet in Spring 2019 and Spring 2021. (medium-term)
- Complete a parent survey in Spring 2019 and Spring 2021. (medium-term)



7<sup>th</sup> Street West in front of High School



## Implementation

In order for the recommendations included in this SRTS plan to become reality, it is important that the SRTS Task Force remain active. The group's role will be to coordinate, track, and evaluate projects, programs, and grant applications. They will serve as the champion of SRTS in the City. It is important for both City and School District representation on SRTS Task Force. Meetings should be held at least twice a year to allow for updates and help keep implementation items on their proposed timeline. It is also recommended that the implementation strategies correspond with City and School District capital budget cycles to improve likelihood of implementation as a function of normal municipal engineering and programming.

In the list of recommendations, the strategies all have a stated timeframe. There are three different timeframes for starting implementation: ongoing, short-term (2017-2018), and medium-term (2019-2021). The ongoing projects are those that can be implemented without the need for specific grant funds or large coordinative efforts. The short-term category includes those projects that should be able to start relatively easily and/or with limited financial requirements. Projects included in the medium-term are longer term projects that either require more coordinative effort, design time, or may need more complex funding schemes. With the correct planning and coordinated effort, some of these could start sooner. Some of these strategies could be eligible for upcoming funding cycles, such as applications to Wisconsin Department of Transportation TAP grant program.

The following is a list of criteria that could be used by the SRTS Task Force. During the planning process, it was discussed that several strategies were of high priority. It is planned that over the coming months and years, the SRTS Task Force will update the strategies that are to be at highest priority levels. In addition, it should be noted that some strategies can be accomplished easily and that even though they are not the highest priority, these can and should be implemented when the resources are available.

1. Safety
2. Ease of Implementation
3. Usage
4. Cost
5. Healthy Outcomes
6. Time Required

The engineering strategies of highest priority include:

- Increase perceived and real safety of pedestrians crossing 10<sup>th</sup> Street West and 3<sup>rd</sup> Street East. This includes reducing the speed limit, reducing the number of vehicles speeding, narrowing lanes at crossings, appropriate signage, etc.
- Implement basket weave approach to controlled intersections north, west, and east of Intermediate, Middle, and High School campus.
- Locate crosswalks, bumpouts, and pedestrian signage in front of High School.

Funding programs are described in the following pages. This is not intended to be an exhaustive list, as new programs concerning the health and safety of children are being established every year, but gives a starting point for some of the major programs that are currently available. It is important to partner with local service groups, as well as organizations with children's health and safety as their mission.

The best means of implementation is an organized and diligent task force working to bring the City of Altoona and School District of Altoona together and guide them toward the goal of becoming a Safe Routes to School community.

## Funding and Resources

### Additional funding

#### Bicycle Safety – Rodeo (BS-R)

This grant is intended to provide one-time funding that will contribute to a community's ability to set-up a bicycle-training rodeo or similar hands-on event. The purpose of this event is to teach safe bicycling operation, skill and judgment to elementary and middle school children and their parents. Many of the skills and attitudes developed in this training are precursors for skills and attitudes necessary for safe driving. For more information, contact: Larry Corsi, Wisconsin Bureau of Transportation Safety, Phone: 608.709.0081, email: [larry.corsi@dot.wi.gov](mailto:larry.corsi@dot.wi.gov)

#### Community Academic Partnership Fund

For information about this funding source: <http://www.med.wisc.edu/wisconsin-partnership-program/community-academic-partnership-fund/634>

#### Driven to Better Health

Physical activity involves the development, implementation, and evaluation of school - based, school - linked efforts to increase exercise among students, staff, and community. There are a number of ways the Department of Public Instruction is addressing this important issue. Driven to Better Health is one such program that addresses this issue. It is a DPI sponsored program to engage families in physical activity and healthy eating by having students and their families count moving miles based on the amount of physical activity they complete, and the food choices a person makes. To find out more about how your school can begin a Driven to Better Health program contact: Eileen Hare at 608.267.9234 [www.sspw.dpi.wi.gov/sspw\\_driventohealth](http://www.sspw.dpi.wi.gov/sspw_driventohealth)

#### General Mills Champions for Healthy Kids

In partnership with the Academy of Nutrition and Dietetics Foundation, the General Mills Foundation developed the Champions for Healthy Kids grant program in 2002. Each year, the Foundation awards 50 grants of \$20,000 each to nonprofit organizations working to improve nutrition and physical fitness behaviors for youth. Web: [www.eatrightfoundation.org/foundation/championgrants/](http://www.eatrightfoundation.org/foundation/championgrants/) for more information.

