



# School District of Altoona

1903 Bartlett Ave Altoona, WI 54720  
715-839-6032 715-839-6066 FAX

Dr. Ronald Walsh, Interim Superintendent

[www.altoona.k12.wi.us](http://www.altoona.k12.wi.us)

## ALTOONA BOARD OF EDUCATION

Regular Meeting  
District Board Room  
1903 Bartlett Avenue  
July 16, 2018  
6:30 p.m.

### *Agenda*

1. Call to Order
2. Roll Call
3. Reading of Public Notice
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes
  - a. June 18, 2018 Regular Meeting
7. Public Participation (All remarks are to be addressed to the Board; discussion among citizens present is not permitted. Board members may ask questions of a speaker; however, no formal deliberations are allowed at this time.)
  - a. Non-Agenda items - public comment and concern
  - b. Agenda items - public comment and concern
8. Treasurer's Report and Business Services Report
  - a. Approval of Checks for Payment
    - (1) General Fund checks totaling \$3,418,683.86
    - (2) Student Activity Fund checks totaling \$5,989.74
  - b. Approval of Treasurer's Report
  - c. Expenditures, Revenues and Cash Position
9. Information
  - a. President's Report
    - (1) Welcome Interim Superintendent
    - (2) Policy Discussion: 370 – Extracurricular Activities
  - b. Superintendent's Report
    - (1) Donations Update
    - (2) School District Coaches Handbook, Mike Markgren
    - (3) School District Athletic Code, Jamie Oliver

Altoona Board of Education, July 16, 2018

10. Board Action after Consideration and Discussion
  - a. Consider Resignation of High School Special Education Teacher
  - b. Consider Resignation of Head Football Coach
  - c. Consider Employment Recommendation to Fill High School Special Education Teacher Position
  - d. Consider Employment Recommendations to Fill Summer Program Positions
  - e. Consider Employment Recommendation to Fill Volleyball Assistant Coach Position
  - f. Consider Employment Recommendation to Fill Cross Country Assistant Coach Position
  - g. Consider Employment Recommendation to Fill Head Football Coach Position for Limited Term 2018/19
  - h. Consider Employment Recommendation to Fill Football Assistant Coach Position
  - i. Consider Adoption of Job Description for Activities Director
  - j. Consider Adoption of Job Description for Dean of Students
  - k. Consider Recommendation for High School Gym Audio Visual System
  - l. Consider Policy Resource Guide Renewal
  - m. Consider Initial Adoption of Policy 370 – Extracurricular Activities

11. Anticipated Closed Session as per Section 19.85(1) (c) – Wisc. Statutes

The Board will entertain a motion to convene in closed session pursuant to s. 19.85(1) (c) - Wisc. Stats., as appropriate, to review and discuss the employment parameters for the Interim Superintendent.

Closed Session Minutes for May 21, 2018 will also be reviewed.

12. Reconvene into Open Session and Take any Action, If Necessary and Appropriate
13. Adjournment

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## **ALTOONA SCHOOL BOARD AGREEMENT**

- We base our decisions on the best interest of the students.
- We are guided by our Vision, Mission and our Strategic Plan.
- We believe that every employee makes a contribution to the success of every student.
- We conduct ourselves within commonly understood principles of integrity.
- We listen carefully and respectfully to ensure all voices are heard.
- We practice good stewardship of our tax dollars.
- We seek to operate with as much transparency as possible.
- We do not engage in drama or political rhetoric.
- We seek a way around obstacles; reframing from an attitude of “we can’t,” to “how can we?”

Adopted: 9/19/11

Amended: 1/21/13



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ALTOONA BOARD OF EDUCATION  
Regular Meeting  
District Board Room  
1903 Bartlett Avenue  
June 18, 2018  
6:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Robin Elvig, at 6:32 p.m. in the District board room.
2. Roll call was taken and the following were present and absent:  
Robin E. Elvig, President  
Helen S. Drawbert, Vice President; present by remote participation until 7:45 p.m.  
Bradley D. Poquette, Treasurer; Absent  
David A. Rowe, Clerk  
Richard A Risler, Member  
Joyce M. Orth, Board Secretary  
Michael Markgren, Acting Superintendent
3. Public Notice. Report of notice was presented. All posting requirements were met. Posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes. a. June 4, 2018 Regular Meeting. Motion by Risler to approve the minutes as presented, seconded by Rowe. Drawbert, yes; Rowe, yes; Risler, yes; Poquette, absent; Elvig, yes. Motion carried 4-0.
7. Public Participation. a. Non-Agenda items - public comment and concern. (1) Helen Drawbert noted that Ross Rettler is drafting brochures for use in promoting our Athletic Complex Redevelopment Project. (2) Robin Elvig will meet with Kerry Kincaid, long-time Eau Claire City Council President who resigned from office last week. (3) Rick Risler mentioned the kick-off of RAIL Camp. b. Agenda items - public comment and concern. None.
8. Treasurer's Report and Business Services Report. a. Approval of Checks for Payment. Motion by Risler to approve General Fund checks totaling \$763,406.01 and Student Activity Fund checks totaling \$3,731.23 as presented, seconded by Rowe. Rowe, yes; Risler, yes; Poquette, absent; Drawbert, yes; Elvig, yes. Motion carried 4-0. b. Approval of Treasurer's Report. Motion by Risler to approve the Treasurer's Report as presented, seconded by Rowe. Risler, yes; Poquette, absent; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 4-0. c. Expenditures, Revenues and Cash Position. Expenditures, revenues and cash position (general fund 2011/12 to 2017/18) as of June 13, 2018 were reviewed.

9. Information. **a. School Showcase.** (1) AGR (Achievement Gap Reduction) End of Year Report 2017/18. Tara Betlach, interim elementary principal, presented the AGR End of Year report including AGR goal review and results, School Learning Objectives and results, as well as their action plans for areas of focus. (2) PCL (Partnerships in Comprehensive Literacy) Update. Tara Betlach gave the update including a review of the PCL model, its' ten features, reflections from staff and literacy coaches, and next steps. (3) Progress Toward Goals Update. Building principals, Tara Betlach, Dan Peggs, Andrea Steffen and Jason LeMay, and pupil services director, Alan McCutcheon reported on their goals and progress toward meeting them. (4) DOJ School Safety Grant. Alan McCutcheon reviewed the components of the school safety grant that was submitted for our district. **b. President's Report.** (1) Policy Discussion: 370 – Extracurricular Activities. Policy 370 was discussed. The board will delay action until the next meeting. (2) 2018 School Safety Seminar & Summer Leadership Institute. The WASB is offering a safety seminar in conjunction with the Summer Leadership Institute on July 13 and 14 in Green Bay.
10. Board Action after Consideration and Discussion. **a. Consider Resignation of Third Grade Teacher.** Motion by Rowe to accept the resignation of Jennifer Titera, seconded by Risler. Poquette, absent; Drawbert, absent; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 3-0. **b. Consider Employment Recommendation to Fill Art Teacher Position.** Motion by Risler to employ Jenae Werner to fill the elementary art teacher position beginning in the 2018/19 school year as recommended, seconded by Rowe. Drawbert, absent; Rowe, yes; Risler, yes; Poquette, absent; Elvig, yes. Motion carried 3-0. **c. Consider Employment Recommendation to Fill Part-Time Special Education Teacher Position.** Motion by Rowe to employ Brenda Schmid to fill the part-time (.50) special education teacher position beginning in the 2018/19 school year as recommended, seconded by Risler. Rowe, yes; Risler, yes; Poquette, absent; Drawbert, absent; Elvig, yes. Motion carried 3-0. **d. Consider Employment Recommendation to Fill Custodian Position.** Motion by Risler to employ Matthew Mercer to fill the custodian position beginning on June 25, 2018 as recommended, seconded by Rowe. Risler, yes; Poquette, absent; Drawbert, absent; Rowe, yes; Elvig, yes. Motion carried 3-0. **e. Consider Employment Recommendation to Fill Custodian Position.** Motion by Rowe to employ Lisa Davis to fill the custodian position beginning on June 22, 2018 as recommended, seconded by Risler. Poquette, absent; Drawbert, absent; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 3-0. **f. Reconsider Open Enrollment Application.** Motion by Risler to approve nonresident open enrollment application #11 (previously denied) due to an updated IEP, seconded by Rowe. Drawbert, absent; Rowe, yes; Risler, yes; Poquette, absent; Elvig, yes. Motion carried 3-0. **g. Consider Initial Adoption of Policy 370 – Extracurricular Activities.** No action taken.
11. Adjournment. Motion by Risler to adjourn at 9:20 p.m., seconded by Rowe. Risler, yes; Poquette, absent; Drawbert, absent; Rowe, yes; Elvig, yes. Motion carried 3-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, July 16, 2018 at 6:30 p.m. in the District board room.

Joyce M. Orth CAP, Board Secretary

\_\_\_\_\_  
District Clerk

\_\_\_\_\_  
Date

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## July 11, 2018 Board Update – Michael Markgren, Business Manager

### Expenditures:

- We are still wrapping the year up. There are still some things to close.
- Salaries are over budget. Our sub costs were high due to several long-term subs.
- Benefits are about \$10,000 under budget, but there may still be some adjustments.
- Purchased Services will be under budget. There are some large, outstanding bills still.
- Supplies and Capital are a little under budget, but we have some outstanding POs that have yet to be paid. We will finish under.
- Our interest costs are very small. We did have some borrowing in June.
- Insurance costs are done for the year.
- The \$400,000 transfer to Debt Service has been made for our commitment to the referendum. The transfer to Special Education will occur later in the year.

### Revenues:

- June is a big aid month. We are right on for both local and state revenues.
- We still have some Federal grant claims to make.

### Cash Position:

- We are still at the highest cash position, for June, that we have ever been. We are just over last year at this time.
- We had to borrow another \$687,032.06 in June and then were able to pay off the \$1,339,032.06 balance before month end.
- We continue to be in a strong financial position.

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	
	NUMBER	NUMBER	NUMBER		DESCRIPTION	AMOUNT
06/13/2018	134252	10 E 800 310 232100		ALICE TRAINING INSTITUTE	ALICE Training: PEGGS, STEFFEN	1,190.00
					Totals for 134252	1,190.00
06/13/2018	134253	10 E 150 411 110450		ALTOONA FOOD SERVICE	Pizza Party for Safety Patrol Students	91.00
	134253	10 E 200 411 241000		ALTOONA FOOD SERVICE	Food and Beverage for the Citizenship Award Luncheon 2018	315.00
	134253	10 E 800 310 231100		ALTOONA FOOD SERVICE	Meals for May 7, 2018	39.00
					Totals for 134253	445.00
06/13/2018	134254	10 E 700 310 172000		AP EXAMS	AP test exams	8,749.00
					Totals for 134254	8,749.00
06/13/2018	134255	10 E 800 411 232100		AWARDS & MORE	years of service plaques	51.88
					Totals for 134255	51.88
06/13/2018	134256	10 E 800 411 221910		BATTERIES PLUS	Replacement Batteries for UPS	36.90
					Totals for 134256	36.90
06/13/2018	134257	10 E 800 310 162390		CHIPPEWA VALLEY ORTHOPEDICS &	Athletic trainer coverage-GIRLS AND BOYS BB SECTIONALS	100.00
					Totals for 134257	100.00
06/13/2018	134258	10 E 100 341 256710		CHIPPEWA FALLS AREA UNIFIED SC	Transportation costs for homeless	110.00
					Totals for 134258	110.00
06/13/2018	134259	27 E 700 370 436000		CLINICARE CORP/EC ACADEMY DIV	MAY 18 SPECIALIZEDJC, KJ,DL,KR,NS	11,778.00
					Totals for 134259	11,778.00
06/13/2018	134260	10 E 800 310 252105		DIVERSIFIED BENEFIT SERVICES I	JUNE 18 HRA-Health Reimbursement Arrangement Administrative Services	759.33
					Totals for 134260	759.33
06/13/2018	134261	10 E 400 571 223100		EAU CLAIRE YMCA TENNIS CENTER	Tennis practice indoor rental	190.00
					Totals for 134261	190.00
06/13/2018	134262	10 E 800 470 120000		HOUGHTON MIFFLIN COMPANY	HS SS, Houghton Mifflin World History Teacher Package	136.41
					Totals for 134262	136.41
06/13/2018	134263	10 E 400 411 125500		INSTRUMENTALIST AWARDS LLC	instrumental music awards	196.00
					Totals for 134263	196.00
06/13/2018	134264	10 E 800 348 254500		KWIK TRIP, INC	FUEL, MAINT, ATHLETICS FOR MAY, 2018	536.78
					Totals for 134264	536.78
06/14/2018	134265	10 E 800 310 232100		ALTOONA FOOD SERVICE	Retirement and Recognition Luncheon	1,540.00
					Totals for 134265	1,540.00

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER			DESCRIPTION		
06/14/2018	134266	10 E 800 411 254300		SHERWIN-WILLIAMS	6508-65033 5 GAL, WHITE		315.20
					Totals for 134266		315.20
06/18/2018	134267	10 E 800 341 256730		EASKER, DAVID AND ELIZA	STUDENT TRANSPORTATION		196.92
					REIMBURSEMENT JUNE, 2018		
					Totals for 134267		196.92
06/18/2018	134268	10 E 800 341 256730		ELLIS, KIM	STUDENT TRANSPORTATION		411.47
					REIMBURSEMENT JUNE, 2018		
					Totals for 134268		411.47
06/18/2018	134269	10 E 800 341 256730		FARNLOF DEVEREAUX, JESSE & KIM	STUDENT TRANSPORTATION		173.40
					REIMBURSEMENT JUNE, 2018		
					Totals for 134269		173.40
06/18/2018	134270	10 E 800 341 256730		FLATEN, JOHN AND BECKY	STUDENT TRANSPORTATION		205.73
					REIMBURSEMENT JUNE, 2018		
					Totals for 134270		205.73
06/18/2018	134271	10 E 800 341 256730		KUCHTA, PAUL AND ANGELA	STUDENT TRANSPORTATION		202.79
					REIMBURSEMENT JUNE, 2018		
					Totals for 134271		202.79
06/18/2018	134272	10 E 800 341 256730		LILLO, ADAM & KASCHANDRA	STUDENT TRANSPORTATION		452.93
					REIMBURSEMENT JUNE, 2018		
					Totals for 134272		452.93
06/18/2018	134273	10 E 800 341 256730		PAULS, TODD AND HEATHER	STUDENT TRANSPORTATION		211.61
					REIMBURSEMENT JUNE, 2018		
					Totals for 134273		211.61
06/18/2018	134274	10 E 800 341 256730		PETERS, HOLLY & JON	STUDENT TRANSPORTATION		599.57
					REIMBURSEMENT JUNE, 2018		
					Totals for 134274		599.57
06/18/2018	134275	10 E 800 341 256730		ROTH, CHAD & AMANDA	STUDENT TRANSPORTATION		488.21
					REIMBURSEMENT JUNE, 2018		
					Totals for 134275		488.21
06/18/2018	134276	10 L 000 000 811670		AMERIPRISE FINANCIAL SERVICES	403(B)S		1,350.00
					Totals for 134276		1,350.00
06/18/2018	134277	10 L 000 000 811680		WI SCTF	CHILD SUPPORT		46.98
	134277	27 L 000 000 811680		WI SCTF	CHILD SUPPORT		7.02
					Totals for 134277		54.00
06/19/2018	134278	10 E 400 411 121000		ADORAMA CAMERA	photography supplies		399.90
	134278	10 E 400 411 121000		ADORAMA CAMERA	photography supplies		288.99
					Totals for 134278		688.89
06/19/2018	134279	27 E 700 370 436000		CLINICARE CORP/EC ACADEMY DIV	JUNE 2018 SPECIALIZED: JC, DL, KR, NS		2,265.00
					Totals for 134279		2,265.00
06/19/2018	134280	27 E 700 342 221300		GREENDALE SCHOOL DISTRICT	Registration Fee for PREPaRE		100.00



CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	
	NUMBER	NUMBER	NUMBER		DESCRIPTION	AMOUNT
					Training-Courtney Smith	
					Totals for 134280	100.00
06/19/2018	134281	10 E 800 310 254300	VIKING ELECTRIC SUPPLY INC		FRZ TRS25R X 10	0.00
	134281	10 E 800 320 254300	VIKING ELECTRIC SUPPLY INC		FRZ TRS25R X 10	0.00
	134281	10 E 800 411 254300	VIKING ELECTRIC SUPPLY INC		FRZ TRS25R X 10	106.90
					Totals for 134281	106.90
06/20/2018	134282	50 L 000 000 816900	ARBS, ROBERT		BALANCE REMAINING AFTER 2017-18	6.40
					Totals for 134282	6.40
06/20/2018	134283	50 L 000 000 816900	BERRY, KELLY		BALANCE REMAINING AFTER 2017-18	72.35
					Totals for 134283	72.35
06/20/2018	134284	50 L 000 000 816900	BIGNELL, LYNN		BALANCE REMAINING AFTER 2017-18	8.05
					Totals for 134284	8.05
06/20/2018	134285	50 L 000 000 816900	CHILSON, STEPHEN		BALANCE REMAINING AFTER 2017-18	48.45
					Totals for 134285	48.45
06/20/2018	134286	50 L 000 000 816900	CURTIS, JEFFREY		BALANCE REMAINING AFTER 2017-18	22.95
					Totals for 134286	22.95
06/20/2018	134287	50 L 000 000 816900	DISALLE, RICHARD		BALANCE REMAINING AFTER 2017-18	21.55
					Totals for 134287	21.55
06/20/2018	134288	50 L 000 000 816900	FOY, CARRIE		BALANCE REMAINING AFTER 2017-18	24.25
					Totals for 134288	24.25
06/20/2018	134289	50 L 000 000 816900	GRIMM, MATTHEW		BALANCE REMAINING AFTER 2017-18	18.15
					Totals for 134289	18.15
06/20/2018	134290	50 L 000 000 816900	MAAS, JEN		BALANCE REMAINING AFTER 2017-18	5.30
					Totals for 134290	5.30
06/20/2018	134291	50 L 000 000 816900	MATTISON, ROBERT		BALANCE REMAINING AFTER 2017-18	41.05
					Totals for 134291	41.05
06/20/2018	134292	50 L 000 000 816900	NODLAND, MARK		BALANCE REMAINING AFTER 2017-18	228.40
					Totals for 134292	228.40
06/20/2018	134293	50 L 000 000 816900	OAS, CRAIG		BALANCE REMAINING AFTER 2017-18	17.90
					Totals for 134293	17.90

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	AMOUNT
	NUMBER	NUMBER			DESCRIPTION	
06/20/2018	134294	50 L 000 000 816900		OLSON, TODD	BALANCE REMAINING AFTER 2017-18	14.30
					Totals for 134294	14.30
06/20/2018	134295	50 L 000 000 816900		ROESKE, JAD	BALANCE REMAINING AFTER 2017-18	7.50
					Totals for 134295	7.50
06/20/2018	134296	50 L 000 000 816900		RUF, HEATHER	BALANCE REMAINING AFTER 2017-18	7.20
					Totals for 134296	7.20
06/20/2018	134297	50 L 000 000 816900		SLATER, PAULA	BALANCE REMAINING AFTER 2017-18	8.70
					Totals for 134297	8.70
06/20/2018	134298	50 L 000 000 816900		STEIN, SHELLY	BALANCE REMAINING AFTER 2017-18	10.80
					Totals for 134298	10.80
06/20/2018	134299	50 L 000 000 816900		STUDINSKI, GAIL	BALANCE REMAINING AFTER 2017-18	5.95
					Totals for 134299	5.95
06/20/2018	134300	50 L 000 000 816900		TAN, JACK	BALANCE REMAINING AFTER 2017-18	8.35
					Totals for 134300	8.35
06/20/2018	134301	50 L 000 000 816900		TEWS, RANDY	BALANCE REMAINING AFTER 2017-18	7.25
					Totals for 134301	7.25
06/20/2018	134302	50 L 000 000 816900		WISLINSKY, TOM	BALANCE REMAINING AFTER 2017-18	21.60
					Totals for 134302	21.60
06/26/2018	134303	10 E 800 480 222200		APPLE COMPUTER INC	Ipads for MS LMC Circulation	7,880.00
	134303	10 E 800 480 222200		APPLE COMPUTER INC	Ipads for MS LMC Circulation	399.00
					Totals for 134303	8,279.00
06/26/2018	134304	10 E 800 310 252105		DIVERSIFIED BENEFIT SERVICES I	JUNE FSA ADMIN SERVICES	145.94
					Totals for 134304	145.94
06/26/2018	134305	10 E 800 320 254200		GREEN OASIS	Fertilizer and weed control for the district. Football field, practice field, front of High school, Ball field, Elementary soccer field and front of Elem.	897.81
					Totals for 134305	897.81
06/26/2018	134307	27 E 700 341 256750		LITCHFIELD RENT A CAR	SPED TRIP	123.10
	134307	10 E 400 341 256740		LITCHFIELD RENT A CAR	Golf van rental-MAY 3 & 8, 2018	260.90
	134307	10 E 400 341 256740		LITCHFIELD RENT A CAR	Golf transportation-MAY 15 & 22, 2018	252.50

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER	NUMBER		DESCRIPTION		
06/26/2018	134307	10 E 400 341	256740	LITCHFIELD RENT A CAR	Soccer game transportation		258.40
	134307	10 E 400 341	256740	LITCHFIELD RENT A CAR	Track - state meet transportation		369.30
	134307	10 E 400 341	256740	LITCHFIELD RENT A CAR	Tennis state meet transportation		397.20
					Totals for 134307		1,661.40
06/26/2018	134308	10 E 800 411	231100	OLSON'S ICE CREAM PARLOR AND D	Ice cream for the Ice Cream Social on September 5th.		425.00
					Totals for 134308		425.00
06/27/2018	134309	10 E 800 341	256730	DUQUAINE, ADAM & SARAH	STUDENT(S) TRANSPORTATION REIMBURSEMENT JUNE, 2018		361.50
					Totals for 134309		361.50
06/27/2018	134310	10 E 800 341	256730	QUAM, JAMIE & STEPHANIE	STUDENT(S) TRANSPORTATION REIMBURSEMENT JUNE, 2018-PAIGE & AVERY		493.76
	134310	10 E 800 341	256730	QUAM, JAMIE & STEPHANIE	STUDENT(S) TRANSPORTATION REIMBURSEMENT JUNE, 2018-LUCAS		226.47
					Totals for 134310		720.23
06/27/2018	134311	27 E 700 382	436660	SCHOOL DISTRICT OF FALL CREEK	2017-18 S/L COST OF SHARING N. MCEVOY		8,104.90
					Totals for 134311		8,104.90
06/27/2018	134312	10 E 800 411	254300	SHERWIN-WILLIAMS	3 5 GAL EIDER WHITE		472.80
					Totals for 134312		472.80
06/27/2018	134313	10 E 800 320	254300	STALKER SPORTS FLOORS	ES gym floor cleaning and recoating		1,900.00
					Totals for 134313		1,900.00
06/27/2018	134314	10 E 800 310	231500	STRANG, PATTESON, RENNING, LEW	MATTER#01025.00099		1,565.00
					Totals for 134314		1,565.00
06/27/2018	134315	10 E 800 310	254300	VIKING ELECTRIC SUPPLY INC	ELE BALLAST X6		210.98
	134315	10 E 800 320	254300	VIKING ELECTRIC SUPPLY INC	ELE BALLAST X6		210.98
	134315	10 E 800 411	254300	VIKING ELECTRIC SUPPLY INC	ELE BALLAST X6		210.98
					Totals for 134315		632.94
06/27/2018	134316	10 E 800 310	254200	WCWRPC	Safe Routes to Schools Plan Development		4,000.00
					Totals for 134316		4,000.00
07/02/2018	134317	10 L 000 000	811670	AMERIPRISE FINANCIAL SERVICES	403(B)S		350.00
					Totals for 134317		350.00
07/02/2018	134318	10 L 000 000	811680	WI SCTF	CHILD SUPPORT		46.98
	134318	27 L 000 000	811680	WI SCTF	CHILD SUPPORT		7.02
					Totals for 134318		54.00
06/13/2018	171801239	10 E 800 411	221910	AUDIO ARCHITECTS INC	Charging System for 2 Handhelds OR 1 Handheld/1 Beltpack		426.49

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	
	NUMBER	NUMBER	NUMBER		DESCRIPTION	AMOUNT
					Totals for 171801239	426.49
06/13/2018	171801240	10 E 800 480	221910	CDW GOVERNMENT, INC.	Adobe Creative Cloud for teams - Team Licensing Subscription ADO ENT CCK12NAME 500+ L4 12-M	2,500.00
	171801240	10 E 800 480	221910	CDW GOVERNMENT, INC.	Adobe Creative Cloud for teams - Team Licensing Subscription ADO ENT CCK12NAME 500+ L4 12-M	2,500.00
					Totals for 171801240	5,000.00
06/13/2018	171801241	10 E 800 942	231100	EAU CLAIRE AREA CHAMBER OF COM	Excellence in Ed Banquet Sponsorship	170.00
	171801241	10 E 800 942	232100	EAU CLAIRE AREA CHAMBER OF COM	Excellence in Ed Banquet Sponsorship	150.00
					Totals for 171801241	320.00
06/13/2018	171801242	10 E 400 411	222200	DEMCO, INC .	HS LIBRARY SUPPLIES	309.78
					Totals for 171801242	309.78
06/13/2018	171801243	10 E 400 411	162116	DRESSEL, TYLER	Soccer parents night flowers	79.00
					Totals for 171801243	79.00
06/13/2018	171801244	10 E 800 320	254490	E O JOHNSON COMPANY	LANIER MP 6503 RENTAL	222.13
	171801244	50 E 800 320	257220	E O JOHNSON COMPANY	LANIER MP 6503 RENTAL	4.45
	171801244	10 E 800 320	254490	E O JOHNSON COMPANY	MPS CONTRACT	5,334.25
	171801244	50 E 800 320	257220	E O JOHNSON COMPANY	MPS CONTRACT	106.78
					Totals for 171801244	5,667.61
06/13/2018	171801245	10 E 800 411	253300	HILLYARD, INC - EAU CLAIRE	TOP CLEAN	866.40
	171801245	10 E 800 411	253300	HILLYARD, INC - EAU CLAIRE	TOWEL ROLL	2,245.20
					Totals for 171801245	3,111.60
06/13/2018	171801246	10 E 400 411	162218	MIDWEST TROPHY HOUSE	Tennis awards	104.50
					Totals for 171801246	104.50
06/13/2018	171801247	10 E 800 470	120000	PEARSON EDUCATION	Investigations Teacher Set- 12th section classroom	1,135.17
					Totals for 171801247	1,135.17
06/13/2018	171801248	27 E 700 411	215000	PEARSON EDUCATION	BASC BESS Screeners/Reports	62.50
					Totals for 171801248	62.50
06/13/2018	171801249	10 E 200 411	241000	STAPLES	cardstock	14.34
	171801249	10 E 200 411	241000	STAPLES	Envelopes for report cards	43.96
					Totals for 171801249	58.30
06/13/2018	171801250	27 E 700 411	218100	THERAPY SHOPPE INC	OT Supplies	61.94
					Totals for 171801250	61.94
06/14/2018	171801253	10 E 800 310	221910	CESA #10	REPAIR 2 EPSON PROJECTORS -4-5-18	300.00
					Totals for 171801253	300.00
06/14/2018	171801254	27 E 700 342	218100	DAVIS, NICOLE	MILEAGE MAY 3- JUNE 7, 2018	61.53

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	NUMBER	NUMBER		DESCRIPTION		
				Totals for 171801254		61.53
06/14/2018	171801255	10 E 100 411 222200	DEMCO, INC .	AES Library Supply Order Demco		320.19
				Totals for 171801255		320.19
06/14/2018	171801256	10 E 800 382 431000	EAU CLAIRE AREA SCHOOL DIST	2ND SEMS COMP STUDENT, MCKINLEY: CC, GH, IK, BN, MR,ZT,TW		8,400.00
				Totals for 171801256		8,400.00
06/14/2018	171801257	10 E 800 432 222200	FOLLETT SCHOOL SOLUTIONS, INC.	AIS/MS Follett Book Order #4		537.61
	171801257	10 E 800 432 222200	FOLLETT SCHOOL SOLUTIONS, INC.	HS Book Order #4		598.04
				Totals for 171801257		1,135.65
06/14/2018	171801258	10 E 150 411 110450	HENRICHS, PAUL	WALMART, KWIK TRIP LESS TAX		36.84
				Totals for 171801258		36.84
06/14/2018	171801259	10 E 800 320 254300	INNOVATIONAL CONCEPTS, INC.	JUNE SERVICE PLAN: AHS AMS		363.40
				Totals for 171801259		363.40
06/14/2018	171801260	10 E 800 342 248000	NOEL, TERRI	MAY, 2018 MILEAGE		20.01
				Totals for 171801260		20.01
06/14/2018	171801261	10 E 800 411 221910	STAMOS, MARY	GOOGLE CERTIFICATION		10.00
				Totals for 171801261		10.00
06/14/2018	171801262	10 E 400 341 256770	STUDENT TRANSIT EAU CLAIRE, IN	INV#S: 27249,27254,27266,27267,27274		1,393.75
	171801262	27 E 700 341 256750	STUDENT TRANSIT EAU CLAIRE, IN	INV#S: 27249,27254,27266,27267,27274		842.25
	171801262	10 E 800 341 256710	STUDENT TRANSIT EAU CLAIRE, IN	SCHOOL TO HOME ROUTE,MONITORS: MAY, 2018		65,047.36
	171801262	27 E 700 341 256750	STUDENT TRANSIT EAU CLAIRE, IN	SCHOOL TO HOME ROUTE,MONITORS: MAY, 2018		12,124.12
				Totals for 171801262		79,407.48
06/14/2018	171801263	10 E 800 342 223100	UPWARD, ELISSA	AWARDS PICK UP		7.81
				Totals for 171801263		7.81
06/14/2018	171801264	10 E 800 342 223100	WINSAND, STACY	NEILLSVILLE-CLOVERBELT ANNUAL MTG		53.41
				Totals for 171801264		53.41
06/19/2018	171801265	10 L 000 000 811637	MADISON NATIONAL LIFE INS CO,	SHORT-TERM DISABILITY INS		240.76
	171801265	27 L 000 000 811637	MADISON NATIONAL LIFE INS CO,	SHORT-TERM DISABILITY INS		68.31
	171801265	10 L 000 000 811636	MADISON NATIONAL LIFE INS CO,	LTD INS BENEFITS		1,453.31
	171801265	27 L 000 000 811636	MADISON NATIONAL LIFE INS CO,	LTD INS BENEFITS		328.79
	171801265	10 L 000 000 811638	MADISON NATIONAL LIFE INS CO,	AD&D/LIFE INS BENEFITS		224.54
	171801265	27 L 000 000 811638	MADISON NATIONAL LIFE INS CO,	AD&D/LIFE INS BENEFITS		41.92
	171801265	10 L 000 000 811637	MADISON NATIONAL LIFE INS CO,	SHORT-TERM DISABILITY INS		123.16
	171801265	27 L 000 000 811637	MADISON NATIONAL LIFE INS CO,	SHORT-TERM DISABILITY INS		68.31
	171801265	10 L 000 000 811636	MADISON NATIONAL LIFE INS CO,	LTD INS BENEFITS		1,391.57
	171801265	27 L 000 000 811636	MADISON NATIONAL LIFE INS CO,	LTD INS BENEFITS		328.79
	171801265	10 L 000 000 811638	MADISON NATIONAL LIFE INS CO,	AD&D/LIFE INS BENEFITS		210.89
	171801265	27 L 000 000 811638	MADISON NATIONAL LIFE INS CO,	AD&D/LIFE INS BENEFITS		41.92

