



# School District of Altoona

1903 Bartlett Avenue Altoona, WI 54720

715-839-6032 715-839-6066 FAX

Dr. Connie M. Biedron, Superintendent

[www.altoona.k12.wi.us](http://www.altoona.k12.wi.us)

ALTOONA BOARD OF EDUCATION  
Regular Meeting  
Altoona Commons Addition  
November 19, 2012  
6:30 p.m.

*Agenda*

1. Call to Order
2. Roll Call
3. Reading of Public Notice
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes
  - a. November 5, 2012 Regular Meeting
  - b. November 6, 2012 Special Meeting/Expulsion Hearing
7. Public Participation (All remarks are to be addressed to the Board; discussion among citizens present is not permitted. Board members may ask questions of a speaker; however, no formal deliberations are allowed at this time.)
  - a. Non-Agenda items - public comment and concern
  - b. Agenda items - public comment and concern
8. Treasurer's Report
  - a. Approval of Checks for Payment
    - (1) General fund checks totaling \$582,259.38
    - (2) Student activity fund checks totaling \$13,250.18
    - (3) Debt service checks totaling \$-0-
  - b. Approval of Treasurer's Report
9. Information
  - a. Committee Report
    - (1) Altoona Area Foundation Inc., November 14
  - b. Policies for Discussion
    - (1) 186 – Advisory Committees, 187 – Public Participation at Board Meetings, 733 and 733-Rule – Energy Use and Conservation, Draft Group Agreement Revision, Draft Superintendent Evaluation
  - c. General Information
  - d. President Report
    - (1) State Education Convention 2013, January 23-25

Altoona Board of Education, November 19, 2012

- e. Superintendent's Report
  - (1) The Great Statewide Conversation, November 12
  - (2) WASDA New Superintendents Workshop III, November 13
  - (3) Eggs & Issues, November 16
  - (4) Review of Open Enrollment Exceptions
  - (5) Committees Progress Update
  - (6) School Enrollment Projections Study
  - (7) 21<sup>st</sup> Century Community Learning Center Grant
  - (8) Monthly Budget Review 2012/13
  - (9) Soccer Cooperative
  - (10) Wrestling Cooperative
  - (11) Meetings and Events Update
- 10. Board Action after Consideration and Discussion
  - a. Consider Resignation of Community Liaison
  - b. Consider 66.0301 Cooperative Agreement with the Fall Creek School District for Student Attendance Purposes 2012/13
  - c. Consider 66.0301 Cooperative Agreement with the Eau Claire Area School District for Special Education Services 2012/13
- 11. Anticipated Closed Session as Per Section - 19.85 (1) (c) Wisc. Statutes
  - a. Consider approval of closed session minutes for November 5, 2012 and November 6, 2012
  - b. Considering employment and performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility – 19.85 (1) (c)
  - c. Considering employment and performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility – 19.85 (1) (c)
  - d. Considering employment and performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility – 19.85 (1) (c)
- 12. Reconvene into Open Session and Take Necessary Action
- 13. Adjournment

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We are dedicated to offering large school opportunities with a small school approach on our unique, single campus setting.*

## Altoona Board of Education – Group Agreement for Board Meetings

- We start our meetings on time.
- We acknowledge that all ideas add value.
- We ensure that all voices are heard.
- We listen carefully and respectfully seeking to understand what the other person is saying. Then we speak clearly and concisely seeking to be understood by the other person.
- We conduct ourselves within commonly understood principles of integrity.
- We disagree with respect and curiosity.
- We seek a way around obstacles; reframing from an attitude of “we can’t,” to “how can we?”
- We do not engage in drama or political rhetoric.
- We honor the priorities of others.
- We value and encourage creativity.
- We seek to operate with as much “transparency” as possible.
- We suggest realistic actions and ideas, giving ourselves permission to dream big.
- We monitor our own participation and abide by our mutually agreed-upon ground rules.
- We act as process monitors and speak to violations of the agreements.
- We celebrate our accomplishments.

