



# School District of Altoona

1903 Bartlett Ave Altoona, WI 54720  
715-839-6032 715-839-6066 FAX

Dr. Connie Biedron, Superintendent

[www.altoona.k12.wi.us](http://www.altoona.k12.wi.us)

## ALTOONA BOARD OF EDUCATION

Regular Meeting  
District Board Room  
1903 Bartlett Avenue  
January 23, 2017  
6:30 p.m.

### *Agenda*

1. Call to Order
2. Roll Call
3. Reading of Public Notice
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes
  - a. January 9, 2017 Regular Meeting
  - b. January 11, 2017 Special Meeting
7. Public Participation (All remarks are to be addressed to the Board; discussion among citizens present is not permitted. Board members may ask questions of a speaker; however, no formal deliberations are allowed at this time.)
  - a. Non-Agenda items - public comment and concern
  - b. Agenda items - public comment and concern
8. Treasurer's Report and Business Services Report
  - a. Approval of Checks for Payment
    - (1) General Fund checks totaling \$478,860.23
    - (2) Student Activity Fund checks totaling \$124.00
  - b. Approval of Treasurer's Report
  - c. Expenditures, Revenues and Cash Position
9. Information
  - a. President's Report
    - (1) State Education Convention, January 17-20
    - (2) WASB Legal and Human Resources Conference, February 23
  - b. Superintendent's Report
    - (1) 2017/18 High School Course Catalog Preview, Jason LeMay
    - (2) 2017/18 Open Enrollment Spaces
    - (3) Cluster A School Board Retreat, February 8

Please note meeting location:  
District Board Room  
1903 Bartlett Ave

Please enter through the main entrance  
of the Altoona Intermediate/  
Middle School building

Altoona Board of Education, January 23, 2017

- (4) Studer Education Update
    - (a) Survey Rollout
  - (5) Discuss Options and Next Steps - Athletic Complex Project
  - (6) On Track for the Future! Building Projects Update
  - (7) Other Meetings, News and Events (Items announced in this category are not intended for discussion)
10. Board Action after Consideration and Discussion
- a. Consider Resignation of Boys' Head Tennis Coach
  - b. Consider Setting Open Enrollment Spaces for 2017/18
11. Anticipated Closed Session as Per Section 19.82 (1) (c), (1) (f) - Wisc. Statutes
- a. Consider Closed Session Minutes for January 9, 2017
  - b. Preliminary discussion of next steps in contacting potential donors - specific public business of a competitive or bargaining nature – 19.85 (1) (f)
  - c. Consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Annual Evaluation of the Superintendent – 19.85 (1) (c)
12. Reconvene into Open Session and Take Necessary Action
13. Adjournment

*The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach.*

## **ALTOONA SCHOOL BOARD AGREEMENT**

- We base our decisions on the best interest of the students.
- We are guided by our Vision, Mission and our Strategic Plan.
- We believe that every employee makes a contribution to the success of every student.
- We conduct ourselves within commonly understood principles of integrity.
- We listen carefully and respectfully to ensure all voices are heard.
- We practice good stewardship of our tax dollars.
- We seek to operate with as much transparency as possible.
- We do not engage in drama or political rhetoric.
- We seek a way around obstacles; reframing from an attitude of “we can’t,” to “how can we?”

Adopted: 9/19/11

Amended: 1/21/13



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## ALTOONA BOARD OF EDUCATION

Regular Meeting  
District Board Room  
1903 Bartlett Avenue  
January 9, 2017  
6:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Robin Elvig, at 6:30 p.m. in the District board room.
2. Roll call was taken and the following were present:  
Robin E. Elvig, President  
Helen S. Drawbert, Vice President  
Michael J. Hilger, Clerk  
Bradley D. Poquette, Treasurer  
David A. Rowe, Member  
Dr. Connie Biedron, Superintendent  
Joyce M. Orth, Board Secretary
3. Reading of Public Notice. Report of notice was presented. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes. a. December 19, 2016 Regular Meeting. Motion by Drawbert to approve the minutes as presented, seconded by Rowe. Drawbert, yes; Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes. Motion carried 5-0.
7. Public Participation. a. Non-Agenda items - public comment and concern. (1) Helen Drawbert and David Rowe will meet with high school Civics' students on January 10 to discuss their roles in local government (school board and city council). b. Agenda items - public comment and concern. None.
8. Treasurer's Report. a. Approval of Checks for Payment. Motion by Rowe to approve General Fund checks totaling \$996,534.31 and Student Activity Fund checks totaling \$7,748.01 as presented, seconded by Hilger. Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0.

9. Information. **a. School Showcase.** (1) Student Representative's Update. Emily Studinski's update highlighting the Academic Decathlon, DECA and Math Club, was distributed. (2) Pupil Nondiscrimination Self-Evaluation. Alan McCutcheon, pupil services/special education director, reviewed the timeline and components of the self-evaluation. In 2016/17, all school districts are required to evaluate the status of nondiscrimination and equality of educational opportunity in: methods, practices, curriculum and materials used in counseling; participation trends and patterns and school district support of athletic, extracurricular and recreational activities; and trends and patterns in awarding scholarships and other forms of recognition and achievement provided or administered by the school district. An onsite review of documents and data was conducted by an outside reviewer, Fred Skeba on January 6. School board approval of the Report is tentatively scheduled for February 6. (3) New High School Courses. High school principal, Jason LeMay shared the new courses planned in the subject areas of art, business, health, mathematics, social studies, technology education, and other (Certified Nursing Assistant, IT Software Development, AP Seminar) for 2017/18. The updated course catalog will be provided to the board for review on January 23. (4) Overview of Middle School Schedule Changes for 2017/18. Dan Peggs, middle school principal, reviewed the process used, goals, and instructional and logistical highlights in planning the 2017/18 master schedule. The schedule will allow for five core subjects (reading, writing, math, social studies and science), alignment of schedules 6-8, student choice for electives, and more. Students will be surveyed to determine their interest in the proposed elective offerings. **b. Committee Reports.** None. **c. General Information.** (1) Candidates for School Board. Mike Hilger, Clerk, announced that the two incumbents, Helen Drawbert and Robin Elvig are the only candidates for school board. **d. President's Report.** (1) WASB Legal and Human Resources Conference. The WASB will offer this conference in Wisconsin Dells on February 23. If attending, board members will let Joyce know by January 27. **e. Superintendent's Report.** (1) Studer Education Mid-Year Update. Dr. Karen Owen, Studer Education, presented the Mid-Year Report as well as the Strategic Plan Update. Dr. Owen also introduced Studer Education partner, Dr. Melissa Matarazzo. Karen and Melissa will conduct Focus Groups for students, staff, and parents/community members on January 10. Next steps include an opportunity for stakeholders to give their feedback via a survey prior to an updated plan being presented to the board for adoption. (2) On Track for the Future! Building Projects Update. Some final electrical work was completed over break. (3) Enrollment Update Report. Student enrollments as of December 12, 2016 were presented: elementary school, 595; intermediate school, 224; middle school, 347; and high school, 426 for a total of 1592. (4) Crisis Plan Update. The district crisis plan is under revision. With the help of school resource officer, Jon Lauscher, procedures to be implemented under an active threat have been developed. All schools will practice a lock-down this month. (5) Eau Claire Community Foundation. Dr. Biedron met with Sue Bornick, executive director, Eau Claire Community Foundation on January 4. Board members are interested in pursuing the next step. (6) CESA 10 Professional Advisory Committee Meeting. The CESA 10 PAC met on our campus on January 6. The meeting included a tour of our 4-8 facilities, and Fab Lab. (7) CESA 10 Board of Control Meeting. The January 12 Board of Control meeting will be held at the elementary school. (8) Cluster A School Board Retreat. The 2017 Cluster A Board Retreat will be held at the elementary school on February 8. The event showcasing the future of education will include a keynote from Chancellor James Schmidt, UW-Eau Claire. Cluster A includes the Altoona, Augusta, Eleva-Strum, Fall Creek, Gilmanton, Mondovi and Osseo-Fairchild school districts. (9) Other Meetings, News and Events (Items announced in this category are not intended for discussion). Items announced include the February 2 holiday get-together, changes to the high school's process for final tests, basketball victories, and Kelly Ostrander's Financial Literacy Award.
10. Board Action after Consideration and Discussion. **a. Consider Employment Recommendation to Fill Part-Time Special Education Paraprofessional Position.** Motion by Drawbert to employ Mary Clark to fill the part-time special education paraprofessional position on a limited-term for the remainder of 2016/17, as recommended, seconded by Rowe. Hilger, yes; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 5-0.

- b. Consider Adoption of Job Description for Literacy Coach (Building Level). Motion by Drawbert to adopt the Literacy Coach job description as presented with a revision replacing the word “adult” with “professional educator,” in the job analysis paragraph, seconded by Poquette. Poquette, yes; Drawbert, yes; Rowe, yes; Hilger, yes; Elvig, yes. Motion carried 5-0. c. Consider Final Adoption of Policy 346 – Student Assessment. Motion by Drawbert to adopt Policy 346 as presented, seconded by Rowe. Drawbert, yes; Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes. Motion carried 5-0. d. Consider Final Adoption of Policy 361.2 – Library Media Center Material Selection and Reconsideration. Motion by Drawbert to adopt Policy 361.2 as presented, seconded by Hilger. Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0. e. Consider Final Adoption of Policy 362.1 – Interlibrary Loan. Motion by Rowe to adopt Policy 362.1 as presented, seconded by Drawbert. Hilger, yes; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 5-0. f. Consider 2017 Resolutions and Give Direction to the Delegate. Motion by Rowe to give discretion to the Delegate (Helen Drawbert) to act on the resolutions based on board member input and discussion at the Delegate Assembly, seconded by Hilger. Poquette, yes; Drawbert, yes; Rowe, yes; Hilger, yes; Elvig, yes. Motion carried 5-0.
11. Anticipated Closed Session as Per Section 19.82 (1) (c), (1) (f) - Wisc. Statutes. Motion by Rowe to adjourn into closed session at 8:06 p.m., seconded by Drawbert. Drawbert, yes; Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes. Motion carried 5-0. a. Consider Approval of Closed Session Minutes for August 8, 2016; b. Consider Approval of Closed Session Minutes for November 7, 2016; c. Considering employment and possible resignation of a public employee over which the governmental body has jurisdiction – 19.85 (1) (c); d. Preliminary discussion concerning possible next steps - specific public business of a competitive or bargaining nature – 19.85 (1) (f); e. Consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Annual Evaluation of the Superintendent –19.85 (1) (c).
12. Reconvene into Open Session and Take Necessary Action. Motion by Rowe to reconvene into open session and take no action at 10:28 p.m., seconded by Poquette. Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0.
13. Adjournment. Motion by Drawbert to adjourn at 10:29 p.m., seconded by Rowe. Hilger, yes; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 5-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, January 23, 2017 at 6:30 p.m. in the District board room.

Joyce M. Orth CAP, Board Secretary

\_\_\_\_\_  
District Clerk

\_\_\_\_\_  
Date

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ALTOONA BOARD OF EDUCATION  
Special Meeting/Work Session  
District Board Room  
1903 Bartlett Avenue  
January 11, 2017  
8:00 a.m.

1. The Special Meeting/Work Session of the Altoona Board of Education was called to order by Board President, Robin Elvig, at 8:07 a.m. in the District board room
2. Roll call was taken and the following were present:

Robin E. Elvig, President	David A. Rowe, Member
Helen S. Drawbert, Vice President	Dr. Connie Biedron, Superintendent
Michael J. Hilger, Clerk	Joyce M Orth, Board Secretary
Bradley D. Poquette, Treasurer	
3. Report of notice was presented. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, and elementary school office.
4. Overview of Athletic Complex Project. Dr. Biedron gave an overview of the planning team's efforts and meetings to date with Rettler Corporation. The planning team includes Dr. Biedron, Mike Markgren, Jason LeMay and Jamie Oliver.
5. Presentation of Master Plan Proposal. Rick Rettler, president, and Ross Rettler, designer, Rettler Corporation, presented the Track and Field Redevelopment Master Plan for an athletic complex. Project options presented include earthwork/demolition, utilities, plaza and bleacher pad, running track, field events (discus, shot put, pole vault, long/triple jump and high jump), stadium, geotechnical services, contingencies, and turf (natural and artificial). Preliminary cost estimates were also provided for each option. The base total is estimated at \$3,054,458.37, to include artificial turf and all the projects listed on the cost estimate analysis, compared to \$2,617,795.53 for natural turf. A cost-per-use analysis for natural versus artificial turf was also shared.
6. Potential Financing Options for an Athletic Complex. Mike Markgren, business manager, gave some preliminary information concerning possible financing options. Board members will begin approaching potential donors about contributions for the projects.
7. Adjourn. Motion by Rowe to adjourn at 11:05 a.m., seconded by Hilger. Drawbert, yes; Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes. Motion carried 5-0.

Joyce M. Orth CAP, Board Secretary

\_\_\_\_\_  
District Clerk

\_\_\_\_\_  
Date

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January 23, 2017 Board Update – Michael Markgren, Business Manager

Expenditures:

- Not much different from last month.
- Salaries are right on budget. The benefits are running a little high, but that is not uncommon for this time of year as we offer our HRA bridge that covers some deductible costs.

Revenues:

- Again, not much action from the last report.
- We received a nice aid payment on December 12<sup>th</sup>. This allowed us to pay off our Line-of-Credit
- We will begin to see some property tax money come in shortly.

Cash Position:

- We were able to pay off our \$1,720,000 Line-of-Credit in December.
- Per our discussion, I have included only the net of Line-of-Credit cash position graph. We have now exceeded every previous year as of December 31. This marks the first time we have ever had a positive net line-of-credit balance in December.



CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE DESCRIPTION	AMOUNT
	NUMBER	NUMBER	NUMBER			
01/04/2017	132932	10 E 200 310	125400	LIES, JUDY	Concert Accompaniment 12/19/16  Totals for 132932	150.00  150.00
01/10/2017	132933	10 E 800 411	223100	AWARDS & MORE	1st/2nd Place Trophies for 2016 Altoona Invite  Totals for 132933	125.00  125.00
01/10/2017	132934	10 E 200 942	241000	AWSA (ASSOC WI SCH ADMIN)	AWSA MEMBER RENEWAL, NASSP MEMBERSHIP: DANIEL PEGGS  Totals for 132934	765.00  765.00
01/10/2017	132935	10 E 800 331	253300	CHIPPEWA VALLEY ENERGY	PROPANE 809 7TH ST. W ON 12-29-2016. 366.12-18.44(CREDIT BAL)  Totals for 132935	347.68  347.68
01/10/2017	132936	10 E 800 411	254300	H&B SPECIALIZED PRODUCTS, INC	New Wall Pads for Middle School Lower gym.  Totals for 132936	3,500.00  3,500.00
01/10/2017	132937	10 E 800 353	258500	L & M MAIL SERVICE, INC.	MAIL SERVICE FOR DEC 2016  Totals for 132937	1,183.97  1,183.97
01/10/2017	132938	10 E 800 293	291000	MATRIX TRUST COMPANY	DEBRA KNUDSON, RONALD RIEDER FEBRUARY, 2017  Totals for 132938	500.00  500.00
01/12/2017	132939	10 E 800 310	252105	CLINICARE CORP/EC ACADEMY DIV	DEC 2016 SPECIALED T. P.  Totals for 132939	1,759.20  1,759.20
01/12/2017	132940	10 E 100 417	110000	MINUTEMAN PRESS	PRINTED #10 ENVELOPES  Totals for 132940	197.48  197.48
01/12/2017	132941	10 E 800 730	270000	STATE OF WI DWD	BENEFIT CHARGES & ADJUSTMENTS 12-11-16 THRU 12-17-2016  Totals for 132941	77.60  77.60
01/12/2017	132942	10 E 800 435	222200	VOCATIONAL BIOGRAPHIES	VoBiosOblin.com database 1 YR LEASE AMS JAN 1 2017-18.  Totals for 132942	325.00  325.00
01/12/2017	132943	10 E 400 310	125400	LUTHER COLLEGE	Dorian Vocal Festival Registration  Totals for 132943	126.00  126.00
01/06/2017	161700674	10 L 000 000	811670	ING LIFE INS & ANNUITY CO	Payroll accrual	100.00
	161700674	10 L 000 000	811670	ING LIFE INS & ANNUITY CO	Payroll accrual	245.00
	161700674	27 L 000 000	811670	ING LIFE INS & ANNUITY CO	Payroll accrual	105.00
					Totals for 161700674	450.00
01/04/2017	161700691	10 E 200 411	126000	NASCO	Classroom supplies (replacement due to damage during the summer renovation). Price quote discount #45494.	194.43

CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
				Totals for 161700691	194.43
01/04/2017	161700693	10 E 200 411 122000	STAPLES	stress balls for student to use to focus and attend.	14.19
	161700693	10 E 150 411 241000	STAPLES	AIS Cash box	24.57
	161700693	50 E 800 415 257220	STAPLES	Holders for signage required for DPI.*ONE DAMAGED	15.16
	161700693	50 E 800 415 257220	STAPLES	Holders for signage required for DPI.*CREDIT FOR ONE DAMAGED	-3.79
	161700693	27 E 700 411 223300	STAPLES	Office Supply-SPED	99.25
	161700693	50 E 800 415 257220	STAPLES	Holders for signage required for DPI.*REBILLED FOR REPLACEMENT	3.79
	161700693	10 E 400 411 132700	STAPLES	supplies for Business Ed. classes	131.35
				Totals for 161700693	284.52
01/04/2017	161700694	10 E 200 411 125400	WSMA	Solo and Ensemble Registration-AMS CHOIR	64.00
				Totals for 161700694	64.00
01/06/2017	161700695	50 E 800 415 257240	DEAN FOODS OF WISCONSIN	MILK, AES, AMS, AHS DEC 12-25,2016	2,203.65
				Totals for 161700695	2,203.65
01/06/2017	161700696	50 E 800 415 257220	EARTHGRAINS BAKING CO. INC.	AHS BREAD DELIVER 12-19-16	128.90
				Totals for 161700696	128.90
01/06/2017	161700698	50 E 800 415 257250	INDIANHEAD FOODSERVICE INC	MS ALA CARTE	58.20
	161700698	50 E 800 415 257250	INDIANHEAD FOODSERVICE INC	HS ALA CARTE	257.80
	161700698	50 E 800 415 257220	INDIANHEAD FOODSERVICE INC	MS LUNCH INV#S: 554806,556691,556692,557435	1,789.93
	161700698	50 E 800 415 257220	INDIANHEAD FOODSERVICE INC	AES LUNCH INV #S: 556696,556697	938.68
	161700698	50 E 800 415 257220	INDIANHEAD FOODSERVICE INC	IFD HS LUNCH INV#S: 554809,928591,556694,556695,557438	1,180.43
	161700698	50 E 800 415 257210	INDIANHEAD FOODSERVICE INC	HS BREAKFAST. INV#S: 557440,557437	282.69
	161700698	50 E 800 415 257210	INDIANHEAD FOODSERVICE INC	ES BREAKFAST 556698	267.08
	161700698	50 E 800 415 257210	INDIANHEAD FOODSERVICE INC	MS BREAK INV#S: 56693,557434	732.67
				Totals for 161700698	5,507.48
01/06/2017	161700699	50 E 800 415 257220	PIZZA HUT OF EAU CLAIRE INC	INV#S: 145843510007,0008,0009	367.50
				Totals for 161700699	367.50
01/10/2017	161700700	10 E 800 310 120000	BORKENHAGEN, TRACY	Interpreter for High School Student: DEC 16,19,20, 2016	877.50
				Totals for 161700700	877.50
01/10/2017	161700701	10 E 100 337 253300	CITY OF ALTOONA	ALTOONA SCHOOL DISTRICT OCT-DEC, 2016 H2O, SEWER, FIRE, STRM, FIRE & H2O SPRINKL	3,017.63

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE DESCRIPTION	AMOUNT
	NUMBER	NUMBER	NUMBER			
01/10/2017	161700701	10 E 100	338 253300	CITY OF ALTOONA	ALTOONA SCHOOL DISTRICT OCT-DEC, 2016 H2O, SEWER, FIRE, STRM, FIRE & H2O SPRINKL	4,033.03
	161700701	10 E 200	337 253300	CITY OF ALTOONA	ALTOONA SCHOOL DISTRICT OCT-DEC, 2016 H2O, SEWER, FIRE, STRM, FIRE & H2O SPRINKL	249.48
	161700701	10 E 200	338 253300	CITY OF ALTOONA	ALTOONA SCHOOL DISTRICT OCT-DEC, 2016 H2O, SEWER, FIRE, STRM, FIRE & H2O SPRINKL	151.33
	161700701	10 E 400	337 253300	CITY OF ALTOONA	ALTOONA SCHOOL DISTRICT OCT-DEC, 2016 H2O, SEWER, FIRE, STRM, FIRE & H2O SPRINKL	1,333.46
	161700701	10 E 400	338 253300	CITY OF ALTOONA	ALTOONA SCHOOL DISTRICT OCT-DEC, 2016 H2O, SEWER, FIRE, STRM, FIRE & H2O SPRINKL	167.31
	161700701	10 E 100	339 253300	CITY OF ALTOONA	ALTOONA SCHOOL DISTRICT OCT-DEC, 2016 H2O, SEWER, FIRE, STRM, FIRE & H2O SPRINKL	2,766.61
	161700701	10 E 200	339 253300	CITY OF ALTOONA	ALTOONA SCHOOL DISTRICT OCT-DEC, 2016 H2O, SEWER, FIRE, STRM, FIRE & H2O SPRINKL	1,964.23
	161700701	10 E 400	339 253300	CITY OF ALTOONA	ALTOONA SCHOOL DISTRICT OCT-DEC, 2016 H2O, SEWER, FIRE, STRM, FIRE & H2O SPRINKL	492.25
	161700701	10 E 800	337 253300	CITY OF ALTOONA	ALTOONA SCHOOL DISTRICT OCT-DEC, 2016 H2O, SEWER, FIRE, STRM, FIRE & H2O SPRINKL	64.45
	161700701	10 E 800	338 253300	CITY OF ALTOONA	ALTOONA SCHOOL DISTRICT OCT-DEC, 2016 H2O, SEWER, FIRE, STRM, FIRE & H2O SPRINKL	28.79
	161700701	10 E 800	339 253300	CITY OF ALTOONA	ALTOONA SCHOOL DISTRICT OCT-DEC, 2016 H2O, SEWER, FIRE, STRM, FIRE & H2O SPRINKL	33.70
					Totals for 161700701	14,302.27
01/10/2017	161700702	27 E 700	342 218100	DAVIS, NICOLE	DEC 2016	34.51
					Totals for 161700702	34.51
01/10/2017	161700703	10 E 800	432 222200	FOLLETT SCHOOL SOLUTIONS, INC.	AES LIBRARY L. KAETTERHENRY	2,268.06
					Totals for 161700703	2,268.06
01/10/2017	161700704	10 E 100	411 253300	HILLYARD, INC - EAU CLAIRE	INV#S: 602355935, 602355934,602357616	934.83
	161700704	10 E 200	411 253300	HILLYARD, INC - EAU CLAIRE	INV#S: 602355935, 602355934,602357616	934.83

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE DESCRIPTION	AMOUNT
	NUMBER	NUMBER	NUMBER			
01/10/2017	161700704	10 E 400 411 253300		HILLYARD, INC - EAU CLAIRE	INV#S: 602355935, 602355934,602357616 Totals for 161700704	934.84  2,804.50
01/10/2017	161700705	10 E 800 353 258500		JOHNSON, GREGORY	MISC PLUMBING & MAINT PARTS- MENARDS Totals for 161700705	122.03  122.03
01/10/2017	161700706	10 E 100 411 253300		JOHNSTON, TINA	NOV 2-DEC13,2016	7.20
	161700706	10 E 200 411 253300		JOHNSTON, TINA	NOV 2-DEC13,2016	7.20
	161700706	10 E 400 411 253300		JOHNSTON, TINA	NOV 2-DEC13,2016 Totals for 161700706	7.20 21.60
01/10/2017	161700707	10 E 400 411 125500		JW PEPPER	Corsican Litany by Nelhybel	96.49
	161700707	10 E 200 411 125400		JW PEPPER	INV#S: 7798180, 7800155,7804387,7797660 Totals for 161700707	116.74  213.23
01/10/2017	161700708	10 E 200 320 254300		NET GUARD SECURITY SOLUTIONS	add schedules for week for 1/117/2016 Totals for 161700708	382.50  382.50
01/10/2017	161700709	10 E 800 342 248000		NOEL, TERRI	DECEMBER, 2016 Totals for 161700709	19.18 19.18
01/10/2017	161700710	10 E 800 342 223100		OLIVER, JAMES	JULY 26-NOV 30, 2016 Totals for 161700710	426.95 426.95
01/10/2017	161700711	27 E 700 411 215000		PEARSON EDUCATION	KTEA FORM B Kit Totals for 161700711	656.51 656.51
01/10/2017	161700712	10 E 800 310 223300		SCHALLER, INGRID	Interpreting services (HS)NOV 15,16,18,21,22,29,30. Totals for 161700712	945.00  945.00
01/12/2017	161700713	10 E 800 570 254400		ADVANCE ACCEPTANCE/ALL-LINES L	CONTRACT #12278101DMS. PAYMENT #4 Totals for 161700713	1,849.34  1,849.34
01/12/2017	161700714	10 E 400 450 162119		BIG ATHLETICS	Track shorts.	460.91
	161700714	10 E 400 411 162308		BIG ATHLETICS	Track coaches apparel	38.63
	161700714	10 E 400 440 223100		BIG ATHLETICS	High school hockey coaches apparel Totals for 161700714	50.96  550.50
01/12/2017	161700715	21 E 200 411 140000		CHIPPEWA VALLEY SPORTING GOODS	PE equipment-G. EMERSON Totals for 161700715	1,007.00 1,007.00
01/12/2017	161700716	10 E 100 320 254490		E O JOHNSON COMPANY	COPIER LEASE DEC & JAN PAYMENTS. INV#S: 19958182,19958183.	2,267.04
	161700716	10 E 200 320 254490		E O JOHNSON COMPANY	COPIER LEASE DEC & JAN PAYMENTS. INV#S: 19958182,19958183.	2,267.04
	161700716	10 E 400 320 254490		E O JOHNSON COMPANY	COPIER LEASE DEC & JAN PAYMENTS. INV#S:	2,267.04

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	AMOUNT
	NUMBER	NUMBER			DESCRIPTION	
	161700716	10 E 800 320 254490		E O JOHNSON COMPANY	19958182,19958183. COPIER LEASE DEC & JAN PAYMENTS. INV#S: 19958182,19958183.	2,267.04
	161700716	50 E 800 320 257220		E O JOHNSON COMPANY	COPIER LEASE DEC & JAN PAYMENTS. INV#S: 19958182,19958183.	2,267.06
					Totals for 161700716	11,335.22
01/12/2017	161700717	10 E 800 432 222200		FOLLETT SCHOOL SOLUTIONS, INC.	library books-AHS	817.54
					Totals for 161700717	817.54
01/12/2017	161700718	10 E 100 320 254300		G & K SERVICES, INC.	INV#S: 1017262864, 1017262865, 1017262866. CREDIT INV#181098	38.16
	161700718	10 E 200 320 254300		G & K SERVICES, INC.	INV#S: 1017262864, 1017262865, 1017262866. CREDIT INV#181098	38.16
	161700718	10 E 400 320 254300		G & K SERVICES, INC.	INV#S: 1017262864, 1017262865, 1017262866. CREDIT INV#181098	38.17
					Totals for 161700718	114.49
01/12/2017	161700719	10 E 100 417 110000		STUDENT TRANSIT EAU CLAIRE, IN	INV#S: 25423,25436,25437,25738,25412, M172	3,232.65
					Totals for 161700719	3,232.65
01/12/2017	161700720	10 E 800 310 231500		WELD RILEY, S.C.	LEGAL FEES. NOV 1 & 14, 2016	117.50
					Totals for 161700720	117.50
01/06/2017	201601009	10 A 000 000 711101		CCF BANK	NET PAYROLL-1/6/17	219,738.89
	201601009	27 A 000 000 711101		CCF BANK	NET PAYROLL-1/6/17	49,952.68
	201601009	50 A 000 000 711101		CCF BANK	NET PAYROLL-1/6/17	8,634.66
	201601009	80 A 000 000 711101		CCF BANK	NET PAYROLL-1/6/17	2,122.20
					Totals for 201601009	280,448.43
01/06/2017	201601010	10 L 000 000 811612		EFTPS	Payroll accrual	371.28
	201601010	27 L 000 000 811612		EFTPS	Payroll accrual	50.00
	201601010	50 L 000 000 811612		EFTPS	Payroll accrual	40.00
	201601010	10 L 000 000 811612		EFTPS	Payroll accrual	29,852.12
	201601010	27 L 000 000 811612		EFTPS	Payroll accrual	5,660.81
	201601010	50 L 000 000 811612		EFTPS	Payroll accrual	420.12
	201601010	80 L 000 000 811612		EFTPS	Payroll accrual	138.35
	201601010	10 L 000 000 811611		EFTPS	Payroll accrual	19,879.07
	201601010	27 L 000 000 811611		EFTPS	Payroll accrual	4,318.78
	201601010	50 L 000 000 811611		EFTPS	Payroll accrual	663.97
	201601010	80 L 000 000 811611		EFTPS	Payroll accrual	160.60
	201601010	10 L 000 000 811611		EFTPS	Payroll accrual	4,649.31
	201601010	27 L 000 000 811611		EFTPS	Payroll accrual	1,010.08
	201601010	50 L 000 000 811611		EFTPS	Payroll accrual	155.30
	201601010	80 L 000 000 811611		EFTPS	Payroll accrual	37.54
	201601010	10 L 000 000 811611		EFTPS	Payroll accrual	4,649.31
	201601010	27 L 000 000 811611		EFTPS	Payroll accrual	1,010.08
	201601010	50 L 000 000 811611		EFTPS	Payroll accrual	155.30
	201601010	80 L 000 000 811611		EFTPS	Payroll accrual	37.54