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	NUMBER	NUMBER	NUMBER		DESCRIPTION		
06/19/2018	171801265	10 L 000 000	811636	MADISON NATIONAL LIFE INS CO,	INSURANCE ADJUSTMENTS		39.80
	171801265	10 L 000 000	811637	MADISON NATIONAL LIFE INS CO,	INSURANCE ADJUSTMENTS		110.88
	171801265	10 L 000 000	811638	MADISON NATIONAL LIFE INS CO,	INSURANCE ADJUSTMENTS		7.23
					Totals for 171801265		4,680.18
06/19/2018	171801266	10 L 000 000	811634	MINNESOTA LIFE INSURANCE CO	LIFE INS PREMIUMS		449.62
	171801266	27 L 000 000	811634	MINNESOTA LIFE INSURANCE CO	LIFE INS PREMIUMS		126.46
	171801266	50 L 000 000	811634	MINNESOTA LIFE INSURANCE CO	LIFE INS PREMIUMS		12.45
	171801266	10 L 000 000	811634	MINNESOTA LIFE INSURANCE CO	LIFE INS BENEFITS		190.43
	171801266	27 L 000 000	811634	MINNESOTA LIFE INSURANCE CO	LIFE INS BENEFITS		50.00
	171801266	50 L 000 000	811634	MINNESOTA LIFE INSURANCE CO	LIFE INS BENEFITS		1.96
	171801266	10 L 000 000	811634	MINNESOTA LIFE INSURANCE CO	LIFE INS PREMIUMS		449.62
	171801266	27 L 000 000	811634	MINNESOTA LIFE INSURANCE CO	LIFE INS PREMIUMS		126.46
	171801266	50 L 000 000	811634	MINNESOTA LIFE INSURANCE CO	LIFE INS PREMIUMS		62.25
	171801266	10 L 000 000	811634	MINNESOTA LIFE INSURANCE CO	LIFE INS BENEFITS		190.43
	171801266	27 L 000 000	811634	MINNESOTA LIFE INSURANCE CO	LIFE INS BENEFITS		50.00
	171801266	50 L 000 000	811634	MINNESOTA LIFE INSURANCE CO	LIFE INS BENEFITS		9.80
	171801266	10 L 000 000	811634	MINNESOTA LIFE INSURANCE CO	INSURANCE ADJUSTMENTS		-72.95
					Totals for 171801266		1,646.53
06/19/2018	171801267	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INS DEDUCTIONS		6,846.42
	171801267	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INS DEDUCTIONS		1,755.60
	171801267	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS		880.82
	171801267	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS		205.12
	171801267	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INS BENEFITS		49,909.83
	171801267	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INS BENEFITS		12,874.25
	171801267	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INS BENEFITS		6,459.84
	171801267	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INS BENEFITS		1,504.35
	171801267	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INS DEDUCTIONS		6,138.12
	171801267	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INS DEDUCTIONS		1,755.60
	171801267	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS		880.82
	171801267	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS		205.12
	171801267	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INS BENEFITS		45,316.57
	171801267	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INS BENEFITS		12,874.25
	171801267	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INS BENEFITS		6,459.84
	171801267	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INS BENEFITS		1,504.35
	171801267	10 E 800 240	291000	WEA INSURANCE TRUST	RETIREE INSURANCE PREMIUMS		29,524.75
	171801267	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE ADJUSTMENTS		-26,362.24
					Totals for 171801267		158,733.41
06/19/2018	171801268	10 E 800 411	253300	HILLYARD, INC - EAU CLAIRE	RED RUBBER SQUEEGEE		98.42
					Totals for 171801268		98.42
06/19/2018	171801269	10 E 400 411	125500	SCHMITT MUSIC COMPANY	2 GUIATAR STRINGS		3.00
					Totals for 171801269		3.00
06/19/2018	171801272	10 L 000 000	811670	VOYA INSTITUTIONAL TRUST COMPA	403(B)S		245.00
	171801272	27 L 000 000	811670	VOYA INSTITUTIONAL TRUST COMPA	403(B)S		105.00
	171801272	10 L 000 000	811670	VOYA INSTITUTIONAL TRUST COMPA	403(B)S		100.00
					Totals for 171801272		450.00
06/25/2018	171801273	10 L 000 000	811633	AUL HEALTH BENEFIT TRUST	HRA CONTRIBUTION-G CLARK		795.00
					Totals for 171801273		795.00
06/25/2018	171801277	10 E 100 218	110100	AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT		17,177.64
	171801277	10 E 100 218	110101	AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT		21,472.05

CHECK DATE	CHECK ACCOUNT						INVOICE		AMOUNT
	NUMBER	NUMBER				VENDOR	DESCRIPTION		
06/25/2018	171801277	10 E 100 218 110200				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	25,766.46	
	171801277	10 E 100 218 110300				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	21,472.05	
	171801277	10 E 200 218 121000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	2,576.65	
	171801277	10 E 200 218 122000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	23,404.54	
	171801277	10 E 400 218 122000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	17,177.64	
	171801277	10 E 100 218 121000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	4,294.41	
	171801277	10 E 400 218 121000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	4,294.41	
	171801277	10 E 100 218 122100				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	472.39	
	171801277	10 E 400 218 123000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	8,588.82	
	171801277	10 E 200 218 124000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	6,656.34	
	171801277	10 E 400 218 124000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	17,177.64	
	171801277	10 E 100 218 125100				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	4,294.41	
	171801277	10 E 400 218 125400				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	3,435.53	
	171801277	10 E 200 218 125500				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	3,864.97	
	171801277	10 E 400 218 125500				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	3,220.81	
	171801277	10 E 200 218 126000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	12,883.23	
	171801277	10 E 400 218 126000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	17,177.64	
	171801277	10 E 200 218 127000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	12,883.23	
	171801277	10 E 400 218 127000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	12,883.23	
	171801277	10 E 200 218 132700				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	2,576.65	
	171801277	10 E 400 218 132700				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	8,588.82	
	171801277	10 E 200 218 136320				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	2,576.65	
	171801277	10 E 400 218 136320				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	4,294.41	
	171801277	10 E 400 218 141000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	2,147.21	
	171801277	10 E 100 218 143000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	8,588.82	
	171801277	10 E 200 218 143000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	4,723.86	
	171801277	10 E 400 218 143000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	5,024.46	
	171801277	10 E 800 218 211100				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	2,147.21	
	171801277	10 E 100 218 213000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	3,864.97	
	171801277	10 E 200 218 213000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	1,288.32	
	171801277	10 E 800 218 232100				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	4,294.41	
	171801277	10 E 100 218 241000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	4,294.41	
	171801277	10 E 200 218 241000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	4,294.41	
	171801277	10 E 400 218 241000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	4,294.41	
	171801277	10 E 400 218 241100				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	4,294.41	
	171801277	10 E 800 218 252000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	4,294.41	
	171801277	10 E 100 218 110300				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	4,294.41	
	171801277	10 E 100 218 110100				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	8,588.82	
	171801277	10 E 100 218 110101				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	8,588.82	
	171801277	10 E 200 218 123000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	2,576.65	
	171801277	10 E 800 218 223100				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	1,932.49	
	171801277	10 E 100 218 110300				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	4,294.41	
	171801277	10 E 200 218 141000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	1,417.16	
	171801277	27 E 700 218 158100				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	56,386.03	
	171801277	27 E 700 218 213000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	858.88	
	171801277	27 E 700 218 223300				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	4,294.41	
	171801277	10 E 800 218 222200				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	4,294.41	
	171801277	10 E 150 218 110450				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	42,944.10	
	171801277	10 E 200 218 122000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	2,361.93	
	171801277	10 E 100 218 123000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	4,294.41	
	171801277	10 E 150 218 125400				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	2,361.93	
	171801277	10 E 150 218 136320				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	1,717.77	
	171801277	10 E 100 218 122000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	5,969.23	
	171801277	10 E 800 218 215200				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	1,374.22	
	171801277	10 E 800 218 211100				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	3,199.34	
	171801277	27 E 700 218 152000				AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT	4,294.41	

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	NUMBER	NUMBER		DESCRIPTION		
06/25/2018	171801277	27 E 700 218 156600	AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT		8,588.82
	171801277	27 E 700 218 156700	AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT		4,294.41
	171801277	27 E 700 218 215200	AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT		7,214.62
	171801277	27 E 700 218 218100	AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT		4,294.41
	171801277	10 E 150 218 213000	AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT		2,576.65
	171801277	10 E 150 218 123000	AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT		1,717.77
	171801277	10 E 100 218 110100	AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT		4,294.41
	171801277	10 E 100 218 241100	AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT		4,294.41
	171801277	10 E 150 218 110450	AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT		4,294.41
	171801277	10 E 150 218 143000	AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT		3,306.70
	171801277	10 E 150 218 241000	AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT		2,147.21
	171801277	10 E 150 218 241100	AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT		4,294.41
	171801277	10 E 100 218 221300	AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT		4,294.41
	171801277	10 E 150 218 132700	AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT		1,717.77
	171801277	10 E 200 218 124000	AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT		4,294.41
	171801277	10 E 200 218 221300	AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT		4,294.41
	171801277	10 E 400 218 221300	AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT		4,294.41
	171801277	10 E 100 218 124100	AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT		2,147.21
	171801277	10 E 150 218 121000	AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT		1,717.77
	171801277	10 E 150 218 171000	AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT		2,147.21
	171801277	10 E 800 218 221940	AUL HEALTH BENEFIT TRUST	2017-18 OPEB ADC AMOUNT		4,294.41
				Totals for 171801277		559,326.00
06/26/2018	171801278	50 E 800 552 257220	ALEXANDER FURNISHINGS SPEC INC	Intermediate/Middle School Cafeteria Furniture		49,999.00
				Totals for 171801278		49,999.00
06/26/2018	171801279	27 E 700 342 221300	CESA #10	2ND GRANT INVOICE: PARAED, PSYCH SUPP,AUDIO BASIC & IEP, VISION		140.00
	171801279	27 E 700 386 436611	CESA #10	2ND GRANT INVOICE: PARAED, PSYCH SUPP,AUDIO BASIC & IEP, VISION		500.00
	171801279	27 E 700 386 215000	CESA #10	2ND GRANT INVOICE: PARAED, PSYCH SUPP,AUDIO BASIC & IEP, VISION		5,737.50
	171801279	27 E 700 386 436670	CESA #10	2ND GRANT INVOICE: PARAED, PSYCH SUPP,AUDIO BASIC & IEP, VISION		250.00
				Totals for 171801279		6,627.50
06/26/2018	171801280	10 E 800 942 232100	EAU CLAIRE AREA CHAMBER OF COM	Chamber dues: APRIL, 2018-APRIL, 2019		655.20
				Totals for 171801280		655.20
06/26/2018	171801281	10 E 800 320 254300	CINTAS	INV#S: 4006308364, 4006308407, 4006308415		204.93
	171801281	10 E 800 320 254300	CINTAS	INV#S: 4006706722, 4006706729, 4006706730		230.16
				Totals for 171801281		435.09
06/26/2018	171801282	10 E 100 411 222200	DEMCO, INC .	AES LIBRARY SUPPLY ORDER		145.79
	171801282	10 E 400 411 222200	DEMCO, INC .	HS DEMCO ORDER		301.12
	171801282	10 E 400 310 222200	DEMCO, INC .	HS DEMCO ORDER		89.87
				Totals for 171801282		536.78



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	NUMBER	NUMBER	NUMBER			
06/26/2018	171801283	10 E 800 411 253300		HILLYARD, INC - EAU CLAIRE	ORDER #S: 3000118158, 54245207	230.32
					Totals for 171801283	230.32
06/26/2018	171801284	10 E 400 342 162308		LENZ, TODD	CROSS CTRY COACHES CLINIC- NAPERVILLE, IL	365.70
					Totals for 171801284	365.70
06/26/2018	171801285	10 E 400 411 162400		MARKGREN, MICHAEL	Dynamic Fitness equipment reim	600.00
					Totals for 171801285	600.00
06/26/2018	171801286	10 E 800 470 120000		SCHOOL DISTRICT OF MONDOVI	CLUSTER A FASTBRIDGE ON SITE TRAINING	1,500.00
					Totals for 171801286	1,500.00
06/26/2018	171801287	10 E 800 470 120000		SCHOLASTIC INC	ES, Scholastic Magazine subscription, 1st grade	762.30
					Totals for 171801287	762.30
06/26/2018	171801288	10 E 200 411 241000		SCHOOL SPECIALTY, INC.	ENVELOPES	17.41
					Totals for 171801288	17.41
06/26/2018	171801290	10 E 800 480 266000		SKYWARD, INC.	Skyward subscription for the upcoming year 2018-19. Fin Management, Payroll, True Time, Employee Management, Sub Tracking, Employee Management, Salary Negotiations, Student Management, Food Service, Special Education, Student Professional Development, Educator Gradebook, Health Records, New Student Online Registration, Family and Student Access, Gradebook Interface, School Interoperability Framework, Graduation Requirements	39,866.00
					Totals for 171801290	39,866.00
06/26/2018	171801291	10 E 800 341 256710		STUDENT TRANSIT EAU CLAIRE, IN	JUNE, 2018 SCHOOL BUS ROUTES & MONITORS	13,853.76
	171801291	27 E 700 341 256750		STUDENT TRANSIT EAU CLAIRE, IN	JUNE, 2018 SCHOOL BUS ROUTES & MONITORS	3,209.76
	171801291	27 E 700 341 256750		STUDENT TRANSIT EAU CLAIRE, IN	INTRA DAY ROUTES: MAY, 2018	3,518.84
					Totals for 171801291	20,582.36
06/26/2018	171801292	10 E 800 310 231500		WELD RILEY, S.C.	12530-0002 GENERAL LABOR-MAY 17, 2018	47.00
					Totals for 171801292	47.00
06/27/2018	171801293	10 E 800 411 221910		AUDIO ARCHITECTS INC	Digital Mixing Console w/32 Preamp Digital Mixer Option 2 and Delivery / Setup /	3,861.99

CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
				Initial Training (2 Hr onsite) Setup / Training (for either mixer)	
				Totals for 171801293	3,861.99
06/27/2018	171801294	10 E 100 411 241000	HAMERAY PUBLISHING GROUP	Guided Reading Room supplies and books	274.56
				Totals for 171801294	274.56
06/27/2018	171801295	10 E 800 411 253300	HILLYARD, INC - EAU CLAIRE	ORDER #54245529	154.32
				Totals for 171801295	154.32
06/27/2018	171801296	10 E 200 341 256770	STUDENT TRANSIT EAU CLAIRE, IN	INV#S: 27159, 27234,27277,27281,27297,27298	1,714.40
	171801296	10 E 400 341 256740	STUDENT TRANSIT EAU CLAIRE, IN	INV#S: 27159, 27234,27277,27281,27297,27298	7,851.45
	171801296	10 E 200 341 256740	STUDENT TRANSIT EAU CLAIRE, IN	INV#S: 27159, 27234,27277,27281,27297,27298	2,321.20
	171801296	80 E 200 341 256790	STUDENT TRANSIT EAU CLAIRE, IN	INV#S: 27159, 27234,27277,27281,27297,27298	4,243.85
				Totals for 171801296	16,130.90
06/27/2018	171801297	10 E 800 358 221910	WISNET	APR 1-JUNE 30, 2018: NETWORK ACCESS FEE & COMM END TO END FIBER FEE. QRTYLY DISCOUNTS APPLIED	1,750.30
				Totals for 171801297	1,750.30
06/28/2018	171801298	10 E 800 411 221910	AUDIO ARCHITECTS INC	Gooseneck Light for Midas Mixer.	84.33
				Totals for 171801298	84.33
07/09/2018	181900002	10 L 000 000 811670	VOYA INSTITUTIONAL TRUST COMPA	403(B)S	245.00
	181900002	27 L 000 000 811670	VOYA INSTITUTIONAL TRUST COMPA	403(B)S	105.00
	181900002	10 L 000 000 811670	VOYA INSTITUTIONAL TRUST COMPA	403(B)S	100.00
				Totals for 181900002	450.00
06/13/2018	201702364	27 L 000 000 811614	DIVERSIFIED BENEFIT SERVICES I	FSA BENEFITS CARDS - 6/10/18	202.82
				Totals for 201702364	202.82
06/13/2018	201702365	27 L 000 000 811614	DIVERSIFIED BENEFIT SERVICES I	FSA REIMBURSEMENTS 6/15/18	750.70
				Totals for 201702365	750.70
06/18/2018	201702366	10 A 000 000 711101	CCF BANK	NET PAYROLL - 6/22/18	261,079.86
	201702366	27 A 000 000 711101	CCF BANK	NET PAYROLL - 6/22/18	55,121.20
	201702366	50 A 000 000 711101	CCF BANK	NET PAYROLL - 6/22/18	7,577.49
				Totals for 201702366	323,778.55
06/22/2018	201702367	10 L 000 000 811612	EFTPS	FEDERAL TAXES	371.28
	201702367	27 L 000 000 811612	EFTPS	FEDERAL TAXES	50.00
	201702367	50 L 000 000 811612	EFTPS	FEDERAL TAXES	12.00
	201702367	10 L 000 000 811612	EFTPS	FEDERAL TAXES	26,736.49
	201702367	27 L 000 000 811612	EFTPS	FEDERAL TAXES	5,352.33
	201702367	50 L 000 000 811612	EFTPS	FEDERAL TAXES	259.43
	201702367	10 L 000 000 811612	EFTPS	ADD'L FEDERAL TAX	3,750.00
	201702367	10 L 000 000 811611	EFTPS	FICA TAXES	23,133.22

CHECK	CHECK ACCOUNT				INVOICE		
DATE	NUMBER	NUMBER		VENDOR	DESCRIPTION		AMOUNT
06/22/2018	201702367	27 L 000 000	811611	EFTPS	FICA TAXES		4,726.44
	201702367	50 L 000 000	811611	EFTPS	FICA TAXES		577.26
	201702367	10 L 000 000	811611	EFTPS	MEDICARE TAXES		5,410.24
	201702367	27 L 000 000	811611	EFTPS	MEDICARE TAXES		1,105.39
	201702367	50 L 000 000	811611	EFTPS	MEDICARE TAXES		135.01
	201702367	10 L 000 000	811611	EFTPS	MEDICARE TAXES		5,410.24
	201702367	27 L 000 000	811611	EFTPS	MEDICARE TAXES		1,105.39
	201702367	50 L 000 000	811611	EFTPS	MEDICARE TAXES		135.01
	201702367	10 L 000 000	811611	EFTPS	FICA TAXES		23,133.22
	201702367	27 L 000 000	811611	EFTPS	FICA TAXES		4,726.44
	201702367	50 L 000 000	811611	EFTPS	FICA TAXES		577.26
	201702367	10 L 000 000	811612	EFTPS	FEDERAL TAXES		0.00
	201702367	10 L 000 000	811611	EFTPS	FICA TAXES		27.13
	201702367	10 L 000 000	811611	EFTPS	MEDICARE TAXES		6.34
	201702367	10 L 000 000	811611	EFTPS	MEDICARE TAXES		6.34
	201702367	10 L 000 000	811611	EFTPS	FICA TAXES		27.13
					Totals for 201702367		106,773.59
06/22/2018	201702368	10 L 000 000	811671	GREAT-WEST RETIREMENT SERVICES	DEFERRED COMPENSATION		1,690.00
	201702368	27 L 000 000	811671	GREAT-WEST RETIREMENT SERVICES	DEFERRED COMPENSATION		500.00
					Totals for 201702368		2,190.00
06/22/2018	201702369	10 L 000 000	811670	HORACE MANN LIFE INS COMPANY	403(B) DEDUCTIONS		355.00
	201702369	27 L 000 000	811670	HORACE MANN LIFE INS COMPANY	403(B) DEDUCTIONS		100.00
					Totals for 201702369		455.00
06/22/2018	201702370	10 L 000 000	811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS		102.26
	201702370	10 L 000 000	811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS		98.54
	201702370	27 L 000 000	811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS		8.70
	201702370	10 L 000 000	811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS		20.55
	201702370	10 L 000 000	811670	WEA TRUST ADVANTAGE	403(B) DEDUCTIONS		254.59
	201702370	10 L 000 000	811670	WEA TRUST ADVANTAGE	403(B) DEDUCTIONS		2,772.33
	201702370	27 L 000 000	811670	WEA TRUST ADVANTAGE	403(B) DEDUCTIONS		284.00
	201702370	10 L 000 000	811670	WEA TRUST ADVANTAGE	403(B)S		1,558.35
	201702370	27 L 000 000	811670	WEA TRUST ADVANTAGE	403(B)S		291.67
	201702370	10 L 000 000	811670	WEA TRUST ADVANTAGE	ROTH IRA'S		233.00
	201702370	27 L 000 000	811670	WEA TRUST ADVANTAGE	ROTH IRA'S		0.00
	201702370	10 L 000 000	811691	WEA TRUST ADVANTAGE	403(B)S		1,803.50
	201702370	27 L 000 000	811691	WEA TRUST ADVANTAGE	403(B)S		184.00
					Totals for 201702370		7,611.49
06/22/2018	201702371	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES		134.28
	201702371	50 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES		8.72
	201702371	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES		16,235.31
	201702371	27 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES		3,445.89
	201702371	50 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES		197.25
	201702371	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	ADD'L STATE TAX		2,500.00
					Totals for 201702371		22,521.45
06/20/2018	201702373	10 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES I	FSA REIMBURSEMENTS - 06/22/18		67.05
	201702373	27 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES I	FSA REIMBURSEMENTS - 06/22/18		250.00
					Totals for 201702373		317.05
06/20/2018	201702374	10 E 800 249	259000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS - 06/22/18		10,847.06
					Totals for 201702374		10,847.06

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	NUMBER	NUMBER			VENDOR	DESCRIPTION	AMOUNT	
06/21/2018	201702614	10 L 000 000	811100		CCF BANK	LINE OF CREDIT LOAN + INTEREST	1,339,032.06	
	201702614	10 E 800 682	283000		CCF BANK	LINE OF CREDIT LOAN + INTEREST	763.48	
						Totals for 201702614	1,339,795.54	
06/27/2018	201702615	10 L 000 000	811614		DIVERSIFIED BENEFIT SERVICES I	FSA BENEFITS CARDS - 06/29/18	172.04	
						Totals for 201702615	172.04	
06/27/2018	201702616	10 A 000 000	714200		DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS 06/29/18	210.99	
	201702616	10 E 100 249	110100		DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS 06/29/18	3,500.00	
	201702616	10 E 400 249	132700		DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS 06/29/18	26.40	
	201702616	10 E 800 249	252000		DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS 06/29/18	200.02	
	201702616	10 E 800 249	254300		DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS 06/29/18	20.98	
	201702616	27 E 700 249	158100		DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS 06/29/18	134.90	
	201702616	10 E 100 249	125100		DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS 06/29/18	88.40	
	201702616	10 E 200 249	120600		DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS 06/29/18	37.60	
						Totals for 201702616	4,219.29	
06/29/2018	201702617	10 E 800 310	252100		EMPLOYEE BENEFITS CORPORATION	COBRA ADMINISTRATIVE FEES	158.00	
						Totals for 201702617	158.00	
06/28/2018	201702618	10 L 000 000	811621		WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	17,529.39	
	201702618	27 L 000 000	811621		WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	3,408.44	
	201702618	80 L 000 000	811621		WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	50.24	
	201702618	10 L 000 000	811622		WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	3,537.61	
	201702618	27 L 000 000	811622		WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	1,124.00	
	201702618	50 L 000 000	811622		WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	349.26	
	201702618	10 L 000 000	811621		WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	17,529.39	
	201702618	27 L 000 000	811621		WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	3,408.44	
	201702618	80 L 000 000	811621		WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	50.24	
	201702618	10 L 000 000	811622		WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	3,537.61	
	201702618	27 L 000 000	811622		WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	1,124.00	
	201702618	50 L 000 000	811622		WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	349.26	
	201702618	10 L 000 000	811621		WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	17,581.91	
	201702618	27 L 000 000	811621		WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	3,408.44	
	201702618	80 L 000 000	811621		WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	150.74	
	201702618	10 L 000 000	811622		WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	3,479.84	
	201702618	27 L 000 000	811622		WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	1,141.95	
	201702618	50 L 000 000	811622		WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	339.48	
	201702618	10 L 000 000	811621		WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	17,581.91	
	201702618	27 L 000 000	811621		WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	3,408.44	
	201702618	80 L 000 000	811621		WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	150.74	
	201702618	10 L 000 000	811622		WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	3,479.84	
	201702618	27 L 000 000	811622		WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	1,141.95	
	201702618	50 L 000 000	811622		WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	339.48	
						Totals for 201702618	104,202.60	
06/20/2018	201702619	10 E 800 336	253300		EC ENERGY COOPERATIVE	ELECTRICITY AES	4,402.82	
						Totals for 201702619	4,402.82	
06/11/2018	201702620	10 E 800 411	252000		MAGIC-WRIGHTER	E-Funds Internet Payment Transactions-MAY, 2018	49.00	
						Totals for 201702620	49.00	
06/11/2018	201702621	10 E 800 331	253300		XCEL ENERGY, INC.	AHS, FBF, GARAGE, AMS, AMS	2,720.39	

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	NUMBER	NUMBER					DESCRIPTION	AMOUNT
							LAB, AIS, AES, EEC, ALT SCH, STORAGE	
	201702621	10 E 800 336 253300			XCEL ENERGY, INC.		AHS, FBF, GARAGE, AMS, AMS	20,680.35
							LAB, AIS, AES, EEC, ALT SCH, STORAGE	
							Totals for 201702621	23,400.74
06/30/2018	201702622	10 R 800 280 500000			CCF BANK		JUNE INTEREST & BANK FEES	-83.74
	201702622	10 E 800 941 252000			CCF BANK		JUNE INTEREST & BANK FEES	276.32
							Totals for 201702622	192.58
07/06/2018	201800002	10 L 000 000 811800			CCF BANK		NET PAYROLL - 07/06/18	163,363.37
	201800002	27 L 000 000 811800			CCF BANK		NET PAYROLL - 07/06/18	44,457.94
	201800002	10 A 000 000 711101			CCF BANK		NET PAYROLL - 07/06/18	71,903.53
	201800002	27 A 000 000 711101			CCF BANK		NET PAYROLL - 07/06/18	4,369.97
	201800002	50 A 000 000 711101			CCF BANK		NET PAYROLL - 07/06/18	160.50
							Totals for 201800002	284,255.31
07/01/2018	201800003	10 L 000 000 811635			DELTA DENTAL		DENTAL INS BENEFITS	7,954.00
	201800003	27 L 000 000 811635			DELTA DENTAL		DENTAL INS BENEFITS	1,920.01
	201800003	10 L 000 000 811635			DELTA DENTAL		DENTAL INS BENEFITS	7,352.50
	201800003	27 L 000 000 811635			DELTA DENTAL		DENTAL INS BENEFITS	1,920.00
	201800003	10 L 000 000 811635			DELTA DENTAL		INSURANCE ADJUSTMENTS	142.33
							Totals for 201800003	19,288.84
07/06/2018	201800004	10 L 000 000 811612			EFTPS		FEDERAL TAXES	296.28
	201800004	27 L 000 000 811612			EFTPS		FEDERAL TAXES	50.00
	201800004	10 L 000 000 811612			EFTPS		FEDERAL TAXES	18,635.60
	201800004	27 L 000 000 811612			EFTPS		FEDERAL TAXES	4,403.69
	201800004	10 L 000 000 811611			EFTPS		FICA TAXES	14,868.71
	201800004	27 L 000 000 811611			EFTPS		FICA TAXES	3,907.53
	201800004	10 L 000 000 811611			EFTPS		MEDICARE TAXES	3,477.36
	201800004	27 L 000 000 811611			EFTPS		MEDICARE TAXES	913.85
	201800004	10 L 000 000 811611			EFTPS		MEDICARE TAXES	3,477.36
	201800004	27 L 000 000 811611			EFTPS		MEDICARE TAXES	913.85
	201800004	10 L 000 000 811611			EFTPS		FICA TAXES	14,868.71
	201800004	27 L 000 000 811611			EFTPS		FICA TAXES	3,907.53
	201800004	10 L 000 000 811612			EFTPS		FEDERAL TAXES	110.00
	201800004	50 L 000 000 811612			EFTPS		FEDERAL TAXES	12.00
	201800004	10 L 000 000 811612			EFTPS		FEDERAL TAXES	-114.24
	201800004	27 L 000 000 811612			EFTPS		FEDERAL TAXES	-114.33
	201800004	10 L 000 000 811611			EFTPS		FICA TAXES	-106.09
	201800004	27 L 000 000 811611			EFTPS		FICA TAXES	-137.26
	201800004	10 L 000 000 811611			EFTPS		MEDICARE TAXES	-24.81
	201800004	27 L 000 000 811611			EFTPS		MEDICARE TAXES	-32.10
	201800004	10 L 000 000 811611			EFTPS		MEDICARE TAXES	-24.81
	201800004	27 L 000 000 811611			EFTPS		MEDICARE TAXES	-32.10
	201800004	10 L 000 000 811611			EFTPS		FICA TAXES	-106.09
	201800004	27 L 000 000 811611			EFTPS		FICA TAXES	-137.26
	201800004	10 L 000 000 811612			EFTPS		FEDERAL TAXES	67.43
	201800004	27 L 000 000 811612			EFTPS		FEDERAL TAXES	67.11
	201800004	10 L 000 000 811611			EFTPS		FICA TAXES	74.32
	201800004	27 L 000 000 811611			EFTPS		FICA TAXES	81.71
	201800004	10 L 000 000 811611			EFTPS		MEDICARE TAXES	17.38
	201800004	27 L 000 000 811611			EFTPS		MEDICARE TAXES	19.11
	201800004	10 L 000 000 811611			EFTPS		MEDICARE TAXES	17.38