Adopted: 9/19/11



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ALTOONA BOARD OF EDUCATION  
Regular Meeting  
Altoona Commons Addition  
November 5, 2012  
6:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Helen Drawbert at 6:30 p.m. in the Altoona commons addition.
2. Roll call was taken and the following were present:  
Helen S. Drawbert, President  
Robert (Red) A. Hanks, Vice President/Treasurer; Absent  
Robin E. Elvig, Clerk  
Michael J. Hilger, Member  
David A. Rowe, Member  
Dr. Connie M. Biedron, Superintendent  
Joyce M. Orth, Board Secretary
3. Reading of Public Notice. Report of notice was given. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for Meeting. Helen Drawbert noted the Board's Group Agreement for Board Meetings.
6. Approval of Minutes. a. October 15, 2012 Special Meeting. Motion by Elvig to approve the October 15, 2012 special meeting minutes, as presented, seconded by Rowe. Elvig, yes; Rowe, yes; Hilger, yes; Hanks, absent; Drawbert, yes. Motion carried 4-0. b. October 15, 2012 Regular Meeting. Motion by Elvig to approve the October 15, 2012 regular meeting minutes, as presented, seconded by Rowe. Rowe, yes; Hilger, yes; Hanks, absent; Elvig, yes; Drawbert, yes. Motion carried 4-0. c. October 29, 2012 Regular Meeting. Motion by Rowe to approve the October 29 minutes as presented, seconded by Hilger. Hilger, yes; Hanks, absent; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 4-0.
7. Public Participation. a. Non-Agenda items - public comment and concern. (1) Chelsea Bellville, elementary principal, recognized the Pedersen PTO for their recent fundraising efforts that resulted in raising \$18,250 to support technology and student-centered events and purchases. (2) Mike Hilger noted parameters of the 21<sup>st</sup> Century Learning Center grants. This topic may be included on the next board agenda for discussion. (3) David Rowe noted recent awards including Pedersen teachers Liz Tice and Rachel Krings who were nominated, and won classroom resources worth \$1,000 from OfficeMax. In addition, Pedersen Elementary won the Fazoli's Pasta Art contest grand prize of \$2,500. (4) Helen Drawbert asked board members to submit short bios to Joyce for the board newsletter. b. Agenda items - public comment and concern. None.