CHECK	CHECK ACCOUNT				INVOICE		
DATE	NUMBER	NUMBER		VENDOR	DESCRIPTION		AMOUNT
01/06/2017	201601010	10 L 000 000	811611	EFTPS	Payroll accrual		19,879.07
	201601010	27 L 000 000	811611	EFTPS	Payroll accrual		4,318.78
	201601010	50 L 000 000	811611	EFTPS	Payroll accrual		663.97
	201601010	80 L 000 000	811611	EFTPS	Payroll accrual		160.60
					Totals for 201601010		98,281.98
01/06/2017	201601011	10 L 000 000	811671	GREAT-WEST RETIREMENT SERVICES	Payroll accrual		1,464.50
	201601011	27 L 000 000	811671	GREAT-WEST RETIREMENT SERVICES	Payroll accrual		500.00
					Totals for 201601011		1,964.50
01/06/2017	201601012	10 L 000 000	811691	WEA TRUST ADVANTAGE	Payroll accrual		72.09
	201601012	10 L 000 000	811691	WEA TRUST ADVANTAGE	Payroll accrual		79.88
	201601012	27 L 000 000	811691	WEA TRUST ADVANTAGE	Payroll accrual		32.35
	201601012	10 L 000 000	811670	WEA TRUST ADVANTAGE	Payroll accrual		3,054.00
	201601012	27 L 000 000	811670	WEA TRUST ADVANTAGE	Payroll accrual		384.00
	201601012	10 L 000 000	811670	WEA TRUST ADVANTAGE	Payroll accrual		1,316.68
	201601012	27 L 000 000	811670	WEA TRUST ADVANTAGE	Payroll accrual		583.34
	201601012	10 L 000 000	811670	WEA TRUST ADVANTAGE	Payroll accrual		233.00
	201601012	27 L 000 000	811670	WEA TRUST ADVANTAGE	Payroll accrual		0.00
	201601012	10 L 000 000	811691	WEA TRUST ADVANTAGE	Payroll accrual		1,878.50
	201601012	27 L 000 000	811691	WEA TRUST ADVANTAGE	Payroll accrual		84.00
					Totals for 201601012		7,717.84
01/06/2017	201601013	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	Payroll accrual		10.00
	201601013	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	Payroll accrual		14,842.62
	201601013	27 L 000 000	811613	WISCONSIN DEPT OF REVENUE	Payroll accrual		2,984.66
	201601013	50 L 000 000	811613	WISCONSIN DEPT OF REVENUE	Payroll accrual		229.14
	201601013	80 L 000 000	811613	WISCONSIN DEPT OF REVENUE	Payroll accrual		60.54
					Totals for 201601013		18,126.96
01/05/2017	201601015	10 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES I	FSA BENEFITS CARDS-01/01/2017		9.67
					Totals for 201601015		9.67
01/05/2017	201601016	10 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES I	FSA REIMBURSEMENTS-01/06/17		60.00
					Totals for 201601016		60.00
01/05/2017	201601017	10 E 800 249 259000		DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS-01/06/17		11,895.36
					Totals for 201601017		11,895.36
					Totals for checks		478,860.23

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL	322,384.99	0.00	59,513.83	381,898.82
21	SPECIAL REVENUE TRUST FUND	0.00	0.00	1,007.00	1,007.00
27	SPECIAL EDUCATION FUND	70,994.56	0.00	790.27	71,784.83
50	FOOD SERVICE	10,962.46	0.00	10,489.75	21,452.21
80	COMMUNITY SERVICE	2,717.37	0.00	0.00	2,717.37
***	Fund Summary Totals ***	407,059.38	0.00	71,800.85	478,860.23

\*\*\*\*\* End of report \*\*\*\*\*

CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
01/12/2017	8289	61 L 000 000 814222 000	SCHOOL DISTRICT OF A	ALL MONIES DEPOSITED INTO EXT CURR ACCT (MS YRBK & SC). \$124.00 DENOTED FOR COURAGE RETREAT	124.00
				Totals for 8289	124.00
				Totals for checks	124.00



FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
61	EXTRA CURRICULAR FUND	124.00	0.00	0.00	124.00
***	Fund Summary Totals ***	124.00	0.00	0.00	124.00

\*\*\*\*\* End of report \*\*\*\*\*

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
ALTHI	001 ALTOONA HIGH SCHOOL	11/30/2016	451645165	XXXXXXXXXXXXXXXXXX	THOMPSONS	TRUE VALUE, EAU CLAIR		12/07/2016	Invoiced	A	55.95
	1					702921-161200009	12/05/2016	55.95			
		11/30/2016	451645166	XXXXXXXXXXXXXXXXXX	FLAGHOUSE INC,	800-793-7900, NJ		12/07/2016	Invoiced	A	215.64
	2 ADPE Supplies				4001700143	702921-161200094	12/05/2016	215.64			
		11/30/2016	451645167	XXXXXXXXXXXXXXXXXX	Amazon.com,	AMZN.COM/BILL, WA,		12/07/2016	Invoiced	A	-7.32
	2 Classroom supplies and materials and teaching				4001700128	702921-161200095	12/05/2016	-7.32			
		11/29/2016	451492537	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE	PMTS, AMZN.COM/		12/07/2016	Invoiced	A	5.80
	1					702921-161200009	12/05/2016	5.80			
		11/29/2016	451492538	XXXXXXXXXXXXXXXXXX	PALOS SPORTS,	08002335484, IL,		12/07/2016	Invoiced	A	299.77
	1					702921-161200009	12/05/2016	299.77			
		11/24/2016	451039937	XXXXXXXXXXXXXXXXXX	Amazon.com,	AMZN.COM/BILL, WA,		12/07/2016	Invoiced	A	10.45
	2 Classroom supplies and materials and teaching				4001700128	702921-161200096	12/05/2016	10.45			
		11/24/2016	451039938	XXXXXXXXXXXXXXXXXX	Amazon.com,	AMZN.COM/BILL, WA,		12/07/2016	Invoiced	A	63.87
	2 Classroom supplies and materials and teaching				4001700128	702921-161200097	12/05/2016	63.87			
		11/24/2016	451039939	XXXXXXXXXXXXXXXXXX	SCHOOL NURSE	SUPPLY IN, SCHUAMB		12/07/2016	Invoiced	A	61.70
	1					702921-161200009	12/05/2016	61.70			
		11/23/2016	450906106	XXXXXXXXXXXXXXXXXX	WAL-MART #5373,	CHIPPEWA FALL,		12/07/2016	Invoiced	A	39.62
	2 Classroom supplies and materials and teaching				4001700128	702921-161200098	12/05/2016	39.62			
		11/23/2016	450906107	XXXXXXXXXXXXXXXXXX	TEACHERSPAY	TEACHERS.CO, 6465880		12/07/2016	Invoiced	A	14.68
	1					702921-161200009	12/05/2016	14.68			
		11/23/2016	450906108	XXXXXXXXXXXXXXXXXX	FLAGHOUSE INC,	800-793-7900, NJ		12/07/2016	Invoiced	A	371.90
	2 ADPE Supplies				4001700143	702921-161200099	12/05/2016	371.90			
		11/23/2016	450906109	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE	PMTS, AMZN.COM/		12/07/2016	Invoiced	A	43.98
	2 ADPE Supplies				4001700143	702921-161200100	12/05/2016	43.98			
		11/23/2016	450906110	XXXXXXXXXXXXXXXXXX	FARM & FLT	CHIPPEWA FL, CHIPPEW		12/07/2016	Invoiced	A	1.89
	2 Classroom supplies and materials and teaching				4001700128	702921-161200101	12/05/2016	1.89			
		11/18/2016	450480986	XXXXXXXXXXXXXXXXXX	PETCO 616	63506166, EAU CLA		12/07/2016	Invoiced	A	79.94
	1					702921-161200009	12/05/2016	79.94			
		11/18/2016	450480987	XXXXXXXXXXXXXXXXXX	IN *TCHOUKBALL	INC., 800-939027		12/07/2016	Invoiced	A	417.56
	1					702921-161200009	12/05/2016	417.56			
		11/17/2016	450226728	XXXXXXXXXXXXXXXXXX	MENARDS EAU	CLAIRE EAS, EAU CLA		12/07/2016	Invoiced	A	6.32
	2 Classroom supplies				4001700135	702921-161200102	12/05/2016	6.32			
		11/14/2016	449759155	XXXXXXXXXXXXXXXXXX	WM SUPERCENTER	#5373, CHIPPEWA		12/07/2016	Invoiced	A	108.86
	2 Classroom supplies and materials and teaching				4001700128	702921-161200103	12/05/2016	108.86			
		11/14/2016	449759156	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE	PMTS, AMZN.COM/		12/07/2016	Invoiced	A	57.95
	2 Classroom supplies and materials and teaching				4001700128	702921-161200104	12/05/2016	57.95			
		11/14/2016	449759157	XXXXXXXXXXXXXXXXXX	WAL-MART #1669,	EAU CLAIRE, WI,		12/07/2016	Invoiced	A	19.94
	1					702921-161200009	12/05/2016	19.94			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
ALTHI	001 ALTOONA HIGH SCHOOL	continued...									
		11/04/2016	448701792	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE	PMTS, AMZN.COM/		11/07/2016	Invoiced	A	32.97
	2 Costumes and Props for fall play 2016				4601700084	705921-161100154	11/29/2016	32.97			
		11/03/2016	448457052	XXXXXXXXXXXXXXXXXX	GRADECAM, LLC,	8664723339, CA,		11/07/2016	Invoiced	A	15.00
	1					705921-161100001	11/29/2016	15.00			
		11/03/2016	448457053	XXXXXXXXXXXXXXXXXX	BARGAIN BALLOONS,	NIAGARA FALLS		11/07/2016	Invoiced	A	143.80
	2 supplies				4001700126	705921-161100155	11/29/2016	143.80			
		11/02/2016	448266539	XXXXXXXXXXXXXXXXXX	GORDY S MARKET,	EAU CLAIRE, WI		11/07/2016	Invoiced	A	12.36
	1					705921-161100001	11/29/2016	12.36			
		11/02/2016	448266540	XXXXXXXXXXXXXXXXXX	PETCO 616	63506166, EAU CLA		11/07/2016	Invoiced	A	38.99
	1					705921-161100001	11/29/2016	38.99			
		11/02/2016	448266541	XXXXXXXXXXXXXXXXXX	GRADECAM, LLC,	8664723339, CA,		11/07/2016	Invoiced	A	15.00
	1					705921-161100001	11/29/2016	15.00			
		11/02/2016	448266542	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE	PMTS, AMZN.COM/		11/07/2016	Invoiced	A	32.11
	2 Costumes and Props for fall play 2016				4601700084	705921-161100156	11/29/2016	32.11			
		11/01/2016	448129332	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE	PMTS, AMZN.COM/		11/07/2016	Invoiced	A	17.97
	2 Costumes and Props for fall play 2016				4601700084	705921-161100157	11/29/2016	17.97			
		11/01/2016	448129333	XXXXXXXXXXXXXXXXXX	HILTON PALMER HOUSE,	CHICAGO, I		11/07/2016	Invoiced	A	178.45
	1					705921-161100001	11/29/2016	178.45			
		28 transaction(s) for ALTHI 001. Total Amount =====>									2,355.15
ALTHI	001 ALTOONA MIDDLE SCHOOL	11/30/2016	451645168	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE	PMTS, AMZN.COM/		12/07/2016	Invoiced	A	20.45
	2 Lego replacement parts				2001700117	702921-161200111	12/05/2016	20.45			
		11/21/2016	450646529	XXXXXXXXXXXXXXXXXX	ERBERT AND GERBERTS,	EAU CLAIRE		12/07/2016	Invoiced	A	64.00
	2 OPEN PO FOR STUDENT OF THE MONTH LUNCHE				2601700005	702921-161200112	12/05/2016	64.00			
		11/17/2016	450226729	XXXXXXXXXXXXXXXXXX	SSI*SCHOOL SPECIALTY,	888-388-3		12/07/2016	Invoiced	A	286.74
	1					702921-161200009	12/05/2016	286.74			
		11/16/2016	450067984	XXXXXXXXXXXXXXXXXX	Amazon.com,	AMZN.COM/BILL, WA,		12/07/2016	Invoiced	A	11.96
	2 Classroom supplies for NHD				2001700101	702921-161200113	12/05/2016	11.96			
		11/16/2016	450067985	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE	PMTS, AMZN.COM/		12/07/2016	Invoiced	A	13.06
	1					702921-161200009	12/05/2016	13.06			
		11/15/2016	449937016	XXXXXXXXXXXXXXXXXX	TEACHERSPAYTEACHERS.CO,	6465880		12/07/2016	Invoiced	A	4.95
	2 Bucket Drumming Karate Curriculum from Teacher				1501700058	702921-161200114	12/05/2016	4.95			
		11/14/2016	449759159	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE	PMTS, AMZN.COM/		12/07/2016	Invoiced	A	40.02
	1					702921-161200009	12/05/2016	40.02			
		11/14/2016	449759160	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE	PMTS, AMZN.COM/		12/07/2016	Invoiced	A	80.93
	1					702921-161200009	12/05/2016	80.93			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
ALTMI	001 ALTOONA MIDDLE SCHOOL	continued...									
		11/14/2016	449759161	XXXXXXXXXXXXXXXXXX	HYATT HOTELS MILWAUKEE, MILWAUK		12/07/2016		Invoiced	A	62.00
	2 Culvers: \$13.46 Buck Bradley's: \$26.40 Hyatt	11/14/2016	449759162	XXXXXXXXXXXXXXXXXX	2001700131 702921-161200115	12/05/2016	62.00				
		11/14/2016	449759162	XXXXXXXXXXXXXXXXXX	HYATT HOTELS MILWAUKEE, MILWAUK		12/07/2016		Invoiced	A	343.00
	2 Culvers: \$13.46 Buck Bradley's: \$26.40 Hyatt	11/14/2016	449759163	XXXXXXXXXXXXXXXXXX	2001700131 702921-161200116	12/05/2016	343.00				
		11/14/2016	449759163	XXXXXXXXXXXXXXXXXX	AmazonPrime Membership, amzn.co		12/07/2016		Invoiced	A	10.99
	2 OPEN PO FOR STUDENT OF THE MONTH LUNCHE	11/14/2016	449759164	XXXXXXXXXXXXXXXXXX	2601700005 702921-161200117	12/05/2016	10.99				
		11/14/2016	449759164	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE PMTS, AMZN.COM/		12/07/2016		Invoiced	A	83.90
	1				702921-161200009	12/05/2016	83.90				
		11/14/2016	449759165	XXXXXXXXXXXXXXXXXX	Amazon.com, AMZN.COM/BILL, WA,		12/07/2016		Invoiced	A	94.75
	3 A Dictionary of Geology and Earth Sciences	11/14/2016	449759166	XXXXXXXXXXXXXXXXXX	2001700093 702921-161200118	12/05/2016	94.75				
		11/14/2016	449759166	XXXXXXXXXXXXXXXXXX	Buck Bradley s Saloon, Milwauke		12/07/2016		Invoiced	A	26.40
	2 Culvers: \$13.46 Buck Bradley's: \$26.40 Hyatt	11/10/2016	449276940	XXXXXXXXXXXXXXXXXX	2001700131 702921-161200119	12/05/2016	26.40				
		11/10/2016	449276940	XXXXXXXXXXXXXXXXXX	CULVER S OF MAUSTO, MAUSTON, WI		12/07/2016		Invoiced	A	13.46
	2 Culvers: \$13.46 Buck Bradley's: \$26.40 Hyatt	11/09/2016	449133014	XXXXXXXXXXXXXXXXXX	2001700131 702921-161200120	12/05/2016	13.46				
		11/09/2016	449133014	XXXXXXXXXXXXXXXXXX	SUPER TEACHER WORKSHEE, 0716260		12/07/2016		Invoiced	A	19.95
	2 Internet resource: Super Teacher	11/07/2016	448881410	XXXXXXXXXXXXXXXXXX	8271700062 702921-161200121	12/05/2016	19.95				
		11/07/2016	448881410	XXXXXXXXXXXXXXXXXX	RED PINES BAR & GRILL, ONALASKA		12/07/2016		Invoiced	A	57.43
	2 Hotel and meal costs for three Lego Robotics c	11/07/2016	448881411	XXXXXXXXXXXXXXXXXX	2001700104 702921-161200122	12/05/2016	57.43				
		11/07/2016	448881411	XXXXXXXXXXXXXXXXXX	AMAZON.COM AMZN.COM/BI, AMZN.CO		12/07/2016		Invoiced	A	277.90
	2 "Grading Harder Not Smarter" book for AMS LT t	11/07/2016	448881412	XXXXXXXXXXXXXXXXXX	2001700107 702921-161200123	12/05/2016	277.90				
		11/07/2016	448881412	XXXXXXXXXXXXXXXXXX	HOLIDAY INN LA CROSSE, LA CROSS		12/07/2016		Invoiced	A	139.94
	2 Hotel and meal costs for three Lego Robotics c	11/04/2016	448701793	XXXXXXXXXXXXXXXXXX	2001700104 702921-161200124	12/05/2016	139.94				
		11/04/2016	448701793	XXXXXXXXXXXXXXXXXX	KWIK TRIP 8280008284, ALTOONA		11/07/2016		Invoiced	A	54.00
	2 gas card for homeless	11/04/2016	448701794	XXXXXXXXXXXXXXXXXX	2001700103 705921-161100171	11/29/2016	54.00				
		11/04/2016	448701794	XXXXXXXXXXXXXXXXXX	AMAZON.COM AMZN.COM/BI, AMZN.CO		11/07/2016		Invoiced	A	54.15
	2 Classroom supplies for NHD	11/04/2016	448701795	XXXXXXXXXXXXXXXXXX	2001700101 705921-161100172	11/29/2016	54.15				
		11/04/2016	448701795	XXXXXXXXXXXXXXXXXX	Amazon.com, AMZN.COM/BILL, WA,		11/07/2016		Invoiced	A	5.98
	2 Classroom supplies for NHD	11/04/2016	448701796	XXXXXXXXXXXXXXXXXX	2001700101 705921-161100173	11/29/2016	5.98				
		11/04/2016	448701796	XXXXXXXXXXXXXXXXXX	Amazon.com, AMZN.COM/BILL, WA,		11/07/2016		Invoiced	A	77.71
	2 10 copies of books needed for my next guided r	11/04/2016	448701797	XXXXXXXXXXXXXXXXXX	2001700106 705921-161100174	11/29/2016	77.71				
		11/04/2016	448701797	XXXXXXXXXXXXXXXXXX	Amazon.com, AMZN.COM/BILL, WA,		11/07/2016		Invoiced	A	5.52
	2 Classroom supplies for NHD	11/02/2016	448266543	XXXXXXXXXXXXXXXXXX	2001700101 705921-161100175	11/29/2016	5.52				
		11/02/2016	448266543	XXXXXXXXXXXXXXXXXX	AMAZON.COM AMZN.COM/BI, AMZN.CO		11/07/2016		Invoiced	A	15.73
	2 Simon and Schuster's Guide to Rocks and Minera				2001700093 705921-161100176	11/29/2016	15.73				

25 transaction(s) for ALTMI 001. Total Amount =====> 1,864.92



Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
ALTOONA 017	ALTOONA DISTRICT OFFICE	continued...									
		11/04/2016	448701800	XXXXXXXXXXXXXXXXXX	CENTURYLINK/SPEEDPAY, 800-777-9		11/07/2016		Invoiced	A	31.48
	2 CENTURYLINK BLANKET PO 2016-17				8001700006	705921-161100241	11/29/2016	31.48			
		11/03/2016	448457057	XXXXXXXXXXXXXXXXXX	VZWRLSS*MY VZ VB P, 800-922-020		11/07/2016		Invoiced	A	42.21
	2 VERIZON WIRELESS HOTSPOT JETPACK MONTHLY SERVI				8101700032	705921-161100242	11/29/2016	42.21			
		15 transaction(s) for ALTOONA 017. Total Amount ==>									4,765.05
ALTOONA 018	ALTOONA FOOD SERVICE	11/30/2016	451645164	XXXXXXXXXXXXXXXXXX	CENTRAL REST PRODUCTS, 800-222-		12/07/2016		Invoiced	A	103.41
	2 1/2 pan 4" for all schools				0001700181	702921-161200092	12/05/2016	60.88			
	3 1/2 pan cover for all schools				0001700181	702921-161200092	12/05/2016	25.00			
	4 freight for order				0001700181	702921-161200092	12/05/2016	17.53			
ALTOONA 021	ALTOONA EXTRA CURR ACTI	11/03/2016	448457056	XXXXXXXXXXXXXXXXXX	MENARDS EAU CLAIRE EAS, EAU CLA		11/07/2016		Invoiced	A	157.10
	2 Materials to put up a wall in the locker room				4601700088	705921-161100229	11/29/2016	157.10			
BALLEJEJF000	BALLENTINE JEFFERY DJ	11/29/2016	451492536	XXXXXXXXXXXXXXXXXX	MISSISSIPPI WELDERS, ALTOONA, W		12/07/2016		Invoiced	A	34.98
	1					702921-161200009	12/05/2016	34.98			
		11/18/2016	450480976	XXXXXXXXXXXXXXXXXX	STEEL TOWNE ELK MOUN, 715-879		12/07/2016		Invoiced	A	109.11
	1					702921-161200009	12/05/2016	109.11			
		11/18/2016	450480977	XXXXXXXXXXXXXXXXXX	AmazonPrime Membership, amzn.co		12/07/2016		Invoiced	A	-10.99
	1					702921-161200009	12/05/2016	-10.99			
		11/16/2016	450067979	XXXXXXXXXXXXXXXXXX	MENARDS EAU CLAIRE EAS, EAU CLA		12/07/2016		Invoiced	A	430.04
	1					702921-161200009	12/05/2016	430.04			
		11/14/2016	449759128	XXXXXXXXXXXXXXXXXX	MISSISSIPPI WELDERS, ALTOONA, W		12/07/2016		Invoiced	A	24.10
	1					702921-161200009	12/05/2016	24.10			
		11/07/2016	448881403	XXXXXXXXXXXXXXXXXX	MENARDS EAU CLAIRE EAS, EAU CLA		12/07/2016		Invoiced	A	24.47
	1					702921-161200009	12/05/2016	24.47			
		6 transaction(s) for BALLEJEJF000. Total Amount ==>									611.71
BETLATAR000	BETLACH TARA C	11/24/2016	451039927	XXXXXXXXXXXXXXXXXX	SCHOLASTIC BOOK CLUB, 080072465		12/07/2016		Invoiced	A	250.00
	2 Books for Elementary Family Learning Night- fu				0001700166	702921-161200042	12/05/2016	250.00			
		11/14/2016	449759144	XXXXXXXXXXXXXXXXXX	AMAZON.COM AMZN.COM/BI, AMZN.CO		12/07/2016		Invoiced	A	99.12
	2 Interventions That Work resources				0001700163	702921-161200043	12/05/2016	99.12			
		2 transaction(s) for BETLATAR000. Total Amount ==>									349.12
BIEDRCON000	BIEDRON CONSTANCE M	11/30/2016	451645163	XXXXXXXXXXXXXXXXXX	LA FETTA RESTAURANT, CRANDON, W		12/07/2016		Invoiced	A	59.95
	1					702921-161200009	12/05/2016	59.95			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
BIEDRCON000	BIEDRON CONSTANCE M	continued...									
		11/22/2016	450773884	XXXXXXXXXXXXXXXXXX	PIER 1 IMPORTS00006171, EAU CLA			12/07/2016	Invoiced	A	19.96
	1					702921-161200009	12/05/2016	19.96			
		11/22/2016	450773885	XXXXXXXXXXXXXXXXXX	TJMAXX #0678, EAU CLAIR, WI, 54			12/07/2016	Invoiced	A	6.99
	1					702921-161200009	12/05/2016	6.99			
		11/07/2016	448881404	XXXXXXXXXXXXXXXXXX	GRIZZLYS GRILL N SALOO, EAU CLA			12/07/2016	Invoiced	A	32.35
	1					702921-161200009	12/05/2016	32.35			
		11/01/2016	448129329	XXXXXXXXXXXXXXXXXX	AMERICAN ASSOC OF SCHO, 730-875			11/07/2016	Invoiced	A	810.00
	1					705921-161100001	11/29/2016	810.00			
		5 transaction(s) for BIEDRCON000. Total Amount ==>									929.25
CARLSBEV000	CARLSEN BEVERLY	11/24/2016	451039936	XXXXXXXXXXXXXXXXXX	Amazon.com, AMZN.COM/BILL, WA,			12/07/2016	Invoiced	A	231.08
	2				ipad supplies, supplies, books from Amazon	2001700120 702921-161200075	12/05/2016	231.08			
		11/23/2016	450906105	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE PMTS, AMZN.COM/			12/07/2016	Invoiced	A	12.99
	2				ipad supplies, supplies, books from Amazon	2001700120 702921-161200076	12/05/2016	12.99			
		11/22/2016	450773886	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE PMTS, AMZN.COM/			12/07/2016	Invoiced	A	10.99
	2				ipad supplies, supplies, books from Amazon	2001700120 702921-161200077	12/05/2016	10.99			
		11/22/2016	450773887	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE PMTS, AMZN.COM/			12/07/2016	Invoiced	A	9.55
	2				ipad supplies, supplies, books from Amazon	2001700120 702921-161200078	12/05/2016	9.55			
		11/21/2016	450646527	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE PMTS, AMZN.COM/			12/07/2016	Invoiced	A	240.43
	2				ipad supplies, supplies, books from Amazon	2001700120 702921-161200079	12/05/2016	240.43			
		11/21/2016	450646528	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE PMTS, AMZN.COM/			12/07/2016	Invoiced	A	12.08
	2				ipad supplies, supplies, books from Amazon	2001700120 702921-161200080	12/05/2016	12.08			
		11/18/2016	450480983	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE PMTS, AMZN.COM/			12/07/2016	Invoiced	A	159.90
	3				ipad supplies, supplies, books from Amazon	2001700120 702921-161200081	12/05/2016	159.90			
		11/18/2016	450480984	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE PMTS, AMZN.COM/			12/07/2016	Invoiced	A	37.90
	2				ipad supplies, supplies, books from Amazon	2001700120 702921-161200082	12/05/2016	37.90			
		11/18/2016	450480985	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE PMTS, AMZN.COM/			12/07/2016	Invoiced	A	394.62
	2				ipad supplies, supplies, books from Amazon	2001700120 702921-161200083	12/05/2016	394.62			
		11/14/2016	449759152	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE PMTS, AMZN.COM/			12/07/2016	Invoiced	A	47.84
	2				see attached Amazon order for books and suppli	2001700113 702921-161200084	12/05/2016	47.84			
		11/10/2016	449276934	XXXXXXXXXXXXXXXXXX	AMAZON.COM AMZN.COM/BI, AMZN.CO			12/07/2016	Invoiced	A	99.99
	2				see attached Amazon order for books and suppli	2001700113 702921-161200088	12/05/2016	99.99			
		11/10/2016	449276935	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE PMTS, AMZN.COM/			12/07/2016	Invoiced	A	66.85
	2				see attached Amazon order for books and suppli	2001700113 702921-161200089	12/05/2016	66.85			
		11/10/2016	449276936	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE PMTS, AMZN.COM/			12/07/2016	Invoiced	A	68.00
	2				see attached Amazon order for books and suppli	2001700113 702921-161200090	12/05/2016	68.00			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
CARLSBEV000	CARLSEN BEVERLY	continued...									
		11/10/2016	449276937	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE	PMTS, AMZN.COM/		12/07/2016	Invoiced	A	13.39
	2	see attached Amazon order for books and suppli			2001700113	702921-161200085	12/05/2016	13.39			
		11/10/2016	449276938	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE	PMTS, AMZN.COM/		12/07/2016	Invoiced	A	22.95
	2	see attached Amazon order for books and suppli			2001700113	702921-161200086	12/05/2016	22.95			
		11/10/2016	449276939	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE	PMTS, AMZN.COM/		12/07/2016	Invoiced	A	28.94
	2	see attached Amazon order for books and suppli			2001700113	702921-161200087	12/05/2016	28.94			
		11/08/2016	449006925	XXXXXXXXXXXXXXXXXX	EB TIES 2016, 8014137200, CA, 9			12/07/2016	Batch	A	396.00
	2	Registration for TIES Convention			2001700099			396.00			
		11/07/2016	448881407	XXXXXXXXXXXXXXXXXX	AMZ*Magazine Express, 800-772-8			12/07/2016	Invoiced	A	12.00
	1					702921-161200009	12/05/2016	12.00			
		11/07/2016	448881408	XXXXXXXXXXXXXXXXXX	AMZ*Magazine Express, 800-772-8			12/07/2016	Invoiced	A	19.95
	1					702921-161200009	12/05/2016	19.95			
		11/07/2016	448881409	XXXXXXXXXXXXXXXXXX	AmazonPrime Membership, amzn.co			12/07/2016	Invoiced	A	10.99
	1					702921-161200009	12/05/2016	10.99			
		11/04/2016	448701785	XXXXXXXXXXXXXXXXXX	AMAZON.COM	AMZN.COM/BI, AMZN.CO		11/07/2016	Invoiced	A	20.00
	2	magazine renewals			4001700132	705921-161100095	11/29/2016	20.00			
		11/04/2016	448701786	XXXXXXXXXXXXXXXXXX	AMAZON.COM	AMZN.COM/BI, AMZN.CO		11/07/2016	Invoiced	A	12.00
	2	magazine renewals			4001700132	705921-161100096	11/29/2016	12.00			
		11/04/2016	448701787	XXXXXXXXXXXXXXXXXX	AMAZON.COM	AMZN.COM/BI, AMZN.CO		11/07/2016	Invoiced	A	29.95
	2	magazine renewals			4001700132	705921-161100097	11/29/2016	29.95			
		11/04/2016	448701788	XXXXXXXXXXXXXXXXXX	AMAZON.COM	AMZN.COM/BI, AMZN.CO		11/07/2016	Invoiced	A	11.00
	2	magazine renewals			4001700132	705921-161100098	11/29/2016	11.00			
		11/04/2016	448701789	XXXXXXXXXXXXXXXXXX	Amazon.com, AMZN.COM/BILL, WA,			11/07/2016	Invoiced	A	10.00
	2	magazine renewals			4001700132	705921-161100099	11/29/2016	10.00			
		11/04/2016	448701790	XXXXXXXXXXXXXXXXXX	Amazon.com, AMZN.COM/BILL, WA,			11/07/2016	Invoiced	A	30.00
	2	magazine renewals			4001700132	705921-161100100	11/29/2016	30.00			
		11/04/2016	448701791	XXXXXXXXXXXXXXXXXX	Amazon.com, AMZN.COM/BILL, WA,			11/07/2016	Invoiced	A	12.00
	2	magazine renewals			4001700132	705921-161100101	11/29/2016	12.00			
		11/03/2016	448457043	XXXXXXXXXXXXXXXXXX	AMZ*SSI Magazines, 800-586-2199			11/07/2016	Invoiced	A	65.54
	2	magazine renewals			4001700132	705921-161100102	11/29/2016	65.54			
		11/03/2016	448457044	XXXXXXXXXXXXXXXXXX	AMZ*SSI Magazines, 800-586-2199			11/07/2016	Invoiced	A	42.00
	2	magazine renewals			4001700132	705921-161100103	11/29/2016	42.00			
		11/03/2016	448457045	XXXXXXXXXXXXXXXXXX	AMZ*SSI Magazines, 800-586-2199			11/07/2016	Invoiced	A	10.00
	2	magazine renewals			4001700132	705921-161100104	11/29/2016	10.00			
		11/03/2016	448457046	XXXXXXXXXXXXXXXXXX	AMZ*SSI Magazines, 800-586-2199			11/07/2016	Invoiced	A	32.00
	2	magazine renewals			4001700132	705921-161100105	11/29/2016	32.00			



Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
CARLSBEV000	CARLSEN BEVERLY	continued...									
		11/03/2016	448457047	XXXXXXXXXXXXXXXXXX	AMZ*SSI Magazines, 800-586-2199		11/07/2016		Invoiced	A	26.88
	2	magazine renewals			4001700132	705921-161100106	11/29/2016	26.88			
		11/03/2016	448457048	XXXXXXXXXXXXXXXXXX	AMZ*SSI Magazines, 800-586-2199		11/07/2016		Invoiced	A	19.99
	2	magazine renewals			4001700132	705921-161100107	11/29/2016	19.99			
		11/03/2016	448457049	XXXXXXXXXXXXXXXXXX	AMZ*SSI Magazines, 800-586-2199		11/07/2016		Invoiced	A	14.00
	2	magazine renewals			4001700132	705921-161100108	11/29/2016	14.00			
		11/03/2016	448457050	XXXXXXXXXXXXXXXXXX	AMZ*SSI Magazines, 800-586-2199		11/07/2016		Invoiced	A	19.00
	2	magazine renewals			4001700132	705921-161100109	11/29/2016	19.00			
		11/03/2016	448457051	XXXXXXXXXXXXXXXXXX	Amazon.com, AMZN.COM/BILL, WA,		11/07/2016		Invoiced	A	9.12
	2	magazine renewals			4001700132	705921-161100110	11/29/2016	9.12			
											36 transaction(s) for CARLSBEV000. Total Amount ==>
											2,259.92
FRUITKEV000	FRUIT KEVIN D	11/16/2016	450067987	XXXXXXXXXXXXXXXXXX	SQ *DECA INC., 877-417-4551, VA		12/07/2016		Batch	W	346.08
	2	DECA Dues			4001700152			346.08			
		11/02/2016	448266546	XXXXXXXXXXXXXXXXXX	JOSTENS INC., 800-854-7464, MN,		11/07/2016		Invoiced	A	4,086.80
	2	First deposit for Yearbook Services			4001700121	705921-161100256	11/29/2016	4,086.80			
											2 transaction(s) for FRUITKEV000. Total Amount ==>
											4,432.88
HINTGSUS000	HINTGEN SUSAN	11/03/2016	448457036	XXXXXXXXXXXXXXXXXX	AEP CONNECTIONS, LLC, APPELTON,		11/07/2016		Invoiced	A	140.00
	2	Registration fee for 2-day 'Strategies...' co			1001700127	705921-161100000	11/29/2016	140.00			
JOHNSGRE000	JOHNSON GREGORY L	11/21/2016	450646526	XXXXXXXXXXXXXXXXXX	KWIK TRIP 20800002089, ALTOONA		12/07/2016		Invoiced	A	102.14
	1					702921-161200009	12/05/2016	102.14			
		11/18/2016	450480982	XXXXXXXXXXXXXXXXXX	BATTERIES PLUS BUL, EAU CLAIRE,		12/07/2016		Invoiced	A	125.28
	1					702921-161200009	12/05/2016	125.28			
		11/16/2016	450067980	XXXXXXXXXXXXXXXXXX	MENARDS EAU CLAIRE WES, EAU CLA		12/07/2016		Invoiced	A	40.55
	1					702921-161200009	12/05/2016	40.55			
		11/15/2016	449937013	XXXXXXXXXXXXXXXXXX	TRU LOCK & SECURITY IN, EAU CLA		12/07/2016		Invoiced	A	77.85
	1					702921-161200009	12/05/2016	77.85			
		11/14/2016	449759137	XXXXXXXXXXXXXXXXXX	KWIK TRIP 20800002089, ALTOONA		12/07/2016		Invoiced	A	99.61
	1					702921-161200009	12/05/2016	99.61			
		11/14/2016	449759138	XXXXXXXXXXXXXXXXXX	ZARNOTH BRUSH WORKS IN, 0920849		12/07/2016		Invoiced	A	447.95
	1					702921-161200009	12/05/2016	447.95			
		11/10/2016	449276929	XXXXXXXXXXXXXXXXXX	KWIK TRIP 45900004598, EAU CLA		12/07/2016		Invoiced	A	71.49
	1					702921-161200009	12/05/2016	71.49			
		11/10/2016	449276930	XXXXXXXXXXXXXXXXXX	KWIK TRIP 45900004598, EAU CLA		12/07/2016		Invoiced	A	37.01
	1					702921-161200009	12/05/2016	37.01			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
JOHNSGRE000	JOHNSON GREGORY L	continued...									
	1	11/10/2016	449276931	XXXXXXXXXXXXXXXXXX	MENARDS EAU CLAIRE EAS, EAU CLA			12/07/2016	Invoiced	A	6.08
						702921-161200009	12/05/2016	6.08			
	1	11/09/2016	449133012	XXXXXXXXXXXXXXXXXX	A 1 EXPRESS RENTAL CEN, EAU CLA			12/07/2016	Invoiced	A	106.50
						702921-161200009	12/05/2016	106.50			
	1	11/08/2016	449006923	XXXXXXXXXXXXXXXXXX	TRACTOR CENTRAL LLC CH, CHIPPEW			12/07/2016	Invoiced	A	1,503.88
						702921-161200009	12/05/2016	1,503.88			
	1	11/04/2016	448701781	XXXXXXXXXXXXXXXXXX	MENARDS EAU CLAIRE EAS, EAU CLA			11/07/2016	Invoiced	A	182.13
						705921-161100001	11/29/2016	182.13			
	1	11/04/2016	448701782	XXXXXXXXXXXXXXXXXX	MENARDS EAU CLAIRE EAS, EAU CLA			11/07/2016	Invoiced	A	90.27
						705921-161100001	11/29/2016	90.27			
	1	11/03/2016	448457039	XXXXXXXXXXXXXXXXXX	A 1 EXPRESS RENTAL CEN, EAU CLA			11/07/2016	Invoiced	A	16.00
						705921-161100001	11/29/2016	16.00			
	1	11/03/2016	448457040	XXXXXXXXXXXXXXXXXX	MENARDS EAU CLAIRE EAS, EAU CLA			11/07/2016	Invoiced	A	285.58
						705921-161100001	11/29/2016	285.58			
						15 transaction(s) for JOHNSGRE000. Total Amount =====>					3,192.32
LEMAYJAS000	LEMAY JASON M	11/25/2016	451235400	XXXXXXXXXXXXXXXXXX	BON-TON INC ONLINE #90, 800-233			12/07/2016	Invoiced	A	42.00
	2				Crockpots for Interact Club - already ordered	4001700159	702921-161200058	12/05/2016	42.00		
		11/25/2016	451235401	XXXXXXXXXXXXXXXXXX	BON-TON INC ONLINE #90, 800-233			12/07/2016	Invoiced	A	42.00
	2				Crockpots for Interact Club - already ordered	4001700159	702921-161200059	12/05/2016	42.00		
		11/25/2016	451235402	XXXXXXXXXXXXXXXXXX	BON-TON INC ONLINE #90, 800-233			12/07/2016	Invoiced	A	42.00
	2				Crockpots for Interact Club - already ordered	4001700159	702921-161200060	12/05/2016	42.00		
		11/25/2016	451235403	XXXXXXXXXXXXXXXXXX	BON-TON INC ONLINE #90, 800-233			12/07/2016	Invoiced	A	42.00
	2				Crockpots for Interact Club - already ordered	4001700159	702921-161200061	12/05/2016	42.00		
		11/25/2016	451235404	XXXXXXXXXXXXXXXXXX	KOHL S #0245, EAU CLAIRE, WI, 5			12/07/2016	Invoiced	A	499.99
	2				Crockpots for Interact Club - already ordered	4001700159	702921-161200062	12/05/2016	499.99		
		11/24/2016	451039928	XXXXXXXXXXXXXXXXXX	BON-TON INC ONLINE #90, 800-233			12/07/2016	Invoiced	A	42.00
	2				Crockpots for Interact Club - already ordered	4001700159	702921-161200063	12/05/2016	42.00		
		11/24/2016	451039929	XXXXXXXXXXXXXXXXXX	BON-TON INC ONLINE #90, 800-233			12/07/2016	Invoiced	A	42.00
	2				Crockpots for Interact Club - already ordered	4001700159	702921-161200064	12/05/2016	42.00		
		11/24/2016	451039930	XXXXXXXXXXXXXXXXXX	BON-TON INC ONLINE #90, 800-233			12/07/2016	Invoiced	A	42.00
	2				Crockpots for Interact Club - already ordered	4001700159	702921-161200067	12/05/2016	42.00		
		11/24/2016	451039931	XXXXXXXXXXXXXXXXXX	BON-TON INC ONLINE #90, 800-233			12/07/2016	Invoiced	A	42.00
	2				Crockpots for Interact Club - already ordered	4001700159	702921-161200068	12/05/2016	42.00		
		11/24/2016	451039932	XXXXXXXXXXXXXXXXXX	BON-TON INC ONLINE #90, 800-233			12/07/2016	Invoiced	A	21.00
	2				Crockpots for Interact Club - already ordered	4001700159	702921-161200069	12/05/2016	21.00		

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount	
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount				
LEMAYJAS000	LEMAY JASON M											
	continued...											
		11/24/2016	451039933	XXXXXXXXXXXXXXXXXX	BON-TON INC ONLINE #90, 800-233		12/07/2016		Invoiced	A	42.00	
	2 Crockpots for Interact Club - already ordered				4001700159	702921-161200070	12/05/2016	42.00				
		11/24/2016	451039934	XXXXXXXXXXXXXXXXXX	BON-TON INC ONLINE #90, 800-233		12/07/2016		Invoiced	A	42.00	
	2 Crockpots for Interact Club - already ordered				4001700159	702921-161200066	12/05/2016	42.00				
		11/24/2016	451039935	XXXXXXXXXXXXXXXXXX	BON-TON INC ONLINE #90, 800-233		12/07/2016		Invoiced	A	42.00	
	2 Crockpots for Interact Club - already ordered				4001700159	702921-161200065	12/05/2016	42.00				
		11/16/2016	450067982	XXXXXXXXXXXXXXXXXX	WM SUPERCENTER #1669, EAU CLAIR		12/07/2016		Invoiced	A	20.93	
	2 Classroom supplies and materials and teaching				4001700128	702921-161200071	12/05/2016	20.93				
		11/16/2016	450067983	XXXXXXXXXXXXXXXXXX	WAL-MART #5373, CHIPPEWA FALL,		12/07/2016		Invoiced	A	130.00	
	2					702921-161200009	12/05/2016	130.00				
											15 transaction(s) for LEMAYJAS000. Total Amount =====>	1,133.92
LIERMAND000	LIERMAN ANDREW D	11/14/2016	449759148	XXXXXXXXXXXXXXXXXX	APL*APPLEONLINESTOREUS, 800-676		12/07/2016		Invoiced	A	200.00	
	2 Volume Purchase Program Credit for Education				8101700042	702921-161200056	12/05/2016	200.00				
		11/01/2016	448129330	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE PMTS, AMZN.COM/		11/07/2016		Invoiced	A	1,160.51	
	4 Epson EX7240 Pro WXGA 3LCD Projector Pro Wirel				8101700037	705921-161100081	11/29/2016	1,160.51				
											2 transaction(s) for LIERMAND000. Total Amount =====>	1,360.51
MARKGMIC000	MARKGREN MICHAEL P	11/07/2016	448881405	XXXXXXXXXXXXXXXXXX	MENARDS EAU CLAIRE EAS, EAU CLA		12/07/2016		Invoiced	A	81.52	
	2 Material to build high top work station				0001700188	702921-161200040	12/05/2016	81.52				
		11/04/2016	448701780	XXXXXXXXXXXXXXXXXX	USPS PO 5601700070, ALTOONA, WI		11/07/2016		Invoiced	A	3.89	
	1					705921-161100001	11/29/2016	3.89				
		11/02/2016	448266537	XXXXXXXXXXXXXXXXXX	EAU CLAIRE AREA CHAMBE, 0715858		11/07/2016		Invoiced	A	20.00	
	1					705921-161100001	11/29/2016	20.00				
											3 transaction(s) for MARKGMIC000. Total Amount =====>	105.41
MCCUTDON000	MCCUTCHEON DONALD ALAN	11/30/2016	451645160	XXXXXXXXXXXXXXXXXX	FESTIVAL FOODS, EAU CLAIRE, WI,		12/07/2016		Invoiced	A	11.99	
	2 Meals for working lunches during SPDG team mee				7171700022	702921-161200021	12/05/2016	11.99				
		11/30/2016	451645161	XXXXXXXXXXXXXXXXXX	AMAZON.COM AMZN.COM/BI, AMZN.CO		12/07/2016		Invoiced	A	81.57	
	2 Keurig for Conference Room (Cyber Monday deal)				8271700076	702921-161200022	12/05/2016	81.57				
		11/30/2016	451645162	XXXXXXXXXXXXXXXXXX	ASSOC SUPERV AND CURR, 08009332		12/07/2016		Invoiced	A	566.89	
	2 Books for district-wide book study on fosterin				7171700035	702921-161200023	12/05/2016	566.89				
		11/24/2016	451039925	XXXXXXXXXXXXXXXXXX	408615 OAKWOOD 12, EAU CLAIRE,		12/07/2016		Invoiced	A	63.36	
	2 movie tickets and snack for Micon or Carmike d				8271700070	702921-161200024	12/05/2016	63.36				
		11/24/2016	451039926	XXXXXXXXXXXXXXXXXX	408615 OAKWOOD 12, EAU CLAIRE,		12/07/2016		Invoiced	A	76.08	
	2 movie tickets and snack for Micon or Carmike d				8271700070	702921-161200025	12/05/2016	76.08				

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
MCCUTDON000	MCCUTCHEON DONALD ALAN	continued...									
		11/23/2016	450906102	XXXXXXXXXXXXXXXXXX	DPI EDUCATOR LICENSING, 608-266		12/07/2016		Invoiced	A	100.00
	2 Bob Brown and Tammy Lattimore license renewal				7171700033	702921-161200026	12/05/2016	100.00			
		11/18/2016	450480975	XXXXXXXXXXXXXXXXXX	DPI EDUCATOR LICENSING, 608-266		12/07/2016		Invoiced	A	100.00
	2 Bob Brown and Tammy Lattimore license renewal				7171700033	702921-161200027	12/05/2016	100.00			
		11/17/2016	450226724	XXXXXXXXXXXXXXXXXX	L ETOILE AND GRAZE, MADISON, WI		12/07/2016		Invoiced	A	19.54
	1					702921-161200009	12/05/2016	19.54			
		11/16/2016	450067977	XXXXXXXXXXXXXXXXXX	CAMBRIA SUITES MADISON, MADISON		12/07/2016		Invoiced	A	99.00
	1					702921-161200009	12/05/2016	99.00			
		11/16/2016	450067978	XXXXXXXXXXXXXXXXXX	FIELDPRINT INC, 888-291-1369, P		12/07/2016		Invoiced	A	34.75
	2 Fingerprinting services, Bob Brown				8271700074	702921-161200028	12/05/2016	34.75			
		11/14/2016	449759124	XXXXXXXXXXXXXXXXXX	KWIK TRIP 82800008284, ALTOONA		12/07/2016		Invoiced	A	3.37
	2 incentives to use in the token economy system				8271700073	702921-161200029	12/05/2016	3.37			
		11/10/2016	449276927	XXXXXXXXXXXXXXXXXX	KWIK TRIP 82800008284, ALTOONA		12/07/2016		Invoiced	A	3.37
	2 incentives to use in the token economy system				8271700073	702921-161200030	12/05/2016	3.37			
		11/09/2016	449133011	XXXXXXXXXXXXXXXXXX	ESTR PUBLICATIONS, MINNEAPOLIS,		12/07/2016		Invoiced	A	128.00
	2 Transition Rating scales				8271700066	702921-161200031	12/05/2016	128.00			
		11/08/2016	449006922	XXXXXXXXXXXXXXXXXX	KUYPERS CONSULTING INC, 312-952		12/07/2016		Invoiced	A	51.75
	2 Transition Rating scales				8271700066	702921-161200032	12/05/2016	51.75			
		11/07/2016	448881402	XXXXXXXXXXXXXXXXXX	SCHOLASTIC INC. KEY 6, 08007246		12/07/2016		Invoiced	A	225.86
	2 Lower level guided reading books and novels				8271700051	702921-161200033	12/05/2016	225.86			
		11/03/2016	448457037	XXXXXXXXXXXXXXXXXX	TARGET 00017749, EAU CLA		11/07/2016		Invoiced	A	21.09
	2 Frame for Alan's print				8271700068	705921-161100028	11/29/2016	21.09			
		11/03/2016	448457038	XXXXXXXXXXXXXXXXXX	AmazonPrime Membership, amzn.co		11/07/2016		Invoiced	A	11.08
	4 Recees Peices cups				8271700052	705921-161100029	11/29/2016	11.08			
		17 transaction(s) for MCCUTDON000. Total Amount =====>									1,597.70
NORBEBON000	NORBERG BONITA R	11/08/2016	449006921	XXXXXXXXXXXXXXXXXX	WM SUPERCENTER #1669, EAU CLAIR		12/07/2016		Batch	A	150.90
	1							150.90			
OLIVEJAM000	OLIVER JAMES A	11/17/2016	450226727	XXXXXXXXXXXXXXXXXX	KALAHARI RESORTS, WISCONSIN DEL		12/07/2016		Invoiced	A	54.41
	2 Hotel room and meals to attend the Wisconsin A				4601700095	702921-161200073	12/05/2016	54.41			
		11/15/2016	449937015	XXXXXXXXXXXXXXXXXX	KALAHARI RESORTS, WISCONSIN DEL		12/07/2016		Invoiced	A	94.95
	2 Hotel room and meals to attend the Wisconsin A				4601700095	702921-161200074	12/05/2016	94.95			
		11/10/2016	449276933	XXXXXXXXXXXXXXXXXX	MANCINO S GRINDERS, EAU CLAIRE,		12/07/2016		Invoiced	A	27.35
	1					702921-161200009	12/05/2016	27.35			
		11/04/2016	448701784	XXXXXXXXXXXXXXXXXX	MENARDS EAU CLAIRE EAS, EAU CLA		11/07/2016		Invoiced	A	123.00
	2 Materials to put up a wall in the locker room				4601700088	705921-161100087	11/29/2016	123.00			

