



School District of Altoona

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Regular Monthly Meeting of the Board of Education
December 21, 2020
6:30 PM
District Office Conference Room

Minutes on Agenda Items

- I. The regular meeting was called to order by Board President – Rick Risler at 6:31 p.m. in the District board room.
- II. **Roll call** was taken and the following were present:
 - Rick Risler – President
 - Dave Rowe - Vice President
 - Daniel E Gluch – Treasurer
 - Taylor Neff – Clerk
 - Hillarie Roth – Member
 - Dr. Heidi Taylor-Eliopoulos – Superintendent
 - Mike Markgren – Business Manager
 - Lisa Boss – School Board Secretary
 - Tara Betlach – Elementary Principal
 - Laura Trachsel – 4K Coordinator
- III. **Approval of Agenda** – Motion by Hillarie Roth to approve the agenda as presented, seconded by Dave Rowe. Yes by Neff, Gluch, Rowe, Roth and Risler. Motion carried 5-0.
- IV. **Pledge of Allegiance** was recited.
- V. Communication with the Board (*OE 8*)
 - A. Student Board Representative Report (GC 3.3) - None
 - B. 4K Update – Laura Trachsel, 4K Coordinator, thanked the Board for their support. Some of the positive changes they have seen are:
 1. Improved systemic and quality of the 4K program.
 2. Consistent approach to curriculum.
 3. Aligning curriculum and goals with the elementary school.
 4. 4K staff are able to attend the district professional development and leadership meetings.
 5. We were able to hire quality teachers with many years of experience that work well together.

6. We are able to evaluate the teaching staff in the same structure as the rest of the teaching staff in the district.
7. With the 4K students all at one site, the special education staff are able to service more students because of the time savings.
8. Their PLC time is much more effective and they have increased collaboration time.
9. They are very grateful they are not in a daycare setting. They would have missed many days of instruction due to quarantines and shut downs.
10. This has allowed them to plan on what the transition will look like as students transition to the elementary school next fall whether they attended our 4K program or not.

Tara Betlach and Laura Trachsel left the meeting at 6:50 pm.

- C. President's Report (GC 4.4) – Rick Risler recognized the entire staff and commended them for their diligence and commitment in keeping our students safe and school open during the peak sickness month of November. Their hard work and dedication to their students does not go unnoticed!!
- D. Budget Monitoring (OE 8.2) – Mike Markgren's financial summaries were reviewed and discussed.
- E. Discussion of Board Activities (GC 3.4) – Hillarie Roth shared that she attended the tree lighting ceremony on 10th St and the Altoona High School Choir performed. Dave Rowe thanked Dr. Eliopoulos for her donation to the Lions "Shine a Light" program in the name of the School District Staff, School Board and Students. Dan Gluch attended the Parks-n-Rec meeting. He stated improvements to 10th St Park fields are still in the works.
- F. Update on Pandemic Response (OE 1) – Dr. Eliopoulos stated that as school age students continue to be the lowest infected, we continue to attribute that to our systems and processes in place as well as our dedicated staff.

We have implemented additional processes for our winter athletics including limiting attendance, bus seating charts for away games, and additional sanitizing. We are taking advantage of the reduced quarantine time required as well. January 22nd is the end of the semester. We anticipate additional students joining our face-to-face instruction. We have asked the parents of the virtual students to contact us know no later than January 5th if they will be transitioning to face-to-face instruction, so we will have appropriate staffing in place.

We will look at any long-term plan changes after the holiday break. One option is possibly adding additional face-to-face days for students in grades 6-12. We need to take slow and methodical steps, so we do not regress. We will be seeking parent input in January to get an understanding of their comfort level.

VI. Monitoring for Results (*B/SR 5.4a & B/SR 5.3a*)

- A. OE 11: Instructional Program Indicators - Motion by Dan Gluch to accept OE 11: Instructional Program Indicators. The Board finds that the district has established reasonable interpretations, indicators and baseline data and the report is approved for monitoring, seconded by Dave Rowe. Yes by Gluch, Rowe, Roth, Neff and Risler. Motion carried 5-0.
- B. R2: Science Indicators - Motion by Terry Neff to accept R2: Science Indicators. The Board finds that the district has established reasonable interpretations, indicators and baseline data and the report is approved for monitoring, seconded by Dave Rowe. Yes by Rowe, Roth, Neff, Gluch and Risler. Motion carried 5-0.
- C. R4: Character and Citizenship Indicators - Motion by Dan Gluch to accept R4: Character and Citizenship Indicators. The Board finds that the district has established reasonable interpretations, indicators and baseline data and the report is approved for monitoring with the following edits: R.4.2 will show data by individual schools instead of all schools combined, correct heading to show R 4: Character and Citizenship, seconded by Dave Rowe. Yes by Roth, Neff, Gluch, Rowe and Risler. Motion carried 5-0.

VII. Board Consent Agenda (*GC 2.4*)

- A. Board Member Request to Remove an Item from the Consent Agenda (GC 2.5).
None.
- B. Approval of November 16, 2020 Meeting Minutes (GC 2.4)

Motion by Hillarie Roth to accept the Board Consent Agenda as presented, seconded by Terry Neff. Yes by Neff, Gluch, Rowe, Roth and Risler. Motion carried 5-0.

