



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720
715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

Regular Monthly Meeting of the Board of Education
May 17, 2021, 6:30 PM
District Office Conference Room

In accordance with recommendations from health officials and Board action relative to the Covid pandemic, the Altoona School District Board meetings will restrict physical attendance in order to maintain physical distance. The public can access the meeting via livestream <https://bit.ly/34YRmJ3>. The meeting will be recorded and kept on file at the District Office.

If a member of the public requires an accommodation to access the livestream, he or she should contact Executive Assistant Lisa Boss at least 24 hours in advance of the meeting to request an accommodation.

In the absence of public comment, please address any comments to Lisa Boss, Executive Assistant to the School Board, at lboss@altoona.k12.wi.us. Written public comments will be forwarded to members of the Board of Education.

- I. Call to Order
- II. Role Call
- III. Approval of Agenda
- IV. Pledge of Allegiance
- V. Communication with the Board (*OE 8*)
 - A. Student Board Representative Report (*GC 3.3*)
 - B. Budget Monitoring (*OE 8.2*)
 - C. Discussion of Board Activities (*GC 3.4*)
 - D. Community Engagement Event (*OE 3.3*)
 - E. Introduction of New Administrators
- VI. Monitoring for Results (*B/SR 5.4a & B/SR 5.3a*)
 - A. OE 7: Asset Protection
- VII. Board Consent Agenda (*GC 2.4*)
 - A. Board Member Request to Remove an Item from the Consent Agenda (*GC 2.5*)
 - B. Approval of April 26, 2021 Reorganizational Meeting Minutes (*GC 2.4*)
 - C. Approval of April 26, 2021 Regular Meeting Minutes (*GC 2.4*)
 - D. Approval of April 26, 2021 Executive Session Meeting Minutes (*GC 2.4*)
- VIII. Superintendent Consent Agenda (*GC 2.4*)
 - A. Board Member Request to Remove an Item from the Consent Agenda (*GC 2.5*)
 - B. Approval of Hires, Resignations, and Retirements (*GC 2.4*)



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720

715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

1. Accounts Payable Specialist *Hire*
2. Technician *Hire*
3. Asst. Football Coach *Resignation*
- C. Approval of Treasurer's Report (*GC 2.4*)
- D. Approval of Checks for Payment (*GC 2.4*)
- E. Approval of 66.0301 Agreement between the Augusta School District and the School District of Altoona for Math Coaching Services (*GC 2.4*)
- F. Policy Updates: 2nd Reading (*GC 2.4*)
 1. 443 Student Conduct *Update*
 2. 445 Student Interviews with Outside Agency Personnel *New*
 3. 446 Student Search Activities *New*
 4. 446.2 Use of Canine Units in Search Activities *Delete (Included in 446)*
 5. 447 Student Discipline *Update*
 6. 453.2 Student Immunizations *New*
 7. 453.4 Administering Medications to Students *Update*
 8. 454 Reporting of Child Abuse and Neglect *Update*
 9. 457 Student Suicide Prevention and Intervention *Update*
 10. 460 Student Awards and Scholarships *Update*
 11. 221.1 Recruitment and Hiring of Administrative or Individually-Contracted Staff *New*
 12. 221 Recruitment and Hiring of the Superintendent *Update*
 13. 222 Administrator Contracts *New*
 14. 223 Administrator Professional Development Opportunities *New*
 15. 225.1 Evaluation of Administrative Staff *New*
 16. 253.1 Development of Administrative Rules *New*
 17. 253.2 Employee Handbook *New*
 18. 253.3 Student Handbooks *New*
 19. 254 Employee Job Descriptions *New*
 20. GDA Support Staff Positions *Delete*
 21. CDC / CDD District Central Office Management *Delete*
 22. GDN Evaluation of Support Staff *Delete*
 23. GCN Evaluation of Professional Staff *Delete*
 24. IM / AFE Evaluation of Instructional Programs *Delete*
 25. GCBC Professional Staff Fringe Benefits *Delete*



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720

715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

- 26. GCBD Professional Staff Leave and Absences *Delete*
- 27. IGCD Youth Options Program *Delete*
- 28. CB District Administrator *Delete*
- 29. CBA Qualifications and Duties of the District Administrator *Delete*
- 30. CBG Evaluation of the Superintendent *Delete*
- G. Policy Updates: 1st Reading (*GC 2.4*)
- H. Nonresident Open Enrollment Applications (*GC 2.4*)
- I. Resident Open Enrollment Application (*GC 2.4*)
- J. Increase MS Math Interventionist from .5 to .572
- IX. Matters Reserved for Board Action (*B/SR 2.1*)
 - A. Item Removed from Board Consent Agenda for Separate Consideration (*GC 2.5*)
 - B. Item Removed from Superintendent Consent Agenda for Separate Consideration (*GC 2.5*)
 - C. Public Hearing: Regulatory Flexibility Application (*OE 1*)
 - D. First Reading of Policy 187 Public Participation at Board Meeting *Revise*
 - E. Policy 187 Rule *Revise*
- X. Recess
- XI. Discussion of the Meeting (*GC 2.2*)
- XII. Adjourn to Executive Session pursuant to Wisconsin State Statute 19.85(1)(b) to consider the employment, promotion, compensation, or performance evaluation data of any public employee or person licensed by a board or commission and pursuant to Wisconsin State Statute 19.85(1)(f). (specific personnel matter, specific personnel matter, employment recommendation)
- XIII. Adjourn to Public Session
- XIV. Employment Action Item Removed from Superintendent Consent Agenda for Separate Consideration (*GC 2.5*)
- XV. Adjourn

Students are prepared academically and socially for personal success in life and are respectful members of the local and global communities.



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720
715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

May 14, 2021

NOTICE OF REGULAR MEETING OF THE BOARD OF EDUCATION

PLEASE TAKE NOTICE that members of the School District of Altoona Board of Education will hold a regular monthly meeting on **May 17, 2021 at 6:30 pm**, in the Conference Room of the District Office, 1903 Bartlett Avenue, Altoona, WI.

In accordance with health and safety practices related to the Covid pandemic, the Altoona School District Board meetings will restrict physical attendance in order to maintain physical distance. The public can access the meeting via livestream <https://bit.ly/34YRmJ3>. The meeting will be recorded and kept on file at the District Office.

If a member of the public requires an accommodation to access the livestream, he or she should contact Executive Assistant Lisa Boss at least 24 hours in advance of the meeting to request an accommodation.

In the absence of public comment, please address any comments to Lisa Boss at lboss@altoona.k12.wi.us. Written public comments will be forwarded to members of the Board of Education.

- I. Call to Order
- II. Role Call
- III. Approval of Agenda
- IV. Pledge of Allegiance
- V. Communication with the Board *(OE 8)*
 - A. Student Board Representative Report *(GC 3.3)*
 - B. Budget Monitoring *(OE 8.2)*
 - C. Discussion of Board Activities *(GC 3.4)*
 - D. Community Engagement Event *(OE 3.3)*
 - E. Introduction of New Administrators
- VI. Monitoring for Results *(B/SR 5.4a & B/SR 5.3a)*
 - A. OE 7: Asset Protection
- VII. Board Consent Agenda *(GC 2.4)*
 - A. Board Member Request to Remove an Item from the Consent Agenda *(GC 2.5)*
 - B. Approval of April 26, 2021 Reorganizational Meeting Minutes *(GC 2.4)*
 - C. Approval of April 26, 2021 Regular Meeting Minutes *(GC 2.4)*
 - D. Approval of April 26, 2021 Executive Session Meeting Minutes *(GC 2.4)*



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720
715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

- VIII. Superintendent Consent Agenda (*GC 2.4*)
- A. Board Member Request to Remove an Item from the Consent Agenda (*GC 2.5*)
 - B. Approval of Hires, Resignations, and Retirements (*GC 2.4*)
 - 1. Accounts Payable Specialist *Hire*
 - 2. Technician *Hire*
 - 3. Asst. Football Coach *Resignation*
 - C. Approval of Treasurer's Report (*GC 2.4*)
 - D. Approval of Checks for Payment (*GC 2.4*)
 - E. Approval of 66.0301 Agreement between the Augusta School District and the School District of Altoona for Math Coaching Services (*GC 2.4*)
 - F. Policy Updates: 2nd Reading (*GC 2.4*)
 - 1. 443 Student Conduct *Update*
 - 2. 445 Student Interviews with Outside Agency Personnel *New*
 - 3. 446 Student Search Activities *New*
 - 4. 446.2 Use of Canine Units in Search Activities *Delete (Included in 446)*
 - 5. 447 Student Discipline *Update*
 - 6. 453.2 Student Immunizations *New*
 - 7. 453.4 Administering Medications to Students *Update*
 - 8. 454 Reporting of Child Abuse and Neglect *Update*
 - 9. 457 Student Suicide Prevention and Intervention *Update*
 - 10. 460 Student Awards and Scholarships *Update*
 - 11. 221.1 Recruitment and Hiring of Administrative or Individually-Contracted Staff *New*
 - 12. 221 Recruitment and Hiring of the Superintendent *Update*
 - 13. 222 Administrator Contracts *New*
 - 14. 223 Administrator Professional Development Opportunities *New*
 - 15. 225.1 Evaluation of Administrative Staff *New*
 - 16. 253.1 Development of Administrative Rules *New*
 - 17. 253.2 Employee Handbook *New*
 - 18. 253.3 Student Handbooks *New*
 - 19. 254 Employee Job Descriptions *New*
 - 20. GDA Support Staff Positions *Delete*
 - 21. CDC / CDD District Central Office Management *Delete*
 - 22. GDN Evaluation of Support Staff *Delete*



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720
715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

- 23. GCN Evaluation of Professional Staff *Delete*
- 24. IM / AFE Evaluation of Instructional Programs *Delete*
- 25. GCBC Professional Staff Fringe Benefits *Delete*
- 26. GCBBD Professional Staff Leave and Absences *Delete*
- 27. IGCDYA Youth Options Program *Delete*
- 28. CB District Administrator *Delete*
- 29. CBA Qualifications and Duties of the District Administrator *Delete*
- 30. CBG Evaluation of the Superintendent *Delete*
- G. Policy Updates: 1st Reading (*GC 2.4*)
- H. Nonresident Open Enrollment Applications (*GC 2.4*)
- I. Resident Open Enrollment Application (*GC 2.4*)
- J. Increase MS Math Interventionist from .5 to .572
- IX. Matters Reserved for Board Action (*B/SR 2.1*)
 - A. Item Removed from Board Consent Agenda for Separate Consideration (*GC 2.5*)
 - B. Item Removed from Superintendent Consent Agenda for Separate Consideration (*GC 2.5*)
 - C. Public Hearing: Regulatory Flexibility Application (*OE 1*)
 - D. First Reading of Policy 187 Public Participation at Board Meeting *Revise*
 - E. Policy 187 Rule *Revise*
- X. Recess
- XI. Discussion of the Meeting (*GC 2.2*)
- XII. Adjourn to Executive Session pursuant to Wisconsin State Statute 19.85(1)(b) to consider the employment, promotion, compensation, or performance evaluation data of any public employee or person licensed by a board or commission and pursuant to Wisconsin State Statute 19.85(1)(f). (specific personnel matter, specific personnel matter, employment recommendation)
- XIII. Adjourn to Public Session
- XIV. Employment Action Item Removed from Superintendent Consent Agenda for Separate Consideration (*GC 2.5*)
- XV. Adjourn

Students are prepared academically and socially for personal success in life and are respectful members of the local and global communities.

Fd	T	Loc	Obj	Func	Func	2020-21	2020-21	2020-21	Unexpended
						Original Budget	Revised Budget	FY Activity	Balance
10	E	---	---	11	UNDIFF CURRICULUM	3,828,078.00	3,828,078.00	2,809,241.26	1,018,836.74
10	E	---	---	12	REGULAR CURRICULUM	4,681,532.00	4,681,532.00	3,412,989.17	1,268,542.83
10	E	---	---	13	VOCATIONAL CURRICULUM	568,754.00	568,754.00	401,864.16	166,889.84
10	E	---	---	14	PHYSICAL CURRICULUM	558,538.00	558,538.00	393,991.72	164,546.28
10	E	---	---	16	CO-CURRICULAR ACTIVITIES	395,434.00	395,434.00	217,313.76	178,120.24
10	E	---	---	17	SPECIAL NEEDS	3,500.00	3,500.00	1,638.34	1,861.66
10	E	---	---	21	PUPIL SERVICES	782,210.00	782,210.00	652,925.03	129,284.97
10	E	---	---	22	INSTRUCTIONAL STAFF SERVICES	1,133,283.00	1,133,283.00	767,276.74	366,006.26
10	E	---	---	23	GENERAL ADMINISTRATION	425,471.00	425,471.00	305,462.41	120,008.59
10	E	---	---	24	SCHOOL BUILDING ADMINISTRATION	1,136,031.00	1,136,031.00	914,133.30	221,897.70
10	E	---	---	25	BUSINESS ADMINISTRATION	3,029,247.00	3,029,247.00	2,264,440.49	764,806.51
10	E	---	---	26	CENTRAL SERVICES	159,893.00	159,893.00	158,587.54	1,305.46
10	E	---	---	27	INSURANCE/DISTRICT	121,800.00	121,800.00	125,556.41	-3,756.41
10	E	---	---	28	DEBT SERVICES - SHORT TERM	2,500.00	2,500.00	5,621.31	-3,121.31
10	E	---	---	29	OTHER SUPPORT SERVICES	678,482.00	678,482.00	612,955.05	65,526.95
10	E	---	---	41	INTERFUND TRANSFERS	2,353,463.00	2,353,463.00		2,353,463.00
10	E	---	---	43	GENERAL TUITION PAYMENTS	1,753,745.00	1,753,745.00	59,235.57	1,694,509.43
10	-	---	---	-----	GENERAL	21,611,961.00	21,611,961.00	13,103,232.26	8,508,728.74
21	E	---	---	29	OTHER SUPPORT SERVICES	99,375.00	99,375.00	68,753.45	30,621.55
21	-	---	---	-----	SPECIAL REVENUE TRUST FUND	99,375.00	99,375.00	68,753.45	30,621.55
27	E	---	---	15	SPECIAL ED CURRICULUM	2,622,848.00	2,622,848.00	1,868,449.95	754,398.05
27	E	---	---	21	PUPIL SERVICES	336,885.00	336,885.00	266,907.37	69,977.63
27	E	---	---	22	INSTRUCTIONAL STAFF SERVICES	218,081.00	218,081.00	204,299.76	13,781.24
27	E	---	---	25	BUSINESS ADMINISTRATION	186,200.00	186,200.00	184,077.42	2,122.58
27	E	---	---	43	GENERAL TUITION PAYMENTS	97,170.00	97,170.00	127,623.04	-30,453.04
27	E	---	---	49	OTHER NON-PROGRAM TRANSACTIONS			-2,864.00	2,864.00
27	-	---	---	-----	SPECIAL EDUCATION FUND	3,461,184.00	3,461,184.00	2,648,493.54	812,690.46
38	E	---	---	28	DEBT SERVICES - SHORT TERM	256,538.00	256,538.00	257,802.34	-1,264.34
38	-	---	---	-----	NON-REFERENDUM DEBT	256,538.00	256,538.00	257,802.34	-1,264.34
39	E	---	---	28	DEBT SERVICES - SHORT TERM	1,345,388.00	1,345,388.00	1,344,877.50	510.50
39	-	---	---	-----	REFERENDUM APPROVED DEBT SERV	1,345,388.00	1,345,388.00	1,344,877.50	510.50
49	E	---	---	25	BUSINESS ADMINISTRATION	785,000.00	785,000.00	774,895.00	10,105.00
49	-	---	---	-----	OTHER CAPITAL PROJECTS	785,000.00	785,000.00	774,895.00	10,105.00
50	E	---	---	25	BUSINESS ADMINISTRATION	846,535.00	846,535.00	538,811.41	307,723.59
50	-	---	---	-----	FOOD SERVICE	846,535.00	846,535.00	538,811.41	307,723.59
73	E	---	---	42	Fiduciary Fund Expenditures	364,406.00	364,406.00		364,406.00
73	-	---	---	-----	Employee Benefit Trust Fund	364,406.00	364,406.00		364,406.00
80	E	---	---	25	BUSINESS ADMINISTRATION	12,500.00	12,500.00	4,655.20	7,844.80
80	E	---	---	26	CENTRAL SERVICES	15,000.00	15,000.00	8,741.14	6,258.86
80	E	---	---	29	OTHER SUPPORT SERVICES	73,000.00	73,000.00	50,586.52	22,413.48
80	E	---	---	31	COMMUNITY SERVICE	23,855.00	23,855.00	17,023.09	6,831.91
80	E	---	---	39		78,645.00	78,645.00	75,634.14	3,010.86
80	-	---	---	-----	COMMUNITY SERVICE	203,000.00	203,000.00	156,640.09	46,359.91
Grand Expense Tota						28,973,387.00	28,973,387.00	18,893,505.59	10,079,881.41

Number of Accounts: 2051

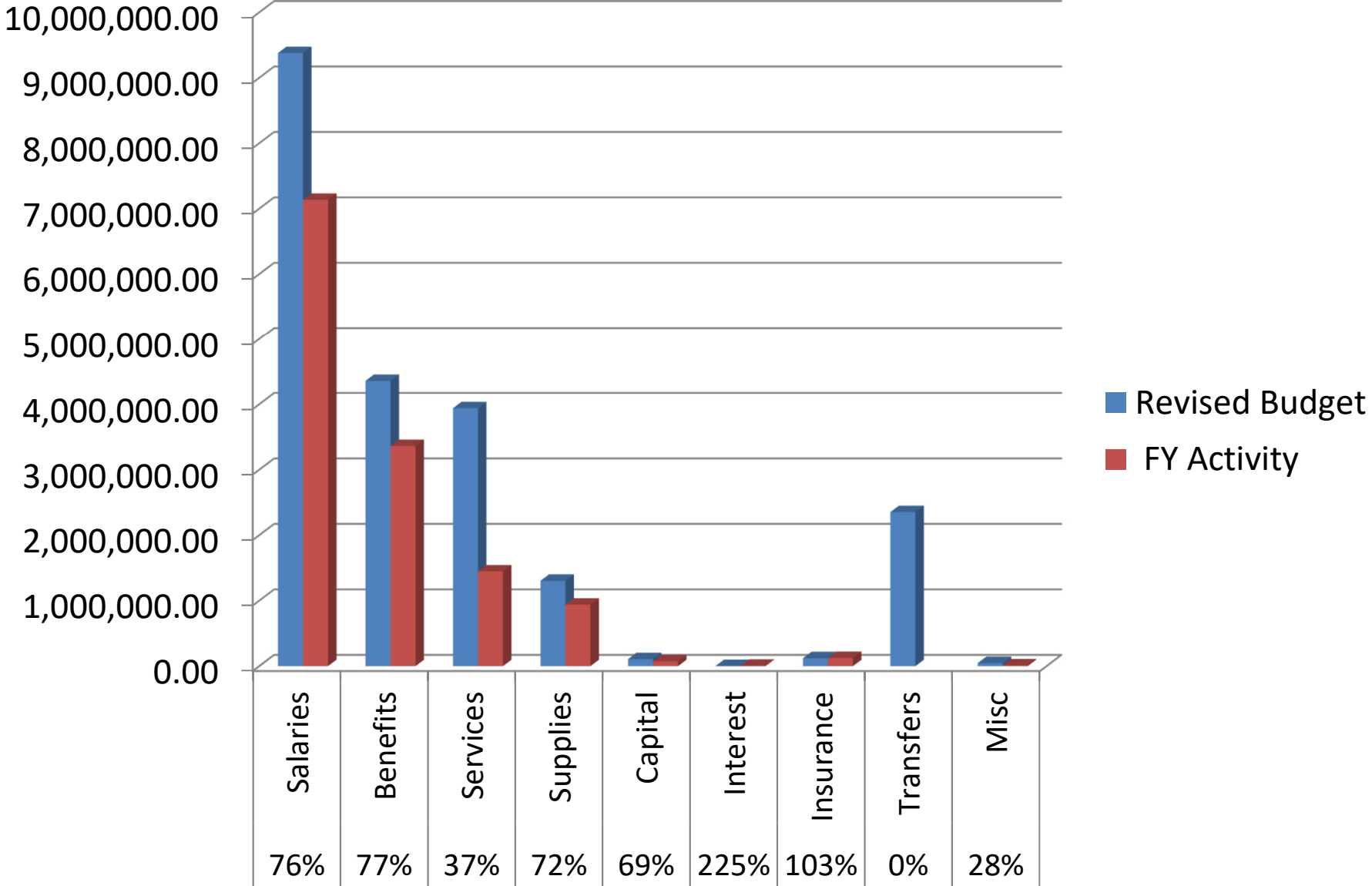
Fd	T	Loc	Obj	Fu	Src	2020-21	2020-21	2020-21	Unexpended
						Original Budget	Revised Budget	FY Activity	Balance
10	R	400	34-	--	GRANTS-OTHER SCHOOL DISTRICTS	15,000.00	15,000.00		15,000.00
10	R	800	21-	--	TAXES	5,092,825.00	5,092,825.00	3,427,781.00	1,665,044.00
10	R	800	27-	--	SCHOOL ACTIVITY-INCOME	10,000.00	10,000.00	2,635.50	7,364.50
10	R	800	28-	--	INTEREST ON INVESTMENT	12,500.00	12,500.00	2,159.46	10,340.54
10	R	800	29-	--	OTHER REVENUES-LOCAL SOURCES	10,100.00	10,100.00	5,853.56	4,246.44
10	R	800	34-	--	GRANTS-OTHER SCHOOL DISTRICTS	2,797,261.00	2,797,261.00	350.00	2,796,911.00
10	R	800	51-	--	TRANSIT OF AIDS-INTERMED SRCES	15,498.00	15,498.00		15,498.00
10	R	800	58-	--	MEDICAL SERVICE REIMBURSEMENTS	30,000.00	30,000.00		30,000.00
10	R	800	59-	--	OTHER PYMTS-INTERMEDIATE	5,000.00	5,000.00		5,000.00
10	R	800	61-	--	STATE AID-CATEGORICAL	101,708.00	101,708.00	104,048.00	-2,340.00
10	R	800	62-	--	STATE AID-GENERAL	11,362,031.00	11,362,031.00	7,260,085.00	4,101,946.00
10	R	800	63-	--	SPECIAL PROJECTS GRANT	114,450.00	114,450.00		114,450.00
10	R	800	65-	--	SAGE GRANT	470,000.00	470,000.00	352,968.00	117,032.00
10	R	800	69-	--	OTHER REVENUE - STATE SOURCES	1,139,710.00	1,139,710.00	1,126,356.00	13,354.00
10	R	800	73-	--	SPECIAL PROJECTS GRANTS	404,021.00	404,021.00	156,211.25	247,809.75
10	R	800	75-	--	TITLE I	222,514.00	222,514.00	66,762.47	155,751.53
10	R	800	97-	--	REFUND OF DISBURSEMENT			5,636.62	-5,636.62
10	R	800	99-	--	Other Miscellaneous Revenue	1,000.00	1,000.00	103.10	896.90
10	R	---	---	--	Revenue	21,803,618.00	21,803,618.00	12,510,949.96	9,292,668.04
10	-	---	---	--	GENERAL	21,803,618.00	21,803,618.00	12,510,949.96	9,292,668.04
21	R	800	29-	--	OTHER REVENUES-LOCAL SOURCES	99,375.00	99,375.00	89,161.42	10,213.58
21	R	---	---	--	Revenue	99,375.00	99,375.00	89,161.42	10,213.58
21	-	---	---	--	SPECIAL REVENUE TRUST FUND	99,375.00	99,375.00	89,161.42	10,213.58
27	R	800	11-	--	OPERATING TRANSFERS-IN	2,353,463.00	2,353,463.00	4,050.05	2,349,412.95
27	R	800	31-	--	TRANSIT OF AIDS-INTERDISTRICT	5,000.00	5,000.00	10,974.53	-5,974.53
27	R	800	34-	--	GRANTS-OTHER SCHOOL DISTRICTS	25,000.00	25,000.00		25,000.00
27	R	800	51-	--	TRANSIT OF AIDS-INTERMED SRCES	7,500.00	7,500.00	11,456.00	-3,956.00
27	R	800	58-	--	MEDICAL SERVICE REIMBURSEMENTS	110,000.00	110,000.00		110,000.00
27	R	800	61-	--	STATE AID-CATEGORICAL	750,000.00	750,000.00	628,911.00	121,089.00
27	R	800	73-	--	SPECIAL PROJECTS GRANTS	210,221.00	210,221.00	4,742.50	205,478.50
27	R	---	---	--	Revenue	3,461,184.00	3,461,184.00	660,134.08	2,801,049.92
27	-	---	---	--	SPECIAL EDUCATION FUND	3,461,184.00	3,461,184.00	660,134.08	2,801,049.92
38	R	800	21-	--	TAXES	162,513.00	162,513.00	162,513.00	
38	R	800	28-	--	INTEREST ON INVESTMENT			68.53	-68.53
38	R	800	29-	--	OTHER REVENUES-LOCAL SOURCES	100,000.00	100,000.00	66,735.42	33,264.58
38	R	---	---	--	Revenue	262,513.00	262,513.00	229,316.95	33,196.05
38	-	---	---	--	NON-REFERENDUM DEBT	262,513.00	262,513.00	229,316.95	33,196.05
39	R	800	21-	--	TAXES	1,333,063.00	1,333,063.00	1,333,063.00	
39	R	800	28-	--	INTEREST ON INVESTMENT	4,000.00	4,000.00	203.96	3,796.04
39	R	---	---	--	Revenue	1,337,063.00	1,337,063.00	1,333,266.96	3,796.04
39	-	---	---	--	REFERENDUM APPROVED DEBT SERV	1,337,063.00	1,337,063.00	1,333,266.96	3,796.04
49	R	800	28-	--	INTEREST ON INVESTMENT			26.78	-26.78
49	R	800	87-	--	LONG-TERM OBLIGATIONS	750,000.00	750,000.00	750,000.00	
49	R	---	---	--	Revenue	750,000.00	750,000.00	750,026.78	-26.78
49	-	---	---	--	OTHER CAPITAL PROJECTS	750,000.00	750,000.00	750,026.78	-26.78
50	R	800	25-	--	FOOD SERVICE SALES	341,000.00	341,000.00	10,685.05	330,314.95
50	R	800	28-	--	INTEREST ON INVESTMENT	500.00	500.00		500.00
50	R	800	61-	--	STATE AID-CATEGORICAL	12,100.00	12,100.00	53,902.84	-41,802.84
50	R	800	71-	--	FEDERAL AID-CATEGORICAL	443,500.00	443,500.00	829,816.74	-386,316.74
50	R	800	97-	--	REFUND OF DISBURSEMENT			53.35	-53.35
50	R	---	---	--	Revenue	797,100.00	797,100.00	894,457.98	-97,357.98

Fd	T	Loc	Obj	Fu	Src	2020-21	2020-21	2020-21	Unexpended
						Original Budget	Revised Budget	FY Activity	Balance
50	-	---	---	--	FOOD SERVICE	797,100.00	797,100.00	894,457.98	-97,357.98
73	R	800	28-	--	INTEREST ON INVESTMENT	10,000.00	10,000.00	5,074.14	4,925.86
73	R	800	95-	--	Contributions to Emp Benefits	364,406.00	364,406.00		364,406.00
73	R	---	---	--	Revenue	374,406.00	374,406.00	5,074.14	369,331.86
73	-	---	---	--	Employee Benefit Trust Fund	374,406.00	374,406.00	5,074.14	369,331.86
80	R	800	21-	--	TAXES	203,000.00	203,000.00		203,000.00
80	R	---	---	--	Revenue	203,000.00	203,000.00		203,000.00
80	-	---	---	--	COMMUNITY SERVICE	203,000.00	203,000.00		203,000.00
Grand Revenue T						29,088,259.00	29,088,259.00	16,472,388.27	12,615,870.73

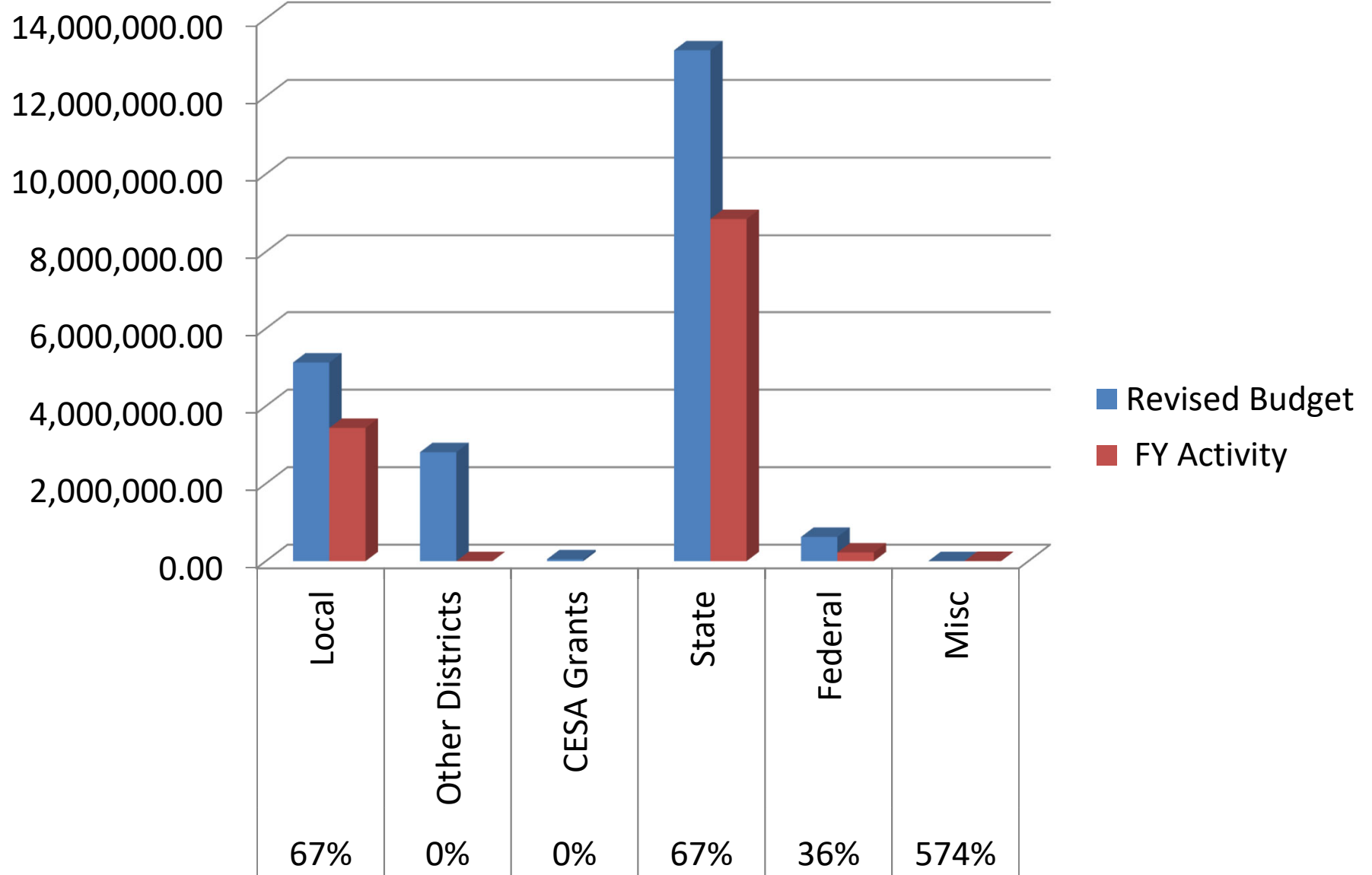
Number of Accounts: 106

***** End of report *****

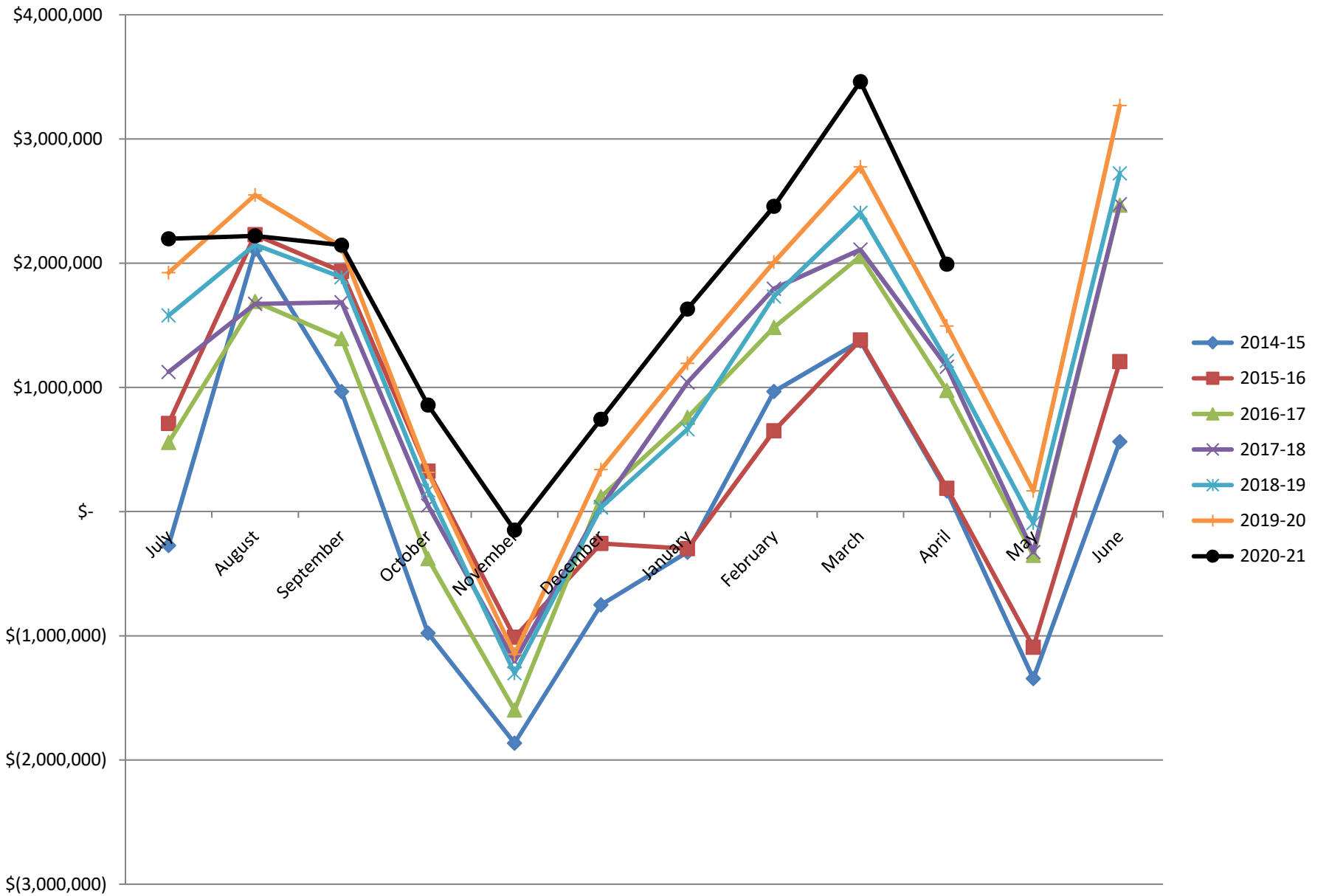
Board Approved Expenditures vs. Budget



Board Approved Revenues vs. Budget



Cash Position Less Borrowing 2014-15 to 2020-21 - General Fund



May 12, 2021 Board Update – Michael Markgren, Business Manager

Expenditures:

- Salaries are running about 1% over budget.
- Benefits are just slightly high.
- Purchased Services and Supplies are under where we typically are at this point in the year, but we have a lot of money in open Purchase Orders that have yet to be paid.

Revenues:

- Revenues are normal for this time of year.

Cash Position:

- We continue to be in a strong financial position being at the highest point ever for April.