CHECK	CHECK ACCOUNT			INVOICE		AMOUNT
DATE	NUMBER	NUMBER		VENDOR	DESCRIPTION	
07/06/2018	201800004	27 L 000 000	811611	EFTPS	MEDICARE TAXES	19.11
	201800004	10 L 000 000	811611	EFTPS	FICA TAXES	74.32
	201800004	27 L 000 000	811611	EFTPS	FICA TAXES	81.71
	201800004	10 L 000 000	811612	EFTPS	FEDERAL TAXES	-194.12
	201800004	10 L 000 000	811611	EFTPS	FICA TAXES	-194.63
	201800004	10 L 000 000	811611	EFTPS	MEDICARE TAXES	-45.52
	201800004	10 L 000 000	811611	EFTPS	MEDICARE TAXES	-45.52
	201800004	10 L 000 000	811611	EFTPS	FICA TAXES	-194.63
	201800004	10 L 000 000	811612	EFTPS	FEDERAL TAXES	-434.34
	201800004	27 L 000 000	811612	EFTPS	FEDERAL TAXES	-297.20
	201800004	10 L 000 000	811611	EFTPS	FICA TAXES	-467.45
	201800004	27 L 000 000	811611	EFTPS	FICA TAXES	-163.01
	201800004	10 L 000 000	811611	EFTPS	MEDICARE TAXES	1,399.17
	201800004	27 L 000 000	811611	EFTPS	MEDICARE TAXES	87.31
	201800004	50 L 000 000	811611	EFTPS	MEDICARE TAXES	2.71
	201800004	10 L 000 000	811611	EFTPS	MEDICARE TAXES	1,399.17
	201800004	27 L 000 000	811611	EFTPS	MEDICARE TAXES	87.31
	201800004	50 L 000 000	811611	EFTPS	MEDICARE TAXES	2.71
	201800004	10 L 000 000	811611	EFTPS	FICA TAXES	5,982.63
	201800004	27 L 000 000	811611	EFTPS	FICA TAXES	373.31
	201800004	50 L 000 000	811611	EFTPS	FICA TAXES	11.59
	201800004	10 L 000 000	811612	EFTPS	FEDERAL TAXES	400.74
	201800004	27 L 000 000	811612	EFTPS	FEDERAL TAXES	275.20
	201800004	10 L 000 000	811611	EFTPS	FICA TAXES	5,982.63
	201800004	27 L 000 000	811611	EFTPS	FICA TAXES	373.31
	201800004	50 L 000 000	811611	EFTPS	FICA TAXES	11.59
	201800004	10 L 000 000	811611	EFTPS	FICA TAXES	467.45
	201800004	27 L 000 000	811611	EFTPS	FICA TAXES	163.01
	201800004	10 L 000 000	811612	EFTPS	FEDERAL TAXES	5,126.44
	201800004	27 L 000 000	811612	EFTPS	FEDERAL TAXES	485.90
	201800004	50 L 000 000	811612	EFTPS	FEDERAL TAXES	0.20
					Totals for 201800004	90,128.92
07/06/2018	201800005	10 L 000 000	811670	HORACE MANN LIFE INS COMPANY	403(B) DEDUCTIONS	2,116.65
	201800005	10 L 000 000	811670	HORACE MANN LIFE INS COMPANY	403(B) DEDUCTIONS	280.00
	201800005	27 L 000 000	811670	HORACE MANN LIFE INS COMPANY	403(B) DEDUCTIONS	100.00
					Totals for 201800005	2,496.65
07/06/2018	201800006	10 L 000 000	811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS	102.26
	201800006	10 L 000 000	811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS	98.54
	201800006	27 L 000 000	811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS	8.70
	201800006	10 L 000 000	811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS	20.55
	201800006	10 L 000 000	811670	WEA TRUST ADVANTAGE	403(B) DEDUCTIONS	254.59
	201800006	10 L 000 000	811670	WEA TRUST ADVANTAGE	403(B) DEDUCTIONS	2,622.33
	201800006	27 L 000 000	811670	WEA TRUST ADVANTAGE	403(B) DEDUCTIONS	284.00
	201800006	10 L 000 000	811670	WEA TRUST ADVANTAGE	403(B)S	1,558.35
	201800006	27 L 000 000	811670	WEA TRUST ADVANTAGE	403(B)S	291.67
	201800006	10 L 000 000	811670	WEA TRUST ADVANTAGE	ROTH IRA'S	233.00
	201800006	27 L 000 000	811670	WEA TRUST ADVANTAGE	ROTH IRA'S	0.00
	201800006	10 L 000 000	811691	WEA TRUST ADVANTAGE	403(B)S	1,378.50
	201800006	27 L 000 000	811691	WEA TRUST ADVANTAGE	403(B)S	184.00
	201800006	10 L 000 000	811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS	-39.32
	201800006	10 L 000 000	811670	WEA TRUST ADVANTAGE	403(B) DEDUCTIONS	75.00
	201800006	10 L 000 000	811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS	39.32
					Totals for 201800006	7,111.49

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	AMOUNT
	NUMBER	NUMBER			DESCRIPTION	
07/06/2018	201800007	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	125.00
	201800007	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	11,412.74
	201800007	27 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	2,853.24
	201800007	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	-73.78
	201800007	27 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	-110.11
	201800007	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	44.04
	201800007	27 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	65.49
	201800007	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	-167.33
	201800007	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	-387.62
	201800007	27 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	-138.92
	201800007	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	366.54
	201800007	27 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	131.89
	201800007	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	3,084.84
	201800007	27 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	309.78
	201800007	50 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	0.00
					Totals for 201800007	17,515.80
07/06/2018	201800008	10 L 000 000	811671	GREAT-WEST RETIREMENT SERVICES	DEFERRED COMPENSATION	1,690.00
	201800008	27 L 000 000	811671	GREAT-WEST RETIREMENT SERVICES	DEFERRED COMPENSATION	500.00
	201800008	10 L 000 000	811671	GREAT-WEST RETIREMENT SERVICES	DEFERRED COMPENSATION	1,020.83
					Totals for 201800008	3,210.83
07/06/2018	201800009	10 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES I	17-18 FSA REIMBURSEMENTS	1,700.00
					Totals for 201800009	1,700.00
					Totals for checks	3,418,683.86

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL	2,258,468.70	-83.74	751,602.19	3,009,987.15
27	SPECIAL EDUCATION FUND	202,949.22	0.00	139,240.33	342,189.55
50	FOOD SERVICE	11,751.12	0.00	50,110.23	61,861.35
80	COMMUNITY SERVICE	401.96	0.00	4,243.85	4,645.81
***	Fund Summary Totals ***	2,473,571.00	-83.74	945,196.60	3,418,683.86

\*\*\*\*\* End of report \*\*\*\*\*



CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
06/13/2018	8438	61 L 000 000 814419 000	HENNING, KYLE	Assistant coach pay	900.00
				Totals for 8438	900.00
06/13/2018	8439	61 L 000 000 814415 000	WBCA	Baseball membership WBCA-C. WALTER	45.00
				Totals for 8439	45.00
06/13/2018	????????	61 L 000 000 814406 000	BIG ATHLETICS	Warm up hoody-BBB	68.25
				Totals for 171801251	68.25
06/13/2018	????????	61 L 000 000 814209 000	WASC	STUDENT COUNCIL JAM REGISTRATION	1,071.50
				Totals for 171801252	1,071.50
06/19/2018	????????	61 L 000 000 814477 000	BIG ATHLETICS	merchandise for school store	2,626.99
				Totals for 171801270	2,626.99
06/19/2018	????????	61 L 000 000 814477 000	CHIPPEWA VALLEY SPOR	polo shirts, fleece for district staff appreciation polo shirts, fleece for school store	1,278.00
				Totals for 171801271	1,278.00
				Totals for checks	5,989.74

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
61	EXTRA CURRICULAR FUND	5,989.74	0.00	0.00	5,989.74
***	Fund Summary Totals ***	5,989.74	0.00	0.00	5,989.74

\*\*\*\*\* End of report \*\*\*\*\*

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
ALTHI	001 ALTOONA HIGH SCHOOL	05/31/2018	15170	XXXXXXXXXXXXXXXXXX	Wal-Mart #1669, Eau Claire, WI,		06/06/2018		Invoiced	A	114.05
	1					705921-180600008	06/20/2018	114.05			
		05/30/2018	14970	XXXXXXXXXXXXXXXXXX	Samsclub.Com, 888-746-7726, AR,		06/06/2018		Invoiced	A	100.93
	2 flowers, corsages, boutonnieres for graduation				4001800388	705921-180600139	06/20/2018	100.93			
		05/30/2018	14971	XXXXXXXXXXXXXXXXXX	Sq *sq *forage Ec, Llc, Gosq.Co		06/06/2018		Invoiced	A	185.25
	2 Supplies and materials for May				4001800437	705921-180600140	06/20/2018	185.25			
		05/28/2018	14967	XXXXXXXXXXXXXXXXXX	Kwik Trip 60300006031, Wilson,		06/06/2018		Invoiced	A	10.86
	2 Costs for end of year field trips				4001800438	705921-180600141	06/20/2018	10.86			
		05/28/2018	14968	XXXXXXXXXXXXXXXXXX	Eau Claire Parks Rec A, Eau Cla		06/06/2018		Invoiced	A	54.00
	2 Camp summertime for one student				2101800018	705921-180600142	06/20/2018	54.00			
		05/28/2018	14969	XXXXXXXXXXXXXXXXXX	Crystal Cave, Spring Valley, WI		06/06/2018		Invoiced	A	123.20
	2 Supplies and materials for May				4001800437	705921-180600143	06/20/2018	123.20			
		05/25/2018	14966	XXXXXXXXXXXXXXXXXX	Aldi 72053, Eau Clair, WI, 5470		06/06/2018		Invoiced	A	49.82
	2 Costs for end of year field trips				4001800438	705921-180600144	06/20/2018	49.82			
		05/24/2018	14941	XXXXXXXXXXXXXXXXXX	Shopwoodmans.Com, Madison, WI,		06/06/2018		Invoiced	A	220.21
	2 food and fitness/health supplies				4001800435	705921-180600168	06/20/2018	220.21			
		05/24/2018	14942	XXXXXXXXXXXXXXXXXX	Micon Cinemas, Chippewa Fall, W		06/06/2018		Invoiced	A	528.00
	1					705921-180600008	06/20/2018	528.00			
		05/24/2018	14943	XXXXXXXXXXXXXXXXXX	Burr - Store 104, Eau Claire, W		06/06/2018		Invoiced	A	750.78
	1					705921-180600008	06/20/2018	750.78			
		05/24/2018	14965	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts W, Www.Ama		06/06/2018		Invoiced	A	20.09
	2 PE equipment				4001800071	705921-180600145	06/20/2018	20.09			
		05/23/2018	14963	XXXXXXXXXXXXXXXXXX	Wal-Mart #1669, Eau Claire, WI,		06/06/2018		Invoiced	A	47.92
	2 Costs for end of year field trips				4001800438	705921-180600146	06/20/2018	47.92			
		05/23/2018	14964	XXXXXXXXXXXXXXXXXX	Ups*2944p49q38j, 800-811-1648,		06/06/2018		Invoiced	A	6.90
	2 UPS charge for returning AP tests				4001900004	705921-180600147	06/20/2018	6.90			
		05/22/2018	14961	XXXXXXXXXXXXXXXXXX	Wm Supercenter #1669, Eau Clair		06/06/2018		Invoiced	A	65.28
	2 flowers, corsages, boutonnieres for graduation				4001800388	705921-180600148	06/20/2018	65.28			
		05/22/2018	14962	XXXXXXXXXXXXXXXXXX	Tlf*eau Claire Floral, Eau Clai		06/06/2018		Invoiced	A	83.95
	2 flowers, corsages, boutonnieres for graduation				4001800388	705921-180600149	06/20/2018	83.95			
		05/17/2018	14940	XXXXXXXXXXXXXXXXXX	Wal-Mart #5373, Chippewa Fall,		06/06/2018		Invoiced	A	17.89
	2 Supplies and materials for May				4001800437	705921-180600169	06/20/2018	17.89			
		05/17/2018	14959	XXXXXXXXXXXXXXXXXX	Wal-Mart #1669, Eau Claire, WI,		06/06/2018		Invoiced	A	56.00
	2 General NHS supplies				4601800010	705921-180600150	06/20/2018	56.00			
		05/17/2018	14960	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts W, Www.Ama		06/06/2018		Invoiced	A	50.33
	2 PE equipment				4001800071	705921-180600151	06/20/2018	50.33			
		05/16/2018	14939	XXXXXXXXXXXXXXXXXX	Wal-Mart #5373, Chippewa Fall,		06/06/2018		Invoiced	A	37.77
	2 Supplies and materials for May				4001800437	705921-180600170	06/20/2018	37.77			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
ALTHI	001 ALTOONA HIGH SCHOOL	continued...									
		05/16/2018	14958	XXXXXXXXXXXXXXXXXX	Festival Foods, Eau Claire, WI,		06/06/2018		Invoiced	A	93.23
	2 food and fitness/health supplies				4001800435	705921-180600152	06/20/2018	93.23			
		05/14/2018	14938	XXXXXXXXXXXXXXXXXX	Wal-Mart #5373, Chippewa Fall,		06/06/2018		Invoiced	A	60.07
	2					705921-180600008	06/20/2018	60.07			
		05/14/2018	14957	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts W, Www.Ama		06/06/2018		Invoiced	A	106.97
	2 supplies/displays/curriculum materials				2001800037	705921-180600153	06/20/2018	106.97			
		05/11/2018	14935	XXXXXXXXXXXXXXXXXX	Toppers Pizza Eastridg, Eau Cla		06/06/2018		Invoiced	A	20.00
	2					705921-180600008	06/20/2018	20.00			
		05/11/2018	14936	XXXXXXXXXXXXXXXXXX	Kwik Trip 21000002105, Eau Clai		06/06/2018		Invoiced	A	17.65
	2					705921-180600008	06/20/2018	17.65			
		05/11/2018	14937	XXXXXXXXXXXXXXXXXX	Gradecam, Llc, 8664723339, CA,		06/06/2018		Invoiced	A	15.00
	2 Gradecam monthly account. \$15 per month. 10 mo				4001800072	705921-180600171	06/20/2018	15.00			
		05/11/2018	14953	XXXXXXXXXXXXXXXXXX	Festival Foods, Eau Claire, WI,		06/06/2018		Invoiced	A	18.03
	2 food and fitness/health supplies				4001800435	705921-180600154	06/20/2018	18.03			
		05/11/2018	14954	XXXXXXXXXXXXXXXXXX	Resistance Band Tr, Germantown,		06/06/2018		Invoiced	A	94.31
	2 PE equipment				4001800071	705921-180600155	06/20/2018	94.31			
		05/11/2018	14955	XXXXXXXXXXXXXXXXXX	Gopher Sport, 8776997927, MN, 5		06/06/2018		Invoiced	A	192.87
	2 PE equipment				4001800071	705921-180600156	06/20/2018	192.87			
		05/11/2018	14956	XXXXXXXXXXXXXXXXXX	Resistance Band Tr, Germantown,		06/06/2018		Invoiced	A	-4.40
	2 PE equipment				4001800071	705921-180600157	06/20/2018	-4.40			
		05/10/2018	14933	XXXXXXXXXXXXXXXXXX	Shopwoodmans.Com, Madison, WI,		06/06/2018		Invoiced	A	77.43
	2 food and fitness/health supplies				4001800435	705921-180600172	06/20/2018	77.43			
		05/10/2018	14934	XXXXXXXXXXXXXXXXXX	Crowne Plaza, Madison, WI, 5370		06/06/2018		Invoiced	A	82.00
	2 Classroom supplies and rewards for Rail Bucks				4001800105	705921-180600173	06/20/2018	82.00			
		05/10/2018	14952	XXXXXXXXXXXXXXXXXX	Neffco.Com, 8885766333, OH, 453		06/06/2018		Invoiced	A	103.95
	2 letterman's pins 4 boxes of Service Bar (large				4101800171	705921-180600158	06/20/2018	103.95			
		05/09/2018	14948	XXXXXXXXXXXXXXXXXX	Toppers Pizza Eastridg, Eau Cla		06/06/2018		Invoiced	A	50.00
	2 Toppers Pizza for Yearbook				4601800027	705921-180600159	06/20/2018	50.00			
		05/09/2018	14949	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts W, Www.Ama		06/06/2018		Invoiced	A	63.13
	2 2 dslr camera bundles- \$575 each design paper-				4601800026	705921-180600160	06/20/2018	63.13			
		05/09/2018	14950	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	32.04
	2 2 dslr camera bundles- \$575 each design paper-				4601800026	705921-180600161	06/20/2018	32.04			
		05/09/2018	14951	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	20.89
	2 2 dslr camera bundles- \$575 each design paper-				4601800026	705921-180600162	06/20/2018	20.89			
		05/08/2018	14932	XXXXXXXXXXXXXXXXXX	Arc*services/training, 800-733-		06/06/2018		Invoiced	A	56.00
	2 First Aid and CPR certifications				4101800170	705921-180600174	06/20/2018	56.00			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
ALTHI	001 ALTOONA HIGH SCHOOL	continued...									
		05/08/2018	14945	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	26.98
	2 2 dslr camera bundles-			\$575 each design paper-	4601800026	705921-180600163	06/20/2018	26.98			
		05/08/2018	14946	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	1,038.00
	2 2 dslr camera bundles-			\$575 each design paper-	4601800026	705921-180600164	06/20/2018	1,038.00			
		05/08/2018	14947	XXXXXXXXXXXXXXXXXX	Www.Dutchmillbulbs.Com, Annvill		06/06/2018		Invoiced	A	118.00
	2 fundraiser for Spain trip -			Spanish dept. bulb	4101800172	705921-180600165	06/20/2018	118.00			
		05/07/2018	14944	XXXXXXXXXXXXXXXXXX	Wal-Mart #1669, Eau Claire, WI,		06/06/2018		Invoiced	A	65.75
	2 supplies for Interact club			Please charge to ac	4101800173	705921-180600166	06/20/2018	65.75			
		05/04/2018	14660	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts W, Www.Ama		05/07/2018		Invoiced	A	25.98
	2					705921-180500035	05/30/2018	25.98			
		05/04/2018	14661	XXXXXXXXXXXXXXXXXX	Ncs*ged Exam, 800-511-3478, MN,		05/07/2018		Invoiced	A	30.00
	2 GED Testing Fees				4001800291	705921-180500192	05/30/2018	30.00			
		05/04/2018	14679	XXXXXXXXXXXXXXXXXX	Festival Foods, Eau Claire, WI,		05/07/2018		Invoiced	A	74.65
	2 food and fitness/health			supplies	4001800435	705921-180500183	05/30/2018	74.65			
		05/02/2018	14678	XXXXXXXXXXXXXXXXXX	Wal-Mart #1669, Eau Claire, WI,		05/07/2018		Invoiced	A	22.46
	1					705921-180500035	05/30/2018	22.46			
		05/01/2018	14677	XXXXXXXXXXXXXXXXXX	Thompson`s True Value, Eau Clai		05/07/2018		Invoiced	A	49.95
	2 Lab consumables for Biology			and Ecology.	4001800179	705921-180500193	05/30/2018	49.95			
		46 transaction(s) for ALTHI 001. Total Amount =====>									5,074.17
ALTMI	001 ALTOONA MIDDLE SCHOOL	05/31/2018	15210	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts W, Www.Ama		06/06/2018		Invoiced	A	14.75
	2 Amazon purchases				1501900007	705921-180600228	06/20/2018	14.75			
		05/30/2018	15143	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		06/06/2018		Invoiced	A	145.45
	2 Science End of the year/Summer			Supplies-Plants	2101800014	705921-180600229	06/20/2018	145.45			
		05/30/2018	15144	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	4.86
	2 Amazon purchases				1501900007	705921-180600230	06/20/2018	4.86			
		05/29/2018	15142	XXXXXXXXXXXXXXXXXX	Chippewa Valley G, Eau Claire,		06/06/2018		Invoiced	A	37.71
	2 Science End of the year/Summer			Supplies-Plants	2101800014	705921-180600231	06/20/2018	37.71			
		05/24/2018	15141	XXXXXXXXXXXXXXXXXX	Wagners Lanes 2, Eau Claire, WI		06/06/2018		Invoiced	A	136.85
	2 Bowling and lunch at Wagner's				2601800050	705921-180600232	06/20/2018	136.85			
		05/23/2018	15139	XXXXXXXXXXXXXXXXXX	Eg - 1074 Clairemont, Eau Clair		06/06/2018		Invoiced	A	107.06
	2 Student of the Month Lunch			Bunch open PO for t	2001800071	705921-180600233	06/20/2018	107.06			
		05/23/2018	15140	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		06/06/2018		Invoiced	A	195.15
	2 Nature's Fury Supplies -			Menards/Local stores	2001800226	705921-180600234	06/20/2018	195.15			
		05/22/2018	15138	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	209.70
	2 BUCKETS AND DRUMSTICKS				2601800051	705921-180600235	06/20/2018	209.70			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
ALTFI	001 ALTOONA MIDDLE SCHOOL	continued...									
		05/18/2018	15135	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		06/06/2018		Invoiced	A	119.34
	2 BUCKETS AND DRUMSTICKS				2601800051	705921-180600236	06/20/2018	119.34			
		05/18/2018	15136	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		06/06/2018		Invoiced	A	107.40
	2 Nature's Fury Supplies - Menards/Local stores				2001800226	705921-180600237	06/20/2018	107.40			
		05/18/2018	15137	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	145.45
	2 BUCKETS AND DRUMSTICKS				2601800051	705921-180600238	06/20/2018	145.45			
		05/08/2018	15134	XXXXXXXXXXXXXXXXXX	Amazon.Com Amzn.Com/bi, Amzn.Co		06/06/2018		Invoiced	A	75.08
	2 Model Classroom library books				0001800194	705921-180600133	06/20/2018	75.08			
		05/07/2018	15133	XXXXXXXXXXXXXXXXXX	Pizza Hut 014584, Eau Claire, W		06/06/2018		Invoiced	A	75.43
	2 Student of the Month Lunch Bunch open PO for t				2001800071	705921-180600134	06/20/2018	75.43			
		05/04/2018	14886	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		05/07/2018		Invoiced	A	11.01
	2 Model Classroom library books				0001800194	705921-180500158	05/30/2018	11.01			
		05/04/2018	14887	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		05/07/2018		Invoiced	A	4.99
	2 Model Classroom library books				0001800194	705921-180500159	05/30/2018	4.99			
		05/04/2018	14888	XXXXXXXXXXXXXXXXXX	Wm Supercenter #5373, Chippewa		05/07/2018		Invoiced	A	39.98
	2 Student of the Month Lunch Bunch open PO for t				2001800071	705921-180500160	05/30/2018	39.98			
		05/04/2018	14889	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		05/07/2018		Invoiced	A	6.31
	2 Model Classroom library books				0001800194	705921-180500161	05/30/2018	6.31			
		05/04/2018	14890	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		05/07/2018		Invoiced	A	10.42
	2 Model Classroom library books				0001800194	705921-180500162	05/30/2018	10.42			
		05/04/2018	14891	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		05/07/2018		Invoiced	A	11.02
	2 Model Classroom library books				0001800194	705921-180500163	05/30/2018	11.02			
		05/04/2018	14892	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		05/07/2018		Invoiced	A	10.53
	2 Model Classroom library books				0001800194	705921-180500164	05/30/2018	10.53			
		05/04/2018	14893	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		05/07/2018		Invoiced	A	8.54
	2 Model Classroom library books				0001800194	705921-180500165	05/30/2018	8.54			
		05/04/2018	14894	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		05/07/2018		Invoiced	A	9.77
	2 Model Classroom library books				0001800194	705921-180500166	05/30/2018	9.77			
		05/04/2018	14895	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		05/07/2018		Invoiced	A	5.67
	2 Model Classroom library books				0001800194	705921-180500167	05/30/2018	5.67			
		05/03/2018	14883	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		05/07/2018		Invoiced	A	9.06
	2 Model Classroom library books				0001800194	705921-180500168	05/30/2018	9.06			
		05/03/2018	14884	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		05/07/2018		Invoiced	A	5.35
	2 Model Classroom library books				0001800194	705921-180500169	05/30/2018	5.35			
		05/03/2018	14885	XXXXXXXXXXXXXXXXXX	Kids Discover, Llc, 212-677-445		05/07/2018		Invoiced	A	131.67
	2 Model Classroom library books				0001800194	705921-180500170	05/30/2018	131.67			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
		Line Description	PO Number	Invoice Number	Invoice Dt	Amount					
ALTM	001 ALTOONA MIDDLE SCHOOL	continued...									
		05/02/2018	14904	XXXXXXXXXXXXXXXXXX	Hyatt Regency Green Ba, Green B		05/07/2018		Invoiced	A	105.00
	2 Hotel rooms for Student Council Jam				2601800028 705921-180500171	05/30/2018	105.00				
		05/02/2018	14905	XXXXXXXXXXXXXXXXXX	Hyatt Regency Green Ba, Green B		05/07/2018		Invoiced	A	105.00
	2 Hotel rooms for Student Council Jam				2601800028 705921-180500172	05/30/2018	105.00				
		05/02/2018	14906	XXXXXXXXXXXXXXXXXX	Hyatt Regency Green Ba, Green B		05/07/2018		Invoiced	A	105.00
	2 Hotel rooms for Student Council Jam				2601800028 705921-180500173	05/30/2018	105.00				
		05/02/2018	14907	XXXXXXXXXXXXXXXXXX	Hyatt Regency Green Ba, Green B		05/07/2018		Invoiced	A	105.00
	2 Hotel rooms for Student Council Jam				2601800028 705921-180500174	05/30/2018	105.00				
		30 transaction(s) for ALTM 001. Total Amount ==>									2,058.55
ALTOONA	015 ALTOONA INTERMEDIATE SCH	05/17/2018	15131	XXXXXXXXXXXXXXXXXX	Wal-Mart #1669, Eau Claire, WI,		06/06/2018		Invoiced	A	101.59
	2 Reimbursed by \$400.00 check #2192 from the PTO				1551800022 705921-180600130	06/20/2018	101.59				
		05/17/2018	15132	XXXXXXXXXXXXXXXXXX	Samsclub #8185, Eau Claire, WI,		06/06/2018		Invoiced	A	46.90
	2 Reimbursed by \$400.00 check #2192 from the PTO				1551800022 705921-180600131	06/20/2018	46.90				
		05/16/2018	15130	XXXXXXXXXXXXXXXXXX	Michaels Stores 9166, Eau Clair		06/06/2018		Invoiced	A	96.85
	2 Reimbursed by \$400.00 check #2192 from the PTO				1551800022 705921-180600132	06/20/2018	96.85				
		05/04/2018	14873	XXXXXXXXXXXXXXXXXX	Target 00017749, Eau Claire, WI		05/07/2018		Invoiced	A	200.81
	2 Reimbursed by \$400.00 check #2192 from the PTO				1551800022 705921-180500145	05/30/2018	200.81				
		05/01/2018	14882	XXXXXXXXXXXXXXXXXX	Entourage Yearbooks, 609-452-26		05/07/2018		Invoiced	A	1,071.00
	2 Final yearbook payment				1551800023 705921-180500146	05/30/2018	1,071.00				
		5 transaction(s) for ALTOONA 015. Total Amount ==>									1,517.15
ALTOONA	017 ALTOONA DISTRICT OFFICE	05/31/2018	15225	XXXXXXXXXXXXXXXXXX	Centurylink/Speedpay, 800-777-9		06/06/2018		Invoiced	A	0.86
	2 CENTURYLINK BLANKET PO 2016-17				8001800019 705921-180600119	06/20/2018	0.86				
		05/28/2018	15165	XXXXXXXXXXXXXXXXXX	Att*bus Phone Pmt, 800-704-4808		06/06/2018		Invoiced	A	203.43
	2 AT&T 2015-16 BLANKET ORDER				8001800018 705921-180600120	06/20/2018	203.43				
		05/28/2018	15167	XXXXXXXXXXXXXXXXXX	Quill Corporation, 800-982-3400		06/06/2018		Invoiced	A	-43.11
	2 COFFEE, PENS, PAPER TOWEL, DISHWASHER TABS, IN				8001800042 705921-180600116	06/20/2018	-43.11				
		05/28/2018	15168	XXXXXXXXXXXXXXXXXX	Quill Corporation, 800-982-3400		06/06/2018		Invoiced	A	43.11
	2 COFFEE, PENS, PAPER TOWEL, DISHWASHER TABS, IN				8001800042 705921-180600117	06/20/2018	43.11				
		05/25/2018	15164	XXXXXXXXXXXXXXXXXX	Advanced Disposal Onli, 8664965		06/06/2018		Invoiced	A	1,561.07
	2				8001800014 705921-180600121	06/20/2018	1,561.07				
		05/24/2018	15166	XXXXXXXXXXXXXXXXXX	Quill Corporation, 800-982-3400		06/06/2018		Invoiced	A	208.92
	2 COFFEE, PENS, PAPER TOWEL, DISHWASHER TABS, IN				8001800042 705921-180600118	06/20/2018	208.92				
		05/23/2018	15163	XXXXXXXXXXXXXXXXXX	Att*bus Phone Pmt, 800-704-4808		06/06/2018		Invoiced	A	1,140.79
	2 AT&T 2015-16 BLANKET ORDER				8001800018 705921-180600122	06/20/2018	1,140.79				

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
ALTOONA 017	ALTOONA DISTRICT OFFICE	continued...									
		05/22/2018	15162	XXXXXXXXXXXXXXXXXX	Ncs Pearson, 800-843-0019, MN,		06/06/2018		Invoiced	A	62.50
	1					705921-180600008	06/20/2018	62.50			
		05/18/2018	15160	XXXXXXXXXXXXXXXXXX	Sterling Water Culliga, 8004449		06/06/2018		Invoiced	A	30.80
	2 WATER FOR MS OFFICE				8001800022	705921-180600123	06/20/2018	30.80			
		05/18/2018	15161	XXXXXXXXXXXXXXXXXX	Sterling Water Culliga, 8004449		06/06/2018		Invoiced	A	33.60
	2 CULLIGAN WATER - ANNUAL ORDER				1101800003	705921-180600124	06/20/2018	33.60			
		05/16/2018	15159	XXXXXXXXXXXXXXXXXX	Clifton Larson Allen, 612376462		06/06/2018		Invoiced	A	2,500.00
	1					705921-180600008	06/20/2018	2,500.00			
		05/15/2018	15158	XXXXXXXXXXXXXXXXXX	Att*bus Phone Pmt, 800-704-4808		06/06/2018		Invoiced	A	219.15
	2 AT&T 2015-16 BLANKET ORDER				8001800018	705921-180600125	06/20/2018	219.15			
		05/11/2018	15156	XXXXXXXXXXXXXXXXXX	Charter Comm, 888-438-2427, MO,		06/06/2018		Invoiced	A	54.99
	2 CHARTER/SPECTRUM INTERNET EARLY LEARNING CENTE				8001800020	705921-180600126	06/20/2018	54.99			
		05/11/2018	15157	XXXXXXXXXXXXXXXXXX	Centurylink/Speedpay, 800-777-9		06/06/2018		Invoiced	A	64.71
	2 CENTURYLINK BLANKET PO 2016-17				8001800019	705921-180600127	06/20/2018	64.71			
		05/08/2018	15154	XXXXXXXXXXXXXXXXXX	Att*bus Phone Pmt, 800-704-4808		06/06/2018		Invoiced	A	647.48
	2 AT&T 2015-16 BLANKET ORDER				8001800018	705921-180600128	06/20/2018	647.48			
		05/08/2018	15155	XXXXXXXXXXXXXXXXXX	Att*bus Phone Pmt, 800-704-4808		06/06/2018		Invoiced	A	155.35
	2 AT&T 2015-16 BLANKET ORDER				8001800018	705921-180600129	06/20/2018	155.35			
		05/01/2018	14913	XXXXXXXXXXXXXXXXXX	Centurylink/Speedpay, 800-777-9		05/07/2018		Invoiced	A	70.56
	2 CENTURYLINK BLANKET PO 2016-17				8001800019	705921-180500132	05/30/2018	70.56			
		05/01/2018	14914	XXXXXXXXXXXXXXXXXX	Centurylink/Speedpay, 800-777-9		05/07/2018		Invoiced	A	70.56
	2 CENTURYLINK BLANKET PO 2016-17				8001800019	705921-180500133	05/30/2018	70.56			
		05/01/2018	14915	XXXXXXXXXXXXXXXXXX	Vzwlr1ss*my Vz Vb P, 800-922-020		05/07/2018		Invoiced	A	42.21
	2 VERIZON WIRELESS HOTSPOT JETPACK MONTHLY SERVI				8001800026	705921-180500134	05/30/2018	42.21			
		19 transaction(s) for ALTOONA 017. Total Amount =====>									7,066.98
ALTOONA 021	ALTOONA EXTRA CURR ACTI	05/29/2018	15129	XXXXXXXXXXXXXXXXXX	Inshalla Country Club, Tomahawk		06/06/2018		Invoiced	A	87.00
	2 Golf practice round - 4 players; Sunday, May 2				4101800194	705921-180600111	06/20/2018	87.00			
		05/24/2018	15128	XXXXXXXXXXXXXXXXXX	Kwik Trip 45900004598, Eau Clai		06/06/2018		Invoiced	A	21.94
	2 Golf practice round - 4 players; Sunday, May 2				4101800194	705921-180600112	06/20/2018	21.94			
		05/22/2018	15127	XXXXXXXXXXXXXXXXXX	Trempealeau Mountain G, Trempea		06/06/2018		Invoiced	A	106.00
	2 Golf practice round - 4 players; Sunday, May 2				4101800194	705921-180600113	06/20/2018	106.00			
		05/10/2018	15126	XXXXXXXXXXXXXXXXXX	Tennisreporting, 9203712101, WI		06/06/2018		Invoiced	A	35.00
	2 Tennis Reporting Software Annual Subscription				4101800174	705921-180600114	06/20/2018	35.00			
		05/02/2018	14870	XXXXXXXXXXXXXXXXXX	Wal-Mart #1669, Eau Claire, WI,		05/07/2018		Invoiced	A	-9.84
	2 Purchases from Michaels, Menards, 50/50, Manc				4101800154	705921-180500099	05/30/2018	-9.84			



Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
ALTOONA 021	ALTOONA EXTRA CURR ACTIVITIES	continued...									
		05/02/2018	14871	XXXXXXXXXXXXXXXXXX	Wal-Mart #1669, Eau Claire, WI,			05/07/2018	Invoiced	A	-33.21
2	Purchases from Michaels, Menards, 50/50, Manc				4101800154	705921-180500100	05/30/2018	-33.21			
		05/01/2018	14872	XXXXXXXXXXXXXXXXXX	50-50 Factory Outlet, Eau Clair			05/07/2018	Invoiced	A	-55.26
2	Purchases from Michaels, Menards, 50/50, Manc				4101800154	705921-180500101	05/30/2018	-55.26			
		7 transaction(s) for ALTOONA 021. Total Amount ==>									151.63
ALTOONA 022	ALTOONA ELEMENTARY SCHOO	05/31/2018	15198	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla			06/06/2018	Invoiced	A	33.87
1						705921-180600008	06/20/2018	33.87			
		05/31/2018	15199	XXXXXXXXXXXXXXXXXX	Amazon.Com Amzn.Com/bi, Amzn.Co			06/06/2018	Invoiced	A	227.70
2	Kindergarten Team Credit Card Order				1001900006	705921-180600194	06/20/2018	227.70			
		05/30/2018	15124	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts W, Www.Ama			06/06/2018	Invoiced	A	256.43
2	Kindergarten Team Credit Card Order				1001900006	705921-180600195	06/20/2018	256.43			
		05/30/2018	15125	XXXXXXXXXXXXXXXXXX	Chippewa Valley G, Eau Claire,			06/06/2018	Invoiced	A	113.19
1						705921-180600008	06/20/2018	113.19			
		05/28/2018	15121	XXXXXXXXXXXXXXXXXX	Demco Inc, 800-9624463, WI, 537			06/06/2018	Invoiced	A	107.18
2	Kindergarten Team Credit Card Order				1001900006	705921-180600196	06/20/2018	107.18			
		05/28/2018	15123	XXXXXXXXXXXXXXXXXX	Amazon.Com Amzn.Com/bi, Amzn.Co			06/06/2018	Invoiced	A	117.03
2	Kindergarten Team Credit Card Order				1001900006	705921-180600197	06/20/2018	117.03			
		05/25/2018	15120	XXXXXXXXXXXXXXXXXX	Really Good *, 800-366-1920, CT			06/06/2018	Invoiced	A	193.61
2	Kindergarten Team Credit Card Order				1001900006	705921-180600198	06/20/2018	193.61			
		05/25/2018	15122	XXXXXXXXXXXXXXXXXX	Rochester 100, Inc, 585-475-020			06/06/2018	Invoiced	A	336.00
2	Kindergarten Team Credit Card Order				1001900006	705921-180600199	06/20/2018	336.00			
		05/23/2018	15119	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Wes, Eau Cla			06/06/2018	Invoiced	A	179.58
2	General budget for art supplies, will use at N				1001800094	705921-180600200	06/20/2018	179.58			
		05/22/2018	15118	XXXXXXXXXXXXXXXXXX	Amazon.Com Amzn.Com/bi, Amzn.Co			06/06/2018	Invoiced	A	629.34
2	Second Grade Supplies for Social Studies and S				1001800031	705921-180600201	06/20/2018	629.34			
		05/18/2018	15117	XXXXXXXXXXXXXXXXXX	Scholastic Reading Clu, 573-632			06/06/2018	Invoiced	A	1,374.00
2	Second Grade Supplies for Social Studies and S				1001800031	705921-180600202	06/20/2018	1,374.00			
		05/17/2018	15116	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts W, Www.Ama			06/06/2018	Invoiced	A	479.61
2	ABC Room Setup				1101800034	705921-180600203	06/20/2018	479.61			
		05/16/2018	15113	XXXXXXXXXXXXXXXXXX	Scholastic Reading Clu, 573-632			06/06/2018	Invoiced	A	125.00
2	1ST AND 3RD GRADE \$250 DONATION FROM VAP - WAL				1101800038	705921-180600204	06/20/2018	125.00			
		05/16/2018	15114	XXXXXXXXXXXXXXXXXX	Amazon.Com Amzn.Com/bi, Amzn.Co			06/06/2018	Invoiced	A	79.16
2	Supplies/books				0001800224	705921-180600205	06/20/2018	79.16			
		05/16/2018	15115	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/			06/06/2018	Invoiced	A	217.32
2	Second Grade Supplies for Social Studies and S				1001800031	705921-180600206	06/20/2018	217.32			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
ALTOONA 022	ALTOONA ELEMENTARY SCHOOL	continued...									
		05/15/2018	15112	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	78.55
2	ABC Room Setup				1101800034	705921-180600207	06/20/2018	78.55			
		05/11/2018	15109	XXXXXXXXXXXXXXXXXX	Scholastic Reading Clu, 573-632		06/06/2018		Invoiced	A	2,000.00
2	Guided Reading Room supplies and books				1101800017	705921-180600208	06/20/2018	2,000.00			
		05/11/2018	15110	XXXXXXXXXXXXXXXXXX	Wm Supercenter #5373, Chippewa		06/06/2018		Invoiced	A	118.55
2	1ST AND 3RD GRADE \$250 DONATION FROM VAP - WAL				1101800038	705921-180600209	06/20/2018	118.55			
		05/11/2018	15111	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	14.99
2	ABC Room Setup				1101800034	705921-180600210	06/20/2018	14.99			
		05/10/2018	15106	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	94.94
2	ABC Room Setup				1101800034	705921-180600211	06/20/2018	94.94			
		05/10/2018	15107	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	44.95
2	ABC Room Setup				1101800034	705921-180600212	06/20/2018	44.95			
		05/10/2018	15108	XXXXXXXXXXXXXXXXXX	Scholastic Payment, 573-632-183		06/06/2018		Invoiced	A	100.00
2	Scholastic book order for classroom library an				1001800123	705921-180600213	06/20/2018	100.00			
		05/09/2018	15100	XXXXXXXXXXXXXXXXXX	Scholastic Reading Clu, 573-632		06/06/2018		Invoiced	A	80.00
2	Supplies/books				0001800224	705921-180600214	06/20/2018	80.00			
		05/09/2018	15101	XXXXXXXXXXXXXXXXXX	Wm Supercenter #1669, Eau Clair		06/06/2018		Invoiced	A	86.60
2	1st grade classroom supplies				1101800032	705921-180600215	06/20/2018	86.60			
		05/09/2018	15102	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	192.09
2	ABC Room Setup				1101800034	705921-180600216	06/20/2018	192.09			
		05/09/2018	15103	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	39.90
2	ABC Room Setup				1101800034	705921-180600217	06/20/2018	39.90			
		05/09/2018	15104	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	142.78
2	ABC Room Setup				1101800034	705921-180600218	06/20/2018	142.78			
		05/09/2018	15105	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	70.65
2	ABC Room Setup				1101800034	705921-180600219	06/20/2018	70.65			
		05/08/2018	15096	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		06/06/2018		Invoiced	A	68.71
1						705921-180600008	06/20/2018	68.71			
		05/08/2018	15097	XXXXXXXXXXXXXXXXXX	Scholastic Reading Clu, 573-632		06/06/2018		Invoiced	A	77.00
2	Supplies/books				0001800224	705921-180600220	06/20/2018	77.00			
		05/08/2018	15098	XXXXXXXXXXXXXXXXXX	Scholastic Reading Clu, 573-632		06/06/2018		Invoiced	A	78.00
2	Supplies/books				0001800224	705921-180600221	06/20/2018	78.00			
		05/08/2018	15099	XXXXXXXXXXXXXXXXXX	Scholastic Reading Clu, 573-632		06/06/2018		Invoiced	A	79.00
2	Supplies/books				0001800224	705921-180600222	06/20/2018	79.00			
		05/04/2018	14835	XXXXXXXXXXXXXXXXXX	Kwik Trip 82800008284, Altoona,		05/07/2018		Invoiced	A	50.00
2	GAS CARDS FOR HOMELESS FAMILIES				1101800015	705921-180500212	05/30/2018	50.00			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
		Line	Description	PO Number	Invoice Number	Invoice Dt	Amount				
ALTOONA 022	ALTOONA ELEMENTARY SCHOOL	continued...									
		05/01/2018	14841	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		05/07/2018		Invoiced	A	155.94
	2	General budget for art supplies, will use at N		1001800094	705921-180500213	05/30/2018	155.94				
34 transaction(s) for ALTOONA 022. Total Amount ==>											8,041.67
BALLEJEF000	BALLENTINE JEFFERY DJ	05/24/2018	15027	XXXXXXXXXXXXXXXXXX	School Dist. Of 3 Lake, 715-546		06/06/2018		Invoiced	A	2,200.00
	3	Normal registration- New Hire		4101800130	705921-180600019	06/20/2018	2,200.00				
		05/18/2018	15026	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		06/06/2018		Invoiced	A	31.62
	2	Electronics Kits, NIDA Cards, solder iron kits		4001800031	705921-180600020	06/20/2018	31.62				
		05/07/2018	15025	XXXXXXXXXXXXXXXXXX	Curbellplastics.Com, Orchard Pa		06/06/2018		Invoiced	A	66.32
	2	Electronics Kits, NIDA Cards, solder iron kits		4001800031	705921-180600021	06/20/2018	66.32				
		05/04/2018	14709	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		05/07/2018		Invoiced	A	94.42
	2	Electronics Kits, NIDA Cards, solder iron kits		4001800031	705921-180500015	05/30/2018	94.42				
		05/04/2018	14710	XXXXXXXXXXXXXXXXXX	Eau Claire Lawn Equipm, Eau Cla		05/07/2018		Invoiced	A	18.65
	2	Electronics Kits, NIDA Cards, solder iron kits		4001800031	705921-180500016	05/30/2018	18.65				
		05/04/2018	14711	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		05/07/2018		Invoiced	A	-19.88
	2	Electronics Kits, NIDA Cards, solder iron kits		4001800031	705921-180500017	05/30/2018	-19.88				
		05/04/2018	14712	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		05/07/2018		Invoiced	A	30.34
	2	Electronics Kits, NIDA Cards, solder iron kits		4001800031	705921-180500018	05/30/2018	30.34				
		05/04/2018	14713	XXXXXXXXXXXXXXXXXX	Harbor Freight Tools 2, Eau Cla		05/07/2018		Invoiced	A	104.98
	2	Electronics Kits, NIDA Cards, solder iron kits		4001800031	705921-180500019	05/30/2018	104.98				
8 transaction(s) for BALLEJEF000. Total Amount ==>											2,526.45
BETLATAR000	BETLACH TARA C	05/31/2018	15184	XXXXXXXXXXXXXXXXXX	Amazon.Com Amzn.Com/bi, Amzn.Co		06/06/2018		Invoiced	A	37.32
	2	Mentor Books and guided reading books		1101800083	705921-180600039	06/20/2018	37.32				
		05/30/2018	15069	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		06/06/2018		Invoiced	A	230.00
	2	OFFICE/WORKROOM SUPPLIES AND END OF THE YEAR E		1101800016	705921-180600040	06/20/2018	230.00				
		05/30/2018	15070	XXXXXXXXXXXXXXXXXX	Michaels Stores 9166, Eau Clair		06/06/2018		Invoiced	A	34.74
	2	Workroom supplies		1101800040	705921-180600041	06/20/2018	34.74				
		05/30/2018	15071	XXXXXXXXXXXXXXXXXX	Dollar Tree, Eau Claire, WI, 54		06/06/2018		Invoiced	A	29.00
	2	Workroom supplies		1101800040	705921-180600042	06/20/2018	29.00				
		05/30/2018	15072	XXXXXXXXXXXXXXXXXX	Amazon.Com Amzn.Com/bi, Amzn.Co		06/06/2018		Invoiced	A	500.57
	2	Mentor Books and guided reading books		1101800083	705921-180600043	06/20/2018	500.57				
		05/30/2018	15073	XXXXXXXXXXXXXXXXXX	Amazon.Com, Amzn.Com/bill, WA,		06/06/2018		Invoiced	A	15.02
	2	PCL PD expenses		0001800200	705921-180600044	06/20/2018	15.02				
		05/30/2018	15074	XXXXXXXXXXXXXXXXXX	Amazon.Com Amzn.Com/bi, Amzn.Co		06/06/2018		Invoiced	A	621.10
	2	Mentor Books and guided reading books		1101800083	705921-180600045	06/20/2018	621.10				

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
BETLATAR000	BETLACH TARA C										
	continued...										
		05/30/2018	15075	XXXXXXXXXXXXXXXXXX	Tjmaxx #0678, Eau Clair, WI, 54			06/06/2018	Invoiced	A	64.97
	2 Workroom supplies				1101800040	705921-180600046	06/20/2018	64.97			
		05/28/2018	15067	XXXXXXXXXXXXXXXXXX	Amazon.Com Amzn.Com/bi, Amzn.Co			06/06/2018	Invoiced	A	118.88
	2 Books for PCL				0001800233	705921-180600047	06/20/2018	118.88			
		05/28/2018	15068	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts W, Www.Ama			06/06/2018	Invoiced	A	217.99
	2 Guided Reading room-scanner and shelf				1101800041	705921-180600048	06/20/2018	217.99			
		05/25/2018	15064	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts W, Www.Ama			06/06/2018	Invoiced	A	63.01
	2 Supplies/books				0001800224	705921-180600049	06/20/2018	63.01			
		05/25/2018	15065	XXXXXXXXXXXXXXXXXX	Amazon.Com, Amzn.Com/bill, WA,			06/06/2018	Invoiced	A	46.22
	2 Professional books				1101800033	705921-180600050	06/20/2018	46.22			
		05/25/2018	15066	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/			06/06/2018	Invoiced	A	15.97
	2 Mentor Books and guided reading books				1101800083	705921-180600051	06/20/2018	15.97			
		05/23/2018	15060	XXXXXXXXXXXXXXXXXX	Scholastic Reading Clu, 573-632			06/06/2018	Invoiced	A	230.00
	2 Classroom Library books for new teacher				1101800029	705921-180600052	06/20/2018	230.00			
		05/23/2018	15061	XXXXXXXXXXXXXXXXXX	Really Good *, 800-366-1920, CT			06/06/2018	Invoiced	A	266.31
	2 Classroom supplies				1101800080	705921-180600053	06/20/2018	266.31			
		05/23/2018	15062	XXXXXXXXXXXXXXXXXX	Amazon.Com Amzn.Com/bi, Amzn.Co			06/06/2018	Invoiced	A	27.19
	2 Professional books				1101800033	705921-180600054	06/20/2018	27.19			
		05/23/2018	15063	XXXXXXXXXXXXXXXXXX	Amazon.Com Amzn.Com/bi, Amzn.Co			06/06/2018	Invoiced	A	34.60
	2 Professional books				1101800033	705921-180600055	06/20/2018	34.60			
		05/22/2018	15058	XXXXXXXXXXXXXXXXXX	Amazon.Com, Amzn.Com/bill, WA,			06/06/2018	Invoiced	A	47.99
	2 Workroom supplies				1101800040	705921-180600056	06/20/2018	47.99			
		05/22/2018	15059	XXXXXXXXXXXXXXXXXX	Amazon.Com, Amzn.Com/bill, WA,			06/06/2018	Invoiced	A	574.89
	2 Lesson Booster Kit DVD -Tier I				1101800081	705921-180600057	06/20/2018	574.89			
		05/18/2018	15057	XXXXXXXXXXXXXXXXXX	Amazon.Com Amzn.Com/bi, Amzn.Co			06/06/2018	Invoiced	A	19.23
	2 Supplies/books				0001800224	705921-180600058	06/20/2018	19.23			
		05/15/2018	15056	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts W, Www.Ama			06/06/2018	Invoiced	A	136.82
	2 Brain Gym Supplies				1101800028	705921-180600059	06/20/2018	136.82			
		05/14/2018	15053	XXXXXXXXXXXXXXXXXX	Amazon.Com Amzn.Com/bi, Amzn.Co			06/06/2018	Invoiced	A	263.86
	2 Mentor texts				1101800039	705921-180600060	06/20/2018	263.86			
		05/14/2018	15054	XXXXXXXXXXXXXXXXXX	Dollar Tree Ecomm, 877-530-8733			06/06/2018	Invoiced	A	252.00
	2 Guided Reading Room supplies and books				1101800017	705921-180600061	06/20/2018	252.00			
		05/14/2018	15055	XXXXXXXXXXXXXXXXXX	Ssi*classroom Direct, 800-248-9			06/06/2018	Invoiced	A	198.02
	2 Supplies/books				0001800224	705921-180600062	06/20/2018	198.02			
		05/11/2018	15048	XXXXXXXXXXXXXXXXXX	Demco Inc, 800-9624463, WI, 537			06/06/2018	Invoiced	A	197.60
	2 Guided Reading Room supplies and books				1101800017	705921-180600063	06/20/2018	197.60			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
BETLATAR000	BETLACH TARA C	continued...									
		05/11/2018	15049	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	29.20
	2	Brain Gym Supplies			1101800028	705921-180600064	06/20/2018	29.20			
		05/11/2018	15050	XXXXXXXXXXXXXXXXXX	Amazon.Com Amzn.Com/bi, Amzn.Co		06/06/2018		Invoiced	A	104.12
	2	Supplies/books			0001800224	705921-180600065	06/20/2018	104.12			
		05/11/2018	15051	XXXXXXXXXXXXXXXXXX	Amazon.Com Amzn.Com/bi, Amzn.Co		06/06/2018		Invoiced	A	384.64
	2	Phonics books for Professional Develeopment			1101800037	705921-180600066	06/20/2018	384.64			
		05/11/2018	15052	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	45.16
	2	Brain Gym Supplies			1101800028	705921-180600067	06/20/2018	45.16			
		05/10/2018	15047	XXXXXXXXXXXXXXXXXX	Childsts, 8643460945, SC, 29642		06/06/2018		Invoiced	A	345.07
	2	Brain Gym Supplies			1101800028	705921-180600068	06/20/2018	345.07			
		05/09/2018	15046	XXXXXXXXXXXXXXXXXX	Scholastic Education, 573-632-1		06/06/2018		Invoiced	A	20.33
	2	Supplies/books			0001800224	705921-180600069	06/20/2018	20.33			
		05/08/2018	15045	XXXXXXXXXXXXXXXXXX	Amazon.Com Amzn.Com/bi, Amzn.Co		06/06/2018		Invoiced	A	39.40
	2	Supplies/books			0001800224	705921-180600070	06/20/2018	39.40			
		05/07/2018	15043	XXXXXXXXXXXXXXXXXX	Amazon.Com, Amzn.Com/bill, WA,		06/06/2018		Invoiced	A	30.04
	1					705921-180600008	06/20/2018	30.04			
		05/07/2018	15044	XXXXXXXXXXXXXXXXXX	Amazon.Com Amzn.Com/bi, Amzn.Co		06/06/2018		Invoiced	A	28.74
	2	Books for PCL			0001800220	705921-180600071	06/20/2018	28.74			
		05/04/2018	14774	XXXXXXXXXXXXXXXXXX	Amazon.Com Amzn.Com/bi, Amzn.Co		05/07/2018		Invoiced	A	355.30
	2	Cork Strips to hang art work			0001800237	705921-180500039	05/30/2018	355.30			
		05/03/2018	14768	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		05/07/2018		Invoiced	A	5.99
	2	Books for PCL			0001800220	705921-180500040	05/30/2018	5.99			
		05/03/2018	14769	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		05/07/2018		Invoiced	A	7.38
	2	Books for PCL			0001800220	705921-180500041	05/30/2018	7.38			
		05/03/2018	14770	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		05/07/2018		Invoiced	A	7.94
	2	Books for PCL			0001800220	705921-180500042	05/30/2018	7.94			
		05/03/2018	14771	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		05/07/2018		Invoiced	A	5.99
	2	Books for PCL			0001800220	705921-180500043	05/30/2018	5.99			
		05/03/2018	14772	XXXXXXXXXXXXXXXXXX	Amazon.Com Amzn.Com/bi, Amzn.Co		05/07/2018		Invoiced	A	142.56
	2	Books for PCL			0001800220	705921-180500044	05/30/2018	142.56			
		05/03/2018	14773	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		05/07/2018		Invoiced	A	5.69
	2	Books for PCL			0001800220	705921-180500045	05/30/2018	5.69			
		05/02/2018	14766	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		05/07/2018		Invoiced	A	7.10
	2	Books for PCL			0001800220	705921-180500046	05/30/2018	7.10			
		05/02/2018	14767	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		05/07/2018		Invoiced	A	5.69
	2	Books for PCL			0001800220	705921-180500047	05/30/2018	5.69			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
BETLATAR000	BETLACH TARA C										
	continued...										
		05/01/2018	14808	XXXXXXXXXXXXXXXXXX	Draphix/Teacher Direct, 205-226		05/07/2018		Invoiced	A	401.21
	2 1st Grade Cabinet				1101800031	705921-180500048	05/30/2018	401.21			
											6,214.85
											44 transaction(s) for BETLATAR000. Total Amount =====>
JOHNSGRE000	JOHNSON GREGORY L										
		05/30/2018	15038	XXXXXXXXXXXXXXXXXX	Farm & Flt Chippewa Fl, Chippew		06/06/2018		Invoiced	A	40.47
	2 Menards ( Misc. Supplies )				0001800251	705921-180600025	06/20/2018	40.47			
		05/24/2018	15037	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		06/06/2018		Invoiced	A	16.60
	2 Menards ( Misc. Supplies )				0001800251	705921-180600026	06/20/2018	16.60			
		05/23/2018	15036	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Wes, Eau Cla		06/06/2018		Invoiced	A	79.84
	2 Menards ( Misc. Supplies )				0001800251	705921-180600027	06/20/2018	79.84			
		05/22/2018	15035	XXXXXXXXXXXXXXXXXX	Wenger Corporation, 8004936437,		06/06/2018		Invoiced	A	551.00
	2 Butterfly unit connectors				0001800253	705921-180600028	06/20/2018	281.00			
	3 Fixed wheels for cart.				0001800253	705921-180600028	06/20/2018	46.00			
	4 moveable wheels for cart.				0001800253	705921-180600028	06/20/2018	70.00			
	5 Tie down ratchets for carts				0001800253	705921-180600028	06/20/2018	70.00			
	6 leg locks				0001800253	705921-180600028	06/20/2018	84.00			
		05/18/2018	15033	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		06/06/2018		Invoiced	A	27.48
	2 Menards ( Misc. Supplies )				0001800251	705921-180600029	06/20/2018	27.48			
		05/18/2018	15034	XXXXXXXXXXXXXXXXXX	Tractor Central Llc Ch, Chippew		06/06/2018		Invoiced	A	453.29
	2 New Radiator for tractor				0001800252	705921-180600030	06/20/2018	453.29			
		05/16/2018	15032	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Wes, Eau Cla		06/06/2018		Invoiced	A	160.97
	2 Menards ( Misc. Supplies )				0001800251	705921-180600031	06/20/2018	160.97			
		05/11/2018	15030	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		06/06/2018		Invoiced	A	44.08
	2 Menards ( Misc. Supplies )				0001800251	705921-180600032	06/20/2018	44.08			
		05/11/2018	15031	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		06/06/2018		Invoiced	A	138.99
	2 Menards ( Misc. Supplies )				0001800251	705921-180600033	06/20/2018	138.99			
		05/01/2018	14743	XXXXXXXXXXXXXXXXXX	Farm & Flt Chippewa Fl, Chippew		05/07/2018		Invoiced	A	35.98
	1					705921-180500035	05/30/2018	35.98			
		05/01/2018	14744	XXXXXXXXXXXXXXXXXX	Auto Top Shop, Altoona, WI, 547		05/07/2018		Invoiced	A	377.85
	1					705921-180500035	05/30/2018	377.85			
											1,926.55
											11 transaction(s) for JOHNSGRE000. Total Amount =====>
KAETTELI000	KAETTERHENRY ELIZABETH A										
		05/31/2018	15192	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts W, Www.Ama		06/06/2018		Invoiced	A	11.13
	2 Gibson Holders 1A 2-Wire Display Stand, Black,				8301800030	705921-180600085	06/20/2018	11.13			
		05/31/2018	15193	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	10.20
	2 Big Joe Bean Bag Chair (2), BIC Round Stic Gri				8301800032	705921-180600086	06/20/2018	10.20			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
		Line	Description	PO Number	Invoice Number	Invoice Dt	Amount				
KAETTELI000	KAETTERHENRY ELIZABETH A.	continued...									
		05/30/2018	15090	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	14.19
	2	Big Joe Bean Bag Chair (2), BIC Round Stic Gri	8301800032	705921-180600087	8301800032	705921-180600087	06/20/2018	14.19			
		05/29/2018	15089	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts W, Www.Ama		06/06/2018		Invoiced	A	374.01
	2	Gibson Holders 1A 2-Wire Display Stand, Black,	8301800030	705921-180600088	8301800030	705921-180600088	06/20/2018	374.01			
		05/17/2018	15088	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	49.35
	2	Gibson Holders 1A 2-Wire Display Stand, Black,	8301800030	705921-180600089	8301800030	705921-180600089	06/20/2018	49.35			
		05/11/2018	15087	XXXXXXXXXXXXXXXXXX	Amz*ssi Magazines, 800-586-2199		06/06/2018		Invoiced	A	29.95
	1					705921-180600008	06/20/2018	29.95			
		05/10/2018	15085	XXXXXXXXXXXXXXXXXX	Overdrive Dist, 2165736886, OH,		06/06/2018		Invoiced	A	-239.94
	1					705921-180600008	06/20/2018	-239.94			
		05/10/2018	15086	XXXXXXXXXXXXXXXXXX	Paypal *sanisofttec, 4029357733		06/06/2018		Invoiced	A	49.00
	2	Event Planning Subscription	8301800026	705921-180600090	8301800026	705921-180600090	06/20/2018	49.00			
		05/03/2018	14825	XXXXXXXXXXXXXXXXXX	Overdrive Dist, 2165736886, OH,		05/07/2018		Invoiced	A	239.94
	1					705921-180500035	05/30/2018	239.94			
		9 transaction(s) for KAETTELI000. Total Amount ==>									537.83
LEMAYJAS000	LEMAY JASON M	05/25/2018	15084	XXXXXXXXXXXXXXXXXX	Kwik Trip 82800008284, Altoona,		06/06/2018		Invoiced	A	50.00
	2	Gas card for homeless student Please charge to	4001900003	705921-180600083	4001900003	705921-180600083	06/20/2018	50.00			
		05/07/2018	15083	XXXXXXXXXXXXXXXXXX	Walmart.Com, 8009666546, AR, 72		06/06/2018		Invoiced	A	66.47
	2	true digital prints for district wide gifts P	4101800225	705921-180600084	4101800225	705921-180600084	06/20/2018	66.47			
		2 transaction(s) for LEMAYJAS000. Total Amount ==>									116.47
LIERMAND000	LIERMAN ANDREW D	05/31/2018	15189	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	189.90
	2	Ubiquiti NanoBeam ac Gen2 High-Performance air	8101800092	705921-180600079	8101800092	705921-180600079	06/20/2018	189.90			
		05/31/2018	15190	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	112.00
	3	Cisco SG200-08P 8-port (4 Reg + 4 PoE) Gigabit	8101800092	705921-180600080	8101800092	705921-180600080	06/20/2018	112.00			
		05/17/2018	15082	XXXXXXXXXXXXXXXXXX	Name-Cheap.Com, 3233752822, AZ,		06/06/2018		Invoiced	A	157.76
	2	Essential SSL Wildcard	8101800087	705921-180600081	8101800087	705921-180600081	06/20/2018	157.76			
		05/08/2018	15081	XXXXXXXXXXXXXXXXXX	Amazon.Com, Amzn.Com/bill, WA,		06/06/2018		Invoiced	A	91.73
	1					705921-180600008	06/20/2018	91.73			
		05/04/2018	14816	XXXXXXXXXXXXXXXXXX	Airserver, Kopavogur, 201, IS		05/07/2018		Invoiced	A	199.80
	2	AirServer Universal for PC / Windows 10 Desкто	8101800083	705921-180500083	8101800083	705921-180500083	05/30/2018	199.80			
		05/03/2018	14815	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		05/07/2018		Invoiced	A	25.98
	2	Blanket PO rest of the year	8101800046	705921-180500084	8101800046	705921-180500084	05/30/2018	25.98			
		05/02/2018	14822	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		05/07/2018		Invoiced	A	12.98
	2	Blanket PO rest of the year	8101800046	705921-180500085	8101800046	705921-180500085	05/30/2018	12.98			
		7 transaction(s) for LIERMAND000. Total Amount ==>									790.15