#### Green & Healthy Schools Program (GHSP)

Green & Healthy Schools is a Web-based, voluntary program available to all public and private elementary, middle and high schools across Wisconsin. The program encourages teachers, staff, students and parents to work together to use the school, its grounds and the whole community as learning tools to teach, promote and apply healthy, safe and environmentally sound practices. Green & Healthy Schools is an integrated program that addresses many of the same issues as Safe Routes to School such as transportation alternatives, improved air quality, a safe transportation environment and community involvement. Small grants are available for schools that show a commitment towards these goals. For more information, visit:

[www.dnr.wi.gov/education/educatorresources/ghs/](http://www.dnr.wi.gov/education/educatorresources/ghs/) or contact DNR staff at: [DNRGHSchools@Wisconsin.gov](mailto:DNRGHSchools@Wisconsin.gov)

#### Local Transportation Enhancements (TE) (part of the Transportation Alternatives Program-TAP)

The Transportation Enhancements program funds projects that increase multi-modal transportation alternatives and enhance communities and the environment. Federal funds administered through this program provide up to 80% of costs for a wide variety of projects including "provision of facilities for bicycles or pedestrians" and "provision of safety and educational activities for pedestrians and bicyclists." Projects must meet federal and state requirements. Local governments with taxing authority, state agencies and Indian tribes are eligible for funding. A project sponsor must pay for a project and then seek reimbursement for the project from the state. Federal funds will provide up to 80% of project costs, while the sponsor must provide at least the other 20%. For more information, contact: Tanya Iverson, Department of Transportation, Phone: 608.266.2574, email: [tanya2.iverson@dot.wi.gov](mailto:tanya2.iverson@dot.wi.gov)

#### Pedestrian Road Show-Walking Workshop (PRSWW)

*The Pedestrian Road Show-Walking Workshop* provides funding to communities that are working on local expertise and on-going commitment to increase public safety by reducing pedestrian related traffic crashes and injuries while improving the community's Walkability. The grantee will arrange a Pedestrian Road Show/Walking Workshop with a trained facilitator from a Bureau of Transportation Safety list. The Pedestrian Road Show/Walking Workshop is the initial event to a pedestrian improvement commitment by this community. The invitation of community leaders encourages the formation of a local group of pedestrian advocates and experts to focus on identifying and solving potential problems that affect pedestrian safety and walkability in the local community. They also identify good pedestrian environments and determine how those can be replicated in the less desirable locations for pedestrians.

For more information, contact: Larry Corsi, Wisconsin Bureau of Transportation Safety, Phone: 608.709.0081, email: [larry.corsi@dot.wi.gov](mailto:larry.corsi@dot.wi.gov)

### People For Bikes

The People For Bikes Community Grant Program provides funding for important and influential projects that leverage federal funding and build momentum for bicycling in communities across the U.S. These projects include bike paths and rail trails, as well as mountain bike trails, bike parks, BMX facilities, and large-scale bicycle advocacy initiatives. Visit [www.peopleforbikes.org/](http://www.peopleforbikes.org/) for more information.

### Recreational Trails Program (RTP)

Funding for the Recreational Trails Program (RTP) is provided through federal gas excise taxes paid on fuel used by off - highway vehicles. Towns, Cities, counties, tribal governing bodies, school districts, state agencies, federal agencies and incorporated organizations are eligible to receive reimbursement for development and maintenance of recreational trails and trail-related facilities for both motorized and non-motorized recreational trail uses. Eligible sponsors may be reimbursed for up to 50 percent of the total project costs. [www.dnr.wi.gov/aid/rta.html](http://www.dnr.wi.gov/aid/rta.html)

### Safe Routes to School (SRTS) — (part of the Transportation Alternatives Program-TAP)

The Wisconsin Safe Routes to School Program provides funding for planning, infrastructure and non-infrastructure projects within two miles of an elementary or middle school (kindergarten through eighth grade). For information about the guidelines and funding cycles, contact the program coordinator: Wisconsin Safe Routes to School Coordinator, email: [srts@dot.state.wi.us](mailto:srts@dot.state.wi.us)

### Teaching Safe Bicycling (TSB)

This training is normally scheduled in April and designed to work with teachers, YMCA staff, summer program instructors, law enforcement officers, programs and organizations putting on bike rodeos and people interested in teaching safe bicycling to children. This is a one - day course at no cost to the participants. The course teaches attendees how and why children are different from adults when it comes to bicycling and what the most common child bicycle crashes are. It also provides useful information that can be used at future training sessions, hands on training for participants and strategies for developing better ideas and methods for teaching children. Sponsors will also receive useful safety materials for children. For more information, contact : Larry Corsi, Wisconsin Bureau of Transportation Safety, Phone: 608.709.0081, email: [larry.corsi@dot.wi.gov](mailto:larry.corsi@dot.wi.gov)

### U.S. Department of Transportation – Federal Highway Administration

The Bicycle & Pedestrian Program of the Federal Highway Administration's Office of Human Environment promotes bicycle and pedestrian transportation use, safety, and accessibility. There are many funding opportunities under this department. For more information: [http://www.fhwa.dot.gov/environment/bicycle\\_pedestrian/funding/funding\\_opportunities.cfm](http://www.fhwa.dot.gov/environment/bicycle_pedestrian/funding/funding_opportunities.cfm)