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720
715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

Operational Expectations Monitoring Report: OE – 7: Assets Protection

Date Presented: May 17, 2021

Superintendent Certification

With respect to Operational Expectations Policy OE 7: Assets Protections, taken as a whole, the Superintendent certifies that the proceedings information is accurate and complete, and the district:

- Is in Compliance
 Is in Compliance with Noted Exceptions
 Is Not in Compliance

Superintendent Summary Statement:

The included artifacts demonstrate that the District is in compliance with one noted exception, Indicator 7.4.5. Included in the summary section is the commitment to correcting this area of non-compliance. Please note as well that evidence under Indicators 7.1.1 and 7.2.2 include respectful edits. The reporting documents used as artifacts for these indicators are organized differently than the wording in the indicator. The information being presented is the same, just the organization of the information is different. The Board's acceptance of the monitoring report will communicate to us an acceptance of these edits for future reports.

Signed: *Heidi Eliopoulos* _Date: 05.12.2021

Board of Education Action

With respect to OE 7: Assets Protection, the Board finds the district:

- Is in Compliance
 Is in Compliance with Noted Exceptions
 Is Not in Compliance.

Signed: _____

Board President

Date: _____



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720
715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

Operational Expectations Monitoring Report OE 7: Asset Protection

OE-7: Asset Protection: The Superintendent will assure that all district assets are adequately protected, properly maintained, appropriately used and not placed at undue risk.

Superintendent's Interpretation Part of the responsibility of Board members and school staff in being stewards of tax dollars involves not just the management of the dollars themselves, but also the protection and preservation of the products or services in which dollars are invested. In doing so, this prevents additional, unnecessary spending and extends the value of the investment by extending the life cycle of the product or service.

Glossary

District Assets: All property and equipment that is tangible in nature with a life longer than one year owned by the district that cost more than \$5,000.00

Adequately Protected: Insured for of the 100% replacement value

Undue Risk: Careless or reckless action.

Information, Files and Records: Data deemed critical to the operations of the District (finance, personnel, pupil records)

Fixed Assets: Property and equipment with original cost of \$5,000.00 or more

Improper Use: Inappropriate operation or treatment, or utilization in a manner or for a purpose contrary to what was intended

Insufficient Maintenance: Inadequate repair, cleaning, inspection, or upkeep as recommended by manufacturer specifications

Organizational Liability: Liability created by a system, process, policy, or universal condition (versus the decision or action of an individual)

Indicators

OE-7.1 The Superintendent will maintain property and casualty insurance coverage on district property with limits equal to 100% of replacement value.

Indicator One: The District purchases and receives the coverage declarations for property and casualty insurance equal to 100% of replacement value.

Evidence: The District maintains a complete line of property and casualty insurances. Declaration pages for [Real Property](#), [Auto](#), and [Cyber](#).

Evidence: [Declaration page for casualty insurance](#)

OE-7.2 The Superintendent will maintain both Errors and Omissions, Comprehensive General Liability, and Employer Liability Insurance coverage protecting Board members, staff, and the district itself in an amount that is reasonable for school districts of comparable size and character.

Indicator Two: The district has purchased and receives the coverage declarations for Errors and Omissions and Comprehensive General Liability insurance coverage.

Evidence: The District maintains complete coverage for all staff and Board members. Declaration page for [Comprehensive General Liability](#) insurance and [Errors and Omissions insurance](#)

Evidence: [Declaration page for Comprehensive General Liability insurance](#)

OE-7.3 The Superintendent will adequately protect the district against theft of misappropriation of funds by any personnel who have access to material amounts of district or school funds.

Indicator Three: All personnel who have access to material amounts of district and school funds are bonded.

Evidence: The District maintains full misappropriation insurance. Declaration page for [Crime Coverage](#) insurance and [Linebacker](#) insurance

OE-7.4 The Superintendent will protect intellectual property, information, files, records and fixed assets from loss or significant damage.

Indicator Four: Electronic information, files, and records are backed up each night and there is no loss of these files and records during the school year.

Evidence: The District fully backs up all electronic files daily. Statement of disposition from [Network Administrator](#)

Indicator Five: Information, files and records that exist in a paper format and are deemed to be critical to the operations of the District are stored in fireproof safes.

Evidence: The District protects personnel, student, and other valuable records in locked, fire-proof file cabinets. Verification statements of disposition from [elementary](#), [intermediate](#), [middle](#), and [high school](#) buildings; [pupil services office](#); and [district office](#).

Indicator Six: The District has no significant damage to fixed assets due to circumstances within its control during the school year.

Evidence: The District did not suffer significant damage to any fixed assets during this reporting period. Statement of disposition from [Building and Grounds Director](#)

Indicator Seven: Employee access to accounts is ended by the close of business of their final day or as directed by their supervisor.

Evidence: The District views security and deactivates access within 24 hours. Link to [off-boarding process](#)

OE-7.5 The Superintendent may not permit facilities and equipment to be subject to improper use or insufficient maintenance.
Indicator Eight: The District will maintain a facility use policy and agreement.
Evidence: The District has a facility use policy which is followed. Link to policy
Evidence: The District has implemented procedures to schedule and track facility usage. Link to artifact
Indicator Nine: The District will maintain a preventative maintenance schedule
Evidence: The District maintains a variety of assets and systems. All preventative maintenance was performed during the last reporting period. Link to the schedule

OE-7.6 The Superintendent may not recklessly expose the District, the Board, or staff to legal liability.
Indicator Ten: There has been no organizational liability litigation filed against the District or any litigation has been settled in the district's favor.
Evidence: The District had no organizational liability litigation filed against it in the reporting period. Statement of disposition from the Superintendent

OE-7.7 The Superintendent may not invest funds in investments that are not secured or that are not authorized by law.
Indicator Eleven: The District budget includes investments in only Federal Deposit Insurance Corporation (FDIC)-insured funds.
Evidence: All District investments are fully insured or otherwise guaranteed. Link to or image of FDIC statement from American Depository Management Company and CCF Bank

OE-7.8 The Superintendent may not purchase or sell real estate, including land and buildings.
Indicator Twelve: All real estate purchases are the result of formal action during a Meeting of the Electors
Evidence: The District followed all proper Board and state mandated procedures in the purchase of the 4K facility. Link to meeting minutes or date, agenda item, and recorded vote
Indicator Thirteen: All real estate sales are the result of formal Board action
Evidence: The District did not sell any real estate in the previous reporting period.

OE-7.9 The Superintendent may not take any action that damages the district's public image or credibility.
Indicator Fourteen: There is no litigation regarding careless or reckless actions by the Superintendent or any such litigation is settled in The District's favor.
Evidence: There has been no litigation regarding careless or reckless actions filed against The District. Statement of disposition from the Superintendent

Executive Summary

Operational Expectation 7 states that the Superintendent will assure that all district assets are adequately protected, properly maintained, appropriately used and not placed at undue risk.

7.1 requires property and casualty insurance coverage on district property with limits equal to 100% of replacement value. The linked artifacts show that The District carries full replacement value on these insurances.

7.2 requires Errors and Omissions, Comprehensive General Liability, and Employer Liability Insurance coverage protecting Board members, staff, and The District itself in an amount that is reasonable for school

districts of comparable size and character. The links show that The District has adequate coverage through both the General Liability and Umbrella coverages.

7.3 requires adequate protection against theft or misappropriation of funds by any personnel who have access to material amounts of district or school funds. The links show that The District has adequate coverage through the Governmental Crime and Linebacker coverages.

7.4 requires the protection of intellectual property, information, files, records and fixed assets from loss or significant damage. The links show how The District daily backs up electronic information, safeguards paper records, a reporting of significant damages, and the off-boarding process. We will need to purchase additional fireproof safes as described in The District's Commitment to Improve.

7.5 requires that The District not permit facilities and equipment to be subject to improper use or insufficient maintenance. The links show The District's facility use policy and procedures as well as the maintenance schedules.

7.6 requires that the Superintendent may not recklessly expose the District, the Board, or staff to legal liability. The link to the statement of position by the Superintendent shows that there was no organizational legal liability filed against The District.

7.7 The Superintendent may not invest funds in investments that are not secured or that are not authorized by law. The links show that all District investments are fully insured or otherwise guaranteed

7.8 The Superintendent may not purchase or sell real estate, including land and buildings. The links show that all Board policy and state law was followed with the purchase of the 4K building. The District did not sell any real estate.

7.9 The Superintendent may not take any action that damages the district's public image or credibility. The link from the Superintendent states that there has been no litigation regarding careless or reckless actions filed against the District.

Commitment to Improve The District is not currently in compliance with 7.4.5 in the high school as six of the 10 safes are not fireproof. We will prioritize trading out the safes that are in non-compliance prior to the next reporting period.



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720
715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

School Board Reorganizational Meeting Agenda

April 26, 2021, 6:30 pm

District Office Conference Room

Minutes on Agenda Items

- I. Call to Order - The Reorganizational Meeting of the Altoona Board of Education was called to order by Superintendent, Dr. Heidi Taylor-Eliopoulos, at 6:30 p.m. in the District board room.

- II. Role Call was taken and the following were present:
Rick Risler - President
David A Rowe – Vice President
Daniel E Gluch – Treasurer
Taylor Neff – Clerk
Hillarie Roth – Member
Dr. Heidi Taylor-Eliopoulos – Superintendent
Lisa Boss – School Board Secretary
Mike Markgren – Business Manager
Andrea Steffen - AIS Principal

- III. Approval of Agenda - Motion by Hillarie Roth to approve the agenda as presented, seconded by Dan Gluch. Yes by Neff, Gluch, Rowe, Roth and Risler. Motion carried 5-0.

- IV. The Pledge of Allegiance was recited

- V. Election of Chair of the Reorganizational Meeting - Motion by Terry Neff was made for Superintendent, Dr. Heidi Eliopoulos to Chair the Reorganizational Meeting until the election of a Board President, seconded by Dave Rowe. No other nominations were made. Dr. Heidi Eliopoulos accepted the nomination. Yes by Gluch, Rowe, Roth, Neff and Risler. Motion carried 5-0.

- VI. Consideration of Use of Secret Ballots - Motion by Rick Risler to use secret ballots for the election of officers if more than one individual is nominated, seconded by Terry Neff. Yes by Rowe, Roth, Neff, Gluch and Risler. Motion carried 5-0.



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720

715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

VII. Election of Officers (GC-4)

- A. President - Rick Risler was nominated by Dave Rowe. Rick Risler accepted the nomination. No other nominations were made. Dave Rowe made a motion to close nominations and cast a unanimous ballot for Rick Risler. Rick Risler was unanimously elected to the office of President.
- B. Vice President - Dave Rowe was nominated by Hillarie Roth for the office of Vice President. Dave Rowe denied the nomination. Dan Gluch was nominated by Terry Neff for the office of Vice President. No other nominations were made. Motion by Terry Neff to close nominations and cast a unanimous ballot for Dan Gluch. Dan Gluch was unanimously elected to the office of Vice President.
- C. Treasurer - Dave Rowe was nominated by Hillarie Roth for the office of Treasurer. Dave Rowe accepted the nomination. No other nominations were made. Motion by Dan Gluch to close nominations and cast a unanimous ballot for Dave Rowe. Dave Rowe was unanimously elected to the office of Treasurer.
- D. Clerk - Hillarie Roth was nominated by Terry Neff for the office of Clerk. Hillarie Roth accepted the nomination. No other nominations were made. Motion by Terry Neff to close nominations and cast a unanimous ballot for Hillarie Roth. Hillarie Roth was unanimously elected to the office of Clerk.

VIII. Appointment of Secretary to the Board of Education - Lisa Boss was nominated for Secretary to the Board of Education by Dave Rowe, seconded by Hillarie Roth. Lisa Boss accepted the nomination. No other nominations were made. Yes by Neff, Gluch, Rowe, Roth and Risler. Motion carried 5-0.

IX. Appointment of District Elections Clerk - Dan Gluch made a motion to appoint the Superintendent's Executive Assistant, Lisa Boss, to be the District Elections Clerk, seconded by Dave Rowe. Lisa Boss accepted the nomination. Yes by Gluch, Rowe, Roth, Neff and Risler. Motion carried 5-0.

X. Announcement of Committee Appointments

- A. Parks and Recreation - Dan Gluch will continue to volunteer on the Parks and Recreation committee.
- B. Altoona Foundation - Hillarie Roth will join the Altoona Foundation committee.

XI. Appointment of WASB Delegate and Alternate - Dave Rowe requested to postpone this committee appointment until the October 2021 meeting.

XII. Appointment of CESA Annual Meeting Representative and Alternate - Hillarie Roth volunteered to continue to represent the Altoona School Board at the CESA Annual



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720
715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

Meeting.

- XIII. Consideration of Approval of the Release of Funds for Time-Sensitive Payables - Dave Rowe made a motion to approve the Business Manager to make time-sensitive payments that occur before Board meetings, seconded by Terry Neff. Yes by Neff, Gluch, Rowe, Roth, and Risler. Motion carried 5-0.
- XIV. Designation of District Depositories - Dan Gluch made a motion to designate the following district depositories: Citizens Community Federal Bank, American Depository Management Company, seconded by Terry Neff. Yes by Gluch, Rowe, Roth, Neff and Risler. Motion carried 5-0.
- XV. Designation of the Meeting Dates for Regular Monthly Board Meetings - Terry Neff made a motion to designate the third Monday of each month as the regular Board meeting date, with the exceptions of September, which will follow the annual meeting, and April, which will be the fourth Monday, seconded by Hillarie Roth. Yes by Rowe, Roth, Neff, Gluch and Risler. Motion carried 5-0.
- XVI. Designation of Posting Locations for Meeting Notices - Dave Rowe made a motion to designate the following as posting locations for meeting notices: the District Website, the District Office, the Post Office, City Hall, seconded by Terry Neff. Yes by Roth, Neff, Gluch, Rowe and Risler. Motion carried 5-0.
- XVII. Adjourn Reorganizational Meeting - Hillarie Roth made a motion to adjourn at 6:49 p.m., seconded by Terry Neff. Yes by Neff, Gluch, Rowe, Roth, and Risler. Motion carried 5-0.

Students are prepared academically and socially for personal success in life and are respectful members of the local and global communities.



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720
715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

Regular Monthly Meeting of the Board of Education
April 26, 2021, Immediately following Reorganizational Meeting
District Office Conference Room

Minutes on Agenda Items

- I. The regular meeting was called to order by Board President - Rick Risler at 6:51 p.m. in the District board room.
- II. Roll Call was taken and the following were present:
 - Rick Risler – President
 - Daniel Gluch - Vice President
 - Dave Rowe – Treasurer
 - Hillarie Roth – Clerk
 - Terry Neff – Member
 - Dr. Heidi Taylor-Eliopoulos – Superintendent
 - Mike Markgren – Business Manager
 - Lisa Boss – School Board Secretary
 - Reagan Conklin – Student Representative
 - Andrea Steffen – Director of Curriculum and Instruction
- III. Approval of Agenda - Motion by Terry Neff to approve the agenda as presented, seconded by Dave Rowe. Yes by Neff, Gluch, Rowe, Roth and Risler. Motion carried 5-0.
- IV. Pledge of Allegiance was recited.
- V. Communication with the Board (*OE 8*)
 - A. Student Board Representative Report (GC 3.3) - Reagan Conklin stated that the high school held their prom on April 24th. Reagan stated that it was safe, awesome and fun! Reagan shared that there are some concerns with the safety of the parking lot behind the high school and has requested an additional stop sign be installed. Heidi will look into connecting with Tim Chmelik regarding the additional sign.
 - B. Board Self Evaluation (GC-6) - Rick Risler shared that the board will be conducting a self evaluation at the end of this meeting.
 - C. Budget Monitoring (*OE 8.2*) - Mike Markgren's financial summaries were reviewed and discussed.
 - D. Board Activities Since the Last Meeting (GC 3.4) - Dan Gluch stated that the Athletic Booster Raffle/Auction was very successful and believes they exceeded



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720

715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

their expectations. Dave Rowe provided details regarding the Altoona Lions Club bike ride scheduled to take place on the Sunday (June 6th) of Cinder City Days weekend. They are offering 6, 30 and 60 mile options. Dave Rowe complimented Heidi on an awesome ribbon cutting event held at the Altoona 4k building. This was a very well attended event. Dan Gluch stated that River Prairie is open for families to enjoy.

- E. Board Meeting Protocols in Response to Pandemic (GC 3) - The board discussed options for adding public comment to their meetings. At this time the board members will be watching the virtual WASB Board member development on hosting public comment training. They will discuss and update their Public Comment Policy and Rules to align with the current governance policies at their May 2021 meeting.
- F. Superintendent Update on Pandemic Response (OE 8.2) - Dr. Eliopoulos gave an overview of the current planning stages of graduation scheduled for Friday, May 28th at 7:00 p.m. With the current state of health in our community, we are hoping for a full graduation ceremony outdoors at the Oak Leaf stadium. Summer School registration begins on Tuesday, April 27th. We will be offering both enrichment and remediation sessions. Dr. Eliopoulos is working on the flexibility waiver to submit to DPI at the end of the school year. Heidi will present the completed waiver to the board in May for approval. Fall planning has begun, and at this point we plan to use a scaled down version of this year's plan. Self screening will continue to be a priority along with distancing, handwashing and sanitizing. Mask requirements are not known at this point.

VI. Monitoring for Results (*B/SR 5.4a & B/SR 5.3a*)

- A. OE 12: Facilities - Motion made by Terry Neff to accept OE12: Facilities as presented, seconded by Hillarie Roth. Yes by Gluch, Rowe, Roth, Neff and Risler. Motion carried 5-0. The board discussed the operational expectations. Motion made by Dan Gluch that the district is in compliance with OE12 Facilities operational expectations, seconded by Dave Rowe. Yes by Rowe, Roth, Neff, Gluch and Risler. Motion carried 5-0.
- B. R2: Physical Education and Health - Motion made by Dave Rowe to accept R2 Physical Education and Health as presented, seconded by Terry Neff. Yes by Roth, Neff, Gluch, Rowe and Risler. Motion carried 5-0. The Board discussed the data included in the results policy. Motion made by Dan Gluch that the district has made reasonable progress with the R2: Physical Education and Health expectation, seconded by Terry Neff. Yes by Neff, Gluch, Rowe, Roth and Risler. Motion carried 5-0.



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720
715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

VII. Board Consent Agenda (GC 2.4)

- A. Board Member Request to Remove an Item from the Consent Agenda (GC 2.5) - None
- B. Approval of March 4, 2021 Special Meeting Minutes (GC 2.4)
- C. Approval of March 15, 2021 Meeting Minutes (GC 2.4)
- D. Approval of March 15, 2021 Executive Session Meeting Minutes (GC 2.4)
- E. Approval of April 8, 2021 Executive Session Meeting Minutes (GC 2.4)

Motion by Hillarie Roth to accept the Board Consent Agenda, seconded by Dave Rowe. Yes by Gluch, Rowe, Roth, Neff, and Risler. Motion carried 5-0.

VIII. Superintendent Consent Agenda (GC 2.4)

- A. Board Member Request to Remove an Item from the Consent Agenda (GC 2.5)

Motion by Dave Rowe to remove F11 & F18 from the Superintendent's Consent Agenda and moved to IX B., seconded by Terry Neff. Yes by Roth, Neff, Gluch, Rowe and Risler. Motion carried 5-0.

B. Approval of Hires, Resignations, and Retirements (GC 2.4)

- 1. Middle School Track Coach *Resignation* - Accept Jason Stuttgen's resignation as MS Track Coach.
- 2. 8th Grade Math *Hire* - Accept Alexandra Opse as 8th grade math teacher as recommended.
- 3. 8th Grade Science *Hire* - Accept Justin Todd as 8th Grade Science teacher as recommended.
- 4. .5 Middle School Interventionist *Hire* - Accept Rebecca Hoage as .5 Middle School Interventionist as recommended.
- 5. 4th Grade Teacher *Hire* - Accept Abbie Statz as 4th grade teacher as recommended.
- 6. 5th Grade Teacher *Hire* - Accept Adrianna Ohms as 5th grade teacher as recommended.
- 7. Head Boys Soccer Coach *Hire* - Accept Jeremy Gilbert as Head Boys Soccer Coach as recommended.
- 8. MS Track & Field Coach *Hire* - Accept Chad Hanson as MS Track and Field Coach as recommended.
- 9. Social Worker K-5 *Hire* - Accept Stephanie Rohe as Social Worker K-5 as recommended.
- 10. Kindergarten Teacher *Resignation* - Accept Erika Kessler's resignation as Kindergarten teacher.



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720

715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

11. 1st Grade Teacher *Hire* - Accept Nicole Swensen as 1st Grade teacher as recommended.
 12. Mock Trial Coach *Hire* - Accept Erin Lynnes as Mock Trial Coach as recommended
 13. HS Volleyball Asst / JV Coach *Hire* - Accept Kristi Springer as HS Volleyball Assistant/JV Coach as recommended.
 14. MS Volleyball Coach *Hire* - Accept Jennifer Kronenberg as MS Girls Volleyball Coach as recommended.
- C. Approval of Treasurer's Report (GC 2.4)
- D. Approval of Checks for Payment (GC 2.4)
- E. Policy Updates: 2nd Reading (GC 2.4)
1. 521.1 Staff Communications of Concerns about Operations *Amended*
 2. 527 Employee Grievance *Amended*
 3. 443.6 Student Possession / Use of Weapons *Amended*
 4. 345.6 Graduation Requirements *Update*
- F. Policy Updates: 1st Reading (GC 2.4)
1. 443 Student Conduct *Update*
 2. 445 Student Interviews with Outside Agency Personnel *New*
 3. 446 Student Search Activities *New*
 4. 446.2 Use of Canine Units in Search Activities *Delete (Included in 446)*
 5. 447 Student Discipline *Update*
 6. 453.2 Student Immunizations *New*
 7. 453.4 Administering Medications to Students *Update*
 8. 454 Reporting of Child Abuse and Neglect *Update*
 9. 457 Student Suicide Prevention and Intervention *Update*
 10. 460 Student Awards and Scholarships *Update*
 11. 221.1 Recruitment and Hiring of Administrative or Individually-Contracted Staff *New - REMOVED- MOVED TO IX. B.*
 12. 221 Recruitment and Hiring of the Superintendent *Update*
 13. 222 Administrator Contracts *New*
 14. 223 Administrator Professional Development Opportunities *New*
 15. 225.1 Evaluation of Administrative Staff *New*
 16. 253.1 Development of Administrative Rules *New*
 17. 253.2 Employee Handbook *New*
 18. 253.3 Student Handbooks *New - REMOVED - MOVED TO IX. B.*
 19. 254 Employee Job Descriptions *New*
 20. GDA Support Staff Positions *Delete*
 21. CDC / CDD District Central Office Management *Delete*
 22. GDN Evaluation of Support Staff *Delete*



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720
715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

23. GCN Evaluation of Professional Staff *Delete*
24. IM / AFE Evaluation of Instructional Programs *Delete*
25. GCBC Professional Staff Fringe Benefits *Delete*
26. GCBD Professional Staff Leave and Absences *Delete*
27. IGCDA Youth Options Program *Delete*
28. CB District Administrator *Delete*
29. CBA Qualifications and Duties of the District Administrator *Delete*
30. CBG Evaluation of the Superintendent *Delete*

Motion by Dan Gluch to accept the Superintendent's Consent Agenda with the removal of F11 and F18, seconded by Terry Neff. Yes by Roth, Neff, Gluch, Rowe, and Risler. Motion carried 5-0.

IX. Matters Reserved for Board Action (B/SR 2.1)

- A. Item Removed from Board Consent Agenda for Separate Consideration (GC 2.5) - None
- B. Item Removed from Superintendent Consent Agenda for Separate Consideration (GC 2.5) -
F.11 - 221.1 Recruitment and Hiring of Administrative or Individually - Contracted Staff - Dave Rowe made a motion to accept F11 - 221.1 Recruitment and Hiring of Administrative or Individually -Contracted Staff as presented, seconded by Hillarie Roth. Yes by Neff, GLuch, Rowe, ROTH and Risler. Motion carried 5-0.
F.18 - 253.3 Student Handbook - Motion by Dave Rowe to update 253.3 Student Handbook with revisions to the last sentence with more detail, seconded by Dan Gluch. Yes by Gluch, Rowe, Roth, Neff and Risler. Motion carried 5-0.
- C. Addition of High School Social Studies Teacher - Motion by Hillarie Roth to add an additional High School Social Studies Teacher, seconded by Terry Neff. Yes by Rowe, Roth, Neff, Gluch and Risler. Motion carried 5-0.

X. Recess - Mike Markgren, Andrea Steffen and Reagan Conklin left the meeting at 8:15 p.m.

XI. Discussion of the Meeting (GC 2.2)

XII. Adjourn to Executive Session pursuant to Wisconsin State Statute 19.85(1)(b) to consider the employment, promotion, compensation, or performance evaluation data of any



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720
715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

public employee or person licensed by a board or commission and pursuant to Wisconsin State Statute 19.85(1)(f). (specific personnel matter, administrative contract)

With a motion from Terry Neff, the Board adjourned to closed session at 8:25 p.m., seconded by Dan Gluch. Yes by Roth, Neff, Gluch, Rowe, and Risler. Motion carried 5-0.

Actions in closed session:

Motion by Dan Gluch to accept Ashley Minaker as Elementary Assistant Principal as per the recommendation, seconded by Hillarie Roth. Yes by Gluch, Rowe, Roth, Neff, and Risler. Motion carried 5-0.

XIII. Adjourn to Open Session - Motion by Hillarie Roth to reconvene to open session at 8:50 p.m., seconded by Dave Rowe. Yes by Rowe, Roth, Neff, Gluch and Risler. Motion carried 5-0.

XIV. Board Annual Self-Evaluation - The School Board completed their Annual Self-Evaluation on a scale of 1-4 with 4 being the highest.

GC-1 - Board Purpose - Score 3.4

Comments from the Board included:

1. We may have to look back at the results policies and operational expectations as a reminder.
2. We need to strive to stay out of or remove ourselves from district operations as per our new Governance model.
3. We have met the criteria in all 3 paragraphs.
4. Board is knowledgeable and effectively tries to follow its purpose effectively.
5. I think that we could improve this slightly by recognizing that at times passion for students and education manifests as anger.

GC-2 - Governing Commitments - Score 3.5

Comments from the Board included:

1. As a newer board member this is a work in progress. Everyone strives to make these meetings as productive as possible.
2. The Board works and takes on issues with effective discussion that does not marginalize any member. The Board acts as a single unit. The Board is still learning the system of Coherent Governance.
3. Would score a 2 if only looking at #3. 1,2,5,6,7 brings up the score
4. Overall a top-notch job!



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720

715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

5. Overall we do well with this. We are still getting used to the actual flow of approving the monitoring reports, but it is improving.
6. All members agree that they will strive to improve their preparedness for each meeting.

GC-3 - Board Job Description - Score 3

Comments from the Board included:

1. Good overall, but we need to add to the goal posts (results) for the next year's data for improvement.
2. It would have been a 4 but have we actually done 8? I know reviews have been done but have they been given "directly to the board?"
3. Covid Pandemic has potentially negatively impacted stakeholder participation interaction. We are looking forward to the upcoming community event this weekend. A relatively healthy community may be the light at the end of the tunnel.
4. Could improve communication with the community as discussed tonight. Solid Board/Superintendent relationship. I feel that results monitoring will improve as more data becomes available.
5. We need another round of results in order to ensure and develop grading formula.
6. Have the auditor attend a meeting to give an overview of the annual audit.

GC-4 Officer's Roles - Score 3.4

Comments from the Board included:

1. Our roles are clearly defined and we function well within them.
2. Absolutely!
3. Might recommend an increase in responsibilities of Vice-President as training for potential future President role and to distribute responsibilities better. We would need to update our policy.
4. Areas we can improve on, doing well but not there yet.
5. We are all still learning. Should board members reach out directly to the Superintendent or Executive Assistant with questions? How best to handle these questions?

GC-5 Board Committees - Score 3.3

Comments from the Board included:

1. Nailed it!
2. Doesn't play a significant role under present structure.
3. We have the right number of committees.



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720

715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

4. N/A we have no committees
5. Fine, but do we need committees to get the public involved giving more input?

GC-6 Annual Work Plan Process - Score 3.4

Comments from the Board included:

1. We've done it and held to its schedule.
2. Plan is well outlined and adhered to.
3. We do what we say we will do.
4. Always a work in progress - engagement with community and stakeholders.
5. We need more school board member professional development. Ideas?
6. Perhaps Covid related, but we need to have more community engagement. The event on Saturday is a great step but we need more.

GC-7 Board Members' Code of Conduct - Score 3.4

Comments from the Board included:

1. Overall a very good job!
2. Trusting/Trustworthy Board that acts with integrity
3. All upstanding Board members of integrity and related conduct, dedicated to students/kids.
4. Always room for improvement.
5. There is room for improvement here. More professionalism, more confidentiality of sensitive content, more caution of walking quorums, more kindness to stakeholders that we disagree with.

GC-8 Board Member Conflict of Interest - Score 4

Comments from the Board included:

1. No concerns!
2. Doing great!
3. We do well on this.
4. If there was one, this board would mention it.

GC-9 Process for Addressing Board Member Violations - Score 4

Comments from the Board included:

1. I am not aware of any conflicts of interest.
2. I am not aware of any violations.
3. Violator free, as far as I'm aware.
4. Do not foresee this as a problem, however, I am glad this is a policy.
5. This has not been an issue as far as I have seen.



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720
715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

- XV. Adjourn - Motion by Dan Gluch to adjourn at 10:20 p.m., seconded by Hillarie Roth. Yes by Gluch, Rowe, Roth, Neff and Risler. Motion carried 5-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for May 17, 2021 in the District Board Room.

Lisa Boss, School Board Secretary

District Clerk

Date

Students are prepared academically and socially for personal success in life and are respectful members of the local and global communities.

SCHOOL DISTRICT OF ALTOONA

Bank Balances

April 2021

GENERAL ACCOUNTS (FUNDS 10, 21, 23, 27, 38, 50, and 80)

CCF

Beginning balance	\$	727,936.52
Receipts	\$	139,635.27
Disbursements	\$	(1,797,431.66)
Transfers in	\$	800,000.00
Transfers out	\$	-
Line-of-Credit in	\$	-
Line-of-Credit out	\$	-
Ending Balance	\$	<u>(129,859.87)</u>

American Depository Management Company

Beginning balance	\$	2,733,907.13
Receipts	\$	187,787.41
Transfers in	\$	-
Transfers out	\$	(800,000.00)
Interest	\$	-
Ending Balance	\$	<u>2,121,694.54</u>

GENERAL ACCOUNTS TOTAL \$ 1,991,834.67

SCHOOL DISTRICT OF ALTOONA

Bank Balances

April 2021

DEBT SERVICE FUND 39

ADM

Beginning balance	\$	6.09
Receipts	\$	-
Disbursements	\$	-
Interest	\$	-
Ending Balance	\$	<u>6.09</u>

CAPITAL IMPROVEMENT FUND 46

ADM

Beginning balance	\$	2,000.00
Receipts	\$	-
Interest	\$	-
Ending Balance	\$	<u>2,000.00</u>

CONSTRUCTION FUND 49

CCF

Beginning balance	\$	22,688.36
Receipts	\$	-
Disbursements	\$	(12,447.50)
Interest	\$	2.05
Ending Balance	\$	<u>10,242.91</u>

EMPLOYEE BENEFIT TRUST FUND 73

Mid America

Beginning balance	\$	865,878.50
Receipts	\$	-
Disbursements	\$	-
Gain or Loss	\$	-
Ending Balance	\$	<u>865,878.50</u>

SCHOOL DISTRICT OF ALTOONA
Bank Balances
April 2021

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE DESCRIPTION	AMOUNT
	NUMBER	NUMBER	NUMBER			
04/23/2021	136603	10 L 000 000	811670	AMERIPRISE FINANCIAL SERVICES	403(B)S	225.00
					Totals for 136603	225.00
04/23/2021	136604	10 L 000 000	811680	WI SCTF	CHILD SUPPORT	54.00
	136604	27 L 000 000	811680	WI SCTF	CHILD SUPPORT	150.00
					Totals for 136604	204.00
04/29/2021	136605	10 E 100 411	241000	ACCO BRANDS USA LLC	Laminating Sheets	548.44
					Totals for 136605	548.44
04/29/2021	136606	10 E 150 411	136320	INDUSTRIAL ARTS SUPPLY CO.	Johnson's Plastic-acrylic for keychains Makerbot/Afinia-3D filament, replacement parts Amazon/Walmart- various FabLab supplies such as duct tape, keychains/rings, paint, hot glue sticks, cups, marbles, electrical supplies, masks, replacement parts for Little Bits and Snap Circuits	141.59
					Totals for 136606	141.59
04/29/2021	136607	10 E 800 411	295000	KLICK, DENNIS	REPAIR TWO PROJECTORS	200.00
					Totals for 136607	200.00
04/29/2021	136608	10 E 700 310	172000	PSAT/NMSQT	PSAT TESTING FEES	153.00
					Totals for 136608	153.00
04/29/2021	136609	10 E 800 411	221400	SOLUTION TREE	Learning By Doing texts for all staff districtwide - 2021-22 Focus for District Professional Development Plan. 160 copies	5,247.20
					Totals for 136609	5,247.20
04/29/2021	136610	10 E 400 943	161339	WI FORENSICS COACHES ASSOC (WF	State Forensics fees	155.00
					Totals for 136610	155.00
05/04/2021	136611	10 E 800 444	120000	F&E PREMIER	Chairs and carts	8,932.00
					Totals for 136611	8,932.00
05/04/2021	136612	10 E 800 439	222200	LAKESHORE LEARNING MATERIALS	STEAM AND LIBRARY MATERIALS	573.77
					Totals for 136612	573.77
05/04/2021	136613	10 E 800 324	254300	OVERHEAD DOOR COMPANY OF THE C	ONE FIRE DOOR DROP TEST	150.00
					Totals for 136613	150.00
05/04/2021	136614	10 E 400 942	162117	SCHOOL DISTRICT OF GILMAN	G-T Slamfest May 8th 2021 Entry Fee	180.00
					Totals for 136614	180.00
05/04/2021	136615	10 E 150 411	241000	SCHOOL MATE	Student planners for the 2021-22 School Year. School Mate.	457.50
					Totals for 136615	457.50

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	
	NUMBER	NUMBER			DESCRIPTION	AMOUNT
05/07/2021	136616	10 L 000 000	811670	AMERIPRISE FINANCIAL SERVICES	403(B)S	225.00
					Totals for 136616	225.00
05/07/2021	136617	10 L 000 000	811680	WI SCTF	CHILD SUPPORT	54.00
	136617	27 L 000 000	811680	WI SCTF	CHILD SUPPORT	150.00
					Totals for 136617	204.00
05/11/2021	136618	27 E 700 310	221300	KOVAR, LOGEN	APRIL 12 - 20 LUNCH PACKAGE	142.50
					TRAINING AT \$7.50 RATE PER	
					EMAIL FROM AMANDA MUSSEHL	
					Totals for 136618	142.50
04/23/2021	202002094	10 A 000 000	711101	CCF BANK	NET PAYROLL 04-23-2021	294,219.16
	202002094	27 A 000 000	711101	CCF BANK	NET PAYROLL 04-23-2021	63,869.89
	202002094	50 A 000 000	711101	CCF BANK	NET PAYROLL 04-23-2021	2,765.83
	202002094	80 A 000 000	711101	CCF BANK	NET PAYROLL 04-23-2021	3,223.26
					Totals for 202002094	364,078.14
04/23/2021	202002095	10 L 000 000	811612	EFTPS	FEDERAL TAXES	828.28
	202002095	27 L 000 000	811612	EFTPS	FEDERAL TAXES	281.08
	202002095	50 L 000 000	811612	EFTPS	FEDERAL TAXES	27.00
	202002095	10 L 000 000	811612	EFTPS	FEDERAL TAXES	29,750.21
	202002095	27 L 000 000	811612	EFTPS	FEDERAL TAXES	5,570.39
	202002095	50 L 000 000	811612	EFTPS	FEDERAL TAXES	76.47
	202002095	80 L 000 000	811612	EFTPS	FEDERAL TAXES	201.71
	202002095	10 L 000 000	811611	EFTPS	FICA TAXES	25,768.79
	202002095	27 L 000 000	811611	EFTPS	FICA TAXES	5,436.12
	202002095	50 L 000 000	811611	EFTPS	FICA TAXES	204.42
	202002095	80 L 000 000	811611	EFTPS	FICA TAXES	247.59
	202002095	10 L 000 000	811611	EFTPS	MEDICARE TAXES	6,026.65
	202002095	27 L 000 000	811611	EFTPS	MEDICARE TAXES	1,271.37
	202002095	50 L 000 000	811611	EFTPS	MEDICARE TAXES	47.81
	202002095	80 L 000 000	811611	EFTPS	MEDICARE TAXES	57.92
	202002095	10 L 000 000	811611	EFTPS	MEDICARE TAXES	6,026.65
	202002095	27 L 000 000	811611	EFTPS	MEDICARE TAXES	1,271.37
	202002095	50 L 000 000	811611	EFTPS	MEDICARE TAXES	47.81
	202002095	80 L 000 000	811611	EFTPS	MEDICARE TAXES	57.92
	202002095	10 L 000 000	811611	EFTPS	FICA TAXES	25,768.79
	202002095	27 L 000 000	811611	EFTPS	FICA TAXES	5,436.12
	202002095	50 L 000 000	811611	EFTPS	FICA TAXES	204.42
	202002095	80 L 000 000	811611	EFTPS	FICA TAXES	247.59
					Totals for 202002095	114,856.48
04/23/2021	202002096	10 L 000 000	811671	GREAT-WEST RETIREMENT SERVICES	DEFERRED COMPENSATION	2,608.00
	202002096	27 L 000 000	811671	GREAT-WEST RETIREMENT SERVICES	DEFERRED COMPENSATION	42.00
					Totals for 202002096	2,650.00
04/23/2021	202002097	10 L 000 000	811670	HORACE MANN LIFE INS COMPANY	403(B) DEDUCTIONS	605.00
	202002097	27 L 000 000	811670	HORACE MANN LIFE INS COMPANY	403(B) DEDUCTIONS	600.00
					Totals for 202002097	1,205.00
04/23/2021	202002098	10 L 000 000	811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS	46.28
	202002098	10 L 000 000	811670	WEA TRUST ADVANTAGE	403(B) DEDUCTIONS	425.54
	202002098	10 L 000 000	811670	WEA TRUST ADVANTAGE	403(B) DEDUCTIONS	4,405.33
	202002098	27 L 000 000	811670	WEA TRUST ADVANTAGE	403(B) DEDUCTIONS	326.00
	202002098	10 L 000 000	811670	WEA TRUST ADVANTAGE	ROTH 403(B)	219.99