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	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
OLIVEJAM000	OLIVER JAMES A	continued...									
		11/01/2016	448129331	XXXXXXXXXXXXXXXXXX	GEORGE PATTON ASSOCIAT, 800-572		11/07/2016		Invoiced	A	54.00
	2	4 Wall sign holders for outside the gym - will			4601700086	705921-161100088	11/29/2016	54.00			
		5 transaction(s) for OLIVEJAM000. Total Amount ==>									353.71
ORTH JOY000	ORTH JOYCE MARIE	11/14/2016	449759131	XXXXXXXXXXXXXXXXXX	BLUE HARBOR RESORT, SHEBOYGAN,		12/07/2016		Invoiced	A	-10.66
	6	Blue Harbor Resort (adjustment)			8321700008	702921-161200035	12/05/2016	-10.66			
		11/14/2016	449759132	XXXXXXXXXXXXXXXXXX	BLUE HARBOR RESORT, SHEBOYGAN,		12/07/2016		Invoiced	A	82.00
	3	Blue Harbor Resort (Lodging)			8321700008	702921-161200036	12/05/2016	82.00			
		11/14/2016	449759133	XXXXXXXXXXXXXXXXXX	BLUE HARBOR RESORT, SHEBOYGAN,		12/07/2016		Invoiced	A	30.10
	4	Blue Harbor Resort (Meals)			8321700008	702921-161200037	12/05/2016	30.10			
		11/10/2016	449276928	XXXXXXXXXXXXXXXXXX	SCHMITTYS ON MAIN LLC, NEILLSVI		12/07/2016		Invoiced	A	9.79
	2	Meal (Schmittys)			8321700008	702921-161200038	12/05/2016	9.79			
		4 transaction(s) for ORTH JOY000. Total Amount ==>									111.23
PEDEL	001 PEDERSEN ELEMENTARY SCHO	11/24/2016	451039940	XXXXXXXXXXXXXXXXXX	AMAZON.COM AMZN.COM/BI, AMZN.CO		12/07/2016		Invoiced	A	47.33
	1					702921-161200009	12/05/2016	47.33			
		11/22/2016	450773888	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE PMTS, AMZN.COM/		12/07/2016		Invoiced	A	63.94
	2	Childs safety vests X4 35.96 Window film X2 27			8271700075	702921-161200127	12/05/2016	63.94			
		11/21/2016	450646530	XXXXXXXXXXXXXXXXXX	MENARDS EAU CLAIRE EAS, EAU CLA		12/07/2016		Invoiced	A	25.76
	2	I need a better organizational system for my g			1001700140	702921-161200128	12/05/2016	25.76			
		11/16/2016	450067986	XXXXXXXXXXXXXXXXXX	Amazon.com, AMZN.COM/BILL, WA,		12/07/2016		Invoiced	A	50.68
	2	SCHOOL/OFFICE SUPPLIES			1001700136	702921-161200129	12/05/2016	50.68			
		11/14/2016	449759168	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE PMTS, AMZN.COM/		12/07/2016		Invoiced	A	13.99
	2	Privacy window film (for timeout room) 13.9			8271700071	702921-161200131	12/05/2016	13.99			
		11/14/2016	449759169	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE PMTS, AMZN.COM/		12/07/2016		Invoiced	A	15.81
	2	Privacy window film (for timeout room) 13.9			8271700071	702921-161200132	12/05/2016	15.81			
		11/14/2016	449759170	XXXXXXXXXXXXXXXXXX	Amazon.com, AMZN.COM/BILL, WA,		12/07/2016		Invoiced	A	98.25
	2	Privacy window film (for timeout room) 13.9			8271700071	702921-161200133	12/05/2016	98.25			
		11/14/2016	449759171	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE PMTS, AMZN.COM/		12/07/2016		Invoiced	A	52.95
	2	Privacy window film (for timeout room) 13.9			8271700071	702921-161200134	12/05/2016	52.95			
		11/14/2016	449759172	XXXXXXXXXXXXXXXXXX	VILLAGE HEARTH BAK QPS, ALTOONA		12/07/2016		Invoiced	A	7.00
	2	Family Learning Night Items			1001700132	702921-161200130	12/05/2016	7.00			
		11/10/2016	449276941	XXXXXXXXXXXXXXXXXX	AMAZON.COM AMZN.COM/BI, AMZN.CO		12/07/2016		Invoiced	A	719.94
	1					702921-161200009	12/05/2016	719.94			
		11/10/2016	449276942	XXXXXXXXXXXXXXXXXX	AMAZON.COM AMZN.COM/BI, AMZN.CO		12/07/2016		Invoiced	A	719.94
	1					702921-161200009	12/05/2016	719.94			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
PEDEL	001 PEDERSEN ELEMENTARY SCHOOL	continued...									
		11/08/2016	449006926	XXXXXXXXXXXXXXXXXX	WAL-MART #1669, EAU CLAIRE, WI,		12/07/2016		Invoiced	A	22.84
	1					702921-161200009	12/05/2016	22.84			
		11/07/2016	448881413	XXXXXXXXXXXXXXXXXX	AMAZON.COM AMZN.COM/BI, AMZN.CO		12/07/2016		Invoiced	A	719.94
	1					702921-161200009	12/05/2016	719.94			
		11/07/2016	448881414	XXXXXXXXXXXXXXXXXX	Amazon.com, AMZN.COM/BILL, WA,		12/07/2016		Invoiced	A	59.96
	2 Family Learning Night Items				1001700132	702921-161200135	12/05/2016	59.96			
		11/04/2016	448701798	XXXXXXXXXXXXXXXXXX	STARR GLOBAL LEARNING, ALBION,		11/07/2016		Invoiced	A	81.70
	2 I Feel Better Now! Intervention Program curric				1001700133	705921-161100196	11/29/2016	81.70			
		11/04/2016	448701799	XXXXXXXXXXXXXXXXXX	OTC BRANDS, INC., OMAHA, NE, 6		11/07/2016		Invoiced	A	82.99
	2 Family Learning Night Items				1001700132	705921-161100197	11/29/2016	82.99			
		11/03/2016	448457054	XXXXXXXXXXXXXXXXXX	WM SUPERCENTER #1669, EAU CLAIR		11/07/2016		Invoiced	A	21.59
	1					705921-161100001	11/29/2016	21.59			
		11/03/2016	448457055	XXXXXXXXXXXXXXXXXX	Amazon.com, AMZN.COM/BILL, WA,		11/07/2016		Invoiced	A	300.48
	2 NUMBER TALKS COMMON CORE EDITION				1001700135	705921-161100198	11/29/2016	284.80			
	3 SALES TAX				1001700135	705921-161100198	11/29/2016	15.68			
		11/02/2016	448266544	XXXXXXXXXXXXXXXXXX	WALMART.COM, 800-966-6546, AR,		11/07/2016		Invoiced	A	380.50
	2 TOOLS FOR SCHOOL \$500 ELL SUPPLIES				1001700123	705921-161100199	11/29/2016	380.50			
		11/02/2016	448266545	XXXXXXXXXXXXXXXXXX	HILTON PALMER HOUSE, CHICAGO, I		11/07/2016		Invoiced	A	178.45
	2 Hotel for Central States Foreign Language Conf				1001700126	705921-161100200	11/29/2016	178.45			
		11/01/2016	448129334	XXXXXXXXXXXXXXXXXX	EB TIES 2016, 8014137200, CA, 9		11/07/2016		Invoiced	A	369.00
	2 TIES CONFERENCE REGISTRATION				1001700125	705921-161100201	11/29/2016	369.00			
		21 transaction(s) for PEDEL 001. Total Amount =====>									4,033.04
PEGGSDAN000	PEGGS DANIEL S	11/23/2016	450906103	XXXXXXXXXXXXXXXXXX	TRACFONE	*AIRTIME, TRACFONE.	12/07/2016		Invoiced	A	11.09
	2 To add minutes to the sub trac phone. Please l				2001700115	702921-161200045	12/05/2016	11.09			
		11/23/2016	450906104	XXXXXXXXXXXXXXXXXX	TRACFONE	*AIRTIME, TRACFONE.	12/07/2016		Invoiced	A	52.74
	2 To add minutes to the sub trac phone. Please l				2001700115	702921-161200046	12/05/2016	52.74			
		11/15/2016	449937014	XXXXXXXXXXXXXXXXXX	HARBOR FREIGHT TOOLS 2, EAU CLA		12/07/2016		Invoiced	A	79.60
	2 PVC pipe connector and dino dig bins				2001700109	702921-161200047	12/05/2016	79.60			
		11/14/2016	449759146	XXXXXXXXXXXXXXXXXX	MENARDS EAU CLAIRE EAS, EAU CLA		12/07/2016		Invoiced	A	74.44
	2 PVC pipe connector and dino dig bins				2001700109	702921-161200048	12/05/2016	74.44			
		11/09/2016	449133013	XXXXXXXXXXXXXXXXXX	TROPIC WATERS PET CENT, EAU CLA		12/07/2016		Invoiced	A	94.52
	2 Supplies for 6th grade science,				2001700105	702921-161200049	12/05/2016	94.52			
		11/08/2016	449006924	XXXXXXXXXXXXXXXXXX	TROPIC WATERS PET CENT, EAU CLA		12/07/2016		Invoiced	A	27.99
	2 Supplies for 6th grade science,				2001700105	702921-161200050	12/05/2016	27.99			
		11/07/2016	448881406	XXXXXXXXXXXXXXXXXX	WAL-MART #1669, EAU CLAIRE, WI,		12/07/2016		Invoiced	A	65.37
	2 Supplies for 6th grade science,				2001700105	702921-161200051	12/05/2016	65.37			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
7 transaction(s) for PEGGS DAN000. Total Amount ==>											405.75
SCHEPMAR000	SCHEPPKE MARK J	11/16/2016	450067981	XXXXXXXXXXXXXXXXXX	EPSON *STORE, 800-873-7766, CA		12/07/2016		Invoiced	A	157.20
	1					702921-161200009	12/05/2016	157.20			
		11/14/2016	449759140	XXXXXXXXXXXXXXXXXX	MENARDS EAU CLAIRE EAS, EAU CLA		12/07/2016		Invoiced	A	105.73
	1					702921-161200009	12/05/2016	105.73			
		11/14/2016	449759141	XXXXXXXXXXXXXXXXXX	MENARDS EAU CLAIRE WES, EAU CLA		12/07/2016		Invoiced	A	95.40
	1					702921-161200009	12/05/2016	95.40			
		11/14/2016	449759142	XXXXXXXXXXXXXXXXXX	WAL-MART #5373, CHIPPEWA FALL,		12/07/2016		Invoiced	A	13.11
	1					702921-161200009	12/05/2016	13.11			
		11/10/2016	449276932	XXXXXXXXXXXXXXXXXX	CDW GOVERNMENT, 800-750-4239, I		12/07/2016		Invoiced	A	175.00
	1					702921-161200009	12/05/2016	175.00			
		11/04/2016	448701783	XXXXXXXXXXXXXXXXXX	TIERNEY BROTHERS, INC, 612-4558		11/07/2016		Invoiced	A	204.70
	1					705921-161100001	11/29/2016	204.70			
		11/03/2016	448457041	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE PMTS, AMZN.COM/		11/07/2016		Invoiced	A	33.97
	1					705921-161100001	11/29/2016	33.97			
		11/03/2016	448457042	XXXXXXXXXXXXXXXXXX	WAL-MART #1669, EAU CLAIRE, WI,		11/07/2016		Invoiced	A	134.73
	1					705921-161100001	11/29/2016	134.73			
		11/02/2016	448266538	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE PMTS, AMZN.COM/		11/07/2016		Invoiced	A	305.73
	1					705921-161100001	11/29/2016	305.73			
9 transaction(s) for SCHEPMAR000. Total Amount ==>											1,225.57
SIVERSUS000	SIVERTSON SUSAN K	11/29/2016	451492535	XXXXXXXXXXXXXXXXXX	TUESDAY MORNING #1118, EAU CLAI		12/07/2016		Invoiced	A	22.49
	1					702921-161200009	12/05/2016	22.49			
		11/24/2016	451039923	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE PMTS, AMZN.COM/		12/07/2016		Invoiced	A	7.16
	2	High level reading books for extensions			0001700174	702921-161200010	12/05/2016	7.16			
		11/24/2016	451039924	XXXXXXXXXXXXXXXXXX	Amazon.com, AMZN.COM/BILL, WA,		12/07/2016		Invoiced	A	57.56
	1					702921-161200009	12/05/2016	57.56			
		11/23/2016	450906101	XXXXXXXXXXXXXXXXXX	Amazon.com, AMZN.COM/BILL, WA,		12/07/2016		Invoiced	A	80.75
	2	High level reading books for extensions			0001700174	702921-161200011	12/05/2016	80.75			
		11/21/2016	450646525	XXXXXXXXXXXXXXXXXX	Amazon.com, AMZN.COM/BILL, WA,		12/07/2016		Invoiced	A	30.33
	2	Book Worrier to Warrior			0001700171	702921-161200012	12/05/2016	30.33			
		11/18/2016	450480973	XXXXXXXXXXXXXXXXXX	DOLLAR GENERAL #15733, EAU CLAI		12/07/2016		Invoiced	A	16.62
	2	Snap Circuit additions- building on to the pro			0001700165	702921-161200013	12/05/2016	16.62			
		11/18/2016	450480974	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE PMTS, AMZN.COM/		12/07/2016		Invoiced	A	109.95
	2	Ink for printer			0001700170	702921-161200014	12/05/2016	109.95			
		11/17/2016	450226723	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE PMTS, AMZN.COM/		12/07/2016		Invoiced	A	31.46
	2	Snap Circuit additions- building on to the pro			0001700165	702921-161200015	12/05/2016	31.46			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
SIVERSUS000	SIVERTSON SUSAN K	continued...									
		11/16/2016	450067976	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE	PMTS, AMZN.COM/		12/07/2016	Invoiced	A	231.01
	2 Snap Circuit additions-				0001700165	702921-161200016	12/05/2016	231.01			
		11/09/2016	449133010	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE	PMTS, AMZN.COM/		12/07/2016	Invoiced	A	-32.81
	1					702921-161200009	12/05/2016	-32.81			
		11/08/2016	449006920	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE	PMTS, AMZN.COM/		12/07/2016	Invoiced	A	25.99
	1					702921-161200009	12/05/2016	25.99			
		11/07/2016	448881401	XXXXXXXXXXXXXXXXXX	Amazon.com,	AMZN.COM/BILL, WA,		12/07/2016	Invoiced	A	56.97
	2 High level reading books for extensions				0001700174	702921-161200017	12/05/2016	56.97			
		11/04/2016	448701777	XXXXXXXXXXXXXXXXXX	Amazon.com,	AMZN.COM/BILL, WA,		11/07/2016	Invoiced	A	53.00
	1					705921-161100001	11/29/2016	53.00			
		11/04/2016	448701778	XXXXXXXXXXXXXXXXXX	Amazon.com,	AMZN.COM/BILL, WA,		11/07/2016	Invoiced	A	48.28
	1					705921-161100001	11/29/2016	48.28			
		11/04/2016	448701779	XXXXXXXXXXXXXXXXXX	Amazon.com,	AMZN.COM/BILL, WA,		11/07/2016	Invoiced	A	113.58
	1					705921-161100001	11/29/2016	113.58			
		11/02/2016	448266536	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE	PMTS, AMZN.COM/		11/07/2016	Invoiced	A	32.81
	1					705921-161100001	11/29/2016	32.81			
		11/01/2016	448129328	XXXXXXXXXXXXXXXXXX	PRUFROCK PRESS	BOOK MA, WACO, T		11/07/2016	Invoiced	A	86.75
	2 Extension Material third and fourth grade				0001700157	705921-161100011	11/29/2016	86.75			
		17 transaction(s) for SIVERSUS000. Total Amount ==>									971.90
STEFFAND000	STEFFEN ANDREA M	11/14/2016	449759126	XXXXXXXXXXXXXXXXXX	BUSINESS IMPACT	GRO, 952-278-78		12/07/2016	Invoiced	A	295.91
	1					702921-161200009	12/05/2016	295.91			
STEINWIL000	STEINKE WILLIAM E	11/18/2016	450480978	XXXXXXXXXXXXXXXXXX	MENARDS EAU CLAIRE	EAS, EAU CLA		12/07/2016	Invoiced	A	136.65
	1					702921-161200009	12/05/2016	136.65			
		11/18/2016	450480979	XXXXXXXXXXXXXXXXXX	MENARDS EAU CLAIRE	EAS, EAU CLA		12/07/2016	Invoiced	A	-136.65
	1					702921-161200009	12/05/2016	-136.65			
		11/18/2016	450480980	XXXXXXXXXXXXXXXXXX	MENARDS EAU CLAIRE	EAS, EAU CLA		12/07/2016	Invoiced	A	129.53
	1					702921-161200009	12/05/2016	129.53			
		11/18/2016	450480981	XXXXXXXXXXXXXXXXXX	WAYFAIR*WAYFAIR	SUPPL, WAYFAIR.		12/07/2016	Invoiced	A	1,195.06
	1					702921-161200009	12/05/2016	1,195.06			
		11/17/2016	450226725	XXXXXXXXXXXXXXXXXX	WAYFAIR*WAYFAIR,	WAYFAIR.COM, M		12/07/2016	Invoiced	A	317.99
	1					702921-161200009	12/05/2016	317.99			
		11/17/2016	450226726	XXXXXXXXXXXXXXXXXX	INDUSTRIAL ARTS	SUPPLY, ST LOUI		12/07/2016	Invoiced	A	1,346.70
	1					702921-161200009	12/05/2016	1,346.70			
		6 transaction(s) for STEINWIL000. Total Amount ==>									2,989.28



Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
Line	Description	PO Number	Invoice Number	Invoice Dt	Amount						
WALKEJOA000	WALKER JOANN B	11/23/2016	450906100	XXXXXXXXXXXXXXXXXX	WAYFAIR*WAYFAIR, WAYFAIR.COM, M		12/07/2016		Invoiced	A	170.00
2	FURNITURE FOR OFFICE	1101700024	702921-161200000	12/05/2016	170.00						
		11/22/2016	450773883	XXXXXXXXXXXXXXXXXX	DOLLAR TREE, EAU CLAIRE, WI, 54		12/07/2016		Invoiced	A	7.00
2	GENERAL SUPPLIES	1001700137	702921-161200001	12/05/2016	7.00						
		11/18/2016	450480972	XXXXXXXXXXXXXXXXXX	MENARDS EAU CLAIRE EAS, EAU CLA		12/07/2016		Invoiced	A	15.92
2	GENERAL SUPPLIES	1001700137	702921-161200002	12/05/2016	15.92						
		11/17/2016	450226720	XXXXXXXXXXXXXXXXXX	AMAZON MKTPLACE PMTS, AMZN.COM/		12/07/2016		Invoiced	A	57.90
2	GENERAL SUPPLIES	1001700137	702921-161200003	12/05/2016	57.90						
		11/17/2016	450226721	XXXXXXXXXXXXXXXXXX	REI*GREENWOODHEINEMANN, 800-225		12/07/2016		Invoiced	A	590.70
2	THE INTERMEDIATE COMPREHENSION TOOLKIT, SECOND	1101700023	702921-161200004	12/05/2016	179.00						
3	THE PRIMARY COMPREHENSION TOOLKIT, SECOND EDIT	1101700023	702921-161200004	12/05/2016	358.00						
4	SHIPPING	1101700023	702921-161200004	12/05/2016	53.70						
		11/17/2016	450226722	XXXXXXXXXXXXXXXXXX	WAYFAIR*WAYFAIR, WAYFAIR.COM, M		12/07/2016		Invoiced	A	597.96
2	FURNITURE FOR OFFICE	1101700024	702921-161200005	12/05/2016	597.96						
		11/14/2016	449759121	XXXXXXXXXXXXXXXXXX	MENARDS EAU CLAIRE EAS, EAU CLA		12/07/2016		Invoiced	A	13.94
2	GENERAL SUPPLIES	1001700137	702921-161200006	12/05/2016	13.94						
		11/10/2016	449276925	XXXXXXXXXXXXXXXXXX	GORDY S MARKET, EAU CLAIRE, WI		12/07/2016		Invoiced	A	27.78
2	GENERAL SUPPLIES	1001700137	702921-161200007	12/05/2016	27.78						
		11/10/2016	449276926	XXXXXXXXXXXXXXXXXX	SAMSLUB #8185, EAU CLAIRE, WI,		12/07/2016		Invoiced	A	50.82
2	GENERAL SUPPLIES	1001700137	702921-161200008	12/05/2016	50.82						
		11/02/2016	448266534	XXXXXXXXXXXXXXXXXX	PANERA BREAD, EAU CLAIRE, WI, 5		11/07/2016		Invoiced	A	55.96
2	GENERAL SUPPLIES	1001700137	705921-161100002	11/29/2016	55.96						
		11/02/2016	448266535	XXXXXXXXXXXXXXXXXX	MENARDS EAU CLAIRE EAS, EAU CLA		11/07/2016		Invoiced	A	13.93
2	GENERAL SUPPLIES	1001700137	705921-161100003	11/29/2016	13.93						
11 transaction(s) for WALKEJOA000. Total Amount ==>											1,601.91
261 transaction(s). Total Amount ==>											38,118.95

\*\*\*\*\* End of report \*\*\*\*\*

# SCHOOL DISTRICT OF ALTOONA

## *Bank Balances*

*December 2016*

### **GENERAL ACCOUNTS (FUNDS 10, 21, 23, 27, 38, 50, and 80)**

#### CCF

Beginning balance	\$	115,127.70
Receipts	\$	239,257.55
Disbursements	\$	(1,618,382.19)
Transfers in	\$	3,098,763.21
Transfers out	\$	-
Line-of-Credit in	\$	-
Line-of-Credit out	\$	(1,720,000.00)
Ending Balance	\$	<u>114,766.27</u>

#### State Government Pool

Beginning balance	\$	4,490.63
Receipts	\$	3,038,064.00
Transfers in	\$	-
Transfers out	\$	(3,040,000.00)
Interest	\$	-
Ending Balance	\$	<u>2,554.63</u>

#### Wisconsin Liquid Asset Fund

Beginning balance	\$	2,146.17
Interest	\$	-
Ending Balance	\$	<u>2,146.17</u>

**GENERAL ACCOUNTS TOTAL** **\$ 119,467.07**

# SCHOOL DISTRICT OF ALTOONA

## Bank Balances

December 2016

### DEBT SERVICE FUND 39

#### CCF

Beginning balance	\$	201,813.99
Receipts	\$	-
Disbursements	\$	-
Interest	\$	-
Ending Balance	\$	<u>201,813.99</u>

### CONSTRUCTION FUND 49

#### CCF

Beginning balance	\$	1,781.45
Receipts	\$	176,284.80
Disbursements	\$	(106,466.43)
Interest	\$	-
Ending Balance	\$	<u>71,599.82</u>

### STUDENT ACTIVITY FUND 60

#### Wells Fargo Bank

Beginning balance	\$	110,370.52
Receipts	\$	13,964.30
Disbursements	\$	(12,771.11)
Interest	\$	-
Ending Balance	\$	<u>111,563.71</u>

### Employee Benefit Trust Fund 73

#### Mid America

Beginning balance	\$	652,472.78
Receipts	\$	-
Disbursements	\$	-
Gain or Loss	\$	5,034.91
Ending Balance	\$	<u>657,507.69</u>

**SCHOOL DISTRICT OF ALTOONA**

*Bank Balances*

*December 2016*

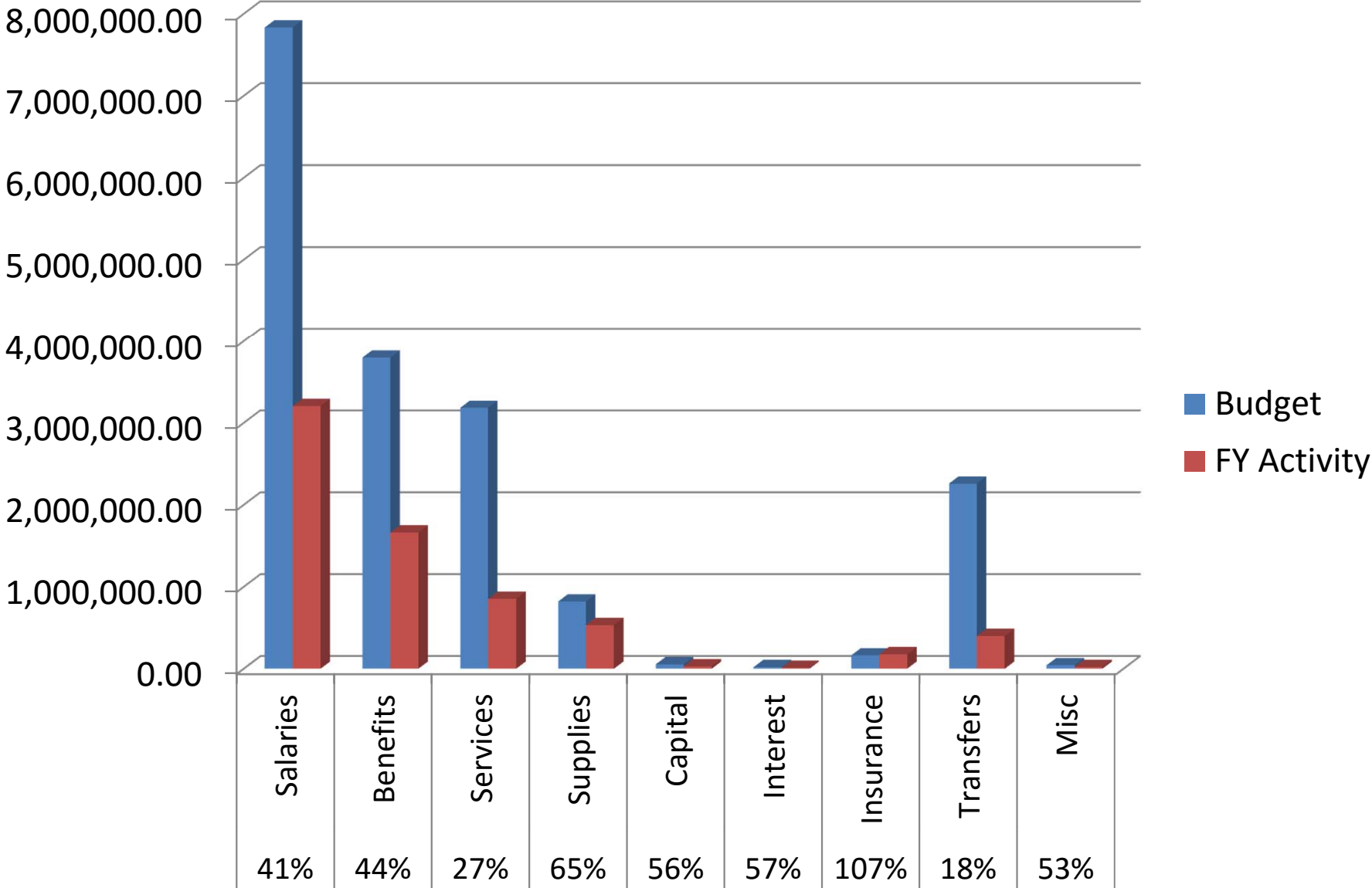
Fd	T	Loc	Obj	Func	Func	2016-17	2016-17	2016-17	Unexpended
						Original Budget	Revised Budget	FY Activity	Balance
10	E	---	---	11	UNDIFF CURRICULUM	3,343,428.00	3,343,428.00	1,231,070.40	2,112,357.60
10	E	---	---	12	REGULAR CURRICULUM	4,216,928.00	4,216,928.00	1,557,126.87	2,659,801.13
10	E	---	---	13	VOCATIONAL CURRICULUM	442,568.00	442,568.00	155,858.34	286,709.66
10	E	---	---	14	PHYSICAL CURRICULUM	375,979.00	375,979.00	131,473.86	244,505.14
10	E	---	---	16	CO-CURRICULAR ACTIVITIES	312,158.00	312,158.00	151,738.28	160,419.72
10	E	---	---	17	SPECIAL NEEDS	103,317.00	103,317.00	39,002.39	64,314.61
10	E	---	---	21	PUPIL SERVICES	568,755.00	568,755.00	227,211.45	341,543.55
10	E	---	---	22	INSTRUCTIONAL STAFF SERVICES	1,018,067.00	1,018,067.00	516,789.36	501,277.64
10	E	---	---	23	GENERAL ADMINISTRATION	399,896.00	399,896.00	203,618.53	196,277.47
10	E	---	---	24	SCHOOL BUILDING ADMINISTRATION	934,559.00	934,559.00	409,003.11	525,555.89
10	E	---	---	25	BUSINESS ADMINISTRATION	2,784,778.00	2,784,778.00	1,258,445.65	1,526,332.35
10	E	---	---	26	CENTRAL SERVICES	103,370.00	103,370.00	34,525.08	68,844.92
10	E	---	---	27	INSURANCE/DISTRICT	164,700.00	164,700.00	176,470.60	-11,770.60
10	E	---	---	28	DEBT SERVICES - SHORT TERM	20,000.00	20,000.00	11,353.29	8,646.71
10	E	---	---	29	OTHER SUPPORT SERVICES	2,960.00	2,960.00	222,362.89	-219,402.89
10	E	---	---	41	INTERFUND TRANSFERS	2,259,790.00	2,259,790.00	400,000.00	1,859,790.00
10	E	---	---	43	GENERAL TUITION PAYMENTS	1,125,000.00	1,125,000.00	165,663.33	959,336.67
10	E	---	---	49	OTHER NON-PROGRAM TRANSACTIONS	1,200.00	1,200.00	141.41	1,058.59
10	-	---	---	-----	GENERAL	18,177,453.00	18,177,453.00	6,891,854.84	11,285,598.16
21	E	---	---	11	UNDIFF CURRICULUM	250.00	250.00		250.00
21	E	---	---	12	REGULAR CURRICULUM	10,000.00	10,000.00	4,725.96	5,274.04
21	E	---	---	13	VOCATIONAL CURRICULUM			26,064.68	-26,064.68
21	E	---	---	14	PHYSICAL CURRICULUM	1,000.00	1,000.00	116.55	883.45
21	E	---	---	16	CO-CURRICULAR ACTIVITIES			1,024.99	-1,024.99
21	E	---	---	21	PUPIL SERVICES	10,000.00	10,000.00	-11,576.07	21,576.07
21	-	---	---	-----	SPECIAL REVENUE TRUST FUND	21,250.00	21,250.00	20,356.11	893.89
27	E	---	---	15	SPECIAL ED CURRICULUM	2,114,126.00	2,114,126.00	771,198.33	1,342,927.67
27	E	---	---	21	PUPIL SERVICES	321,391.00	321,391.00	109,432.69	211,958.31
27	E	---	---	22	INSTRUCTIONAL STAFF SERVICES	197,420.00	197,420.00	100,343.32	97,076.68
27	E	---	---	25	BUSINESS ADMINISTRATION	116,000.00	116,000.00	43,164.72	72,835.28
27	E	---	---	43	GENERAL TUITION PAYMENTS	92,801.00	92,801.00	11,135.11	81,665.89
27	-	---	---	-----	SPECIAL EDUCATION FUND	2,841,738.00	2,841,738.00	1,035,274.17	1,806,463.83
38	E	---	---	28	DEBT SERVICES - SHORT TERM	50,000.00	50,000.00		50,000.00
38	-	---	---	-----	NON-REFERENDUM DEBT	50,000.00	50,000.00		50,000.00
39	E	---	---	28	DEBT SERVICES - SHORT TERM	1,748,668.00	1,748,668.00	346,833.75	1,401,834.25
39	-	---	---	-----	REFERENDUM APPROVED DEBT SERV	1,748,668.00	1,748,668.00	346,833.75	1,401,834.25
49	E	---	---	25	BUSINESS ADMINISTRATION	6,598,758.00	6,598,758.00	6,593,533.20	5,224.80
49	-	---	---	-----	OTHER CAPITAL PROJECTS	6,598,758.00	6,598,758.00	6,593,533.20	5,224.80
50	E	---	---	25	BUSINESS ADMINISTRATION	839,880.00	839,880.00	418,532.97	421,347.03
50	-	---	---	-----	FOOD SERVICE	839,880.00	839,880.00	418,532.97	421,347.03
73	E	---	---	42	Fiduciary Fund Expenditures	563,555.00	563,555.00		563,555.00
73	-	---	---	-----	Employee Benefit Trust Fund	563,555.00	563,555.00		563,555.00
80	E	---	---	25	BUSINESS ADMINISTRATION	2,750.00	2,750.00	3,691.10	-941.10
80	E	---	---	26	CENTRAL SERVICES	4,147.00	4,147.00	3,600.51	546.49
80	E	---	---	29	OTHER SUPPORT SERVICES	30,240.00	30,240.00		30,240.00
80	E	---	---	31	COMMUNITY SERVICE	23,052.00	23,052.00	140.08	22,911.92
80	E	---	---	39		50,070.00	50,070.00	31,396.13	18,673.87
80	-	---	---	-----	COMMUNITY SERVICE	110,259.00	110,259.00	38,827.82	71,431.18

Fd	T	Loc	Obj	Func	Func	2016-17 Original Budget	2016-17 Revised Budget	2016-17 FY Activity	Unexpended Balance
Grand	Expense	Tota				30,951,561.00	30,951,561.00	15,345,212.86	15,606,348.14

Number of Accounts: 1820

\*\*\*\*\* End of report \*\*\*\*\*

# Board Approved Expenditures vs. Budget



Fd	T	Loc	Obj	Fu	Src	2016-17		2016-17	Unexpended
						Original Budget	Revised Budget	FY Activity	Balance
10	R	800	21-	--	TAXES	4,436,019.00	4,436,019.00	12,887.41	4,423,131.59
10	R	800	26-	--	NON-CAPITAL SALES	1,000.00	1,000.00		1,000.00
10	R	800	27-	--	SCHOOL ACTIVITY-INCOME	32,200.00	32,200.00	25,814.74	6,385.26
10	R	800	28-	--	INTEREST ON INVESTMENT	7,500.00	7,500.00	4,313.39	3,186.61
10	R	800	29-	--	OTHER REVENUES-LOCAL SOURCES	30,550.00	30,550.00	19,086.80	11,463.20
10	R	800	34-	--	GRANTS-OTHER SCHOOL DISTRICTS	1,391,800.00	1,391,800.00		1,391,800.00
10	R	800	51-	--	TRANSIT OF AIDS-INTERMED SRCES	58,442.00	58,442.00		58,442.00
10	R	800	58-	--	MEDICAL SERVICE REIMBURSEMENTS	25,000.00	25,000.00		25,000.00
10	R	800	61-	--	STATE AID-CATEGORICAL	460,250.00	460,250.00		460,250.00
10	R	800	62-	--	STATE AID-GENERAL	10,993,644.00	10,993,644.00	4,322,435.00	6,671,209.00
10	R	800	65-	--	SAGE GRANT	525,000.00	525,000.00	153,675.00	371,325.00
10	R	800	69-	--	OTHER REVENUE - STATE SOURCES	12,850.00	12,850.00		12,850.00
10	R	800	73-	--	SPECIAL PROJECTS GRANTS	160,000.00	160,000.00		160,000.00
10	R	800	75-	--	TITLE I	245,000.00	245,000.00		245,000.00
10	R	800	96-	--	ADJUSTMENTS	25,000.00	25,000.00		25,000.00
10	R	800	97-	--	REFUND OF DISBURSEMENT	12,500.00	12,500.00		12,500.00
10	R	800	99-	--	Other Miscellaneous Revenue	1,000.00	1,000.00	14,034.03	-13,034.03
10	R	---	---	--	Revenue	18,417,755.00	18,417,755.00	4,552,246.37	13,865,508.63
10	-	---	---	--	GENERAL	18,417,755.00	18,417,755.00	4,552,246.37	13,865,508.63
21	R	100	29-	--	OTHER REVENUES-LOCAL SOURCES			20,000.00	-20,000.00
21	R	150	29-	--	OTHER REVENUES-LOCAL SOURCES	250.00	250.00	2,750.00	-2,500.00
21	R	800	29-	--	OTHER REVENUES-LOCAL SOURCES	21,000.00	21,000.00	965.00	20,035.00
21	R	---	---	--	Revenue	21,250.00	21,250.00	23,715.00	-2,465.00
21	-	---	---	--	SPECIAL REVENUE TRUST FUND	21,250.00	21,250.00	23,715.00	-2,465.00
27	R	800	11-	--	OPERATING TRANSFERS-IN	1,859,790.00	1,859,790.00		1,859,790.00
27	R	800	31-	--	TRANSIT OF AIDS-INTERDISTRICT	7,377.00	7,377.00		7,377.00
27	R	800	34-	--	GRANTS-OTHER SCHOOL DISTRICTS	97,481.00	97,481.00		97,481.00
27	R	800	51-	--	TRANSIT OF AIDS-INTERMED SRCES	2,961.00	2,961.00	12,962.35	-10,001.35
27	R	800	58-	--	MEDICAL SERVICE REIMBURSEMENTS	53,763.00	53,763.00		53,763.00
27	R	800	61-	--	STATE AID-CATEGORICAL	615,626.00	615,626.00	185,186.00	430,440.00
27	R	800	73-	--	SPECIAL PROJECTS GRANTS	204,740.00	204,740.00	39,746.41	164,993.59
27	R	800	86-	--	SALES OF FIXED ASSETS			250.00	-250.00
27	R	---	---	--	Revenue	2,841,738.00	2,841,738.00	238,144.76	2,603,593.24
27	-	---	---	--	SPECIAL EDUCATION FUND	2,841,738.00	2,841,738.00	238,144.76	2,603,593.24
38	R	800	21-	--	TAXES	50,000.00	50,000.00		50,000.00
38	R	---	---	--	Revenue	50,000.00	50,000.00		50,000.00
38	-	---	---	--	NON-REFERENDUM DEBT	50,000.00	50,000.00		50,000.00
39	R	800	11-	--	OPERATING TRANSFERS-IN	400,000.00	400,000.00	400,000.00	
39	R	800	21-	--	TAXES	1,736,593.00	1,736,593.00		1,736,593.00
39	R	800	28-	--	INTEREST ON INVESTMENT	731.00	731.00	203.80	527.20
39	R	---	---	--	Revenue	2,137,324.00	2,137,324.00	400,203.80	1,737,120.20
39	-	---	---	--	REFERENDUM APPROVED DEBT SERV	2,137,324.00	2,137,324.00	400,203.80	1,737,120.20
49	R	800	28-	--	INTEREST ON INVESTMENT	10,000.00	10,000.00	17,208.95	-7,208.95
49	R	800	86-	--	SALES OF FIXED ASSETS			76,000.00	-76,000.00
49	R	800	97-	--	REFUND OF DISBURSEMENT	756,814.00	756,814.00	457,270.80	299,543.20
49	R	---	---	--	Revenue	766,814.00	766,814.00	550,479.75	216,334.25
49	-	---	---	--	OTHER CAPITAL PROJECTS	766,814.00	766,814.00	550,479.75	216,334.25
50	R	800	25-	--	FOOD SERVICE SALES	241,000.00	241,000.00	99,832.98	141,167.02
50	R	800	61-	--	STATE AID-CATEGORICAL	17,500.00	17,500.00		17,500.00
50	R	800	71-	--	FEDERAL AID-CATEGORICAL	370,000.00	370,000.00	95,368.62	274,631.38
50	R	---	---	--	Revenue	628,500.00	628,500.00	195,201.60	433,298.40