### Wisconsin Medical Society Community Grant

The Wisconsin Medical Society Foundation focuses on providing support for physician-led, community-based or statewide programs to improve health through education and outreach. We seek to support primarily high impact, high visibility programs that support the Foundation's mission. More information is online at: [www.wisconsinmedicalsociety.org/about-us/foundation/grants-and-awards/grant-program/](http://www.wisconsinmedicalsociety.org/about-us/foundation/grants-and-awards/grant-program/)

### Wisconsin Pedestrian and Bicycle Law Enforcement Training Course

This two-day course provides Wisconsin law enforcement officers with the training and information that they need to manage traffic for pedestrian and bicycle safety and enjoyment in their communities. It will explain the causes of crashes and the chief countermeasures for preventing these crashes, teach Wisconsin laws and statutes relating to pedestrians and bicyclists and provide hands on training.

For more information, contact: Larry Corsi, Wisconsin Bureau of Transportation Safety, Phone: 608.709.0081, email: [larry.corsi@dot.wi.gov](mailto:larry.corsi@dot.wi.gov)

## Related Programs

### Comprehensive School Health

Healthy kids make better students and better students make healthy communities! This belief is the cornerstone of coordinated school health and the reason why organizations and agencies representing public health, higher



education, school districts, parents, and other groups have joined the Department of Public Instruction (DPI) in supporting CSH initiatives. DPI incorporates a variety of strategies to address these critical health behaviors and they include funding opportunities; technical assistance; free resources through printed publications, internet, and media resources; and professional development events. [http://sspw.dpi.wi.gov/sspw\\_cshp](http://sspw.dpi.wi.gov/sspw_cshp)

### **National SAFE KIDS Campaign**

The National SAFE KIDS Campaign is a national nonprofit organization dedicated exclusively to the prevention of unintentional childhood injuries (motor vehicle crashes, fires and other injuries), which is the number one cause of death of children under the age of 14. The Campaign's aim is to stimulate changes in attitudes, behavior and the environment. Since its inception in 1998, the Campaign has focused on developing injury prevention strategies—conducting public outreach and awareness campaigns, stimulating hands-on grassroots activity and working to make injury prevention a public policy priority. The National SAFE KIDS Campaign and program sponsor FedEx Express developed SAFE KIDS Walk this Way in 2000 to bring national and local attention to pedestrian safety issues. The SAFE KIDS Walk This Way program involves *Walk to School Day* events, data collection, school pedestrian safety committees and community pedestrian safety task forces. The Campaign relies on the support of more than 400 grassroots coalitions in 49 states and the District of Columbia to reach out to local communities. For more information, visit: <http://www.safekids.org/united-states-0>

### **Nutrition, Physical Activity, and Obesity Program**

The Nutrition and Physical Activity Program provides statewide leadership to decrease overweight and obesity, increase physical activity and improve nutrition. Located in the Wisconsin Department of Health Services, the Program and its partners have developed and are implementing the Wisconsin Nutrition, Physical Activity and Obesity State Plan to accomplish the overall goal of preventing obesity and chronic disease. For more information, visit <https://www.dhs.wisconsin.gov/physical-activity/index.htm>

### **School Wellness Policy**

With the passing of the Child Nutrition and WIC Reauthorization Act of 2004, school districts participating in federally subsidized child nutrition programs (e.g., National School Lunch Program, School Breakfast Program, Special Milk Program and After School Snack Program) will be required to establish a local school wellness policy by the beginning of the 2006-07 school year. In 2010, Congress passed the Healthy, Hunger-Free Kids Act of 2010 and added new provisions for local school wellness policies related to implementation, evaluation, and publicly reporting on progress of local school wellness policies. Part of Wisconsin's School Wellness Policy requires schools to set goals for physical activity for their students. Safe Routes to School Programs will help meet these goals. For more information visit: [http://fns.dpi.wi.gov/fns\\_wellnessplcy](http://fns.dpi.wi.gov/fns_wellnessplcy)

### **Wisconsin School Health Award**

State Superintendent Evers supports the Wisconsin School Health Award as a way to recognize and celebrate schools with policies, programs, and the infrastructure to support and promote healthy eating; physical activity; parental and community involvement; and staff wellness. The goal of this award is to motivate and empower Wisconsin schools as they create and maintain healthy school environments. For more information on how your school can apply for the award, visit [http://sspw.dpi.wi.gov/sspw\\_wischoolhealthaward](http://sspw.dpi.wi.gov/sspw_wischoolhealthaward)

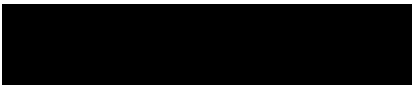

### **Other Resources**

#### **Active Living by Design**

Since 2002, Active Living By Design (ALBD) has supported community-led change to create healthier environments in rural, suburban and urban communities across the United States. By working in more than 30 states and with more than 160 local partnerships, dozens of national collaborators and many philanthropic organizations, we are helping to build a culture of active living and healthy eating for all. For more information, visit [www.activelivingbydesign.org](http://www.activelivingbydesign.org)