8. Treasurer's Report. a. Approval of Checks for Payment. Motion by Elvig to approve general fund checks totaling \$1,194,588.41 and student activity fund checks totaling \$162.00 as presented, seconded by Rowe. Hanks, absent; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 4-0.
9. Middle School Showcase. a. Middle School Mentors: Hallway Helpers. Brooke Kaldor, middle school counselor, shared an overview of the middle school mentor program. This year, 12 to 15 sixth grade students serve as hallway helpers to assist kindergarten students as they transition from lunch to recess. Another 12 eighth grade students help first grade students during the lunch/recess transition time. Students shared their feedback by way of an iMovie. b. Middle School Blugold Beginnings Program. Brooke Kaldor also presented the Blugold Beginnings, precollege program for middle school students. Students shared their feedback by way of an iMovie. c. Middle School VIC Room. Gary Pszeniczny, middle school interim principal, introduced the middle school's VIC (Very Important Chances) room concept. The VIC room is used to address inappropriate behavior in a timely manner, reinforce appropriate behavior and create a deterrent to repeating the behavior. Their goal is to have office discipline referrals addressed and resolved in one school day from the time the referral is submitted to the office. d. Middle School SWIS (School-Wide Information System) Data. Gary Pszeniczny shared office referrals as of October 26. As of that date, the office had processed 42 referrals for problem behaviors such as disruption, tardies, disrespect, etc. This compares to 74 in the same time period in 2011/12 and 117 in 2010/11.
10. Information. **a. General Information.** (1) Spring Election Notice. Board Clerk, Robin Elvig, announced the school board openings and spring election timeline. Two Altoona school board terms will expire. Candidates can begin circulating nomination papers as of December 1. The deadline for filing paperwork (Declaration of Candidacy and Nomination Papers) is 5:00 p.m. on January 2, 2013. (2) Discovery Student Adventures Trip to Costa Rica. Shannon Camlek and Greg Emerson shared information about the Discovery Student Adventures Trip to Costa Rica planned for July 12-20. Fifteen middle school students have committed to participating in the trip, which is not a school-sponsored event. The group may request facilities use for the purpose of raising funds to defray trip costs. Shannon and Greg will be attending training in Costa Rica, November 8-12. **b. President Report.** (1) Candidate Forum. The October 25 Candidate Forum sponsored by the Altoona, Chippewa Falls and Eau Claire school boards was reviewed. Deb Biegging, Jeff Smith, Judy Smriga and Dana Wachs participated. The event was hosted at North High School. (2) State Education Convention. The 2013 State Education Convention will be held in Milwaukee, January 23-25, with pre-conference sessions on January 22. To take advantage of early bird registration, board members should register with Joyce by December 14. (3) Strategic Goals – Review of Final Draft. The final draft version of the Strategic Goals and Objectives was reviewed. In Strategic Goal 1, Objective 2, "Incorporate credited community service component into curriculum," the curriculum director and high school staff will be added to the "who will do it" column. A similar objective, Strategic Goal 5, Objective 1 will be deleted. (See 11.c.) (4) Board Goals – Review Draft. Helen Drawbert shared a draft titled "Core Values" for discussion. (5) Discuss Resolution for School Boards Regarding Sequestration. The Resolution was reviewed. (See 11.d.) **c. Superintendent's Report.** (1) Enrollment Update Report. Student enrollments as of October 25 were presented: Pedersen, 687; middle school, 428; and high school 456 for a district total of 1,571. (2) School Report Cards. The school report cards for the 2011/12 school year, as well as the overall accountability score and rating system were reviewed. Pedersen Elementary and Altoona Middle School earned "Meets Expectations" ratings with a score of 72.9 and 71.8, respectively. Altoona High School "Exceeds Expectations" with a score of 77.5. The system identifies five accountability rating scale categories: Fails to Meet Expectations, Meets Few Expectations, Meets Expectations (63 – 72.9), Exceeds Expectations (73 – 82.9) and Significantly Exceeds Expectations. When the 2012/13 report cards are released next year, a district-level report card will also be included. (3) Committees Updates. The new committees (Adult Education, Building Reorganization, Calendar, Class Offerings, Community Service, Facilities, Handbook, Merit Pay, Safety, Scheduling, Technology and Wellness) were kicked-off with short organizational meetings on October 24. Dr. Biedron shared a progress update.

(4) Race to the Top Grant Update. Dr. Biedron reviewed the current status of the grant. (5) Project Based Learning School Resources. A webpage featuring Project Based Learning resources has been developed. (6) Demographic Study Process. The scope of services provided by the Applied Population Laboratory, University of Wisconsin-Madison were reviewed. A proposal is in-process. (7) Facilities Evaluation Process. Dr. Biedron will secure facility study proposals from several architectural firms. She hopes to bring two or three to the board for consideration. (8) Instant Communications Systems. The district is looking into instant communications systems. (9) Meetings and Events Update. Dr. Biedron noted recent and upcoming meetings and events including Coffee with Connie scheduled for Wednesday morning, Conversations with Connie scheduled once-a-month at the Altoona public library starting on December 10, 6:30 – 7:30 p.m., a WAYY live interview on November 15 at 8:10 a.m., the middle school PTO's Chicken-Q fundraiser, an Eau Claire County video project with GCI Communications, Inc., and next week's superintendent's conferences that will be held on Monday and Tuesday in Madison.