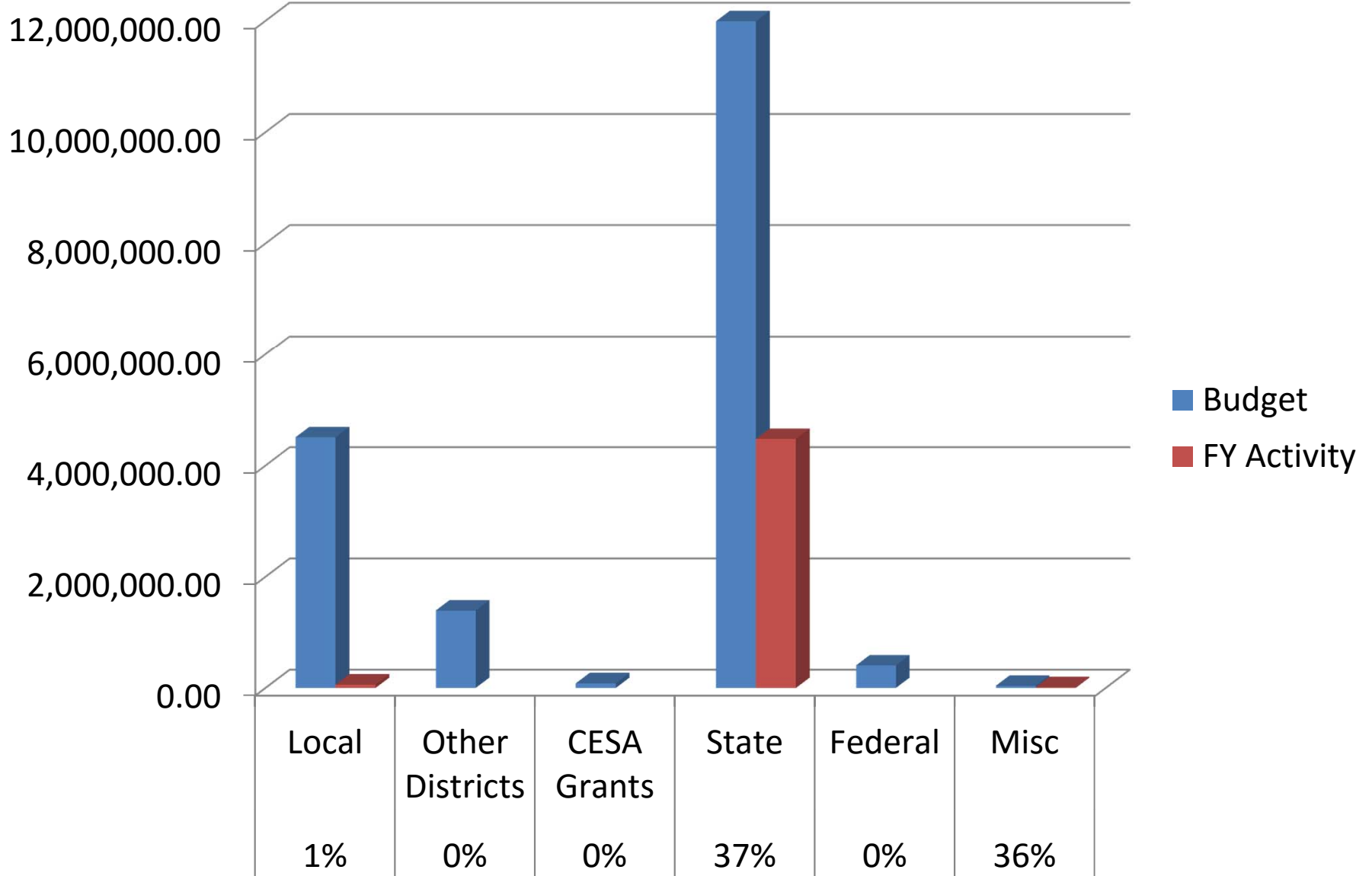


Fd	T	Loc	Obj	Fu	Src	2016-17		2016-17	Unexpended
						Original Budget	Revised Budget	FY Activity	Balance
50	-	---	---	--	FOOD SERVICE	628,500.00	628,500.00	195,201.60	433,298.40
73	R	800	28-	--	INTEREST ON INVESTMENT	12,500.00	12,500.00	2,671.71	9,828.29
73	R	800	95-	--	Contributions to Emp Benefits	563,555.00	563,555.00		563,555.00
73	R	---	---	--	Revenue	576,055.00	576,055.00	2,671.71	573,383.29
73	-	---	---	--	Employee Benefit Trust Fund	576,055.00	576,055.00	2,671.71	573,383.29
80	R	800	21-	--	TAXES	100,000.00	100,000.00		100,000.00
80	R	---	---	--	Revenue	100,000.00	100,000.00		100,000.00
80	-	---	---	--	COMMUNITY SERVICE	100,000.00	100,000.00		100,000.00
<hr/>									
Grand Revenue T						25,539,436.00	25,539,436.00	5,962,662.99	19,576,773.01

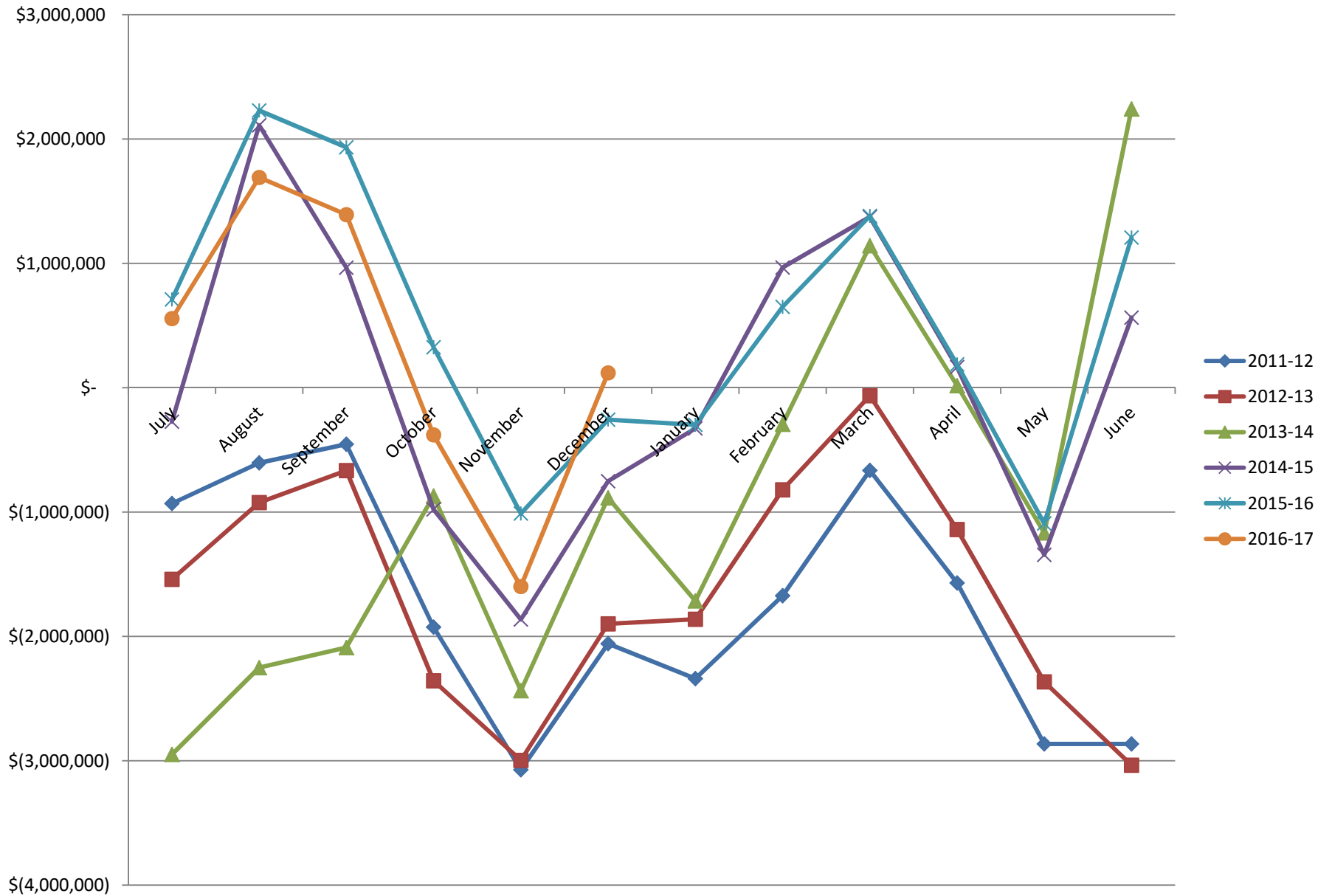
Number of Accounts: 76

\*\*\*\*\* End of report \*\*\*\*\*

## Board Approved Revenues vs. Budget



## Cash Position Less Borrowing 2011-12 to 2016-17 - General Fund



# It Starts With Us



WEDNESDAY Keynote  
David **HORSAGER**



THURSDAY Keynote  
Liz **MURRAY**



FRIDAY Keynote  
Fredi **LAJVARDI**

**CONVENTION 2017 - JANUARY 18-20, 2017 - MILWAUKEE**



## 2017 LEGAL AND HUMAN RESOURCES CONFERENCE



**FEBRUARY 23 – WISCONSIN DELLS, KALAHARI RESORT & CONFERENCE CENTER**

**Your RSVP to Joyce by January 27**

The WASB 2017 Legal and Human Resources Conference is designed to give school board members and administrators the latest legal information to help them in governing their districts as effectively as possible. The conference features WASB staff and industry experts.

**Thursday, February 23 - Choose one session in each time period**

**8:30 AM Registration and Continental Breakfast**

**9:00 AM Investigating Employee Misconduct OR  
Mental Health Issues in Schools: The Impact on Students and Staff**

**10:10 AM BREAK**

**10:20 AM Teacher Retention Strategies OR  
Workers' Compensation Declassified**

**11:30 AM LUNCH**

**12:30 PM Nonrenewal of Teacher Contracts OR  
The Ever-Changing Landscape of Cyber Risk**

**1:40 PM BREAK**

**1:50 PM Employee Handbook Update OR  
ACA Update: Change, Timing and Perspective**

**3:00 PM ADJOURN**

# **ALTOONA HIGH SCHOOL**



## **2017-2018 Planning & Course Description Guide**

**“College, Career, & Community Ready”**

ALTOONA HIGH SCHOOL  
711 7<sup>th</sup> Street W  
ALTOONA, WI 54720

# Contact Information

[www.altoona.k12.wi.us/schools/high/index.cfm](http://www.altoona.k12.wi.us/schools/high/index.cfm)

PHONE: 715.839.6031

FAX: 715.839.6028

## Administration

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HS Principal

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# Message from the Principal

Dear Students and Families of AHS:

The foundation for a solid educational plan is a well thought out, challenging, academic program that reflects a mix of interests and abilities. This type of foundation helps students secure opportunities during and after high school.

PHS is a great place for students to accomplish this. This booklet is provided to offer information regarding the upcoming school year's course registration process as students prepare for the next steps of their learning journey.

Students, the selection of courses sets the direction for your future and is a very important part of your high school experience. The registration process creates a map for your future and possible career path. Whether you attend technical colleges, universities, military, or go directly into the world of work, the decisions you make now will help you be successful. We encourage you to take the most challenging courses possible to help prepare for your next steps.

As always, there are changes to this year's course catalog. There are a multitude of new course offerings in the technology education department, adjustments to sequencing of classes, and other changes. So, take time to read and study our department course offerings. Pay attention to the requirements, prerequisites, and course expectations. Keep your goals in mind and select courses that will make your post-secondary plans become a reality.

Be sure to use the resources around you. Consult with your parents, counselors, teachers, and administrators. Explore all possibilities. Future employers will be concerned about your personal and technical skills, so take advantage of the curriculum now and prepare yourself for the future.

*Important Note: Once a student chooses courses for the upcoming school year, those selections will be final and only changed by teacher recommendation with administrative approval. It is expected that students select a total of 7 courses each semester as well as four (4) alternatives to choose from if your first preference is not available.*

I look forward to assisting our students and families as we continue to move to PHS forward and becoming a school that challenges our students to become some of the best learners and leaders we can offer.

Partners in the future,

*Jason LeMay*

Jason LeMay  
High School Principal

# Table of Contents

[www.altoona.k12.wi.us/schools/high/index.cfm](http://www.altoona.k12.wi.us/schools/high/index.cfm)

715.839.6031

## **VISION OF ALTOONA SCHOOL DISTRICT:**

**“The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach.”**

## **Non-Discrimination Policy:**

The School District of Altoona does not discriminate on the basis of sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability. All courses, including Career and Technical Education courses are available without discrimination based on sex, race, color, national origin or disability.

The School district of Altoona has complaint procedures that allow residents or aggrieved persons to file a written complaint with Alan McCutcheon, Director of Pupil Services, 1903 Bartlett Avenue, Altoona WI 54720, (715) 839-6031 ext. 311.

The complaint procedure requires the District to acknowledge the complaint within 45 days and to issue a determination within 90 days, unless the parties otherwise agree in writing.

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# AHS Graduation Requirements

- All students must take a minimum of 6 classes per semester.
- A student must earn a minimum total of 24 credits to receive an Altoona High School Diploma
- This 24 minimum must include the following requirements:

SUBJECT	CREDITS	REQUIRED COURSES
English	4.0	English 9, English 10 or Enriched English 10, and 2 English electives
Social Studies	3.0	Civics, U.S. History, Social Studies 9 (suggested) and .5 SS elective
Science	3.0	Physical Science, Biology, and 1 science elective
Mathematics	3.0	3 math electives
Health	0.5	Health 10
Physical Education	1.5	1.5 Physical Education electives
Personal Finance	0.5	Personal Finance
Computer Requirement	0.5	Computer Literacy or Beginning Computer Programming
Electives	8.0	
<b>TOTAL</b>	<b>24.0</b>	

\*See “Technical, Two-Year, and University Entrance Requirements” for specific requirements.

## HIGH SCHOOL RETENTION PROCEDURE

A student is considered a retention if at the end of any year in high school (freshman, sophomore, junior, or senior years) the pupil had a deficit of credits equal to or more than one-seventh (1/7) of the district’s high school graduation requirement. The assumption is that at the end of a given school year, a student would have accumulated at least one fourth of the credits required to graduate. **Seniors with less than 18.5 credits at the end of the first semester will not be allowed to participate in the graduation ceremony.**

If you would like language assistance to interpret these materials, please call your child's school, or  
715-839-6031 x 466.

Yog koj xav tau tsab ntawv nov txhais ua lus Hmoob, thov hu xov tooj rau koj tus menyuam lub tsev kawm ntawv/  
715-839-6031 x 466.

Si Ud. le gustaría ayuda para interpretar el idioma de estos materiales, por favor llame Ud. a la escuela de su hijo o hija,  
715-839-6031 x 466.

## GENERAL INFORMATION ON COURSE OFFERINGS

Your freshman, sophomore, junior, and senior years at Altoona High School may be viewed as a single experience in preparation for the future. Consequently, your post high school plans should be taken into consideration when constructing your schedule.

Early and thorough planning is essential if you hope to meet your post high school goals. A majority of Altoona High School graduates pursue post-secondary education, but because entrance requirements vary significantly from one institution to another, it is never too early to become familiar with the specific requirements of the technical college or university the student may wish to attend. Your preparation should keep as many doors open as possible.

# Advanced Educational Opportunities

Taking advantage of these opportunities means you may be able to earn free technical and college credits.

## **A** ADVANCED PLACEMENT

The College Board's Advanced Placement Program (AP) enables students to pursue college-level studies while still in high school. Based on their performance on rigorous AP Examinations, students can earn college credit, advanced placement, or both for college. Students who intend to apply for college admission and are willing to accept the challenge of a rigorous academic curriculum should strongly consider enrolling in at least one AP course during their junior or senior year. Courses that are offered as an AP course will be depicted in this guide with an AP icon.

Individual colleges and universities, not the College Board or the High school, grant course credit and placement. Because it varies from school to school, students should obtain a college's AP policy in writing. This information can be found in the institution's catalogue or on its website, or by using collegeboard.com's [AP Credit Policy Info](#) search. Colleges that have received the student's AP Score Report will generally notify them of any placement, credit, and exemption they have earned during the summer. Students can also contact the college's admissions office to find out the status of their AP credits.

AP courses have prerequisites and students must obtain teacher permission to enroll. In May students take their Advanced Placement exams (paid for by the school district) through the College Board, and are scored on a five point scale. AP Exam grades of 5 are equivalent to the top A-level work in the corresponding college course. AP Exam grades of 4 are equivalent to a range of work representing mid-level A to mid-level B performance in college. Similarly, AP Exam grades of 3 are equivalent to a range of work representing mid-level B to mid-level C performance in college.

### Benefits of the AP Program

- Provides an opportunity to earn college credit. (All UW institutions and many colleges and universities in the country offer credit for scores of 3, 4, or 5 on AP exams. Over 1200 colleges and universities offer up to one year's credit, or sophomore standing, to students presenting qualifying grades on the AP exams.
- Provides an opportunity to participate in college-level challenges while still under the guidance of supportive high school staff.
- Compares abilities in a variety of disciplines with other students in the nation and world.
- Assesses skills in a variety of discipline areas to assist students to better prepare for the future.

### Costs for Testing

AP Exams, given in May, are approximately three hours in length. The 2015-16 student test fee will be \$91.00 per exam. The standard fee for a test ordered, but not taken, is \$15.00. The College Board has initiated a fee-reduction policy for low-income students. Students who receive free or reduced lunch will receive a fee waiver.

Currently, Altoona High School the following AP Courses:

**AP Biology • AP Calculus • AP English Language & Composition •  
AP English Literature & Composition • AP Macroeconomics\* • AP Microeconomics\*  
AP Psychology • AP Seminar • AP U.S. History**

### **ADDITIONAL CONNECTIONS LEARNING ONLINE AP COURSES**

- AP Art History A/B
- AP Calculus BC
- AP Computer Science A/B
- AP Environmental Science
- AP Human Geography
- AP Spanish Language
- AP Statistics
- AP US Government

\*NOTE: All courses, unless noted, are two semesters



## DUAL CREDIT

You can earn college credit at **NO COST** to you by taking dual credit coursework while in high school. Actual technical college course are taught to PHS student in a high school setting. An agreement between the technical college and high school spells out conditions that must be met by the instructor and student to successfully complete the course.

The course is taught by your high school instructor and college credits are awarded and recorded on a technical college transcript upon successful completion on of the course. If a student fails to earn the Chippewa Valley Technical College credit, there will be no record of it if they choose to attend Chippewa Valley Technical College in the future. Chippewa Valley Technical College credits earned through Altoona can be transferred to or used for advanced placement at other schools just as if they had attended Madison College. It is the student's responsibility to check with the school to which you would be transferring, to make sure this credit will be allowed to transfer. Students should see each class's course description for grade requirements to receive Chippewa Valley Technical College credit. Courses that are offered as a Dual Credit course will be depicted in this guide with a Chippewa Valley Technical College icon. Currently the following courses are **DUAL CREDIT** through Chippewa Valley Technical College:

**Accounting • Basic Electronics • Computer Aided Drafting (CAD) • Engineering Design & Development • Small Engines • Welding Certified Nursing Assistant (CNA) • IT Software Academy**

## YOUTH OPTIONS

Junior and Senior level students are allowed the opportunity to enroll in one or more nonsectarian courses at an accredited 2 or 4-year school of higher education while a high school student. ***Courses must further the student's education academically or vocationally.***

Students may not take courses that are comparable to ones already offered at Altoona High School, including distance-learning courses. Our district pays for cost of tuition, texts, and materials; transportation is not included. Because of cost factors our district will carefully screen applications for appropriateness and deny payment when deadlines are not observed. To be considered for Youth Options during the first semester the application must be submitted to the school board by **March 1 of the previous year**; for second semester enrollment, the application is due by **October 1 of the school year**.

Technical college courses are paid for with funds under the same guidelines as Youth Options. Changes in state law allow the school district to seek reimbursement from the parent/guardian or the student, if he or she is an adult, for any class that a student drops or fails under the Youth Options Program.

***For complete guidelines contact the school counselor.***

## YOUTH APPRENTICESHIP

An apprenticeship offers juniors and seniors the opportunity for work-based learning in addition to their academic education. Students will learn employability and occupational skills as defined by Wisconsin industries. As an apprentice the student attends regular school for a portion of the day and also receives on the job instruction for a part of the day. The student is paid an hourly wage. Students who successfully complete the Youth Apprenticeship Program will receive a state-issued skill certificate. Juniors and Seniors who are interested should contact Mr. Mielke for more information. The following website provides more details: <http://dwd/wisconsin.gov/youthapprenticeship>.

### Youth Apprenticeship Options:

Agriculture, Food & Natural Resources  
Architecture & Construction  
Finance  
Health Science

Information Technology (IT)  
Manufacturing  
Science, Technology, Engineering & Math (STEM)

## RETRO WORLD LANGUAGE CREDITS

After students have taken a world language at our school and have been accepted in to college or university they will take a world language placement test. This test usually takes place over the summer prior to the start of the college semester. Each campus has their own retro credit policy, however, for most campuses once students take their placement test they are placed into an appropriate college world language class based on their skills. After successful completion of their coursework, usually a B or higher, a student would earn college credit for the world language course they placed into as well as any world language classes they tested out of. ***Some Wisconsin colleges grant up to 16 college credits for classes taken in high school.***

## **ONLINE LEARNING OPPORTUNITIES**

The Altoona Online Learning Program has been added to the services offered to students. We are thrilled to offer families another avenue for the education of their children through these services. With support from our faculty and support from the home, students should experience an enjoyable, challenging, and productive learning experience. Our students will be presented with online courses in their future, whether it is in college, vocational school, or an extended learning degree. Altoona School District wants to be part of **preparing our students** for this type of learning!

This program has been developed to better meet the needs of some of our students. Altoona online courses are aligned to national, state, and common core standards. All courses are taught by Wisconsin certified teachers. Students currently enrolled at the Altoona School District full-time can enrich their course selection with courses that may not be offered on-site. This program also services gifted and talented students who need additional programming options, homebound students, students in a home-based learning environment, or students with unique circumstances.

All courses are 1-2 semesters and students will have the option to take one class per semester for the school year. Students can expect to spend as many hours completing an online course as they would when completing a course in a traditional setting. Minimally students should plan to spend 5-7 hours per week on each semester-long course

Online learning is an instructional delivery method that is not dependent upon the student and teacher being in the same location. Online learning offers students the option to learn in a self-paced environment and customized education to support their goals. Our school district has contracted with Connections Learning. Connections Learning has received national recognition for their thoroughly researched, carefully crafted, multi-media online curriculum. The breadth of their curriculum is extensive and includes Advanced Placement (AP) courses, core courses, foreign languages, and credit recovery courses.

A list a Connections Learning Online Learning courses can be found at:

[http://www.connectionsacademy.com/Libraries/District\\_Partner\\_Marketing\\_Docs/CL\\_Course\\_Catalog\\_2016-2017.pdf](http://www.connectionsacademy.com/Libraries/District_Partner_Marketing_Docs/CL_Course_Catalog_2016-2017.pdf)

## **GIFTED and TALENTED PROGRAMMING**

Gifted and talented students refer to those students who give evidence of high performance capability in intellectual, creative, artistic, leadership, or specific academic areas. These students may require differentiated instruction, acceleration, and/or a variety of enrichment or extension opportunities to reach their level of challenge and achieve measurable growth.

The School District of Altoona recognizes that the individual talents and social/emotional aspects of the gifted learner may require modifications in teaching, counseling, and programming to meet the unique and diverse needs of this student. In an effort to meet such needs of gifted and talented students, specific services supervised by the Gifted and Talented Coordinator shall be implemented.

The school board of Altoona shall provide access without charge for tuition, to appropriate programming for students identified as gifted and talented. "Appropriate programming" means a systematic and continuous set of instructional activities or learning experiences which expand the development of students identified as gifted and talented.

## **CAREER CRUISING**

Career Cruising is a valuable online career planning resource available to Parkview Jr./Sr. High School students and families. Log on to [Career Cruising](#) to explore careers, search for scholarships, and build a personalized career portfolio.

Find careers that match your interests using Career Matchmaker, the world's best online career assessment tool, learn about hundreds of different careers - everything from accountant to zookeeper, check out multimedia interviews with real people, search for schools that offer the education and training you need., find financial aid programs to help you achieve your goals, keep track of your career exploration activities, plan your future, and create a resume., or use it to prepare for the ACT using Career Cruising's research based Method Test Prep curriculum.

## **WISCONSIN CAREER CLUSTERS**

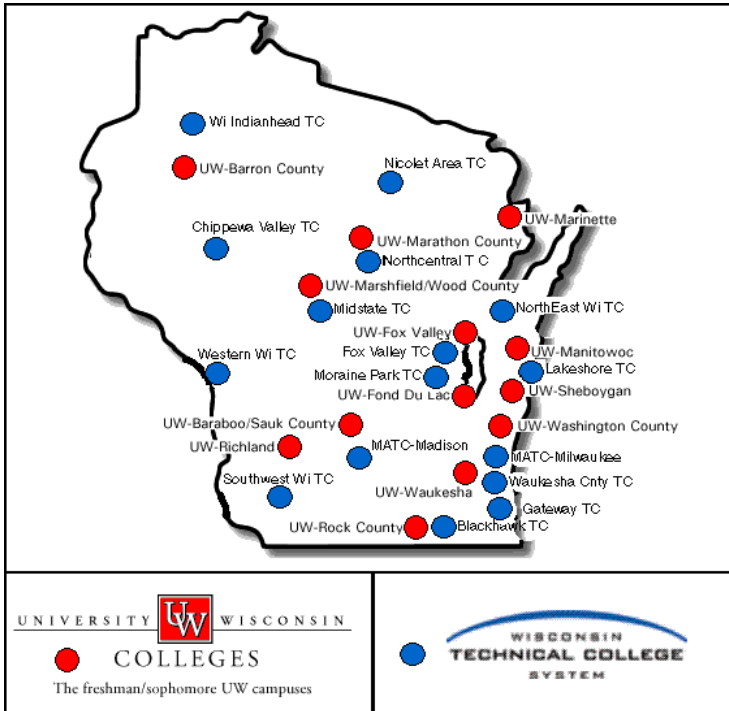
A Career Cluster ([www.wicareerpathways.org](http://www.wicareerpathways.org)) is a broad grouping of careers in the same field of work that require similar skills. You can use career clusters to explore careers and focus education plans toward gaining the necessary knowledge and skills for success in a career pathway. There are 16 Career Clusters. Within each cluster there are a varying number of career pathways. The school District of Altoona has developed Programs of Study for all 79 Career Pathways. A Program of Study is a sequence of coursework, co-curricular activities, work-based learning, service-learning, and other learning experiences. This sequence provides preparation for a student to pursue post-secondary options and ultimately a career in that area. The School District of Altoona continues to develop local plans to assist planning by students and their families.

# Technical College Entrance Requirements

Technical colleges provide affordable, career-oriented programs for many high-skilled, technical jobs in the state. Small class size, flexible scheduling, and a high job placement rate are all attractive features of these schools. Students spend most of their class time in job-related settings where they receive hands-on training from experienced instructors. Degrees offered range from short-term programs and certificates to technical diplomas and associate degrees which take one to two years to complete. Chippewa Valley Technical College (CVTC) is an example of a technical college.

Technical colleges currently have an open enrollment policy, which requires a high school diploma or equivalency diploma. Specific program have specific requirements for admittance. It is very important to check the specific requirements in the college catalog or on the college website.