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
MCCUTDON000	MCCUTCHEON DONALD ALAN	05/29/2018	15013	XXXXXXXXXXXXXXXXXX	Apl* Itunes.Com/Bill	866,712,		06/06/2018	Invoiced	A	99.99
	1					705921-180600008	06/20/2018	99.99			
		05/29/2018	15014	XXXXXXXXXXXXXXXXXX	Apl* Itunes.Com/Bill	866,712,		06/06/2018	Invoiced	A	99.99
	1					705921-180600008	06/20/2018	99.99			
		05/29/2018	15015	XXXXXXXXXXXXXXXXXX	Apl* Itunes.Com/Bill	866,712,		06/06/2018	Invoiced	A	99.99
	1					705921-180600008	06/20/2018	99.99			
		05/29/2018	15016	XXXXXXXXXXXXXXXXXX	Apl* Itunes.Com/Bill	866,712,		06/06/2018	Invoiced	A	99.99
	1					705921-180600008	06/20/2018	99.99			
		05/29/2018	15017	XXXXXXXXXXXXXXXXXX	Apl* Itunes.Com/Bill	866,712,		06/06/2018	Invoiced	A	99.99
	1					705921-180600008	06/20/2018	99.99			
		05/29/2018	15018	XXXXXXXXXXXXXXXXXX	Apl* Itunes.Com/Bill	866,712,		06/06/2018	Invoiced	A	99.99
	1					705921-180600008	06/20/2018	99.99			
		05/29/2018	15019	XXXXXXXXXXXXXXXXXX	Apl* Itunes.Com/Bill	866,712,		06/06/2018	Invoiced	A	99.99
	1					705921-180600008	06/20/2018	99.99			
		05/29/2018	15020	XXXXXXXXXXXXXXXXXX	Apl* Itunes.Com/Bill	866,712,		06/06/2018	Invoiced	A	99.99
	1					705921-180600008	06/20/2018	99.99			
		05/29/2018	15021	XXXXXXXXXXXXXXXXXX	Apl* Itunes.Com/Bill	866,712,		06/06/2018	Invoiced	A	99.99
	1					705921-180600008	06/20/2018	99.99			
		05/25/2018	15004	XXXXXXXXXXXXXXXXXX	Apl* Itunes.Com/bill, 866-712-7			06/06/2018	Invoiced	A	-99.99
	1					705921-180600008	06/20/2018	-99.99			
		05/25/2018	15005	XXXXXXXXXXXXXXXXXX	Apl* Itunes.Com/bill, 866-712-7			06/06/2018	Invoiced	A	-99.99
	1					705921-180600008	06/20/2018	-99.99			
		05/25/2018	15006	XXXXXXXXXXXXXXXXXX	Apl* Itunes.Com/bill, 866-712-7			06/06/2018	Invoiced	A	-99.99
	1					705921-180600008	06/20/2018	-99.99			
		05/25/2018	15007	XXXXXXXXXXXXXXXXXX	Apl* Itunes.Com/bill, 866-712-7			06/06/2018	Invoiced	A	-99.99
	1					705921-180600008	06/20/2018	-99.99			
		05/25/2018	15008	XXXXXXXXXXXXXXXXXX	Apl* Itunes.Com/bill, 866-712-7			06/06/2018	Invoiced	A	-99.99
	1					705921-180600008	06/20/2018	-99.99			
		05/25/2018	15009	XXXXXXXXXXXXXXXXXX	Apl* Itunes.Com/bill, 866-712-7			06/06/2018	Invoiced	A	-99.99
	1					705921-180600008	06/20/2018	-99.99			
		05/25/2018	15010	XXXXXXXXXXXXXXXXXX	Apl* Itunes.Com/bill, 866-712-7			06/06/2018	Invoiced	A	-99.99
	1					705921-180600008	06/20/2018	-99.99			
		05/25/2018	15011	XXXXXXXXXXXXXXXXXX	Apl* Itunes.Com/bill, 866-712-7			06/06/2018	Invoiced	A	-99.99
	1					705921-180600008	06/20/2018	-99.99			
		05/25/2018	15012	XXXXXXXXXXXXXXXXXX	Apl* Itunes.Com/bill, 866-712-7			06/06/2018	Invoiced	A	-99.99
	1					705921-180600008	06/20/2018	-99.99			
		05/23/2018	14995	XXXXXXXXXXXXXXXXXX	Dispute: Apl* Itunes.Com/Bil			06/06/2018	Invoiced	A	-99.99
	1					705921-180600008	06/20/2018	-99.99			



Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
MCCUTDON000	MCCUTCHEON DONALD ALAN	continued...									
	1	05/23/2018	14996	XXXXXXXXXXXXXXXXXX	Dispute:	Apl* Itunes.Com/Bil	06/06/2018		Invoiced	A	-99.99
						705921-180600008	06/20/2018	-99.99			
	1	05/23/2018	14997	XXXXXXXXXXXXXXXXXX	Dispute:	Apl* Itunes.Com/Bil	06/06/2018		Invoiced	A	-99.99
						705921-180600008	06/20/2018	-99.99			
	1	05/23/2018	14998	XXXXXXXXXXXXXXXXXX	Dispute:	Apl* Itunes.Com/Bil	06/06/2018		Invoiced	A	-99.99
						705921-180600008	06/20/2018	-99.99			
	1	05/23/2018	14999	XXXXXXXXXXXXXXXXXX	Dispute:	Apl* Itunes.Com/Bil	06/06/2018		Invoiced	A	-99.99
						705921-180600008	06/20/2018	-99.99			
	1	05/23/2018	15000	XXXXXXXXXXXXXXXXXX	Dispute:	Apl* Itunes.Com/Bil	06/06/2018		Invoiced	A	-99.99
						705921-180600008	06/20/2018	-99.99			
	1	05/23/2018	15001	XXXXXXXXXXXXXXXXXX	Dispute:	Apl* Itunes.Com/Bil	06/06/2018		Invoiced	A	-99.99
						705921-180600008	06/20/2018	-99.99			
	1	05/23/2018	15002	XXXXXXXXXXXXXXXXXX	Dispute:	Apl* Itunes.Com/Bil	06/06/2018		Invoiced	A	-99.99
						705921-180600008	06/20/2018	-99.99			
	1	05/23/2018	15003	XXXXXXXXXXXXXXXXXX	Dispute:	Apl* Itunes.Com/Bil	06/06/2018		Invoiced	A	-99.99
						705921-180600008	06/20/2018	-99.99			
	1	05/22/2018	14986	XXXXXXXXXXXXXXXXXX	Apl*	Itunes.Com/bill, 866-712-7	06/06/2018		Invoiced	A	99.99
						705921-180600008	06/20/2018	99.99			
	1	05/22/2018	14987	XXXXXXXXXXXXXXXXXX	Apl*	Itunes.Com/bill, 866-712-7	06/06/2018		Invoiced	A	99.99
						705921-180600008	06/20/2018	99.99			
	1	05/22/2018	14988	XXXXXXXXXXXXXXXXXX	Apl*	Itunes.Com/bill, 866-712-7	06/06/2018		Invoiced	A	99.99
						705921-180600008	06/20/2018	99.99			
	1	05/22/2018	14989	XXXXXXXXXXXXXXXXXX	Apl*	Itunes.Com/bill, 866-712-7	06/06/2018		Invoiced	A	99.99
						705921-180600008	06/20/2018	99.99			
	1	05/22/2018	14990	XXXXXXXXXXXXXXXXXX	Apl*	Itunes.Com/bill, 866-712-7	06/06/2018		Invoiced	A	99.99
						705921-180600008	06/20/2018	99.99			
	1	05/22/2018	14991	XXXXXXXXXXXXXXXXXX	Apl*	Itunes.Com/bill, 866-712-7	06/06/2018		Invoiced	A	99.99
						705921-180600008	06/20/2018	99.99			
	1	05/22/2018	14992	XXXXXXXXXXXXXXXXXX	Apl*	Itunes.Com/bill, 866-712-7	06/06/2018		Invoiced	A	99.99
						705921-180600008	06/20/2018	99.99			
	1	05/22/2018	14993	XXXXXXXXXXXXXXXXXX	Apl*	Itunes.Com/bill, 866-712-7	06/06/2018		Invoiced	A	99.99
						705921-180600008	06/20/2018	99.99			
	1	05/22/2018	14994	XXXXXXXXXXXXXXXXXX	Apl*	Itunes.Com/bill, 866-712-7	06/06/2018		Invoiced	A	99.99
						705921-180600008	06/20/2018	99.99			
	2	05/17/2018	14984	XXXXXXXXXXXXXXXXXX	Kwik Trip	82800008284, Altoona,	06/06/2018		Invoiced	A	4.99
						705921-180600009	06/20/2018	4.99			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
		Line Description	PO Number	Invoice Number	Invoice Dt	Amount					
MCCUTDON000	MCCUTCHEON DONALD ALAN	continued...									
		05/17/2018	14985	XXXXXXXXXXXXXXXXXX	Cowboy Jacks, Altoona, WI, 5472		06/06/2018		Invoiced	A	163.00
	2	Working lunches for middle school SPDG Grant m	7171800029	705921-180600010		06/20/2018	163.00				
		05/14/2018	14983	XXXXXXXXXXXXXXXXXX	Festival Foods, Eau Claire, WI,		06/06/2018		Invoiced	A	24.70
	2	USPS postage for Transition Readiness Grant Ap	8271800115	705921-180600011		06/20/2018	24.70				
		05/11/2018	14982	XXXXXXXXXXXXXXXXXX	Amazon.Com, Amzn.Com/bill, WA,		06/06/2018		Invoiced	A	474.00
	2	6 tech training tools	7171800061	705921-180600012		06/20/2018	474.00				
		05/09/2018	14981	XXXXXXXXXXXXXXXXXX	Quill Corporation, 800-982-3400		06/06/2018		Invoiced	A	57.58
	2	Office supplies (coffee, cups, pens, filters,	8271800112	705921-180600013		06/20/2018	57.58				
		05/07/2018	14979	XXXXXXXXXXXXXXXXXX	Pesi Inc, Eau Claire, WI, 54703		06/06/2018		Invoiced	A	99.99
	2	PESI Complex Feeding Issues: Sensory, Motor &	7001800029	705921-180600014		06/20/2018	99.99				
		05/07/2018	14980	XXXXXXXXXXXXXXXXXX	Wm Supercenter #1669, Eau Clair		06/06/2018		Invoiced	A	146.36
	2	For daily living skills, prevocational skills,	2601800001	705921-180600015		06/20/2018	146.36				
43 transaction(s) for MCCUTDON000. Total Amount ==>											970.62
NORBEBON000	NORBERG BONITA R	05/23/2018	14977	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts W, Www.Ama		06/06/2018		Invoiced	A	226.92
	2	Chippewa Valley Sporting Goods- RAIL Tshirts	1101800085	705921-180600001		06/20/2018	226.92				
		05/23/2018	14978	XXXXXXXXXXXXXXXXXX	Amazon.Com Amzn.Com/bi, Amzn.Co		06/06/2018		Invoiced	A	102.30
	2	Chippewa Valley Sporting Goods- RAIL Tshirts	1101800085	705921-180600002		06/20/2018	102.30				
		05/18/2018	14972	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts W, Www.Ama		06/06/2018		Invoiced	A	5.68
	2	Misc. Supplies	1101800064	705921-180600003		06/20/2018	5.68				
		05/18/2018	14973	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts W, Www.Ama		06/06/2018		Invoiced	A	139.86
	2	Misc. Supplies	1101800064	705921-180600004		06/20/2018	139.86				
		05/18/2018	14974	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	4.50
	2	Misc. Supplies	1101800064	705921-180600005		06/20/2018	4.50				
		05/18/2018	14975	XXXXXXXXXXXXXXXXXX	Amazon.Com Amzn.Com/bi, Amzn.Co		06/06/2018		Invoiced	A	39.03
	2	Misc. Supplies	1101800064	705921-180600006		06/20/2018	39.03				
		05/18/2018	14976	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts W, Www.Ama		06/06/2018		Invoiced	A	9.98
	2	Misc. Supplies	1101800064	705921-180600007		06/20/2018	9.98				
7 transaction(s) for NORBEBON000. Total Amount ==>											528.27
ORTH JOY000	ORTH JOYCE MARIE	05/25/2018	15029	XXXXXXXXXXXXXXXXXX	Canva 01969-2179359, 8778877815		06/06/2018		Invoiced	A	2.00
	3	Canva purchase	8321800019	705921-180600023		06/20/2018	2.00				
		05/11/2018	15028	XXXXXXXXXXXXXXXXXX	Smk*surveymonkey.Com, 971-24455		06/06/2018		Invoiced	A	360.00
	2	SurveyMonkey Subscription Renewal	8321800019	705921-180600024		06/20/2018	360.00				
2 transaction(s) for ORTH JOY000. Total Amount ==>											362.00

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
PEGGSDAN000	PEGGS DANIEL S	05/22/2018	15080	XXXXXXXXXXXXXXXXXX	Sams Club #8185, Eau Claire, WI		06/06/2018		Invoiced	A	377.90
	2 Tech Takeover				2101800012	705921-180600072	06/20/2018	377.90			
		05/11/2018	15076	XXXXXXXXXXXXXXXXXX	Joann Stores #1866, Eau Claire,		06/06/2018		Invoiced	A	125.54
	2 B Positive Day supplies				2101800011	705921-180600073	06/20/2018	125.54			
		05/11/2018	15077	XXXXXXXXXXXXXXXXXX	Dollar Tree, Eau Claire, WI, 54		06/06/2018		Invoiced	A	90.00
	2 B Positive Day supplies				2101800011	705921-180600074	06/20/2018	90.00			
		05/11/2018	15078	XXXXXXXXXXXXXXXXXX	Dollar Tree, Eau Claire, WI, 54		06/06/2018		Invoiced	A	35.00
	2 Nature's Fury requires presentation boards (ea				2001800206	705921-180600075	06/20/2018	35.00			
		05/11/2018	15079	XXXXXXXXXXXXXXXXXX	Dollar Tree, Eau Claire, WI, 54		06/06/2018		Invoiced	A	61.00
	2 Nature's Fury requires presentation boards (ea				2001800206	705921-180600076	06/20/2018	61.00			
		05/01/2018	14814	XXXXXXXXXXXXXXXXXX	Teacherspayteachers.Co, 6465880		05/07/2018		Invoiced	A	44.99
	2 ELA CURRICULUM				2101800010	705921-180500077	05/30/2018	44.99			
					6 transaction(s) for PEGGSDAN000. Total Amount ==>						734.43
RICHAJES000	RICHARDS JESSICA J	05/25/2018	15095	XXXXXXXXXXXXXXXXXX	Little Caesars 1320 00, Eau Cla		06/06/2018		Invoiced	A	22.16
	2 Coffee and treat all year long for staff devel				8101800041	705921-180600093	06/20/2018	22.16			
		05/24/2018	15092	XXXXXXXXXXXXXXXXXX	Little Caesars 1320 00, Eau Cla		06/06/2018		Invoiced	A	9.23
	2 Coffee and treat all year long for staff devel				8101800041	705921-180600094	06/20/2018	9.23			
		05/24/2018	15093	XXXXXXXXXXXXXXXXXX	Target 00017749, Eau Claire, WI		06/06/2018		Invoiced	A	5.99
	2 Coffee and treat all year long for staff devel				8101800041	705921-180600095	06/20/2018	5.99			
		05/24/2018	15094	XXXXXXXXXXXXXXXXXX	Little Caesars 1320 00, Eau Cla		06/06/2018		Invoiced	A	23.74
	2 Coffee and treat all year long for staff devel				8101800041	705921-180600096	06/20/2018	23.74			
		05/18/2018	15091	XXXXXXXXXXXXXXXXXX	Little Caesars 1320 00, Eau Cla		06/06/2018		Invoiced	A	50.02
	2 Coffee and treat all year long for staff devel				8101800041	705921-180600097	06/20/2018	50.02			
					5 transaction(s) for RICHAJES000. Total Amount ==>						111.14
SCHEPMAR000	SCHEPPKE MARK J	05/30/2018	15041	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	15.99
	1					705921-180600008	06/20/2018	15.99			
		05/30/2018	15042	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	199.99
	1					705921-180600008	06/20/2018	199.99			
		05/29/2018	15040	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		06/06/2018		Invoiced	A	25.88
	1					705921-180600008	06/20/2018	25.88			
		05/25/2018	15039	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		06/06/2018		Invoiced	A	508.50
	2 30 of KHOMO - iPad 2 3 and 4 Generation Case -				8101900004	705921-180600034	06/20/2018	508.50			
		05/03/2018	14746	XXXXXXXXXXXXXXXXXX	Amazon Mktplace Pmts, Amzn.Com/		05/07/2018		Invoiced	A	51.98
	1					705921-180500035	05/30/2018	51.98			
		05/03/2018	14747	XXXXXXXXXXXXXXXXXX	Asset Genie, 7248389588, PA, 15		05/07/2018		Invoiced	A	2,067.45
	1					705921-180500035	05/30/2018	2,067.45			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
SCHEPMAR000	SCHEPPKE MARK J	continued...									
		05/02/2018	14745	XXXXXXXXXXXXXXXXXX	Google *svcsapps_altoo, Cc@goog		05/07/2018		Invoiced	A	10.00
	1					705921-180500035	05/30/2018	10.00			
						7 transaction(s) for SCHEPMAR000. Total Amount ==>					2,879.79
STEFFAND000	STEFFEN ANDREA M	05/23/2018	15024	XXXXXXXXXXXXXXXXXX	Aaa Club/Insur 0470590, 8002226		06/06/2018		Invoiced	A	168.13
	2	Safety Patrol Flags/Poles & supplies			0001800254	705921-180600016	06/20/2018	168.13			
		05/18/2018	15023	XXXXXXXXXXXXXXXXXX	Amazon.Com Amzn.Com/bi, Amzn.Co		06/06/2018		Invoiced	A	174.95
	2	Are We a Group or a Team - PLC PD			0001800247	705921-180600017	06/20/2018	174.95			
		05/08/2018	15022	XXXXXXXXXXXXXXXXXX	Sams Club #8185, Eau Claire, WI		06/06/2018		Invoiced	A	152.26
	2	FLN & 3rd Orientation - Cake, ice cream (donat			0001800241	705921-180600018	06/20/2018	152.26			
						3 transaction(s) for STEFFAND000. Total Amount ==>					495.34
WINSASTA000	WINSAND STACY A	05/31/2018	15220	XXXXXXXXXXXXXXXXXX	Festival Foods, Eau Claire, WI,		06/06/2018		Invoiced	A	42.84
	2	Hotels, gas, food for track coaches and Mariah			4101800228	705921-180600183	06/20/2018	42.84			
		05/31/2018	15221	XXXXXXXXXXXXXXXXXX	Parkmobilepmr Uwlax, 770-818-90		06/06/2018		Invoiced	A	20.00
	2	Hotels, gas, food for track coaches and Mariah			4101800228	705921-180600184	06/20/2018	20.00			
		05/25/2018	15151	XXXXXXXXXXXXXXXXXX	Festival Foods, Eau Claire, WI,		06/06/2018		Invoiced	A	48.39
	2	Tennis sectional food for workers/coaches			4101800235	705921-180600185	06/20/2018	48.39			
		05/25/2018	15152	XXXXXXXXXXXXXXXXXX	Subway 03303732, Altoona, WI, 5		06/06/2018		Invoiced	A	51.62
	2	Hotels, gas, food for track coaches and Mariah			4101800228	705921-180600186	06/20/2018	51.62			
		05/25/2018	15153	XXXXXXXXXXXXXXXXXX	Holiday Stnstore 3705, Altoona,		06/06/2018		Invoiced	A	4.20
	2	Hotels, gas, food for track coaches and Mariah			4101800228	705921-180600187	06/20/2018	4.20			
		05/24/2018	15149	XXXXXXXXXXXXXXXXXX	Sams Club #8185, Eau Claire, WI		06/06/2018		Invoiced	A	36.36
	2	Tennis sectional food for workers/coaches			4101800235	705921-180600188	06/20/2018	36.36			
		05/24/2018	15150	XXXXXXXXXXXXXXXXXX	Martinos, Stanley, WI, 54768, U		06/06/2018		Invoiced	A	13.06
	1	AD meal @ Martinos			4101800244	705921-180600189	06/20/2018	13.06			
		05/22/2018	15148	XXXXXXXXXXXXXXXXXX	Target 00017749, Eau Claire, WI		06/06/2018		Invoiced	A	17.35
	2	- Hangers for uniform tops - 2020 and 2021 "A			4101800191	705921-180600190	06/20/2018	17.35			
		05/14/2018	15147	XXXXXXXXXXXXXXXXXX	Kwik Trip 45900004598, Eau Clai		06/06/2018		Invoiced	A	37.67
	2	Transportation - gas, 5/8; 5/10; 5/12; 5/22			4101800231	705921-180600191	06/20/2018	37.67			
		05/11/2018	15146	XXXXXXXXXXXXXXXXXX	Kwik Trip 45900004598, Eau Clai		06/06/2018		Invoiced	A	34.32
	2	Transportation - gas, 5/8; 5/10; 5/12; 5/22			4101800231	705921-180600192	06/20/2018	34.32			
		05/10/2018	15145	XXXXXXXXXXXXXXXXXX	Kwik Trip 45900004598, Eau Clai		06/06/2018		Invoiced	A	22.99
	2	Transportation - gas, 5/8; 5/10; 5/12; 5/22			4101800231	705921-180600193	06/20/2018	22.99			
		05/04/2018	14909	XXXXXXXXXXXXXXXXXX	Kwik Trip 45900004598, Eau Clai		05/07/2018		Invoiced	A	45.68
	2	Gas for golf transportation - average of five			4101800181	705921-180500207	05/30/2018	45.68			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount	
	Line Description				PO Number	Invoice Number	Invoice Dt				Amount	
WINSASTA000	WINSAND STACY A	continued...										
		05/03/2018	14908	XXXXXXXXXXXXXXXXXX	Kwik Trip	82800008284, Altoona,		05/07/2018	Invoiced	A	67.13	
	2 Gas for golf transportation - average of five				4101800181	705921-180500208	05/30/2018				67.13	
											13 transaction(s) for WINSASTA000. Total Amount ==>	441.61
											308 transaction(s). Total Amount ==>	42,545.65

\*\*\*\*\* End of report \*\*\*\*\*

# SCHOOL DISTRICT OF ALTOONA

## Bank Balances

June 2018

### GENERAL ACCOUNTS (FUNDS 10, 21, 23, 27, 38, 50, and 80)

#### CCF

Beginning balance	\$	253,592.12
Receipts	\$	181,675.32
Disbursements	\$	(2,367,453.95)
Transfers in	\$	3,585,000.00
Transfers out	\$	-
Line-of-Credit in	\$	687,032.06
Line-of-Credit out	\$	(1,339,032.06)
Ending Balance	\$	<u>1,000,813.49</u>

#### State Government Pool

Beginning balance	\$	70,446.05
Receipts	\$	4,984,197.76
Transfers in		
Transfers out	\$	(3,585,000.00)
Interest	\$	1,918.59
Ending Balance	\$	<u>1,471,562.40</u>

#### Wisconsin Liquid Asset Fund

Beginning balance	\$	2,146.17
Interest	\$	-
Ending Balance	\$	<u>2,146.17</u>

**GENERAL ACCOUNTS TOTAL** \$ 2,474,522.06

# SCHOOL DISTRICT OF ALTOONA

## Bank Balances

June 2018

### DEBT SERVICE FUND 39

#### CCF

Beginning balance	\$	124,925.32
Receipts	\$	24.81
Disbursements	\$	(20.00)
Interest	\$	-
Ending Balance	\$	<u>124,930.13</u>

### CONSTRUCTION FUND 49

#### CCF

Beginning balance	\$	0.00
Receipts	\$	-
Disbursements	\$	-
Interest	\$	-
Ending Balance	\$	<u>0.00</u>

### STUDENT ACTIVITY FUND 60

#### Wells Fargo Bank

Beginning balance	\$	103,200.67
Receipts	\$	8,483.27
Disbursements	\$	(12,178.52)
Interest	\$	-
Ending Balance	\$	<u>99,505.42</u>

### Employee Benefit Trust Fund 73

#### Mid America

Beginning balance	\$	671,426.73
Receipts	\$	-
Disbursements	\$	-
Gain or Loss	\$	2,404.62
Ending Balance	\$	<u>673,831.35</u>

Fd	T	Loc	Obj	Func	Func	2017-18	2017-18	2017-18	Unexpended	
						Original Budget	Revised Budget	FY Activity	Balance	
10	E	---	---	11	---	UNDIFF CURRICULUM	3,227,476.00	3,227,476.00	3,203,888.63	23,587.37
10	E	---	---	12	---	REGULAR CURRICULUM	3,898,611.00	3,898,611.00	3,865,227.29	33,383.71
10	E	---	---	13	---	VOCATIONAL CURRICULUM	453,737.00	453,737.00	455,100.14	-1,363.14
10	E	---	---	14	---	PHYSICAL CURRICULUM	360,465.00	360,465.00	401,697.34	-41,232.34
10	E	---	---	16	---	CO-CURRICULAR ACTIVITIES	325,757.00	325,757.00	317,733.86	8,023.14
10	E	---	---	17	---	SPECIAL NEEDS	32,749.00	32,749.00	47,607.11	-14,858.11
10	E	---	---	21	---	PUPIL SERVICES	517,413.00	517,413.00	604,419.65	-87,006.65
10	E	---	---	22	---	INSTRUCTIONAL STAFF SERVICES	1,447,995.00	1,447,995.00	1,339,731.00	108,264.00
10	E	---	---	23	---	GENERAL ADMINISTRATION	430,645.00	430,645.00	465,205.02	-34,560.02
10	E	---	---	24	---	SCHOOL BUILDING ADMINISTRATION	1,047,635.00	1,047,635.00	1,106,940.07	-59,305.07
10	E	---	---	25	---	BUSINESS ADMINISTRATION	3,005,721.00	3,005,721.00	2,629,821.98	375,899.02
10	E	---	---	26	---	CENTRAL SERVICES	99,950.00	99,950.00	107,105.41	-7,155.41
10	E	---	---	27	---	INSURANCE/DISTRICT	147,200.00	147,200.00	131,148.17	16,051.83
10	E	---	---	28	---	DEBT SERVICES - SHORT TERM	5,000.00	5,000.00	2,346.32	2,653.68
10	E	---	---	29	---	OTHER SUPPORT SERVICES	3,176.00	3,176.00	28,444.27	-25,268.27
10	E	---	---	41	---	INTERFUND TRANSFERS	2,266,595.00	2,266,595.00	400,000.00	1,866,595.00
10	E	---	---	43	---	GENERAL TUITION PAYMENTS	1,389,169.00	1,389,169.00	1,258,986.08	130,182.92
10	E	---	---	49	---	OTHER NON-PROGRAM TRANSACTIONS	500.00	500.00		500.00
10	-	---	---	-----		GENERAL	18,659,794.00	18,659,794.00	16,365,402.34	2,294,391.66
21	E	---	---	11	---	UNDIFF CURRICULUM	250.00	250.00		250.00
21	E	---	---	13	---	VOCATIONAL CURRICULUM	27,500.00	27,500.00	99,486.86	-71,986.86
21	E	---	---	14	---	PHYSICAL CURRICULUM	1,000.00	1,000.00	5,943.22	-4,943.22
21	E	---	---	16	---	CO-CURRICULAR ACTIVITIES			65.75	-65.75
21	E	---	---	21	---	PUPIL SERVICES	2,500.00	2,500.00	13,748.92	-11,248.92
21	E	---	---	22	---	INSTRUCTIONAL STAFF SERVICES			8,756.68	-8,756.68
21	-	---	---	-----		SPECIAL REVENUE TRUST FUND	31,250.00	31,250.00	128,001.43	-96,751.43
27	E	---	---	15	---	SPECIAL ED CURRICULUM	2,188,968.00	2,188,968.00	2,169,207.17	19,760.83
27	E	---	---	21	---	PUPIL SERVICES	310,984.00	310,984.00	322,788.11	-11,804.11
27	E	---	---	22	---	INSTRUCTIONAL STAFF SERVICES	219,718.00	219,718.00	209,193.50	10,524.50
27	E	---	---	25	---	BUSINESS ADMINISTRATION	135,000.00	135,000.00	140,601.91	-5,601.91
27	E	---	---	43	---	GENERAL TUITION PAYMENTS	96,310.00	96,310.00	116,988.40	-20,678.40
27	-	---	---	-----		SPECIAL EDUCATION FUND	2,950,980.00	2,950,980.00	2,958,779.09	-7,799.09
38	E	---	---	28	---	DEBT SERVICES - SHORT TERM	50,000.00	50,000.00		50,000.00
38	-	---	---	-----		NON-REFERENDUM DEBT	50,000.00	50,000.00		50,000.00
39	E	---	---	28	---	DEBT SERVICES - SHORT TERM	1,869,518.00	1,869,518.00	1,871,417.50	-1,899.50
39	-	---	---	-----		REFERENDUM APPROVED DEBT SERV	1,869,518.00	1,869,518.00	1,871,417.50	-1,899.50
49	E	---	---	25	---	BUSINESS ADMINISTRATION	30,000.00	30,000.00	30,584.54	-584.54
49	-	---	---	-----		OTHER CAPITAL PROJECTS	30,000.00	30,000.00	30,584.54	-584.54
50	E	---	---	25	---	BUSINESS ADMINISTRATION	613,480.00	613,480.00	781,687.34	-168,207.34
50	-	---	---	-----		FOOD SERVICE	613,480.00	613,480.00	781,687.34	-168,207.34
73	E	---	---	42	---	Fiduciary Fund Expenditures	488,025.00	488,025.00	536,411.93	-48,386.93
73	-	---	---	-----		Employee Benefit Trust Fund	488,025.00	488,025.00	536,411.93	-48,386.93
80	E	---	---	25	---	BUSINESS ADMINISTRATION	7,500.00	7,500.00	10,478.85	-2,978.85
80	E	---	---	26	---	CENTRAL SERVICES	11,715.00	11,715.00	7,032.21	4,682.79
80	E	---	---	29	---	OTHER SUPPORT SERVICES	32,000.00	32,000.00	30,240.00	1,760.00
80	E	---	---	31	---	COMMUNITY SERVICE	20,474.00	20,474.00		20,474.00
80	E	---	---	39	---		55,970.00	55,970.00	52,207.00	3,763.00
80	-	---	---	-----		COMMUNITY SERVICE	127,659.00	127,659.00	99,958.06	27,700.94