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER			DESCRIPTION		
04/23/2021	202002098	10 L 000 000	811670	WEA TRUST ADVANTAGE	403(B)S		683.34
	202002098	10 L 000 000	811670	WEA TRUST ADVANTAGE	ROTH IRA'S		275.00
	202002098	10 L 000 000	811670	WEA TRUST ADVANTAGE	403(B)S		2,111.00
	202002098	27 L 000 000	811670	WEA TRUST ADVANTAGE	403(B)S		284.00
					Totals for 202002098		8,776.48
04/23/2021	202002099	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES		70.56
	202002099	27 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES		7.18
	202002099	50 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES		23.38
	202002099	80 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES		6.88
	202002099	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES		19,539.82
	202002099	27 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES		3,799.48
	202002099	50 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES		57.61
	202002099	80 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES		133.60
					Totals for 202002099		23,638.51
04/07/2021	202002100	10 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTION		49.32
	202002100	27 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTION		24.66
	202002100	10 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTIONS		53.97
	202002100	27 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTIONS		25.70
	202002100	10 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTION		96.58
	202002100	27 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTION		26.78
	202002100	10 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTION		85.59
	202002100	27 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTION		47.55
	202002100	10 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTION		49.32
	202002100	27 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTION		24.66
	202002100	10 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTIONS		53.97
	202002100	27 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTIONS		25.70
	202002100	10 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTION		96.58
	202002100	27 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTION		26.78
	202002100	10 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTION		85.59
	202002100	27 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE DEDUCTION		47.55
	202002100	10 L 000 000	811639	NATIONAL VISION ADMINISTRATORS	MAY ADJUSTMENT		-10.42
					Totals for 202002100		809.88
04/27/2021	202002101	10 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		20,255.10
	202002101	27 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		4,038.08
	202002101	80 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		45.14
	202002101	10 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		4,230.33
	202002101	27 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		1,456.65
	202002101	50 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		75.09
	202002101	80 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		58.33
	202002101	10 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		20,255.10
	202002101	27 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		4,038.08
	202002101	80 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		45.14
	202002101	10 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		4,230.33
	202002101	27 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		1,456.65
	202002101	50 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		75.09
	202002101	80 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		58.33
	202002101	10 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		19.69
	202002101	10 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		19.69
	202002101	10 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		45.63
	202002101	10 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		45.63
	202002101	10 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		20,754.39
	202002101	27 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		4,078.51
	202002101	80 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT		43.20

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	
	NUMBER	NUMBER	NUMBER		DESCRIPTION	AMOUNT
04/27/2021	202002101	10 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	3,545.15
	202002101	27 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	1,478.50
	202002101	50 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	95.42
	202002101	80 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	56.60
	202002101	10 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	20,754.39
	202002101	27 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	4,078.51
	202002101	80 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	43.20
	202002101	10 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	3,545.15
	202002101	27 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	1,478.50
	202002101	50 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	95.42
	202002101	80 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	56.60
	202002101	10 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	14.69
	202002101	10 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	14.69
	202002101	10 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	MAR 5 ADJ	-291.32
					Totals for 202002101	120,289.68
04/21/2021	202002102	10 E 800 337	253300	CITY OF ALTOONA	CITY WATER, SWER HYDRANT AND STORMWATER SERVICES	3,458.60
	202002102	10 E 800 338	253300	CITY OF ALTOONA	CITY WATER, SWER HYDRANT AND STORMWATER SERVICES	3,635.95
	202002102	10 E 800 339	253300	CITY OF ALTOONA	CITY WATER, SWER HYDRANT AND STORMWATER SERVICES	5,347.18
					Totals for 202002102	12,441.73
04/20/2021	202002103	10 E 800 336	253300	EC ENERGY COOPERATIVE	UTILITIES AT AES	3,566.30
					Totals for 202002103	3,566.30
04/10/2021	202002104	10 E 800 411	252000	MAGIC-WRIGHTER	MARCH 2021 CHARGES	1.00
					Totals for 202002104	1.00
04/12/2021	202002105	10 E 800 331	253300	XCEL ENERGY, INC.	MARCH 2021 UTILITIES INCLUDING HS, FOOTBALL FIELD, MS, HS SOUTH GARAGE, AIS, AES, ALTOONA EARLY EDUCATION (BOTH BUILDINGS)	2,667.11
	202002105	10 E 800 336	253300	XCEL ENERGY, INC.	MARCH 2021 UTILITIES INCLUDING HS, FOOTBALL FIELD, MS, HS SOUTH GARAGE, AIS, AES, ALTOONA EARLY EDUCATION (BOTH BUILDINGS)	18,171.24
	202002105	10 E 800 331	253300	XCEL ENERGY, INC.	EARLY EDUCATION CENTER 701 7TH ST W, ALTERNATIVE SCHOOL 809 7TH ST W AND STORAGE 727 3RD ST W	282.94
	202002105	10 E 800 336	253300	XCEL ENERGY, INC.	EARLY EDUCATION CENTER 701 7TH ST W, ALTERNATIVE SCHOOL 809 7TH ST W AND STORAGE 727 3RD ST W	485.29
					Totals for 202002105	21,606.58
05/07/2021	202002106	10 A 000 000	711101	CCF BANK	NET PAYROLL 05072021	282,709.50
	202002106	27 A 000 000	711101	CCF BANK	NET PAYROLL 05072021	62,241.25
	202002106	50 A 000 000	711101	CCF BANK	NET PAYROLL 05072021	3,498.85
	202002106	80 A 000 000	711101	CCF BANK	NET PAYROLL 05072021	3,476.83
					Totals for 202002106	351,926.43

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	AMOUNT
	NUMBER	NUMBER			DESCRIPTION	
05/07/2021	202002107	10 L 000 000	811612	EFTPS	FEDERAL TAXES	818.28
	202002107	27 L 000 000	811612	EFTPS	FEDERAL TAXES	281.08
	202002107	50 L 000 000	811612	EFTPS	FEDERAL TAXES	27.00
	202002107	10 L 000 000	811612	EFTPS	FEDERAL TAXES	28,346.83
	202002107	27 L 000 000	811612	EFTPS	FEDERAL TAXES	5,531.98
	202002107	50 L 000 000	811612	EFTPS	FEDERAL TAXES	51.92
	202002107	80 L 000 000	811612	EFTPS	FEDERAL TAXES	209.17
	202002107	10 L 000 000	811611	EFTPS	FICA TAXES	24,772.22
	202002107	27 L 000 000	811611	EFTPS	FICA TAXES	5,313.68
	202002107	50 L 000 000	811611	EFTPS	FICA TAXES	254.74
	202002107	80 L 000 000	811611	EFTPS	FICA TAXES	265.47
	202002107	10 L 000 000	811611	EFTPS	MEDICARE TAXES	5,793.60
	202002107	27 L 000 000	811611	EFTPS	MEDICARE TAXES	1,242.71
	202002107	50 L 000 000	811611	EFTPS	MEDICARE TAXES	59.56
	202002107	80 L 000 000	811611	EFTPS	MEDICARE TAXES	62.08
	202002107	10 L 000 000	811611	EFTPS	MEDICARE TAXES	5,793.60
	202002107	27 L 000 000	811611	EFTPS	MEDICARE TAXES	1,242.71
	202002107	50 L 000 000	811611	EFTPS	MEDICARE TAXES	59.56
	202002107	80 L 000 000	811611	EFTPS	MEDICARE TAXES	62.08
	202002107	10 L 000 000	811611	EFTPS	FICA TAXES	24,772.22
	202002107	27 L 000 000	811611	EFTPS	FICA TAXES	5,313.68
	202002107	50 L 000 000	811611	EFTPS	FICA TAXES	254.74
	202002107	80 L 000 000	811611	EFTPS	FICA TAXES	265.47
					Totals for 202002107	110,794.38
05/07/2021	202002108	10 L 000 000	811671	GREAT-WEST RETIREMENT SERVICES	DEFERRED COMPENSATION	2,608.00
	202002108	27 L 000 000	811671	GREAT-WEST RETIREMENT SERVICES	DEFERRED COMPENSATION	42.00
					Totals for 202002108	2,650.00
05/07/2021	202002109	10 L 000 000	811670	HORACE MANN LIFE INS COMPANY	403(B) DEDUCTIONS	605.00
	202002109	27 L 000 000	811670	HORACE MANN LIFE INS COMPANY	403(B) DEDUCTIONS	600.00
					Totals for 202002109	1,205.00
05/07/2021	202002110	10 L 000 000	811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS	46.28
	202002110	10 L 000 000	811670	WEA TRUST ADVANTAGE	403(B) DEDUCTIONS	425.54
	202002110	10 L 000 000	811670	WEA TRUST ADVANTAGE	403(B) DEDUCTIONS	4,330.33
	202002110	27 L 000 000	811670	WEA TRUST ADVANTAGE	403(B) DEDUCTIONS	326.00
	202002110	10 L 000 000	811670	WEA TRUST ADVANTAGE	ROTH 403(B)	219.99
	202002110	10 L 000 000	811670	WEA TRUST ADVANTAGE	403(B)S	683.34
	202002110	10 L 000 000	811670	WEA TRUST ADVANTAGE	ROTH IRA'S	275.00
	202002110	10 L 000 000	811670	WEA TRUST ADVANTAGE	403(B)S	2,111.00
	202002110	27 L 000 000	811670	WEA TRUST ADVANTAGE	403(B)S	284.00
					Totals for 202002110	8,701.48
05/07/2021	202002111	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	65.94
	202002111	27 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	7.06
	202002111	50 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	28.02
	202002111	80 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	6.98
	202002111	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	18,573.14
	202002111	27 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	3,760.97
	202002111	50 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	84.35
	202002111	80 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	141.90
					Totals for 202002111	22,668.36
04/02/2021	202002112	10 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES I	FSA REIMBURSEMENT 4-2-2021	830.20
	202002112	10 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES I	FSA BEN CARD APRIL 2021	2,330.00

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER	NUMBER		DESCRIPTION		
04/02/2021	202002112	27 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES I	FSA BEN CARD APRIL 2021		526.27
	202002112	10 A 000 000	714200	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS APRIL, 2021		101.07
	202002112	10 E 100 249	110101	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS APRIL, 2021		1,179.26
	202002112	10 E 200 249	124000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS APRIL, 2021		1,624.64
	202002112	10 E 200 249	141000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS APRIL, 2021		1,500.00
	202002112	10 E 400 249	124000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS APRIL, 2021		141.86
	202002112	10 E 400 249	126000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS APRIL, 2021		794.38
	202002112	10 E 400 249	127000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS APRIL, 2021		1,794.46
	202002112	10 E 800 249	252000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS APRIL, 2021		308.34
	202002112	27 E 700 249	159110	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS APRIL, 2021		1,500.00
	202002112	10 E 800 249	253300	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS APRIL, 2021		1,441.04
	202002112	10 E 150 249	110400	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS APRIL, 2021		333.74
	202002112	10 E 800 249	263305	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS APRIL, 2021		454.84
					Totals for 202002112		14,860.10
04/30/2021	202002113	10 L 000 000	811635	DELTA DENTAL	ADMIN FEES-APRIL		1,306.15
	202002113	10 A 000 000	714200	DELTA DENTAL	RETIREE CLAIMS (\$105) & DIRECT PREM PAY(-199.87)		-94.87
	202002113	10 E 100 243	110100	DELTA DENTAL	DENTAL CLAIMS		102.60
	202002113	10 E 100 243	110101	DELTA DENTAL	DENTAL CLAIMS		434.97
	202002113	10 E 100 243	110200	DELTA DENTAL	DENTAL CLAIMS		104.36
	202002113	10 E 100 243	125100	DELTA DENTAL	DENTAL CLAIMS		195.56
	202002113	10 E 100 243	241000	DELTA DENTAL	DENTAL CLAIMS		323.59
	202002113	10 E 200 243	124000	DELTA DENTAL	DENTAL CLAIMS		255.19
	202002113	10 E 200 243	127000	DELTA DENTAL	DENTAL CLAIMS		352.53
	202002113	10 E 200 243	143000	DELTA DENTAL	DENTAL CLAIMS		164.87
	202002113	10 E 200 243	222200	DELTA DENTAL	DENTAL CLAIMS		459.34
	202002113	10 E 400 243	121000	DELTA DENTAL	DENTAL CLAIMS		159.60
	202002113	10 E 400 243	124000	DELTA DENTAL	DENTAL CLAIMS		663.85
	202002113	10 E 400 243	125400	DELTA DENTAL	DENTAL CLAIMS		253.44
	202002113	10 E 400 243	127000	DELTA DENTAL	DENTAL CLAIMS		104.36
	202002113	10 E 400 243	241000	DELTA DENTAL	DENTAL CLAIMS		191.17
	202002113	10 E 800 243	252000	DELTA DENTAL	DENTAL CLAIMS		552.48
	202002113	27 E 700 243	159110	DELTA DENTAL	DENTAL CLAIMS		582.82
	202002113	27 E 700 243	158100	DELTA DENTAL	DENTAL CLAIMS		179.77
	202002113	27 E 700 243	156600	DELTA DENTAL	DENTAL CLAIMS		335.87
	202002113	10 E 150 243	241000	DELTA DENTAL	DENTAL CLAIMS		132.42
	202002113	10 E 800 243	253300	DELTA DENTAL	DENTAL CLAIMS		254.31
	202002113	10 E 200 243	123000	DELTA DENTAL	DENTAL CLAIMS		66.65
	202002113	10 E 150 243	110400	DELTA DENTAL	DENTAL CLAIMS		241.16
	202002113	10 E 150 243	110500	DELTA DENTAL	DENTAL CLAIMS		277.12
	202002113	27 E 100 243	218100	DELTA DENTAL	DENTAL CLAIMS		104.36
	202002113	27 E 100 243	156600	DELTA DENTAL	DENTAL CLAIMS		266.59
	202002113	10 E 800 243	295000	DELTA DENTAL	DENTAL CLAIMS		104.36

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER		DESCRIPTION		
04/30/2021	202002113	10 E 100 243 110102	DELTA DENTAL	DENTAL CLAIMS		3,193.26
				Totals for 202002113		11,267.88
04/23/2021	202100988	10 L 000 000 811670	VOYA INSTITUTIONAL TRUST COMPA	VFQ242		270.00
	202100988	27 L 000 000 811670	VOYA INSTITUTIONAL TRUST COMPA	VFQ242		55.00
	202100988	10 L 000 000 811670	VOYA INSTITUTIONAL TRUST COMPA	403(B)S		1,091.67
	202100988	27 L 000 000 811670	VOYA INSTITUTIONAL TRUST COMPA	403(B)S		29.17
	202100988	80 L 000 000 811670	VOYA INSTITUTIONAL TRUST COMPA	403(B)S		12.50
				Totals for 202100988		1,458.34
04/23/2021	202100989	10 L 000 000 811637	MADISON NATIONAL LIFE INS CO,	SHORT-TERM DISABILITY INS		349.92
	202100989	27 L 000 000 811637	MADISON NATIONAL LIFE INS CO,	SHORT-TERM DISABILITY INS		89.88
	202100989	10 L 000 000 811636	MADISON NATIONAL LIFE INS CO,	LTD INS BENEFITS		2,452.70
	202100989	27 L 000 000 811636	MADISON NATIONAL LIFE INS CO,	LTD INS BENEFITS		694.16
	202100989	80 L 000 000 811636	MADISON NATIONAL LIFE INS CO,	LTD INS BENEFITS		2.23
	202100989	10 L 000 000 811638	MADISON NATIONAL LIFE INS CO,	AD&D/LIFE INS BENEFITS		6,099.00
	202100989	27 L 000 000 811638	MADISON NATIONAL LIFE INS CO,	AD&D/LIFE INS BENEFITS		248.73
	202100989	10 L 000 000 811637	MADISON NATIONAL LIFE INS CO,	SHORT-TERM DISABILITY INS		349.92
	202100989	27 L 000 000 811637	MADISON NATIONAL LIFE INS CO,	SHORT-TERM DISABILITY INS		74.78
	202100989	10 L 000 000 811636	MADISON NATIONAL LIFE INS CO,	LTD INS BENEFITS		1,385.32
	202100989	27 L 000 000 811636	MADISON NATIONAL LIFE INS CO,	LTD INS BENEFITS		347.17
	202100989	80 L 000 000 811636	MADISON NATIONAL LIFE INS CO,	LTD INS BENEFITS		2.23
	202100989	10 L 000 000 811638	MADISON NATIONAL LIFE INS CO,	AD&D/LIFE INS BENEFITS		505.51
	202100989	27 L 000 000 811638	MADISON NATIONAL LIFE INS CO,	AD&D/LIFE INS BENEFITS		109.21
	202100989	10 L 000 000 811636	MADISON NATIONAL LIFE INS CO,	MAY ADJUSTMENT		-1,010.26
	202100989	27 L 000 000 811636	MADISON NATIONAL LIFE INS CO,	MAY ADJUSTMENT		-284.95
	202100989	10 L 000 000 811637	MADISON NATIONAL LIFE INS CO,	MAY ADJUSTMENT		398.14
	202100989	10 L 000 000 811638	MADISON NATIONAL LIFE INS CO,	MAY ADJUSTMENT		-4,694.78
	202100989	27 L 000 000 811638	MADISON NATIONAL LIFE INS CO,	MAY ADJUSTMENT		-1,014.55
				Totals for 202100989		6,104.36
04/23/2021	202100990	10 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	LIFE INS PREMIUMS		710.49
	202100990	27 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	LIFE INS PREMIUMS		285.44
	202100990	10 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	LIFE INS BENEFITS		310.43
	202100990	27 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	LIFE INS BENEFITS		121.32
	202100990	10 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	LIFE INS PREMIUMS		518.09
	202100990	27 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	LIFE INS PREMIUMS		121.93
	202100990	10 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	LIFE INS BENEFITS		241.49
	202100990	27 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	LIFE INS BENEFITS		49.69
	202100990	10 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	MAY ADJUSTMENT		-344.18
	202100990	27 L 000 000 811634	MINNESOTA LIFE INSURANCE CO	MAY ADJUSTMENT		-188.28
				Totals for 202100990		1,826.42
04/23/2021	202100992	10 L 000 000 811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS		4,974.03
	202100992	27 L 000 000 811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS		1,206.13
	202100992	10 L 000 000 811631	WEA INSURANCE TRUST	HLTH INSURANCE DEDUCTIONS		582.53
	202100992	27 L 000 000 811631	WEA INSURANCE TRUST	HLTH INSURANCE DEDUCTIONS		179.24
	202100992	10 L 000 000 811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS		3,376.81
	202100992	27 L 000 000 811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS		947.57
	202100992	10 L 000 000 811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS		443.42
	202100992	27 L 000 000 811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS		273.22
	202100992	10 L 000 000 811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFITS		40,246.35
	202100992	27 L 000 000 811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFITS		9,759.13
	202100992	10 L 000 000 811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFITS		4,713.41
	202100992	27 L 000 000 811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFITS		1,450.28
	202100992	10 L 000 000 811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFITS		27,320.09

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER	NUMBER		DESCRIPTION		
04/23/2021	202100992	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFITS		7,666.39
	202100992	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFIT		3,587.66
	202100992	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFIT		2,210.58
	202100992	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS		4,974.03
	202100992	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS		1,206.13
	202100992	10 L 000 000	811631	WEA INSURANCE TRUST	HLTH INSURANCE DEDUCTIONS		582.53
	202100992	27 L 000 000	811631	WEA INSURANCE TRUST	HLTH INSURANCE DEDUCTIONS		179.24
	202100992	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS		3,277.17
	202100992	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS		947.57
	202100992	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS		443.42
	202100992	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE DEDUCTIONS		273.22
	202100992	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFITS		40,246.35
	202100992	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFITS		9,759.13
	202100992	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFITS		4,713.41
	202100992	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFITS		1,450.28
	202100992	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFITS		26,513.95
	202100992	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFITS		7,666.39
	202100992	10 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFIT		3,587.66
	202100992	27 L 000 000	811631	WEA INSURANCE TRUST	HEALTH INSURANCE BENEFIT		2,210.58
	202100992	10 L 000 000	811631	WEA INSURANCE TRUST	MAY RETIREE PREM		22,421.68
	202100992	10 L 000 000	811631	WEA INSURANCE TRUST	MAY ADJUSTMENT		-1,630.42
					Totals for 202100992		237,759.16
04/29/2021	202100993	10 E 800 310	252000	ASSOCIATED TRUST COMPANY	IMPROVEMENT BONDS DATED 3/23/2015		475.00
					Totals for 202100993		475.00
04/29/2021	202100994	10 E 400 310	161339	BYROM, JOCELYN	Judge - State Forensics 4/9/21 TO 4/10/21		150.00
					Totals for 202100994		150.00
04/29/2021	202100995	27 E 700 310	221300	COLE, ELIZABETH	ASHA ONLINE PURCHASES REIMBURSEMENT		149.00
					Totals for 202100995		149.00
04/29/2021	202100996	10 E 200 411	241000	CPM EDUCATION PROGRAM	CPM LICENSE		1,350.00
					Totals for 202100996		1,350.00
04/29/2021	202100997	10 E 800 310	252105	DIVERSIFIED BENEFIT SERVICES I	FLEX SPENDING ACCT ADMIN SERVICES, DEBIT CARD FEES AND PLAN PARTICIPANT MAILINGS FOR APRIL 2021		164.26
					Totals for 202100997		164.26
04/29/2021	202100998	10 E 800 581	295000	HEARTLAND BUSINESS SYSTEMS	Server Refresh Equipment - Network - Will not be ordered until eRate ordering window opens up. Please change account to: 10 E 800 581 295000 000		8,023.94
					Totals for 202100998		8,023.94
04/29/2021	202100999	10 E 800 411	253300	HILLYARD, INC - EAU CLAIRE	NUT AND RING REPLACEMENT, SLEEVE FOR ALUMINUM WAND		33.36
					Totals for 202100999		33.36

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER	NUMBER		DESCRIPTION		
04/29/2021	202101000	10 E 800	324 254300	INNOVATIONAL WATER SOLUTIONS	hydronic system mgmt program all schools		619.40
					Totals for 202101000		619.40
04/29/2021	202101001	21 E 800	411 299000	MCLAIN, JEFFREY	Prom Photographer		200.00
					Totals for 202101001		200.00
04/29/2021	202101002	10 E 400	310 125400	NEFF PIANO SERVICE	REPAIR DAMAGED CLIMATE CONTROL SYSTEM ON GRAND PIANO		50.00
					Totals for 202101002		50.00
04/29/2021	202101003	50 E 800	324 257220	NORTHWEST WI REFRIGERATION SER	SERVICE CALL ON COOLER IN AHS		166.25
	202101003	50 E 800	324 257220	NORTHWEST WI REFRIGERATION SER	REPAIRED MILK COOLER IN AES		528.26
					Totals for 202101003		694.51
04/29/2021	202101004	10 E 400	413 223100	RSCHOOLSTODAY	rSchool Activities Registration Renewal		450.00
					Totals for 202101004		450.00
04/29/2021	202101005	10 E 150	411 121000	SCHOOL SPECIALTY, LLC	Art supplies		161.70
	202101005	10 E 200	411 121000	SCHOOL SPECIALTY, LLC	Art supplies		396.29
					Totals for 202101005		557.99
04/29/2021	202101006	10 E 800	360 295000	SERGEANT LABORATORIES, INC	One-Year AristotleK12(TM) License 7/1/2021 - 6/30/22		4,830.75
					Totals for 202101006		4,830.75
04/29/2021	202101007	10 E 100	411 241000	TAHER, INC	ALL STAFF BREAKFAST AT AES		540.00
	202101007	10 E 200	411 241000	TAHER, INC	STUDENT HOT CHOCOLATE		148.00
	202101007	10 E 800	411 232100	TAHER, INC	COFFEE/HOT CHOCOLATE BAR FOR STAFF		373.50
	202101007	10 E 800	411 223100	TAHER, INC	CUPCAKES, COOKIES AND BROWNIES FOR MARCH VOLLEYBALL		132.00
					Totals for 202101007		1,193.50
04/29/2021	202101008	10 E 400	411 223100	TEAM FITZ GRAPHICS	MBC Banners Quote No. 00050712 Attn: Jared Dixon		1,930.00
					Totals for 202101008		1,930.00
04/29/2021	202101009	10 E 400	411 126000	VERNIER SOFTWARE & TECHNOLOGY	Science equipment purchase		1,438.55
					Totals for 202101009		1,438.55
04/29/2021	202101010	10 E 800	358 295000	WISNET	Wisnet Network Access Service		1,080.00
					Totals for 202101010		1,080.00
05/04/2021	202101011	10 E 800	481 295000	B & B ELECTRIC INC	INSTALL NEW BUS CONTROLLER FOR LIGHTING PANEL		91.00
					Totals for 202101011		91.00
05/04/2021	202101012	10 E 200	411 120600	CAROLINA BIOLOGICAL SUPPLY CO	MILKWEED BUG FOOD AND BUGS		345.00
					Totals for 202101012		345.00
05/04/2021	202101013	80 E 200	411 392210	CHIPPEWA VALLEY SPORTING GOODS	Middle School Football Equipment		704.00
	202101013	10 E 400	411 162116	CHIPPEWA VALLEY SPORTING GOODS	Girls Soccer Goalie Gloves		60.00

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE DESCRIPTION	AMOUNT
	NUMBER	NUMBER	NUMBER			
05/04/2021	202101013	80 E 200 411	392319	CHIPPEWA VALLEY SPORTING GOODS	Track & Field Equipment Purchase	106.00
	202101013	10 E 400 411	162119	CHIPPEWA VALLEY SPORTING GOODS	Track & Field General/Meet Equipment	368.50
	202101013	10 E 400 411	162219	CHIPPEWA VALLEY SPORTING GOODS	Track & Field General/Meet Equipment	368.50
					Totals for 202101013	1,607.00
05/04/2021	202101014	10 E 800 324	254300	CINTAS	DUST MOPS	83.81
	202101014	10 E 800 324	254300	CINTAS	DUST MOPS FOR AHS	105.33
	202101014	10 E 800 324	254300	CINTAS	DUST MOPS FOR AES	136.52
					Totals for 202101014	325.66
05/04/2021	202101015	10 E 200 411	124008	NASCO	general classroom supplies	22.91
	202101015	10 E 100 411	121000	NASCO	Art Supplies	4.92
	202101015	10 E 400 411	121000	NASCO	high school art supplies	92.68
					Totals for 202101015	120.51
05/04/2021	202101016	10 E 200 411	121000	SCHOOL SPECIALTY, LLC	Art supplies	161.70
					Totals for 202101016	161.70
05/04/2021	202101017	10 E 800 310	231500	STRANG, PATTESON, RENNING, LEW	LEGAL CORRESPONDENCE WITH KIRK STRANG MARCH 2021	3,937.50
					Totals for 202101017	3,937.50
05/04/2021	202101018	10 E 400 341	256740	STUDENT TRANSIT EAU CLAIRE, IN	EXTRA CURRICULAR TRANSPORTATION FOR APRIL 22 - 27, 2021 FOR AHS	2,721.50
	202101018	80 E 200 341	256790	STUDENT TRANSIT EAU CLAIRE, IN	EXTRA CURRICULAR TRANSPORTATION FOR APRIL 15 - 29, 2021 FOR AMS	1,712.70
	202101018	10 E 800 341	256710	STUDENT TRANSIT EAU CLAIRE, IN	SCHOOL BUS ROUTES FOR APRIL 2021	52,979.59
	202101018	27 E 700 341	256750	STUDENT TRANSIT EAU CLAIRE, IN	SCHOOL BUS ROUTES FOR APRIL 2021	20,603.18
					Totals for 202101018	78,016.97
05/04/2021	202101019	10 E 800 310	231100	WI DEPARTMENT OF JUSTICE	APRIL 2021 CHARGES FOR ACCT #G1966	98.00
					Totals for 202101019	98.00
05/04/2021	202101020	10 E 800 358	295000	WISCNET	WISCNET MEMBER FIBER MAINTENANCE AND OPERATIONS SERVICES INCLUDING QUARTERLY E-RATE DISCOUNT OF -\$1,180.50	787.00
					Totals for 202101020	787.00
05/07/2021	202101021	10 E 800 293	291000	AUL HEALTH BENEFIT TRUST	SUPPORT STAFF HRA CONTRIBUTIONS~MAY, 2021	1,055.00
					Totals for 202101021	1,055.00
05/07/2021	202101022	10 L 000 000	811670	VOYA INSTITUTIONAL TRUST COMPA	VFQ242	270.00
	202101022	27 L 000 000	811670	VOYA INSTITUTIONAL TRUST COMPA	VFQ242	55.00
	202101022	10 L 000 000	811670	VOYA INSTITUTIONAL TRUST COMPA	403(B)S	1,241.67
	202101022	27 L 000 000	811670	VOYA INSTITUTIONAL TRUST COMPA	403(B)S	29.17
	202101022	80 L 000 000	811670	VOYA INSTITUTIONAL TRUST COMPA	403(B)S	12.50

<u>CHECK</u>	<u>CHECK ACCOUNT</u>		<u>VENDOR</u>	<u>INVOICE</u>	<u>AMOUNT</u>
<u>DATE</u>	<u>NUMBER</u>	<u>NUMBER</u>		<u>DESCRIPTION</u>	
				Totals for 202101022	1,608.34
				Totals for checks	1,574,424.63

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL	1,125,877.10	0.00	158,280.07	1,284,157.17
21	SPECIAL REVENUE TRUST FUND	0.00	0.00	200.00	200.00
27	SPECIAL EDUCATION FUND	245,769.20	0.00	23,864.09	269,633.29
50	FOOD SERVICE	8,114.51	0.00	694.51	8,809.02
80	COMMUNITY SERVICE	9,102.45	0.00	2,522.70	11,625.15
***	Fund Summary Totals ***	1,388,863.26	0.00	185,561.37	1,574,424.63

***** End of report *****

<u>ACCOUNT</u>	<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>		
<u>NUMBER</u>	<u>DATE</u>	<u>NUMBER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
49 E 800 411 255130 000	04/21/2021	202100987	SUPERIOR LEGDRIVE &	SUPERIOR SHELTERS FOR TRACK - 2ND INSTALLMENT	12,447.50
				Totals for 202100987	12,447.50
				Totals for account	12,447.50
				Totals for checks	12,447.50

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
49	OTHER CAPITAL PROJECTS	0.00	0.00	12,447.50	12,447.50
***	Fund Summary Totals ***	0.00	0.00	12,447.50	12,447.50