VIII. Superintendent Consent Agenda (*GC 2.4*)

- A. Board Member Request to Remove an Item from the Consent Agenda (GC 2.5) – E11 and F4.
- B. Approval of Hires, Resignations, and Retirements (GC 2.4)
 - 1. High School Administrative Assistant *Retire* – Dawn Schroyer’s retirement
 - 2. Special Education Paraprofessional *Hire* – Sharon Nerbonne for the part-time special education paraprofessional position at Altoona Middle School
 - 3. Special Education Paraprofessional *Hire* – Kathy Brock for the limited-term part-time special education paraprofessional at Altoona Elementary School
 - 4. Soccer Coach *Resignation* – Kevin Fruit resignation.
- C. Approval of Treasurer’s Report (GC 2.4)
- D. Approval of Checks for Payment (GC 2.4)
- E. Policy Updates: 2nd Reading (GC 2.4)
 - 1. 523.3 Employee Assistance Program *New*
 - 2. GBEC Employee Assistance Programs *Delete, Replaced by 523.3*
 - 3. 523.4 Staff Protection *New*
 - 4. 524 Employee Progressive Discipline *Delete, Replicates 522 and 529*

5. 528 Staff - Student Relations *New*
 6. 533.1 Background Checks *New*
 7. 523.11 Employee Alcohol and Drug Testing *New*
 8. GBKB Substance Abuse Policy for Transportation Employees, *Delete, Replaced by 523.11*
 9. GBCA Staff Conflicts of Interest, *Delete, Replaced by 522.4*
 10. 527.1 Employee Whistleblower Protections *New*
 11. 529 Employee Discipline *New, Replaces 524 - REMOVED*
 12. 532.41 Family and Medical Leave *New*
- F. Policy Updates: 1st Reading (GC 2.4)
1. 522.1 Alcohol and Drug Free Workplace *New*
 2. 525 Staff Solicitations *Amended and Renumbered* Replaces GBI
 3. 526.1 Employment References and Verifications *New*
 4. 535.12 Breaktime for Nursing Mothers *New -REMOVED*
 5. 536.1 Resignation of Staff Under Contract *New*

Motion by Dave Rowe to remove E.11. from the Superintendent Consent Agenda and add it to Matters Reserved for Board Action B.1., seconded by Dan Gluch. Yes by Gluch, Rowe, Roth, Neff and Risler. Motion carried 5-0.

Motion by Dave Rowe to remove F.4. from the Superintendent Consent Agenda and add it to Matters Reserved for Board Action B.2., seconded by Terry Neff. Yes by Rowe, Roth, Neff, Gluch and Risler. Motion carried 5-0.

Motion by Terry Neff to accept the Superintendent Consent Agenda with the removal of Policies E.11. and F.4., seconded by Hillarie Roth. Yes by Roth, Neff, Gluch, Rowe, and Risler. Motion carried 5-0.

IX. Matters Reserved for Board Action (B/SR 2.1)

- A. Item Removed from Board Consent Agenda for Separate Consideration (GC 2.5) – None.
- B. Item Removed from Superintendent Consent Agenda for Separate Consideration (GC 2.5)
 1. 529 Employee Discipline *New, Replaces 524* – The Board discussed and a motion was made by Dave Rowe to accept policy 529 Employee Discipline as presented, seconded by Dan Gluch. Yes by Neff, Gluch, Rowe, Roth, and Risler. Motion carried 5-0.
 2. 535.12 Breaktime for Nursing Mothers *New* – The Board discussed and a motion was made by Dave Rowe to accept Policy 535.12 Breaktime for Nursing Mothers as presented, seconded by Terry Neff. Yes by Gluch, Rowe, Roth, Neff, and Risler. Motion carried 5-0.
- C. Consideration of Special Use Easement for the City of Altoona for a Test Well Site on District-Owned Property (OE 7.8) - Motion by Dave Rowe to postpone the consideration of Special Use Easement for the City of Altoona for a Test Well Site on District-Owned Property as presented until they receive clarification on the refined area considered for the test, land purchase price, as well as the Boards legal

obligations for the sale of public land, seconded by Terry Neff. Yes by Rowe, Roth, Neff and Risler. No by Gluch. Motion carried 4-1.

- D. Consideration of Transportation Contract for 2020-2025 (OE 7.8) - Motion by Hillarie Roth to accept the Transportation Contract for 2020-2025 as presented with the following edits to the contracts: 19. Delete “minimum” and add “maximum” and delete natural disasters. 24. Update the dates of the contract to reflect the same as the first page heading. Add a provision stating that all employees must pass an extensive background check prior to hire, seconded by Dave Rowe. Yes by Gluch, Rowe, Roth, Neff and Risler. Motion carried 5-0.

X. Recess

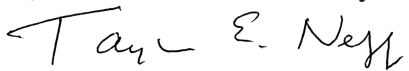
Mike Markgren left the meeting at 8:47 pm.

XI. Discussion of the Meeting (GC 2.2)

- XII. Adjourn to Executive Session pursuant to Wisconsin State Statute 19.85(1)(b) to consider the employment, promotion, compensation, or performance evaluation data of any public employee or person licensed by a board or commission and pursuant to Wisconsin State Statute 19.85(1)(f). With a motion from Dan Gluch the Board adjourned to close session at 8:47 pm, seconded by Terry Neff. Yes by Neff, Gluch, Rowe, Roth and Risler. Motion carried 5-0. Dr. Eliopoulos left the meeting at 9:05 pm. No Board action was taken. Motion Dave Rowe to adjourn at 10:13 p.m., seconded by Terry Neff. Yes by Gluch, Rowe, Roth, Neff and Risler. Motion carried 5-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for January 18, 2021 in the District Board Room.

Lisa Boss, School Board Secretary



District Clerk

January 18, 2021

Date

Students are prepared academically and socially for personal success in life and are respectful members of the local and global communities.