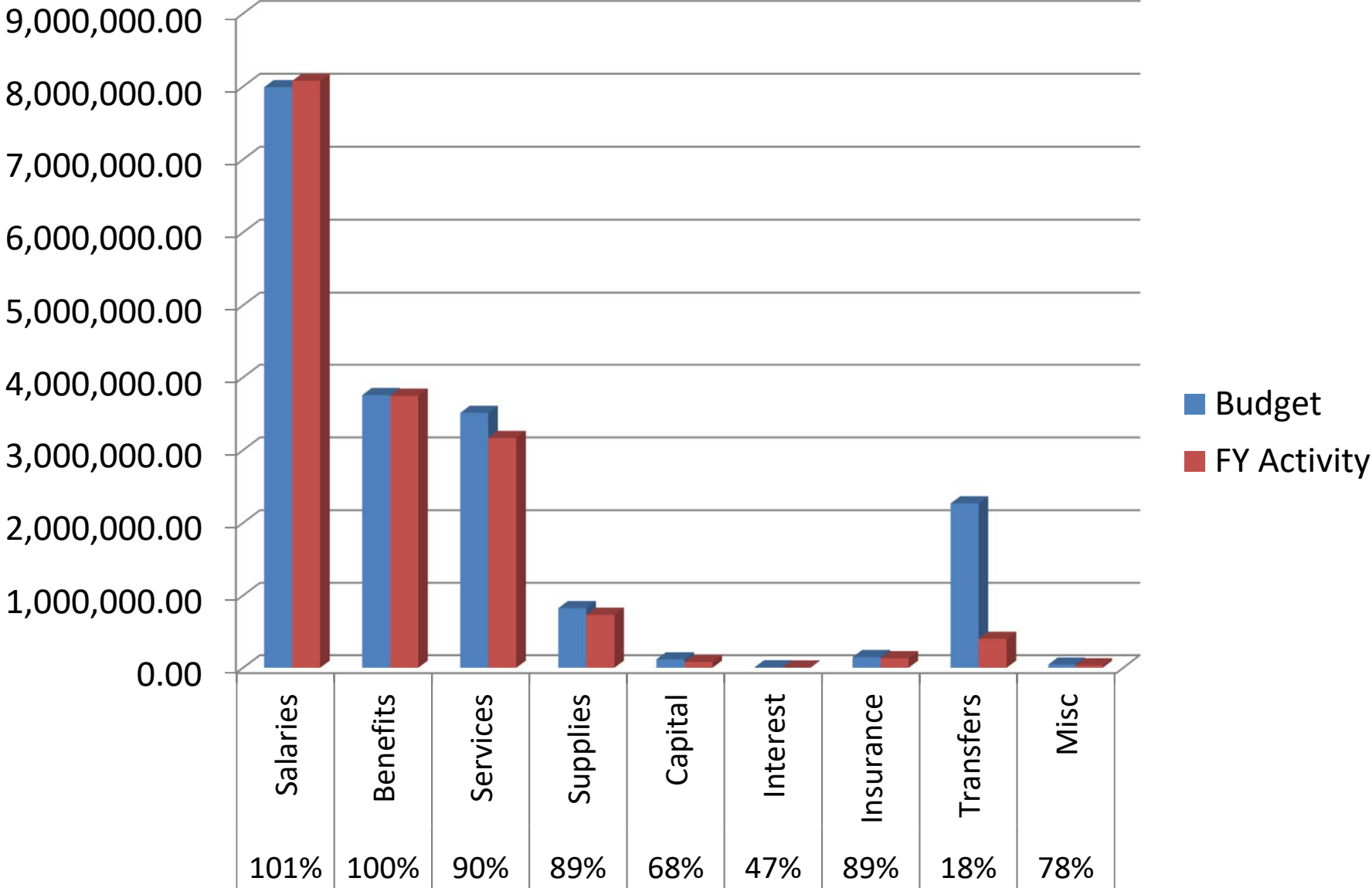


Fd	T	Loc	Obj	Func	Func	2017-18 Original Budget	2017-18 Revised Budget	2017-18 FY Activity	Unexpended Balance
Grand	Expense	Tota				24,820,706.00	24,820,706.00	22,772,242.23	2,048,463.77

Number of Accounts: 1875

\*\*\*\*\* End of report \*\*\*\*\*

# Board Approved Expenditures vs. Budget



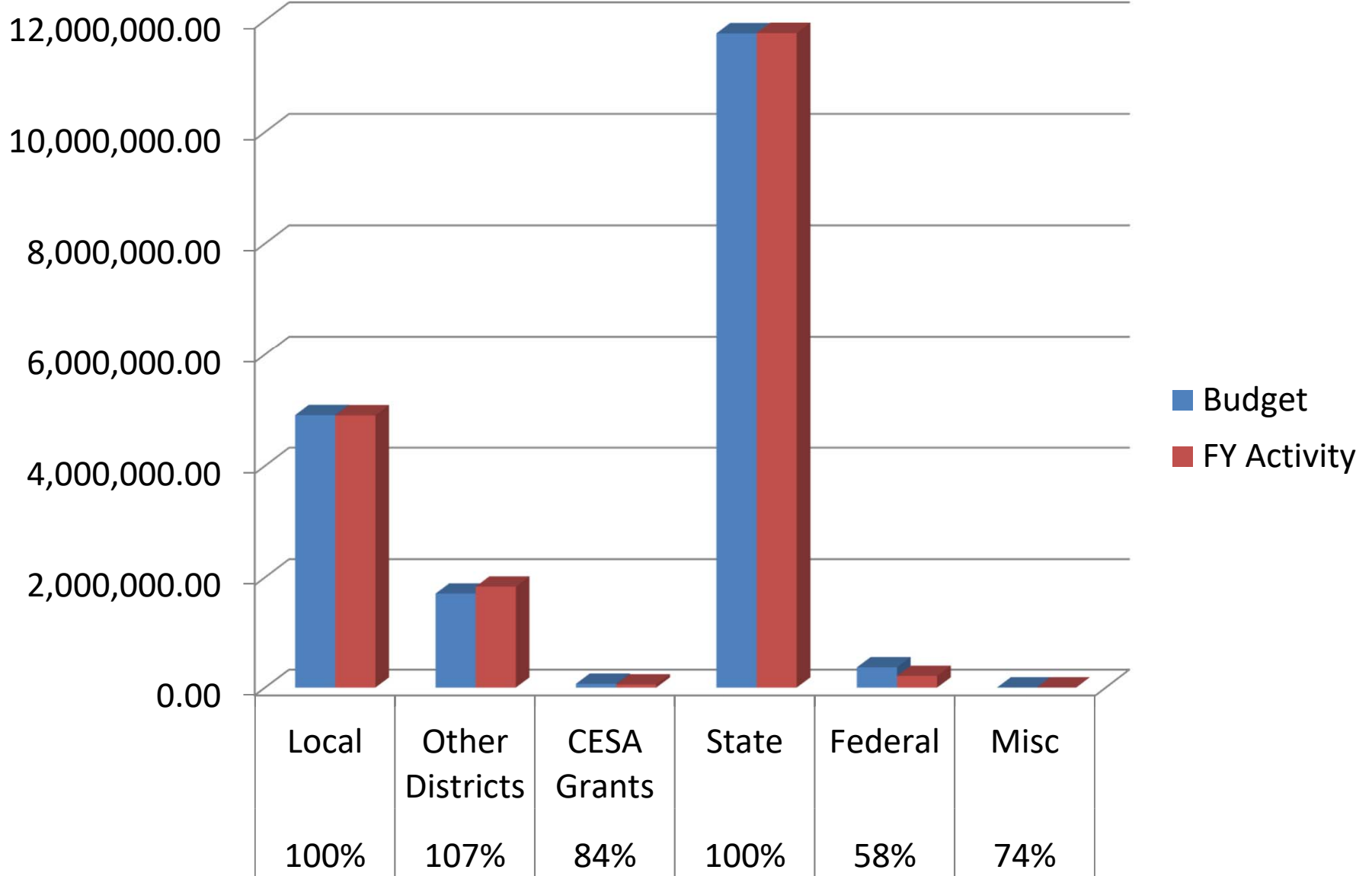
Fd	T	Loc	Obj	Fu	Src	2017-18		2017-18	Unexpended
						Original Budget	Revised Budget	FY Activity	Balance
10	R	400	34-	--	GRANTS-OTHER SCHOOL DISTRICTS			22,999.40	-22,999.40
10	R	800	21-	--	TAXES	4,852,297.00	4,852,297.00	4,844,412.55	7,884.45
10	R	800	26-	--	NON-CAPITAL SALES	750.00	750.00		750.00
10	R	800	27-	--	SCHOOL ACTIVITY-INCOME	36,200.00	36,200.00	41,395.89	-5,195.89
10	R	800	28-	--	INTEREST ON INVESTMENT	6,000.00	6,000.00	5,609.81	390.19
10	R	800	29-	--	OTHER REVENUES-LOCAL SOURCES	14,700.00	14,700.00	13,443.15	1,256.85
10	R	800	31-	--	TRANSIT OF AIDS-INTERDISTRICT			4,166.17	-4,166.17
10	R	800	34-	--	GRANTS-OTHER SCHOOL DISTRICTS	1,707,448.00	1,707,448.00	1,806,105.00	-98,657.00
10	R	800	51-	--	TRANSIT OF AIDS-INTERMED SRCES	54,000.00	54,000.00	58,560.14	-4,560.14
10	R	800	58-	--	MEDICAL SERVICE REIMBURSEMENTS	16,000.00	16,000.00		16,000.00
10	R	800	61-	--	STATE AID-CATEGORICAL	83,000.00	83,000.00	87,925.79	-4,925.79
10	R	800	62-	--	STATE AID-GENERAL	10,540,093.00	10,540,093.00	10,540,093.00	
10	R	800	63-	--	SPECIAL PROJECTS GRANT	10,400.00	10,400.00	17,515.75	-7,115.75
10	R	800	65-	--	SAGE GRANT	465,000.00	465,000.00	466,727.70	-1,727.70
10	R	800	69-	--	OTHER REVENUE - STATE SOURCES	671,389.00	671,389.00	663,750.00	7,639.00
10	R	800	73-	--	SPECIAL PROJECTS GRANTS	150,000.00	150,000.00		150,000.00
10	R	800	75-	--	TITLE I	218,050.00	218,050.00	211,785.77	6,264.23
10	R	800	86-	--	SALES OF FIXED ASSETS			57.00	-57.00
10	R	800	97-	--	REFUND OF DISBURSEMENT			3,637.53	-3,637.53
10	R	800	99-	--	Other Miscellaneous Revenue	5,000.00	5,000.00		5,000.00
10	R	---	---	--	Revenue	18,830,327.00	18,830,327.00	18,788,184.65	42,142.35
10	-	---	---	--	GENERAL	18,830,327.00	18,830,327.00	18,788,184.65	42,142.35
21	R	150	29-	--	OTHER REVENUES-LOCAL SOURCES	250.00	250.00		250.00
21	R	800	29-	--	OTHER REVENUES-LOCAL SOURCES	31,350.00	31,350.00	134,526.62	-103,176.62
21	R	---	---	--	Revenue	31,600.00	31,600.00	134,526.62	-102,926.62
21	-	---	---	--	SPECIAL REVENUE TRUST FUND	31,600.00	31,600.00	134,526.62	-102,926.62
27	R	800	11-	--	OPERATING TRANSFERS-IN	1,866,595.00	1,866,595.00		1,866,595.00
27	R	800	31-	--	TRANSIT OF AIDS-INTERDISTRICT			2,200.75	-2,200.75
27	R	800	34-	--	GRANTS-OTHER SCHOOL DISTRICTS	50,000.00	50,000.00	48,764.79	1,235.21
27	R	800	51-	--	TRANSIT OF AIDS-INTERMED SRCES	88,000.00	88,000.00	7,051.29	80,948.71
27	R	800	58-	--	MEDICAL SERVICE REIMBURSEMENTS	50,000.00	50,000.00		50,000.00
27	R	800	61-	--	STATE AID-CATEGORICAL	670,500.00	670,500.00	654,430.00	16,070.00
27	R	800	73-	--	SPECIAL PROJECTS GRANTS	225,885.00	225,885.00	188,385.43	37,499.57
27	R	---	---	--	Revenue	2,950,980.00	2,950,980.00	900,832.26	2,050,147.74
27	-	---	---	--	SPECIAL EDUCATION FUND	2,950,980.00	2,950,980.00	900,832.26	2,050,147.74
38	R	800	21-	--	TAXES	50,000.00	50,000.00	50,000.00	
38	R	---	---	--	Revenue	50,000.00	50,000.00	50,000.00	
38	-	---	---	--	NON-REFERENDUM DEBT	50,000.00	50,000.00	50,000.00	
39	R	800	11-	--	OPERATING TRANSFERS-IN	400,000.00	400,000.00	400,000.00	
39	R	800	21-	--	TAXES	1,255,993.00	1,255,993.00	1,255,993.00	
39	R	800	28-	--	INTEREST ON INVESTMENT	1,500.00	1,500.00	6,029.77	-4,529.77
39	R	---	---	--	Revenue	1,657,493.00	1,657,493.00	1,662,022.77	-4,529.77
39	-	---	---	--	REFERENDUM APPROVED DEBT SERV	1,657,493.00	1,657,493.00	1,662,022.77	-4,529.77
49	R	800	28-	--	INTEREST ON INVESTMENT	500.00	500.00	36.38	463.62
49	R	---	---	--	Revenue	500.00	500.00	36.38	463.62
49	-	---	---	--	OTHER CAPITAL PROJECTS	500.00	500.00	36.38	463.62
50	R	800	25-	--	FOOD SERVICE SALES	268,200.00	268,200.00	323,611.56	-55,411.56
50	R	800	28-	--	INTEREST ON INVESTMENT	200.00	200.00		200.00
50	R	800	61-	--	STATE AID-CATEGORICAL	17,000.00	17,000.00	15,976.34	1,023.66
50	R	800	71-	--	FEDERAL AID-CATEGORICAL	387,500.00	387,500.00	431,579.98	-44,079.98
50	R	800	97-	--	REFUND OF DISBURSEMENT			399.20	-399.20

Fd	T	Loc	Obj	Fu	Src	2017-18		2017-18	Unexpended
						Original Budget	Revised Budget	FY Activity	Balance
50	R	---	---	--	Revenue	672,900.00	672,900.00	771,567.08	-98,667.08
50	-	---	---	--	FOOD SERVICE	672,900.00	672,900.00	771,567.08	-98,667.08
73	R	800	28-	--	INTEREST ON INVESTMENT	11,000.00	11,000.00	8,194.48	2,805.52
73	R	800	95-	--	Contributions to Emp Benefits	488,025.00	488,025.00		488,025.00
73	R	---	---	--	Revenue	499,025.00	499,025.00	8,194.48	490,830.52
73	-	---	---	--	Employee Benefit Trust Fund	499,025.00	499,025.00	8,194.48	490,830.52
80	R	800	21-	--	TAXES	130,000.00	130,000.00	130,000.00	
80	R	---	---	--	Revenue	130,000.00	130,000.00	130,000.00	
80	-	---	---	--	COMMUNITY SERVICE	130,000.00	130,000.00	130,000.00	
<hr/>									
Grand Revenue T						24,822,825.00	24,822,825.00	22,445,364.24	2,377,460.76

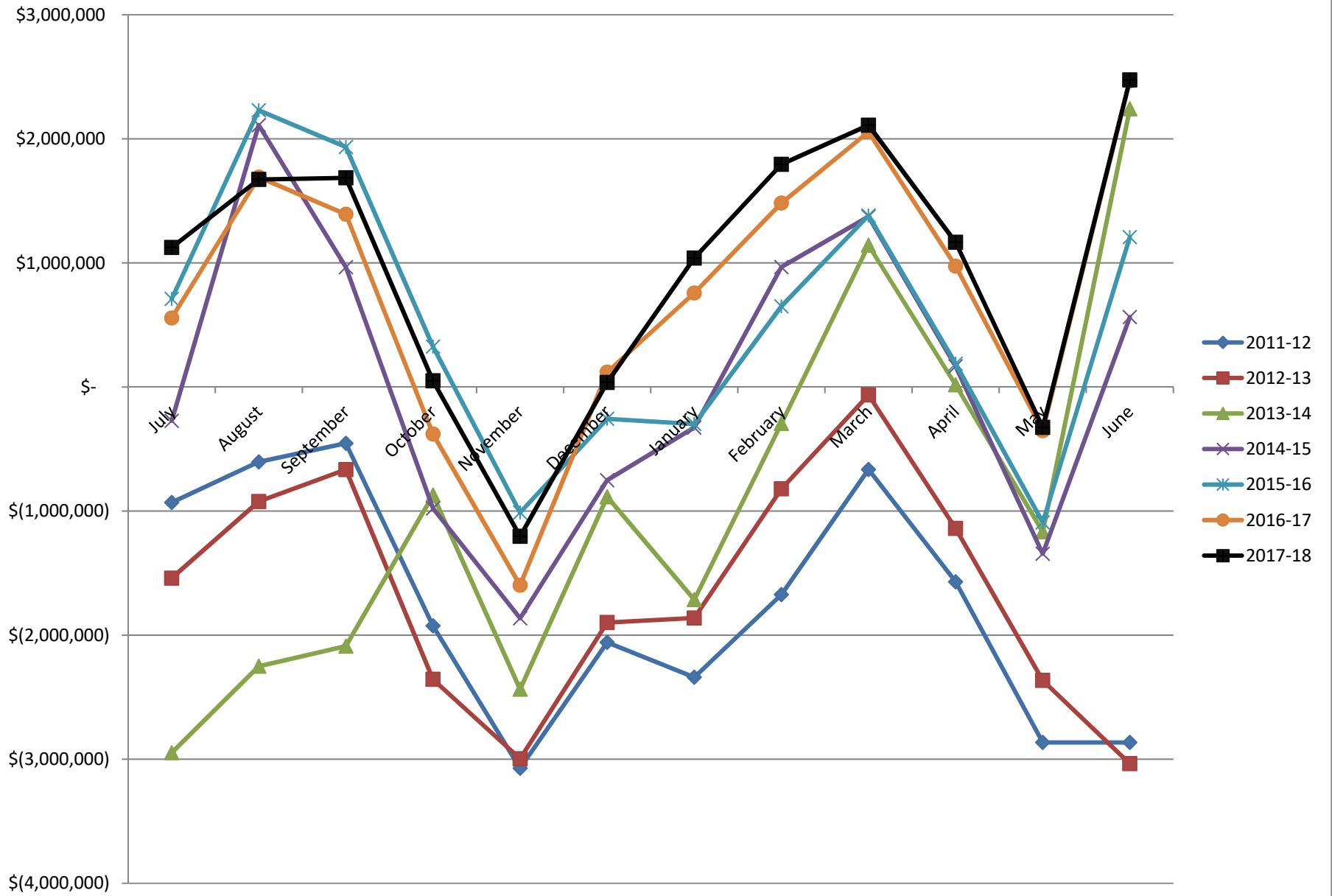
Number of Accounts: 94

\*\*\*\*\* End of report \*\*\*\*\*

## Board Approved Revenues vs. Budget



### Cash Position Less Borrowing 2011-12 to 2016-17 - General Fund



Extracurricular activities are recognized as an integral part of the educational program. Students are strongly encouraged to participate in such activities, while giving their academic work the priority it deserves.

Extracurricular activities sponsored by the School District of Altoona, including organized interscholastic and intra-District athletics and fitness opportunities, promote school loyalty and pride within the student body and encourage community participation. Game activity provides many opportunities to teach the values of teamwork, competition and sportsmanship.

The board believes that these benefits should be made available to as many district students as practical. Furthermore, the Board places top-priority on the values of teamwork, fair competition and sportsmanship rather than on winning, particularly at the sub-varsity levels.

The Board adopts the eligibility standards set by the Wisconsin Athletic Association (WIAA).

When an activity involves a new or substantially modified funding and/or staffing obligation, it will be approved by the Board or by the Superintendent or building principal when the activity does not involve such additional budgetary or staffing obligations.

The District shall not unlawfully discriminate in admission to or participation in any program or activity, standards and rules of behavior, disciplinary actions or facilities usage on the basis of the person's sex, race, religion, national origin, color, ancestry, creed, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional or learning disability, or any other legally protected status or classification. This policy does not, however, prohibit the District from placing a student in a program or activity based on standards of individual performance, or from providing separate programs and facilities in interscholastic athletics for males and females if such programs and facilities are sufficiently comparable in type, scope, and support from the District. Discrimination complaints shall be processed in accordance with established District procedures.

Legal Ref: 118.13; 118.133; 118.293; 120.12(23); 120.13(1) Wisc. Statutes  
PI 9.03(1) Wisc. Admin Code

Cross Ref: Policy 110 – School District Mission; Policy 411 – Student Nondiscrimination/Equal Education Opportunities; 411-Rule – Student Discrimination Complaint Procedures; Policy 443 – Student Conduct and Discipline (***your district does not currently have a board policy on this topic included in the board policy manual but one will be added as part of the district's policy manual updating project***); Policy 656 – Student Fees; Policy 662.1 – Student Activity Funds Management; 751-Rule – Student Transportation Services Chaperon Performance Responsibilities for Extracurricular and Off-Campus Trips; Altoona School District Athletic/Activity Code

ADOPTED:

# DONATIONS UPDATE

Date Recognized:	Contributor:	Description:	Amount:	Value:
<u>7/18/2018</u>	<u>WI Board for People with Developmental Disabilities</u>	<u>Partners with Business Award</u>	\$4,999	
<u>6/4/2018</u>	<u>Eau Claire Community Foundation</u>	<u>Elementary Outdoor CR - Flutter Busters</u>	\$560	
<u>5/21/2018</u>	<u>Walmart Foundation's Volunteerism Program</u>	<u>Elementary School</u>	\$250	
<u>5/7/2018</u>	<u>Wisconsin Economic Development Corp</u>	<u>Fab Lab Grant</u>	\$25,000	
<u>5/7/2018</u>	<u>Tools for Schools Grant - Asher Exteriors</u>	<u>Library books</u>	\$250	
<u>4/23/2018</u>	<u>Your College Your Way</u>	<u>Interntl Career Development Conf</u>	\$200	
<u>4/23/2018</u>	<u>Nohre &amp; Co SC</u>	<u>Interntl Career Development Conf</u>	\$125	
<u>4/23/2018</u>	<u>Chippewa Valley Ortho &amp; Sports Medicine</u>	<u>Interntl Career Development Conf</u>	\$125	
<u>4/23/2018</u>	<u>WESTconsin Credit Union</u>	<u>Interntl Career Development Conf</u>	\$350	
<u>4/9/2018</u>	<u>Xcel Energy</u>	<u>Required match for the Fab Lab grant</u>	\$500	
<u>3/19/2018</u>	<u>Dave and Sue Rowe</u>	<u>Required match for the Fab Lab grant</u>	\$300	
<u>3/19/2018</u>	<u>Aldi</u>	<u>for supplies for garden towers</u>	\$500	
<u>3/19/2018</u>	<u>Flutter Busters LLC</u>	<u>for 2nd grade Beaver Creek field trip</u>	\$550	
<u>3/5/2018</u>	<u>Tools for Schools Grant - United Bank</u>	<u>Library books</u>	\$250	
<u>3/5/2018</u>	<u>Altoona Area Foundation</u>	<u>Nonfiction reading materials</u>	\$1,000	
<u>3/5/2018</u>	<u>Altoona Area Foundation</u>	<u>I-pads (4-5)</u>	\$1,000	
<u>3/5/2018</u>	<u>Walmart</u>	<u>Required match for the Fab Lab grant</u>	\$500	
<u>3/5/2018</u>	<u>Amundson Appliance</u>	<u>Refrigerator for MS Snack Shack</u>		\$500
<u>2/5/2018</u>	<u>Mississippi Welders Supply Co</u>	<u>Required match for the Fab Lab grant</u>	\$200	
<u>2/5/2018</u>	<u>AnnMarie Foundation</u>	<u>Required match for the Fab Lab grant</u>	\$4,500	
<u>2/5/2018</u>	<u>RealityWorks</u>	<u>Required match for the Fab Lab grant</u>	\$5,000	
<u>2/5/2018</u>	<u>RealityWorks</u>	<u>Required match for the Fab Lab grant</u>	\$5,000	
<u>1/4/2018</u>	<u>Altoona Area Foundation</u>	<u>Guided Reading Books</u>	\$1,000	
<u>1/4/2018</u>	<u>Marshfield Clinic Health Systems</u>	<u>Required match for the Fab Lab grant</u>	\$2,500	
<u>12/18/2017</u>	<u>Women's Giving Circle Grant</u>	<u>K-3 STEM coding &amp; robotics curriculum</u>	\$5,966	
<u>12/18/2017</u>	<u>Halfmoom Education Inc</u>	<u>Required match for the Fab Lab grant</u>	\$200	
<u>12/18/2017</u>	<u>Richard Jurmain</u>	<u>Required match for the Fab Lab grant</u>	\$200	
<u>12/18/2017</u>	<u>Kelly Heating &amp; Electric LLC</u>	<u>Required match for the Fab Lab grant</u>	\$250	
<u>12/18/2017</u>	<u>Northwestern Bank</u>	<u>Required match for the Fab Lab grant</u>	\$5,000	
		<u>Total to Date:</u>	<u>\$66,775</u>	
		Total Fab Lab Matching Funds:	\$24,150	





# **School District of Altoona Coaches Handbook 2018-19**

**Athletic Office:  
711 7th Street West  
Altoona, WI 54720**

## **Athletic Advisory Committee Members**

*The Athletic Parent Advisory Committee (PAC) as a way to help our athletic department improve our programs, performance, and processes, and allow us to provide the best possible experience for our student athletes and fans. PAC will meet in the evening, on an every-other-month basis for approximately six meetings per year.*

*Jim Bergh  
Sam Borman  
Ben Coenen  
Jeff Harris  
Jesse Hays  
Kyle Henning  
Ryan Gunderson  
Tim Gunderson  
Katie Kuenkel  
Julie Lutteke  
Corry Mahnke  
Michael Olson  
Steve Scullion  
Wendy Springer  
Paul Swartos  
Tyler Tomesh  
Adam Prell  
Dale Varsho  
Kim Wudi*

*Jason LeMay - Altoona High School Principal  
Michael Markgren - School District of Altoona, Business Manager  
Scott Meyer - Booster Club President  
Jamie Oliver - Altoona High School Dean of Students and Athletic Director  
Dave Rowe - School District of Altoona, School Board Clerk  
Elissa Upward - Athletic Department Administrative Assistant*

# Mission Statement

*Develop a culture of champions athletically, academically, and within the community.*

## Core Values

### 1. Participation and Retention

- a. Majority of student body at every level participate
- b. Focus on retention of athletes year to year
- c. Athletes and coaches provide leadership to youth level

### 2. Athletic Diversity

- a. Encourage multiple sport participation
- b. Balance athletics and external responsibilities

### 3. Culture of Champions

- a. Academically
- b. Athletics
  - i. Coaches and athletes act with integrity
- c. Community
  - i. Support from School board, administrators, parents, alumni, and community

### 4. Excellence

- a. Personal and Professional Development for Athletes coaches and staff
- b. Facilities and equipment

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## **Coaching Philosophy of Athletics**

We believe that athletics play a vital role in the overall educational experience in students and develop characteristics that will help that student succeed in life. We desire to create a culture of champions at Altoona athletics that addresses the three dimensions of the student athlete. These three dimensions are: Fundamentals (Physical), Psychology (Mind), and Heart (Spirit). We desire for coaches to teach and implement the fundamentals, address the psychology of athletes, and pursue the heart of the individual. We believe in supporting the coaches and staff so they are prepared to engage in all three dimensions to create a successful environment for not only athletic, but also lifelong success. We believe that all students should have the opportunity to engage in athletics and pursue multiple sports. We believe that student-athletes and coaches are an avenue to build strong leaders for our communities and desire for them to be involved in the Altoona community.

## **Coaches Code of Conduct**

We follow the NFHS Coaches Code of Conduct. See website:

<https://www.google.com/url?q=https://www.wiaawi.org/Schools/Sportsmanship/CodeofConduct.aspx&a=D&ust=1530148138729000&usq=AFQjCNH3JZyp8TpFTOYpJInp1Ua3PVL0cA>

## **Multiple-Sport Policy**

In accordance with the philosophy of Altoona Athletics, the coaches and athletic administrators recommend student athletes participate in multiple sports. A multiple sport athlete develops skills such as agility, balance, and coordination which are helpful in all sports. Learning from multiple coaches and athletes helps to develop mental and physical toughness, and humility. Multiple sport athletes are visible leaders within the community and school and help to establish the culture. Participation in multiple sports builds qualities such as attitude, effort, ability to be coachable, accountability, which are integral for lifelong success.

Off-Season Practice Policies - When a student athlete makes a commitment to participate in a team sport, he/she is making a commitment to the team to be at his/her peak performance at all times during the season. The Altoona Athletic Department recommends coaches create a strategy that allows the student athlete to continue developing athletically without requiring participation in multiple workouts/practices. Coaches cannot require participation in off-season development/practices while an athlete is currently competing in another school sport season.

## **Strength and Conditioning**

Proper conditioning allows the athlete and team to function at the highest possible level by improving overall athleticism. Improving an athlete's speed, agility, power, balance through strength and conditioning provides athletes the ability to participate at a high level. Participating in the strength and conditioning program builds character traits such as accountability, effort, attitude, and commitment.

The purpose of the Altoona Strength and Conditioning Program is to maximize the potential of each student-athlete through a comprehensive, year-round program that develops all of the vital components necessary in achieving athletic excellence. It is the responsibility of the coaches to meet with the strength and conditioning coach to develop both in-season and out-of-season strength and conditioning programs.

Coaches will promote and be active in the strength and conditioning program. The Athletic Director will be responsible for evaluating a coach's adherence to the objectives of the program.

**Holidays/school breaks/inclement weather**

The Athletic Department will not schedule events/practices on Independence Day, Thanksgiving Day, Christmas Eve, Christmas Day, and Easter Sunday. Coaches, in consultation with administration, need to set the practice schedule and have a written policy on how they will handle absences from practice during breaks.

*Holiday breaks in which families may take extended vacation time (Memorial Day, Labor Day) or prolonged school breaks (Winter break, Spring break) coaches must seek approval from the Athletic Director before scheduling practice. In the event that schools are closed by the superintendent for any weather-related or emergency reasons, all extracurricular activities, including practices and contests, will be cancelled.*

# JOB DESCRIPTION

## HEAD COACH JOB DESCRIPTION

<b>TITLE:</b>	Head Coach
<b>DEPARTMENT:</b>	Athletics
<b>SPORT:</b>	
<b>COMPENSATION RATE:</b>	
<b>REPORTS TO:</b>	

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### **MISSION STATEMENT:**

***Develop a culture of champions athletically, academically, and within the community.***

All coaches are expected to exemplify the mission statement of Altoona Athletics at all times, and to act as role models and ambassadors for the Altoona Athletics Program and the School District of Altoona. The School District of Altoona expects head coaches to take ownership of your sport program at all levels.

### **Responsibilities:**

*The following duties are primarily performed and which are essential for this position. Employees are expected to be able to perform each of these job duties satisfactorily and successfully to be qualified for the position. Other duties may be required and assigned.*

- Establish the fundamental philosophy, skills and techniques to be taught by the coaching staff. Design conferences, clinics and staff meetings to ensure staff awareness of the overall program.
- Manage and supervise athletic activities, contests, and practice sessions to promote individual growth in athletic skills, teamwork, discipline, respect, and good sportsmanship.
- Utilize the services provided by the School District of Altoona strength and conditioning coach.
- Adhere to injury procedures established by the Altoona Athletic Department.
- Ensure that all coaches work together toward a common goal within their respected programs and provide unity with the feeder schools and affiliated youth leagues within the School District of Altoona.
- Establish performance criteria for competition and evaluate students' athletic abilities initially and on a regular basis (i.e. statistics, film, challenge matches, etc.).
- Train and inform staff and encourage professional growth by promoting clinic attendance.
- Delegate specific duties, supervise implementation, and at season's end, analyze staff effectiveness and evaluate all assistants.
- Exert his or her influence to enhance sportsmanship by spectators, both directly and by working closely with cheerleaders, pep club's sponsors, booster clubs, and administrators.
- Take all necessary precautions to protect student athletes, equipment, materials, and facilities.
- Monitor and enforce student eligibility criteria for extracurricular participation.

- Work with the athletic department to schedule competitions and coordinate arrangements (i.e. facilities, busing, camps, special events, etc.).
- Accompany and supervise student athletes during athletic competitions in assigned sports on out-of-town trips.
- Instruct and advise students on WIAA rules and regulations.
- Maintain all student-athlete personal and medical files, and pertinent Altoona High School (AHS) materials, eligibility forms, transfer forms, grade reports, and ensure that the AHS and district guidelines are followed.
- Apply and enforce student discipline during athletic contests, and encourage sportsmanlike conduct in all phases of athletic participation.
- Establish and maintain open communication with students, parents, principals, teachers, Athletic Director, and youth feeder team coaches.
- Have the total athletic and school program at interest. Be supportive of student participation in other School District of Altoona activities and communicate with colleagues regarding expectations in and out of season.
- Maintain inventory of all uniforms and equipment within program.
- Annually establish and meet performance goals.
- The administration or designee may assign other duties and accountabilities limited to those consistent with the applicable job function and pay grade.