#### **Bicycle Federation of Wisconsin (BFW)**

The Bicycle Federation of Wisconsin (BFW) is a statewide, nonprofit, bicycle advocacy organization working to make Wisconsin a better place to bicycle. The BFW is actively involved with Safe Routes To School Programs. For more information, visit [www.bfw.org/](http://www.bfw.org/)



### Girls on the Run

Girls on the Run is a non - profit prevention program that encourages preteen girls to develop self – respect and healthy lifestyles through running. Girls on the Run International (GOTRI) is the parent organization of more than 225 Girls on the Run councils across the United States and Canada. GOTRI establishes, trains and supports a network of community - level councils with local volunteers. The volunteers serve as role models to the girls through coaching the 12 - week, 24 lesson curricula. The curriculum is delivered in these areas through after - school programs, recreation centers and other non-profit settings. For more information, visit [www.girlsontherun.org](http://www.girlsontherun.org)

### Kid Power

Kid Power is a global non-profit leader dedicated to providing empowering and effective child protection, positive communication, and personal safety skills for all ages and abilities. For more information, visit [www.kidpower.org](http://www.kidpower.org)

## Appendix A

### Task Force Discussion and Walk/Bike Audit Observation/Notes Issues and Opportunities

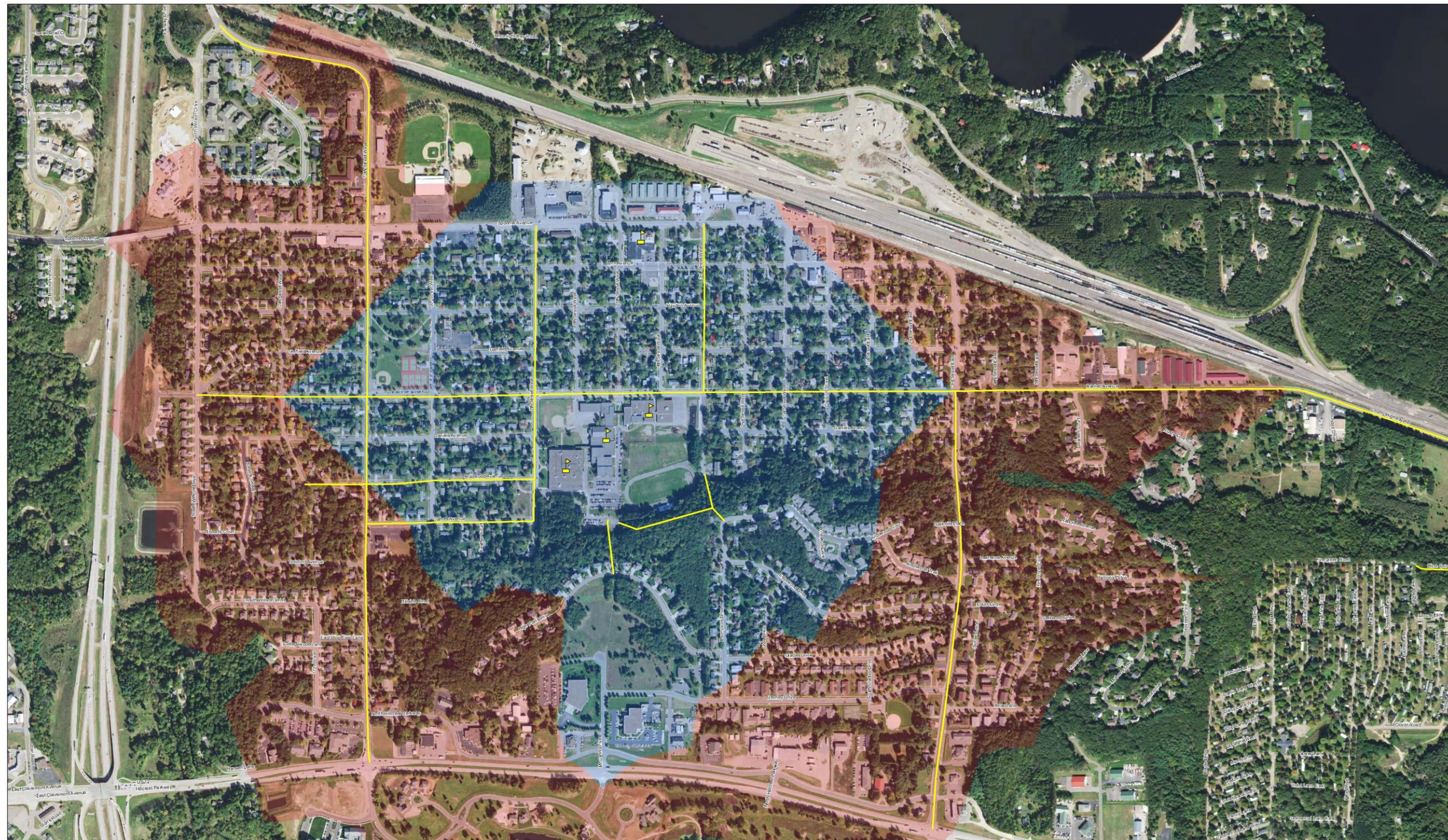
- Need another street light in front of middle school.
- Some drivers do not stop for walkers at crosswalk.
- Speed limit seems to be followed (James Ave./7<sup>th</sup> Street West).
- Most do not stop at stop sign at 7<sup>th</sup> Street West and James Ave.
- Some drop-offs not done at drop-off zone, even when zone is empty.
- Bike racks at middle school and high school are on grass.
- Some students being dropped off in front of high school do not use crosswalks.
- Buses coming from across street turning left go over sidewalk a little.
- Sidewalks generally level, free of major hazards in 7<sup>th</sup> – Bartlett – 10<sup>th</sup> – Bradwood area.
- Many painted crosswalks need new paint and/or new design that is more obvious.
- Speed along 10<sup>th</sup> and Bartlett was a consistent problem. Especially traffic heading south after four-way stop at 10<sup>th</sup> and Bartlett.
- Bike racks are not in a good location and are in poor shape.
- Cyclists were on sidewalks.
- Air quality around school is not as good as off-site.
- Kids are using crosswalks in front of school.
- Crossing guards should be out early and later.
- Need an additional 15mph School Zone sign on south side of street in front of school.
- Signage, bumpouts, crosswalks, curb cuts in front of high school need to be similar to in front of intermediate/middle school.
- Question on need for students to be crossing guards, if adults are there. Flags and stop signs should be safety yellow. All adults should wear safety yellow as well.
- Need to determine if Bartlett and 3<sup>rd</sup> Street East or Garfield and 3<sup>rd</sup> Street East is the preferred crossing. Need new signage and crosswalks and 15mph signs. Current signs are old orange and worn.
- Old pedestrian signage west of high school on east/west streets. Needs to be replaced.
- 10<sup>th</sup> Street West needs pedestrian signage and crosswalks for a preferred crossing location to high school (Bradwood?).
- St. Mary's School needs a pedestrian crossing sign on south side of school and updated pedestrian crossing signage around school
- Difficult to see crossing guards and/or kids crossing at intersections in front of school due to traffic parking up to intersection. Option to eliminate some parking within a certain distance to the intersection.
- Ped crossing signs needed in Middle school parking lot from baseball field and bike parking area.
- Occasional incomplete stops at four-way stop signs.
- Occasional alternate side parking issues on 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> streets.
- Lots of congestion in front of Middle School and High School with parents picking students up and buses.
- Students cross at will, cars stop.
- Speed is slow in front of Middle School and Intermediate School.
- Cars stop for pedestrians due to larger crowds.
- Vehicle traffic is back to normal at 3:44
- Sidewalk crossing students parking exit is uncontrolled and a bit unsafe.
- In front of High School, not many kids are using crosswalks.
- In front of High School, students walking in front of parked buses and not in crosswalks...not safe.
- Elementary School lacks current walk and bike opportunities except for mobile home park.
- Trail from mobile home park to school has no lighting and is behind building, out of sight.

- Need to determine if Bartlett Avenue and 3<sup>rd</sup> Street East or Garfield and 3<sup>rd</sup> Street East is the preferred crossing. Need new signage and crosswalks and 15mph signs. Current signs are old orange and worn.
- Drivers Education SRTS training.
- Work with parents to start walking school buses.
- Locate safety green pedestrian signs at midblock crossing on Lynn at St. Mary's School.
- Install a traffic circle at 7<sup>th</sup> Street West and Bartlett Avenue.
- Develop and implement snow removal plan for sidewalks and crossing on safe routes to school.
- Paint bike lanes on 10<sup>th</sup> Street West.
- Improve crosswalks on 3<sup>rd</sup> Street East at Bartlett and Knollwood.
- Promote walking/biking through newsletters, speakers, and school activities.
- Include safety training in elementary curriculum.