11. Board Action after Consideration and Discussion. a. Consider Employment Recommendation to Fill Extracurricular Positions. Motion by Elvig to employ coaches/advisors for the 2012/13 season as recommended: Stacy Winsand, 7<sup>th</sup> grade boys' basketball; Adam Schroyer, 7<sup>th</sup> grade boys basketball; Kelly Herman, 7<sup>th</sup> grade girls' basketball; Mark Nordby 8<sup>th</sup> grade boys' basketball; and Anita Schubring, middle school student council, seconded by Rowe. Elvig, yes; Rowe, yes; Hilger, yes; Hanks, absent; Drawbert, yes. Motion carried 4-0. b. Consider Recommendation for Early Graduation. Motion by Rowe to approve the early graduation request on January 18, 2013 for Christopher Smoczyk as recommended, seconded by Hilger. Rowe, yes; Hilger, yes; Hanks, absent; Elvig, yes; Drawbert, yes. Motion carried 4-0. c. Consider Adoption of Strategic Goals Final Draft. Motion by Elvig to adopt the Strategic Goals final draft with changes as discussed (10.b.(3)), seconded by Hilger. Hilger, yes; Hanks, absent; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 4-0. d. Consider Adoption of Resolution for School Boards Regarding Sequestration. Motion by Rowe to adopt the Resolution for School Boards Regarding Sequestration as presented, seconded by Hilger. Hanks, absent; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 4-0.
12. Anticipated Closed Session as Per Section 19.85 (1) (c) - Wisc. Statutes. Motion by Elvig to adjourn into closed session at 8:37 p.m., seconded by Rowe. Elvig, yes; Rowe, yes; Hilger, yes; Hanks, absent; Drawbert, yes. Motion carried 4-0. a. Consider approval of closed session minutes for October 1, 2012; b. Considering employment and performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility-19.85 (1) (c); c. Considering employment and performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility-19.85 (1) (c).
13. Reconvene into Open Session and Take Necessary Action. Motion by Elvig to reconvene into open session at 9:30 p.m., seconded by Rowe. Rowe, yes; Hilger, yes; Hanks, absent; Elvig, yes; Drawbert, yes. Motion carried 4-0.
14. Adjournment. Motion by Hilger to adjourn at 9:31 p.m., seconded by Rowe. Hilger, yes; Hanks, absent; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 4-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, November 19, 2012 at 6:30 p.m. in the Altoona commons addition.

Joyce M. Orth CAP, Board Secretary

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District Clerk

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Date

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ALTOONA BOARD OF EDUCATION  
SPECIAL MEETING  
District Board Room  
November 6, 2012  
5:00 p.m.

1. The Special Meeting/Expulsion Hearing was called to order by Board President, Helen Drawbert at 5:00 p.m. in the District board room.
2. Roll Call was taken and the following were present:

Edward P. Bohn, President	Dr. Connie Biedron, Superintendent
Helen S. Drawbert, Vice President	Jeff Pepowski, High School Principal
Robin E. Elvig, Clerk	
Robert A. Hanks, Treasurer; Absent	Parents and Student
Michael Hilger, Member	
Joyce M. Orth, Board Secretary	
Jim Ward, Legal Counsel/Hearing Officer	
3. Reading of Public Notice was presented. All posting requirements were met.
4. Closed Session as Per Section 19.85(1) (a), (1) (f) Wisc. Statutes. Motion by Rowe to adjourn into closed session at 5:02 p.m., seconded by Elvig. Elvig, yes; Rowe, yes; Hilger, yes; Hanks, absent; Drawbert, yes. Motion carried 4-0. a. Considering personal history, disciplinary data, and investigation of charges against a student which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations - student expulsion hearing - 19.85 (1)(f);  
b. Deliberating concerning a case which was the subject of any judicial or quasijudicial trial or hearing before that governmental body - 19.85 (1)(a). Finding statutory grounds met and the interests of the school demanding expulsion, motion moved by Elvig and seconded by Hilger to expel the student through the 2012/13 school year, with a provision for early reinstatement on November 7, 2012 under the conditions that (1) the student remain in existing counseling until released under satisfactory completion; (2) student maintain regular contact with a designated staff mentor; (3) no later than November 16, 2012, an AODA assessment is scheduled; (4) student comply with any follow-up treatment, counseling, therapy, etc. stemming from the AODA assessment at the families expense; (5) student submit to random drug tests and searches of person and possessions as requested by the administration at the expense of the family. Expulsion to be fully reinstated upon any failed drug test, any refusal to submit to a drug test or search or upon any suspendable offense as determined by the administration. Motion carried 4-0: Rowe, yes; Hilger, yes; Hanks, absent; Elvig, yes; Drawbert, yes.