**Preferred Qualifications:**

**Education/Certification:**

Valid teaching certificate or prior coaching experience and NFHS Certification  
CPR/First Aid Certification

**Special Knowledge/Skills:**

Must have experience or a desire to work in a diverse school district  
General knowledge of coaching techniques and procedures  
Knowledge of WIAA/Conference rules  
Demonstrated ability to instruct, lead and supervise student athletes  
Excellent organizational, communication and interpersonal skills



## ASSISTANT COACH/VOLUNTEER JOB DESCRIPTION

**TITLE:** Assistant Coach/Volunteer  
**DEPARTMENT:** Athletics  
**SPORT:** \_\_\_\_\_  
**COMPENSATION RATE:** \_\_\_\_\_  
**REPORTS TO:** \_\_\_\_\_

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### **MISSION STATEMENT:**

***Develop a culture of champions athletically, academically, and within the community.***

All coaches are expected to exemplify the mission statement of Altoona Athletics at all times, and to act as role models and ambassadors for the Altoona Athletics Program and the School District of Altoona.

### **Responsibilities:**

*The following duties are primarily performed and which are essential for this position. Employees are expected to be able to perform each of these job duties satisfactorily and successfully to be qualified for the position. Other duties may be required and assigned.*

- Manage and supervise athletic activities, contests, and practice sessions to promote individual growth in athletic skills, teamwork, discipline, respect, and good sportsmanship.
- Display loyalty to the Head Coach.
- Assume supervising control over all athletes in program when such control is needed.
- Assist Head Coach for any special needs, i.e., awards night, parent meetings.
- Make suggestions and recommendations that will help the program.
- Apply and enforce student discipline during athletic contests, and encourage sportsmanlike conduct in all phases of athletic participation.
- Attend pre-season organizational meetings as assigned by coach.
- Participate in professional development and become current to new coaching strategies.
- Assist in the organization and execution of home events, including postseason events hosted by the School District of Altoona.

### **Preferred Qualifications:**

#### **Education/Certification:**

Valid teaching certificate or prior coaching experience and NFHS Certification  
CPR/First Aid Certification

**Special Knowledge/Skills:**

Must have experience or a desire to work in a diverse school district

General knowledge of coaching techniques and procedures

Knowledge of WIAA/Conference rules

Demonstrated ability to instruct, lead and supervise student athletes

Excellent organizational, communication and interpersonal skills

**Experience:**

Prior coaching experience is preferred.

## ***COMMUNICATION AND OUTREACH***

### **Community**

Head coaches are the face of the organization, and must represent the organization in an appropriate manner at all times. Coaches must develop a good rapport with any number of individuals and groups, including the community as a whole. These groups of people include, but are not limited to spectators, officials, fellow league coaches, media representatives, booster club, and the parents of his/her players. Coaches must also communicate and work with other school personnel, guidance counselors, teachers, administrators, etc. to guarantee the best interests of each student-athlete. Good rapport and an image of competency are invaluable to the team, the organization, and the School District of Altoona.

The community has an interest in you. It is the responsibility of the coach to educate the community as to the history and philosophy of the program as well as the objectives of our athletic program, your team and interscholastic sports in general. Each coach is responsible for their respective sport, to have a positive relationship with the community.

Full cooperation with all representatives of the news media is vital. In addition to reporting scores (win or lose), media responsibilities include preseason interviews/requests for information as well as statements throughout the regular and postseason. Below are some helpful tips.

1. Always reply and be prompt and accommodating when asked for an interview. Altoona fans are interested and excited when their team is in the news.
2. Be prepared. Outline key talking points and anticipate questions. Keep it short.
3. You may be asked the same questions over and over again by different media outlets. Please be patient, and keep your messaging consistent.
4. Remember, nothing is “off the record”. Be careful when responding to a charged question.
5. Celebrate the good news, address the challenges positively.
6. Designate key student-athletes for interviews, and prepare them.
7. DO NOT answer questions regarding student information that will violate the [Family Educational Rights and Privacy Act](#).
8. DO NOT answer questions regarding employee discipline or investigations.

- **Chippewa Herald**                      **715-723-5515**
- **Leader Telegram**                    **715-833-9212/1-800-236-7077 x3212**
- **WEAU TV 13**                            **715-852-1537**
- **WQOW TV 18**                            **715-831-1824**

Coaches are required to use district-sponsored social media (Facebook, Twitter, Instagram, etc.) and should refrain from posting student-athlete information to their personal accounts. Information produced by the School District of Altoona coaches is a reflection on the entire district and is subject to the district's [Acceptable Use Policy](#). By accessing, creating or contributing to any blogs, wikis, or other social media for athletic purposes, coaches agree to abide by these guidelines. Coaches are required to obtain the list

of students who do not have parental permission for release of directory data. The Athletic Department will provide this list to each Head Coach.

## **Youth**

Each head coach is responsible for the success of their respective sports, and are the leaders for their program. It is the coaches' responsibility to develop and maintain the alignment of feeder programs. The coach will work with volunteer coaches, coordinators and parents of youth programs, both school sponsored and school affiliated clubs, in order to ensure consistent communication and structure between all grade levels.

The structure of a good feeder program includes, but is not limited to the following:

1. Preseason meetings with youth coaches to discuss
  - a. Mission, vision and goals of your program
  - b. Coaching philosophy
  - c. Drills and practice strategies
  - d. Skills expectations for each grade level
2. Mid-season activities
  - a. Attend youth practices and games
  - b. Encourage JV and Varsity players to engage in youth practices and games
  - c. Encourage youth to attend JV and Varsity Games through youth nights and other activities such as first pitch, coin flip, honorary captain, etc.
3. Off-season
  - a. Communicate upcoming camps and clinics to youth coaches and coordinators.
  - b. Get involved with community-run youth programs.
  - c. Communicate strategies for the upcoming season, and how to prepare.

## **Parent/Guardian Communication**

Coaching at the high school level is a relationship business and all coaches have an opportunity to positively affect every member of the team; as a result, communication and establishing an authentic and meaningful relationship with every student-athlete and their parent/guardian should be the goal for every coach.

The School District of Altoona mandates that parents/guardians and student-athletes attend a preseason meeting. This meeting is to be scheduled prior to the start of tryouts. It is the coach's responsibility to notify the Athletic Director the date, location and time of the meeting. Topics to be discussed at the preseason meeting include, but it are not limited to:

1. Tryout process, how will teams are chosen and criteria for team selection.
2. Practice schedules, game schedules, and policies.
3. Team rules, and discipline or consequences for rule infractions.
4. Altoona athletics mission and philosophy.
5. Your coaching experience and philosophy.
6. Your expectations of student-athletes, including practices, training and games.
7. Requirements for earning a letter.
8. Your expectations of guardians and spectators.

9. Procedures for discussing concerns with coaches and chain of command.
10. Transportation policy.

Coaches are expected to respond to parent calls, emails, texts, etc. within 48 hours of receipt of the message. If the message is received before a school break, every reasonable effort must be made to respond that day, if not, the very next school day. Topics that should not be discussed with parents/guardians include playing time, game strategy, play calling and/or other student-athletes.

Parents should not approach the coach to discuss issues before, during, or immediately following a contest. Use the 24-hour rule (cooling off period) to avoid charged conversations.

1. After allowing 24 hours to pass after an issue arises, the meeting with the parent and student-athlete and coach must be face-to-face.
2. The appropriate chain of command must be used by the parent and student-athlete.
  - a. The first step is a meeting, which would include no fewer than 2 members of the coaching staff along with the parent/guardian and student-athlete.
  - b. The next step is a meeting with the Athletic Director, entire coaching staff, student-athlete and parent/guardian will be held on a date and time that works with all schedules.
3. Failure to follow these steps can result in parent suspension from the program until the conflict is mended.

## ***PRIMARY RESPONSIBILITIES OF ALL ALTOONA COACHES***

### **Year Round**

1. Cooperate with the administration and the athletic director and keep them informed about the program. Drop into the athletic office at least once a week during the academic year to check mailbox etc.
2. Have the total athletic and school program at interest. Be supportive of student participation in other Altoona School District activities and communicate with colleagues regarding expectations in and out of season.
3. Formulate goals and objectives for the upcoming sports season and attend up to four athletic department coaches' meetings.
4. Work with the Athletic Director to keep abreast of rules, rule changes, new knowledge, innovative ideas and techniques by attendance at clinics, workshops, readings etc. First year coaches are required to obtain NFHS Certification in lieu of clinics.
5. All coaches must be in total compliance and adhere to all matters related to the Altoona School Board Policies regarding harassment and non-discrimination as approved by the Altoona School Board. This includes fostering a culture totally void of hazing, bullying or harassment of all AHS students.
6. Head coaches are expected to maintain communication with leadership of the Altoona Booster Club and attend meetings.
7. Head coaches will meet with the strength and conditioning coach to establish both an in-season and out-of-season plan to work in harmony with other sports and encourage multisport athletes.

### **Within one month prior to season**

1. Properly mark and identify all equipment before issuing.
2. Make sure that each athlete has his/her physical form turned in and online registration completed prior to the first day of tryouts. If an athlete is missing any of these forms, he/she shall NOT participate

until the missing information is received and verified. Multisport registration (i.e. registering for all sports that a student-athlete will be participating in during the academic year) is preferred.

### **During the season**

1. Make sure your athletes and parents of the athletes are fully aware of the department's athletic philosophy, policies, academic requirements and athletic code and all aspects of it. Ignorance is no excuse.
2. Coaches are responsible for locker room supervision and athletes until they leave school. Coaches **MUST** remain with students until the final participant is picked up.
3. Students are only allowed in the training room when supervised by a coach, or the athletic trainer. Do **NOT** leave the equipment room, training room, weight room or gyms unsupervised or unlocked.
4. Discuss the expectations for your captain(s) at the beginning of the season.
5. Encourage athletes to utilize the services provided by the School District of Altoona strength and conditioning coach, both for performance enhancement and more importantly for injury prevention. Adhere to injury procedures established by the Altoona Athletic Department.
6. Teach fundamental techniques and skills that will enable the athletes to develop to their fullest potential.
7. Always make sure the athletic office has an updated and current roster on file.
8. Each coach is responsible for distributing uniforms and keeping accurate inventory.
9. When cancellation or change of practice schedule occurs, please inform the athletic office immediately.
10. Following each home game and away games outside the local area, varsity coaches must report scores to the proper media.
11. Submit periodic updates on your team's accomplishments to morning announcements, athletic director and webmaster.
12. Communicate bus schedule times accurately with the Athletic Office.
13. All uniforms and spirit wear ordered for teams must have the approved Altoona logo and be sourced through the approved vendor. Purchase orders for equipment and/or uniforms must be approved by the Athletic Director.
14. All fundraising efforts must be approved by the Athletic Director.
15. Required special events include Parent Night, Senior Night, Youth Night, and Staff Appreciation Night. These events may be combined if necessary.

### **End of season**

1. Within 10 days, collect and inventory uniforms and equipment of your last contest.
2. Within 10 days, complete the Coach Self-Evaluation of your last contest. Head coaches should discuss evaluations with assistant coaches prior to meeting with athletic director. (See next item.)
3. Within 10 days, head coaches must schedule a meeting with the Athletic Director to discuss evaluations and other matters pertinent to the sport. All equipment must be checked in including equipment and keys from your assistants. The Athletic Director will hold the last check payment until this is done.
4. Each Head Coach **MUST** have an awards banquet.
5. Stay in touch with the athletic office. Continue to stop in. Help out and encourage other sports and activities, especially those in which your athletes are participating.
6. Each Head Coach must participate in the Senior Awards Night if you had senior athletes in your program that academic year.

## **EMERGENCY ACTION PLAN**

**HAVE A PLAN** which **TELLS** the people **WHAT TO DO**.

Emergency situations may arise at any time during athletic events. Expedient action must be taken in order to provide the best possible care to the sport participant. The development and implementation of an emergency action plan will help ensure that the best care will be provided. Each coach is responsible for completing the emergency action plan form for practice situations, as well as competitions and keep with them at all times. Each coach is also responsible for informing athletes and parents of this plan and must have a copy of the plan on file in the Athletic Director's office prior to the start of the season.

**For each team there are two steps that must be completed:**

- Identify WHAT the TEAM needs to know
- Identify WHO will be on each TEAM

<b>Establish your Emergency Action Plan teams:</b>	
Call 911 Team (6 students)	Find nearest phone & call 911 Meet the ambulance Call contacts
CPR/AED Team (4 students)	Start CPR When AED arrives Turn it on and follow voice prompts
AED Team (4 students)	Get AED Get the Athletic Director
Heat Stroke Team (4 students)	Fill tub daily Get water, ice and towels

### **PRACTICE THE EMERGENCY PLAN - REGULARLY**

Please review the regulations that provide for safe & healthful facilities for competitors and spectators as outlined in **state statutes 254.11** to **254.178** and be familiar with school emergency evacuation procedures.

# Emergency Action Plan Worksheet – Student Response Team

Coach/Advisor Name: \_\_\_\_\_

Activity: \_\_\_\_\_

Level: \_\_\_\_\_

## 1 911 TEAM

### CALL 911

CALL 911. Explain emergency. Provide location.

	PRACTICE	EVENTS
Closest Phone		
EMS Access Point		
Street Intersection		
Student 1		
Student 2		

MEET AMBULANCE at EMS Access Point. Take to victim.

	PRACTICE	EVENTS
Entry Door/Gate		
Student 1		
Student 2		

CALL CONTACTS. Provide location and victim's name.

	NAME	CELL
Athletic Trainer		
Athletic AD		
Student 1		
Student 2		

## 2 CPR/AED TEAM

### START CPR

1. Position person on back.
2. Put one hand on top of the other on middle of person's chest. Keeping arms straight, push hard and fast, 100 presses/minute. Let chest completely recoil after each compression.
3. Take turns with other responders as needed

Coach	
Student 1	
Student 2	
Student 3	

### WHEN AED ARRIVES, TURN IT ON AND FOLLOW VOICE PROMPTS

1. Remove clothing from chest.
2. Attach electrode pads as directed by voice prompts.
3. Stand clear while AED analyzes heart rhythm.
4. Keep area clear if AED advises a shock.
5. Follow device prompts for further action.
6. After EMS takes over, give AED to Athletic Administrator for data download.

## 3 AED TEAM

### GET THE AED

	PRACTICE	EVENTS
Closest AED		
Student 1		
Student 2		

### GET THE ATHLETIC TRAINER

Typical location	
Student 1	
Student 2	

**CALL 911 for all medical emergencies.**

**If unresponsive and not breathing normally, begin CPR and get the AED.**

## 4

### HEAT STROKE TEAM

#### PREPARE TUB DAILY

	PRACTICE	EVENTS
Tub Location		
Water Source Location		
Ice Source Location		
Ice Towel Location		
Student 1		
Student 2		

	PRACTICE	EVENTS
Student 1		
Student 2		

1. Remove equipment/excess clothing. Move to shade.
2. Immerse athlete into cold ice water tub, stir water. \*If no tub, cold shower or rotating cold, wet towels over the entire body
3. Monitor vital signs.
4. Cool First, Transport Second.
  - a. Cool until rectal temperature reaches 102°F if ATC or MID is available.
  - b. If no medical staff, cool until EMS arrives.



## **PRE-SEASON GOALS**

*Each Head Coach will establish pre-season goals by filling out this form and returning to the Athletic Director, prior to the start of your sports season. This form must be filed in the Athletic Office.*

NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

Please indicate your personal, team, or program goals for this year's sport season. Also, list the target dates, and the means you plan to implement the goals as they relate to your coaching assignment.

**Goal #1:** \_\_\_\_\_

Target Date: \_\_\_\_\_

Measurable Outcome: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Goal #2:** \_\_\_\_\_

Target Date: \_\_\_\_\_

Measurable Outcome: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Goal #3:** \_\_\_\_\_

Target Date: \_\_\_\_\_

Measurable Outcome: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

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Signature of Head Coach

Date

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Signature of Evaluator

Date

# Coaching Evaluations

## Head Coach Self-Evaluation

As you prepare for your annual performance review, please fill out the evaluation below and bring it to your conference. When ranking, fill in the first line only as the remaining lines will be filled in by the Athletic Director/Evaluator and your overall score from the Student Athlete Evaluations. The “Final” rank (last line) will be mutually agreed upon by yourself and the Athletic Director/Evaluator at the time of your conference.

**Rating Scale:**

- 1: Unsatisfactory
- 2: Needs Improvement
- 3: Average
- 4: Good/Very Good
- 5: Excellent

**Ratings Example:**

*Self, Supervisor, Student, Final*

***1. Delegates authority with responsibility while remaining accountable for such delegations.***

**Professional and Personal Relationships**

- |       |  |
|-------|--|
| _____ | 1. Delegates authority with responsibility while remaining accountable or such delegations.  |
| _____ | 2. Is fair, understanding, tolerant, and patient with team members.  |
| _____ | 3. Supports and conforms to decisions, policies, and procedures after they have been established; both in fact and spirit.               |
| _____ | 4. Understands and follows rules and regulations set forth by all governing agencies (e.g. Altoona School District, WIAA, etc.).         |
| _____ | 5. Maintains accurate communications with news personal and conference commissioner in a timely fashion.                                 |
| _____ | 6. Cooperates with school administration in promoting the total athletic program and promotes school pride.                              |
| _____ | 7. Maintains a positive rapport and cooperates with building personnel.  |
| _____ | 8. Works cooperatively with middle school and feeder program coaches in developing an articulated program.                               |
| _____ | 9. Is respected by students, parents and players.  |
| _____ | 10. Establishes rapport and communication with parents.  |
| _____ | 11. Maintains acceptable professional conduct before, during and after contests towards participants, officials, workers and spectators. |

**Organizational and Administrative Duties and Responsibilities**

- |       |  |
|-------|--|
| _____ | 12. Maintains an accurate team roster with the Activities Department throughout the season |
|-------|--|

\_\_\_\_ \_

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\_\_\_\_ \_

13. Cooperates with the Athletic Director in scheduling contests and in evaluating officials.

14. Reports injuries of participants and other incidents to the proper school officials within 24 hours, using the appropriate documentation.

15. Meets established deadlines in submitting all post-season paperwork. (*Inventories, team records, statistics, etc.*)

16. Assists the Activities Department in planning special events such as assemblies, parent's nights, homecoming, banquets, award night, etc.

17. Works with the Activities Department to arrange and facilitate transportation for all contests.

18. Is realistic and cooperative in budget planning and establishes priorities for expenditures.

19. Follows district procedures for money control, i.e. use of purchase orders, requisitions, etc.

20. Attends conference meetings, coaches meetings, etc.

21. Provides proper supervision and administration of athletes before, during and after practices, contests and training sessions.

22. Accepts the decisions of medical personnel when the question arises whether or not a student should compete who has been ill or injured.

23. Evaluates all Assistant Coaches (7-12) and volunteers.

24. Sets goals and objectives for the program and has a plan for accomplishing those goals and objectives.

25. Keeps Activities Director and Principal informed of issues within the program and of conflicts that may arise that could require their involvement.

**Equipment, Supplies and Inventory**

\_\_\_\_ \_

\_\_\_\_ \_

\_\_\_\_ \_

\_\_\_\_ \_

26. Has a system of distribution and collection of equipment and maintains an accurate, up-to-date inventory.

27. Inspects all equipment to insure the safety and welfare of athletes and need for replacements.

28. Has established a system for the replacement, rotation and maintenance of program's equipment.

29. Sees that players take care of equipment and facilities.

**Coaching Performance**

\_\_\_\_ \_

\_\_\_\_ \_

\_\_\_\_ \_

30. Plans and conducts effective practice sessions.

31. Develops a well-organized practice schedule which utilizes his/her players and staff to its maximum.

32. Demonstrates the ability to teach fundamentals, skills,

situational decision making and other qualities which improve the team's opportunities to be successful.

\_\_\_\_\_

33. Can transfer knowledge into player skill and techniques.

\_\_\_\_\_

34. Organizes, supervises, coordinates and evaluates practice sessions and related activities with proper attention to player's physical and mental well-being.

\_\_\_\_\_

35. Is knowledgeable and innovative using new coaching techniques and ideas in addition to sound, already proven methods of coaching.

\_\_\_\_\_

36. Develops respect by example in appearance, manners, behavior, language and interest.

\_\_\_\_\_

37. Participates in off-season program which is designed for conditioning, improving skills and creating commitment to the program and the overall health of the student.

\_\_\_\_\_

38. Effectively motivates his/her team.

\_\_\_\_\_

39. Emphasizes sportsmanship and self-control among players

**Reflective Narrative**

1. Please discuss the achievements of which you are the proudest that have occurred during the past season. What obstacles were overcome to accomplish these achievements? Please discuss these in a priority order.
  
2. What could you do to improve your program next year?
  
3. Discuss other issues of concern or satisfaction:

---

Signature of Head Coach

Date

---

Signature of Evaluator

Date

# **Coaching Evaluations**

## **Assistant Coach/Volunteer Evaluation**

### **Rating Scale:**

- 1      Unsatisfactory**
- 2      Needs Improvement**
- 3      Average**
- 4      Good/Very Good**
- 5      Excellent**
- NA    Does not apply**

### **Professional and Personal Relationships**

- \_\_\_ 1. Supports the total athletic program of the School District of Altoona.
- \_\_\_ 2. Demonstrates loyalty to the head coach, program and school.
- \_\_\_ 3. Establishes good rapport with athletes in the program.
- \_\_\_ 4. Establishes good rapport with the rest of the coaching staff.
- \_\_\_ 5. Displays intensity of interest in coaching this sport.
- \_\_\_ 6. Develops respect by example in appearance, manners, behavior, language, and interest.
- \_\_\_ 7. Practices acceptable personal conduct before, during, and after contests.
- \_\_\_ 8. Demonstrates professional growth through attendance at coaching clinics, camps, etc.
- \_\_\_ 9. Understands and supports the total 7-12 program of this sport.
- \_\_\_ 10. Is respected by students, parents and players.

### **Organization-Responsibility**

- \_\_\_ 1. Assists in planning of contests, banquets, awards nights, and various special events as requested by head coach.
- \_\_\_ 2. Reports injuries of participants to the proper school officials, including head coach, activities director, trainer, and principal as appropriate.
- \_\_\_ 3. Is punctual with assigned reports and responsibilities.
- \_\_\_ 4. Displays the ability to organize and conduct practices in an efficient and effective manner.

### **Coaching Performance**

- \_\_\_ 1. Displays a knowledge of the sport.
- \_\_\_ 2. Displays teaching ability in the coaching assignment.
- \_\_\_ 3. Possesses ability to motivate athletes.
- \_\_\_ 4. Provides proper supervision of players in locker room and other pertinent areas.
- \_\_\_ 5. Assists with scouting of varsity games, when requested by head coach.
- \_\_\_ 6. Displays positive attitude towards players and the sport.
- \_\_\_ 7. Is punctual to practices, games, and other team functions.
- \_\_\_ 8. Assists in all facets of equipment issuing, collection, and storage as assigned by head coach.

Areas of success for the season:

Areas needing improvement:

Summary Comments:

---

Signature of Head Coach

Date

---

Signature of Assistant Coach/Volunteer

Date







## Varsity Letter Winner and Awards

### a. Varsity Letter Winner Criteria

- Baseball, Hockey, Softball, Tennis, Volleyball, Wrestling Letterwinner Criteria:
  - ◆ Must earn participation in ½ of the available scheduled games
- Basketball, Football, Soccer Letterwinner Criteria:
  - ◆ Must earn participation in ½ of available halves/periods
- Golf, Track and Field Letterwinner Criteria:
  - ◆ Must participate in all scheduled meets for the season.
- Dance Letterwinner Criteria:
  - ◆ Must participate in all scheduled fall and winter sport contests for the season.
- It is the coach's discretion for an athlete who participates in the program, but receives a long-term or season-ending injury that prevents him/her from meeting the playing time requirements
- If an athlete does not complete the season due to quitting or being removed from the team, he/she will not receive a varsity letter.

### b. All Conference Athlete Awards

- All Conference selections are based on each sports coaching staff and are dependent upon the success of the team and conference placing. The representative number of selected athletes has been predetermined by the Cloverbelt Conference Commissioner/Officials. All Conference selections receive a certificate (to have these certificates printed with the athlete's information and award date, please turn in to the Activities office at least 1 week prior to your award ceremony).
- No coach, team, or club shall nominate a student athlete to receive an individual award who has been suspended for an athletic violation during that season. If a suspension is carried over to another season, the athlete will only be penalized in the original season. Varsity and JV letter awards and numerals are not considered individual awards.

### c. Senior Athletics Award

- A plaque will be awarded to any senior that completes 3 or more Varsity seasons in 2 or more sports.
- A certificate will be awarded to any senior that completes 3 or more Varsity seasons in 1 sport.

### d. Senior Railroader Award

- A plaque will be awarded to the senior with the most Varsity Letters in their High School career.

End of Season Summary - Season Results cont.

Standings		Wins	Losses
Conference			
Overall			

Team Awards & Recognitions (Check all that apply)	
<input type="checkbox"/>	Cloverbelt Conference Champion
<input type="checkbox"/>	Regional Champion
<input type="checkbox"/>	Sectional Champion
<input type="checkbox"/>	State Champion
<input type="checkbox"/>	State runner-up

Individual Awards & Recognitions	
<input type="checkbox"/>	Team Captains
<input type="checkbox"/>	All-Conference (1st)
<input type="checkbox"/>	All-Conference (2nd)
<input type="checkbox"/>	All-Conference (HM)
<input type="checkbox"/>	All-State

PLEASE WRITE A SHORT RECAP OF YOUR SEASON:

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### Replacement Items Needed for Next Year:

Item	Number or Amount	Description (size, color, etc.)	Approx. Cost	Comments

### Wish List:

Item	Number or Amount	Description (size, color, etc.)	Approx. Cost	Comments



## Post-Season Checklist

Varsity Coach: \_\_\_\_\_  
 Sport: \_\_\_\_\_  
 Date: \_\_\_\_\_

This checklist must be completed by each sport's varsity coach within 10 school days of the final season event. Copies must be given to the Athletics Director and Building Principal.

*Write the names, keys, and cell phone numbers of your coaching staff.*

Head Coach	_____	Cell	_____	Keys	_____
Assistant Coach	_____	Cell	_____	Keys	_____
Assistant Coach	_____	Cell	_____	Keys	_____
Assistant Coach	_____	Cell	_____	Keys	_____
Assistant Coach	_____	Cell	_____	Keys	_____

- \_\_\_ Varsity coaches' keys verified in main office
- \_\_\_ Assistant Coach/Volunteer keys' turned in
- \_\_\_ Assistant Coach/Volunteer Evaluations' completed
- \_\_\_ Inventory forms completed and submitted to Athletic Director
- \_\_\_ All inventory safely stored and repairs/replacements addressed
- \_\_\_ All uniforms cleaned/stored and repairs/replacements/missing uniforms addressed
- \_\_\_ Team Medical kit returned to the AD Office
- \_\_\_ Wish list completed
- \_\_\_ Proposed calendar for *out of season dates* shared with Athletics Director
- \_\_\_ Program evaluation completed
- \_\_\_ Season results, awards and varsity letterwinners submitted
- \_\_\_ Self-evaluation completed and given to Activities Director

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Signature of Head Coach

Date

---

Signature of Athletic Director

Date



**School District of Altoona Athletic Department**  
**Coaches Handbook Sign-Off Form**

*(a signed copy of this form must be kept on file in the Athletic Office)*

*You have been hired as a coach in the Altoona Athletic Department. One of your coaching obligations for coaches who wish to continue to coach at School District of Altoona is to read, understand and adhere to all of the philosophies, policies and procedures stated in the Altoona Coaches Handbook.*

**Coach's signature of Acknowledgment**

*I have read the School District of Altoona Coaches Handbook and agree to abide by the provisions contained therein.*

---

Signature of Head Coach

Date

---

Signature of Athletic Director

Date

# **SCHOOL DISTRICT OF ALTOONA**

**Athletic Code**

**for Athletes, Parents, and Coaches**

**2018-19**



***Proud to be a RAILROADER***

**Athletic Office:**

**Altoona High School,**

**711 7th Street West**

**Altoona, WI 54720**

**715-839-6031**



## **Mission Statement**

*Develop a culture of champions athletically, academically, and within the community.*

## **Core Values**

1. Participation and Retention
  - a. Majority of student body at every level participate
  - b. Focus on retention of athletes year to year
  - c. Athletes and coaches provide leadership to youth level
2. Athletic Diversity
  - a. Encourage multiple sport participation
  - b. Balance athletics and external responsibilities
3. Culture of Champions
  - a. Academically
  - b. Athletics
    - i. Coaches and athletes act with integrity
  - c. Community
    - i. Support from School board, administrators, parents, alumni, and community
4. Excellence
  - a. Personal and Professional Development for Athletes coaches and staff
  - b. Facilities and equipment

# School District of Altoona Athletic Code

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**School District of Altoona Athletics**



**Ron Walsh, Superintendent**  
**Jason LeMay, High School Principal**  
**Dan Peggs, Middle School Principal**  
**Jamie Oliver, High School Dean of Students/Athletic Director**  
**Joann Walker, Middle School Dean of Students/Activities Director**  
**Elissa Upward, Athletic Department Administration Assistant**  
**Quincy Turpin, Athletic Trainer**

<u>Season/Start</u>	<u>Sport</u>	<u>Head Coach</u>	<u>Contact Info</u>
Fall/August	Football	Steve English	<a href="mailto:senglish@altoona.k12.wi.us">senglish@altoona.k12.wi.us</a>
Fall/August	Dance#	McKenna Vlcek Chloe Bresina	<a href="mailto:mvlcek@altoona.k12.wi.us">mvlcek@altoona.k12.wi.us</a> <a href="mailto:cbresina@altoona.k12.wi.us">cbresina@altoona.k12.wi.us</a>
Fall/August	Volleyball	Elissa Upward	<a href="mailto:eupward@altoona.k12.wi.us">eupward@altoona.k12.wi.us</a>
Fall/August	Girls Golf**	Marc Lundquist	<a href="mailto:mlundquist@regiscatholicschools.com">mlundquist@regiscatholicschools.com</a>
Fall/August	Boys Soccer	Ezequiel Magallon	<a href="mailto:emagallon@altoona.k12.wi.us">emagallon@altoona.k12.wi.us</a>
Fall/August	Girls Tennis	Greg Emerson	<a href="mailto:gemerson@altoona.k12.wi.us">gemerson@altoona.k12.wi.us</a>
Fall/August	Boys Cross Country	Todd Lenz	<a href="mailto:tlenz@altoona.k12.wi.us">tlenz@altoona.k12.wi.us</a>
Fall/August	Girls Cross Country	Todd Lenz	<a href="mailto:tlenz@altoona.k12.wi.us">tlenz@altoona.k12.wi.us</a>
Winter/November	Boys Basketball	Stacy Winsand	<a href="mailto:swinsand@altoona.k12.wi.us">swinsand@altoona.k12.wi.us</a>
Winter/November	Girls Basketball	Lane Wojtyna	<a href="mailto:lwojtyna@altoona.k12.wi.us">lwojtyna@altoona.k12.wi.us</a>
Winter/November	Boys Hockey*	Nick Stirmel	<a href="mailto:nstirmel@altoona.k12.wi.us">nstirmel@altoona.k12.wi.us</a>
Winter/November	Girls Hockey***	Tom Bernhardt	<a href="mailto:tbernhardt@ecasd.us">tbernhardt@ecasd.us</a>
Winter/November	Wrestling	Shawn Albee	<a href="mailto:salbee@altoona.k12.wi.us">salbee@altoona.k12.wi.us</a>
Spring/March	Girls Soccer	Emily Dressel	<a href="mailto:edressel@altoona.k12.wi.us">edressel@altoona.k12.wi.us</a>
Spring/March	Boys Tennis	Greg Emerson	<a href="mailto:gemerson@altoona.k12.wi.us">gemerson@altoona.k12.wi.us</a>
Spring/March	Boys Golf	Chris Anderson	<a href="mailto:canderson@altoona.k12.wi.us">canderson@altoona.k12.wi.us</a>
Spring/March	Baseball	Craig Walter	<a href="mailto:cwalter@altoona.k12.wi.us">cwalter@altoona.k12.wi.us</a>
Spring/March	Softball	Chris Maurina	<a href="mailto:cmaurina@altoona.k12.wi.us">cmaurina@altoona.k12.wi.us</a>
Spring/March	Girls Track and Field	Todd Lenz	<a href="mailto:tlenz@altoona.k12.wi.us">tlenz@altoona.k12.wi.us</a>
Spring/March	Boys Track and Field	Jeff Pepowski	<a href="mailto:jpepowski@altoona.k12.wi.us">jpepowski@altoona.k12.wi.us</a>

# Not recognized as a WIAA sport \*Co-op with Regis, McDonnell, Fall Creek, Thorp, Mondovi \*\* Co-op with Regis \*\*\*Co-op with Eau Claire

**ALTOONA ATHLETIC PROGRAM PHILOSOPHY**

The Altoona School District recognizes extracurricular sports as a vital part of educating the whole child. Athletics can provide valuable experiences that may not be duplicated in the classroom or during other school activities.