**Appendix B**  
**Safe Routes To School Maps**





**SAFE ROUTES TO SCHOOL**

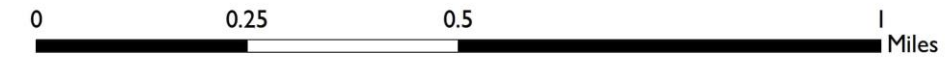


**ALTOONA SCHOOL DISTRICT**  
 Altoona Intermediate School  
 Altoona Middle School

■ **Half-mile area**  
 Average 11 minute walk,  
 4 minute bike

■ **One-mile area**  
 Average 22 minute walk,  
 8 minute bike

— Safe Route to School



June 2017 Data Sources: WISLR 2016 Roads, Open Streets Map 2017, Aerial Image - NAIP (2015)







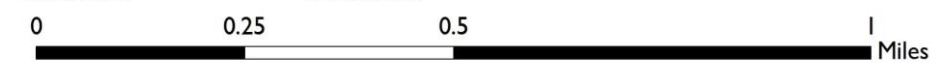
**SAFE ROUTES TO SCHOOL**  
**WCWRPC**  
 WEST CENTRAL WISCONSIN  
 REGIONAL PLANNING COMMISSION

**ALTOONA SCHOOL DISTRICT**  
 Altoona Elementary School

**Half-mile area**  
 Average 11 minute walk,  
 4 minute bike

**One-mile area**  
 Average 22 minute walk,  
 8 minute bike

— Safe Route to School



June 2017 Data Sources: WISLR 2016 Roads, Open Streets Map 2017, Aerial Image - NAIP (2015)





**AGENDA**

**JOINT REVIEW BOARD ANNUAL MEETING**

**CITY OF ALTOONA**

*September 5, 2017 at 4:00 p.m.*

**Altoona City Hall**  
*1303 Lynn Avenue*

1. Call to order.
2. Appointments.
  - a. Chairperson.
  - b. Public member.
3. Review Annual PE-300 Reports and the performance and status of:
  - a. Tax Incremental District No. 2.
  - b. Tax Incremental District No. 3.
  - c. Tax Incremental District No. 4.
4. Approve "Resolution Acknowledging Filing of Annual Reports and Compliance with Annual Meeting Requirement."
5. Adjourn.





# School District of Altoona

1903 Bartlett Ave Altoona, WI 54720  
715-839-6032 715-839-6066 FAX

Dr. Connie Biedron, Superintendent

[www.altoona.k12.wi.us](http://www.altoona.k12.wi.us)

## Consent Agenda for September 18, 2017

The items listed below are routine in nature, approved yearly following the annual meeting.

***Proposed Motion:*** Motion to approve Items 10.a. through 10.l. as presented and incorporated herein by attachment to the minutes

- 10.a. Setting of the tax levy for 2017 as present at the annual meeting
- 10.b. Adoption of the 2017/18 budget as presented at the annual meeting
- 10.c. Approval of depositories for 2017/18 with Citizen's Community Federal, State of Wisconsin Government Pool, and Wisconsin Investment Series Cooperative
- 10.d. Declaration of the following as the posting places for agendas and minutes of board meetings: Altoona City Hall, Altoona Post Office, district office, and elementary and high school offices
- 10.e. Continuation of Joyce Orth CAP as board secretary for 2017/18
- 10.f. Continuation of Michael Markgren as deputy clerk for 2017/18
- 10.g. Authorization to use facsimile signatures under Wisconsin Statute 120.16 (2)
- 10.h. Approval of the release of funds for time-sensitive payables
- 10.i. Continuation of legal counsel with Weld, Riley, Prenn & Ricci
- 10.j. Continuation of Greg Johnson as safety officer for 2017/18
- 10.k. Appointment of Teresa Harp as chemical hygiene officer for 2017/18
- 10.l. Adoption of the medical term abbreviations as presented

The Appointment of the Medical Advisor has been removed from the Consent Agenda and added it to the Regular Action (11.a.).

- 11.a. Appointment of Dr. Susan Rowe as medical advisor for 2017/18



**Altoona School District**  
**1903 Bartlett Ave Altoona, WI 54720**  
**School Health Service**

**ABBREVIATIONS USED IN CHARTING OF SCHOOL NURSES**

<b>A</b>	<b>G</b>
A-assessment	GI- gastrointestinal
ABS-absent	gtt-drop
AED-automated external defibrillator	
AHS-Altoona High School	<b>H</b>
am- morning	HA-headache
AMS-Altoona Middle School	HC-health concern
AOD-alcohol and other drugs	HO- health office
APD-Altoona Police Department	hs- bedtime
ASA- Acetylsalicylic acid( aspirin)	ht-height
ASAP- as soon as possible	Hx- history
<b>B</b>	<b>I</b>
BC-birth control	IM –intramuscularly
BHS- beta hemolytic strep	
bid- twice daily	<b>K</b>
BM- bowel movement	K-kindergarten
BMI-Body Mass Index	LLQ-left lower quadrant
BOE-Board of Education	LOC-level of consciousness
BP-blood pressure	LUQ-left upper quadrant
<b>C</b>	<b>M</b>
CPR- cardiopulmonary resuscitation	MD- medical doctor
c/o- complains of	Mo- mother
<b>D</b>	msg- message
DDS-doctor of dental science	<b>N</b>
DPI-Department of Public Instruction	NA-not applicable
Dx-diagnosis	NAD-no apparent distress
<b>E</b>	NCSN-Nationally Certified School Nurse
ECCHD -Eau Claire City- County Health Department	NFW- not feeling well
ECDHS-Eau Claire County Department of Human Services	NO-nurses office
EOM-extra ocular movement	<b>O</b>
Exc-excluded	O-objective data
EEd-Early Education	OD-right eye
<b>F</b>	OFC-occipital frontal circumference
Fa-Father	OS-left eye
FaHx-Family History	OT- occupational therapy
FUO-fever unknown origin	OU-both eyes
F/U- follow up	OV- office visit
Fx-Fracture	