***** End of report *****

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
BALLEJEJF000	BALLENTINE JEFFERY DJ	03/29/2021	22573	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 051kd25z3, Amzn.Co		04/06/2021		Invoiced	A	52.00
	2 Sigh WareHouse, Johnson				4002100019	0705921-210400057	04/05/2021	52.00			
		03/26/2021	22572	XXXXXXXXXXXXXXXXXX	Janns Netcraft Llc, 800-3466590		04/06/2021		Invoiced	A	79.89
	2 Sigh WareHouse, Johnson				4002100019	0705921-210400058	04/05/2021	79.89			
		03/25/2021	22571	XXXXXXXXXXXXXXXXXX	Amzn Mktp US D95ml0e33, Amzn.Co		04/06/2021		Invoiced	A	46.99
	2 Sigh WareHouse, Johnson				4002100019	0705921-210400059	04/05/2021	46.99			
		03/22/2021	22570	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Gu8b70kd3, Amzn.Co		04/06/2021		Invoiced	A	15.44
	2 EC Lawn And Garden, Menards,				4002100018	0705921-210400060	04/05/2021	6.66			
	3 Sign WareHouse, Johnson				4002100019	0705921-210400061	04/05/2021	8.78			
		03/19/2021	22568	XXXXXXXXXXXXXXXXXX	Eau Claire Lawn Equipm, Eau Cla		04/06/2021		Invoiced	A	115.15
	2 EC Lawn And Garden, Menards,				4002100018	0705921-210400062	04/05/2021	115.15			
		03/19/2021	22569	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		04/06/2021		Invoiced	A	52.76
	2 EC Lawn And Garden, Menards,				4002100018	0705921-210400063	04/05/2021	52.76			
		03/11/2021	22566	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Ic4yc5gm3, Amzn.Co		04/06/2021		Invoiced	A	148.00
	2 EC Lawn And Garden, Menards,				4002100018	0705921-210400064	04/05/2021	148.00			
		03/11/2021	22567	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Xk7531923, Amzn.Co		04/06/2021		Invoiced	A	85.78
	2 EC Lawn And Garden, Menards,				4002100018	0705921-210400065	04/05/2021	85.78			
		03/10/2021	22565	XXXXXXXXXXXXXXXXXX	Amzn Mktp US N59ng7rb3, Amzn.Co		04/06/2021		Invoiced	A	61.99
	2 EC Lawn And Garden, Menards,				4002100018	0705921-210400066	04/05/2021	61.99			
		03/01/2021	22360	XXXXXXXXXXXXXXXXXX	Fastspring, 8773278914, CA, 931		03/08/2021		Invoiced	A	-81.13
	2 Menards, Johnson				4002100022	0705921-210300089	03/05/2021	-81.13			
											576.87
											10 transaction(s) for BALLEJEJF000. Total Amount ==>
BUSS STE000	BUSS STEVEN T	03/16/2021	22724	XXXXXXXXXXXXXXXXXX	Mancinos Grinders & Pi, Eau Cla		04/06/2021		Invoiced	A	57.92
	2 Dinner for interview team				2002100142	0705921-210400035	04/05/2021	57.92			
		03/05/2021	22491	XXXXXXXXXXXXXXXXXX	Dollar Tree, Eau Claire, WI, 54		03/08/2021		Invoiced	A	12.00
	2 water bottles				2002100130	0705921-210300052	03/05/2021	12.00			
		03/02/2021	22490	XXXXXXXXXXXXXXXXXX	Festival Foods, Eau Claire, WI,		03/08/2021		Invoiced	A	23.45
	2 STANDARD OF EXCELLANCE				2002100049	0705921-210300053	03/05/2021	23.45			
											93.37
											3 transaction(s) for BUSS STE000. Total Amount ==>
CHMELTIM000	CHMELIK TIMOTHY J	03/31/2021	22729	XXXXXXXXXXXXXXXXXX	Scrubber City Inc, 8557278255,		04/06/2021		Invoiced	A	358.75
	2 Sleeve for AMS Scrubber				0002100159	0705921-210400168	04/05/2021	358.75			
		03/22/2021	22726	XXXXXXXXXXXXXXXXXX	Wasbo Foundation, Madison, WI,		04/06/2021		Invoiced	A	30.00
	2 Facilities Manager				0002100158	0705921-210400169	04/05/2021	30.00			
	2 Certification Courses - Mod										
		03/22/2021	22727	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		04/06/2021		Invoiced	A	24.82
	3 Green Duct Tape (3 - for				0002100160	0705921-210400170	04/05/2021	24.82			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
CHMELTIM000	CHMELIK TIMOTHY J	continued...									
		03/22/2021	22728	XXXXXXXXXXXXXXXXXX	Zoro Tools Inc, 855-2899676, IL		04/06/2021		Invoiced	A	375.06
2	Sloan Royal Flushometers (3) - AIS/AMS				0002100161	0705921-210400171	04/05/2021	375.06			
		03/10/2021	22725	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		04/06/2021		Invoiced	A	38.04
2	CLR for Disinfectant Sprayers, Caulk Guns (AHS				0002100160	0705921-210400172	04/05/2021	38.04			
		03/03/2021	22492	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		03/08/2021		Invoiced	A	212.70
4	Shelving Brackets 97" (4), Shelving (8), 4' Fl				0002100152	0705921-210300170	03/05/2021	212.70			
		03/01/2021	22499	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		03/08/2021		Invoiced	A	29.91
3	Owl Decoys for AES Door 1 Entry				0002100152	0705921-210300171	03/05/2021	29.91			
		03/01/2021	22500	XXXXXXXXXXXXXXXXXX	Menards Rice Lake Wi, Rice Lake		03/08/2021		Invoiced	A	2.73
2	220 Piece Mechanic Tool Set (AHS), G&B Wire St				0002100147	0705921-210300172	03/05/2021	2.73			
		8 transaction(s) for CHMELTIM000. Total Amount ==>									1,072.01
CHWALSHA000	CHWALA SHARON M	03/26/2021	22631	XXXXXXXXXXXXXXXXXX	Shopwoodmans.Com, 6086983308, W		04/06/2021		Invoiced	A	122.08
2	Food and Fitness 1 and 2 supplies				4002100161	0705921-210400077	04/05/2021	122.08			
		03/23/2021	22630	XXXXXXXXXXXXXXXXXX	Spectrum, 855-707-7328, VA, 201		04/06/2021		Invoiced	A	59.99
2	Spectrum 200Mbps Internet Service				8102100017	0705921-210400078	04/05/2021	59.99			
		03/23/2021	22681	XXXXXXXXXXXXXXXXXX	Wasda, Madison, WI, 53704, US		04/06/2021		Invoiced	A	250.00
1	WASDA					0705921-210400004	04/05/2021	250.00			
		03/22/2021	22623	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Rn3ur05s3, Amzn.Co		04/06/2021		Invoiced	A	358.97
1						0705921-210400004	04/05/2021	358.97			
		03/17/2021	22622	XXXXXXXXXXXXXXXXXX	Sams Club #8185, Eau Claire, WI		04/06/2021		Invoiced	A	46.37
1	COMMUNITY EVENT SUPPLIES					0705921-210400004	04/05/2021	46.37			
		03/16/2021	22629	XXXXXXXXXXXXXXXXXX	Advanced Disposal Onli, 8664965		04/06/2021		Invoiced	A	2,607.52
2	GARBAGE SERVICE (ADVANCED DISPOSAL)				8002100044	0705921-210400079	04/05/2021	2,607.52			
		03/16/2021	22680	XXXXXXXXXXXXXXXXXX	Wasda, Madison, WI, 53704, US		04/06/2021		Invoiced	A	50.00
1	WASDA					0705921-210400004	04/05/2021	50.00			
		03/15/2021	22620	XXXXXXXXXXXXXXXXXX	Mancinos Grinders & Pi, Eau Cla		04/06/2021		Invoiced	A	88.29
1	INTERVIEW COMMITTEE LUNCH					0705921-210400004	04/05/2021	88.29			
		03/15/2021	22621	XXXXXXXXXXXXXXXXXX	Quill Corporation, 800-982-3400		04/06/2021		Invoiced	A	-149.30
1	TABLET PAPER REFUND					0705921-210400004	04/05/2021	-149.30			
		03/15/2021	22625	XXXXXXXXXXXXXXXXXX	Sterling Water Culliga, 8004449		04/06/2021		Invoiced	A	19.30
2	CULLIGAN ANNUAL WATER DELIVERY SERVICE				1002100064	0705921-210400080	04/05/2021	19.30			
		03/15/2021	22626	XXXXXXXXXXXXXXXXXX	Spectrum, 855-707-7328, MO, 631		04/06/2021		Invoiced	A	139.04
2	AT & T SERVICES				8002100043	0705921-210400081	04/05/2021	139.04			
		03/15/2021	22627	XXXXXXXXXXXXXXXXXX	Vzwrlls My Vz Vb P, 800-922-020		04/06/2021		Invoiced	A	965.55
1	VERIZON HOT SPOTS DUE TO COVID					0705921-210400004	04/05/2021	965.55			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
CHWALSHA000	CHWALA SHARON M	continued...									
		03/15/2021	22628	XXXXXXXXXXXXXXXXXX	Spectrum, 855-707-7328, MO, 631		04/06/2021		Invoiced	A	249.22
	2	AT & T SERVICES			8002100043	0705921-210400082	04/05/2021	249.22			
		03/10/2021	22624	XXXXXXXXXXXXXXXXXX	Att Bus Phone Pmt, 800-704-4808		04/06/2021		Invoiced	A	210.45
	2	AT&T SERVICE			8002100025	0705921-210400083	04/05/2021	210.45			
		03/09/2021	22619	XXXXXXXXXXXXXXXXXX	Officemax/Depot 6348, Eau Clair		04/06/2021		Invoiced	A	35.77
	1	PLASTIC SLEEVES FOR COMMUNITY EVENT NAME TAGS				0705921-210400004	04/05/2021	35.77			
		03/08/2021	22618	XXXXXXXXXXXXXXXXXX	Festival Foods, Eau Claire, WI,		04/06/2021		Invoiced	A	29.00
	1	SNACKS FOR AREA SUPERINTENDENT MEETING				0705921-210400004	04/05/2021	29.00			
		03/04/2021	22428	XXXXXXXXXXXXXXXXXX	Quill Corporation, 800-982-3400		03/08/2021		Invoiced	A	149.30
	1	CHART PAPER FOR COMMUNITY EVENT				0705921-210300020	03/05/2021	149.30			
		03/04/2021	22429	XXXXXXXXXXXXXXXXXX	Dollar Tree, Eau Claire, WI, 54		03/08/2021		Invoiced	A	474.00
	2	Hygiene, clothing, gift cards			4002100158	0705921-210300179	03/05/2021	474.00			
		03/04/2021	22430	XXXXXXXXXXXXXXXXXX	Quill Corporation, 800-982-3400		03/08/2021		Invoiced	A	149.30
	1	CHART PAPER FOR COMMUNITY EVENT				0705921-210300020	03/05/2021	149.30			
		03/03/2021	22426	XXXXXXXXXXXXXXXXXX	Quill Corporation, 800-982-3400		03/08/2021		Invoiced	A	106.11
	1	SUPPLIES FOR COMMUNITY EVENT				0705921-210300020	03/05/2021	106.11			
		03/03/2021	22427	XXXXXXXXXXXXXXXXXX	Quill Corporation, 800-982-3400		03/08/2021		Invoiced	A	39.42
	1	DO OFFICE SUPPLIES				0705921-210300020	03/05/2021	39.42			
		21 transaction(s) for CHWALSHA000. Total Amount =====>									6,000.38
GILMABRE000	GILMARTIN BRENDA LYN	03/17/2021	22642	XXXXXXXXXXXXXXXXXX	Scholastic, Inc., 573-632-1834,		04/06/2021		Invoiced	A	75.00
	2	Scholastic Books			1502100066	0705921-210400084	04/05/2021	75.00			
		03/12/2021	22641	XXXXXXXXXXXXXXXXXX	Scholastic, Inc., 573-632-1834,		04/06/2021		Invoiced	A	80.71
	2	Classroom Books from Scholastic			1502100064	0705921-210400085	04/05/2021	80.71			
		03/08/2021	22639	XXXXXXXXXXXXXXXXXX	Festival Foods, Eau Claire, WI,		04/06/2021		Invoiced	A	23.96
	2	PBIS CELEBRATION SUPPLIES FROM INDIANHEAD FOOD			1502100061	0705921-210400086	04/05/2021	23.96			
		03/08/2021	22640	XXXXXXXXXXXXXXXXXX	Indianhead Foodservice, Eau Cla		04/06/2021		Invoiced	A	47.33
	2	PBIS CELEBRATION SUPPLIES FROM INDIANHEAD FOOD			1502100061	0705921-210400087	04/05/2021	47.33			
		4 transaction(s) for GILMABRE000. Total Amount =====>									227.00
HANTE	002 HANSON TERRI	03/15/2021	22730	XXXXXXXXXXXXXXXXXX	A Beka Book, 8772235226, FL, 32		04/06/2021		Invoiced	A	-20.94
	2	Textbook resource for Family and Consumer Scie			8002100071	0705921-210400167	04/05/2021	-20.94			
		03/03/2021	22501	XXXXXXXXXXXXXXXXXX	Stanford Ticketing, 6507253567,		03/08/2021		Invoiced	A	275.00
	2	Registration fee for 7th grade math teacher th			8002100107	0705921-210300166	03/05/2021	275.00			
		03/03/2021	22502	XXXXXXXXXXXXXXXXXX	Stanford Ticketing, 6507253567,		03/08/2021		Invoiced	A	275.00
	2	Registration fee for math professional develop			8002100108	0705921-210300167	03/05/2021	275.00			
		3 transaction(s) for HANTE 002. Total Amount =====>									529.06

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
KAETTELI000	KAETTERHENRY ELIZABETH A	03/24/2021	22614	XXXXXXXXXXXXXXXXXX	Caseys Gen 3851, Altoona, WI, 5		04/06/2021		Invoiced	A	22.67
	2 Food for Semi-Finals Competition				8302100066	0705921-210400025	04/05/2021	22.67			
		03/23/2021	22613	XXXXXXXXXXXXXXXXXX	Breakout, Old Bethpage, NY, 118		04/06/2021		Invoiced	A	103.95
	3 One Year digital BreakoutEdu subscription				8302100076	0705921-210400026	04/05/2021	103.95			
		03/19/2021	22612	XXXXXXXXXXXXXXXXXX	In Edpuzzle, 650-3364934, CA, 9		04/06/2021		Invoiced	A	2,400.00
	2 Covers access for the MS and HS Library buildi				8302100073	0705921-210400027	04/05/2021	2,400.00			
		03/15/2021	22611	XXXXXXXXXXXXXXXXXX	Follett School Solutio, 888-511		04/06/2021		Invoiced	A	579.52
	2 AES Follett 2020/2021 #2				8302100064	0705921-210400028	04/05/2021	579.52			
		03/11/2021	22610	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Ju9ln32j3, Amzn.Co		04/06/2021		Invoiced	A	638.15
	2 Cyber Acoustics Stereo PC Headset, 3.5mm Conne				8302100070	0705921-210400029	04/05/2021	638.15			
		03/10/2021	22609	XXXXXXXXXXXXXXXXXX	Follett School Solutio, 888-511		04/06/2021		Invoiced	A	536.44
	2 HS Follett 2020/2021 List #2				8302100062	0705921-210400030	04/05/2021	536.44			
		03/08/2021	22607	XXXXXXXXXXXXXXXXXX	Amazon.Com 0x4w02ka3, Amzn.Com/		04/06/2021		Invoiced	A	192.85
	1					0705921-210400004	04/05/2021	192.85			
		03/08/2021	22608	XXXXXXXXXXXXXXXXXX	Amazon.Com Gf6zr87o3 A, Amzn.Co		04/06/2021		Invoiced	A	78.24
	4 Cyber Acoustics Stereo PC Headset, 3.5mm Conne				8302100070	0705921-210400031	04/05/2021	78.24			
		03/05/2021	22413	XXXXXXXXXXXXXXXXXX	Follett School Solutio, 888-511		03/08/2021		Invoiced	A	581.67
	2 Library Books/Staff Requests/Professional Coll				8302100069	0705921-210300038	03/05/2021	581.67			
		03/03/2021	22412	XXXXXXXXXXXXXXXXXX	Follett School Solutio, 888-511		03/08/2021		Invoiced	A	911.63
	2 AES Follett 2020/2021 #2				8302100064	0705921-210300039	03/05/2021	911.63			
											10 transaction(s) for KAETTELI000. Total Amount =====>
											6,045.12
LIERMAND000	LIERMAN ANDREW D	03/29/2021	22605	XXXXXXXXXXXXXXXXXX	Chi Easeus, 800-799-9570, IL, 6		04/06/2021		Invoiced	A	62.25
	2 Blanket PO for Misc purchases through 2020-21				8102100009	0705921-210400011	04/05/2021	62.25			
		03/29/2021	22606	XXXXXXXXXXXXXXXXXX	Screencast-O-Matic, 5120800052,		04/06/2021		Invoiced	A	36.00
	2 Blanket PO for Misc purchases through 2020-21				8102100009	0705921-210400012	04/05/2021	36.00			
		03/26/2021	22603	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Hp0vz1oq3, Amzn.Co		04/06/2021		Invoiced	A	20.98
	2 Blanket PO for Misc purchases through 2020-21				8102100009	0705921-210400013	04/05/2021	20.98			
		03/26/2021	22604	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Gq6r438c3, Amzn.Co		04/06/2021		Invoiced	A	149.00
	2 Blanket PO for Misc purchases through 2020-21				8102100009	0705921-210400014	04/05/2021	149.00			
		03/22/2021	22601	XXXXXXXXXXXXXXXXXX	Camstreamer S.R.O., Praha, 153		04/06/2021		Invoiced	A	598.00
	2 Cam Streamer Licensing				8102100145	0705921-210400015	04/05/2021	598.00			
		03/22/2021	22602	XXXXXXXXXXXXXXXXXX	B&h Photo 800-606-6969, 800-221		04/06/2021		Invoiced	A	1,154.00
	3 T6101 Audio Interface				8102100145	0705921-210400016	04/05/2021	198.00			
	4 AXIS M3205-LVE Network Camera				8102100145	0705921-210400016	04/05/2021	838.00			
	5 Microphones				8102100145	0705921-210400016	04/05/2021	118.00			
		03/19/2021	22600	XXXXXXXXXXXXXXXXXX	Sp Ubiquiti Inc., 4089423085, N		04/06/2021		Invoiced	A	297.00
	2 Blanket PO for Misc purchases through 2020-21				8102100009	0705921-210400017	04/05/2021	297.00			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
LIERMAND000	LIERMAN ANDREW D	continued...									
		03/17/2021	22599	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 8x16r2os3, Amzn.Co		04/06/2021		Invoiced	A	67.29
	2	Blanket PO for Misc purchases through 2020-21			8102100009	0705921-210400018	04/05/2021	67.29			
		03/15/2021	22597	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		04/06/2021		Invoiced	A	4.99
	2	Blanket PO for Misc purchases through 2020-21			8102100009	0705921-210400019	04/05/2021	4.99			
		03/15/2021	22598	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Qq3o05xy3, Amzn.Co		04/06/2021		Invoiced	A	478.72
	2	Cable Matters 2-Pack 2 Outlet Power Splitter C			8102100140	0705921-210400020	04/05/2021	31.64			
	3	Amazon Basics 12/3 Outdoor Extension Cord with			8102100140	0705921-210400020	04/05/2021	12.98			
	4	Amazon Basics 12/3 SJTW Heavy-Duty Lighted Ext			8102100140	0705921-210400020	04/05/2021	51.98			
	5	Amazon Basics 12/3 SJTW Heavy-Duty Lighted Ext			8102100140	0705921-210400020	04/05/2021	218.14			
	7	RapcoHorizon HOGMPRO-100.K - Studio Series Gol			8102100140	0705921-210400020	04/05/2021	163.98			
		03/12/2021	22595	XXXXXXXXXXXXXXXXXX	Www.Wevideo.Com/Charge, Mountai		04/06/2021		Invoiced	A	312.99
	2	100 seta-subscription of Wevideo			8302100071	0705921-210400021	04/05/2021	312.99			
		03/12/2021	22596	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Mylvm3lh3, Amzn.Co		04/06/2021		Invoiced	A	131.76
	2	Blanket PO for Misc purchases through 2020-21			8102100009	0705921-210400022	04/05/2021	131.76			
		03/11/2021	22593	XXXXXXXXXXXXXXXXXX	B&h Photo 800-606-6969, 800-221		04/06/2021		Invoiced	A	81.99
	7	RapcoHorizon HOGMPRO-100.K - Studio Series Gol			8102100140	0705921-210400023	04/05/2021	81.99			
		03/11/2021	22594	XXXXXXXXXXXXXXXXXX	Amazon.Com Oj64i0ph3, Amzn.Com/		04/06/2021		Invoiced	A	16.07
	2	Blanket PO for Misc purchases through 2020-21			8102100009	0705921-210400024	04/05/2021	16.07			
		03/05/2021	22390	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Lc2pc07d3, Amzn.Co		03/08/2021		Invoiced	A	249.99
	7	Focusrite Scarlett 4i4 USB Audio/MIDI Interfac			2002100125	0705921-210300012	03/05/2021	249.99			
		03/05/2021	22391	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Hv5fc5ko3, Amzn.Co		03/08/2021		Invoiced	A	370.68
	10	Nady SPF-1 6-Inch Clamp On Microphone Pop Filt			2002100125	0705921-210300013	03/05/2021	19.99			
	11	Cable Matters 2-Pack Premium XLR to XLR Microp			2002100125	0705921-210300013	03/05/2021	32.66			
	12	Hosa HSS-030 Pro Balanced Interconnect, REAN 1			2002100125	0705921-210300013	03/05/2021	25.08			
	13	Behringer MicroMON MA400 Ultra-Compact Monitor			2002100125	0705921-210300013	03/05/2021	24.99			
	14	Sennheiser HD280PRO Headphone (new model)			2002100125	0705921-210300013	03/05/2021	99.95			
	16	Hosa HSS-005 REAN 1/4" TRS to REAN 1/4" TRS Pr			2002100125	0705921-210300013	03/05/2021	25.10			
	17	Sound Addicted - Studio Monitor Isolation Pads			2002100125	0705921-210300013	03/05/2021	17.95			
	18	Presonus Studio Monitor (Eris E5)			2002100125	0705921-210300013	03/05/2021	124.96			
		03/05/2021	22392	XXXXXXXXXXXXXXXXXX	B&h Photo 800-606-6969, 800-221		03/08/2021		Invoiced	A	247.94
	4	Gator 4U G-Tour Rack Case			8102100130	0705921-210300014	03/05/2021	247.94			
		03/04/2021	22388	XXXXXXXXXXXXXXXXXX	Sweetwater Sound, 800-222-4700,		03/08/2021		Invoiced	A	3,422.98
	6	Midas 40-ch M Series Digital Rkmt Mixer			8102100130	0705921-210300015	03/05/2021	1,999.00			
	7	Midas DL16 16-in/8-out Stage Box w/ULTRANET			8102100130	0705921-210300015	03/05/2021	799.00			
	8	Gator 4U G-Tour Rack Case			8102100130	0705921-210300015	03/05/2021	239.99			
	9	Gator G-Tour M32R Mixer Case, No DH			8102100130	0705921-210300015	03/05/2021	384.99			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
LIERMAND000	LIERMAN ANDREW D	continued...									
		03/04/2021	22389	XXXXXXXXXXXXXXXXXX	Sweetwater Sound, 800-222-4700,		03/08/2021		Invoiced	A	124.95
10	Presonus Studio Monitor (Eris E5)				2002100125	0705921-210300016	03/05/2021	124.95			
		03/03/2021	22386	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 2h8jklb51, Amzn.Co		03/08/2021		Invoiced	A	19.38
2	Blanket PO for Misc purchases through 2020-21				8102100009	0705921-210300017	03/05/2021	19.38			
		03/03/2021	22387	XXXXXXXXXXXXXXXXXX	Apple.Com/Us, 800-676-2775, CA,		03/08/2021		Invoiced	A	35.00
3	Shell				8302100065	0705921-210300018	03/05/2021	35.00			
		03/01/2021	22411	XXXXXXXXXXXXXXXXXX	Amazon.Com L80mn8bc3 A, Amzn.Co		03/08/2021		Invoiced	A	83.95
5	Sennheiser Rechargeable Battery Pack				8102100132	0705921-210300019	03/05/2021	83.95			
22 transaction(s) for LIERMAND000. Total Amount =====>											7,965.91
MARKGMIC000	MARKGREN MICHAEL P	03/05/2021	22374	XXXXXXXXXXXXXXXXXX	Jade Garden, Eau Claire, WI, 54		03/08/2021		Invoiced	A	50.00
2	Tech dept appreciation lunch				8002100110	0705921-210300000	03/05/2021	50.00			
MCCUTDON000	MCCUTCHEON DONALD ALAN	03/29/2021	22560	XXXXXXXXXXXXXXXXXX	Wiscos Bar Wiscos Bar, Eau Clai		04/06/2021		Invoiced	A	81.86
2	lunch for 6 people. Wisco's				7172100016	0705921-210400175	04/05/2021	81.86			
		03/29/2021	22561	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Fj7gb2hg3, Amzn.Co		04/06/2021		Invoiced	A	85.99
2	Items for Early Childhood				8272100212	0705921-210400176	04/05/2021	85.99			
		03/26/2021	22558	XXXXXXXXXXXXXXXXXX	Paypal Mhsassessme, 4029357733,		04/06/2021		Invoiced	A	56.25
2	Rating scale for evaluations				8272100213	0705921-210400177	04/05/2021	56.25			
		03/26/2021	22559	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Y56f15iy3, Amzn.Co		04/06/2021		Invoiced	A	330.53
2	Items for Early Childhood				8272100212	0705921-210400178	04/05/2021	330.53			
		03/24/2021	22557	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Lc20m0lt3, Amzn.Co		04/06/2021		Invoiced	A	28.78
2	Items for Early Childhood				8272100212	0705921-210400179	04/05/2021	28.78			
		03/23/2021	22556	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Yk8h67jm3, Amzn.Co		04/06/2021		Invoiced	A	36.67
2	Items for Early Childhood				8272100212	0705921-210400180	04/05/2021	36.67			
		03/22/2021	22547	XXXXXXXXXXXXXXXXXX	Kwik Trip 82800008284, Altoona,		04/06/2021		Invoiced	A	100.00
2	5 gas cards at Kwik Trip @ \$20.00 each, for fa				8272100209	0705921-210400181	04/05/2021	100.00			
		03/22/2021	22548	XXXXXXXXXXXXXXXXXX	Amzn Mktp US U859f49h3, Amzn.Co		04/06/2021		Invoiced	A	21.99
2	Classroom material from Amazon				8272100195	0705921-210400182	04/05/2021	21.99			
		03/22/2021	22549	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 2s7r099x3, Amzn.Co		04/06/2021		Invoiced	A	27.83
2	pressboard fastener folders, birthday cards, p				8272100219	0705921-210400183	04/05/2021	27.83			
		03/22/2021	22550	XXXXXXXXXXXXXXXXXX	Amazon.Com Er90elov3 A, Amzn.Co		04/06/2021		Invoiced	A	59.28
2	Classroom material from Amazon				8272100195	0705921-210400184	04/05/2021	59.28			
		03/22/2021	22551	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Hr0gg6hs3, Amzn.Co		04/06/2021		Invoiced	A	22.73
2	Items for Early Childhood				8272100212	0705921-210400185	04/05/2021	22.73			
		03/22/2021	22552	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Fr8310lk3, Amzn.Co		04/06/2021		Invoiced	A	43.98
2	pressboard fastener folders, birthday cards, p				8272100219	0705921-210400186	04/05/2021	43.98			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
MCCUTDON000	MCCUTCHEON DONALD ALAN	continued...									
		03/22/2021	22553	XXXXXXXXXXXXXXXXXX	Amzn Mktp US C77wy5z23,	Amzn.Co	04/06/2021		Invoiced	A	63.53
2	Items for Early Childhood				8272100212	0705921-210400187	04/05/2021	63.53			
		03/22/2021	22554	XXXXXXXXXXXXXXXXXX	Amazon.Com Do4k1lw43 A,	Amzn.Co	04/06/2021		Invoiced	A	161.75
2	5 teacher books/20 student books for a new uni				8272100211	0705921-210400188	04/05/2021	161.75			
		03/22/2021	22555	XXXXXXXXXXXXXXXXXX	Amazon.Com Oz8a88ay3 A,	Amzn.Co	04/06/2021		Invoiced	A	89.85
2	15 copies of Time Warp Trio 2095 for AIS DD				8272100201	0705921-210400189	04/05/2021	89.85			
		03/19/2021	22546	XXXXXXXXXXXXXXXXXX	Aep Connections Llc,	815-703018	04/06/2021		Invoiced	A	165.00
2	Webinar, Saturday 24th Katie King, Emilee Pla				8272100204	0705921-210400190	04/05/2021	165.00			
		03/18/2021	22544	XXXXXXXXXXXXXXXXXX	Amzn Mktp US K592w2m53,	Amzn.Co	04/06/2021		Invoiced	A	21.99
2	Classroom material from Amazon				8272100195	0705921-210400191	04/05/2021	21.99			
		03/18/2021	22545	XXXXXXXXXXXXXXXXXX	Le Teaching Channel,	9523883244	04/06/2021		Invoiced	A	99.99
2	One year license to Teaching Channel - profess				7172100017	0705921-210400192	04/05/2021	99.99			
		03/17/2021	22543	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 8n9gg4yy3,	Amzn.Co	04/06/2021		Invoiced	A	47.49
2	Classroom material from Amazon				8272100195	0705921-210400193	04/05/2021	47.49			
		03/11/2021	22541	XXXXXXXXXXXXXXXXXX	Amzn Mktp US P73ku8io3,	Amzn.Co	04/06/2021		Invoiced	A	95.11
2	Reeses Pieces fun size bags (55 pack)				8272100177	0705921-210400194	04/05/2021	7.53			
3	50 pack of snap bracelets				8272100177	0705921-210400194	04/05/2021	7.95			
4	24 pack of sports stress balls				8272100177	0705921-210400194	04/05/2021	12.99			
5	Over the door hanging file storage for speech				8272100177	0705921-210400194	04/05/2021	11.88			
6	64 pack of emoji keychains				8272100177	0705921-210400194	04/05/2021	25.99			
7	30 pack of cartool gel pens				8272100177	0705921-210400194	04/05/2021	14.98			
8	20 pack of hotwheel cars				8272100177	0705921-210400194	04/05/2021	13.79			
		03/11/2021	22542	XXXXXXXXXXXXXXXXXX	Amazon.Com Ri5wd8fp3,	Amzn.Com/	04/06/2021		Invoiced	A	67.80
2	10 copies of I Funny for 6th ELA				8272100202	0705921-210400195	04/05/2021	67.80			
		03/10/2021	22538	XXXXXXXXXXXXXXXXXX	Voyager Sopris Learng,	800-547-	04/06/2021		Invoiced	A	-6.03
2						0705921-210400004	04/05/2021	-6.03			
		03/10/2021	22539	XXXXXXXXXXXXXXXXXX	Wpy Viterbo University,	855-469	04/06/2021		Invoiced	A	75.00
2	Attendance to Holocaust Conference at Viterbo				8272100200	0705921-210400196	04/05/2021	75.00			
		03/10/2021	22540	XXXXXXXXXXXXXXXXXX	Dpi Educator Licensing,	608-266	04/06/2021		Invoiced	A	100.00
2	Paraprofessional license renewal for Patricia				0002100153	0705921-210400197	04/05/2021	100.00			
		03/09/2021	22534	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 9s6gp2n93,	Amzn.Co	04/06/2021		Invoiced	A	8.35
2	Items for Early Childhood				8272100212	0705921-210400198	04/05/2021	8.35			
		03/09/2021	22535	XXXXXXXXXXXXXXXXXX	Don Johnston, Inc,	847-740-0749	04/06/2021		Invoiced	A	106.92
2	DeCoste Writing Protocol through Don Johnston				8272100179	0705921-210400199	04/05/2021	106.92			
		03/09/2021	22536	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 2a82h1ob1,	Amzn.Co	04/06/2021		Invoiced	A	39.99
2	Pod swing				8272100196	0705921-210400200	04/05/2021	39.99			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
MCCUTDON000	MCCUTCHEON DONALD ALAN	continued...									
		03/09/2021	22537	XXXXXXXXXXXXXXXXXX	Amzn Mktp Us, Amzn.Com/Bill, WA			04/06/2021	Invoiced	A	-43.99
	1					0705921-210400004	04/05/2021	-43.99			
		03/08/2021	22530	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Pa7r70k63, Amzn.Co			04/06/2021	Invoiced	A	79.49
	2	pressboard fastener folders, birthday cards, p			8272100219	0705921-210400201	04/05/2021	79.49			
		03/08/2021	22531	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 1z58q2yc3, Amzn.Co			04/06/2021	Invoiced	A	68.92
	2	Math manipulatives: fraction strips, fraction			8272100190	0705921-210400202	04/05/2021	68.92			
		03/08/2021	22532	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 7r0xv8sv3, Amzn.Co			04/06/2021	Invoiced	A	144.46
	2	pressboard fastener folders, birthday cards, p			8272100219	0705921-210400203	04/05/2021	144.46			
		03/08/2021	22533	XXXXXXXXXXXXXXXXXX	Amazon.Com Fc6w912u3 A, Amzn.Co			04/06/2021	Invoiced	A	67.90
	2	10 copies of novel			8272100194	0705921-210400204	04/05/2021	67.90			
		03/05/2021	22340	XXXXXXXXXXXXXXXXXX	Teacherspayteachers.Co, 6465880			03/08/2021	Invoiced	A	67.68
	2	Teachers Pay Teachers: 3 Print Path Resources			8272100189	0705921-210300182	03/05/2021	67.68			
		03/05/2021	22341	XXXXXXXXXXXXXXXXXX	Wm Supercenter #1669, Eau Clair			03/08/2021	Invoiced	A	171.04
	2	For daily living, pre-vocational skills, incen			8272100002	0705921-210300183	03/05/2021	171.04			
		03/04/2021	22339	XXXXXXXXXXXXXXXXXX	Aota, 3016522682, MD, 20814, US			03/08/2021	Invoiced	A	225.00
	2	American Occupational Therapy Association Memb			8272100185	0705921-210300184	03/05/2021	225.00			
		03/03/2021	22336	XXXXXXXXXXXXXXXXXX	Learn Play Thrive, Llc, 6016688			03/08/2021	Invoiced	A	359.00
	2	Learn Play Thrive Autism Professional Developm			8272100184	0705921-210300185	03/05/2021	359.00			
		03/03/2021	22337	XXXXXXXXXXXXXXXXXX	Motivaider, Thief Rvr Fls, MN,			03/08/2021	Invoiced	A	232.50
	2	Order Confirmation Number: 18665300 Set of 4			7172100014	0705921-210300186	03/05/2021	232.50			
		03/03/2021	22338	XXXXXXXXXXXXXXXXXX	Amzn Mktp US K39sj7xv3, Amzn.Co			03/08/2021	Invoiced	A	83.21
	2	Amazon order for special education supplies fo			8272100187	0705921-210300187	03/05/2021	83.21			
		03/02/2021	22335	XXXXXXXXXXXXXXXXXX	Amzn Mktp US N12db7q93, Amzn.Co			03/08/2021	Invoiced	A	14.99
	2	Amazon order for special education supplies fo			8272100187	0705921-210300188	03/05/2021	14.99			
		03/01/2021	22352	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Fk4fn1k13, Amzn.Co			03/08/2021	Invoiced	A	96.14
	2	Amazon order-adaptive seating			8272100182	0705921-210300189	03/05/2021	96.14			
		40 transaction(s) for MCCUTDON000. Total Amount =====>									3,598.97
MITCHMIC000	MITCH MICHELLE L	03/23/2021	22505	XXXXXXXXXXXXXXXXXX	Spotify Usa, New York, NY, 1001			04/06/2021	Invoiced	A	10.54
	1					0705921-210400004	04/05/2021	10.54			
		03/23/2021	22506	XXXXXXXXXXXXXXXXXX	Festival Foods, Eau Claire, WI,			04/06/2021	Invoiced	A	89.81
	2	Money to buy snacks for students for guidance,			4002100068	0705921-210400166	04/05/2021	89.81			
		03/22/2021	22522	XXXXXXXXXXXXXXXXXX	Gimkit Pro - 1 Year, Seattle, W			04/06/2021	Invoiced	A	59.88
	1					0705921-210400004	04/05/2021	59.88			
		03/22/2021	22523	XXXXXXXXXXXXXXXXXX	Walmart Grocery, 800-966-6546,			04/06/2021	Invoiced	A	73.91
	2	community outings and independent living class			8272100013	0705921-210400036	04/05/2021	73.91			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
MITCHMIC000	MITCH MICHELLE L	continued...									
		03/22/2021	22524	XXXXXXXXXXXXXXXXXX	Gimkit Pro - 1 Year, Seattle, W		04/06/2021		Invoiced	A	59.88
	1					0705921-210400004	04/05/2021	59.88			
		03/22/2021	22525	XXXXXXXXXXXXXXXXXX	Ef Education First, 800-6655364		04/06/2021		Invoiced	A	165.00
	3	ACTFL Membership (need for registration discou			4002100179	0705921-210400037	04/05/2021	165.00			
		03/22/2021	22526	XXXXXXXXXXXXXXXXXX	Amazon.Com 3e0y68th3, Amzn.Com/		04/06/2021		Invoiced	A	66.09
	2	Office supplies			4102100162	0705921-210400038	04/05/2021	66.09			
		03/19/2021	22521	XXXXXXXXXXXXXXXXXX	Bestbuycom806436822560, 888-Bes		04/06/2021		Invoiced	A	399.98
	2	Bluetooth speaker for choir use.			4002100173	0705921-210400039	04/05/2021	399.98			
		03/19/2021	22528	XXXXXXXXXXXXXXXXXX	Shopwoodmans.Com, 6086983308, W		04/06/2021		Invoiced	A	108.22
	2	food and fitness supplies, health materials			4002100132	0705921-210400000	04/05/2021	108.22			
		03/18/2021	22519	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla		04/06/2021		Invoiced	A	31.00
	2	classroom supplies			4002100164	0705921-210400040	04/05/2021	31.00			
		03/18/2021	22520	XXXXXXXXXXXXXXXXXX	Gradecam, Llc, 8664723339, CA,		04/06/2021		Invoiced	A	14.99
	2	Monthly gradecam subscription.			4002100032	0705921-210400041	04/05/2021	14.99			
		03/17/2021	22527	XXXXXXXXXXXXXXXXXX	Usps Po 5601700070, Altoona, WI		04/06/2021		Invoiced	A	26.60
	2	Postage for certified mail.			4102100160	0705921-210400001	04/05/2021	26.60			
		03/16/2021	22517	XXXXXXXXXXXXXXXXXX	Intex Recreation Corp, 31054982		04/06/2021		Invoiced	A	205.66
	1	FRAUDULENT CHARGES THAT BMO IS INVESTIGATING				0705921-210400004	04/05/2021	205.66			
		03/16/2021	22518	XXXXXXXXXXXXXXXXXX	Wal-Mart #1669, Eau Claire, WI,		04/06/2021		Invoiced	A	17.24
	2	Pictures for Pride Awards			4002100167	0705921-210400042	04/05/2021	17.24			
		03/15/2021	22516	XXXXXXXXXXXXXXXXXX	Shopwoodmans.Com, Madison, WI,		04/06/2021		Invoiced	A	-4.95
	2	food and fitness supplies, health materials			4002100132	0705921-210400043	04/05/2021	-4.95			
		03/12/2021	22513	XXXXXXXXXXXXXXXXXX	Shopwoodmans.Com, 6086983308, W		04/06/2021		Invoiced	A	145.70
	2	food and fitness supplies, health materials			4002100132	0705921-210400044	04/05/2021	145.70			
		03/12/2021	22514	XXXXXXXXXXXXXXXXXX	Shopwoodmans.Com, 6086983308, W		04/06/2021		Invoiced	A	12.75
	2	Epson VS355 WXGA 3,300 lumens Projector			4002100112	0705921-210400045	04/05/2021	12.75			
		03/11/2021	22511	XXXXXXXXXXXXXXXXXX	Bath & Body Works 3145, Eau Cla		04/06/2021		Invoiced	A	29.23
	2	gifts for paraprofessional day			8272100198	0705921-210400046	04/05/2021	29.23			
		03/11/2021	22512	XXXXXXXXXXXXXXXXXX	Accountable Driver Ed, 715-8316		04/06/2021		Invoiced	A	150.00
	2	Driver's Ed Curriculum for D.B			8272100199	0705921-210400047	04/05/2021	150.00			
		03/11/2021	22515	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Bf3dg2ci3, Amzn.Co		04/06/2021		Invoiced	A	330.06
	2	Lab and classroom supplies for Chemistry and S			4002100029	0705921-210400048	04/05/2021	330.06			
		03/10/2021	22508	XXXXXXXXXXXXXXXXXX	Nassp Product & Servic, 703-860		04/06/2021		Invoiced	A	596.53
	2	National Honor Society stoles for graduation.			4102100157	0705921-210400049	04/05/2021	596.53			
		03/10/2021	22509	XXXXXXXXXXXXXXXXXX	Ncs Ged Exam, 800-511-3478, MN,		04/06/2021		Invoiced	A	33.75
	2	28 GED Tests @ \$30- \$840 Test prep for Science			4002100094	0705921-210400050	04/05/2021	33.75			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
MITCHMIC000	MITCH MICHELLE L	continued...									
		03/10/2021	22510	XXXXXXXXXXXXXXXXXX	Ncs Ged Exam, 800-511-3478, MN,		04/06/2021		Invoiced	A	10.00
	2	28 GED Tests @ \$30- \$840			4002100094	0705921-210400051	04/05/2021	10.00			
		03/08/2021	22507	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Q97ha7y13, Amzn.Co		04/06/2021		Invoiced	A	438.30
	2	Supplies needed for standardized testing.			4102100156	0705921-210400052	04/05/2021	438.30			
		03/05/2021	22303	XXXXXXXXXXXXXXXXXX	Shopwoodmans.Com, 6086983308, W		03/08/2021		Invoiced	A	129.74
	2	food and fitness supplies, health materials			4002100106	0705921-210300054	03/05/2021	129.74			
		03/04/2021	22301	XXXXXXXXXXXXXXXXXX	Jay Rays Deleatstreet, 86665487		03/08/2021		Invoiced	A	202.19
	2	TIG Grant Working Lunch			8272100192	0705921-210300055	03/05/2021	202.19			
		03/04/2021	22302	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Qe6ln4lq3, Amzn.Co		03/08/2021		Invoiced	A	15.89
	2	Lab and classroom supplies for Chemistry and S			4002100029	0705921-210300056	03/05/2021	15.89			
		03/03/2021	22299	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 449e306g3, Amzn.Co		03/08/2021		Invoiced	A	50.03
	2	Guitar tuners and batteries.			2002100119	0705921-210300057	03/05/2021	50.03			
		03/03/2021	22300	XXXXXXXXXXXXXXXXXX	Amzn Mktp US G86lf9se3, Amzn.Co		03/08/2021		Invoiced	A	269.03
	2	Additional music stands to account for larger			2002100121	0705921-210300058	03/05/2021	269.03			
		03/02/2021	22298	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Uq78x8gg3, Amzn.Co		03/08/2021		Invoiced	A	79.04
	2	Supplies for conference room.			4102100153	0705921-210300059	03/05/2021	79.04			
		03/01/2021	22330	XXXXXXXXXXXXXXXXXX	Wpy Ambient Inks, 855-469-3729,		03/08/2021		Invoiced	A	2,368.60
	2	Tshirts and sweatshirts from Ambient Inks			4002100146	0705921-210300060	03/05/2021	2,368.60			
		03/01/2021	22331	XXXXXXXXXXXXXXXXXX	Ncs Ged Exam, 800-511-3478, MN,		03/08/2021		Invoiced	A	30.00
	2	28 GED Tests @ \$30- \$840			4002100094	0705921-210300061	03/05/2021	30.00			
		03/01/2021	22332	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Xe6700003, Amzn.Co		03/08/2021		Invoiced	A	9.87
	2	High school office, colored paper and heavy du			4102100151	0705921-210300062	03/05/2021	9.87			
		03/01/2021	22333	XXXXXXXXXXXXXXXXXX	Amzn Mktp US B052v28q3, Amzn.Co		03/08/2021		Invoiced	A	37.98
	2	Hygiene, clothing, gift cards			4002100158	0705921-210300063	03/05/2021	37.98			
		03/01/2021	22334	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Qc3br6653, Amzn.Co		03/08/2021		Invoiced	A	40.58
	2	High school office, colored paper and heavy du			4102100151	0705921-210300064	03/05/2021	40.58			
35 transaction(s) for MITCHMIC000. Total Amount ==>											6,303.12
ORTH JOY000	ORTH JOYCE MARIE	03/19/2021	22584	XXXXXXXXXXXXXXXXXX	Quill Corporation, 800-982-3400		04/06/2021		Invoiced	A	3.23
	1					0705921-210400004	04/05/2021	3.23			
		03/19/2021	22585	XXXXXXXXXXXXXXXXXX	Quill Corporation, 800-982-3400		04/06/2021		Invoiced	A	27.38
	1					0705921-210400004	04/05/2021	27.38			
		03/09/2021	22583	XXXXXXXXXXXXXXXXXX	Wpy Starr Struck, 855-469-3729,		04/06/2021		Invoiced	A	660.17
	2	Rails Review Spring Issue (Starr Struck Design			8502100012	0705921-210400205	04/05/2021	660.17			
3 transaction(s) for ORTH JOY000. Total Amount ==>											690.78