Student athletes represent our school district, our community, and their individual families; therefore they are held to a higher standard than non-participating students.

Participation in extracurricular and co-curricular athletics is a privilege. Once signed, the athletic code is in effect 24 hours a day, 365 days a year. This athletic code applies to student athletes from grades 6 to 12. It is not the intent of this athletic code to punish, but rather to guide and inform the athlete of his/her responsibilities and privileges. It is up to the individual to make intelligent choices to become and to remain an athletic participant.

**GOALS OF THE ATHLETIC PROGRAM**

- To provide athletic opportunities for both males and females.
- To help develop the minds and bodies of young students.
- To present the opportunity to develop, practice and observe good sportsmanship.
- To teach cooperation and collaboration.
- To provide opportunities for problem solving.
- To show students the value of hard work, self-discipline, and dedication.
- To provide students with competitive situations.
- To provide experience of following rules, regulations and decisions of officials.
- To teach responsibility.
- To provide additional opportunities for interaction and communication between the community and School District.

**Altoona High School Varsity Sports Programs**

Girls Sports	Boys Sports
Basketball*	Baseball
Cross Country*#	Basketball*
Dance	Cross Country*#
Golf	Football*
Hockey	Golf
Soccer*#	Hockey
Softball	Soccer*#
Tennis*#	Tennis*#
Track and Field*#	Track and Field*#
Volleyball*	Wrestling**

\*Available sports in the middle school.

\*\*Club sport with Regis Middle School

# May compete in the Chippewa Valley Middle School Sports League

## **REGISTRATION REQUIREMENTS**

Prior to participation in any athletic activities the parents and student must:

- upload an updated physical,
- complete the online registration
  - Code Agreement
  - Concussion Policy
  - Athletic Eligibility
  - Emergency Consent
  - Inherent Risk
  - Media Release

## **EQUIPMENT RETURN**

Student athletes shall be held responsible for the timely return of all equipment they are issued. Any equipment lost or willfully abused must be paid for by the student to whom it was issued.

## **TRAVEL**

All athletes must travel with the team on the team bus, both to and from athletic events. The parents must complete the off-site transportation permission form and submit it to the coach. All forms are available on the School District of Altoona website under the Athletics/Activities tab. Several of the practice facilities are not on campus. It is the responsibility of the parent/student to make arrangements to and from those venues.

## **ACADEMIC ELIGIBILITY**

Academic achievement should be the prime concern of the student; therefore, students participating in interscholastic athletics grades 9 to 12 must maintain a passing grade in all of their subjects.

- High school students are required to take a minimum of 30 hours (six classes) of course work each semester.
- A student shall become academically ineligible by earning a NC in one or more classes during his/her latest grading period.
  - Middle school students shall become ineligible by earning a NE - No Evidence of Learning.
- A student who is failing a class in the middle of the grading period will NOT be permitted to travel or participate in an athletic event.
- A student who earns one failing grade (NC) during the previous grading period will be ineligible for 10% of the total number of the regular season competitions, rounded up to the nearest whole number. A student will regain eligibility contingent upon the student having passing grades in all classes.
  - If that percentage of events does not remain to be played, the penalty shall extend into the next sport season in which the student athlete participates.

- To remain eligible, after the 15th day of the current grading quarter, the student will be required to be passing all classes. If the student is not passing all classes, he/she will become ineligible for the remainder of the quarter and may not practice or compete.

### **Regaining Eligibility**

A student may erase ineligibility status related to the last grade reporting period of the school year through summer school courses of the failing class. NOTE: Not all courses are eligible for substitution or offered during summer school. In the event a class is not offered during summer school, the second semester failure will result in the athlete being ineligible to start the fall season.

### **ATTENDANCE**

Students wishing to participate in an athletic practice or event are expected to attend school the entire day of such practice or event, and to be on time the day following any event.

- Students with medical appointments or family emergencies may participate in the day's activity if their absence is excused by the principal or the activities director. Written verification from a physician or dentist is required for medical appointments.
- Any unexcused absence will result in the student being ineligible to participate in athletic practices or events that day or the day it is discovered.
- A pattern of unexcused absences or tardiness (more than three in a season), will result in the student being ineligible to participate in the next event.
- Attendance at practice is mandatory unless the school or the coach has excused the participant prior to practice. The consequence for missing the practice will be left to the discretion of the coach.
- Students serving an out-of-school suspension may not attend practices, games or events until they have resumed attending classes after completion of the suspension.

### **WIAA REQUIREMENTS**

A student athlete must meet all Wisconsin Interscholastic Athletic Association ("WIAA") requirements and refrains from any acts in violation of WIAA rules and regulations. For further clarification on all WIAA rules and regulations, visit the WIAA website at:

<https://www.wiaawi.org/Schools/EligibilityRulesForms.aspx>

### **EXPECTATIONS AND RESPONSIBILITIES OF PARENTS**

Parents are the greatest role models for a young person. The Altoona school district seeks parental assistance to help develop outstanding young men and women who possess the self-discipline and motivation to make a difference in the world. The administration, faculty, staff, and coaches ask that parents be supportive of the programs and personnel of the Altoona School District. Parents should demonstrate that support by respecting the decisions and efforts of the coaches who work with the student athletes. Parental assistance is also requested in enforcing

this athletic code so that a fair and healthy environment will exist for all students. While spectators, at any extra/co-curricular events either at Altoona or any other site, parents are expected to display sportsmanlike behavior. An individual or group who displays unsportsmanlike behavior may be removed from an event and may be prohibited from further attendance.

### **PARENT/COACH COMMUNICATION**

Communication a parent/guardian should expect from a coach:

- The expectations the coach has for your child and all the players on the team
- Locations and times of all practices and games
- Team requirements
- Discipline that may result in the denial of your child's participation

Appropriate concerns to discuss with coaches:

- Situations involving your child
- Ways to help your child improve
- Your child's attitude, work ethic, and eligibility
- Concerns about your child's behavior

Issues that are not appropriate to discuss with the coaches or Activities Director:

- Playing time of any student athlete School District of Altoona
- Team strategy, practice organization, or play calling
- Other student athletes

Procedures to follow if there is a concern to discuss with a coach:

- The student athlete should speak to the coach about an issue before the parent intervenes. This will help the student athlete learn to communicate his/her needs in an effective manner.
- If the issue is not resolved, the parent may contact the coach to set up an appointment.
- If the meeting with the coach did not provide a satisfactory resolution, the parent will call to schedule an appointment with the Activities Director to discuss the situation. The Activities Director will only intervene if the issue has already been discussed with the coach.

\*\*\*Please do not confront a coach before or after a game or practice. Meeting of this nature normally do not assist in creating a resolution to the situation.\*\*\*

## **CONDUCT/CONSEQUENCES**

### **Minor Offenses**

1. Conduct at or away from school - including, but not limited to:
  - a. Insubordination
  - b. Non-compliance
  - c. Inappropriate language/Profanity
  - d. Disrespect/Disruptive
  - e. Closed campus violation
  - f. Harassment
  - g. Technology violations - hazing, bullying, social media
  - h. Engaging in or being an accomplice to any other immoral or unacceptable conduct contrary to the philosophy of the athletic code, the regulations within the WIAA, or the ideals, principles and standards of the School District of Altoona.
  - i. Refusal to follow administrative directives

### **Penalties for minor offenses**

1. 5 Office Discipline Referrals (ODR's) will result in an athletic code violation and will result in a 10% game suspension of the current season or the next season played.
2. A series of three minor violations will equal a major first offense violation and any subsequent major violations will place the athlete on step two for major offenses.
  - *Junior Varsity and Varsity games played on the same night may not count as two separate games when serving a suspension.*
  - *Suspensions must be served at the level that you play more than 50% of your playing time. (Example: A varsity player may not count missing a junior varsity game as a game served)*

### **Alternate Penalties:**

- The administrator has the discretion to impose alternate sanctions, where, after careful deliberation, he/she determines the mitigating factors concerning the violation and circumstances warrant either an increased or reduced penalty. Any lesser suspension or alternate penalty is the discretion of the administrator and is not a right or privilege granted the student. (Mitigating circumstances do not include such factors as: the skill or notoriety of the student/athlete; the effect on the student's future ability to play high school, college, or professional sports; the effect on the student's school or other record or the ability to obtain future educational or other financial assistance. Alternate penalties may include participation in community service, attendance at AA, or mental health counseling.)



## **Major Offenses**

1. Conduct at or away from school - including, but not limited to:
  - a. A student athlete will not knowingly participate in a social gathering where alcohol or illegal drugs are present. If the student athlete finds himself or herself in such a gathering, the following applies:
    - i. The student needs to remove himself or herself from the premises as soon as possible.
    - ii. If the student is unable to leave the premises as soon as possible, he or she will be obligated to present the circumstances to the Athletic Director and/or principal. The consequences of such will be managed on a case by case basis.
  - b. A student athlete will not knowingly enter a vehicle which is transporting alcohol unless he/she is under the direct supervision of his/her parents or legal guardians.
  - c. The student athlete shall not possess, use, sell, buy, or attempt to use, sell or buy medically unauthorized drugs.
  - d. The student athlete shall not possess, use, sell, buy, or attempt to use, sell or buy smoke, tobacco, e-cigarettes, or vapor paraphernalia of any kind.
  - e. The student athlete shall not possess, use, sell, buy, or attempt to use, sell or buy alcoholic beverages.
  - f. The student athlete shall not possess, use, sell, buy, or attempt to use, sell or buy performance enhancing drugs.
  - g. The student athlete shall not possess, use, sell, buy, or attempt to use, sell or buy any “look alike” tobacco, drugs, paraphernalia, weapons. This includes being present and/or knowing that “look alike” tobacco, drugs, paraphernalia, weapons are being consumed or dispensed.
  - h. Any student athlete who commits a legally punishable criminal act shall be suspended from athletic competition, whether or not the student athlete is prosecuted by governmental authorities.

## **Penalties for major offenses**

1. First Offense:
  - a. Student athlete must continue to practice and travel with the team and:
    - i. Will be suspended from the team for a minimum of 30% of the regularly scheduled games, meets, or tournaments. If that percentage of events does not remain to be played, the penalty shall extend into the next sport season in which the student athlete participates.
2. Second Offense:
  - a. Student athlete must continue to practice and travel with the team and:
    - i. Will be suspended from the team for a minimum of 50% of the regularly scheduled games, meets, or tournaments. If that percentage of events does

not remain to be played, the penalty shall extend into the next sport season in which the student athlete participates.

- ii. Must perform 10 hours of approved community service within a month of his/her violation or after all appeals.

3. Third Offense:

- a. The student athlete is prohibited from participating in interscholastic athletics in any way for the equivalent of one calendar year. If an AODA violation, the athlete and their parents will seek appropriate substance abuse counseling at their expense.
  - i. During this period of time, the suspended student may not participate in any practice sessions, contests, or activities.
- b. Must perform 20 hours of approved community service within a month of his/her violation or after all appeals.

4. Fourth Offense:

- a. The student athlete will no longer be able to participate in athletics for the duration of their high school career.
  - *Junior Varsity and Varsity games played on the same night may not count as two separate games when serving a suspension.*
  - *Suspensions must be served at the level that you play at more than 50% of your playing time. (Example: A varsity player may not count missing a junior varsity game as a game served)*
  - *The suspension is not served if the student quits an activity before its season is completed. The Athletic Director will determine exceptions to this rule.*

*\*First Major Offense Only - Self-Referral: When an athlete confesses to violating the athletic code, a suspension of 15% of the scheduled events will take place. Self-referral must be made to the coach, and/or administrator within 24 hours of the code violation.*

### **WIAA Tournament Play**

A student-athlete who is ineligible (in accordance with the School District of Altoona Athletic Code) for one or more WIAA tournament competitions is disqualified for the remainder of the total tournament series in that sport. Each tournament competition that the athlete would have had the opportunity to participate in, had they been eligible, is counted toward the number assessed as part of the suspension.

### **Clean Slate Policy**

If at the end of a calendar year from an athlete's last violation of the code of conduct the athlete has not been found to be in further violation of the athletic code, the athlete's status is returned to

the level that they held prior to the previous violation. This can be applied once and cannot be applied after a fourth violation.

### **Alternate Penalties**

The administrator has the discretion to impose alternate sanctions, where, after careful deliberation, the administrator determines the mitigating factors concerning the violation and circumstances warrant either an increased or reduced penalty. Any lesser suspension or alternate penalty is the discretion of the administrator and is not a right or privilege granted the student. (Mitigating circumstances do not include such factors as: the skill or notoriety of the student/athlete; the effect on the student's future ability to play high school, college, or professional sports; the effect on the student's school or other record or the ability to obtain future educational or other financial assistance. Alternate penalties may include participation in community service, attendance at AA, or mental health counseling.)

**\*Athletes that meet with administration and deny violating the rule and later it is determined that a rule violation did occur will receive double the consequence.**

### **AWARDS AND HONORS**

Athletic awards recognize service, participation, and accomplishments in the athletic program. At the end of the season, the athlete must be "in good standing" in order to receive an athletic award. It is the head coach or advisor who will determine whether the athlete is in good standing. The coach may use discretion in adapting the following standards in borderline cases. An athlete must play a minimum of 50% of the varsity contests to earn a varsity athletic letter.

No coach, team, or club shall nominate a student athlete to receive an individual award who has been suspended for an athletic violation during that season until they have met with the Athletic Director and discussed the situation. If a suspension is carried over to another season, the athlete will only be penalized in the original season. Varsity and JV letter awards and numerals are not considered individual awards.

### **ENFORCEMENT**

1. The Athletic Director oversees the school's sports programs and serves as a supervisor for coaches. He or she will work with high school or middle school administration to validate and determine consequences for athletic code violations.
2. Supporting evidence of violations may include, but are not limited to:
  - a. A list of students produced by the local authorities who were caught at parties where drugs or alcohol are present, or of students ticketed for a violation.
  - b. Verifiable electronic evidence (photos, social media postings, etc.). Any verifiable and identifiable image, photo, or video which implicates a student to have been in

possession or presence of illegal use of drugs or alcohol, or out of character behavior or crime, may result in confirmation of a violation of the code.

- c. A person who has witnessed or heard about a violation of the athletic code. This person must submit a written statement to the Athletic Director of the alleged violation. The infraction should be submitted in a timely fashion. The statement shall include the time, place and type of violation and be properly signed.
  - d. A confession personally made by the student athlete.
3. A fact-finding meeting will be conducted by the Athletic Director and another Administrator.
  4. If sufficient collaborative evidence is found and the joint decision of the Athletic Director and administration is to take action, the decision shall stand unless the athlete or parents wish to appeal the decision.
  5. If hearsay evidence cannot be substantiated on the basis of subsequent investigation, it will be treated as rumor and no consequences will be given.
  6. Upon the decision that a violation has occurred, the Athletic Director or administration will notify the student athlete and the parents. This notification will be verbal and in writing. The administration will give a copy to the student involved and mail a copy to the parents. This document will outline the specific details of the asserted code violation.

### **APPEAL PROCEDURE**

In the event an athlete chooses to appeal a major violation, the appeals process outlined hereafter constitutes the procedure an athlete and his/her parents must follow in appealing a decision relating to eligibility. It should be understood that athletes and parents must follow all of the appeal steps. Note: The student athlete will continue to practice with the team, but remain ineligible for game play throughout the entire appeals process.

Step One –

- A. If the student-athlete or his/her parent(s)/guardian(s) are dissatisfied with the decision rendered by the athletic director they may appeal the decision by contacting the Athletic Director within five (5) school days after receipt of the code violation letter.
  
- B. The athletic director or building administrator and, if appropriate, the head coach of the sport involved, shall schedule a meeting as soon as possible to discuss the issue. The student-athlete must attend and may be accompanied by parent(s) or guardian(s) at the meeting with the athletic director or administrator and coach. The student-athlete will have an opportunity to present evidence and challenge evidence presented against him/her at this meeting.
  
- C. The athletic director or building administrator shall notify the student-athlete and his/her parent(s)/guardian(s) of the decision following this meeting.

Step Two -

A. The parent(s), guardian(s) or athlete may appeal this decision in writing to the building principal within five (5) days after the decision of the athletic director. The building principal or building principal's designee will, within five (5) school days of receipt of the written appeal, arrange a meeting between the appropriate parties to review the suspension. This meeting will be conducted by the building principal or building principal's designee. At this meeting the student-athlete will be provided the opportunity to present evidence on his/her behalf and to challenge evidence that has been presented. A summary of the meeting, including the decision made, will be put in writing by the person conducting the meeting and a copy sent to the athlete and his/her parents within three (3) school days after the meeting has been held.

E. The school shall consider this decision final

Unlawful Discrimination Consistent with legal requirements, the School District of Altoona shall not unlawfully discriminate on the basis of sex, race, religion, color, national origin (including limited English proficiency), ancestry, creed, pregnancy, marital or parental status, sexual orientation, homelessness status, or physical, mental, emotional or learning disability/ handicap in its curricular, career and technical education, co-curricular, student services, recreational or other programs or activities, or in admission or access to programs or activities offered by the District as required by section 118.13 and other state statutes. This policy also prohibits student discrimination under Title IX of the Education Amendments of 1972 (sex), Title VII of the Civil Rights Act of 1964 (race, color, national origin), Section 504 of the Rehabilitation Act of 1973 (handicap) and Americans with Disabilities Act of 1990 (disability).

**TITLE: 4-12 ACTIVITIES DIRECTOR**

REPORTS TO: 4-12 Building Principals

DIRECTED BY: 4-12 Building Principals

JOB GOAL: The 4-12 Activities Director will plan, implement, and carry out student activities to meet the needs of the student body in relation to the school and community.

**PERFORMANCE RESPONSIBILITIES:**

This position description is not intended to be an exhaustive list of all duties, knowledge or skills associated with this position, but is intended to accurately reflect the essential job elements. Any combination of the job functions shown below may be performed. *Other activities and responsibilities may be delegated by the building principal and are specific to the building assigned.*

1. Provides for the identification of 4-12 school activities and provide supervision of club advisors in conjunction with the building principals.
2. Assist club advisors and members with the technical aspects of their obligations – budgets, constitutions, financial procedures, fundraising, and publicity.
3. Monitors all clubs, their budgets, and activities.
4. Assist new clubs with the development process; provide club advisor and offer training; coordinate planning and activities with advisors to student organizations.
5. Supervise and evaluate the performance of assigned staff; participate in the selection of staff; provide or coordinate staff training.
6. Participate in meetings with the building principals and Athletic Director concerning student activities as needed.
7. Coordinate schedules and facility use; Send reminders of upcoming events.
8. Maintain records for each activity (roster, meetings, events).
9. Promote activities 4-12 through social media, newsletters, etc.
10. Develop and maintain promotional materials/website for activities offered in each school
11. Supervises activities, including evening activities, as assigned.
12. Establish and maintain standards of dress, scholarship, and conduct for participation and travel of students involved in activities.
13. Handle suspensions for participants who break school rules.
14. Act as a resource for activity staff.
15. Coordinate with Athletics and Band Boosters to plan and carry out the school's student activities.
16. Other duties as assigned by the administration

**DESIRABLE QUALIFICATIONS:**

1. Energetic and positive approach to responsibilities.
2. Drive to attain results; proven experience and effectiveness in improving student achievement in classroom and/or school.
3. Has a positive attitude; demonstrates compassion.
4. Self-motivated; able to accept criticism and grow as a result
5. Strong communication and organizational skills.

**EDUCATION AND EXPERIENCE**

1. Valid Wisconsin teaching credential.
2. Minimum of three years of classroom teaching experience.

**TERMS OF EMPLOYMENT:** 190-205 contract days as designated by District Administrator or designee

**EVALUATION:** Done annually by the District Administrator or designee.

Adopted:

**TITLE: DEAN OF STUDENTS**

**REPORTS TO:** Building Principal

**DIRECTED BY:** Building Principals

**JOB GOAL:** The Dean of Students serves as a member of the building leadership team and assists with the daily operation of the school, specifically in the areas of discipline and attendance. The Dean of Students also works with the building principal in carrying out the school's academic and behavior programs. As a professional educator the Dean of Students works cooperatively with the principal, counselor(s), nurse, staff, students, and parents towards a positive school climate.

**PERFORMANCE RESPONSIBILITIES:**

This position description is not intended to be an exhaustive list of all duties, knowledge or skills associated with this position, but is intended to accurately reflect the essential job elements. Any combination of the job functions shown below may be performed. *Other activities and responsibilities may be delegated by the building principal and are specific to the building assigned.*

**Essential Functions**

1. Share with the Principal the responsibility for protecting health and welfare of students
2. Assist in the implementation of policies, regulations, guidelines, and procedures pertaining to student behavior and attendance.
3. Develop and administer disciplinary procedures in accordance with district policies and state laws; receives referrals and confers with students, parents, teachers, community agencies, and law enforcement; responds to and resolves parent, student, and staff concerns and complaints; serves on discipline or expulsion panels as assigned.
4. Assist teachers with behavior management plans and strategies.
5. Work with student services team in providing guidance and motivation for student success and in collaboratively developing plans for students who struggle.
6. Oversee all matters of student attendance.
7. Coordinate and facilitate restorative practices approach to discipline and serve as a liaison with coordinators in other buildings to support a systemic approach.
8. Communicate with students, parents, and staff in a timely manner regarding student behavior and attendance.
9. Perform a variety of administrative duties to assist the Principal in managing the school; assumes the duties of the Principal in the absence of the Principal and as assigned.

**Additional Job Functions**

1. Maintain a commitment to learning about best practices in student management and attendance and properly address the improvement of student attendance and discipline.



2. Participate in professional growth to improve skills related to the job assignment.
3. Make recommendations concerning the revision and updating of student code of conduct, rules, regulations, and handbooks.
4. Investigate and resolve all discipline problems in a fair and just manner.
5. Investigate student complaints and grievances and interview students and witnesses in disciplinary investigations.
6. Investigate, adjudicate, and monitor infractions of the school code in the form of progressive discipline such as detentions, behavior plans, in-school suspension, etc.
7. Monitor and organizes attendance functions; prepare letters, call parents, and attend meetings as needed, regarding absent or tardy students; provide leadership for attendance improvement efforts.
8. Advise students and parents on ways to improve attendance.
9. Supervise students before and after school; monitor students during unstructured times (lunch, recess, passing periods, etc.); instruct students in appropriate behavior; discipline students in accordance with established guidelines.
10. Coordinate with administration to ensure coverage at all school events at which coverage is necessary.
11. Perform other duties as assigned.

**DESIRABLE QUALIFICATIONS:**

1. Energetic and positive approach to responsibilities.
2. Drive to attain results; proven experience and effectiveness in improving student achievement in classroom and/or school.
3. Has a positive attitude; demonstrates compassion.
4. Self-motivated; able to accept criticism and grow as a result
5. Strong communication and organizational skills.

**EDUCATION AND EXPERIENCE**

1. Valid Wisconsin teaching credential.
2. Minimum of three years of classroom teaching experience.

**TERMS OF EMPLOYMENT:** 190-205 contract days as designated by the building principal

**EVALUATION:** Done annually by the Building Principal.

Adopted:

7/12/2018

## **RE: Recommendation for AHS Gymnasium**

This letter is being written to recommend a vendor to provide and install a new sound system for the high school gymnasium. The new system is necessary to replace an aging and failing current system. Over the past year, Andrew Lierman has made numerous repairs to the current system in a band-aid approach to get through the year. Even with his repairs there are still only two speakers out of 12 that are working in any capacity.

I solicited three vendors to provide a quote to move the head-end for the system to a new and safe space on the upper west end of the gym. Only two vendors submitted complete proposals (see next page) for pricing comparisons. In addition to the move, I asked for prices to include a new rack to mount the sound system hardware, and new system components to drive the system. The new components include the following: equipment rack, power distribution and surge suppression gear, a new audio control component, mixer/processors, 2 7" control touch screen panels, Bluetooth and wired input interface plates, an 8 channel amplifier, 16 two way 12" full range speakers, wired and wireless microphone options, 2 subwoofers, new podium and scorer's table microphones, connections to include the AHS Commons into the audio system.

I recommend that we select the proposal submitted by Audio-Architects and install their complete package with all the optional equipment for a total of \$53,660.89. If funding is not available to cover this entire package, then I recommend leaving off the equipment marked as "optional" and install a less than optimal but still very serviceable package for a total of \$38,851.84.

If you have any questions, please contact me at 715-839-6168 or [mschepke@altoona.k12.wi.us](mailto:mschepke@altoona.k12.wi.us)

Sincerely,



Mark Schepcke  
Technology Coordinator

## AHS Gym Audio Project Comparisons

### Audio Architects LLC Proposal

#### Main Components

Section	Description	Price	
Reset Equipment	Moving existing equipment to upper mezzanine	\$ 3,997.80	
Electronics	New audio processor and control electronics. Includes 2-7 inch touch panels, several wired microphone jacks, bluetooth and mobile connections.	\$ 10,889.05	
Main Speakers and Amplifier	New 8 channel amplifier, 16 two-way 12" speakers installed over gym and bleachers	\$ 20,811.02	
Microphones	Wireless microphones, 1 handheld and 1 headworn with 2 rechargeable batteries and charging dock	\$ 2,152.75	
Subwoofer		\$ 7,219.57	Optional
Wired Podium Microphone	Wired goose neck microphone installed on owner provided podium or stand used as main microphone at large event such as commencements.	\$ 415.99	
Wired Microphone	Wired Microphone with 20' cable and desktop Stand	\$ 189.96	
Wired Microphones for score's table	Two gang tabletop box with 2 wired jacks for score's table that will plug-in between bleachers on south side of gym. Music connections for National Anthem and time-out music.	\$ 395.27	
Add'l Handheld Wireless Microphone Systems	Handheld wireless microphone with a mute button has a rechargeable battery that fits charging unit priced above.	\$ 1,039.87	Optional
Add'l Headworn Wireless Microphone System		\$ 869.93	Optional
Commons Addition	Amplifier, 10 two-way 6.5 speakers, 2 microphone jacks, touch panel used to control the system, auxiliary input port, audio connection to the existing TVs in commons.	\$ 5,679.68	Optional
<b>Total with all optional equipment</b>		<b>\$ 53,660.89</b>	
<b>Total minus all optional equipment</b>		<b>\$ 38,851.84</b>	

### Camera Corner Connecting Point Proposal

Section	Description	Price
Gym Equipment		\$ 39,981.34
Gym Labor		\$ 21,265.00
Commons Equipment		\$ 3,992.60
Commons Labor		\$ 400.00
S&H		\$ 879.52
Part Adjustment		\$ 791.62
	<b>Total</b>	<b>\$ 67,310.08</b>

### Speed of Sound Proposal

Section	Description	Price
Proposal was not complete		



# Invoice

P.O. No.	Due Date	Invoice #
	7/31/2018	60445

Altoona School District  
 1903 Bartlett Ave  
 Altoona WI 54720

**OKAY TO PAY?**  
 Sign & Return  
 To  
 District Office

Quantity	Description	Rate	Amount
1	Policy Resource Guide Renewal. July 1, 2018 - June 30, 2019 (FOCUS subscription included - DA and Board Members) "AA - WASB Contact - Joyce Orth, Dir of Pupil Services - Alan McCutcheon, All Board Members BusMan/Acting Superintendent -Michael Markgren, Principal - Andrea Steffen, Principal - Dan Peggs, Principal - Jason LeMay,"	2,500.00	2,500.00
<b>Total</b>			<b>\$2,500.00</b>

**Stand Up for Public Education! Follow the WASB on Facebook or Twitter to learn about all of the great things happening in Wisconsin public schools, and be an advocate for our students. Visit [wasb.org](http://wasb.org).**



Extracurricular activities are recognized as an integral part of the educational program. Students are strongly encouraged to participate in such activities, while giving their academic work the priority it deserves.

Extracurricular activities sponsored by the School District of Altoona, including organized interscholastic and intra-District athletics and fitness opportunities, promote school loyalty and pride within the student body and encourage community participation. Game activity provides many opportunities to teach the values of teamwork, competition and sportsmanship.

The board believes that these benefits should be made available to as many district students as practical. Furthermore, the Board places top-priority on the values of teamwork, fair competition and sportsmanship rather than on winning, particularly at the sub-varsity levels.

The Board adopts the eligibility standards set by the Wisconsin Athletic Association (WIAA).

When an activity involves a new or substantially modified funding and/or staffing obligation, it will be approved by the Board or by the Superintendent or building principal when the activity does not involve such additional budgetary or staffing obligations.

The District shall not unlawfully discriminate in admission to or participation in any program or activity, standards and rules of behavior, disciplinary actions or facilities usage on the basis of the person's sex, race, religion, national origin, color, ancestry, creed, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional or learning disability, or any other legally protected status or classification. This policy does not, however, prohibit the District from placing a student in a program or activity based on standards of individual performance, or from providing separate programs and facilities in interscholastic athletics for males and females if such programs and facilities are sufficiently comparable in type, scope, and support from the District. Discrimination complaints shall be processed in accordance with established District procedures.

Legal Ref: 118.13; 118.133; 118.293; 120.12(23); 120.13(1) Wisc. Statutes  
PI 9.03(1) Wisc. Admin Code

Cross Ref: Policy 110 – School District Mission; Policy 411 – Student Nondiscrimination/Equal Education Opportunities; 411-Rule – Student Discrimination Complaint Procedures; Policy 443 – Student Conduct and Discipline (***your district does not currently have a board policy on this topic included in the board policy manual but one will be added as part of the district's policy manual updating project***); Policy 656 – Student Fees; Policy 662.1 – Student Activity Funds Management; 751-Rule – Student Transportation Services Chaperon Performance Responsibilities for Extracurricular and Off-Campus Trips; Altoona School District Athletic/Activity Code

ADOPTED: