



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720
715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

School Board Reorganizational Meeting Agenda April 26, 2021, 6:30 pm District Office Conference Room

In accordance with recommendations from health officials and Board action relative to the Covid pandemic, the Altoona School District Board meetings will restrict physical attendance in order to maintain physical distance. The public can access the meeting via livestream <https://bit.ly/34YRmJ3>. The meeting will be recorded and kept on file at the District Office.

If a member of the public requires an accommodation to access the livestream, he or she should contact Executive Assistant Lisa Boss at least 24 hours in advance of the meeting to request an accommodation.

In the absence of public comment, please address any comments to Lisa Boss, Executive Assistant to the School Board, at lboss@altoona.k12.wi.us. Written public comments will be forwarded to members of the Board of Education.

- I. Call to Order
- II. Role Call
- III. Approval of Agenda
- IV. Pledge of Allegiance
- V. Election of Chair of the Reorganizational Meeting
- VI. Consideration of Use of Secret Ballots
- VII. Election of Officers (GC-4)
 - A. President
 - B. Vice President
 - C. Treasurer
 - D. Clerk
- VIII. Appointment of Secretary to the Board of Education
- IX. Appointment of District Elections Clerk



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- X. Announcement of Committee Appointments
 - A. Parks and Recreation
 - B. Altoona Foundation
- XI. Appointment of WASB Delegate and Alternate
- XII. Appointment of CESA Annual Meeting Representative and Alternate
- XIII. Consideration of Approval of the Release of Funds for Time-Sensitive Payables
- XIV. Designation of District Depositories
- XV. Designation of the Meeting Dates for Regular Monthly Board Meetings
- XVI. Designation of Posting Locations for Meeting Notices
- XVII. Adjourn Reorganizational Meeting

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April 23, 2021

NOTICE OF REORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION

PLEASE TAKE NOTICE that members of the School District of Altoona Board of Education will hold a regular monthly meeting on **April 26, 2021 at 6:30 pm** in the Conference Room of the District Office, 1903 Bartlett Avenue, Altoona, WI.

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Policy Type: Governance Culture

Officers' Roles

The officers of the Board are those listed in this policy. Their duties are those assigned by this policy, and others required by law.

President

The President provides leadership to the Board, ensures the faithful execution of the Board's processes, exercises interpretive responsibilities with integrity, reflecting the spirit and intent of the Board's policies, and normally serves as the Board's official spokesperson.

The President has the following specific authority and duties:

1. Monitor Board actions to assure that they are consistent with the Board's own rules and policies and with other obligations imposed by agencies whose authority supersedes the Board's own authority;
 - a. Conduct and monitor Board meeting deliberations to assure that Board discussion and action are focused on Board issues, as defined in Board policy (see GC-3);
 - b. Assure that Board meeting discussions are productive, efficient and orderly;
 - c. Chair Board meetings using the authority normally vested in the chair as described in *Robert's Rules of Order, Newly Revised*;
 - d. Lead timely Board meeting debriefings and periodic self-assessments to ensure continuous process improvement.
2. Make all interpretive decisions of Board policies in the ***Governance Culture*** and ***Board/Superintendent Relationship*** sections, using reasonable judgment. The President is not authorized to:
 - a. make any interpretive decisions about policies created by the Board in the ***Results*** and ***Operational Expectations*** policy areas. Interpretation of these policies is the responsibility of the Superintendent;
 - b. exercise any authority as an individual to supervise or direct the Superintendent.
 - c. serve as a barrier between the Superintendent and the Board.

3. Assure the compilation of the Board's summative evaluation of the Superintendent.
4. Represent the Board as its official spokesperson about issues decided by the Board and other matters related to official Board business.
5. Execute all documents authorized by the Board, except as otherwise provided by law.
6. Appoint members of all Board committees and Board liaisons to other organizations.
7. On behalf of the Board, and in concert with the Superintendent, develop proposed Board meeting agendas consistent with the Board's annual calendar.

Vice-President

The Vice-President shall serve as President in the event of the President's absence or inability to perform assigned duties.

Clerk

The Clerk shall serve as President in the event of the absence or inability of both the President and Vice-President, and also shall perform other duties as assigned by law. Such duties may be assigned at the Board's discretion.

Treasurer

The Treasurer shall serve as President in the event of the absence or inability of the President, Vice-President and Clerk, and also shall perform other duties as assigned by law. Such duties may be assigned at the Board's discretion.

Adopted: 12/16/2019

Monitoring Method: *Board self-assessment*
Monitoring Frequency: *Annually*

School District of Altoona Board of Education