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
RICHAJES000	RICHARDS JESSICA J	03/08/2021	22617	XXXXXXXXXXXXXXXXXX	Iste, 703-5899012, VA, 22201, U		04/06/2021		Invoiced	A	165.00
	2 Virtual ISTE Conference (June 26th-30th)				8102100136	0705921-210400034	04/05/2021	165.00			
SCHEPMAR000	SCHEPPKE MARK J	03/24/2021	22591	XXXXXXXXXXXXXXXXXX	Asset Genie, 7248389588, PA, 15		04/06/2021		Invoiced	A	109.50
	2 Blanket PO for 2020-21				8102100029	0705921-210400006	04/05/2021	109.50			
		03/22/2021	22590	XXXXXXXXXXXXXXXXXX	Epson Store, 800-873-7766, CA,		04/06/2021		Invoiced	A	238.00
	2 Blanket PO for 2020-21				8102100029	0705921-210400007	04/05/2021	238.00			
		03/17/2021	22589	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Q57gcl83, Amzn.Co		04/06/2021		Invoiced	A	279.60
	2 Blanket PO for 2020-21				8102100029	0705921-210400008	04/05/2021	279.60			
		03/11/2021	22588	XXXXXXXXXXXXXXXXXX	Asset Genie, 7248389588, PA, 15		04/06/2021		Invoiced	A	99.80
	2 Blanket PO for 2020-21				8102100029	0705921-210400009	04/05/2021	99.80			
		03/08/2021	22587	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Wes, Eau Cla		04/06/2021		Invoiced	A	35.16
	2 Blanket PO for 2020-21				8102100029	0705921-210400010	04/05/2021	35.16			
		03/01/2021	22385	XXXXXXXXXXXXXXXXXX	Tierney Brothers, Inc, 612-4558		03/08/2021		Invoiced	A	130.00
	2 Blanket PO for 2020-21				8102100029	0705921-210300001	03/05/2021	130.00			
	6 transaction(s) for SCHEPMAR000. Total Amount ==>										892.06
SCHUMRAC000	SCHUMACHER RACHEL A	03/31/2021	22721	XXXXXXXXXXXXXXXXXX	Rainbow Resource Cente, 3096953		04/06/2021		Invoiced	A	-8.80
	2 Decodable Text for Theresa Druckery				1002100176	0705921-210400094	04/05/2021	-8.80			
		03/30/2021	22720	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Gs0ys4tt3, Amzn.Co		04/06/2021		Invoiced	A	17.36
	2 Shrinky Dink paper, key chains, colored pencil				1002100189	0705921-210400095	04/05/2021	17.36			
		03/29/2021	22715	XXXXXXXXXXXXXXXXXX	Rainbow Resource Cente, Toulon,		04/06/2021		Invoiced	A	168.75
	2 Decodable Text for Theresa Druckery				1002100176	0705921-210400096	04/05/2021	168.75			
		03/29/2021	22716	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Tm29f9333, Amzn.Co		04/06/2021		Invoiced	A	146.73
	2 SPECIALS COVID SUPPLIES				1002100111	0705921-210400097	04/05/2021	146.73			
		03/29/2021	22717	XXXXXXXXXXXXXXXXXX	Sp Bavx Resources, Derby, KS, 6		04/06/2021		Invoiced	A	96.12
	2 BAL-A-Vis-X Supplies				8272100205	0705921-210400098	04/05/2021	96.12			
		03/29/2021	22718	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 7m2tv97k3, Amzn.Co		04/06/2021		Invoiced	A	110.97
	2 Shrinky Dink paper, key chains, colored pencil				1002100189	0705921-210400099	04/05/2021	110.97			
		03/29/2021	22719	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 6d9u41b93, Amzn.Co		04/06/2021		Invoiced	A	14.37
	2 Shrinky Dink paper, key chains, colored pencil				1002100189	0705921-210400100	04/05/2021	14.37			
		03/26/2021	22713	XXXXXXXXXXXXXXXXXX	Wsca, Waunakee, WI, 53597, US		04/06/2021		Invoiced	A	70.00
	2 Wisconsin School Counseling Association Member				1002100177	0705921-210400101	04/05/2021	70.00			
		03/26/2021	22714	XXXXXXXXXXXXXXXXXX	Amzn Mktp US C01xb85r3, Amzn.Co		04/06/2021		Invoiced	A	401.32
	2 FILE FOLDERS, CONSTRUCTION PAPER, ADDRESS LABE				1102100010	0705921-210400102	04/05/2021	401.32			
		03/25/2021	22710	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Zn3nj6yc3, Amzn.Co		04/06/2021		Invoiced	A	26.19
	2 FILE FOLDERS, CONSTRUCTION PAPER, ADDRESS LABE				1102100010	0705921-210400103	04/05/2021	26.19			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
SCHUMRAC000	SCHUMACHER RACHEL A	continued...									
		03/25/2021	22711	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Ml8bi8wn3, Amzn.Co		04/06/2021		Invoiced	A	71.40
2	FILE FOLDERS, CONSTRUCTION PAPER, ADDRESS LABE				1102100010	0705921-210400104	04/05/2021	71.40			
		03/25/2021	22712	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Ur6xd01r3, Amzn.Co		04/06/2021		Invoiced	A	229.71
2	Classroom supplies				1002100192	0705921-210400105	04/05/2021	229.71			
		03/24/2021	22709	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 8e32g7op3, Amzn.Co		04/06/2021		Invoiced	A	106.03
2	amazon order				1002100195	0705921-210400106	04/05/2021	106.03			
		03/23/2021	22708	XXXXXXXXXXXXXXXXXX	Target 00017749, Eau Claire, WI		04/06/2021		Invoiced	A	34.99
2	Shoes and clothing from Care Closet donations				1102100009	0705921-210400107	04/05/2021	34.99			
		03/22/2021	22701	XXXXXXXXXXXXXXXXXX	Otc Brands Inc, Omaha, NE, 6813		04/06/2021		Invoiced	A	416.83
2	From Oriental Trading Company: Glitter Sticky				1002100182	0705921-210400108	04/05/2021	416.83			
		03/22/2021	22702	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Xs2hb1ba3, Amzn.Co		04/06/2021		Invoiced	A	165.94
2	Tollefson Classroom Supplies (colored cardstoc				1002100082	0705921-210400109	04/05/2021	165.94			
		03/22/2021	22703	XXXXXXXXXXXXXXXXXX	Amazon.Com A505j78w3, Amzn.Com/		04/06/2021		Invoiced	A	65.89
2	Snacks for 3rd Grade Forward Testing				1002100194	0705921-210400110	04/05/2021	65.89			
		03/22/2021	22704	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Cd2cf2s13, Amzn.Co		04/06/2021		Invoiced	A	328.79
2	Small group and whole school activity material				1002100186	0705921-210400111	04/05/2021	328.79			
		03/22/2021	22705	XXXXXXXXXXXXXXXXXX	Amazon.Com 8i50t94i3, Amzn.Com/		04/06/2021		Invoiced	A	7.94
2	Classroom Supplies				1002100025	0705921-210400112	04/05/2021	7.94			
		03/22/2021	22706	XXXXXXXXXXXXXXXXXX	Origo Education Inc, 888-674460		04/06/2021		Invoiced	A	739.20
2	Four sets of The Box and Book of Facts: Addit				1002100196	0705921-210400113	04/05/2021	739.20			
		03/22/2021	22707	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Hk2ux5sv3, Amzn.Co		04/06/2021		Invoiced	A	287.87
2	See details in description				1002100188	0705921-210400114	04/05/2021	287.87			
		03/17/2021	22698	XXXXXXXXXXXXXXXXXX	Amazon.Com Wy3na43b3, Amzn.Com/		04/06/2021		Invoiced	A	28.43
2	Key tags and hooks for Elementary Office.				1002100185	0705921-210400115	04/05/2021	28.43			
		03/17/2021	22699	XXXXXXXXXXXXXXXXXX	Teacherspayteachers.Co, 6465880		04/06/2021		Invoiced	A	8.44
2	Small group and whole school activity material				1002100186	0705921-210400116	04/05/2021	8.44			
		03/17/2021	22700	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 5z3k80rr3, Amzn.Co		04/06/2021		Invoiced	A	16.99
2	Small group and whole school activity material				1002100186	0705921-210400117	04/05/2021	16.99			
		03/16/2021	22695	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Co04y2uu3, Amzn.Co		04/06/2021		Invoiced	A	77.94
2	Small group and whole school activity material				1002100186	0705921-210400118	04/05/2021	77.94			
		03/16/2021	22696	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Xy5hi6qk3, Amzn.Co		04/06/2021		Invoiced	A	543.03
2	Cardstock				1002100180	0705921-210400119	04/05/2021	48.64			
3	Post-It Pads				1002100180	0705921-210400119	04/05/2021	97.92			
4	Labels				1002100180	0705921-210400119	04/05/2021	51.96			
5	Laminator Pouches				1002100180	0705921-210400119	04/05/2021	80.16			
7	Pencil Sharpener				1002100180	0705921-210400119	04/05/2021	70.40			
8	Laminator				1002100180	0705921-210400119	04/05/2021	24.99			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
SCHUMRAC000	SCHUMACHER RACHEL A	continued...									
	9 Paper Cutter				1002100180	0705921-210400119	04/05/2021	168.96			
		03/16/2021	22697	XXXXXXXXXXXXXXXXXX	Amzn Mktp US B15do72i3,	Amzn.Co		04/06/2021	Invoiced	A	7.97
	2 Key tags and hooks for Elementary Office.				1002100185	0705921-210400120	04/05/2021	7.97			
		03/15/2021	22694	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 3i2ng7o03,	Amzn.Co		04/06/2021	Invoiced	A	44.24
	6 Dividers				1002100180	0705921-210400121	04/05/2021	44.24			
		03/12/2021	22693	XXXXXXXXXXXXXXXXXX	Amazon.Com 2945x3ej3,	Amzn.Com/		04/06/2021	Invoiced	A	23.98
	2 Classroom Supplies				1002100025	0705921-210400122	04/05/2021	23.98			
		03/11/2021	22690	XXXXXXXXXXXXXXXXXX	Mancinos Grinders & Pi,	Eau Cla		04/06/2021	Invoiced	A	106.70
	1					0705921-210400004	04/05/2021	106.70			
		03/11/2021	22691	XXXXXXXXXXXXXXXXXX	Scholastic, Inc., 573-632-1834,			04/06/2021	Invoiced	A	300.00
	2 Books for my classroom library				1002100175	0705921-210400123	04/05/2021	300.00			
		03/11/2021	22692	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Sh0253w53,	Amzn.Co		04/06/2021	Invoiced	A	22.54
	2 Curriculum supplies (Book Creator subscription				1002100167	0705921-210400124	04/05/2021	22.54			
		03/10/2021	22688	XXXXXXXXXXXXXXXXXX	Samsclub #8185, Eau Claire,	WI,		04/06/2021	Invoiced	A	46.08
	2 Snacks for Appreciation Station (BLAT)				1002100139	0705921-210400125	04/05/2021	46.08			
		03/10/2021	22689	XXXXXXXXXXXXXXXXXX	Amzn Mktp US D85v25ay3,	Amzn.Co		04/06/2021	Invoiced	A	441.11
	2 Misc. Supplies (i.e. parishable science suppli				1002100041	0705921-210400126	04/05/2021	441.11			
		03/09/2021	22687	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Belte9bt3,	Amzn.Co		04/06/2021	Invoiced	A	203.04
	2 SCHOOL AND OFFICE SUPPLIES: TAPE, STICKY NOTES				1002100171	0705921-210400127	04/05/2021	203.04			
		03/08/2021	22685	XXXXXXXXXXXXXXXXXX	Www.Beavercreekreserve,	Fall Cr		04/06/2021	Invoiced	A	125.00
	2 Second Grade Field Trips				1002100173	0705921-210400128	04/05/2021	125.00			
		03/05/2021	22468	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Tb1w76zw3,	Amzn.Co		03/08/2021	Invoiced	A	44.99
	2 SCHOOL AND OFFICE SUPPLIES: TAPE, STICKY NOTES				1002100171	0705921-210300116	03/05/2021	44.99			
		03/05/2021	22469	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 6g8w4lup3,	Amzn.Co		03/08/2021	Invoiced	A	227.80
	2 Misc. Supplies (i.e. parishable science suppli				1002100041	0705921-210300117	03/05/2021	227.80			
		03/04/2021	22467	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 6v6gq9hq3,	Amzn.Co		03/08/2021	Invoiced	A	22.54
	2 Mentor Texts for our Colonial unit 100 Questio				1002100162	0705921-210300118	03/05/2021	22.54			
		03/03/2021	22463	XXXXXXXXXXXXXXXXXX	Amzn Mktp Us, Amzn.Com/Bill,	WA		03/08/2021	Invoiced	A	-25.98
	2 Owl Decoy to rid problem pigeons				1002100165	0705921-210300119	03/05/2021	-25.98			
		03/03/2021	22464	XXXXXXXXXXXXXXXXXX	Amzn Mktp US T17ri9xf3,	Amzn.Co		03/08/2021	Invoiced	A	154.02
	2 6 ELECTRIC PENCIL SHARPENERS FOR 1ST GRADE				1002100170	0705921-210300120	03/05/2021	154.02			
		03/03/2021	22466	XXXXXXXXXXXXXXXXXX	Really Good Stuff, 800-366-1920			03/08/2021	Invoiced	A	1,046.95
	2 Magnetic, dry erase boards to replace beat up				1002100169	0705921-210300121	03/05/2021	1,046.95			
		03/02/2021	22462	XXXXXXXXXXXXXXXXXX	Amzn Mktp Us, Amzn.Com/Bill,	WA		03/08/2021	Invoiced	A	-15.13
	2 Bibliotherapy books with an emphasis on books				1002100166	0705921-210300122	03/05/2021	-15.13			
		03/01/2021	22487	XXXXXXXXXXXXXXXXXX	Voyager Sopris Learng,	800-547-		03/08/2021	Invoiced	A	976.47
	2 Decodable Readers				1002100163	0705921-210300123	03/05/2021	976.47			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
SCHUMRAC000	SCHUMACHER RACHEL A	continued...									
		03/01/2021	22488	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Ba2kg0wu3,	Amzn.Co	03/08/2021		Invoiced	A	358.03
	2 Bibliotherapy books with an emphasis on books				1002100166	0705921-210300124	03/05/2021	358.03			
		03/01/2021	22489	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Kv34q86a3,	Amzn.Co	03/08/2021		Invoiced	A	560.53
	2 Cards Stock and Dry Erase Boards				1002100168	0705921-210300125	03/05/2021	560.53			
		46 transaction(s) for SCHUMRAC000. Total Amount ==>									8,843.31
STEFFAND000	STEFFEN ANDREA M	03/29/2021	22564	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Me4oj2jh3,	Amzn.Co	04/06/2021		Invoiced	A	139.51
	2 Gold medals and blue flags for the AIS Nationa				1552100012	0705921-210400002	04/05/2021	139.51			
		03/17/2021	22563	XXXXXXXXXXXXXXXXXX	Slice Mancinosgrinders,	8889749	04/06/2021		Invoiced	A	50.64
	2 Interview Team - Lunch				1552100011	0705921-210400003	04/05/2021	50.64			
		2 transaction(s) for STEFFAND000. Total Amount ==>									190.15
STEINWIL000	STEINKE WILLIAM E	03/22/2021	22581	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Im7jt26p3,	Amzn.Co	04/06/2021		Invoiced	A	18.00
	2 Johnson's Plastic-acrylic for keychains Makerb				1502100023	0705921-210400067	04/05/2021	18.00			
		03/22/2021	22582	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Sm0f85k73,	Amzn.Co	04/06/2021		Invoiced	A	64.65
	1					0705921-210400004	04/05/2021	64.65			
		03/19/2021	22580	XXXXXXXXXXXXXXXXXX	Amzn Mktp US R82x47dy3,	Amzn.Co	04/06/2021		Invoiced	A	84.00
	2 Johnson's Plastic-acrylic for keychains Makerb				1502100023	0705921-210400068	04/05/2021	84.00			
		03/12/2021	22579	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas,	Eau Cla	04/06/2021		Invoiced	A	13.59
	2 Construction: Menards Building materials for				4002100037	0705921-210400069	04/05/2021	13.59			
		03/09/2021	22578	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Fz6ub0q33,	Amzn.Co	04/06/2021		Invoiced	A	73.47
	2 Home Mechanics: Amazon: Resource books, materi				4002100035	0705921-210400070	04/05/2021	73.47			
		03/08/2021	22574	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas,	Eau Cla	04/06/2021		Invoiced	A	-13.40
	2 Construction: Menards Building materials for				4002100037	0705921-210400071	04/05/2021	-13.40			
		03/08/2021	22575	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Rv4vi7iy3,	Amzn.Co	04/06/2021		Invoiced	A	79.94
	2 Woods: Blade Millworks/:Pigeon Creek: Wood for				4002100034	0705921-210400072	04/05/2021	79.94			
		03/08/2021	22576	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Ny6fp2o83,	Amzn.Co	04/06/2021		Invoiced	A	190.94
	2 Johnson's Plastic-acrylic for keychains Makerb				1502100023	0705921-210400073	04/05/2021	190.94			
		03/08/2021	22577	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 4e7le4t83,	Amzn.Co	04/06/2021		Invoiced	A	42.77
	2 Home Mechanics: Amazon: Resource books, materi				4002100035	0705921-210400074	04/05/2021	42.77			
		03/05/2021	22362	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas,	Eau Cla	03/08/2021		Invoiced	A	128.60
	2 Home Mechanics: Amazon: Resource books, materi				4002100035	0705921-210300097	03/05/2021	128.60			
		03/05/2021	22363	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas,	Eau Cla	03/08/2021		Invoiced	A	257.04
	2 Construction: Menards Building materials for				4002100037	0705921-210300098	03/05/2021	257.04			
		03/05/2021	22364	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas,	Eau Cla	03/08/2021		Invoiced	A	76.01
	2 Construction: Menards Building materials for				4002100037	0705921-210300099	03/05/2021	76.01			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
STEINWIL000	STEINKE WILLIAM E	continued...									
		03/05/2021	22365	XXXXXXXXXXXXXXXXXX	Menards Eau Claire Eas, Eau Cla			03/08/2021	Invoiced	A	33.03
	2 Amazon: Amazon-vinyl, plastic, laserable mater	03/05/2021	22366	XXXXXXXXXXXXXXXXXX	2002100026	0705921-210300100	03/05/2021	33.03			
		03/05/2021	22366	XXXXXXXXXXXXXXXXXX	Sp Sign Warehouse, 9034627700,			03/08/2021	Invoiced	A	175.24
	2 Johnson's Plastic-acrylic for keychains Makerb	03/02/2021	22361	XXXXXXXXXXXXXXXXXX	1502100023	0705921-210300101	03/05/2021	175.24			
		03/02/2021	22361	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 2c2v96v23, Amzn.Co			03/08/2021	Invoiced	A	284.42
	2 Amazon: Amazon-vinyl, plastic, laserable mater	03/01/2021	22373	XXXXXXXXXXXXXXXXXX	2002100026	0705921-210300102	03/05/2021	284.42			
		03/01/2021	22373	XXXXXXXXXXXXXXXXXX	Valley Litho Supply, 715-234152			03/08/2021	Invoiced	A	1,735.15
	3 Digital Fabrication: Amazon: Materials for Vin				4002100036	0705921-210300103	03/05/2021	1,735.15			
											16 transaction(s) for STEINWIL000. Total Amount ==>
											3,243.45
TRACHLAU000	TRACHSEL LAURA M	03/23/2021	22615	XXXXXXXXXXXXXXXXXX	Amazon.Com X63ui87a3, Amzn.Com/			04/06/2021	Invoiced	A	27.37
	2 4k supplies and materials				1002100126	0705921-210400032	04/05/2021	27.37			
		03/23/2021	22616	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 1m8sk9223, Amzn.Co			04/06/2021	Invoiced	A	25.91
	2 4k supplies and materials for start up				1002100125	0705921-210400033	04/05/2021	25.91			
											2 transaction(s) for TRACHLAU000. Total Amount ==>
											53.28
UPWARELI000	UPWARD ELISSA S	03/25/2021	22638	XXXXXXXXXXXXXXXXXX	Walmart.Com Au, 8009666546, AR,			04/06/2021	Invoiced	A	220.81
	2 CAP Fitness Wrist Weights, 1 lb Pair Size: 2lb				4102100164	0705921-210400054	04/05/2021	220.81			
		03/23/2021	22634	XXXXXXXXXXXXXXXXXX	Paypal Lindahleven, 4029357733,			04/06/2021	Invoiced	A	300.00
	2 All Occasions DJ Service - Fee				4102100165	0705921-210400075	04/05/2021	300.00			
		03/15/2021	22637	XXXXXXXXXXXXXXXXXX	American Red Cross, 800-733-276			04/06/2021	Invoiced	A	35.00
	2 First Aid / and CPR / AED Online Only Class				4102100181	0705921-210400055	04/05/2021	35.00			
		03/11/2021	22633	XXXXXXXXXXXXXXXXXX	Festival Foods, Eau Claire, WI,			04/06/2021	Invoiced	A	52.89
	2 Festival Foods Desserts Purchase for HS Staff				4102100197	0705921-210400076	04/05/2021	52.89			
		03/08/2021	22636	XXXXXXXXXXXXXXXXXX	American Red Cross, 800-733-276			04/06/2021	Invoiced	A	35.00
	2 First Aid / and CPR / AED Online Only Class				4102100181	0705921-210400056	04/05/2021	35.00			
		03/04/2021	22442	XXXXXXXXXXXXXXXXXX	Amzn Mktp US To5cq57d3, Amzn.Co			03/08/2021	Invoiced	A	112.94
	2 Faber-Castel PITT Calligraphy Pens Chisel Tip,				4102100152	0705921-210300087	03/05/2021	14.50			
	3 TARIFOLD Desktop Reference and Display System				4102100152	0705921-210300087	03/05/2021	50.00			
	4 Perform Better The Stick-Self Roller Massager				4102100152	0705921-210300087	03/05/2021	26.45			
	5 PILOT G2 Premium Refillable & Retractable Roll				4102100152	0705921-210300087	03/05/2021	15.99			
	6 Shipping & Handling				4102100152	0705921-210300087	03/05/2021	6.00			
											6 transaction(s) for UPWARELI000. Total Amount ==>
											756.64
WATT LOR000	WATT LORI D	03/29/2021	22678	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Zu24y0183, Amzn.Co			04/06/2021	Invoiced	A	91.91
	2 counseling and office supplies				4002100150	0705921-210400130	04/05/2021	91.91			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
WATT LOR000	WATT LORI D	continued...									
		03/29/2021	22679	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 4o3sg0wb3, Amzn.Co		04/06/2021		Invoiced	A	168.40
2	Dry Erase Lapboards (\$39.95), Mini Whiteboard				1502100071	0705921-210400131	04/05/2021	168.40			
		03/24/2021	22674	XXXXXXXXXXXXXXXXXX	Dominos 2051, 715-878-4477, WI,		04/06/2021		Invoiced	A	106.50
2	Dominos Pizza for the Safety Patrol Pizza Par				1502100067	0705921-210400132	04/05/2021	106.50			
		03/24/2021	22675	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 641jk5fj3, Amzn.Co		04/06/2021		Invoiced	A	68.79
2	Dry Erase Lapboards (\$39.95), Mini Whiteboard				1502100071	0705921-210400133	04/05/2021	68.79			
		03/24/2021	22676	XXXXXXXXXXXXXXXXXX	Amzn Mktp US U07t83mw3, Amzn.Co		04/06/2021		Invoiced	A	24.73
4	The Bucket Book: A Junkyard Percussion Manual,				2002100145	0705921-210400134	04/05/2021	24.73			
		03/24/2021	22677	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Zu3w14y03, Amzn.Co		04/06/2021		Invoiced	A	75.90
2	Amazon Business order - playing cards for inte				2002100163	0705921-210400135	04/05/2021	75.90			
		03/23/2021	22673	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Ny9vo8vh3, Amzn.Co		04/06/2021		Invoiced	A	94.93
2	Social studies classroom materials.				2002100146	0705921-210400136	04/05/2021	94.93			
		03/22/2021	22666	XXXXXXXXXXXXXXXXXX	Nasco Fort Atkinson, Fort Atkin		04/06/2021		Invoiced	A	48.55
2	Walmart				1502100053	0705921-210400137	04/05/2021	48.55			
		03/22/2021	22667	XXXXXXXXXXXXXXXXXX	Amzn Mktp US S67nq5jk3, Amzn.Co		04/06/2021		Invoiced	A	24.44
2	Social studies classroom materials.				2002100146	0705921-210400138	04/05/2021	24.44			
		03/22/2021	22668	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 6n91t5ym3, Amzn.Co		04/06/2021		Invoiced	A	63.91
2	counseling and office supplies				4002100150	0705921-210400139	04/05/2021	63.91			
		03/22/2021	22669	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Rb93g1of3, Amzn.Co		04/06/2021		Invoiced	A	20.05
2	Amazon Business order - playing cards for inte				2002100163	0705921-210400140	04/05/2021	20.05			
		03/22/2021	22670	XXXXXXXXXXXXXXXXXX	Amazon.Com 392ik1p53, Amzn.Com/		04/06/2021		Invoiced	A	383.52
2	Zane and the Hurricane				2002100141	0705921-210400141	04/05/2021	383.52			
		03/22/2021	22671	XXXXXXXXXXXXXXXXXX	Amzn Mktp US If4i695a3, Amzn.Co		04/06/2021		Invoiced	A	202.69
2	Tosnail 2 Pack 8" Wood Tambourine - Single Row				2002100145	0705921-210400142	04/05/2021	58.85			
3	Meinl Percussion Turbo Cabasa with Sound Ports				2002100145	0705921-210400142	04/05/2021	59.98			
5	TICONDEROGA Pencils, Wood-Cased, Unsharpened,				2002100145	0705921-210400142	04/05/2021	33.88			
6	Pink Erasers Pack of 100 - Large Size, Latex &				2002100145	0705921-210400142	04/05/2021	49.98			
		03/22/2021	22672	XXXXXXXXXXXXXXXXXX	Amazon.Com N42a609j3, Amzn.Com/		04/06/2021		Invoiced	A	34.78
2	2 copies of Daily Language Review for next yea				2002100152	0705921-210400143	04/05/2021	34.78			
		03/19/2021	22665	XXXXXXXXXXXXXXXXXX	Wal-Mart #5373, Chippewa Fall,		04/06/2021		Invoiced	A	89.63
2	Final Quarter supplies- Pebbles, Soil, plants.				2002100140	0705921-210400144	04/05/2021	89.63			
		03/18/2021	22662	XXXXXXXXXXXXXXXXXX	Wal-Mart #1669, Eau Claire, WI,		04/06/2021		Invoiced	A	99.96
2	Final Quarter supplies- Pebbles, Soil, plants.				2002100140	0705921-210400145	04/05/2021	99.96			
		03/18/2021	22663	XXXXXXXXXXXXXXXXXX	Amazon.Com Jdlrt0au3, Amzn.Com/		04/06/2021		Invoiced	A	32.96
2	Sharpie Oil Pens for Names on Desks - 12.97 C				1502100065	0705921-210400146	04/05/2021	32.96			
		03/18/2021	22664	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 8r7hz9ie3, Amzn.Co		04/06/2021		Invoiced	A	119.92
2	counseling and office supplies				2002100114	0705921-210400147	04/05/2021	119.92			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
WATT LOR000	WATT LORI D	continued...									
		03/17/2021	22660	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Md67m5fi3, Amzn.Co		04/06/2021		Invoiced	A	248.91
2	Classroom Supplies for Gagnon				1502100016	0705921-210400148	04/05/2021	248.91			
		03/17/2021	22661	XXXXXXXXXXXXXXXXXX	Amazon.Com Av66n8623 A, Amzn.Co		04/06/2021		Invoiced	A	42.59
2	Reader's Theater materials for next year				2002100136	0705921-210400149	04/05/2021	42.59			
		03/16/2021	22659	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Ho3nr7pw3, Amzn.Co		04/06/2021		Invoiced	A	67.05
2	Picture frames for the DO.				2002100132	0705921-210400150	04/05/2021	67.05			
		03/15/2021	22652	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 8e9lo6zc3, Amzn.Co		04/06/2021		Invoiced	A	49.95
2	counseling and office supplies				2002100114	0705921-210400151	04/05/2021	49.95			
		03/15/2021	22653	XXXXXXXXXXXXXXXXXX	Amazon.Com Tj8z486t3, Amzn.Com/		04/06/2021		Invoiced	A	140.16
2	Langlois Classroom Supplies				1502100031	0705921-210400152	04/05/2021	140.16			
		03/15/2021	22654	XXXXXXXXXXXXXXXXXX	Amazon.Com 6i20s6s63, Amzn.Com/		04/06/2021		Invoiced	A	239.62
2	Classroom supplies for all AIS classes to be p				1502100006	0705921-210400153	04/05/2021	239.62			
		03/15/2021	22655	XXXXXXXXXXXXXXXXXX	Amazon.Com N13lk0wb3, Amzn.Com/		04/06/2021		Invoiced	A	63.72
2	Replacement books that were lost or not return				2002100134	0705921-210400154	04/05/2021	63.72			
		03/15/2021	22656	XXXXXXXXXXXXXXXXXX	Amazon.Com Xy0hs4ks3 A, Amzn.Co		04/06/2021		Invoiced	A	73.32
2	Classroom Supplies on Amazon Business				1502100063	0705921-210400155	04/05/2021	73.32			
		03/15/2021	22657	XXXXXXXXXXXXXXXXXX	Amzn Mktp US O32469zi3, Amzn.Co		04/06/2021		Invoiced	A	55.96
3	PBIS rewards; other classroom supplies to be p				1502100004	0705921-210400156	04/05/2021	55.96			
		03/15/2021	22658	XXXXXXXXXXXXXXXXXX	Amazon.Com G17m412p3, Amzn.Com/		04/06/2021		Invoiced	A	50.93
2	Langlois Classroom Supplies				1502100031	0705921-210400157	04/05/2021	50.93			
		03/12/2021	22647	XXXXXXXXXXXXXXXXXX	Etsy.Com - Esthersplac, Brookly		04/06/2021		Invoiced	A	-6.49
2	Walmart				1502100053	0705921-210400158	04/05/2021	-6.49			
		03/12/2021	22648	XXXXXXXXXXXXXXXXXX	Amzn Mktp US P33g071a3, Amzn.Co		04/06/2021		Invoiced	A	5.60
2	Classroom supplies for all AIS classes to be p				1502100006	0705921-210400159	04/05/2021	5.60			
		03/12/2021	22649	XXXXXXXXXXXXXXXXXX	Amzn Mktp US K90a55sq3, Amzn.Co		04/06/2021		Invoiced	A	9.03
2	Langlois Classroom Supplies				1502100031	0705921-210400160	04/05/2021	9.03			
		03/12/2021	22650	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Tz25a5qf3, Amzn.Co		04/06/2021		Invoiced	A	5.06
2	Classroom supplies for all AIS classes to be p				1502100006	0705921-210400161	04/05/2021	5.06			
		03/12/2021	22651	XXXXXXXXXXXXXXXXXX	Amzn Mktp US R89ue41q3, Amzn.Co		04/06/2021		Invoiced	A	298.05
2	Classroom supplies for all AIS classes to be p				1502100006	0705921-210400162	04/05/2021	298.05			
		03/08/2021	22644	XXXXXXXXXXXXXXXXXX	Amazon.Com Hy2m17bs3 A, Amzn.Co		04/06/2021		Invoiced	A	40.45
2	games and art materials for mentors; office su				1502100058	0705921-210400163	04/05/2021	40.45			
		03/08/2021	22645	XXXXXXXXXXXXXXXXXX	Amazon.Com N17ng3te3, Amzn.Com/		04/06/2021		Invoiced	A	95.88
2	12 copies of a guided reading book for 6th gra				2002100127	0705921-210400164	04/05/2021	95.88			
		03/08/2021	22646	XXXXXXXXXXXXXXXXXX	Amazon.Com Z28949193, Amzn.Com/		04/06/2021		Invoiced	A	84.20
2	Classroom supplies and teacher materials from				1502100042	0705921-210400165	04/05/2021	84.20			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line Description				PO Number	Invoice Number	Invoice Dt	Amount			
WATT LOR000	WATT LORI D	continued...									
		03/05/2021	22453	XXXXXXXXXXXXXXXXXX	Wpy Viterbo University, 855-469		03/08/2021		Invoiced	A	150.00
	2 Holocaust Workshop through Virturbo University				2002100124	0705921-210300144	03/05/2021	150.00			
		03/05/2021	22454	XXXXXXXXXXXXXXXXXX	Barnes&noble.Com-Bn, 800-843-26		03/08/2021		Invoiced	A	-35.82
	1					0705921-210300020	03/05/2021	-35.82			
		03/04/2021	22452	XXXXXXXXXXXXXXXXXX	Paypal Smartkids, 4029357733, C		03/08/2021		Invoiced	A	95.00
	2 10 pack of keyboard covers				2002100117	0705921-210300145	03/05/2021	89.91			
	3 Shipping				2002100117	0705921-210300145	03/05/2021	5.09			
		03/03/2021	22449	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Ns7wy5vm3, Amzn.Co		03/08/2021		Invoiced	A	28.28
	11 The Vocalize! Canon Collection: 55 Rounds for				2002100115	0705921-210300146	03/05/2021	28.28			
		03/03/2021	22450	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 2a60ml823, Amzn.Co		03/08/2021		Invoiced	A	518.82
	2 Feierabend Fundamentals: History, Philosophy,				2002100115	0705921-210300147	03/05/2021	46.48			
	3 Neosmuk Magnetic Hooks, 22 lb+ Cruise Essentia				2002100115	0705921-210300147	03/05/2021	40.95			
	5 Hiware 52 Pcs Reusable Plastic Straws for Tumb				2002100115	0705921-210300147	03/05/2021	31.96			
	6 EOOUT 24pcs Plastic Envelopes Poly Zip Envelop				2002100115	0705921-210300147	03/05/2021	74.04			
	7 East top 32-Key Professional Mouth Melodica, I				2002100115	0705921-210300147	03/05/2021	71.98			
	8 Wings to Fly: Distinctive Texts for 2-Part Voi				2002100115	0705921-210300147	03/05/2021	38.31			
	10 Partner Songs for the Developing Choir: Ten 2-				2002100115	0705921-210300147	03/05/2021	38.31			
	12 Concert Chorals for the Developing Choir: 3-Pa				2002100115	0705921-210300147	03/05/2021	39.84			
	13 World Partners: Multicultural Collection of P				2002100115	0705921-210300147	03/05/2021	24.99			
	15 TIPS: The First Weeks of Middle School Chorus				2002100115	0705921-210300147	03/05/2021	24.00			
	16 Broadway Presents! Kids' Musical Theatre Antho				2002100115	0705921-210300147	03/05/2021	22.99			
	17 The Ultimate Ukulele Fake Book: Over 400 Song				2002100115	0705921-210300147	03/05/2021	36.01			
	19 Energizer Rechargeable AA and AAA Battery Char				2002100115	0705921-210300147	03/05/2021	13.97			
	20 The Boy's Changing Voice: New Solutions for To				2002100115	0705921-210300147	03/05/2021	14.99			
		03/03/2021	22451	XXXXXXXXXXXXXXXXXX	Amazon.Com E69qq1zf3, Amzn.Com/		03/08/2021		Invoiced	A	125.00
	2 books				2002100120	0705921-210300148	03/05/2021	125.00			
		03/02/2021	22445	XXXXXXXXXXXXXXXXXX	Amzn Mktp US 4j2z38ks3, Amzn.Co		03/08/2021		Invoiced	A	128.43
	23 Flash Furniture Mid-Back Dark Gray Mesh Ergono				2002100115	0705921-210300149	03/05/2021	128.43			
		03/02/2021	22446	XXXXXXXXXXXXXXXXXX	Amazon.Com F22nk3gf3 A, Amzn.Co		03/08/2021		Invoiced	A	146.67
	2 games and art materials for mentors; office su				1502100058	0705921-210300150	03/05/2021	146.67			
		03/02/2021	22447	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Xd6ze7fh3, Amzn.Co		03/08/2021		Invoiced	A	13.75
	2 games and art materials for mentors; office su				1502100058	0705921-210300151	03/05/2021	13.75			
		03/02/2021	22448	XXXXXXXXXXXXXXXXXX	Amzn Mktp US Uz6qv20h3, Amzn.Co		03/08/2021		Invoiced	A	44.43
	2 games and art materials for mentors; office su				1502100058	0705921-210300152	03/05/2021	44.43			
		03/01/2021	22459	XXXXXXXXXXXXXXXXXX	Amzn Mktp US P90zk3d93, Amzn.Co		03/08/2021		Invoiced	A	44.84
	28 Multiple Voicings for Middle School Voices by				2002100115	0705921-210300153	03/05/2021	44.84			