Speak with your school counselor if you have questions about technical college and two-year colleges or refer to programs listings on the technical college website at <http://www.witechcolleges.org> for the most current admission requirements.



## Two-Year College Entrance Requirements

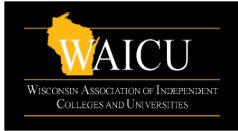
Students may start their education at a two-year college and then transfer to a four-year college to earn a bachelor's degree. After fulfilling credit and grade point requirements, students who participate in the Guaranteed Transfer Program are guaranteed admission into the UW-University of their choices. The transfer program guarantees admission to the baccalaureate institution only and not to the specific program or major.

Upon completion at a two-year college, students will receive an associate's degree.

# Entrance requirements for Two -Year

- Graduate from a recognized high school, have a Certificate of GED, or present other evidence of ability to begin:
- Have a minimum of 17 college prep credits. Thirteen of the 17 credits must be distributed as follows:
  - 4 Credits of English
  - 3 Credits of Social Studies
  - 3 Credits of National Science
  - The remaining four credits will be from the above areas, world language, fine arts, or other academic areas.*
- Submit an ACT or SAT score.

# Private College Entrance Requirements



Wisconsin has 20 private colleges and universities. The Wisconsin Association of independent Colleges and Universities (WAICU) supports these schools. Its mission is to provide access to higher education for every qualified student.

The strongest candidates for admission have taken four years of English and three or more years of mathematics, natural science, and social science. Most students go beyond this minimum, taking advantage of AP, enriched, honors, and accelerated courses. Some private colleges may expect two or more years of a foreign or classical language. The greater the number of courses taken in the subjects listed above, the stronger the application.

For specific admission requirements at Wisconsin Private Schools, please go to [www.wisconsinmentor.org](http://www.wisconsinmentor.org) and click on "Select a School". Student should refer to the particular website for any other private schools.

## Four-Year College Entrance Requirements

All schools in the University Wisconsin System accept either the ACT or the SAT for admission. **The University of Wisconsin-Madison requires students who take the ACT to also take the ACT Writing Test. The rest of the UW-System schools do not require the Writing test at this time.**

The UW System Schools use holistic assessment in determining admission for students. Academic record and test scores will still be important criteria in the selection process, but admission decisions will also consider personal characteristics and other factors in determining admission.

More information on UW System requirements can be found at [www.uwhelp.wisconsin.edu](http://www.uwhelp.wisconsin.edu).



## Minimum requirements for the UW-System

Private and out-of-state schools may have additional requirements.

### 13 Core College Prep Credits:

- 4 Credits of English including credits of literature and composition
- 3 Credits of Math including Algebra I, Geometry and Algebra 2
- 3 Credits of Social Studies
- 3 Credits of Natural Science

### World Language:

In the UW-System, *UW-Madison* and *UW-Eau Claire* are the only two colleges that **require two years of the same world language**. Other UW schools **recommend** it. Schools in the University of Minnesota System also require two years of the same world language.

### 4 Elective Credits:

These can be chosen from the above core college prep areas: world language, fine arts, and other academic areas. Some UW System schools may also accept vocational courses for some of these four elective credits.

**Rigorous courses, including senior year course work, are strongly recommended for those looking to attend a four-year college. Speak to your school counselor if you have questions.**

# Minimum requirements for University of Minnesota System

Admission to the University of Minnesota is competitive. All freshman admission decisions are based on an overall assessment of each applicant's academic record and individual circumstances.

Primary factors considered in reviewing an application are completion of required courses (see below), class rank, grade point average, ACT/SAT scores, and rigor of the curriculum, including 12<sup>th</sup> grade coursework in progress. Secondary factors, such as leadership, community service, and extenuating circumstances will also be considered. **Applicants to the University of Minnesota-Duluth, the University of Minnesota-Morris, and the University of Minnesota-Twin Cities are required to take the ACT plus the Writing Test or the SAT** (which automatically includes the writing test). The Writing Test option on the ACT is not required for any of the other Minnesota State colleges and universities at this time.

All applicants are expected to have completed, **at a minimum**, the university's high school course preparation requirements as follows:

## 12 Core College Prep Credits:

- 4 Credits of English including credits of literature and composition
- 4 Credits of Math including Algebra I, Geometry and Algebra 2
- 3 Credits of Social Studies
- 3 Credits of Science (1 credit each physical/biological)
- 2 Credits World Language (2 years of the same world language)
- 1 Credit Visual/Performing Arts

## 5 Elective Credits

For information and admission requirements for the University of Minnesota and Minnesota State Colleges and Universities contact: University of Minnesota School [www.umn.edu](http://www.umn.edu) Minnesota State Colleges and Universities [www.mnscu.edu](http://www.mnscu.edu)

## Early Graduation

Early graduation will be granted according to **Rule IKFA-R**

The Board of Education acknowledges that some students are pursuing career or educational goals which include graduation from high school at an earlier date than their designated class.

Application for early graduation will be submitted to the high school principal in accordance with school regulations. The principal may honor this request if all conditions for graduation are met and the student fulfills the graduation requirements.

To be considered for early graduation, a student must complete the Request for Early Graduation form. In addition, students must submit a copy of their transcript(s), a letter stating the reason(s) for the request to graduate early, and a letter stating his/her post-graduation plans. Students must file the Request for Early Graduation and all the supplemental documentation with the high school principal no later than September 15<sup>th</sup> or February 15<sup>th</sup> of the semester they intend to graduate.

Upon receipt of the materials, the high school principal will schedule a meeting with the student, the student's parent/guardian and the Early Graduation Team. The Early Graduation Team will consist of the high school principal, the high school guidance counselor and at least one high school staff member.

After the meeting, the high school principal will make a recommendation to the board. Following board action, a letter will be sent home stating the approval or denial of the request for early graduation.

Only one commencement ceremony will be held each year and those students graduating early will be able to participate in the year end graduation commencement. Early graduation will disqualify the student from any other high school opportunities.

Cross Ref: Wisc. Act 39

# Grading Scale

A = 4.0	B- = 2.67	D+ = 1.33	U = 0.0 (Audit)
A- = 3.67	BC = 2.5	D = 1.0	NG = No Grade
AB = 3.5	C+ = 2.33	D- = 0.67	W = Withdrawal
B+ = 3.33	C = 2.0	F = 0.0	ME = Medical
B = 3.0	C- = 1.67	P = 0.0 (Pass)	

## Pass/Fail

Pass/Fail Grading Option: Taking a course pass/fail is an option designed to encourage you to explore areas of study in a way that will not negatively affect your G.P.A. unless you fail the course. All summer school courses are pass/fail.

## Auditing a Class

Auditing a class is an option that allows you to participate in classes without receiving a letter grade or credits. The choice to audit a class must be made and identified at the time of registration. Changes from audit to credit or from credit to audit must be made during the first 15 calendar days of the quarter. Audited classes will appear on an official transcript but will not affect your G.P.A. Your instructor may set up specific requirements for auditing, and if you do not meet those requirements, you may be removed from the class at your instructor's discretion with a grade of 'W'. Be sure to discuss your auditing status with your instructor at the first class meeting.

## Student Credit Load

All students are required to register for **7 courses per semester** on their schedule. Students must exhaust all elective credit options to completely fill their schedules. A schedule that includes less than this must be approved by school counselor and/or principal.

## Schedule Changes

Dropping a class because a student feels he/she no longer needs or wants it will not be accepted. Convenience change requests will not be considered. Examples of which include:

- Changing a section to be with a friend
- Changing a section to be with a different teacher
- Changing to get a different lunch period
- Changing your mind

Students may only make changes to their schedule if there are extenuating circumstances (e.g. medical reasons, failure of courses, etc.). After the tenth school day you may drop a class with administrative approval only, but the grade remains for eligibility purposes. (If you drop a class the grade becomes an "F", then that grade will be part of the next grading period grades.)

## High School Athletics

Baseball	Dance	Hockey	Tennis
Basketball	Football	Softball	Track and Field
Cross Country	Golf	Soccer	Volleyball
			Wrestling

## Fine Arts

Honors Band	Show Choirs	Drama	Honors Choir	Plays	Forensics	Solo Ensemble
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## High School Organizations


Art Club	DECA	Railway Ties	Spanish Club	Student Council	Chess Club	SADD	Math Club
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# BUSINESS

The Business department offers a broad selection of courses for all student abilities. Students taking these classes will gain real-world life skills in addition to college prep skills.

COURSE	CREDITS	GRADES
<b>Personal Finance*</b>	<b>0.5</b>	<b>11/12</b>
Accounting** 	1.0	10/11/12
Business Communications I	.5	10/11/12
Business Communications II	.5	10/11/12
Business Law	.5	11/12
<b>Computer Literacy I*</b>	.5	<b>9/10/11/12</b>
Computer Literacy II	.5	9/10/11/12
Desktop Publishing	.5	10/11/12
Introduction to Business	.5	9/10/11/12
Marketing I	.5	9/10/11/12
Marketing II	.5	11/12
Yearbook	.5	10/11/12

\*Graduation requirement

\*\* Dual credit

## PERSONAL FINANCE

**GRADE: 11/12**

**\*\* GRADUATION REQUIREMENT\*\***

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: NONE**

Personal Finance is a one-semester course designed to give students a practical knowledge of financial matters that they will face now and after they graduate. Students will learn how to set up a workable budget, use checking and savings accounts, manage investments, prepare income tax returns, understand the wise use of credit, gain knowledge of various kinds of insurance, and make housing decisions.

## ACCOUNTING

**GRADE: 10/11/12**

**CREDIT: 1.0**

**LENGTH: Year**

**PREREQUISITE: NONE**

Accounting is a year-long course designed to provide students with an understanding of the basic concepts of accounting, including entering transactions in journals, posting to ledgers, and preparing financial statements. Students will complete simulations to reinforce these concepts. Automated accounting principles will be integrated into the course.

**Students who complete this course with a grade of "B" or better will obtain advanced standing (AS) at Chippewa Valley Technical College.**

## BUSINESS COMMUNICATION I

**GRADE: 10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: NONE**

Business Communications I is a one-semester course designed to help students understand and apply the mechanics of effective oral and written communication skills for successful employment. Areas of study include a review of basic language skills; composition of business communications; development of listening, responding, and dictating techniques; proper conduct for business meetings; and proper job campaign techniques.

As stated by the Department of Public Instruction, Business Communications can be counted as English credit for graduation from high school. **Students should be aware that some universities may not accept Business Communications as English credit.** Students do NOT need to take one semester of Business Communications I to take Business Communications II.

## BUSINESS COMMUNICATION II

**GRADE: 10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: NONE**

Business Communications II is a one-semester course designed to help students develop concepts in obtaining business employment: human relations, business organizational and management procedures, records management, telecommunications, business equipment operation (calculator and voice transcription), financial recordkeeping, and further skill development in information processing.

As stated by the Department of Public Instruction, Business Communications can be counted as English credit for graduation from high school. **Students should be aware that some universities may not accept Business Communications as English credit.** Students do NOT need to take one semester of Business Communications I to take Business Communications II.

## BUSINESS LAW

**GRADE: 11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: NONE**

Business Law is a one-semester course designed to teach students about the legal aspects they will face in personal, consumer, and business law. Students will gain knowledge in how to handle disputes properly and successfully. Students will learn about criminal law, contracts, court systems, buying/renting, insurance, and other legal topics.

## COMPUTER LITERACY I

**GRADE: 9/10/11/12**

**\*\*GRADUATION REQUIREMENT\*\***

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: NONE**

Computer Literacy I is a one-semester course designed to improve computer concepts and computer applications. The applications will include word processing, spreadsheet, graphic, and slide show. All applications will be hands-on using a PC computer. This course is intended to be a general education course that should be studied by every student, ideally early in their high school career.

## COMPUTER LITERACY II

**GRADE: 9/10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: Computer Literacy I**

Computer Literacy II is a one-semester course designed to be taken after Computer Literacy I. The course introduces database and desktop publishing software. Students will integrate word processing, spreadsheets, graphics, slide shows, databases, and desktop publishing applications. Integration applications will show how easy it is to use many applications together to perform different types of tasks. Internet access will be used to increase and improve productivity. Projects include writing a children's book and creating a calendar.

## DESKTOP PUBLISHING

**GRADE: 10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: NONE**

Desktop Publishing is a one-semester course designed to give students an understanding of design and layout. Students will design and format letterheads, flyers, magazine covers, brochures, pamphlets, bookmarks, storybooks, business cards, newsletters, and web pages. Through these desktop publishing activities, students will gain experience in making decisions, using imagination, planning page layouts, and developing effective work habits.

## INTRODUCTION TO BUSINESS

**GRADE: 9/10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

***Recommended for all business courses***

Introduction to Business is a one-semester course designed for students interested in exploring the business field. Students will be introduced to a variety of business topics, including: business occupations, accounting concepts, computer applications, personal finance, business communications, ethics, and economics. Students will do a record-keeping simulation, plan a wedding, and use the internet to supplement material.

## MARKETING I

**GRADE: 9/10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: NONE**

Marketing I is a one-semester course designed to provide students with skills that are necessary in the career areas of marketing, management, and entrepreneurship. Students will develop human relation skills, as well as learn how to market, promote, advertise, and sell merchandise. Working in the school store is a requirement of the course.

## MARKETING II

**GRADE: 11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: NONE**

This course will continue to develop Marketing skills and foundations attained in Introduction to Marketing with emphasis on advertising, event planning, product creation, business financials, technology advancements in business, and social media relations. The course will incorporate the use of the school store and take leadership roles in running the DECA chapter by getting involved throughout the region.

## YEARBOOK

**GRADE: 10/11/12**

**CREDIT: 1.0**

**LENGTH: Year**

**PREREQUISITE: NONE**

***This course may be taken multiple times for credit.***

The Yearbook class is responsible for producing the high school yearbook. Students will gain and demonstrate knowledge and understanding of page layout and design, photo composition, book organization and production, and computer skills using yearbook software, Photoshop, digital images, and scanning. Accuracy of page design and strict adherence to deadlines (as set by the publishing company) will be a major component of students' grades.

# ENGLISH

The English department offers challenging and engaging courses to prepare students for their future and educational and career paths.



COURSE	CREDITS	GRADES
English 9*	1.0	9
English 10* or Enriched 10*	1.0	10
English 11: American Literature & Composition	1.0	11
English 12: Literature & Composition	1.0	11/12
AP Language & Composition <sup>AP</sup>	1.0	11/12
AP Literature & Composition <sup>AP</sup>	1.0	12
Introduction to Technical College Reading & Writing	1.0	11/12
Beginning Composition	.5	12

\* Graduation requirement **NOTE: Four credits of English are required for graduation from Altoona High School.**

## ENGLISH 9

**GRADE: 9**

**\*\*GRADUATION REQUIREMENT\*\***

**CREDIT: .5**

**LENGTH: Year**

**PREREQUISITE: NONE**

This course focuses on all aspects of Language Arts and gives students a high school basis for reading and writing skills with new vocabulary acquisition. In literature, English 9 focuses on the novel, short stories, speeches, and a Shakespearean tragedy. Students will study and practice the writing process through viewing exemplars, drafting, citing sources, and improving punctuation. In addition, students will learn how to write in the following modes: personal narrative, explanatory/informational, argumentative/persuasive, real-life writings, and research papers. This differentiation of curriculum is designed to challenge and to move all students forward in their learning. Students will be recommended for advanced English classes during the second semester of this class through evaluating writing, reading, speaking, and listening skills along with test scores.

## ENGLISH 10

**GRADE: 10**

**\*\*GRADUATION REQUIREMENT\*\***

**CREDIT: 1.0**

**LENGTH: Year**

**PREREQUISITE: English 9**

The first half of the course begins with a study of narrative texts. Students will read, analyze, and write poetry. All sophomores will participate in the Poetry Outloud program, reciting and interpreting a poem from memory. Students will study non-fiction texts, reading case studies and using evidence from those texts to create a prototype for a form of Artificial Intelligence. Students write and deliver a pitch to Google selling their idea. A study of mythology using *Antigone* as the anchor text follows. Students will trace theme development, analyze characters and determine meaning of vocabulary words. Students explore morals and ethics using Civil Disobedience as a point of reference. They read several different texts and write an informative essay.

In the second half of the course, students choose one of the following novels: *The Things They Carried*, *A Farewell to Arms*, *Killer Angels*, or *The Book Thief*. They read independently, write in reaction to their reading, and engage in collaborative discussions. Students write a literary analysis at the end of this unit. Students also analyze arguments in mentor texts and write an argument tied to the theme. They conduct research and write an argumentative essay and present their research as a call to action. Finally, students read and analyze *Animal Farm* before conducting research and writing their own historical narrative.

## ENRICHED ENGLISH 10

**GRADE: 10**

**\*\*GRADUATION REQUIREMENT\*\***

**CREDIT: 1.0**                      **LENGTH: Year**

**PREREQUISITE:** A grad of “B” or better in both semesters of English 9.

This course is a pre-AP course designed for students who plan to take AP Language & Composition and AP Literature & Composition. The primary text for the course is *They Say, I Say*. In the first half of the course, students will focus on Rhetorical Analysis and Close Reading. They will read short stories, poetry, and the novel *The Adventures of Huckleberry Finn*. Writing will include Poetry Response Journals, Timed Essays, and a Thematic Analysis.

During the second half of the course, students will focus on Argument and Synthesis. They will read *Animal Farm*, *Antigone*, *Julius Caesar* and a variety of non-fiction including speeches, essays, and *The Declaration of Independence*. They will conduct research and write a Declaration of Independence for an oppressed country. Other writing includes Response Journals, Timed Writing, and Synthesis Writing.

## ENGLISH 11: AMERICAN LITERATURE & COMPOSITION

**GRADE: 11**

**CREDIT: 1.0**                      **LENGTH: Year**

**PREREQUISITE:** English 9 & 10 and/or recommendation by instructor(s)

This course examines American Literature throughout the years. The students throughout the year will read American authors' work on their own and be responsible for blogging about the information they have learned. The year will start with students examining their own view of the world and writing a “Worldview” paper. Then we will continue by studying Puritan writings and *The Crucible*. The students will then work on a Modern Day Witch Hunt presentation where they will research, prepare a visual, and present their research on a current “witch hunt”. Then the focus will move to the Dark Romantics and look how the writings in America have changed over the years.

In the second half of the year we will work on rhetorical devices and how they are used in famous American speeches. Students will then pick and write an analysis of a famous speech and how rhetorical devices are used during the speech. Next, students will write their own Super Hero Speeches using the rhetorical devices they have learned about in other speeches. Students will also prepare for the ACT. The year will end with the study of *The Great Gatsby*.

## ENGLISH 12: LITERATURE & COMPOSITION

**GRADE: 12**

**CREDIT: 1.0**                      **LENGTH: Year**

**PREREQUISITE:** English 9, 10, 11 or recommendation by instructor(s)

The focus of English 12 is to develop reading and writing skills across a variety of genres. In the 1<sup>st</sup> half of the course, students read narrative texts, composing written responses to those texts and engaging in text-based collaborative discussions focused on examining and solving issues common to the human experience. They also read essays to analyze this type of text. They compose an informative essay that analyzes author's purpose, craft, techniques and ideas. Students will also analyze multiple interpretations of excerpts from two plays with a similar theme – one by Shakespeare and one by an American playwright. They gather literature and information texts related to the theme to support discussions and write an analysis and reflection of the theme. Finally, students will complete a research project to answer an inquiry question that they have developed.

In the second half of the course, students select a novel from several options. They engage in collaborative discussions and write a literary analysis about the novel. They apply constitutional principles to their texts and they construct and present an argumentative essay. Following this presentation, students generate an inquiry question related to how a constitutional principle applies to a contemporary issue. They conduct research and construct an argument to answer this question. Then they present this argument to a specific audience. Students read science fiction novels with embedded research and analyze author's choices. They conduct their own research and embed it in a science fiction narrative.

## AP LANGUAGE & COMPOSITION

**GRADE: 11/12**

**CREDIT: 1.0**                      **LENGTH: Year**

**PREREQUISITE:** Grades of “B” or better in English 9 and English 10

**COURSE FEE:** *Cost of Language & Composition Exam*

Advanced Placement Language and Composition is a college-level English class focusing on rhetoric and effective writing. Students will develop evidence-based analytic and argumentative essays. Students evaluate, synthesize, and cite research to support their

arguments. Additionally, students read and analyze rhetorical elements and their effects in non-fiction (and some fiction) texts. Students are expected to write numerous short essays, impromptu essay exams, and several longer critical papers.

The Advanced Placement (AP) program allows students to take college level work during their high school career and receive credit from the college they plan to attend. Each May, AP Examinations are given and test fees (approximately \$92) are paid by the student and/or their family. Colleges grant credit for the Advanced Placement work based on the score earned by the student on the test taken in May. Check with the college of your choice to determine their policy.

## AP LITERATURE & COMPOSITION

**GRADE: 12**

**CREDIT: 1.0**

**LENGTH: Year**

**PREREQUISITE:** Grades of "B" or better in English 9, English 10, English 11 or consent of instructor

**COURSE FEE:** *Cost of Literature & Composition Exam*

Advanced Placement Literature and Composition is a year-long, college-level English covering world literature from the Greeks through the modern period. We will be studying playwrights, novelists, essayists, and poets, such as, Homer, Achebe, Conrad, Shakespeare, Dickinson, and Joyce. Our primary text will be *The Bedford Introduction to Literature*. Students are expected to write numerous short essays, impromptu essay exams, and several longer critical papers.

The Advanced Placement (AP) program allows students to take college level work during their high school career and receive credit from the college they plan to attend. Each May, AP Examinations are given and test fees (approximately \$92) are paid by the student and/or their family. Colleges grant credit for the Advanced Placement work based on the score earned by the student on the test taken in May. Check with the college of your choice to determine their policy.

## INTRODUCTION TO TECHNICAL COLLEGE READING & WRITING

**GRADE: 11/12**

**CREDIT: 1.0**

**LENGTH: Year**

**PREREQUISITE:** English 9 & 10

Students will develop basic composition skills necessary for high school and college success. The class will employ the writing process across numerous composition genres and styles, including the personal process, analysis, and research essay. Students will also practice timed writing, explore close reading and annotation skills, and review the basics of grammar.

## BEGINNING COMPOSITION

**GRADE: 12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE:** English 9, 10, or recommendation by instructor(s)

Students will develop reading and writing skills necessary to be successful technical college students.

The course will focus on reading strategies and comprehension. The course will also develop basic composition skills, including organization, development of ideas, and coherence in paragraphs and multi-paragraph documents and essays.



# FINE ARTS

*The performing and visual arts, generally referred to as the fine arts, are unique and important in the school curriculum. The Fine Arts are an essential component of all societies and that an education is not complete without knowledge of the history, purpose, function, and techniques of the fine arts. Further, the fine arts value their content as an expressive medium for everyone.*

## Music

	CREDITS	GRADES
Concert Band	1.0	9/10/11/12
Jazz Ensemble – Brass Rails	1.0	9/10/11/12
Concert Choir	1.0	9/10/11/12
Chamber Choir	1.0	10/11/12
Show Choir - Locomotion	1.0	9/10/11/12

## Visual Art & Design

COURSE	CREDITS	GRADES
Introduction to Art	0.5	9/10/11/12
Painting & Drawing	0.5	9/10/11/12
Advanced Painting & Drawing	0.5	10/11/12
Photography	0.5	9/10/11/12
Advanced Photography	0.5	10/11/12
Ceramics. Sculpture & Metals	0.5	9/10/11/12
Advanced Ceramics & Sculpture	0.5	10/11/12
Senior Studio	0.5	12

### CONCERT BAND

**GRADE:** 9/10/11/12

**CREDIT:** 1.0

**LENGTH:** Year

**PREREQUISITE:** Completion of 7th & 8th Grade Middle School Band program **and** Individual performance equivalent of Rubank Intermediate Method book or higher (Haskell Harr Lesson 40 or higher) or consent of band instructor.

**COURSE FEE:** *Uniform maintenance*

Membership in the High School Concert Band is open to all wind and percussion musicians, who have successfully completed the Middle School Band Program or its equivalent, meet or exceed the minimum competency requirement of method book level achievement, and/or have the consent of the High School Concert Band instructor; or through remediation on their instrument to meet





## INTRODUCTION TO ART

**GRADE: 9/10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: NONE**

Introduction to Art is an exploratory course open to students in grades 9-12. All students are welcomed regardless of perceived artistic abilities. The areas of drawing, painting, printmaking, ceramics, sculpture, and art-metals will be explored. The focus of the class will be to investigate works of artists and cultures from around the world and to encourage a broader understanding of the art-making process.

## PAINTING & DRAWING

**GRADE: 9/10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: Successful completion of Introduction to Art**

Painting/Drawing is a one-semester course offered to students who have successfully completed "Introduction to Art". Emphasis is placed on achieving excellence in painting and drawing while developing ideas through a variety of drawing materials. Students will investigate how artist's personal motivation develops creative thinking and will explore artistic- style and techniques. Art making will be enriched with exposure to art history, aesthetics, and art criticism.

## ADVANCED PAINTING & DRAWING

**GRADE: 10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: Success completion of Painting & Drawing**

Advanced Painting/Drawing is a one-semester course offered to students who have successfully completed "Painting/Drawing". Emphasis is placed on achieving excellence in painting and drawing while exploring ideas through materials of the artist's choice. Students will work more independently, honing their skills as they develop a series of self-motivated projects. Students will develop an artist's statement to define their individual artistic vision.

*This course may be repeated for credit.*

## PHOTOGRAPHY

**GRADE: 9/10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: Success completion of Introduction to Art**

Photography is a one-semester course offered to students who have successfully completed "Introduction to Art". Students will use a digital camera to create pictures that capture a moment in time, describe an event, an environment, a subject, and a person. Students will learn the fundamentals of sound photo composition, the history of photography and how to manipulate and "fix" photos in Adobe Photoshop. Students may be asked to investigate the works of artists who used photography as a starting point for pieces done to work in other media. It would be optimal if one has his or her own camera for this course however some will be available through a check-out system.

## ADVANCED PHOTOGRAPHY

**GRADE: 10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: Success completion of Photography**

Advanced Photography is a one-semester course offered to students who have successfully completed "Photography". Emphasis is placed on further development while exploring ideas through a variety of photographic styles and tools. Students may work more independently, honing their skills as they detour from the classroom projects. Students create a series of self-motivated projects with their solid understanding of photographic processes. Students will develop an artist's statement to define and accompany their individual artistic vision.

*This course may be repeated for credit.*

## CERAMICS & SCULPTURE

**GRADE: 9/10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: Success completion of Introduction to Art**

Ceramics/Sculpture is a one-semester course offered to students who have successfully completed "Introduction to Art". This class is designed for students to learn to work with clay and other materials as well as learn to create three-dimensional objects. Emphasis will be on hand-building techniques and three-dimensional form building. Students will learn to use the pottery wheel.

### ADVANCED CERAMICS & SCULPTURE

**GRADE: 10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE:** Success completion of Ceramics & Sculpture

Advanced Ceramics/Sculpture is a one-semester course offered to students who have successfully completed "Ceramics/Sculpture". Emphasis is placed on further development and achieving sculptural excellence while exploring ideas through materials of the artist's choice. Students may work more independently, honing their skills as they detour from the classroom projects. Students create a series of self-motivated projects with their solid understanding of sculptural materials. Student will develop an artist's statement to define and accompany their individual artistic vision.

*This course may be repeated for credit.*

### SENIOR STUDIO

**GRADE: 12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE:** Minimum of four semesters of art classes

Are you planning to go on to an art-related career? If so, you may want to consider this course. If you have taken 4 or more semesters of art during your high school career, then you can create your own senior studio! You can choose your medium (art material) and the type of art you want to create! For 18 weeks you will spend one hour a day preparing for a senior show at the end of the semester, at which you will be displaying your work for the public.

# MATHEMATICS

The math department offers a variety of courses for different students' needs and goals. We use a cooperative learning atmosphere to increase creative thinking, social responsibility and problem solving strategies.



COURSE	CREDITS	GRADES
Algebra I	1.0	9/10/11/12
Algebra II	1.0	11/12
Geometry	1.0	10/11/12
Intermediate College Prep Math	1.0	11/12
Statistics	1.0	11/12
Pre-Calculus	1.0	11/12
Advanced Placement Calculus AB <sup>AP</sup>	1.0	11/12
Consumer Math	1.0	11/12
Beginning Computer Programming	.50	10/11/12
Advanced Computer Programming	.50	10/11/12
IT Software Academy	1.0	11/12

\*Advanced Placement Credit <sup>AP</sup>

**STUDENTS: A passing grade at semester is required to continue unless an exception is made by the instructor.**

## ALGEBRA I

**GRADE: 9/10/11/12**

**CREDIT: 1.0**

**LENGTH: Year**

**PREREQUISITE: NONE**

The study of Algebra I will help you in two ways: 1) it will prepare you to continue your studies in mathematics if you wish and 2) it will help you to organize your thoughts to solve mathematical problems that everyone meets from day to day.

The following topics are covered: language of algebra, working with polynomials, factoring, inequalities, functions and relations, systems of open sentences.

## ALGEBRA II

**GRADE: 11/12**

**CREDIT: 1.0**

**LENGTH: Year**

**PREREQUISITE: Successful completion of Algebra I**

***COURSE FEE: Graphing Calculator***

This second year course in algebra should provide the student with a good understanding of the real number system. Many of the topics covered reinforce the concept of elementary algebra. Emphasis is placed on graphing, relations, linear and polynomial functions, complex numbers, radical, rational, exponential and logarithmic expressions, and an introduction to trigonometry.