5. Reconvene Into Open Session and Take Necessary Action. Motion by Elvig to reconvene into open session and take no further action at 6:35 p.m., seconded by Rowe. Hilger, yes; Hanks, absent; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 4-0.
6. Adjournment. Motion by Rowe to adjourn at 6:36 p.m., seconded by Hilger. Hanks, absent; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 4-0.

Joyce Orth CPS, Board Secretary

\_\_\_\_\_  
District Clerk

\_\_\_\_\_  
Date

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, November 19, 2012, 6:30 p.m. in the Altoona commons addition.

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CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	AMOUNT
	NUMBER	NUMBER	NUMBER		DESCRIPTION	
11/07/2012	128477	10 L 000 000	811680 000	OKLAHOMA DEPARTMENT OF HUMAN SERVIC	Payroll accrual	74.91
					Totals for 128477	74.91
11/07/2012	128478	10 L 000 000	811690 000	VALUE AUTO MART OF EAU CLAIRE	Payroll accrual	88.00
					Totals for 128478	88.00
11/07/2012	128479	10 L 000 000	811680 000	WI SCTF	Payroll accrual	46.98
11/07/2012	128479	27 L 000 000	811680 000	WI SCTF	Payroll accrual	7.02
11/07/2012	128479	10 L 000 000	811680 000	WI SCTF	Payroll accrual	187.50
					Totals for 128479	241.50
11/01/2012	128480	27 E 700 411	152000 347	ALTOONA HIGH SCHOOL	Helium for balloons at Child Development Day	20.00
					Totals for 128480	20.00
11/01/2012	128481	10 E 800 310	231100 000	ALTOONA HOT LUNCH PROGRAM	Refreshments/snacks	9.88
11/01/2012	128481	10 E 800 411	221001 406	ALTOONA HOT LUNCH PROGRAM	Advisory Committee Breakfast. IT: ISS	8.89
					Totals for 128481	18.77
11/01/2012	128482	10 E 800 440	222200 000	APPLE COMPUTER INC	Computer workstations for AMS LMC	10,140.00
11/01/2012	128482	10 E 800 440	222200 000	APPLE COMPUTER INC	Computer workstations for AMS LMC	1,340.00
					Totals for 128482	11,480.00
11/01/2012	128483	10 E 200 310	221400 000	CESA 5	PBIS Conference	500.00
11/01/2012	128483	10 E 100 310	110000 000	CESA 5	PBIS convention - 2 registrations	250.00
11/01/2012	128483	27 E 700 310	223300 341	CESA 5	registrations for PBIS conference	625.00
11/01/2012	128483	10 E 100 310	110000 000	CESA 5	PBIS convention - 2 registrations	35.00
11/01/2012	128483	10 E 200 310	221400 000	CESA 5	PBIS Conference	35.00
					Totals for 128483	1,445.00
11/01/2012	128484	10 E 800 358	221910 000	CHARTER COMMUNICATIONS	Pre-K building 2012-13 ACCOUNT: 8245 11 460 0040346	29.99
11/01/2012	128484	10 E 800 358	221910 000	CHARTER COMMUNICATIONS	Blanket PO for Internet Transport 40 mbps for 12-13	451.50
					Totals for 128484	481.49
11/01/2012	128485	10 E 200 411	120000 000	EAU CLAIRE LUTHERAN SCHOOL	6th thru 8th grade math CMP instructional materials.	100.00
					Totals for 128485	100.00
11/01/2012	128486	10 E 800 711	270000 000	EMC INSURANCE COMPANIES	FINAL AUDIT	214.00
					Totals for 128486	214.00
11/01/2012	128487	10 E 800 711	270000 000	EMC INSURANCE COMPANIES	RENEWAL	5,851.00
11/01/2012	128487	10 E 800 712	270000 000	EMC INSURANCE COMPANIES	RENEWAL	30,129.00
11/01/2012	128487	10 E 800 714	270000 000	EMC INSURANCE COMPANIES	RENEWAL	1,192.00
11/01/2012	128487	10 E 800 715	270000 000	EMC INSURANCE COMPANIES	RENEWAL	6,795.00
11/01/2012	128487	10 E 800 719	256800 000	EMC INSURANCE COMPANIES	RENEWAL	11,958.00
11/01/2012	128487	27 E 800 719	256800 011	EMC INSURANCE COMPANIES	RENEWAL	547.00
11/01/2012	128487	50 E 800 712	270000 000	EMC INSURANCE COMPANIES	RENEWAL	3,400.00

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	
	NUMBER	NUMBER			DESCRIPTION	AMOUNT
					Totals for 128487	59,872.00
11/01/2012	128488	10 E 100 320 254300 000	INLAND POWER GROUP	Perform Generator Maintenance		416.46
11/01/2012	128488	10 E 200 320 254300 000	INLAND POWER GROUP	Perform Generator Maintenance		416.46
11/01/2012	128488	10 E 400 320 254300 000	INLAND POWER GROUP	Perform Generator Maintenance		416.46
11/01/2012	128488	10 E 100 320 254300 000	INLAND POWER GROUP	Perform Generator Maintenance		312.34
11/01/2012	128488	10 E 200 320 254300 000	INLAND POWER GROUP	Perform Generator Maintenance		312.34
11/01/2012	128488	10 E 400 320 254300 000	INLAND POWER GROUP	Perform Generator Maintenance		312.35
11/01/2012	128488	10 E 100 320 254300 000	INLAND POWER GROUP	Perform Generator Maintenance		313.22
11/01/2012	128488	10 E 200 320 254300 000	INLAND POWER GROUP	Perform Generator Maintenance		313.22
11/01/2012	128488	10 E 400 320 254300 000	INLAND POWER GROUP	Perform Generator Maintenance		313.21
				Totals for 128488		3,126.06
11/01/2012	128489	10 E 100 411 254300 000	J.H. LARSON	light bulbs and fuses		198.83
11/01/2012	128489	10 E 200 411 254300 000	J.H. LARSON	light bulbs and fuses		54.16
				Totals for 128489		252.99
11/01/2012	128490	10 E 400 310 125400 000	LIES, JUDY	Accompanist fee for the fall choir concert		150.00
				Totals for 128490		150.00
11/01/2012	128491	10 E 800 411 221910 000	PETTY CASH FUND	PETTY CASH - GENERAL FUND		4.21
11/01/2012	128491	10 E 800 411 231100 000	PETTY CASH FUND	PETTY CASH - GENERAL FUND		14.00
				Totals for 128491		18.21
11/01/2012	128492	10 E 800 310 221910 000	RMM SOLUTIONS	Technical support for network changes and copper SFP		302.62
11/01/2012	128492	10 E 800 310 221910 000	RMM SOLUTIONS	Technical support for network changes and copper SFP		500.00
11/01/2012	128492	10 E 800 310 221910 000	RMM SOLUTIONS	Technical support for network changes and copper SFP		647.50
				Totals for 128492		1,450.12
11/01/2012	128493	10 E 800 411 223100 000	STAPLES	Office supplies		28.20
11/01/2012	128493	10 E 400 411 127000 000	STAPLES	Classroom supplies		28.01
11/01/2012	128493	10 E 200 411 120600 000	STAPLES	Sixth Grade Social Studies.		109.96
				Totals for 128493		166.17
11/01/2012	128494	10 E 800 310 256210 000	ST JOSEPH'S HOSPITAL	Drivers DOT/CDL exam ACCOUNT: GALTSCD		236.20
				Totals for 128494		236.20
11/01/2012	128495	10 E 400 342 162210 000	WIAA	FB state tournament tickets 2012		125.00
				Totals for 128495		125.00
11/08/2012	128496	50 E 800 415 257210 000	CITRUS SYSTEMS INC	commodity orange juice		900.00
				Totals for 128496		900.00
11/08/2012	128497	50 R 800 251 257220 000	STONE, JARED	FOOD SERVICE REFUND		21.10
				Totals for 128497		21.10
11/08/2012	128498	10 E 400 411 120000 000	ALTOONA HOT LUNCH PROGRAM	Food for WKCE testing		65.25
				Totals for 128498		65.25
11/08/2012	128499	10 E 400 949 162120 000	ASHWAUBENON DANCE TEAM	entry fee dance competition		235.00