Used By	Name	Tran Date	Tran ID	Card Number	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount	
		Line Description	PO Number	Invoice Number	Invoice Dt	Amount						
WATT LOR000	WATT LORI D	continued...										
		03/01/2021	22460	XXXXXXXXXXXXXXXXXX	Wm Supercenter #1669, Eau Clair		03/08/2021		Invoiced	A	186.68	
2		Supplies for classroom	1502100056	0705921-210300154	03/05/2021	186.68						
		03/01/2021	22461	XXXXXXXXXXXXXXXXXX	Amzn Mktp US P090e7co3, Amzn.Co		03/08/2021		Invoiced	A	72.17	
2		Classroom Supplies for 2020-21 school year.	1502100012	0705921-210300155	03/05/2021	72.17						
											49 transaction(s) for WATT LOR000. Total Amount ==>	4,833.81
											288 transaction(s). Total Amount ==>	52,130.29

***** End of report *****

**Curriculum Support Services
66.0301 Cooperative Agreement
Between the
Altoona School District
And the
Augusta Area School District**

SCHOOL BOARD RESOLUTION

This document will serve as a 66.0301 Cooperative Agreement between the Altoona School District and the Augusta Area School District for the following purpose.

“Whereas the Altoona School District wishes to purchase services from the Augusta School District for math curriculum development assistance, and whereas Augusta will provide the services of Michelle Parks, Math Consultant Specialist to assist other school districts with their curriculum needs, it appears that the educational interests in these school districts will be served best by joining together to accomplish this work.”

“It is hereby resolved that the school boards of Altoona and Augusta agree to establish and maintain, on a cooperative basis, the services of a math consultant specialist, pursuant to Section 66.0301 of the Wisconsin Statutes.”

CONDITIONS

Pursuant to a resolution adopted by the school districts of Altoona and Augusta mutually agree, pursuant to Section 66.0301 of the Wisconsin Statutes, to the following conditions:

1. The said above parties agree and contract for the math consultant specialist services hereinafter set forth;
2. That the Augusta Area School District be the operator and fiscal agent;
3. That Augusta, as the fiscal agent, will include all program expenditures and receipts in Fund 10 of the Wisconsin Uniform Financial Accounting Requirements (WUFAR).
4. That the cost to the participating district be determined on the basis of participation;
5. That estimated budget and plan of operation for this cooperative shall be approved in advance of contract signing by all school district parties hereto;
6. That variations from the budget will require approval of the participating school districts hereto;
7. That unemployment compensation for the service provider will be the responsibility of the participating districts and based on percentage of use;

8. That the participating districts agree to prepay the host district according to the following schedule: One invoice will be mailed in November 2021 with the option for one or two installments; the first due in November 2021 and the second due in January 2022.
9. That Augusta, as the fiscal agent, agrees to file the required financial report with the Department of Public Instruction;
10. The notice of intent to non-renew this agreement by and participating district be in conformance with timelines prescribed in the Wisconsin Statutes 118.22 (2).
11. The term of this agreement shall be for the 2021-22 school year commencing on July 1, 2021 and ending June 30, 2022, unless extended by written amendment to this agreement.
12. Should a court of competent jurisdiction hold any section, paragraph, phrase, or other provision of this agreement invalid, the remaining provisions of this agreement shall continue to be valid.

Program Costs Based on 2021-22 Contract:

Service Provided	# of Days (8 hrs/day)	Estimated Contract Amount
Curriculum Support	27 Days	\$15,525

Operator of Cooperative (Augusta Area School District)

District Administrator	Date	School Board President	Date
------------------------	------	------------------------	------

Member of Cooperative (Altoona School District)

District Administrator	Date	School Board President	Date
------------------------	------	------------------------	------

Contracted Service Agreements

An agreement exists between the Altoona School District and the Augusta Area School District; whereby Augusta will provide a licensed provider to serve said school district under the terms listed below.

It is agreed that:

- Total time for contract includes the amount of time for the following:
 - Travel time
 - Evaluations
 - Direct/indirect services
 - Consultation
- The provider of services works according to a mutually agreed upon school calendar between both districts.
- The provider participates in the Augusta Area School District department meetings/professional development.

Member of Cooperative agrees to:

- Provide suitable instructional facilities at no cost
- Provide access to necessary records
- Provide a networked computer and confidentially located printer if needed
- Establish process for communicating to district staff when provider will be in attendance

Students in the School District of Altoona shall be expected to act in such manner that their behavior will reflect favorably on the individual student and on the school, show consideration for fellow students, and promote good decorum and a favorable academic atmosphere. To accomplish this, each student must recognize individual responsibilities and obligations and discharge them accordingly.

Students are expected to abide by the District's Code of Classroom Conduct, student conduct rules and codes established by the building principal, and all Board policies relating to student conduct. These student conduct expectations shall be communicated to students and parents and guardians annually through student handbooks and through other appropriate means as necessary to make them known and understood.

The building principal has primary responsibility for ensuring proper student conduct is maintained in the school building and during school-sponsored activities under his/her charge. District staff members have responsibility for supervising the behavior of students and for seeing that they comply with student conduct policies, rules and codes. Failure by students to comply with such policies, rules and codes shall result in appropriate disciplinary action. In addition, failure to abide by the Code of Classroom Conduct may result in student removal from class by the teacher and placement in an alternative setting as outlined in the code.

In enforcing student conduct policies, rules and codes, staff members shall place particular emphasis upon educating students in the ability to control their own behavior. Positive behavioral interventions and supports shall be utilized with students whenever possible to help maintain proper personal conduct and encourage good citizenship.

The District shall not unlawfully discriminate in standards and rules of behavior, including student harassment, or disciplinary actions on the basis of sex, sexual orientation, race, color, national origin, ancestry, religion, creed, pregnancy, marital or parental status, any physical, mental, emotional or learning disability,

or any other legally-protected status or classification. Discrimination complaints shall be processed in accordance with established procedures.

Legal References:

Wisconsin Statutes

[Section 118.13](#) [student discrimination prohibited]

[Section 118.164](#) [student removal from class]

[Section 120.13\(1\)](#) [school board power to adopt student conduct rules and discipline students; adoption of code of classroom conduct required]

Wisconsin Administrative Code

[PI 9.03 \(1\)](#) [student nondiscrimination in student conduct and discipline policies]

Adoption Date: 02/06/84

Amended: 04/20/09

05/17/21

The School Board encourages school administrators and District staff to work in close cooperation with law enforcement, social services and other outside agency personnel for the safety and well-being of students and staff.

Law enforcement and other outside agency personnel may interview students at school during the school day at the request of or with authorization from the building principal or designee. Every effort should be made to schedule and conduct student interviews with outside agency personnel in a way that minimizes disruption of the student's normal school day, minimizes disruption of the normal functioning of the school, and minimizes the extent to which students may be distracted from their school work and classes.

Parent or guardian notification of student interviews with outside agency personnel is the primary responsibility of the outside agency, however school contract is also encouraged. School personnel shall not notify parents or guardians of a student interview conducted for child abuse or neglect investigation purposes without approval of the outside agency personnel conducting the interview.

The building principal or designee may be present during a student interview with outside agency personnel, unless the student or his/her parent or guardian requests otherwise. Outside agency personnel conducting child abuse or neglect investigations may, in the exercise of professional judgment and in accordance with department standards, exclude school personnel from the interview.

It is the responsibility of the building principal or designee to ensure fair and consistent implementation of this policy.

Legal References:**Wisconsin Statutes**

[Section 48.981\(3\)\(c\)](#) [child abuse/neglect investigations; authority to interview child without parent permission]

[Section 118.125\(2\)](#) [confidentiality of student records; allows record sharing with law enforcement and other agency officials under certain circumstances, including student health and safety]

[Section 118.257\(2\)](#) [liability exemption for student referral to law enforcement officials for alcohol and other controlled substances]
[Section 165.68](#) [address confidentiality program]
[Section 946.40](#) [refusing to aid officer]
[Section 946.41](#) [resisting or obstructing officer]

Adoption Date: 05/17/2021

It is the policy of the District to provide a safe and healthy environment for all persons in school buildings and on school premises. School officials have a duty to investigate any suspicion that items or materials harmful to the health and safety of students, school personnel, or property are present within the school or on school premises. This includes, but is not limited to, conducting search activities as outlined in this or other Board policies.

- Locker Searches – A school locker is provided for the convenience of the student to be used solely and exclusively for the storage of the student's wearing apparel and school-related materials during the time the student is attending school. No student shall use the locker for any other purpose. The locker is assigned to a student but remains the property of the District. At no time does the District relinquish its exclusive control of the lockers. Locker searches may be conducted as determined necessary or appropriate without notice, without student consent, and without a search warrant. Locker searches under this policy may be conducted by the Superintendent, a building principal or assistant principal, a school employee specifically designated by the Superintendent or building principal, a school liaison officer, or other law enforcement official who is acting at the request of or in conjunction with school authorities.
- Search of Students and/or Their Personal Belongings – District staff may conduct a search of a student or the student's personal belongings (e.g., backpacks) when the student voluntarily consents to the search or where there is reasonable suspicion that the student has in his/her possession items that violate the law, Board policies or school rules. The search shall be conducted in a reasonable manner and must not be overly intrusive in light of the age and sex of the student and nature of the infraction. Searches of a student's person or personal belongings should generally be conducted outside the presence of other students. No District official, employee, or person acting as an agent of the District shall conduct a strip search of a student.
- Vehicle Searches – The District may search student-operated vehicles parked on school premises when there is reasonable suspicion of a violation of the

law, Board policies or school rules or the student has given consent to the search of the vehicle.

- Use of Canine Units in Safety and Search-Related Activities – The use of trained canine units to detect the presence of drugs, explosive devices, or other illegal items/substances on school property are authorized under the following conditions: (1) the presence of the canine unit on school property is authorized in advance by the Superintendent or designee or is pursuant to a court order or warrant; (2) a law enforcement officer specifically trained to work safely and competently with the canine unit must handle the canine; and (3) the canine unit is represented by the sheriff or chief of the law enforcement agency providing the service as capable of accurately detecting specific contraband. The District shall not use trained canine units to sniff a student's person, including articles of clothing a student is wearing or a bag while the student is holding it. A positive reaction by a trained canine unit will provide reasonable suspicion for a search of a student's locker, vehicle or other property in accordance with this policy.

To the extent prohibited by law, school employees shall not request or require a student to disclose the access information for any of the student's personal Internet accounts.

To the extent permitted by law, a school official conducting student-related search activities under this or any other Board policy may request the active assistance of a school liaison officer or other law enforcement official. School officials may remove any unauthorized item found as a result of a search. Items belonging to the student but removed or temporarily confiscated by the District will generally be held by the school for return to the student's parent or guardian (for students who are minors) or, if appropriate, turned over to law enforcement. The student and his/her parent or guardian shall be notified of any unauthorized item belonging to the student/family that has been found and turned over to law enforcement officials.

Students and their parents and guardians shall be informed of this policy and the specific provisions related to locker searches through the student handbook.

Legal References:

Wisconsin Statutes

- [Section 118.32](#) [strip search by school employees]
[Section 118.325](#) [locker searches]
[Section 118.45](#) [testing students for the presence of alcohol; policy required]
[Section 948.50](#) [criminal penalties; strip search by school employees]
[Section 995.55\(3\)](#) [access to personal Internet accounts of students]

Federal Laws

- [U.S. Constitution, 4th Amendment](#) [protection from unreasonable search and seizure]

Adoption Date: 05/17/21

In an effort to maintain a drug-free school environment and protect the health and welfare of students and others, the School Board authorizes the use of trained canine units to detect the presence of illegal controlled substances or explosive devices in school buildings and on school premises. The canines must be accompanied by a qualified and authorized trainer who will be responsible for maintaining control of the canine and interpreting the canine's responses.

Canine units may be used without prior notification to students and/or school personnel. They may be used when:

1. There is a reasonable suspicion that illegal controlled substances or explosives may be on school premises but at unknown locations.
2. There is a belief that a random preventive canine search will be beneficial to the ongoing drug prevention efforts of the District.

Canine searches may include, but are not limited to, the exploratory sniffing of the outside of lockers, vehicles parked on school property, or any other areas of school property deemed appropriate by the District Administrator or designee. Canine units may not be used to sniff a student's person, including articles of clothing the student is wearing or a bag while the student is holding it. Students will be restricted to classrooms and kept out of hallways when canine units are in use in school buildings.

In the event that a drug-detection canine unit indicates the possible presence of illegal controlled substances or explosives in a locker, vehicle or other location, the area may be searched by school officials in accordance with Board policy and applicable legal requirements.

All enrolled students and their parents/guardians will be notified annually of this policy.

Adopted: 10/19/15

The District believes that a positive learning environment is based on a foundation of respect and effective discipline. The District cannot and will not accept nor tolerate behaviors or actions of students that are disrespectful of the basic rights of others, that endanger health or safety, that are disruptive to the teaching and learning process, and that do not respect the property of the District or others.

Building principals, teachers and other designated staff shall be authorized to discipline students for misconduct in accordance with Board policies and school rules.

Sound disciplinary measures shall be used in the District, taking into account the dignity of the student, the seriousness of the infraction, and the need for positive motivation of students. The ultimate goal is to help students develop an understanding of self-discipline and its necessity in a civilized society.

The District shall not unlawfully discriminate in disciplinary actions, including suspensions and expulsions, on the basis of sex, sexual orientation, race, color, national origin, ancestry, religion, creed, pregnancy, marital or parental status, any physical, mental, emotional or learning disability, or any other legally-protected status or classification. Discrimination complaints shall be processed in accordance with established procedures.

Legal References:**Wisconsin Statutes**

- [Section 115.787\(3\)](#) [individualized education program for students with disabilities; positive behavior interventions and supports]
[Section 118.13](#) [student discrimination prohibited]
[Section 118.16\(4\)\(c\)](#) [assignment of student to detention/supervised study for truancy]
[Section 118.164](#) [student removal from class]
[Section 118.31](#) [staff use of physical force; corporal punishment prohibited]
[Section 120.13\(1\)](#) [school board power to discipline students, including suspension and expulsion]

Wisconsin Administrative Code

- [PI 9.03 \(1\)](#) [student nondiscrimination in student discipline policies]

Federal Laws

[Individuals with Disabilities Education Act](#) [programs and services for students with disabilities, includes requirements related to change of placements]

Adoption Date: 05/09/90

Amended: 02/07/94

05/17/21

STUDENT IMMUNIZATIONS

453.2

Students admitted to any school in the District shall be required to present written evidence of meeting the state immunization requirements or to provide the appropriate waiver.

Immunization requirements may be waived if the student's parent or guardian, or an adult student, submits a written statement to the school identifying their objections to the immunization(s) for reasons of health, religion, or personal conviction. In the case of a waiver for health reasons, the Department of Health Services (DHS) requires a physician's signature certifying that one or more vaccinations is or may be harmful to the student's health.

The school administrative assistant shall be responsible for notifying students and parents and guardians of the immunization requirements, the availability of an immunization waiver, and the possible consequences for noncompliance. In addition, the school administrative assistant shall be responsible for maintaining complete and up-to-date immunization records for each student attending school in the District, issuing appropriate individualized notices of noncompliance, and submitting required reports to the local health department.

The school nurse shall be responsible for giving notice of and enforcing any exclusion from school that is related to the student's immunization status. Except where exclusion is required by law or by order of the DHS, the District shall not exclude a student from school due to lack of compliance with immunizations/waiver requirements provided that the District determines that there is no undue risk to the health of others and that the student's parent or guardian (or adult student) is actively cooperating with school and health officials and taking reasonably-available steps that would facilitate reaching compliance as soon as reasonably possible.

An immunization plan shall be developed, in cooperation with the Eau Claire County Department of Public Health to encourage compliance with state immunization requirements. The plan shall be reviewed annually and revised as necessary. This plan shall be submitted to the DHS annually as required by law.

Legal References:

Wisconsin Statutes

- [Section 115.997\(4\)](#) [facilitating timely enrollment of military children]
[Section 118.125](#) [maintenance and disclosure of student records]
[Section 118.13](#) [student nondiscrimination]
[Section 120.12\(16\)](#) [school board duty; develop immunization plan and submit annually to DHS]
[Section 120.13\(1\)\(c\)](#) [procedures a student and parent may use to appeal an exclusion from school of more than 10 days due to noncompliance with immunization requirements]
[Section 252.04](#) [student immunization requirements; consequences for noncompliance]

Wisconsin Administrative Code

- [DHS 144](#) [student immunization requirements]
[DHS 146](#) [state-provided immunization programs]

Federal Laws

- [McKinney-Vento Homeless Education Assistance Act](#) [facilitating timely enrollment of homeless children and youth; providing assistance in obtaining immunization records]

Adoption Date: 05/17/21

ADMINISTERING MEDICATIONS TO STUDENTS

453.4

Medications should be administered to school children at home, rather than at school, whenever possible. School personnel who are authorized to do so by the school nurse may administer medications to students under the procedures and conditions established in this policy.

The school nurse shall be responsible for overseeing the receipt of the written medication instructions and consents, the maintenance of complete and accurate medication administration records, the proper storage of medications, and the disposal of outdated and unused medications in accordance with District procedures.

No school personnel, other than a health care professional, shall be involuntarily required to administer any medication to a student by any means other than ingestion. Authorized school personnel who voluntarily agree to administer a prescription drug or nonprescription drug product that must be injected into a student, inhaled by a student, rectally administered to a student, or administered into a nasogastric, gastrostomy or jejunostomy tube shall complete all state-mandated and District-required training before administering medication to a student through such means.

Students may possess (carry) and use an inhaler or epinephrine auto-injector (e.g., EpiPen®) with the written approval of the student's physician and parent or guardian.

No District policy or procedure shall be interpreted to limit or detract from the immunities and other limitations on liability available under the law to nurses and other persons who engage in or assist with the administration of medication to students.

Legal References:

Wisconsin Statutes

Section 118.125	[maintenance and confidentiality of student records]
Section 118.29	[administration of drugs to students by school personnel and emergency care; policies and procedures required]
Section 118.291	[student possession and use of inhalers]
Section 118.292	[student possession and use of epinephrine auto-injectors]

Section 118.2925	[life-threatening allergies in schools; allergy management plan and use of epinephrine auto-injectors]
Section 121.02(1)(g)	[school district standard; provision of emergency nursing services]
Section 146.82	[confidentiality of patient health care records]
Section 146.83	[access to patient health care records]
Section 441.18	[authority of certified advanced practice nurse to prescribe and deliver opioid antagonists to designated individuals and to issue a standing order to persons authorizing the dispensing of an opioid antagonist]
Section 448.037	[authority of physician or physician assistant to prescribe and deliver opioid antagonists to designated individuals and to issue a standing order to persons authorizing the dispensing of an opioid antagonist]

Wisconsin Administrative Code

N 6.03(3)	[supervision and delegation of nursing acts]
PI 8.01(2)(g)2	[required emergency nursing services policies, including protocols for administering medication]

Adoption Date: 11/04/85
Amended: 05/18/09
05/17/21

REPORTING OF CHILD ABUSE/NEGLECT

Policy 454

The School Board is concerned with the health, safety and welfare of all children and recognizes the legal and ethical obligations that school employees have to report suspected or threatened child abuse or neglect. Therefore, the Board expects school employees to carry out those obligations with due diligence in accordance with state law requirements.

Any school employee having reasonable cause to suspect that a child seen in the course of their professional duties has been abused or neglected or having reason to believe that a child has been threatened with abuse or neglect and that abuse or neglect will occur, shall report that suspicion or belief to the appropriate authorities. At all times it shall be the aim of the school employee to make the report to county child protective services or law enforcement personnel as quickly as possible. Any delay would not be in the best interests of the child and is not the policy of the District.

A school employee making a child abuse or neglect report shall inform the building principal or his/her designee of the report so they are aware of the situation. School employees may also consult with student services staff (e.g., the school guidance counselor) on the reporting process and any necessary follow-up activities. No building principal or other District employee may attempt to delay, modify or prevent any report of suspected or threatened child abuse or neglect. It is not the responsibility of school personnel to investigate child abuse or neglect reports or to prove that abuse or neglect has occurred or will occur. Investigation of child abuse and neglect reports is the legal responsibility of trained county child protective services and/or law enforcement personnel.

All information pertaining to a child abuse or neglect report shall be kept confidential, including the identity of the reporter, and shall only be shared with those individuals specifically authorized by law to have access to that information.

The District shall not take any disciplinary action against a school employee, discriminate against an employee in regard to employment, or threaten an employee with any such treatment for making a child abuse or neglect report in

good faith under this policy. School employees may be subject to school disciplinary action, as well as penalties under state law, for failure to report suspected or threatened child abuse or neglect which they have knowledge of or for divulging confidential child abuse and neglect report information to an unauthorized person.

If a school employee or student is suspected of misconduct under this policy, the District shall conduct its own internal investigation to determine appropriate school disciplinary and other actions.

The Superintendent shall establish any necessary procedures to implement this policy and to comply with state law requirements. To maintain awareness on the part of school employees of their child abuse and neglect reporting responsibilities under this policy and state law, each school employee shall participate in required training in identifying and reporting child abuse and neglect. In addition, school employees shall be informed of this policy and its implementing procedures annually through the employee handbook and through other means deemed appropriate by the Superintendent.

Legal References:

Wisconsin Statutes

Section 48.02	[definitions of child abuse and neglect]
Section 48.981	[child abuse and neglect reporting requirements, including confidentiality]
Section 115.31	[reporting certain types of staff misconduct to state superintendent of public instruction]
Section 118.01(2)(d)8	protective behavior instruction]
Section 118.07(5)	[school employee training related to child abuse and neglect reporting]
Section 118.125	[confidentiality of student records]
Section 118.126(1)	[privileged communication regarding student alcohol and drug use and related problems; exception for required child abuse/neglect reporting purposes]
Section 165.68	[address confidentiality program]

Federal Laws and Regulations

[Family Educational Rights and Privacy Act](#) [federal law on confidentiality of student records]

Adoption Date: 03/15/93
05/04/98
05/17/21

General Framework

With the goals of promoting students' well-being, intervening with students who may be identified as struggling or in crisis, reducing actual or attempted incidents of youth suicide and other forms of self-endangerment, and responding appropriately to any such incident that has a connection to the District, the District addresses youth suicide prevention and intervention through a multi-faceted approach that includes the following components:

1. At a minimum and as required under state law, provide annual notice to the District's licensed staff of the suicide prevention resources and services that are available through the Department of Public Instruction.
2. Additional periodic professional development opportunities for appropriate staff, as determined by the administration, that relate to youth suicide prevention and intervention. Such opportunities may be voluntary or required and may be provided internally or through external sources.
3. Age-appropriate instructional programming for students in the area of personal development that, as required under state law, is designed to address matters such as:
 - a. The promotion of students' positive social and emotional development;
 - b. The promotion of positive psychological, emotional, and problem-solving responses among students;
 - c. Skills that help students cope with social change; and
 - d. At appropriate developmental levels, instruction that addresses the causes and signs of suicidal ideation/tendencies or other forms of self-harm, knowledge of the relationship between youth suicide and the use of alcohol and controlled substances, and knowledge of youth suicide prevention and intervention services that are available in the community.
4. The incorporation of services and resources that address student mental health needs, positive social and emotional development, and suicide prevention and intervention within the District's approach to providing guidance and counseling programs and services for students.

5. The incorporation of suicide intervention and response components within the District's crisis intervention and response procedures, including appropriate communication of such procedures to staff.
6. The identification of and, where feasible, the engagement of cooperative efforts with relevant agencies, community organizations, and other experts. This may include identifying qualified agencies or organizations that:
 - a. Offer consultative services to school professionals related to youth suicide prevention, intervention, and response; or
 - b. Serve as emergency and non-emergency points of contact for youth who may be experiencing a suicidal crisis or other form of emotional distress and/or for students or families who may have related concerns regarding themselves or others; or
 - c. Provide direct mental health counseling services to students.
7. As required by state law, student identification cards shall include specific contact information on the card for organizations that provide support to individuals in crisis.

Oversight

The Director of Student Services shall oversee and coordinate the District's approach to youth suicide prevention and intervention in a manner that is consistent with the above-identified general framework and the specific mandates found in state law.

State Civil Liability Exemption

The State of Wisconsin encourages attempts to intervene in and prevent youth suicide by providing that the School Board and any District officer, employee, or volunteer who in good faith attempts to prevent suicide by a student is immune from civil liability under state law for his or her acts or omissions in respect to the suicide or attempted suicide.

Legal References:

Wisconsin Statutes

Section 49.45(30c)	[licensed treatment professionals]
Section 115.365	[DPI suicide prevention resources and assistance to school; annual notice to professional staff required]
Section 115.366	[grants to support peer-to-peer suicide prevention programs]

[Section 115.367](#) [school-based mental health services grants]
[Section 115.368](#) [assistance to schools for protective behaviors programs]
[Section 118.01\(2\)\(d\)](#) [required personal development curriculum]
[Section 118.169](#) [crisis support contact information on student identification cards]
[Section 118.295](#) [liability exemption for suicide intervention]
[Section 895.48](#) [civil liability exemption for certain emergency medical care]

Wisconsin Administrative Code

[PI 8.01\(2\)\(e\)](#) [school district standard; guidance and counseling program requirements]

Adoption Date: 05/17/21

Students in the District shall be informed annually of available scholarships and awards. Literature concerning available scholarships and awards shall be available through the guidance office and/or posted in the appropriate school building.

The District will select nominees and alternates for the Wisconsin Academic Excellence Higher Education Scholarship and the Wisconsin Technical Excellence Higher Education Scholarship in accordance with established procedures for those awards.

The District shall not unlawfully discriminate in the acceptance or administration of awards, scholarships, or other aids, benefits, or services to students — including those from private agencies, organizations, or persons — on the basis of sex, sexual orientation, race, color, national origin, ancestry, religion, creed, pregnancy, marital or parental status, any physical, mental, emotional or learning disability, or any other legally-protected status or classification. Discrimination complaints shall be processed in accordance with established procedures. Accordingly, any scholarship or award granted by, administered by, or advertised/promoted by the District shall be in compliance with the above-stated policy of nondiscrimination.

Legal References:**Wisconsin Statutes**

Section 39.41 [Wisconsin academic excellence higher education scholarship]

Section 39.415 [technical education higher education scholarship]

Section 118.13 [student nondiscrimination]

Wisconsin Administrative Code

PI 9.03(1)(d) [policy requirement to address nondiscrimination in relationship to scholarships, awards and other benefits for students]

HEA 9 [Wisconsin academic excellence scholarship rules]

Federal Law

Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and related civil rights laws

Adoption Date: 03/15/93

Amended: 01/05/15
05/17/21

RECRUITMENT AND HIRING OF ADMINISTRATIVE OR INDIVIDUALLY-CONTRACTED STAFF

221.1

All of the District's recruitment, selection, and hiring practices and procedures are subject to and guided by the District's commitment to nondiscrimination and equal opportunity in employment, as further identified in related District policies. The primary goals of these processes shall be to attract and identify highly qualified candidates who will demonstrate a high level of performance, a focus on the pursuit of student outcomes, a notable contribution to the forward progress of the District, and effective leadership that results in system-wide followership.

This policy applies to the recruitment and hiring for positions of employment in the District for which the employee and the School Board will execute an administrator contract under section 118.24 of the state statutes, except for the position of Superintendent. This policy also applies to positions that have an individual contract, such as coordinators, directors, instructional support positions, and some student services positions.

The Board delegates the recruitment, selection, and employment functions to the Superintendent or his/her designee. The Board will approve employment contracts according to applicable law. No binding offer of employment may be made and no contract of employment shall be executed until properly approved by formal Board action.

The Superintendent shall define and oversee the implementation of the District's practices and procedures surrounding recruitment, selection, and hiring for the positions covered by this policy. Different practices and procedures may be applied to different types of positions and to specific openings where the administration determines that there is reasonable cause for doing so. However, the following minimum requirements shall be observed in connection with the process that is used to fill positions addressed by this policy:

1. The District shall allow applications that are received from both internal and external applicants for a specific opening.
2. The administration shall not recommend an external candidate to the Board to fill a position covered by this policy unless the hiring manager has completed a background check and employment reference.

3. If applicable to the position, the process shall include verification of the license(s), or sufficient pre-licensure status, of the individual the District intends to employ.

Legal References:

Wisconsin Statutes

Section 19.36(7)	[public disclosure of applicants for local public office]
Section 66.0502	[employee residency requirements prohibited]
Subch. II of Ch. 111	[the state fair employment law]
Section 118.19	[licensure, generally]
Section 118.24	[administrator contracts]
Section 121.02(1)(a)	[school district standard; employ teachers, supervisors and administrators with appropriate license/certification]

Wisconsin Administrative Code

PI 8.01(2)(a)	[school district standard; assure proper license/certification is on file]
PI 34	[licensure requirements]

Federal Laws

Americans with Disabilities Act	[nondiscrimination on the basis of disability; ability to perform essential functions of the job with or without reasonable accommodations]
---	---

Adoption Date: 05/17/21

The School Board shall direct the process for recruiting and hiring the Superintendent. A Superintendent may be employed only by a majority vote of the full membership of the Board.

As soon as it is known that the District may need to recruit and select a new Superintendent, the Board will hold a meeting (or multiple meetings, if needed) to identify key process steps and timelines. The Board may wish to consider issues such as the following during such meetings:

1. Verification that the position description remains current and that it accurately reflects the Board's goals and expectations for the position.
2. Whether the Board wishes to provide any information in the specific postings/recruitment announcements that will supplement the position description (e.g., additional preferred qualifications and attributes, compensation information, etc.)
3. Identification and review of general process options (e.g., processes used in the past, processes used in other school districts, etc.), including processes related to seeking candidates, screening applications, conducting interviews, and conducting criminal, professional and personal background checks.
4. Whether the Board will form an ad hoc Superintendent recruitment committee, and, if so, what responsibilities it will assign to the committee.
5. Whether it is practical and desirable to involve the outgoing administrator in (a) establishing the recruitment and selection process; (b) actively participating in the process; or (c) planning and executing specific leadership transition activities.
6. If the District has actively implemented a leadership succession plan in connection with an anticipated opening and evaluated how that plan may affect the overall recruitment and hiring process.