## GEOMETRY

**GRADE: 10/11/12**

**CREDIT: 1.0**

**LENGTH: Year**

**PREREQUISITE:** Successful completion of Algebra I

This course is designed to help the student perceive the role of inductive and deductive reasoning in both mathematical and non-mathematical situations. Major emphasis is placed on plane geometry, although some units involve solid geometry. The study of Geometry will help prepare you for further problem solving situations in all aspects of life. Geometry may also be needed for admission to colleges and post-secondary schools.

**NOTE: Students will not be allowed to take Algebra I and Geometry in the same academic year without permission from instructors.**

## INTERMEDIATE COLLEGE PREP MATH

**GRADE: 11/12**

**CREDIT: 1.0**

**LENGTH: Year**

**PREREQUISITE:** Successful completion of Algebra II

**COURSE FEE: Graphing Calculator**

This course is designed as a full year course following Algebra II to prepare students for post-secondary educational programs at the university or vocational technical college. Topics covered will include: review of algebra skills, manipulation, and trigonometric topics. Skills learned in this course give students a good foundation for pre-calculus or similar courses.

**NOTE: Students who have completed Pre-Calculus are ineligible**

## STATISTICS

**GRADE: 11/12**

**CREDIT: 1.0**

**LENGTH: Year**

**PREREQUISITE:** Successful completion of Algebra I and Geometry

**COURSE FEE: Graphing Calculator**

This course is designed as a college prep course for the student who is not necessarily majoring in a mathematics or science field. Successful completion of this course should prepare the student for Pre-Calculus or Calculus. Students learn to explore, summarize, and display data; design surveys and experiments; use probability to understand random behavior; make inferences about populations by looking at samples from those populations; and make inferences about the effect of treatments from designed experiments. The topics covered include functions, logarithms, trigonometry, probability, sequences and statistics.

## PRE-CALCULUS

**GRADE: 11/12**

**CREDIT: 1.0**

**LENGTH: Year**

**PREREQUISITE:** Successful completion of Algebra I, I year of Geometry, Grade "C" or better in Algebra II; Beginning Computer Programming is recommended.

**COURSE FEE: Graphing Calculator**

This course is designed for the student who plans to go into the areas of computer science, engineering, chemistry, physics or other fields where a more extensive background of mathematics is needed. Emphasis is placed on trigonometry, analytic geometry, probability and statistics, advanced algebra and beginning calculus.

## AP ADVANCED PLACEMENT CALCULUS AB

**GRADE: 11/12**

**CREDIT: 1.0**

**LENGTH: Year**

**PREREQUISITE:** Pre-Calculus (Grade "C" or better) or with instructor's permission; Beginning Computer Programming is recommended.

**COURSE FEE: Graphing Calculator & Cost of Calculus AB Exam**

This course covers the concepts taught in first semester calculus at a university. Students will first review unit circle trigonometry and the fundamentals of linear equations and other higher degree functions. Other topics covered are: limits, continuity, derivatives, graph sketching, exponential functions, logarithms, optimization, instantaneous change, integration, applications of derivatives and integration, and inverse function relations.

The AP program allows students to take college level work during their high school career and receive credit from the college they plan to attend. Each May, AP Examinations are given and test fees are paid by the student and/or their family. Colleges grant credit for the Advanced Placement work based on the score earned by the student on the test taken in May.

## CONSUMER MATH

**GRADE: 11/12**

**CREDIT: 1.0**

**LENGTH: Year**

**PREREQUISITE: NONE**

This course is designed to give students experience in working with “real-life” situations. Major emphasis is placed on applying basic math skills to solve problems involving bank balances, checking, interest, percents budgets, finance charges, wages, taxes, etc.

*A passing grade at semester is required to continue unless an exception is made by the instructor or the counseling department.*

## BEGINNING COMPUTER PROGRAMMING

**GRADE: 10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: Grade of “C” or better in Algebra I**

This course will introduce the student to Structured Problem Solving. The student will learn to design and implement their own programs as solutions to real-life mathematical problems using the BASIC language.

## ADVANCED COMPUTER PROGRAMMING

**GRADE: 10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: Grade of “C” or better in Beginning Computer Programming**

This course continues the development of computer programming. More advanced computer techniques such as sorting, arrays, file controls, alphabetizing, etc. will be explored for their usage in solving problems.

## INFORMATION TECHNOLOGY SOFTWARE ACADEMY

**GRADE: 11/12**

**CREDIT: 1.0**

**LENGTH: Year**

**PREREQUISITE: Grade of “C” or better in Beginning Computer Programming**

This year-long academy prepares individuals to provide technical assistance in resolving software-based computer problems in today's digital office environments. These courses represent most of the first semester in CVTC's IT-Software Developer and IT-Mobile Developer associate degree programs.

### IT SOFTWARE ACADEMY COURSE

CVTC Course	High School Course	CVTC Credits
Web 1 – HTML & CSS	Web 1 – HTML & CSS	3
Database 1	Database 1	3
Programming Fundamentals	Programming Fundamentals	3
IT-Software Developer Exploration	IT-Software Developer Exploration	Embedded



# PHYSICAL EDUCATION

The Altoona Physical Education Department acknowledges the research indicating that people who are physically active on a regular basis are healthier than those who are not. Based on this research, the Altoona PE Department emphasize developing and challenging student learning to acquire the knowledge, skills, and self-confidence all students need to participate in a wide variety of physical activities during their school years and beyond. Course offerings address learning skills, leading an active lifestyle, understanding physical activity and well-being, and health-enhancing fitness.

COURSE	CREDITS	GRADES
Fitness I*	0.5	9/10/11/12
Fitness II*	0.5	9/10/11/12
Activities for Life*	0.5	11/12
Physical Education Credit Option	.5	10/11/12

\* Required for graduation

## **FITNESS I** GRADE: 9/10/11/12

**\*\*GRADUATION REQUIREMENT\*\***

**CREDIT: 0.5** LENGTH: Semester

**PREREQUISITE: NONE**

The focus of this course is to reinforce and continue to build the basis of physical education and fitness of our students. This course prepares the student for Fitness 2 as well as provides them with the information and motivation to be able to design an individual fitness program. The course will include: 3 days of vigorous physical activity designed on the basis of each *individual's* measurable goals, 1 day of classroom work focusing on anatomy, training principles, safety precautions and fitness testing, and 1 day of various sport activities which will be cardio intensive.

## **FITNESS II** GRADE: 9/10/11/12

**\*\*GRADUATION REQUIREMENT\*\***

**CREDIT: 0.5** LENGTH: Semester

**PREREQUISITE: Successful completion of Fitness I**

The focus of this course is to reinforce and continue to build the basis of physical education and fitness of our students. This course will continue to prepare the student for life in school and out of school with health and wellness tips as well as creating their own individualized workout plan. The course will include: 3 days of vigorous physical activity designed on the basis of each *individual's* measurable goals, 1 day of classroom work focusing on: general nutrition, the effects of nutrition on physical activity, and supplementation, and 1 day of various sport activities which will be cardio intensive.

## **ACTIVITIES FOR LIFE** GRADE: 11/12

**\*\*GRADUATION REQUIREMENT\*\***

**CREDIT: 0.5** LENGTH: Semester

**PREREQUISITE: Must have successfully completed Fitness I and Fitness II**

The focus of this course is to introduce various recreational, outdoor, and fitness activities to promote lifetime physical fitness. This class will incorporate activities from one extreme to another in order to give students a chance to find which activities they enjoy and which ones best suit their ability to achieve life-long health and fitness. Students may be asked to create their own activities, work in groups, teach classmates, and perform skills in front of a group.

This course may include some of the following activities: archery, step aerobics, Frisbee golf, snowshoeing, yoga, golf, Pilates, self-defense, fishing, hunting, boot camp, fitness videos, fitness walking, stress management, cross country skiing, and yard games.

**PE CREDIT OPTION**

**CREDIT: 0.5**

**Policy 345.64**

**GRADE: 10/11/12**

**LENGTH: Sport Season**

In lieu of one-half credit of physical education for purposes of high school graduation, a student who meets all of the following requirements shall be eligible to complete an additional one-half credit course offered by the District in a subject area that may or may not be required for graduation. A student is eligible for this option under the following conditions:

- The student has participated in one or more approved school sponsored sports or other organized physical activities after the successful completion of 9<sup>th</sup> grade (5.5 credits).
- The student has participated in the approved sport/activity during a semester, or portion of a semester, in which the student is not enrolled in a for-credit physical education class that is required for graduation.

Approved school-sponsored sports and activities shall include, but are not necessarily limited to, the following: WIAA sports, dance team, cheerleading, any club sports offered through the district.

If a student wishes to use participation in another sport or organized physical activity, other than those listed above, to establish eligibility for the physical education credit option, he/she shall seek approval from the High School Principal who shall compare the primary purpose, rigor, supervision/instruction, and frequency of practices and contests/performances of the activity to other eligible sports and activities. The student request must be submitted in advance of the sport/activity, including the eligibility or ineligibility for physical education credit.

In terms of minimal length and rigor, the season (or activity period) should be at least as long as the shortest WIAA season

of an approved WIAA sport. It shall be the responsibility of the student to provide relevant information regarding the sport or organized physical activity that will support the request.

During each sport season/activity period used to establish eligibility for the physical education credit option, the student must **not** have

1. been subject to any disciplinary suspension from a contest or performance imposed either by the supervisor/coach or under any applicable code of conduct;
2. violated any applicable code of conduct during the season (or activity period), the penalty for which was, or would have been, suspension from one or more contests or performances; and
3. been absent from a practice or contest/performance without an acceptable/approved excuse. If the student was injured after the beginning of any sports seasons but continued to participate in team activities as appropriate for the remainder of the season, he/she still satisfies this requirement.

A student must have his/her eligibility for the physical education credit option fully approved, including successful completion of his/her participation in the qualifying sport or other activity, by the time the student needs to register for classes for second semester of 12<sup>th</sup> grade.

Nothing in this policy shall prevent a student who is eligible for accommodations to the high school graduation requirements, including the credit requirements, under other District policies from receiving those accommodations.

LEGAL REF.: 118.13, 118.33 Wisc. Statutes School District of Altoona

**The necessary forms for this option can be acquired by stopping in the guidance office after the completion of the sports season. If you have questions please speak to Mr. Mielke, school counselor.**



# SCIENCE

The science department at AHS offers the traditional science courses that emphasize critical thinking and problem solving. Physical Science and Biology are required courses for graduation. The rest of the courses that are offered are for students that plan on pursuing more education after high school.

COURSE	CREDITS	GRADES
Applied Science	1.0	10/11/12
Anatomy and Physiology	1.0	11/12
Biology*	1.0	10
Advanced Placement Biology <sup>AP</sup> **	1.0	11/12
Chemistry	1.0	11/12
Chemistry II	1.0	11/12
Ecology	1.0	11/12
Physical Science*	1.0	9
Physics	1.0	11/12
Physics II	1.0	11/12
Project-Based Learning Science	1.0	10/11/12

\* Graduation requirement      \*\* Advanced Placement Credit <sup>AP</sup>

## APPLIED SCIENCE

**GRADE:** 10/11/12

**CREDIT:** 1.0      **LENGTH:** Semester (2 periods)

**PREREQUISITE:** Instructor's Permission

*This course does not replace physical science and/or biology but does count as one of the three science credits required for high school graduation.*

This course is designed to meet the needs of students who have experienced difficulty in science. Recommendations from the English and math departments, past performance in science, math and English, as well as standardized test scores will be considered to determine student enrollment. Students will learn and use the scientific method to notice and solve problems that are of interest to them. Students must be willing to put forth a high degree of effort during the class in order to accomplish the daily objectives..

## ANATOMY AND PHYSIOLOGY

**GRADE:** 11/12

**CREDIT:** 1.0      **LENGTH:** Year

**PREREQUISITE:** Grade "C" or better in Biology or with Instructor's permission

This course is an anatomical and physiological in-depth study of the human body. Included in this study will be various systems of the human body as well as independent research. Dissection of the fetal pig is a requirement for this class as well.



## BIOLOGY

**GRADE: 10**

**CREDIT: 1.0**

**LENGTH: Semester (2 periods)**

**PREREQUISITE:** Physical Science

*Required for all upper-level science courses.*

**\*\*GRADUATION REQUIREMENT\*\***

Biology is an introduction to the natural world. The course is divided into five units: The Cell, Genetics, The Human Body, Ecology, and Evolution. Students will be graded on several parameters including tests, quizzes, labs, homework, and independent research. Students will be exposed to various tools of the biologist such as the scientific method, biotechnology, and the process of inquiry.

## AP ADVANCED PLACEMENT BIOLOGY

**GRADE: 11/12**

**CREDIT: 2.0**

**LENGTH: Year (2 periods)**

**PREREQUISITE:** Grade "B" or better in Biology and enrolled in or have completed chemistry

**COURSE FEE:** *Cost of Biology Exam and students may wish to purchase textbook*

This course is designed to be the equivalent of a college introductory biology course usually taken by biology majors during their first year. The textbook used for AP Biology is one used by college biology majors and labs done by AP students are the equivalent of those done by college students. Course topics include: Molecules and Cells, Heredity and Evolution, and Organisms and Populations. Students are expected to develop a conceptual understanding of science and biology: a grasp of science as a process rather than as an accumulation of facts; personal experience in scientific inquiry; recognition of unifying themes that integrate the major topics of biology; and application of biological knowledge and critical thinking to environmental and social concerns.

The AP program allows students to take college level work during their high school career and receive credit from the college they plan to attend. Each May, AP Examinations are given and test fees are paid by the student and/or their family. Colleges grant credit for the Advanced Placement work based on the score earned by the student on the test taken in May.

## CHEMISTRY

**GRADE: 11/12**

**CREDIT: 1.0**

**LENGTH: Year**

**PREREQUISITE:** Grade "C" or better in Geometry or consent of instructor

This course will cover the basics of the study of matter and its interactions. The course will cover six main topics – 1) tools of chemistry, 2) chemical reaction, 3) chemical calculations, 4) atomic structure, interactions and the periodic table, 5) kinetic theory of matter, 6) aqueous acid/base reactions. Students will be exposed to many different tools used by chemists including equipment, measurement, and the inquiry process.

## CHEMISTRY II

**GRADE: 11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE:** Chemistry I

This course will consist of the following areas of study: chemical equilibrium, oxidation reduction reactions, thermal chemistry, electrochemistry, and organic chemistry.

## ECOLOGY

**GRADE: 11/12**

**CREDIT: 1.0**

**LENGTH: Semester (2 periods)**

**PREREQUISITE:** Grade "C" or better in Biology or consent of Instructor

Ecology is an introduction to the aquatic and terrestrial ecosystems of our planet and the interactions between the organisms and the environment. This course integrates many disciplines of science. Ecology is for a student who is mature, responsible, self-motivated and willing to work. Activities include class discussions, required field trips to nearby ecological sites, labs, and observation work. All activities are designed to develop research skills and expand the student's knowledge of the environment.

## PHYSICAL SCIENCE

**GRADE: 9**

**CREDIT: 1.0**

**LENGTH: Year**

**PREREQUISITE: NONE**

**\*\*GRADUATION REQUIREMENT\*\***

This course involves the study of the physical world designed for the freshman level. The course prepares the student for other science courses and gives the student a practical understanding of the scientific world to help meet graduation requirements.

The course will be divided into two major units: the study of fundamental chemistry and physics. Chemistry will involve atomic structure, the periodic table, chemical reactions and solution chemistry. Physics will involve waves, heat, light, forces, motion and machines. The course will involve homework, labs, and projects.

## PHYSICS

**GRADE: 11/12**

**CREDIT: 1.0**

**LENGTH: Year**

**PREREQUISITE: Grade "C" or better in Geometry or consent of Instructor**

The course covers topics such as: velocity, acceleration, vectors, force, momentum, work, and power. Physics is **very math-intensive** science. Students are expected to be competent in algebra, trigonometry, and graphical analysis.

***Second Semester of Physics and Physics II may be taken concurrently.***

## PHYSICS II

**GRADE: 11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: Physics or with Instructor's permission**

Physics II may cover topics such as relativity, optics, nuclear physics, astronomy, fluid mechanics, quantum theory, electricity, magnetism, and thermodynamics. This class has an element of independent research, along with classroom work. This course is designed to challenge the upper-level science and mathematics thinker. \* \*

***Second Semester of Physics and Physics II may be taken concurrently.***

## PROJECT-BASED LEARNING SCIENCE

**GRADE: 10/11/12**

**CREDIT: 1.0**

**LENGTH: Year**

**PREREQUISITE: Successful completion of two science credits**

Project-based Learning Science is a course for students who wish to design and investigate a science topic of their choice. Students should have successfully completed two credits of high school science. The course will focus on the skills and tools that scientists use to solve problems. Course work will emphasize experimental design based on student interest. The student will be assessed based on the completion and quality of a research project.



# SOCIAL STUDIES

The social studies department at Altoona High School offers a variety of courses for our students, with a primary purpose of helping our students to make informed and reasoned decisions for the public good as citizens of a culturally diverse, democratic society in an interdependent world.

COURSE	CREDIT S	GRADES
Civics*	.5	10
Psychology	.5	11/12
Social Issues	.5	11/12
Social Studies 9	1.0	9
Street Law	.5	11/12
Topics in History: Genocide in the 20 <sup>th</sup> Century	.5	10/11/12
U.S. History*	1.0	11
World History: Ancient through Medieval	.5	10/11/12
World History: Renaissance through Revolution	.5	10/11/12
World History: WWI to Present Day	.5	10/11/12
Advanced Placement Economics: Micro/Macro <sup>AP</sup> **	1.0	11/12
Advanced Placement Psychology <sup>AP</sup> **	1.0	11/12
Advanced Placement United States History <sup>AP</sup> */**	1.0	11/12

\* Graduation requirement      \*\* Advanced Placement Credit <sup>AP</sup>

## CIVICS

**GRADE: 10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: Social Studies 9**

**\*\*GRADUATION REQUIREMENT\*\***

The goal of this course is to help students to develop civic responsibility and become a good citizen of society! We will study the meaning of citizenship and learn about the US Constitution and Bill of Rights. We will also discuss the three branches of government and how they make up our local, state and national government.

## PSYCHOLOGY

**GRADE: 11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: Social Studies 9**

This class is what is called a survey course. It will cover all areas of psychology including the research methods, states of consciousness, learning, memory, motivation and emotion, development from infancy to adulthood, and social psychology. Here is what is cool about a survey course. Colleges offer courses specific to each of these subfields. After completing this course, you will be able to determine which areas interest you. This can help direct your toward further areas of study within psychology should you choose to study it in college.

## SOCIAL ISSUES

**GRADE: 11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: Social Studies 9**

This class will focus on current events and issues that impact both our country and the world at large. We will study a variety of issues including (but not limited to) income, gender and racial inequalities, crime and punishment, marriage and family relationships, immigration and social justice.

You will utilize different learning methods to research, discuss and formulate opinions on these contemporary issues and will be empowered to discover your value and responsibilities as a global citizen.

## SOCIAL STUDIES 9

**GRADE: 9**

**CREDIT: 1.0**

**LENGTH: Year**

**PREREQUISITE: Social Studies 9**

Social Studies 9 explores the central concepts, skills and framework of the Social Studies discipline. Aligned with the Wisconsin Model of Academic Standards, students study the core social studies disciplines of World Geography, Political Science, and Economics. This course is essential for all students as it provides background knowledge and lays the foundation for all upper level social studies courses offered at Altoona High School.

## STREET LAW

**GRADE: 10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: Completion/concurrent enrollment in Civics or with Instructor's permission.**

This class will cover both constitutional and criminal law. The class will cover the basics of our criminal justice system and criminal law. Students will also take a deep dive into the Constitution to analyze past and present Supreme Court cases and decisions.

## TOPICS IN HISTORY: GENOCIDE IN THE TWENTIETH CENTURY

**GRADE: 10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: Social Studies 9**

This class will examine the in-depth historical, social, and political events surrounding genocide events. Students will investigate the official definition of genocide, apply that definition to several case studies (including the Armenian genocide, the Holocaust and Darfur), and explore reasons for international action and inaction. The class will utilize primary source documents, videos, and online resources.

## U.S. HISTORY

**GRADE: 11**

**CREDIT: 1.0**

**LENGTH: Year**

**PREREQUISITE: Social Studies 9**

**\*\*GRADUATION REQUIREMENT\*\***

Required of Altoona High School juniors, this course will cover political, military, and cultural history of the United States from circa 1900 to circa 1980. Students will engage in the historical process to discover or detect the history of the United States; they will develop an interpretation and construct that interpretation, usually in essay format. In this course, students work on analytical and detection skills, writing skills, and organizational skills. **Please visit Mr. Boley's website at <http://www.altoona.k12.wi.us/faculty/dboley/ushistory.cfm>**

## WORLD HISTORY: ANCIENT THROUGH MEDIEVAL

**GRADE: 10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: Social Studies 9**

***NOTE: World History courses can be taken independently or in any order***

Students in Ancient through Medieval will follow the historical process to investigate human origins through the year 1500 AD. Topics covered include the dawning of early civilization and government, African history, Classical Greece, the Roman Empire, and the

formation of Western Europe. Students will also explore the early history of China, India, and the Americas as well as the origins of world religions.

## WORLD HISTORY: RENAISSANCE THROUGH REVOLUTION

**GRADE:** 10/11/12

**CREDIT:** .5

**LENGTH:** Semester

**PREREQUISITE:** Social Studies 9

**NOTE:** *World History courses can be taken independently or in any order*

Students in Renaissance to Revolution will follow the historical process to investigate the development of the connected world from 1400 to 1914. Topics covered include the Maya, Aztecs and Inca, the Renaissance and Reformation, the age of exploration, the rise of absolute monarchs in Europe, the Scientific Revolution, the Enlightenment, the Industrial Revolution and the age of imperialism.

## WORLD HISTORY: WWI TO PRESENT DAY

**GRADE:** 10/11/12

**CREDIT:** .5

**LENGTH:** Semester

**PREREQUISITE:** Social Studies 9

**NOTE:** *World History courses can be taken independently or in any order*

Students in WWI to Present Day will follow the historical process to investigate and interpret world-side events from 1914 through the present. Students will examine World War I, the Crises of 1920-1939, World War II (including the Holocaust), and the epic struggle between democracy and communism from 1946 through 1991. In addition, students will examine how countries like India and China became the countries they are today after World War II. Finally, students will examine how the modern world is dramatically impacted by the technological revolution of the last 40 years.

## AP ADVANCED PLACEMENT ECONOMICS: MICRO/MACRO

**GRADE:** 11/12

**CREDIT:** 1.0

**LENGTH:** Year

**PREREQUISITE:** Social Studies 9

**COURSE FEE:** *Cost of Exam*

Advanced Placement Economics is a year-long course that includes Microeconomics (1<sup>st</sup> semester) and Macroeconomics (2<sup>nd</sup> semester). This course is open to juniors and seniors without prerequisite; it is open to sophomores upon recommendation by the Social Studies 9 teacher. This course offers to students a thorough understanding of the principles of economics at the national, market, industry, and firm level, as well as individual consumer/producer behavior. This course deals with economic principles generally covered in entry-level college economics courses; students are expected to function at an elevated academic level. Students who are successful in this course are usually intrinsically motivated; students who are willing to work hard and ask questions when they do not understand something will succeed. More details are available in the College Board website at <http://www.collegeboard.com/student/testing/ap/subjects.html>, look for the Macroeconomics and Microeconomics links. Students are not required to take the national AP Macro- and AP Microeconomics exams but they will be very well prepared for those exams should they choose to take them. Passing those exams can result in college credit (depending on what college one attends after high school).

Please visit Mr. Boley's website at <http://www.altoona.k12.wi.us/faculty/dboley/APEcon.cfm>

Syllabus can be viewed at <http://www.altoona.k12.wi.us/faculty/dboley/syllabi/econsyllabus.doc>

## AP ADVANCED PLACEMENT PSYCHOLOGY

**GRADE:** 11/12

**CREDIT:** 1.0

**LENGTH:** Year

**PREREQUISITE:** Social Studies 9

**COURSE FEE:** *Cost of Exam*

The purpose of AP Psychology is to introduce students to the systematic and scientific study of the behavior and mental processes of human beings and other animals. Students are exposed to the psychological facts, principles, and phenomena associated with each of the major subfields within psychology, including History and Approaches, Research Methods, Biological Bases of Behavior, Sensation and Perception, States of Consciousness, Learning, Cognition, Motivation and Emotion, Developmental Psychology, Personality, Testing and Individual Differences, Abnormal Psychology, Treatment of Psychological Disorders, and Social Psychology.

After completing the course students will:

1. Prepare to do acceptable work on the AP Psychology Examination
2. Study the major core concepts and theories of psychology. They will be able to define key terms and use them in their everyday vocabulary.

3. Learn the basic skills of psychological research and be able to apply psychological concepts to their own lives.
4. Develop critical thinking skills.

**AP** ADVANCED PLACEMENT UNITED STATES HISTORY

**GRADE: 11/12**

**CREDIT: 1.0**

**LENGTH: Year**

**PREREQUISITE:** Social Studies 9, 3.00 GPA, or Instructor's approval

**COURSE FEE:** *Cost of Exam and Optional purchase of text*

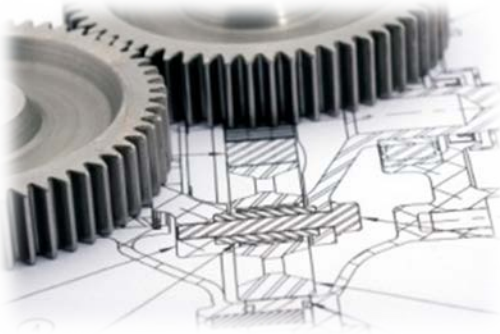
**NOTE:** Satisfies "U.S. History" graduation requirement

AP U.S. History is a year-long, college-level course covering U.S. history from the pre-Columbus era to the modern day era. As such, the reading level of course material is exceptionally challenging and will demand significant time and effort on a near-daily basis.

It is designed to provide students with the analytical skills and factual knowledge necessary to deal critically with the problems and materials in United States history. The program prepares students for intermediate and advanced college courses by making demands upon them equivalent to those made by full-year introductory college courses. Students will assess and weigh both primary historical evidence and historical interpretations from text. Students will be expected to develop the skills necessary to arrive at conclusions based on analysis of these materials and to present reasons and evidence clearly and persuasively in essay format.






While taking the Advanced Placement U.S. History national exam is not a required part of the course and has no bearing on the student's AHS GPA, it is the instructor's intention that all students taking this course will take that test. This is a great opportunity for college credit at a relatively low-cost. Students are encouraged to purchase a copy of the text from any retail or wholesale location in order that they may mark the text for more effective learning.


Please visit Mr. Boley's website at <http://www.altoona.k12.wi.us/faculty/dboley/APUSH.cfm>



# TECHNOLOGY EDUCATION

Technology Education courses enables students to survey areas in which they have an interest, aptitude, or career aspirations. They provide an excellent opportunity to develop skills and learn about industry and technology. All courses emphasize learning through hands-on activities coupled with the rigor of other academic areas.

COURSE	CREDITS	GRADES
Basic Electronics  **	.5	9/10/11/12
Building Construction	.5	9/10/11/12
Computer-Aided Drafting (CAD)  **	.5	9/10/11/12
Engineering Design and Development  **	.5	9/10/11/12
Graphic Design	.5	11/12
Green Technologies	.5	9/10/11/12
Home & Auto Repair	.5	9/10/11/12
Metal Fabrication	.5	10/11/12
Railroader Industries	.5 or 1.0	11/12
Small Engines  **	.5	9/10/11/12
Welding  **	.5	9/10/11/12
Woodworking	.5	9/10/11/12

\*\* Dual Credit Course 

## BASIC ELECTRONICS

### ENGINEERING ACADEMY COURSE

GRADE: 9/10/11/12

CREDIT: .5

LENGTH: Semester

PREREQUISITE: NONE

CLASS CAPACITY: 22

(offered EVEN Graduation years) Course Students will analysis DC and AC circuits in electromechanical systems. Content to be learned include Ohm's Law, Watts Law, circuit types, and function of relays and transformers. Content will be taught using Snap Circuits and NIDA Electronic modules. Students will learn to use Volt-Ohm meters and receive Snap-On VOM Industry Certificate. Students will receive CVTC credit for dual-enrollment.

## BUILDING CONSTRUCTION

### ENGINEERING ACADEMY COURSE

GRADE: 9/10/11/12

CREDIT: .5

LENGTH: Semester

PREREQUISITE: NONE

CLASS CAPACITY: 20

(offered ODD Graduation years) This course will provide the students with practical experience in residential construction. In this course, students will study and apply conventional building construction techniques like, building design, layout, surveying, concrete, masonry, and energy conservation. Students will also be involved in learning other building construction technologies through the construction of modules. These modules may include floor framing, wall framing, roof framing, plumbing, electrical, insulation and vapor barrier, drywall and taping, painting, fascia and soffit, roofing, siding, and finish flooring.



## COMPUTER-AIDED DRAFTING: CAD

### ENGINEERING ACADEMY COURSE

**GRADE: 9/10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: NONE**

**CLASS CAPACITY: 22**

(offered ODD Graduation years) In this course student will use two-dimensional AutoCAD software to create entities, edit, store, and print drawings. Students will develop software skills creating drawings with arcs, circles, lines, coordinates, editing functions, scaling, making templates, text detailing, layers and line types, viewpoints, model-space layout and paper-space practices, dimensioning styles, calculation strategies, blocks, groups, libraries, attributes, bills of materials, and plotting to scale. Students' project will culminate all skills. *Students will receive CVTC credit for dual-enrollment.*



## ENGINEERING DESIGN AND DEVELOPMENT

### ENGINEERING ACADEMY COURSE

**GRADE: 9/10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: NONE**

**CLASS CAPACITY: 22**

(offered EVEN Graduation years) Students will review drawing fundamentals and the CAD design process. Students will perform the design process steps including: problem identification, ideation, design creation, refinement, analysis, implementation and documentation. Application of learned skills in areas of gearing, electrical and fluid systems, piping and tanks, weld assemblies and precision tooling. *Students will receive CVTC credit for dual-enrollment.*

## GRAPHIC DESIGN

**GRADE: 11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: Successful completion of Introduction to Art**

**CLASS CAPACITY: 22**

(offered EVEN Graduation years) Students will be exposed to a variety of graphic design equipment and computer software used to create graphics projects. Software usage will include Adobe Photoshop and Adobe Illustrator. The curriculum will include use of design elements and visual images to develop digital products, careers in graphics, and historical trends in graphic design. Students will create logo designs, advertisements, page layout design and MORE!

## GREEN TECHNOLOGIES

**GRADE: 9/10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: NONE**

**CLASS CAPACITY: 22**

(offered ODD Graduation years) Fundamental principles of energy, energy consumption and energy resources will be presented in this course through discussion, labs and field trips. The class will take students through the basics of energy and energy resources, management of energy resources and alternative energies while using their home and school as a laboratory. Students would be involved in looking into programs such as KEEP (K12 Energy Education Program) and assessing AHS energy consumption. Other topics include, "Going Green", Biofuels, Sustainability and Green Buildings.

## HOME & AUTO REPAIR

**GRADE: 9/10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: NONE**

**CLASS CAPACITY: 24**

(offered EACH Graduation year) Renting or owning a **Home**, applied learning in this course will help future homeowner understand the basics of investigating, purchasing, financing, insuring and maintaining their investment. On the **Automotive** side-students learn how to be an owner/operator of a motor vehicle with an emphasis on "Saving Money" through learning "Do IT Yourself" activities pertaining to motor vehicles.



## METAL FABRICATION

**GRADE: 10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: Welding (recommended)**

**CLASS CAPACITY: 16**

(offered ODD Graduation years) This course familiarizes students with Sheet Metal working, Metal Fabrication processes. The proper use of materials and the process to shape and form them into useable items is taught through various hands-on learning activities. Lab activities include designing and producing various sheet metal projects, metal fabrication projects, metal fabrication print reading, casting objects in aluminum and deeper learning of welding processes.

## RAILROADER INDUSTRIES

### ENGINEERING ACADEMY COURSE

**GRADE: 11/12**

**CREDIT: .5 or 1.0**

**LENGTH: Semester or Year**

**PREREQUISITE: Successfully completed ONE of the following: CAD, Graphic Design, Woodworking, Metal Fabrication, Green Technologies or Engineering & Design OR approval of Instructor**

(offered EACH Graduation year) Students will design, produce, distribute products from the concept to market product in the NEW Altoona Fabrication Laboratory. Students will learn to use 3D Printer, Laser Engraver, Banner Printer, Vinyl Cutter and corresponding software to design and operate equipment in safe and productively. Projects may be produced for school learning activities as well as for personal achievement.



## SMALL ENGINES

**GRADE: 9/10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: NONE**

**CLASS CAPACITY: 20**

(offered EACH Graduation year) During the course students will learn operating principles of the internal combustion engine. Topics covered include the similarities and differences in 2-stroke and 4-stroke engines, engine part identification and definitions of terms. Students in this course learn to diagnose engine problems, replace and repair engine components. Students dis-assemble and assemble an engine to learn how components function as part of engines system. Students will learn regular maintenance and service is part of keeping a small engine in running condition. *Students will receive CVTC credit for dual-enrollment.*



## WELDING

### ENGINEERING ACADEMY COURSE

**GRADE: 9/10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: NONE**

**CLASS CAPACITY: 20**

(offered EACH Graduation year first semester) In this course students will learn the fundamentals of welding processes including OXY/ACETYLENE, ARC, MIG and TIG. The purpose of this course is to build the personal skills needed to produce industry standard weld beads, set up and operate welding equipment and evaluate and remedy welds. *Students will receive CVTC credit for dual-enrollment.*

## WOODWORKING

**GRADE: 9/10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**FEE: \$10**

**PREREQUISITE: NONE**

**CLASS CAPACITY: 20**

(offered EACH year second semester) This is an introductory class which introduces students to the different types of wood, tools, safety and processes through hands-on activities. Students will develop skills in measuring, nailing, gluing, drilling, cutting and finishing that will be useful in the design and production of their class project(s). Students will add a Laser Engraver design to the table project.



# WORLD LANGUAGE

*Knowing a world language contributes to making the world a better place. In today's global environment, the knowledge of other languages and cultures is an absolute necessity, not only for economic and political survival, but also for international cooperation in dealing with the many problems facing the world today.*

*The study of world languages has always been, in most parts of the world, an integral part of what it means to be educated. Being proficient in more than one language also enhances an individual's ability to participate effectively in the global community.*

COURSE	CREDITS	GRADES
Spanish I	1.0	9/10/11/12
Spanish II	1.0	10/11/12
Spanish III	1.0	11/12
Spanish IV	1.0	11/12

## SPANISH I

**GRADE:** 9/10/11/12

**CREDIT:** 1.0

**LENGTH:** Year

**PREREQUISITE:** NONE

Spanish I emphasizes high frequency vocabulary and grammar unique to situational settings. Vocabulary, grammar and pronunciation are applied actively in speaking, reading, writing and listening comprehension. Hispanic culture is stressed in an on-going manner as an integral part of the course. Activities include full class participation and instruction, as well as small group work in speaking, reading, and conversational practice. A variety of media is used. Homework will be daily and is designed to develop all language skills and serve as a basis for class activities. The computer lab is used frequently for practice and review. Assessment is based on daily work, class participation, performance assessments including presentations and projects, along with quizzes and tests.

***Students must receive a passing grade in the first semester of Spanish I in order to complete the second semester. If the first semester is failed, the student will be dropped from the course and required to repeat both first and second semesters of Spanish I before advancing to Spanish II.***

## SPANISH II

**GRADE:** 10/11/12

**CREDIT:** 1.0

**LENGTH:** Year

**PREREQUISITE:** Spanish I

This is a standards-based course in continuation of Spanish level one of basic language skills development. Language fluency is the focus with developing comprehension skills in reading, listening, writing, speaking, vocabulary, culture, and grammar. Students will continue to expand their understanding and awareness of Hispanic and Latino culture. Activities include full class participation and instruction, in addition to small group practice for fluency in all skill areas. A variety of media is incorporated into this course. Homework activities are designed as extensions of class activities to build fluency and accuracy in the target language. Performance assessments, such as presentations, skits, projects, exams, class participation, and daily work, are used to assess fluency in the target language.

***Students must earn a passing grade in the first semester to continue Spanish II for the second semester.***

## SPANISH III

**GRADE:** 11/12

**CREDIT:** 1.0

**LENGTH:** Year

**PREREQUISITE:** Grade of "C" or higher in Spanish I, II or instructor's consent

Vocabulary expansion and grammar are emphasized through reading, listening and speaking activities in this upper level Spanish course and instruction is given primarily in the target language. Students are given the opportunity to practice their language skills in

various situational contexts according to the language standards. Students continue to explore cultural aspects of Spanish-speaking countries through presentations, current Spanish television programs, traditional and popular music, literature, and cultural activities. Assessment is based on daily class participation, and homework as well as projects, presentations and exams.

***Students must pass first semester Spanish III to continue in the second semester.***

## **SPANISH IV**

**GRADE: 11/12**

**CREDIT: 1.0**

**LENGTH: Year**



**PREREQUISITE: Grade of "C" or higher in Spanish I, II, III or instructor's consent**

In this upper level college preparatory course students continue to receive continual exposure to the integral aspects of learning a world language. This is done through a variety of classroom listening, reading, writing and speaking activities. A wide variety of media is used, including Spanish realia, internet activities, magazines, newspapers and current Spanish television programming. Instruction is received in the target language and the teacher facilitates speaking amongst students. Culture is taken to another level in learning the history of some Spanish-speaking countries, studying the art and architecture of Spanish cities, along with the daily life activities of the Spanish-speaking world. Class work and homework are designed to help prepare students for the College Placement Test which will determine their placement and allow students to receive retroactive credits at the university level. Assessment for this course is based on daily class participation, presentations, projects, and daily homework.

***Students must pass first semester Spanish IV to continue in the second semester.***



# MISCELLANEOUS

COURSE	CREDITS	GRADES
Health 10*	.5	10
Food & Fitness	.5	10/11/12
Academic Lab Leaders	.5	11/12
School-To-Career	.5	12
Tutoring	.5	10/11/12
Certified Nursing Assistant (CNA)  **	1.0	
Study Hall	NA	9/10/11/12
Advanced Placement Seminar  ***	1.0	11/112
Driver's Education	NA	10/11/12

\*Graduation requirement

\*\* Dual credit 

\*\*\*Advanced Placement Course 

## HEALTH 10

**GRADE: 10**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: NONE**

**\*\*GRADUATION REQUIREMENT\*\***

In this health course students will develop skills to be an all-around healthy person. Topics they will learn more about include: personal health, nutrition, mental health, drug, alcohol and tobacco, First Aid & CPR training and human growth and development. Students will be assessed on participation in activities, homework and tests.

## FOOD AND FITNESS

**GRADE: 10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: NONE**

In this class, students will learn the basics of the kitchen, including meal planning and nutrition. We will have food labs where students learn the fundamentals of the kitchen, while making informed decisions about what they eat and the components of a healthy lifestyle. In this class, you will learn about more than just food and nutrition. The class will also put a great emphasis on teamwork, problem solving, and collaborative learning.

## ACADEMIC LAB LEADERS

**GRADE: 11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: NONE**

Academic Lab Leaders are strong academic juniors and seniors willing to give up a single period study hall, 3 times a week, to work as a tutor for high school students that need homework help. The Academic Learning Lab will be open 3 days a week, all periods of the day. Academic Lab Leaders can use the opportunity as community service hours with no grade or as a class for credit with a grade on

their report card. **NOTE:** *Students must have the desire and ability to help other students and have maintained a strong academic record.*

## SCHOOL-TO-CAREER

**GRADE: 12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: NONE**

School-to-Career is a unique class that allows you to learn in both the classroom and workplace setting. You will gain hands-on experience that will help prepare you for either further schooling or the world of work. Depending on your work experience and career objectives you will be enrolled in Youth Apprenticeship or Employability Skills. These certificates are a valuable personal sale tool. These tools will greatly enhance student's future employability. Students will be expected to complete weekly journals reflecting on their learning at work and school. Students will also complete monthly assignments involving career exploration and employability skills.

## TUTORING

**GRADE: 10/11/12**

**CREDIT: .5**

**LENGTH: Semester**

**PREREQUISITE: Cumulative GPA > 2.0**

Tutoring is designed to give students the opportunity to help other students (pre-school - 9th grade) and/or assist teachers. Tutoring jobs are available every academic hour. **Tutors are required to attend the job daily, display appropriate behavior, and maintain passing grades in all subjects.** Students may tutor each semester. A semester grade is issued and placed on the student's transcript at the end of each semester. The grade is not included in the student's accumulative GPA. Students are required a minimum of 3.0 credits per semester, **excluding** tutoring.



## CERTIFIED NURSING ASSISTANT (CNA)

**GRADE: 11/12**

**CREDIT: .5**

**LENGTH: Semester (2 periods)**

**PREREQUISITE: NONE**

**COURSE FEE: \$50 (covers cost of scrubs, watch, and workbook)**

**CLASS CAPACITY: 15**

This 120hour course prepares students for employment as a Certified Nursing Assistant ("CNA"). Course includes 60 hours of classroom/lab experience and 60 hours in a clinical setting. Course prepares students to care for patients under the supervision of a licensed professional nurse.

In addition to using a textbook, the CNA course allows students to view instructional nursing skills videos, practice nursing skills, and complete nursing assistant skills testing. Course skills taught include: bed making, personal care and hygiene, transporting patients, taking temperature, pulse and respiration, and feeding patients. Learn to assist patients with activities of daily living, assisting patients to their highest level of functioning, and maintain resident rights and patient confidentiality.

The State of Wisconsin requirements for certification will not be met if student is absent for 8 clock hours for any reason.

Student and parent(s) must sign an Agreement to reimburse the school district the full cost of the class and books if you drop or fail the class. Upon successful completion of the course, students will be eligible to earn a state Certified Nursing Assistant certification, and his/her name will be placed in the nursing assistant directory for the State of Wisconsin.

## STUDY HALL

**GRADE: 9/10/11/12**

**CREDIT: NONE**

**LENGTH: Semester**

**PREREQUISITE: NONE**

**Students are only allowed one study hall per semester unless deemed necessary by school counselor or academic rigor.**

Study Hall is a period in which to apply oneself to learning and understanding knowledge through reading, reflection and completion of assignments. It can also afford the student opportunities to access school library, computer lab, career and guidance office, and obtain individual help with assignments from staff.



## ADVANCED PLACEMENT SEMINAR

**GRADE: 11/12**

**CREDIT: 1.0**

**LENGTH: Year**

**PREREQUISITE: Enrollment in additional AP courses**

**COURSE FEE: Cost of Exam**

AP Seminar gives students an introduction to conducting independent analysis of complex ideas across various disciplines. It involves reading and understanding advanced source material in the form of texts and other media. You're expected to synthesize information

from different sources and formulate research questions based on these source materials. You'll elaborate on these ideas through essays, oral presentations, and team projects. The goal of the class is to provide students with the tools to evaluate information accurately and make compelling, evidence-based arguments.

## **DRIVER'S EDUCATION**

Driver's Education is offered during the regular school day at Altoona High School.

**Approximate total cost - \$310.00** (subject to the bidding process in the spring)

## **CLASSROOM**

**PREREQUISITE:** Student must be 15 ½ years old some time during the semester they enroll.

**COURSE FEE: Classroom - \$150.00** (subject to the bidding process in the spring)

**Classroom** – A minimum payment of \$150.00 (rate subject to change) must be received by the fifth day of class or the student will be removed from the class. Payment is made directly to and collected by the company providing services. The remaining balance is due before the final day of the classroom session. No MV3001 Learner's Permit applications or proof of classroom completion will be issued without payment made in full.

### **Course Description**

The class attempts to cover all phases of the driving task including traffic laws, pedestrian safety, and how to properly execute various maneuvers necessary to survive in today's traffic environment. Also discussed are topics such as pre-driving procedures, freeway driving, emergencies, vehicle maintenance, road markings, insurance and the effect weather can have on your driving. Special emphasis is placed on the topic of alcohol and the serious problems that drivers operating under the influence are causing. Lecture, discussion, guest speakers, and various visuals will be used by the instructor to cover the above-mentioned topics. The classroom portion will be conducted during the school day.

## **BEHIND THE WHEEL**

**PREREQUISITE:** Must have a valid Wisconsin Learner's permit

**COURSE FEE: Classroom - \$160.00** (subject to the bidding process in the spring)

### **Course Description**

This class provides 6 hours of actual driving instruction and experience along with 6 hours of observation time from the back seat. The student will receive experience in various driving environments including residential, rural, freeway and business district. Emphasis is placed on the visual habits of driving and use of defensive techniques. Parking, both parallel and perpendicular is taught. Behind the Wheel portion can be arranged at various times before, after and during the school day.

**Payment is made directly to and collected by the company providing services.**

**OPEN ENROLLMENT SPACE CRITERIA AND CALCULATIONS FOR 2017/18**

<b>REGULAR EDUCATION:</b>					
Grade	Class Size	Sections	Capacity Class Size X Sections	Projected Enrollment	Spaces Capacity minus Enrollment
Prekindergarten	125	1	125	97 *	28
Kindergarten	18	7	126	106	20
First	18	7	126	117	9
Second	19	6	114	108	6
Third	18	8	144	128	16
Fourth-Fifth	24	11	264	255	9
Sixth	28	4 *	112	105	7
Seventh	28	4 *	112	128	0
Eighth	28	5	140	116	24
Ninth	120	1	120	103	17
Tenth	120	1	120	101	19
Eleventh	120	1	120	108	12
Twelfth	120	1	120	101	19

Prekindergarten includes 3-4 year olds

\*97 based on 3-yr average (106+97+87=290/3)

**SPECIAL EDUCATION Classroom and Small Group Instruction, Services, and Supports:**

			Capacity	Projected	Spaces
Grade	Class Size	Sections	Class Size X Sections	Enrollment	Capacity minus Enrollment
Prekindergarten	8	2	16	10	6
Kindergarten	13	1	13	6	7
First	13	1	13	11	2
Second	13	1	13	10	3
Third	13	1	13	13	0
Fourth	13	1	13	11	2
Fifth	13	1	13	9	4
Sixth	13	1	13	12	1
Seventh	13	1	13	13	0
Eighth	13	1	13	11	2
Ninth	13	1	13	10	3
Tenth	13	1	13	12	1
Eleventh	13	1	13	10	3
Twelfth	13	1	13	12	1

Prekindergarten includes 3-4 year olds

**SPECIAL EDUCATION 1:1 Supervision, Services, and Support:**

			Capacity	Projected	Spaces
Grade/Building	Class Size	Sections	Class Size X Sections	Enrollment	Capacity minus Enrollment
Prekindergarten	1	1	1	1	0
Elementary (K-3)	3	1	3	3	0
Intermediate (4-5)	1	1	1	1	0
Middle (6-8)	3	1	3	6	0
High (9-12)	6	1	6	10	0

Prekindergarten includes 3-4 year olds





# PUBLIC SCHOOL OPEN ENROLLMENT INFORMATIONAL BULLETIN

Bulletin 16-10

January 2017

## Special Education Space Determinations and Reasons for Denial for Open Enrollment

This bulletin covers information specific to special education space determinations for open enrollment purposes and specifically covers school board policies, criteria used to determine special education space, the actual designation of available spaces, reasons for denial, and why the criteria selected must be used consistently.

For more general information related to special education and open enrollment, please see [Bulletin-16-05-Special-Ed-and-OE.pdf](#).

### Statutory Reference

Wis. Stat. § 118.51(5)(a)1. provides that a nonresident school board shall determine the number of regular education and special education spaces available within the school district in the January meeting of the school board.

Wis. Stat. § 118.51(5)(a)4. provides that a nonresident school board may consider whether the special education or related services described in the child's individualized education program under Wis. Stat. § 115.787(2) are available in the nonresident school district or whether there is space available to provide the special education or related services identified in the child's individualized education program, including any class size limits, pupil-teacher ratios or enrollment projections established by the nonresident school board.

Wis. Admin. Code § PI 36.06(5)(a) provides that at the January board meeting, the nonresident school board shall designate the number of regular education spaces, by grade, and the number of special education spaces, by program or services, in the district using the criteria specified in its policy under Wis. Admin. Code § PI 36.04(2).

### School Board Policies

If the nonresident school board wishes to consider whether it has available space in the special education or related services required in the Individualized Education Program (IEP) of pupils seeking to open enroll into the district, the board must specify this in its open enrollment policy as well as the criteria it will consider when making its determinations. The policy may not specify that it cannot provide services to pupils with a specific disability. The policy can only consider the availability of space in special education and/or related services.

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Tony Evers, PhD, State Superintendent  
125 S. Webster Street, P.O. Box 7841  
Madison, WI 53707-7841

Open Enrollment Program  
Michael Bormett  
Jennifer Danfield  
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[openenrollment@dpi.wi.gov](mailto:openenrollment@dpi.wi.gov); 888-245-2732  
<http://dpi.wi.gov/open-enrollment>

School Management Services  
Tricia Collins, Director  
(608) 266-7475  
[tricia.collins@dpi.wi.gov](mailto:tricia.collins@dpi.wi.gov)

**Criteria for Determining Available Space in Special Education or Related Services**

The school board must have criteria for determining whether it has space in any special education or related service. Specific criteria must be applied consistently to ensure decisions about special education space are not arbitrary or unreasonable. Criteria may include:

- Class size limits or pupil-teacher ratios
- Staffing capacity limit, including:
  - The amount of services pupils may need (e.g., minutes/hours, days per week)
  - Class/group size based on intensity of pupil needs (e.g., 1:1, small group, crisis intervention)
  - The type of staff to address various disability-related needs (e.g., special education teacher, pupil services staff, related services, paraprofessional, etc.)
- Projected pupil enrollment and changes to services in pupils' IEPs
- Other considerations concerning availability of space in the special education or related services

Neither state nor federal special education law contain requirements for minimum or maximum space/staffing capacity to provide special education and/or related services. Local school districts are responsible for determining policies and criteria related to space/staff capacity to provide special education services.

The school board's criteria may not include:

- Limits that are based on pupil eligibility category labels (e.g., SLD, Autism, ID)
- Limits that are based on IDEA environment codes (e.g. amount of time in general education classroom, IDEA Env. Code B)
- Limitations related to transportation

**Designation of Space**

School boards are required to designate the number of regular education and special education spaces available for the next school year. The number of regular education spaces is designated by grade. The number of special education spaces is designated by available special education and related services. Space determinations must only be made and approved by the school board at its January board meeting.

If the board does not intend to deny applicants due to space, it may make that determination and document it in its January board meeting minutes.

**Reasons for Denial for Open Enrollment Applicants with IEPs**

Both state and federal laws prohibit discrimination against a pupil based on the pupil's physical, mental, emotional, or learning disability. The board also may not deny open enrollment based on the pupil's eligibility for or need of a reasonable accommodation in a Section 504 plan. An application may only be denied if there is no space in the special education or related services required in the pupil's IEP or if the special education or related services are not available in the nonresident district.

The nonresident school board may not deny a pupil's open enrollment because the pupil has a specific disability. The board must examine the pupil's IEP to determine whether it has space in the specific special education or related services required by the pupil's IEP. The board may not make any assumptions about the special education or related services the pupil needs based on the identified disability. The board must review each applicant's IEP and individually consider whether space is available in the specific special education and related services required by the pupil's IEP.

Even if the district's special education and related services are at capacity, the school board may not deny a pupil's open enrollment without a specific review of the pupil's IEP. The board must provide the special education and related services required in the pupil's IEP in its entirety. If the board cannot do so, it may deny the application.

In addition, the school board cannot deny an application on the basis that transportation is required in the pupil's IEP. Wis. Stat. § 118.51(14)(a)2. states that if a pupil with a disability has transportation required in their IEP, the nonresident district must provide such transportation.

Under Wis. Stat. § 118.51(5)(a)6, a nonresident school board may, but is not required to, deny an application for a child that has been referred for an initial special education evaluation that has not been completed. If the nonresident school board approves the open enrollment application, the nonresident district should complete the evaluation, and if the pupil is found eligible, develop an initial IEP and determine if it has available the special education and related services to provide a placement. If the nonresident district does not have available the special education and related services, it may terminate the open enrollment. The resident district would then be responsible for adopting or revising the IEP and offering a placement to implement the IEP.

If a pupil has been found sometime in the past to have a disability, but does not have a current IEP, the nonresident school board's decision must be based on the availability of special education and related services required by the most recent IEP. If the IEP cannot be obtained for the pupil, the nonresident school board must review the most recent evaluation for the pupil and, based upon that review, develop an IEP and determine whether it has available the special education and related services to provide a placement. If neither an IEP nor an evaluation is available, the pupil should be considered a nondisabled pupil and the pupil's application must be considered using the criteria for nondisabled pupils.

If a pupil has an IEP developed or revised after attending the nonresident school district, the nonresident district may consider whether it has available the special education and related services required by the pupil's revised IEP. If it does, the nonresident district must implement the pupil's IEP as written. If it does not, the nonresident district may, but is not required to, notify the parent and resident district that the open enrollment will be terminated and the pupil must return to the resident district.

Pupils who were evaluated and found eligible for special education but whose parents either did not provide consent for initial special education placement, or revoked consent for continuing special education placement, are NOT considered pupils with disabilities for the purpose of open enrollment. Under these circumstances, pupils' open enrollment applications must be considered using the space criteria for nondisabled pupils.

### **Criteria Must Be Followed Consistently**

It is important for a school board to make sure that its criteria is included in its open enrollment policy and to ensure that the criteria is followed exactly and consistently. On appeal, the Department is required to affirm a school board's decision unless the Department finds that the decision was arbitrary or unreasonable. This means that the Department will most likely uphold a decision if both of the following are true:

- The school board's policy and criteria are in compliance with state law and are neither arbitrary nor unreasonable.
- The school board properly and consistently applied its policy and criteria, and followed state law and its policies in determining which applications will be approved and denied.

Some examples of actions that have been found to be arbitrary or unreasonable include:

- The school board did not follow the open enrollment law.
- The school board did not have the required policy upon which the decision was made.
- The school board used criteria that were arbitrary or unreasonable.

- The school board did not follow its policy, was inconsistent in following its policy, or made arbitrary or unreasonable exceptions to its policy.
- The school board did not establish the number of special education spaces available in the district. Instead, the board limited the number of pupils it would accept based on the pupils' identified disability.

**February 8, 2017**



**Cluster A  
School Board  
Retreat**

Showcasing the

**Future of Education**

**6:00pm** Tour of the new Altoona Elementary School

**6:30pm** Welcome & Opening Remarks

**6:40-7:15pm** Dinner

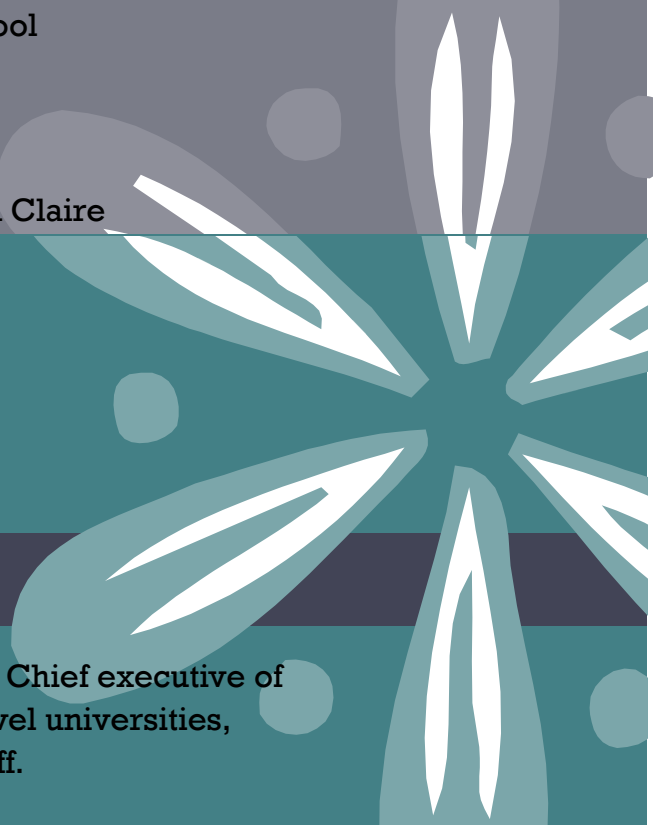
**7:30-8:15pm** Chancellor James Schmidt, UW-Eau Claire

**Altoona Elementary School**

**157 Bartlett Avenue**

**Altoona, WI 54720**

Since July 2013, Chancellor Schmidt has been the Chief executive of one of Wisconsin's foremost regional, masters-level universities, serving 10,000 students with 1,300 faculty and staff.



**OPEN ENROLLMENT SPACE CRITERIA AND CALCULATIONS FOR 2017/18**

<b>REGULAR EDUCATION:</b>					
Grade	Class Size	Sections	Capacity Class Size X Sections	Projected Enrollment	Spaces Capacity minus Enrollment
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Third	18	8	144	128	16
Fourth-Fifth	24	11	264	255	9
Sixth	28	4 *	112	105	7
Seventh	28	4 *	112	128	0
Eighth	28	5	140	116	24
Ninth	120	1	120	103	17
Tenth	120	1	120	101	19
Eleventh	120	1	120	108	12
Twelfth	120	1	120	101	19

Prekindergarten includes 3-4 year olds

\*97 based on 3-yr average (106+97+87=290/3)

**SPECIAL EDUCATION Classroom and Small Group Instruction, Services, and Supports:**

			Capacity	Projected	Spaces
Grade	Class Size	Sections	Class Size X Sections	Enrollment	Capacity minus Enrollment
Prekindergarten	8	2	16	10	6
Kindergarten	13	1	13	6	7
First	13	1	13	11	2
Second	13	1	13	10	3
Third	13	1	13	13	0
Fourth	13	1	13	11	2
Fifth	13	1	13	9	4
Sixth	13	1	13	12	1
Seventh	13	1	13	13	0
Eighth	13	1	13	11	2
Ninth	13	1	13	10	3
Tenth	13	1	13	12	1
Eleventh	13	1	13	10	3
Twelfth	13	1	13	12	1

Prekindergarten includes 3-4 year olds

**SPECIAL EDUCATION 1:1 Supervision, Services, and Support:**

			Capacity	Projected	Spaces
Grade/Building	Class Size	Sections	Class Size X Sections	Enrollment	Capacity minus Enrollment
Prekindergarten	1	1	1	1	0
Elementary (K-3)	3	1	3	3	0
Intermediate (4-5)	1	1	1	1	0
Middle (6-8)	3	1	3	6	0
High (9-12)	6	1	6	10	0

Prekindergarten includes 3-4 year olds