See Agenda Item 10.1. - Adoption of Medical Term

**P**

P-plan  
 PC-phone call  
 PE-physical education or physical examination  
 Ped-Pedersen Elementary School  
 PERRLA-pupils equal, round, reactive to light, accommodates  
 PHC- patient health care record  
 PHN-public health nurse  
 pm-afternoon  
 PMD-private medical doctor  
 PNP-pediatric nurse practitioner  
 PO-by mouth (orally)  
 prn- as needed  
 PT-physical therapy

**Q**

qid- four times per day  
 qd-daily  
 qod-every other day

**R**

R-respirations  
 re: regarding  
 REF-refused  
 RLQ-right lower quadrant  
 RN-registered nurse  
 R/O –rule out  
 ROM-range of motion  
 RTC-return to clinic  
 RTCR-return to classroom  
 RUQ-right upper quadrant  
 Rx-treatment

**S**

S-subjective data  
 SA-stomach ache  
 SE-side effects  
 S&L-Speech and Language Therapy  
 St-student  
 ST-student  
 ST-sore throat  
 SubQ-subcutaneous  
 SUS-suspension  
 SW-social worker  
 Sx-symptoms

**T**

T-temperature  
 TC-throat culture or telephone call  
 tid –three times per day  
 tx-treatment

**U**

URI-upper respiratory infection  
 UTI- urinary tract infection

**W**

wk-week  
 WNL-within normal limits  
 wt-weight

**Y**

Y-year

**Other**

4K-four year old kindergarten

@ -at

–  
 a-after

–  
 p-before

–  
 c-with


–  
 s-without

x1-one time

x2-two times

x3-three times

#-number

 - not or nothing

~ - approximate

## ALTOONA BOARD OF EDUCATION

### RECOGNIZING AND ENDORSING THE SAFE ROUTES TO SCHOOL PLAN FOR THE CITY OF ALTOONA AND SCHOOL DISTRICT OF ALTOONA

WHEREAS, the City of Altoona and School District of Altoona joined a West Central Wisconsin Regional Planning Commission (WCWRPC) regional initiative and applied for a State of Wisconsin Department of Transportation (WisDOT) Transportation Alternatives Program (TAP) grant for a city-wide Safe Routes To School Plan (SRTS) plan; and

WHEREAS, the school district and city were awarded a SRTS Planning Grant in 2016, and the City of Altoona and School District of Altoona formed a Safe Routes to School (SRTS) Task Force consisting of representatives from the Altoona school district and the City of Altoona; people from the school district, city, and other members of the community; and

WHEREAS, the Task Force worked together to identify issues and opportunities in the city and developed a vision, goals and strategies to making walking and biking to and from school safer for students;

WHEREAS, working with the WCWRPC, the SRTS Task Force held four SRTS Task Force meetings, facilitated one parent survey and one classroom mode of transportation tally, and organized walk and bike audits; and

WHEREAS, the SRTS Task Force finalized the SRTS Plan in August 2017, which included dozens of recommended strategies;

NOW, THEREFORE, BE IT RESOLVED by the Altoona Board of Education that the City of Altoona and School District of Altoona SRTS plan shall be formally recognized and endorsed as a document that shall be implemented.

DATED this day of \_\_\_\_\_, 2017.



\_\_\_\_\_  
President – Altoona Board of Education

\_\_\_\_\_  
Clerk - Altoona Board of Education

Nutrition and physical fitness are known to influence a child's development, potential for learning, their overall sense of well-being and risk of illness through adulthood. Students who practice good nutrition and engage in daily physical activity attend school with bodies and minds ready to take advantage of the learning environment. The School District of Altoona, therefore, encourages all members of the community to help create and support a school environment that emphasizes healthy, lifelong habits of good nutrition and physical fitness.

To promote the health and well-being of district students, the District has adopted the following school wellness goals:

### **Nutrition Education and Physical Activity Goals**

The District shall equip all students with the knowledge, skills and opportunities necessary to make nutritious food and sound physical fitness choices for a lifetime. Specifically, the District shall:

- Provide age-appropriate instruction in nutrition and health education that gives students knowledge of the human body and the means to maintain lifelong health, including good nutrition, disease prevention and healthy lifestyles.
- Provide quality physical education to all K-12 students to teach the importance of physical exercise and expose students to a wide range of physical activities so that students develop the knowledge and skills to be physically active for life.
- Provide students with an opportunity to participate in extracurricular activities that involve and promote physical exercise/activity, including interscholastic athletics.
- Provide students, staff and community members/groups an opportunity to use public school facilities outside of school hours for physical fitness and other health and wellness-related activities in accordance with the District's facility use policy and procedures.
- Encourage students to engage in moderate to vigorous physical activity during daily recess in the elementary school through age appropriate games and other organized activities.

### **School Meal Goals**

The District shall encourage and promote a healthy lifestyle for students by implementing nutritionally adequate, educationally sound and financially accountable food and nutrition programs. Specifically, the District shall:

- Ensure that all students have access to adequate and healthy food and beverage choices on scheduled school days, at reasonable prices. All reimbursable school meals provided through the school food service program shall meet at least the minimum nutritional standards set forth in federal child nutrition program rules and regulations.
- Ensure the integrity of the school food service program by limiting food and beverage sales for students that are in direct competition with the National School Lunch and School Breakfast Programs.

- Provide students adequate time and space to eat meals in a pleasant and safe environment.

### **Nutrition Promotion Goals**

The District shall provide resources and opportunities for students, staff and others to develop and practice healthy eating habits within the school environment, at home, and in other community settings. Specifically, the District shall:

- Limit the availability of food and beverages with minimal nutritional value to students on school premises before the start of the school day, during the school day and within 30 minutes after the school day. All foods and beverages sold to students on school premises during the school day outside the school meal program shall meet at least the minimum nutrition standards and recommendations of the USDA except as otherwise specifically provided in this policy. The building principal may approve a limited number of student organization fundraisers involving the sale of food or beverage items during the school day that do not meet the minimum nutrition standards but only to the extent authorized by the DPI's fundraiser exception policy guideline.
- Limit food and beverage marketing and advertising on the school campus during the school day only to the promotion of food and beverages that meet the nutritional standards for school meals or the District's nutrition guidelines for food and beverages sold to students outside of the school meal programs.

### **Student, Staff and Community Involvement Goals**

The District shall encourage student, staff and community involvement in and support of the District's school wellness policy and nutrition guidelines through education, programming and marketing. Specifically, the District shall:

- Involve school administrators, teachers (including physical education and health education teachers), school food service staff, the school nurse, students, parents/guardians, school board members, and other interested members of the school community in the development, implementation and periodic review and update of the District's school wellness policy and nutrition guidelines. This shall be done through the establishment and use of a School Wellness Committee.
- Inform students, staff, parents/guardians and the public of the District's school wellness policy and nutrition guidelines annually via school/District handbooks and other appropriate means.
- Expect all District employees to assist in the implementation of the District's school wellness policy, nutrition guidelines and related plans.
- Promote employee health and wellness and encourage school employees to serve as role models for students in healthy eating and physical activity.
- Inform the public annually about: (1) the District's progress toward meeting the established school wellness policy goals, compliance with the District's policy, and (2) any policy updates and plans for improvement.

The Board delegates administrative oversight to the Superintendent for ensuring District-wide compliance with the District's school wellness policy and nutrition. It shall be the responsibility of the Superintendent to: (a) oversee the evaluation of the wellness policy and its implementation at regular intervals as required by law, and (b) keep the Board of Education informed of the District's and individual schools' progress toward the school wellness policy goals and policy implementation and of any recommendations for policy changes and improvements.

Building principals are responsible for ensuring school compliance with the District's school wellness policy and nutrition guidelines and for submitting required progress reports on school compliance to the Superintendent.

**Legal Ref:**

93.49, 118.01(2) (d) 2, 118.12, 118.33(1), 120.12(23), 120.13(17) and (19), 121.02(1) (j) - Wisc. Statutes

PI 8.01(2) (j) 2 - Wisc. Admin Code

Wisconsin Standards and Benchmarks for Physical Education

Healthy, Hunger-Free Schools Act of 2010

7 CFR Parts 210 and 220, Rules Implementing the Healthy, Hunger-Free Kids Act of 2010

Adopted: 10/05/87  
Amended: ~~02/15/16~~



September 18, 2017 Board Update – Michael Markgren, Business Manager

Van Purchase:

We are seeking to purchase a twelve passenger van to serve both our high school transitions program as well as our smaller sports and activities teams' travel. While there will be an upfront cost, we will more than make up that cost, conservatively in three years, in savings from Student Transit and van rentals.

- Eau Claire Ford gave me three options:
  - 2016 Ford Transit 350, 3.7L V6 - \$31,627
  - 2016 Ford Transit 350, 3.7L V6 - \$31,663
  - 2017 Ford Transit 350, 3.5L V6 - \$36,313
  
- Markquart Motors gave me one option:
  - 2017 Chevy Express 2500, 6.0L V8 - \$28,938

My recommendation would be to take the low bid of \$28,938 on the Chevy. The last bids I got sold the day I received them. I would like the authority to be able to spend up to \$30,000 if this van is no longer available.