7. Whether the Board wishes to engage the services of a third-party consultant.
8. Review of the current Superintendent employment contract, involving legal counsel as necessary or desirable.
9. Communications, staff involvement, and community relations aspects of the recruitment and selection process.

To the extent permitted by law, the Board or a Board-assigned committee may conduct candidate interviews, evaluate candidates, identify its preferred candidate(s), and address issues related to contract negotiations in properly-noticed closed session meetings.

The Board may extend a conditional offer of employment to a candidate for the position of Superintendent that contains contingencies that need to be satisfied. Examples of such contingencies include obtaining a release from any other conflicting employment contract, completion of background checks, satisfactory completion of any mandatory medical examination, or reaching final contract terms that are mutually acceptable to both parties. Any conditional offer of employment that includes an unsatisfied contingency (including any of those listed above) is revocable by the Board if the Board determines that the contingency has not been appropriately and timely satisfied. Further, the Board shall not execute any employment contract with any candidate until all outstanding contingencies have been satisfied, unless District legal counsel renders an opinion that the contingency has been adequately incorporated into the individual's contract and that the contract is either voidable or can be terminated at the discretion of the Board if the contingency is not satisfied as required by the contract.

Legal References:

Wisconsin Statutes

- [Section 19.36\(7\)](#) [public disclosure of applicants for local public office]
- [Section 66.0502](#) [employee residency requirements prohibited]
- [Subch. II of Ch. 111](#) [the state fair employment law]
- [Section 118.19](#) [licensure, generally]
- [Section 118.24](#) [administrator contracts]
- [Section 121.02\(1\)\(a\)](#) [school district standard; employ teachers, supervisors and administrators with appropriate license/certification]

Wisconsin Administrative Code

[PI 8.01\(2\)\(a\)](#) [school district standard; assure proper license/certification is on file]

[PI 34](#) [licensure requirements]

Federal Laws

[Americans with Disabilities Act](#) [nondiscrimination on the basis of disability; ability to perform essential functions of the job with or without reasonable accommodations]

Adoption Date: 09/15/80

Amended: 07/08/02

05/17/21

This policy applies to all positions of employment in the District for which the employee and the School Board execute an administrator contract that, by law, is subject to sections 118.24(5) to (7) of the state statutes. Within this policy, such positions of employment and the individuals holding such positions shall be referred to as “administrators.”

It is the goal of this policy to ensure competitive administrator contracts that will attract and retain high quality administrators. When considering administrator contracts, state and regional comparables will be referenced to determine competitive contract components, as will the administrator’s background and experience.

The Board delegates the negotiation and development of all administrator contracts to the Superintendent or his/her administrative designee (eg finance or personnel administrator). To the extent required by state law, no administrator may be employed or dismissed except by a majority vote of the full membership of the Board. The Board and each administrator employed by the District will mutually execute a written employment contract.

The maximum term, renewal, nonrenewal, and possible extension of each administrator contract shall be governed by applicable state law and by the rights and obligations that are established within the contract itself. The Board shall formally approve (or reject) any proposed termination of any administrator contract.

The Board’s ability to individualize certain aspects of administrator contracts, including certain aspects of the structure and levels of an administrator’s benefits and total compensation, is limited by various state and federal laws. Not all terms and conditions of an administrator’s employment are contractual. To the extent consistent with state and federal law, terms and conditions of employment remain subject to the managerial discretion of the District.

If the Board has approved an administrator’s employment, the Superintendent may execute an administrator’s employment contract, other than his/her own, on behalf of the Board. The Board President and Clerk, or such other Board

officers as may be alternatively designated by the Board: (1) shall execute the Superintendent's contract on behalf of the Board; and (2) may execute any other administrator's Board-approved contract in lieu of the Superintendent.

If any administrator does not continuously hold a license that is required by law or by his/her employment contract, or if he/she is otherwise not legally eligible to hold the position identified in his/her contract, then (1) he/she shall be considered to be in material breach of the contract which may lead to termination; and/or (2) the contract may be void or voidable to the extent required or permitted by law. Each administrator who is required to be licensed (i.e., certified) by law, or as a condition of employment established by the District, shall provide a copy of his/current license(s) and any subsequent renewal or extension to the personnel department, where such license(s) shall be placed in the administrator's personnel file. Each administrator is personally and solely responsible for remaining appropriately and continuously licensed in good standing by the Department of Public Instruction throughout his/her employment, including knowing the expiration date of his/her license(s) (if any) and meeting all applicable requirements for maintenance/renewal in a timely manner.

Legal References:

Wisconsin Statutes

[Section 66.0502](#) [employee residency requirements generally prohibited]

[Section 111.31](#) [declaration of fair employment policy]

[Section 118.24](#) [administrator contracts]

[Section 121.02\(1\)\(a\)](#) [school district standard; employ teachers, supervisors and administrators with appropriate license/certification]

Wisconsin Administrative Code

[PI 8.01\(2\)\(a\)](#) [school district standard; assure proper license/certification is on file]

[PI 34](#) [licensure requirements]

Federal Laws

[Americans with Disabilities Act](#) [nondiscrimination on the basis of disability; ability to perform essential functions of the job with or without reasonable accommodations]

Adoption Date: 05/17/21

Annually, the Superintendent will develop a professional development plan for administrators. The plan will include development around leadership best practices, system improvement, and any relevant leadership skills that will be necessary to successfully lead district staff.

Continual professional reflection, growth, and improvement is an expectation of administrators. Administrators are to maintain high standards of knowledge, skills, and professional competency and practice. Administrators are to execute effective strategies that result in staff followership and system outcomes. Accordingly, subject to applicable budgetary constraints and appropriate supervisory approval, administrators are expected to continue their professional growth and development through the following:

1. Active involvement in formal and informal professional learning communities both within the District;
2. Use of a wide range of technology-based resources;
3. Leading professional development activities for District employees or other educators;
4. Regular review of data and progress monitoring;

Administrators are encouraged to continue their growth and development through the following;

1. Participation in relevant conventions, programs, professional meetings and other activities conducted by administrator associations, government agencies, and other entities that actively serve public schools and educators;
2. Relevant seminars, workshops, and courses offered by institutions of higher education; and

3. Other relevant formal and informal professional development activities, including any activities appropriate for the particular administrator that may already be included in the District's staff development plan for licensed employees.

Networking opportunities are not considered development but may be permitted when the resulting connections and relationships have a direct benefit to the District.

Participation in administrative development activities that will take place out-of-district require advanced supervisor approval. Administrators who have performance improvement needs might have their travel limited.

Expenses directly related to an administrator's pre-approved qualifying professional development activities will be paid for or reimbursed by the District to the extent and in the manner provided by applicable District procedures, including timely submission of expense documentation. The submission of any inappropriate or unreasonable costs or expenses for payment by the District may affect the administrator's evaluation and/or result in discipline.

Administrators are expected to use the District's development plan, leader expectations, and District priorities when considering specific activities that would be most beneficial for the administrator to consider as a focus for his/her upcoming professional development activities.

Because administrator professional development might be more self-directed and rely more heavily on external resources, relationships, or affiliations than may be the case for non-administrative personnel, discussions with their supervisor are particularly important as a means for administrators to share ideas and gain awareness of sources for high-quality professional development activities.

SUPERINTENDENT PROFESSIONAL DEVELOPMENT

The Superintendent has heightened responsibility, relative to other employees, to self-monitor his/her own professional development activities to ensure that they do not interfere with the appropriate performance of his/her other duties

and that any District costs remain in line with District expectations and established parameters. When traveling, the District Administrator shall ensure that he/she makes appropriate arrangements regarding his/her contact information and for any appropriate in-District leadership designations that will apply in his/her absence.

Legal References:

Wisconsin Statutes

[Section 118.24\(5\)](#) [attendance at conventions by selected administrators]

[Section 121.02\(1\)\(b\)](#) [professional staff development plan]

Wisconsin Administrative Code

[PI 8.01\(2\)\(b\)](#) [professional staff development plan]

[PI 34.003](#) [DPI's administrator standards]

[PI 34, Subchapter V](#) [stages of licensure, including orientation and mentoring requirements]

Adoption Date: 05/17/21

The Superintendent shall ensure that all other licensed administrators employed by the School Board are evaluated in writing at least once every year. The Superintendent shall further ensure that each such administrator has been evaluated at least once within each 12-month period that precedes any date on which the administrator's contract is considered for extension or renewal (with the exception of new administrators who have not been employed for 12 months).

In addition to the expectations established above, all newly hired administrators shall be evaluated in writing at the end of their first year of employment with the District.

This policy is not meant to prohibit or discourage informal evaluative communication outside of the context of the formal, written evaluation.

The Board delegates to the Superintendent the responsibility for defining and implementing the specific procedures, criteria and instruments that will be used to conduct the performance evaluations of other administrative personnel, provided that they are consistent with state law.

The Superintendent shall inform the Board when any administrator's performance is such that it results in a Performance Improvement Plan.

Legal References:**Wisconsin Statutes**

Section 115.415	[educator effectiveness evaluation requirements applicable to principals]
Section 118.24	[school administrators; administrator contracts]
Section 120.12(2m)	[school board duty to evaluate principals using DPI-developed educator effectiveness evaluation system or equivalency evaluation process]
Section 121.02(1)(a)	[verification of licensure]
Section 121.02(1)(b)	[professional development of employees]
Section 121.02(1)(a)	[evaluation of licensed staff]

Wisconsin Administrative Code

PI 8.01(2)(a)	[annual certification to DPI of administrator's current license]
PI 8.01(2)(a)	[evaluation of licensed staff]

[PI 34.003](#)

[DPI's administrator standards]

[PI 47](#)

[equivalency process for educator effectiveness evaluation; principals and teachers]

Adoption Date: 05/17/21

In alignment with the School Board's governance model, the School Board delegates to the Superintendent the function of specifying required actions and designing the detailed arrangements under which the District's schools and other programs will be operated on a day-to-day basis. These detailed arrangements shall constitute the administrative rules governing the District's schools and other operations. All administrative rules shall be consistent with Board policies and legal requirements. As used in this policy, the term "rule" is synonymous and interchangeable with "procedure."

The Superintendent is responsible for developing, approving, implementing, and reviewing administrative rules as needed. However, while retaining overall accountability for and oversight of such rules, the Superintendent may further delegate such responsibilities to other administrators and supervisors or may seek involvement from other stakeholders.

In authorizing the administration to specify such written rules, the Board in no way intends to limit the authority of administrative and supervisory personnel to issue other directives, establish other responsibilities and expectations, or define other practices and procedures as may be lawful, prudent and consistent with Board policy for the sound management of the District. Similarly, certain aspects of the day-to-day management and operation of the District require the exercise of discretion such that it may be either impractical or imprudent to attempt to reduce the matter to a formal policy or rule. Applicable legal authority, District policies and rules, managerial directives shall guide and provide the framework for the exercise of such discretion.

Although this policy expressly establishes that the development and implementation of administrative rules is a delegated responsibility, no administrative rule may be written in a manner that is inconsistent with District policy or applicable legal requirements.

Legal References:**Wisconsin Statutes**

[Section 120.13](#) [power to do all things reasonable for the cause of education, including making rules for the organization, gradation and government of the schools]

Adoption Date: 05/17/21

The District's Employee Handbook(s) contain provisions that are derived from or reflective of a variety of sources, including applicable laws and regulations, District policies and procedures, and statements of managerial expectations for employees. The provisions of the Employee Handbook also serve a variety of purposes, including the following:

1. Establishing the District's compliance with certain legal requirements;
2. Giving notice of certain rights, responsibilities, and obligations;
3. Identifying certain conditions of employment; and
4. Serving as a reference document for various employment-related practices and procedures.

Neither the Employee Handbook as a whole nor any specific provision within the Handbook:

1. Constitutes or creates an employment contract, or any other type of contract, between the District and any employee;
2. Modifies, adds to, or subtracts from the terms of any contract that may be held by an individual employee, except to the extent that such contract expressly incorporates one or more Employee Handbook provisions by reference;
3. Is intended to create or confer a property interest in any person's continued employment with the District; or
4. Is intended to create or confer any third-party rights or causes of action to persons who are not District employees, except as strictly required by applicable law.

Employee Handbook provisions are subordinate to conflicting provisions of any applicable state or federal law or regulation, any School Board-approved individual employment contract, or any Board-ratified collective bargaining agreement. Accordingly, changes in applicable laws, regulations, or contracts may supersede, modify the application of, or eliminate certain provisions found in the Employee Handbook.

To the fullest extent permitted under the law, the District, as the employer, reserves the right to modify the provisions of the Employee Handbook at its discretion at any time.

Where a provision of the Employee Handbook represents the entirety of, an excerpted portion of, or a direct summary of a separately-maintained Board policy or Board-adopted rule, any Board-adopted change to the associated policy or rule shall simultaneously amend the applicable Handbook provision(s).

The current version of the District's Employee Handbook(s) shall be accessible to employees on the District's website.

District Expectations for Employees Related to the Employee Handbook

All District employees are subject to and are expected to review and follow the provisions of the Employee Handbook that are applicable to their position and role.

If an employee has a concern that any provision of the Employee Handbook is or may be in conflict with any applicable state or federal law or regulation or any separately-established District policy, rule, contract, or performance expectation, the employee shall raise the concern with his/her immediate supervisor, who shall involve other employees, supervisors, or administrators as necessary to resolve the issue.

To the extent a provision of the Employee Handbook may be ambiguous as written or as applied, or if any employee otherwise has questions, concerns or requires any clarification regarding any provision(s) of the Handbook, the employee shall contact his/her supervisor, who shall involve other employees, supervisors, or administrators as necessary to resolve the issue.

Legal References:

Wisconsin Statutes

[Section 120.13](#) [power to do all things reasonable for the cause of education, including making rules for the organization, gradation and government of the schools]

Adoption Date: 05/17/21

The District's student handbooks are intended to provide information for the benefit of students, parents and guardians, staff and other interested persons in the school community. Student handbooks serve a variety of purposes including the following:

1. Giving notice of certain policies, rules, rights, responsibilities, and obligations;
2. Serving as a reference document for various school-related practices, procedures, and expectations; and
3. Establishing the District's compliance with certain legal requirements.

Building principals shall be responsible for ensuring that the schools maintain, update, and periodically review student handbooks each school year.

Student handbook provisions are subordinate to conflicting provisions of any applicable state or federal law or regulation, and shall be consistent with applicable Board-adopted policies, rules, and directives.

Where a student handbook provision represents the entirety of, an excerpted portion of, or a direct summary of a separately-maintained District policy or rule, any change to the associated policy or rule shall simultaneously amend the applicable student handbook provision(s).

The current version of the District's student handbook(s) shall be accessible to the students and parents.

Legal References:**Wisconsin Statutes**

[Section 120.13](#) [power to do all things reasonable for the cause of education, including making rules for the organization, gradation and government of the schools]

Adoption Date: 05/17/21

The Director of Finance and Operations shall oversee the development, revision, and maintenance of written job descriptions for all employee classifications in the District. At a minimum, each job description shall list the required qualifications and the essential functions (primary duties) that have been identified for the staff position(s) covered within the relevant classification.

Relevant administrative and supervisory personnel are responsible for reviewing the job descriptions applicable to their area(s) of responsibility on an ongoing basis to ensure that the descriptions remain reasonably current and accurate and to coordinate with the District Administrator or his/her designee regarding any concerns or potential changes. Job descriptions must be reviewed and updated a minimum of every five years.

Postings for specific positions, individual employment contracts, specific District policies and handbooks, or other supplemental descriptions for specific positions, assignments, and roles within an employee classification may augment a general job description. Further, all employees are expected to perform such duties and attend to such responsibilities as may be reasonably assigned by a supervisor.

Legal References:**Wisconsin Administrative Code**

[Pl 8.01\(2\)\(a\)](#) [evaluations of licensed personnel to be based, in part, on board-adopted written job descriptions]

Federal Laws

[Americans with Disabilities Act of 1990](#) [disability discrimination in employment; reasonable accommodations]

Adoption Date: 05/17/21

SUPPORT STAFF POSITIONS

All support staff positions in the school system will be established by the board.

In each case, the board will approve job description as presented by the administrator. This will set forth the qualifications of candidates, and a detailed list of responsibilities and duties.

Only the board may abolish a position that it has created.

Whenever a job is abolished, the affected employee will be notified by the board of the date the job is to be terminated and the employee will, within 10 days of receipt of the notice, inform the board of the position he desires to fill in accordance with seniority rights.

Initial Adoption:	9/15/80
Final Adoption:	10/27/80
Initial Adoption:	9/6/83
Final Adoption:	10/3/83

Employment B CDC/CDD
DISTRICT CENTRAL OFFICE MANAGEMENT

*Re-Code
as
GDCA/
GDPA*

(ADMINISTRATIVE ASSISTANTS, SECRETARIES TO THE BOARD OF EDUCATION,
PAYROLL AND PERSONNEL SPECIALISTS)

The district central office shall be run by the number of persons deemed necessary by the District Administrator and approved by the Board of Education to keep the Altoona School District operating in a smooth and efficient manner.

Due to the confidential duties they are assigned they will be non-union employees. The district central office personnel report to the District Administrator. The salaries and work year are established by the Board of Education. Performance of these jobs will be evaluated by the District Administrator.

The School District shall not discriminate in hiring these individuals on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional, or learning disability handicap.

Cross Ref.:

Initial Adoption: 06/26/90
Final Adoption: 07/09/90
Amended: 01/18/93

EVALUATION OF SUPPORT STAFF

The Board believes evaluation of its support staff is one means by which the Altoona district may continuously improve the educational environment of its students. The Board therefore directs the administration to formulate a plan of evaluation which will include these principles:

1. Evaluation will be a constructive measure used to counsel and guide the employee to his/her highest level of competency.
2. The evaluation process will be ongoing and may change to allow the use of better methods and techniques for evaluation as they are developed.
3. Those to be evaluated will have a role in the determination of the evaluation process itself.
4. Data recorded as a result of the evaluation process will be treated as confidential material.

Initial Adoption: 02/18/85
Final Adoption: 03/04/85
Amended: 08/27/96

EVALUATION OF PROFESSIONAL STAFF

The Board believes evaluation of its professional staff is one means by which the Altoona district may continuously improve the level of instruction of its students. The Board therefore directs the administration to formulate a plan of evaluation which will include these principles:

1. Evaluation will be a constructive measure used to counsel and guide the teacher or administrator to his/her highest level of competency.
2. The evaluation process will be ongoing and may change to allow the use of better methods and techniques for evaluation as they are developed.
3. Those to be evaluated will have a role in the determination of the evaluation process itself.
4. Data recorded as a result of the evaluation process will be treated as confidential material.

It will be incumbent upon each building principal to inform the superintendent in writing by February 1st each year, of the performance of the individual teachers on his/her staff, whether or not he/she is recommending renewal of the contracts.

Legal Ref: Wisc. Statutes 118.22 (1-3)
Chapter 241 (1981)

Initial Adoption: 04/02/84
Final Adoption: 05/07/84
Amended: 08/27/96

EVALUATION OF PROFESSIONAL STAFF

Performance Evaluation

The board of education understands the importance of performance evaluations of district employees. Therefore, the board, through the superintendent, shall establish and implement an ongoing and consistent evaluation process for employees of the district. Formal evaluation conferences are a culmination of overall performance during a specific period. The formal evaluations will be in writing and the results shared and discussed with the employee by the supervisor to whom the employee is responsible.

The superintendent or designee has the responsibility to develop, organize, and implement a system-wide program for evaluating the instructional process. Evaluation must be done to serve four purposes:

1. To raise the quality of instruction and/or educational services to the children of our community;
2. To promote the professional growth of employees; and
3. To identify professional strengths and weaknesses with the intent of improving performance.
4. To support the community's expectation that teacher performance is evaluated, monitored and improved.

Each professional staff member shall have two formal evaluations during each of his/her first two years of employment. Thereafter, a formal evaluation will be conducted at least once every three years to be in compliance with state law.

Each school district board shall establish specific criteria and a systematic procedure to measure the performance of licensed school personnel. The written evaluation shall be based on the Wisconsin Teacher Standards, job-related activities, and shall include observation of the individual's performance as a part of the evaluation data. The school district board shall ensure that evaluations, including those for purposes of discipline, job retention, or promotion shall be performed by persons who have the training, knowledge and skills necessary to evaluate professional school personnel.

Legal References: Sections 118.38, 121.01(1)(q) Wisconsin Statutes
 PI 8.01(2)(q) Wisconsin Administrative Code

Initial Adoption: 04/02/84

Final Adoption: 05/07/84

Amended: 11/08/10

IM (also AFE)

EVALUATION OF INSTRUCTIONAL PROGRAMS

Appropriate means for curriculum evaluation shall be established and maintained. Elements of this evaluation may include:

1. Testing programs such as state tests, nationally standardized general achievement tests, national standardized tests in specific subject area, and tests administered by other agencies.
2. Study of school achievement records
3. Study of students' high school and drop-out records.
4. Utilization of out-of-system services, participation in regional research studies, contracted evaluation services.
5. Evaluation by other agencies.
6. State and national standards.

An evaluation of the curriculum and its effectiveness is based on the curriculum cycle, peer review and all of the above. This is considered on an on-going process of reporting.

Initial Adoption: 07/06/81
Final Adoption: 08/03/81
Amended: 04/07/99

Professional Staff Fringe Benefits

The benefits extended to teachers will be designed to promote their present and future economic security and provide incentive for professional development that will be of benefit to the individual and the Altoona School District.

Benefits will include a comprehensive health/life insurance program, retirement benefits, a reimbursement for earned approved graduate credits, and various types of leaves.

Worker's Compensation and Unemployment Compensation: All teachers are covered under the Workers Compensation Act, and Unemployment Compensation Act and will be entitled to all the prescribed benefits.

Legal Ref: Wis. Stat. 66.185
Chap. 102
Chap. 108
118.21 (4)

Initial Adoption: 3/7/63

Final Adoption: 3/27/63

PROFESSIONAL STAFF LEAVE AND ABSENCES
(Teachers)

All teachers may be granted leave for illness, personal and emergency purposes, professional improvement, and other short-term and extended leaves of absences in accordance with state law and negotiated agreement with the Altoona Education Association.

Legal Ref: Wisconsin Statutes 118.21(4), 121.17(2)(c), ^{121.02(b)}~~121.02(b)~~

Initial Adoption: 04/11/83
Final Adoption: 04/18/83
Amended: 06/21/93

YOUTH OPTIONS PROGRAM

If a student takes a university or technical college course for high school credit under the Youth Options Program, the school district will pay for tuition, fees, books, etc. as required by state statute.

Legal Ref: Wisc. Statute 118.35, 118.37

Initial Adoption: 05/18/92
Final Adoption: 06/01/92
Amended: 07/19/04

DISTRICT ADMINISTRATOR

The District Administrator shall be the chief executive officer and educational advisor of the school board and shall have, under the direction of the board, general supervision of all of the public schools and of all the personnel and various personnel departments of the school system. The District Administrator is responsible for the management of the School District under the board's policies and is accountable to the board.

The District Administrator at his discretion, may delegate to other school personnel the exercise of any powers and the discharge of any duties imposed upon the District Administrator by these policies or by vote of the board. The delegation of power or duty, however, shall not relieve the District Administrator of responsibility for the action taken under school delegation.

Initial Adoption: 6/16/80
Final Adoption: 7/21/80
Initial Adoption: 9/6/83
Final Adoption: 10/3/83

QUALIFICATIONS AND DUTIES OF THE DISTRICT ADMINISTRATOR

Qualifications

The District Administrator of school shall possess a school administrator's certificate issued by the Department of Public Instruction of the State of Wisconsin.

The administrator shall have had three years of successful teaching experience and four years of successful school administrative experience.

The district administrator shall be a resident of the School District of Altoona.

The District Administrator shall:

1. Shall prepare the agenda for each meeting in cooperation with the Board President, shall attend all meetings, except when his contract is being considered, and participate in all deliberations of the board when such deliberations do not involve his employment.
2. Develop, subject to board approval, administrative rules and procedures for implementing board policies.
3. Administer and exercise general supervision of all of the public school properties in conformity with the adopted policies of the board and the rules and regulations of the State Department of Public Instruction and the laws of the State of Wisconsin.
4. Recommend employees for appointment, demotion, transfer, or dismissal in accordance with the policies of the board. All public school employees shall be directly responsible to him. No vacancies will be filled without his recommendation.
5. Assign instructional and non-instructional staff. He with the sanction of the board, shall make such assignments, reassignments; and transfers as are necessary to secure the highest efficiency of the entire staff.
6. Be charged with the responsibility of implementing measures for the improvement of teaching in-service. With the aid of his assistants, he shall issue bulletins, circulars; courses of study and other curricular materials for the improvement of instruction.
7. Direct studies to determine the adequacy of the curriculum and recommend to the board new courses of study or improvements in the organization of content of the curriculum as need arises.
8. He or she shall act as an advisor to the Board Representative on the Discussion or Negotiating Team regarding teacher or school personnel contracts.
9. Suspend any pupil or employee from school whenever, in his judgement, such person is guilty of gross misconduct or flagrant insubordination to school authorities and/or board policies or regulations. The right to expell is a power retained by the Board.
10. Give reports to the board on the general condition of the school with such recommendations for their improvements.
11. Transmit all communications from the Board of Education or its' committees to members of the instructional, administrative, supervisory, and custodial staff, and shall transmit all communications from them to the board.

12. He or she shall work with school personnel to prepare an annual budget which he or she presents and explains to the board.
13. Be the purchasing agent of the board and within limits of the detailed annual budget for the year, duly approved by the board, shall have power to direct expenditures and purchases , the board auditing all bills and accounts at each regular meeting.
14. Investigate the needs of and recommend to the board, provisions for school facilities in the school system. He shall assist the architect employed by the board in drafting plans and specifications for construction work to meet these needs.
15. Have the responsibility for the appraisal of the quality of teaching of the instructional staff with a view of increasing its effectiveness.
16. Approve the appointment of faculty committees that may be required for the establishment of educational practices and policies.
17. Keep himself informed by attending state, national, and regional conferences, and by other means, regarding modern and progressive methods in education.
18. Reviews policies with the board continuously making recommendations for additions, deletions, or revisions as he deems necessary.
19. He or she shall interpret the philosophy, aims and objectives of the educational program of the school to the community.
20. Perform such duties as the board may require, and in the absence of specific rules and advice of the board, shall assume any authority or perform any duty which any particular situation unforeseen and suddenly arising, may demand, subject to later consideration and action of the board.
21. Serves as the representative of the board in handling public complaints and criticisms of any phases of the school system, bringing unresolved problems to regular or special meeting of the board.
22. Recommend to the board the establishment of lay advisory committees when this is deemed appropriate, including a definition of the tasks of each committee, a suggested time limitation, and appropriate procedures for committee operation.
23. Provide and maintain up to date organizational charts of all school employees in the District.
24. He or she shall notify the public, newspapers, radios twenty four hours prior to board meetings to comply with the Wisconsin Open Meeting Law Wisconsin Statutes 19.84 [3]

Initial Adoption:	6/1/80
Final Adoption:	7/21/80
Initial Adoption:	9/6/83
Final Adoption:	10/3/83
Initial Amended	6/26/89
Final Amended	7/10/89

EVALUATION OF THE SUPERINTENDENT

One of the primary responsibilities of the Board of Education is the assurance of effective administrative leadership for the school system. This assurance can best be achieved through the careful selection and evaluation of the superintendent. The purpose of the evaluation process is to provide both the superintendent and the Board with information which can be used to improve the effectiveness of the chief administrator and thereby improve the quality of the school system.

The Board is expected to provide the superintendent with continual, informal performance assessments through their regular communication; for both individual and system-wide goal setting and clarification of priorities.

The results of the evaluation shall be used by the superintendent to identify and nurture strengths and to provide specific direction for improving performance. The Board shall use the results of the evaluation to improve communications, to clarify roles and expectations, to recognize excellence, to establish documentation for continued contract and compensation decisions, and to assist in its own self-evaluation.

The superintendent's effectiveness shall be evaluated according to the performance expectations included in the "Superintendent's Job Description" as approved by the Board.

The Board will annually devote a personnel session to the evaluation of the administrator's performance (with the administrator present). This evaluation session will be held before the end of January.

Following this evaluation for an administrator who is in the last year of his/her contract, the Board may extend the administrator's contract for two (2) additional years, with the contract expiring on June 30 of an odd-numbered year. The decision on the contract extension will be made at the first regular meeting of the Board in January of each odd-numbered year. If the Board fails to notify the administrator of either renewal of the contract or of its refusal to renew the administrator's contract by January 31 of any odd-numbered year, the contract will be automatically extended for a two-year term which expires on June 30 of an odd-numbered year.

Legal Ref: Wisc. Statute 118.24

Initial Adoption: 08/18/80

Final Adoption: 09/15/80

Amended: 08/08/94

Open Enrollment Applicant Summary by Grade

Regular Application Period for 2021/22 school year

Grade:	Non-Resident Applicants (In) 5/1/21:	Grade:	Resident Applicants (Out) 5/1/21:
Early Childhood	1	Early Childhood	0
K4	25	K4	25
K	25	K	2
1	4	1	0
2	7	2	0
3	5	3	2
4	7	4	2
5	3	5	0
6	7	6	2
7	5	7	5
8	7	8	3
9	7	9	3 (2 students)
10	6	10	4
11	6	11	2
12	4	12	2
TOTALS	119	TOTALS	52 (51 students)
<p>Non-Resident Applicants - Where They are From:</p> <p>Resident Districts: Albany - 1 Chetek-Weyerhaeuser - 1 Chippewa Falls - 10 Eau Claire - 99 Eleva-Strum - 1 Elk Mound - 1 Fall Creek - 1 Mondovi - 1 Neillsville - 1 Osseo-Fairchild - 2 Stanley-Boyd - 1 -</p>		<p>Resident Applicants - Where They Applied To:</p> <p>Nonresident Districts: Augusta - 4 Cameron - 1 Chippewa Falls - 3 Durand-Arkansaw - 1 Eau Claire - 24 Elk Mound - 1 Fall Creek - 12 Grantsburg - 1 Medford - 3 Osseo- Fairchild - 1 Waukesha - 1</p>	
<p>Prior Years - Applications In: 20/21: <u>80</u> 19/20: <u>91</u> 18/19: <u>58</u> 17/18: <u>77</u> 16/17: <u>77</u> 15/16: <u>72</u> 14/15: <u>91</u> 13/14 : <u>104</u></p>		<p>Prior Years - Applications Out: 20/21: <u>63 (52 students)</u> 19/20: <u>60 (58 students)</u> 18/19: <u>66 (63 students)</u> 17/18: <u>54 (51 students)</u> 16/17: <u>60 (59 students)</u> 15/16: <u>57 (55 students)</u> 14/15: <u>95 (77 students)</u> 13/14: <u>108 (86 students)</u></p>	

May 10, 2021

To: Altoona School Board

Fr: Joyce Orth, Open Enrollment Coordinator

RE: Approvals and Denials of Open Enrollment Applications –
Regular Application Period for 2021/22 School Year

Nonresident Open Enrollment Applications

Summary of Denials: Nonresident Application denial reasons:

Application ID	Grade	Denial Reason
0456590	EC	Age is ineligible
0445370	4K	Age is ineligible
0452286	K	On Wait List
0459378	K	On Wait List
0446249	K	SPED No Space
0454937	1	SPED No Space
0455095	2	SPED No Space
0456585	5	SPED No Space

Proposed Motion: Motion to deny nonresident open enrollment application numbers 0456590, 0445370, 0452286, 0459378, 0446249, 0454937, 0455095, 0456585 as presented, and approve all others.

Resident Open Enrollment Applications

Summary: All resident open enrollment applications are to be approved as none meet any “reason for denial” conditions (late or incomplete, too many apps, no comparable 4K, age is ineligible).

Proposed Motion: Motion to approve all resident applications as recommended.



INSTRUCTIONS: Email completed original with signature(s) to:
christine.tiedje@dpi.wi.gov

For best results, it is suggested any PDF form should be downloaded and opened in Acrobat Reader rather than filled out in the browser. Not all PDF features, including the ability to save or use digital signatures, will work as intended when opened in a browser.

For questions regarding this application, contact:
 Tamara Mouw at tamara.mouw@dpi.wi.gov or 608-266-2364

I. GENERAL INFORMATION

Applicant Agency School District of Altoona	Mailing Address <i>Street, City, State, ZIP</i> 1903 Bartlett Avenue, Altoona, WI 54720		
Contact Person <i>First and Last Name</i> Heidi Eliopoulos	Title Superintendent		
Contact Person's E-Mail Address heliopoulos@altoona.k12.wi.us	Fax <i>Area/No.</i> (715) 839-6066	Phone <i>Area/No.</i> (715) 839-6032	

List schools to which district flexibility application applies:

- Altoona Elementary School (AES)
- Altoona Intermediate School (AIS)
- Altoona Middle School (AMS)
- Altoona High School (AHS)

II. ABSTRACT

Summarize the flexibility requested due to COVID-19 and how it will help your school district provide education to students in the district. *Limit response to space provided.*

The School District of Altoona is requesting regulatory flexibility in two areas: instructional minutes and providing music instruction at the elementary level.

In August of 2020, Eau Claire County had in place a local health order that required 6 feet of physical distance between persons at all times and required that public facilities implemented deep cleaning measures. In planning for the return to school, administrators found that the requirements in the local health order could not be met in all school environments, notably at the Altoona Middle School and the Altoona High School. Additionally, some families were uncomfortable or unable to send their children to in-person learning environments due to specific personal, family, or health needs.

The School District established a yearlong calendar that had students in 4K-5th grade attending Mondays, Tuesday, Thursdays, and Fridays in person. Wednesdays were virtual learning days to allow for deep cleaning. Because of space constraints, students in grades 6 through 12 were broken into two cohorts: an "A" group that attended in person on Mondays and Tuesdays (virtual Wednesdays, Thursdays, Fridays) and a "B" group that attended in person on Thursdays and Fridays (virtual Mondays, Tuesday, Wednesdays).

The District also provided an asynchronous 100% virtual option to families. The 100% virtual option met all regulatory requirements except elementary music instruction.

Altering the school year calendar to include virtual learning days and in-person delivery in a cohort model at the secondary level allow the School District of Altoona to be open for in-person learning while following public health requirements and recommendations.

As of April 6, 2021, all students are attending in person Mondays, Tuesdays, Thursdays, and Fridays. Wednesdays remain virtual for deep cleaning. The District has continued its 100% virtual model as well.

III. GENERAL ASSURANCES

Each Applicant is ultimately responsible for compliance with the certifications and assurances selected on its behalf that apply to its project or award.

Instructions

- Step 1—Read each assurance that follows.
 Step 2—Sign and date the certification statement.
 Step 3—Include signed certifications and assurances with your application materials.
 Step 4—Keep a copy for your records.



Assurance is hereby provided that:

1. **Stakeholder Engagement:** A public hearing was held on 5/17/2021 and a copy of the resolution, or board vote, in support of the application is on file at the school district.
2. **Finances:** The Applicant can show the flexibility plan is fiscally viable.
3. **Compliance with State and Federal Laws:** The Applicant has evidence that the flexibility plan meets all state and federal legal requirements, including those related to pupil confidentiality [Wis. Stats. s. 118.125] and those required for seeking a waiver from the State Superintendent [Wis. Stats. s. 118.38]. As part of this assurance, the Applicant agrees it is not seeking a waiver from any statutory provision ineligible for a waiver under Wis. Stats. s. 118.38, including those related to:
 - a. The health and safety of pupils;
 - b. Pupil discrimination;
 - c. Pupil assessment;
 - d. Pupil records;
- e. Data collection/reporting;
- f. Financial reporting and audits;
- g. Licensure or certification;
- h. Commencement of the school term; and
- i. Requirements for SAGE/AGR contracts.
4. **School Board Review:** The Applicant will implement a process for reviewing the impact of the flexibility plan with its local school board.
5. **Programmatic Changes:** The Applicant shall obtain the prior approval of the WDPI prior to adding additional schools (if not listed in the original application) or implementing additional waivers that may be needed to implement the flexibility plan.
6. **Duration:** The Applicant is submitting this application with the understanding that any flexibility approved applies only to the 2020-21 school year.

IV. CERTIFICATION/SIGNATURES

WE, THE UNDERSIGNED, CERTIFY that the information contained in this application is complete and accurate to the best of our knowledge; that the necessary assurances of compliance with applicable state and federal statutes, rules, and regulations will be met; and, that the indicated agency designated in this application is authorized to administer this grant.

WE FURTHER CERTIFY that the assurances listed above have been satisfied and that all facts, figures, and representation in this application are correct to the best of our knowledge.

Signature of School District Administrator	Date Signed <i>Mo./Day/Yr.</i>
	5/17/2021
Signature of School Board President	Date Signed <i>Mo./Day/Yr.</i>
	5/17/2021

V. STATEMENT OF NEED (Limit response to space provided)

The Covid-19 pandemic resulted in state and local public health orders. In August of 2020, Eau Claire County had in place a local health order that required 6 feet of physical distance between persons at all times. In planning for the return to school, administrators found that, by adding additional teachers to staff additional sections and by adding furniture to create individual seating, physical distancing requirements could be met at Altoona Elementary School and Altoona Intermediate School, but not at Altoona Middle School or Altoona High School.

The goal of the School District of Altoona was to maximize as much in-person learning time as possible for as many students as possible. The School District established a yearlong calendar that had students in 4K-5th grade attending Mondays, Tuesday, Thursdays, and Fridays in person. Wednesdays were virtual learning days for all students to allow for deep cleaning. Because of space constraints, students in grades 6 through 12 were broken into two cohorts: an "A" group that attended in person on Mondays and Tuesdays (virtual Wednesdays, Thursdays, Fridays) and a "B" group that attended in person on Thursdays and Fridays (virtual Mondays, Tuesday, Wednesdays). This calendar was in place through March 26, 2021.

The health of the community improved and, as of Tuesday, April 6, 2021, all students attended in person Mondays, Tuesdays, Thursdays, and Fridays (with Wednesdays remaining virtual).

The 100% virtual option also remained in place.

VI. REQUEST FOR WAIVER

Check or list, at the end of this section, each statutory requirement or administrative rule for which the district is seeking a waiver in order to implement the flexibility plan outlined on the previous page. Justification for the waiver requests should be included under Section VI of this application.

A summary of common school district statutory requirements is included below. For a full list of all statutory requirements applicable to school districts, see the Legislative Fiscal Bureau Information Paper #29:

http://docs.legis.wisconsin.gov/misc/lfb/informational_papers/january_2019/0029_statutory_requirements_for_school_districts_informational_paper_2_9.pdf

CURRICULUM AND INSTRUCTION

Title	Statute	Description	Request Waiver
Driver Education Courses	115.28(11) 121.41	For school districts providing driver education instruction, requires that driver education courses be approved by the State Superintendent and specifies required topics of instruction in such courses.	<input type="checkbox"/>
Academic and Career Planning	115.28(59)	Requires school districts to provide academic and career planning services to all pupils in grades 6 through 12 beginning in 2017-18.	<input type="checkbox"/>
Second Chance Partners for Education	115.363	For school districts contracting with Second Chance Partners or other work-based learning program for disengaged high school pupils, requires the school board pay the nonprofit corporation an amount no more than the amount paid per pupil to operators of independent charter schools in the current year, multiplied by the number of pupils participating under the contract.	<input type="checkbox"/>
Educational Goals	118.01(2)	Requires school districts to teach academic skills, vocational skills, citizenship, and personal development.	<input type="checkbox"/>
Reading Instruction	118.015	Requires school districts to employ a certified reading specialist, develop reading program goals, assess reading program needs, and annually evaluate school district reading curriculum.	<input type="checkbox"/>
Instruction in English	118.017	Requires all instruction to be in English, except for foreign language classes and in bilingual-bicultural education.	<input type="checkbox"/>
Human Growth and Development	118.019 146.89(3r)(e)	For school districts providing instruction in human growth and development, requires district to determine whether and for what subjects pupils will be separated by gender. Requires use of instructional methods and materials that do not discriminate against a pupil based upon the pupil's race, gender, religion, sexual orientation, or ethnic or cultural background or against sexually active pupils or children with disabilities. If a school board provides instruction in any of certain specified topics, establishes required subjects that must be covered. No pupil may be required to take instruction in human growth and development, if the pupil's parent or guardian files a written request that the pupil be exempted. Requires that each school board providing instruction in human growth and development must annually provide the parents and guardians of each pupil enrolled in the district with specified information. If a district offers human growth and development instruction, requires the board to appoint an ad hoc committee to advise on the design and implementation of the curriculum. The board may not allow a volunteer health care provider, including nurses, physicians, nurse practitioners, or others, providing health services in the school, to provide instruction in human growth and development.	<input type="checkbox"/>
Special Observance Days	118.02	Requires that specified special observance days be appropriately observed.	<input type="checkbox"/>
Textbooks	118.03	Requires school districts to adopt all necessary textbooks and file the list with the school district clerk.	<input type="checkbox"/>
Summer Classes	118.04	For school districts operating summer classes, requires district to establish rules governing attendance and to enroll resident pupils in summer or interim classes without tuition charge (provided district receives state equalization aid for such classes).	<input type="checkbox"/>
Four-Year-Old Kindergarten	118.14(3)	Requires a school board that establishes a four-year-old kindergarten program to make the program available to all eligible pupils.	<input type="checkbox"/>
High School Admission Requirements	118.145(1)	Requires school boards to determine the minimum requirements for high school admission.	<input type="checkbox"/>
Part-Time Attendance Option for Private and Tribal School Pupils	118.145(4)	Requires school boards to allow resident pupils enrolled in a private or tribal school who have met the requirements for high school admission to take up to two courses each semester in the public school if there is sufficient space in the classroom.	<input type="checkbox"/>

VI. REQUEST FOR WAIVER (cont'd)

CURRICULUM AND INSTRUCTION

Title	Statute	Description	Request Waiver
WTCS Admission for Certain High School Students	118.15(2)(a)	Requires school boards to pay WTCS districts for pupils who attend WTCS schools in lieu of high school or on a part-time basis. Specifies determination of payment amount.	<input type="checkbox"/>
Graduation Standards	118.33 121.02(1)(p)	Requires school districts to require at least a specific number of courses in certain subject areas in order to graduate a pupil from high school. Requires that school district graduation standards policies be approved by the State Superintendent if equivalent to statutory requirements.	<input type="checkbox"/>
Graduation Standards	118.33(1)(f)	Prohibits school districts from granting a pupil a high school diploma unless the pupil satisfies criteria set by the school board, including teacher recommendations and the pupil's academic performance.	<input type="checkbox"/>
Criteria for Promotion from 4 th and 8 th Grade	118.33(6)(a)	Requires school districts to adopt a written policy for promotion from 4 th and 8 th grade. Requires that the criteria include the pupil's score on the 4 th and 8 th grade knowledge and concepts examination, unless the pupil has been excused from taking the examination. The criteria also include the pupil's academic performance, teacher recommendations, and any other academic criteria specified by the board. Prohibits promotion unless pupil satisfies criteria.	<input type="checkbox"/>
Kindergarten as a Prerequisite for First Grade	118.33(6)(cm)	Prohibits school districts from enrolling a pupil in first grade unless the pupil has completed five-year-old kindergarten. Requires school districts that operate five-year-old kindergarten programs to establish a written policy specifying criteria for promoting a pupil from five-year-old kindergarten to first grade, as well as policies for exempting a child from the requirement, and for reviewing the denial of an exemption upon a parent's request. Exempts children who move into the state from the requirement, under certain conditions.	<input type="checkbox"/>
Technical Preparation Programs	118.34	Requires school districts, in cooperation with WTCS district boards, to establish in each high school a technical preparation program consisting of courses designed to allow high school students to gain advanced standing in WTCS associate degree programs upon graduation from high school, and to establish tech-prep consortia. Requires districts to annually evaluate programs and report the results to DPI and the WTCS Board.	<input type="checkbox"/>
Admission Standards for K-8 Courses	118.53(2)	Requires school boards to determine the minimum standards for admission to a course offered by the district in grades K-8.	<input type="checkbox"/>
Part-Time Attendance Option for Pupils in Home-Based Programs	118.53(2m)& (3)	Requires school boards to allow pupils enrolled in home-based private educational programs, who have met the standards for admission to a course in the elementary grades or for high school admission, to take up to two courses each semester in a public school if there is sufficient space in the classroom.	<input type="checkbox"/>
Notice of Educational Options and School Performance Category	118.57	<p>Requires school districts to annually publish as a class 1 notice and post on the district's Internet site a list of educational options available to children who reside in the district. The educational options must include public schools, private choice schools, charter schools, virtual schools, full-time open enrollment, youth options, and course options.</p> <p>Additionally, school districts must include in the notice the most recent performance category assigned to each school within the school district boundaries, including independent charter schools and private choice schools, on the school report cards prepared by DPI. The notice must include that the full school and school district accountability reports are available on the school board's Internet site.</p>	<input type="checkbox"/>
Notification of Educational Standards	120.12(13)	<p>Requires a school board to annually, prior to the start of a school term, notify parents and guardians of pupils enrolled in the school district of the pupil academic standards that will be in effect for the school year. The notification may be provided electronically, including on the district's Internet site.</p> <p>Additionally, requires a school board to identify the academic standards in effect for the school year as an item on the agenda of the first school board meeting of the school year.</p>	<input type="checkbox"/>
Curriculum	120.12(14)	Requires school boards to determine the school course of study.	<input type="checkbox"/>
Length of School Day	120.12(15)	Requires school boards to establish rules for scheduling hours in a normal school day.	<input type="checkbox"/>

VI. REQUEST FOR WAIVER (cont'd)

CURRICULUM AND INSTRUCTION

Title	Statute	Description	Request Waiver
University of Wisconsin Tuition	120.12(17)	Requires school districts to pay the tuition of pupils who are attending a UW institution, if the pupil is not participating in the youth options program, the course is not offered by the school district, and the pupil will receive high school credit for the course.	<input type="checkbox"/>
Advanced Placement Examinations	120.12(22)	Requires school districts to pay, using federal, state, local, or private funds, for advanced placement examinations taken by pupils enrolled in the district who are satisfy the income eligibility criteria for free or reduced-price lunches under the federal school lunch program.	<input type="checkbox"/>
Internet Posting of School Accountability Report	120.123	Requires any school that maintains an Internet site to include a prominent link on the home page of that Internet site to the most recent accountability report concerning the school.	<input type="checkbox"/>
Remedial Reading	121.02(1)(c)	Requires school districts to provide interventions or remedial reading services to pupils in grades K to 4 if the pupil: (a) fails to meet the district's reading objectives; (b) fails to meet the minimum performance standard for reading on the third grade standardized exam, and a teacher determines, based on other objective evidence, that the pupil's performance accurately reflects the pupil's reading ability or a teacher and parent or guardian agree that the pupil's performance accurately reflects the pupil's reading ability; or (c) the pupil's assessment of reading readiness indicates that the pupil is at risk of reading difficulty. If (c) applies, the interventions or services must be scientifically based and address all areas in which a pupil is deficient, consistent with state standards in reading and language arts.	<input type="checkbox"/>
Five-Year-Old Kindergarten	121.02(1)(d)	Requires each school district (except union high school districts) to operate a five-year-old kindergarten program.	<input type="checkbox"/>
Hours of Instruction	121.02(1)(f) 121.006(2)(a)	Requires school districts to annually schedule at least 437 hours of direct pupil instruction in kindergarten, at least 1,050 hours of direct pupil instruction in grades 1 to 6, and at least 1,137 hours of direct pupil instruction in grades 7 to 12. Specifies what may and may not be included in scheduled hours.	<input checked="" type="checkbox"/>
Instructional Materials, Texts, and Library Services	121.02(1)(h)	Requires school districts to provide adequate instructional materials, texts, and library services which reflect the cultural diversity and pluralistic nature of American society.	<input type="checkbox"/>
Health, Physical Education, Art, and Music	121.02(1)(j)	Requires school districts to ensure that instruction in elementary and high schools in health, physical education, art, and music is provided by qualified teachers.	<input type="checkbox"/>
Curriculum Plans	121.02(1)(k)	Requires school districts to maintain a written, sequential curriculum plan that includes reading, language arts, mathematics, social studies, science, health, computer literacy, environmental education, vocational education, physical education, art, and music. The plan must specify objectives, course content, and resources and include a program evaluation method.	<input type="checkbox"/>
Regular Instruction	121.02(1)(L) 253.15(5)	Requires school districts to: (1) In elementary grades, provide regular instruction in reading, language arts, social studies, mathematics, science, health, physical education, art, and music. (2) In grades 5-8, provide regular instruction in language arts, social studies, mathematics, science, health, physical education, art, and music. The school board must also provide pupils with an introduction to career exploration and planning. (3) In grades 9-12, provide access to an educational program that enables pupils each year to study English, social studies, mathematics, science, vocational education, foreign language, physical education, art, and music. "Access" means an opportunity to study through school district course offerings, independent study, CESAs or cooperative arrangements between school boards and post-secondary institutions. (4) At least twice in grades K-8 and at least once in grades 9-12, as part of the social studies curriculum, include instruction on the history, culture, and sovereignty of the state's American Indian tribes and bands. (5) In grades 7-8, provide regular instruction in foreign language. (6) In one of grades 5 to 8 and in one of grades 10 to 12, provide pupils with instruction on shaken baby syndrome and impacted babies.	<input checked="" type="checkbox"/>

VI. REQUEST FOR WAIVER (cont'd)

CURRICULUM AND INSTRUCTION

Title	Statute	Description	Request Waiver
Education for Employment	121.02(1)(m)	Requires school districts to provide access to an education for employment program that has been approved by the State Superintendent. Requires that the program incorporate: applied curricula, guidance and counseling services, technical preparation, college preparation, youth apprenticeship or other job training and work experience, and instruction in employment skills.	<input type="checkbox"/>

PUPIL POLICIES AND SERVICES

Title	Statute	Description	Request Waiver
School Uniforms	118.035	For school districts adopting school uniform policies, requires that parents and guardians be allowed to exempt their children from the policy, ensure that no exempted student is penalized or discriminated against, notify each parent or guardian at least three months before implementation, and assist economically disadvantaged students to obtain the uniforms. These requirements do not apply to districts that have had school uniform policies in effect continuously since September 1, 2001.	<input type="checkbox"/>
Pupil Age	118.14(1) 120.12(25)	Requires that school districts not admit pupils of a certain age to certain grade levels and that districts prescribe procedures, conditions and standards for early admission to kindergarten and first grade.	<input type="checkbox"/>
Alternatives to Compulsory School Attendance	118.15	Requires school boards, upon the child's request and with the approval of the child's parent or guardian, to enter into a written agreement to excuse from regular school attendance: (a) any child who is 17 years of age or over and who began a high school equivalency diploma program in a juvenile correctional facility, juvenile detention facility, juvenile portion of a county jail or residential care center for children and youth and agrees to continue to participate in the program; and (b) any child who is 16 years of age or over and a child at risk, as defined by state law, who agrees to attend a technical college full- or part-time. Requires that school boards: evaluate requests from children age 16 or over and their parents for program or curriculum modifications; enter into and monitor agreements with pupils granted program modifications leading to high school graduation or equivalency; and notify pupils and parents of program or curriculum alternatives. Requires school boards to render decisions within specified time frames and give reasons for denial of any request. Prohibits school employees from compelling a pregnant student to withdraw from education programs.	<input type="checkbox"/>
School Attendance Enforcement	118.16 118.162	Requires school districts to have an attendance officer and a written attendance policy, distribute the policy to each pupil, and adopt a truancy plan, which must be reviewed at least every two years. Specifies duties of an attendance officer. Prohibits school districts from denying credit in a course or subject solely because of a pupil's unexcused absences or suspensions. Requires school districts to specify conditions under which a pupil can take examinations or complete coursework missed during the pupil's absence from school.	<input type="checkbox"/>
Assessment Periods	118.16(4) (cm)	Establishes certain limitations on the use of assessments if school districts assign a pupil to a period of assessment as a consequence of truancy or other circumstances.	<input type="checkbox"/>
Pupil Discipline and Removal from Class	118.164 120.13(1)	Specifies procedures for the suspension and expulsion of pupils and removal of pupils from the classroom. Establishes procedures for reinstatement, early reinstatement, and conditional enrollment following a pupil's expulsion.	<input type="checkbox"/>
Pupils Without Parents or Guardian Report	118.175	Requires any school teacher, administrator, counselor, or social worker who knows that a pupil is without a parent or guardian to report that fact to the county social services or human services department (to state DHS in Milwaukee County).	<input type="checkbox"/>
Electronic Communication Devices	118.258	Requires that if school boards adopt rules prohibiting use or possession of electronic communication devices on school premises, then a copy of such rules must be provided annually to pupils enrolled in the district.	<input type="checkbox"/>
Full-Time Open Enrollment Application Procedures and Other Requirements	118.51(3) thru (8)&(12)	Establishes application and reapplication procedures that school districts must follow under the open enrollment program. Requires school districts to adopt policies and acceptance and rejection criteria under the program. Establishes requirements relating to the transfer of disciplinary records.	<input type="checkbox"/>

VI. REQUEST FOR WAIVER (cont'd)

PUPIL POLICIES AND SERVICES

Title	Statute	Description	Request Waiver
Course Options Program Application Procedures and Other Requirements	118.52(3) thru (10)	Establishes application procedures that educational institutions, including school districts, must follow under the course options program. Requires school districts to adopt policies and acceptance and rejection criteria under the program. Requires school districts to transfer disciplinary records upon request.	<input type="checkbox"/>
Pupil Participation in School Activities	120.12(23)	Requires school boards to adopt a policy on access to extracurricular and recreational school activities that encourages full participation by all elementary grade pupils. Does not apply to union high schools.	<input type="checkbox"/>
Child Care in Schools	120.125	Requires school boards to permit before- and after-school child care to be provided in any elementary school if the provider submits a request which meets specific requirements and the district does not deny the request for certain specified reasons. Requires a written agreement between board and provider with specified conditions.	<input type="checkbox"/>
Child Care Programs	120.13(14)	Requires that child care programs meet state standards for licensure if a board provides or contracts for such programs and that contractors pass DCF background investigations. Also requires boards to provide DHS with information about each person who is denied a contract because of certain criminal convictions or charges or other specified actions, including child abuse. Requires a board to rescind the contract if the caregiver is convicted of certain crimes, or suspend the contract while such charges are pending.	<input type="checkbox"/>
Guidance and Counseling	121.02(1)(e)	Requires school districts to provide guidance and counseling services.	<input type="checkbox"/>

SCHOOL PERSONNEL

Title	Statute	Description	Request Waiver
Educator Effectiveness*	120.12(2m) 115.415	Requires school boards to evaluate the effectiveness of each teacher and principal based upon measures of student performance and the extent to which the teacher's or principal's practice meets specified core teaching standards or educational leadership policy standards.	<input type="checkbox"/>
Staff Development	121.02(1)(b)	Requires school districts to annually establish with school board employees a professional staff development plan designed to meet the needs of individuals or curriculum areas in each school.	<input type="checkbox"/>
Personnel Evaluation <i>* Note this waiver does not automatically waive 121.02(1)(q). If you are requesting a waiver from this subsection check this additional box.</i>	121.02(1)(q)	Requires school districts to evaluate, in writing, the performance of all certified school personnel at the end of their first year and at least every third year thereafter.	<input type="checkbox"/>

SPECIAL NEEDS

Title	Statute	Description	Request Waiver
School Age Parents Program Services	115.915	Requires school districts to make program modifications and services available to school age parents to allow them to remain in school.	<input type="checkbox"/>
School Age Parents	115.92 115.93	For school districts establishing a program for school age parents, requires district to provide certain services and instruction and to submit an annual report to DPI. Submittal of this report is a requirement for state aid.	<input type="checkbox"/>
Bilingual-Bicultural Education Notice to Parents	115.96(2)	Requires school districts to annually notify parents of LEP pupils about the program's availability, if the district is required to offer a bilingual education program under s. 115.97.	<input type="checkbox"/>
Bilingual-Bicultural Program Requirements	115.96(4)	Requires instruction in reading, writing and speaking the English language, and through the use of the native language of the pupil, instruction in the subjects needed to permit effective progress through the educational system, if the district is required to offer a bilingual education program under s. 115.97.	<input type="checkbox"/>
Placement in Bilingual-Bicultural Programs	115.96(5)	Requires placement of LEP pupils in appropriate programs with written parental consent and specifies procedures for parent appeals, if the district is required to offer a bilingual education program under s. 115.97.	<input type="checkbox"/>

VI. REQUEST FOR WAIVER (cont'd)

SPECIAL NEEDS

Title	Statute	Description	Request Waiver
Bilingual-Bicultural Education Requirements	115.97	Requires school districts to establish bilingual education programs if the number of LEP pupils meets certain criteria and requires instruction by bilingual teachers or, under certain conditions and with state approval, English as a second language teachers.	<input type="checkbox"/>
Children-at-Risk/General Requirement	118.153(2)(a) 121.02(1)(n)	Requires school districts to identify pupils who are children-at-risk and develop a plan to meet the needs of such children.	<input type="checkbox"/>
Children-at-Risk/State Aid Applicants	118.153(2)(b) 118.153(3)(a)1 118.153(3)(b) 118.153(4)(a)	Allows districts with 30 or more dropouts or a dropout rate exceeding 5% to apply for children-at-risk aid. If a district applies for aid, requires the district to offer a children-at-risk program, designed to allow pupils enrolled to meet high school graduation requirements, and submit an annual report on pupil achievement of objectives. (No funding for this purpose is appropriated in the 2015-17 biennium.)	<input type="checkbox"/>
Children-at-Risk/Private Contracting	118.153(3)(c)	Requires school districts to identify appropriate private, nonprofit, nonsectarian agencies located in the district or within 5 miles of the district's boundaries to provide children-at-risk programs. Requires contract payment to equal at least 80% of the district's average per pupil cost.	<input type="checkbox"/>
Children-at-Risk/Preference in Funding Allocation	118.153(5)(b) 118.153(5)(c)	Requires school districts receiving aid to: (a) provide a specific sum to each children-at-risk program based on the program's ability to meet objectives; and (b) give preference in allocating any aid received to alternative schools, charter schools, schools within schools, and private agencies.	<input type="checkbox"/>
Gifted and Talented Programs	118.35 121.02(1)(t)	Requires school districts to provide access to appropriate gifted and talented programs.	<input type="checkbox"/>

TRANSPORTATION

Title	Statute	Description	Request Waiver
Public School Transportation	121.54(1)(a) & (c) 121.54(2)(a)	Requires school boards to provide transportation to all resident pupils living two or more miles from the nearest public school they are entitled to attend. Such requirement does not apply to pupils residing in cities unless their school is outside the city but within district boundaries. School districts containing cities with populations greater than 40,000 must meet the requirement unless a common carrier is available.	<input type="checkbox"/>

OTHER STATUTES OR ADMINISTRATIVE RULES

List other statutes or administrative rules requested for waiver.



School District of Altoona

1903 Bartlett Avenue • Altoona, Wisconsin 54720
715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

RESOLUTION TO SUPPORT AN APPLICATION FOR REGULATORY FLEXIBILITY

WHEREAS Covid 19, a worldwide pandemic, has impact our local community,

WHEREAS national, state, and local regulations and recommendations have impacted the normal operations of schools,

WHEREAS the School District of Altoona committed to educating the most students possible for the most time possible while following local orders and recommendations,

WHEREAS the resulting school year calendar had 6th through 12th grade students attending in cohorts for three quarters of the year,

WHEREAS the School District of Altoona accommodated individual family situations and needs by offering a 100% virtual option,

WHEREAS these modifications to the school year calendar and delivery caused us to be unable to meet all DPI regulatory requirements,

The Board of Education of the School District of Altoona hereby resolves to support a request for regulatory flexibility from the Department of Public Instruction.

Voting Aye:

Voting Nay:

this 17th day of May, 2021, Board Clerk _____

SCHEDULING PERIODS OF PUBLIC COMMENT

During their regular monthly meetings, the School Board shall include a period of agenda-related public comment on the meeting agenda.

- Regular Meetings. A public comment period shall be scheduled and publicly noticed in connection with the regular meeting of the Board that is held each month.
- Regular or Special School Board Meetings for which All Substantive Items of Business are Noticed for Closed Session. If all of the substantive items of business for any regular Board meeting are to be noticed as topics of a proposed closed session, the meeting shall not include a noticed period of public comment unless the Board expressly directs the noticing of such a public comment period as part of the agenda for the meeting.
- Special Meetings. In the absence of more specific direction provided by the Board, the Board President may exercise his/her discretion to determine the inclusion and scope of any noticed period of public comment during a special Board meeting. The scope of any public comments made during a comment period at any such special meeting shall be limited to comments that are germane to one or more of the substantive items of business that were expressly included in the public notice of the special meeting, and the period of public comment that occurs during a special meeting shall be conducted in accordance with this policy and with related procedures.

REGISTRANT (SPEAKER) RESPONSIBILITIES

Any person (any person? Limit to district residents and parents of students?) who wishes to address the Board during a noticed period of public comment at a Board meeting shall register to speak prior to the start of the meeting in accordance with specified pre-registration procedures.

The Board does not intend any period of public comment at its meetings to be

either an appropriate or effective means of investigating or attempting to resolve any complaint or grievance that involves allegations against any individual District employee or individual student(s). Similarly, the Board does not intend any period of public comment at its meetings to be an appropriate or effective means of investigating or attempting to resolve an appeal of any individualized adverse action that may have been taken by the District against a particular student or employee. If the presiding officer of any meeting determines (on his/her own initiative or upon an appeal to the chair) that any registrant's comments are an attempt to present allegations, evidence, or other information that the registrant wishes the Board to accept as facts or as conclusions related to any such complaint, grievance or appeal, the presiding officer will:

1. Interrupt the registrant's remarks and refer to this portion of this policy;
2. Attempt to redirect the registrant to an alternative process that can more appropriately be used to investigate and attempt to resolve his/her complaint, grievance or appeal (e.g., by expressly requesting that he/she choose to use such an alternative process in lieu of persisting with his/her public comments); and
3. Provide such other direction to the registrant, Board members, or other meeting attendees as may be appropriate.

Each registrant shall adhere to established procedures for the public comment period and he/she shall:

1. Retain all liability for his/her comments and conduct (i.e., the public comment period does not offer any speaker any exemption from legal liability or from other lawful consequences that may result from the speaker's comments or conduct).
2. Wait to speak until he/she has been recognized by the presiding officer.
3. Limit the substance of his/her comments to topic(s) that are within the scope of the public comment period (e.g., when the period is offered only for comments that relate to agenda items, the registrant shall not address the Board on other items/issues).
4. Limit the duration of his/her comments to three minutes.
5. Avoid engaging in conduct or making comments that are obscene, threatening, harassing, aggressive, defamatory or disorderly.

6. Avoid making repetitive appearances before the Board in which the same registrant, or persons acting in concert, present substantially the same information.
7. Avoid engaging in political advocacy with respect to candidates for any elective office.
8. Present their remarks verbally without the use of supporting material that requires any set-up/take-down time or any advance coordination with District multi-media systems (the registrant may provide copies of supplemental written materials to the Board/District).
9. Except where a person registers under established procedures as the spokesperson for a group or where it is permitted as a reasonable accommodation for an individual with special needs, no individual may present his/her public comments by proxy.

AUTHORITY AND RESPONSIBILITIES OF THE PRESIDING OFFICER

To promote the lawful, orderly and efficient progress of each meeting, the presiding officer of the meeting shall have the authority to enforce the requirements of this policy and he/she shall conduct any period of public comment according to established procedures. The presiding officer may call any registrant (or other attendee) to order and direct the individual to cease conduct which violates any applicable law, policy, or procedure. If necessary, the presiding officer may terminate a registrant's comments and/or contact law enforcement for assistance in maintaining order or safety. In particularly egregious situations, the presiding officer or any Board member may propose a sanction that extends beyond the current meeting, and the sanction (if any) shall be determined by a vote of the Board.

OTHER PROVISIONS

This policy and its related procedures do not apply to any public hearing that is conducted by the Board/District pursuant to any legal requirement or pursuant to any local policy requirement, unless the Board/District expressly chooses to apply some or all of this policy and/or the related procedures to the public hearing.

NON AGENDA-RELATED COMMENTS DIRECTED TO BOARD MEMBERS

Comments directed to the Board of Education that are not related to an agenda item or do not qualify for public comment under this policy may be delivered to the Board via one of the following:

- 1) An email or letter to the Board Secretary, who will forward the comments to the full Board.
- 2) Correspondence to one or more Board members (phone call, letter, or email).

Contact information for members of the Board of Education will be maintained on the District website or can be obtained through the Executive Assistant.

Legal References:

Wisconsin Statutes

- [Section 19.81](#) [state policy on open meetings]
- [Section 19.83\(2\)](#) [discussion during period of public comment]
- [Section 19.84\(2\)](#) [public notice of board meetings, including public comment period]
- [Section 19.85](#) [exemptions to open meetings]

Adoption Date: 06/21/82

Amended: 12/03/12

06/21/21

Current Policy

PUBLIC PARTICIPATION AT BOARD MEETING

Policy 187
(formerly BDDH)

All regular and special meetings of the Board of Education shall be open to the public as required by law. Because the Board desires to hear the viewpoints of citizens throughout the district, it shall offer suitable time at regular meetings for citizens to be heard.

Recognizing its responsibility for proper governance of the schools in an orderly and efficient manner, the Board shall schedule a Public Participation Period on each Regular Board meeting agenda. The board shall listen to citizen views but not discuss or act on any item of business not specifically included in the public notice of the meeting. All remarks on non-agenda items will be addressed to the Board with discussion among citizens present not permitted. Board members may ask questions of a speaker; however, no formal deliberations will be allowed during the Public Participation period.

Comments and questions at a Board meeting may deal with any topic related to district operations and programs.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves for maintaining order and for adherence to any time limit set. Questions asked by the public shall, when possible, be answered immediately by the President or referred to staff members for reply; questions requiring an investigation shall be referred to the Board or administrative staff for consideration and later response.

Staff members wishing to present concerns before the Board must go through administrative channels established for the hearing of staff viewpoints, complaints, or grievances. A staff member may be heard by the Board as a member of the general public when the subject on which she/he wishes to be heard relates to her/his role as parent, concerned citizen, or taxpayer rather than to her/his role as staff member.

The Board vests in its President or other presiding officer authority to terminate the remarks of any individual who does not adhere to the rules established above.

LEGAL REF.: 19.81, 19.83(2), 19.84(2), 19.85 Wisc. Statutes

ADOPTED: 06/21/82

AMENDED: 12/03/12

These procedures apply to periods of public comment that are included on the public notice of a regular or special meeting of the Board.

Placement of Periods of Public Comment on the Agenda

At any Board meeting at which there is a publicly-noticed period of public comment, the period of public comment shall be listed on the agenda prior to any formal action items, except for any minor and routine items of business that generally open such a meeting (e.g., approval of the minutes of a previous meeting).

Registration Procedures

Starting no earlier than 20 minutes prior to the time that the meeting in question is scheduled to convene, persons interested in providing comments to the Board in connection with the meeting may register to (1) provide a written comment to the Board; and/or (2) address the Board as a speaker.

The District shall provide a registration form, which shall be numbered and which shall require the registrant:

- a. To specify his/her name, municipality of residence, and relationship to the district (e.g., parent, taxpayer, student, employee, other);
- b. To indicate whether he/she wishes to provide a written comment to the Board (space shall be provided on the form) or wishes to address the Board as a speaker;
- c. To specify the topic(s) he/she intends to address and whether his/her comments pertain to one or more of the noticed agenda items of the meeting, or to some other topic/issue; and
- d. To specify whether he/she is acting as a designated spokesperson for a group of three or more named individuals who are also present at the meeting.

At the registrant's option, he/she may provide a contact telephone number or an email address.

Registration shall be considered closed when the meeting is called to order. No additional registrants shall be allowed once the meeting is called to order.

Procedures for Recognizing Registrants

Where the number of registrants at any meeting exceeds 10, the presiding officer will either (1) recognize and permit comments from a minimum of 10 individual registrants; or (2) hold a public comment session lasting 30 minutes in length, whichever method yields the greatest number of speakers. After allowing this initial group of speakers, the presiding officer will identify to the Board the approximate number of remaining registrants, and the Board by motion and at its discretion may:

- a. Elect to permit all remaining registrants to present their comments at that point in the meeting;
- b. Close the public comment session and direct all remaining registrants to either return at a future meeting or submit written comments to the Board Secretary who will ensure that they are circulated to the members of the Board;
- c. Extend the public comment session for a definite period (e.g., another 30 minutes);

The presiding officer or his/her designee shall recognize registrants in the number order of their written registrations. Upon being recognized, each registrant will approach the podium or microphone, state his/her name, municipality of residence, and relationship to the district (or, if none, their reason for their interest in speaking), and proceed to the substance of his/her remarks. If a registrant is not present at the time he/she is recognized by the presiding officer, he/she forfeits the opportunity to address the Board at that meeting.

Time Limits

The standard allotted time for a public comment shall be a maximum of three minutes per individual speaker.

The presiding officer of the meeting (or the Board by motion), may take such steps as are necessary to ensure that no person or group of people violates the intent of the time limitations in the manner in which they present their comments.

Requests for Accommodations

If a person who intends to address the Board at an upcoming meeting wishes to request a reasonable accommodation that will better enable that individual to have meaningful access to the public comment forum, he/she may make that request by contacting the Executive Assistant to the Superintendent within 24 hours in advance of the meeting.

Adoption Date: 05/06/13

Amended: 06/21/21

Current Rule

These procedures apply to periods of public comment that are included on the public notice of a regular or special meeting of the Board. A District committee may also use these procedures should it be advantageous to include a public comment period be at any of its meetings. A committee may also establish its own procedures provided that the procedures are lawful and consistent with applicable Board policy and with any specific directives issued by the Board.

Placement of Periods of Public Comment on the Agenda

At any Board meeting at which there is a publicly-noticed period of public comment, the period of public comment shall be listed on the agenda prior to other substantive agenda items, except for any minor and routine items of business that generally open such a meeting (e.g., approval of the minutes of a previous meeting).

Registration Procedures

Starting no earlier than 20 minutes prior to the time that the meeting in question is scheduled to convene, persons interested in providing comments to the Board in connection with the meeting may register to (1) simply provide a written comment to the Board; and/or (2) address the Board as a speaker.

The District shall provide a registration form, which shall be numbered and which shall require the registrant:

- a. To specify his/her name, municipality of residence, and relationship to the district (e.g., parent, taxpayer, student, employee, other);
- b. To indicate whether he/she wishes to provide a written comment to the Board (space shall be provided on the form) or wishes to address the Board as a speaker;
- c. To specify the topic(s) he/she intends to address and whether his/her comments pertain to one or more of the noticed agenda items of the meeting, or to some other topic/issue; and
- d. To specify whether he/she is acting as a designated spokesperson for a group of three or more named individuals who are also present at the meeting.

At the registrant's option, he/she may provide a contact telephone number or an email address.

Registration shall be considered closed when the meeting is called to order.

Time Limits

The public comment period will usually be held to a maximum of 30 minutes, not to exceed five minutes for each speaker.

Procedures for Recognizing Registrants

Where the number of registrants at any meeting exceeds the potential maximum the Board may:

- a. Elect to permit all remaining registrants to present their comments at that point in the meeting; or
- b. Close the public comment session and direct all remaining registrants to either return at a future meeting or submit written comments to the District Administrator who will ensure that they are circulated to the members of the Board;

The presiding officer or his/her designee shall recognize registrants in the number order of their written registrations. Upon being recognized, each registrant will approach the podium or microphone, state his/her name, municipality of residence, and relationship to the district (or, if none, their reason for their interest in speaking), and proceed to the substance of his/her remarks. If a registrant is not present at the time he/she is recognized by the presiding officer, he/she forfeits the opportunity to address the Board at that meeting.

As one exception to these procedures, the presiding officer may give first priority to any student registrants.

Approved: 05/06/13