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE	
	NUMBER	NUMBER		DESCRIPTION	AMOUNT
				Totals for 128499	235.00
11/08/2012	128500	10 E 100 320 254300 000	CESA #10	6 month asbestos inspection	120.00
11/08/2012	128500	10 E 200 320 254300 000	CESA #10	6 month asbestos inspection	120.00
				Totals for 128500	240.00
11/08/2012	128501	10 E 100 411 110400 000	CHIPPEWA VALLEY MUSEUM	Fourth Grade Field Trip	384.00
				Totals for 128501	384.00
11/08/2012	128502	10 E 800 411 223100 000	COLLINS SPORTS MEDICINE	ankle weights	48.82
				Totals for 128502	48.82
11/08/2012	128503	10 E 800 293 291000 000	EDUCATORS BENEFIT CONSULTANTS LLC	EMPLOYER CONTRIBUTIONS - STRUCK/KNUDSON	750.00
				Totals for 128503	750.00
11/08/2012	128504	10 E 800 353 258500 000	L & M MAIL SERVICE, INC.	mail service	1,947.41
				Totals for 128504	1,947.41
11/08/2012	128505	10 E 400 572 256740 000	LITCHFIELD RENT A CAR	Van rental	261.50
11/08/2012	128505	10 E 400 572 256740 000	LITCHFIELD RENT A CAR	Van rentals	64.00
				Totals for 128505	325.50
11/08/2012	128506	10 E 200 432 222200 000	LOOKOUT BOOKS	Books	738.22
				Totals for 128506	738.22
11/08/2012	128507	10 E 800 411 223100 000	MECA SPORTSWEAR	chenille varsity letters	300.60
				Totals for 128507	300.60
11/08/2012	128508	27 E 700 571 223300 341	PRO-ED	Reading-Free transition forms	121.00
				Totals for 128508	121.00
11/08/2012	128509	10 E 800 411 231100 000	ROTARAY CLUB OF EAU CLAIRE	Poinsettias for offices	80.00
				Totals for 128509	80.00
11/08/2012	128510	10 E 800 342 232100 000	SCHOOL DISTRICT OF FALL CREEK	Hotel Room	57.98
				Totals for 128510	57.98
11/08/2012	128511	10 E 200 320 254410 000	SCHMITT MUSIC CENTERS	repair to Bundy bass clarinet	52.00
				Totals for 128511	52.00
11/08/2012	128512	10 E 400 411 123000 000	SENROR WOOLY	Senor Wooly site subscription	25.00
				Totals for 128512	25.00
11/08/2012	128513	10 E 200 411 125510 000	STAPLES	supplies	123.16
11/08/2012	128513	10 E 400 411 127000 000	STAPLES	Econ Calculators	12.24
11/08/2012	128513	10 E 200 411 120000 000	STAPLES	Office supplies	54.44
11/08/2012	128513	10 E 400 411 132700 400	STAPLES	supplies for classes	295.80
				Totals for 128513	485.64
11/08/2012	128514	10 E 800 730 270000 000	UNEMPLOYMENT INSURANCE	UNEMPLOYMENT INSURANCE ACCOUNT 696007-000-2	89.17
				Totals for 128514	89.17
11/08/2012	128515	10 E 800 310 231100 000	WISC DEPT OF JUSTICE	Background Checks Oct 2012	301.00
				Totals for 128515	301.00

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11/14/2012	128516	10 E 400 342 162210 000				GARNETT, KEVIN	state football tourney stipend 2012 all five coaches Totals for 128516	250.00 250.00	
11/07/2012	121320424	10 L 000 000 811650 000				WEST CENTRAL EDUCATION ASSN	Payroll accrual	196.80	
11/07/2012	121320424	10 L 000 000 811650 000				WEST CENTRAL EDUCATION ASSN	Payroll accrual	212.16	
11/07/2012	121320424	27 L 000 000 811650 000				WEST CENTRAL EDUCATION ASSN	Payroll accrual	194.50	
11/07/2012	121320424	80 L 000 000 811650 000				WEST CENTRAL EDUCATION ASSN	Payroll accrual	2.84	
11/07/2012	121320424	10 L 000 000 811650 000				WEST CENTRAL EDUCATION ASSN	Payroll accrual	3,212.54	
11/07/2012	121320424	27 L 000 000 811650 000				WEST CENTRAL EDUCATION ASSN	Payroll accrual Totals for 121320424	463.78 4,282.62	
11/07/2012	121320425	10 L 000 000 811670 000				ING LIFE INS & ANNUITY CO	Payroll accrual	695.00	
11/07/2012	121320425	27 L 000 000 811670 000				ING LIFE INS & ANNUITY CO	Payroll accrual	55.00	
11/07/2012	121320425	10 L 000 000 811670 000				ING LIFE INS & ANNUITY CO	Payroll accrual Totals for 121320425	100.00 850.00	
11/01/2012	121320426	10 E 800 342 232100 000				BIEDRON, CONSTANCE	mileage reimbursement Totals for 121320426	333.00 333.00	
11/01/2012	121320427	10 E 200 411 124000 000				CHMELIK, COLLEEN	SUPPLIESD Totals for 121320427	105.32 105.32	
11/01/2012	121320428	10 E 800 310 221210 000				ESTREM-FULLER, NANCY	ED CONSULTANT OCT 2012 Totals for 121320428	990.00 990.00	
11/01/2012	121320429	10 E 100 320 254300 000				G & K SERVICES, INC.	Blanket P.O.	13.82	
11/01/2012	121320429	10 E 200 320 254300 000				G & K SERVICES, INC.	Blanket P.O.	13.82	
11/01/2012	121320429	10 E 400 320 254300 000				G & K SERVICES, INC.	Blanket P.O.	13.83	
11/01/2012	121320429	10 E 100 320 254300 000				G & K SERVICES, INC.	Blanket P.O.	14.25	
11/01/2012	121320429	10 E 200 320 254300 000				G & K SERVICES, INC.	Blanket P.O.	14.25	
11/01/2012	121320429	10 E 400 320 254300 000				G & K SERVICES, INC.	Blanket P.O.	14.25	
11/01/2012	121320429	10 E 100 320 254300 000				G & K SERVICES, INC.	Blanket P.O.	13.47	
11/01/2012	121320429	10 E 200 320 254300 000				G & K SERVICES, INC.	Blanket P.O.	13.47	
11/01/2012	121320429	10 E 400 320 254300 000				G & K SERVICES, INC.	Blanket P.O. Totals for 121320429	13.46 124.62	
11/01/2012	121320430	10 E 400 342 221400 000				KUCHTA, ROBERTA	Mileage to & from Appleton Totals for 121320430	222.56 222.56	
11/01/2012	121320431	10 E 800 342 252000 000				LYNUM, CHARLENE	2012/13 Blanket Order for Mileage Totals for 121320431	43.29 43.29	
11/01/2012	121320432	10 E 400 310 136320 400				MISSISSIPPI WELDERS SUPPLY	Welding supplies	111.30	
11/01/2012	121320432	10 E 400 310 136320 400				MISSISSIPPI WELDERS SUPPLY	Welding supplies Totals for 121320432	59.00 170.30	
11/01/2012	121320433	10 E 100 411 121000 000				NASCO	Drawing Paper and Paint Totals for 121320433	206.56 206.56	
11/01/2012	121320434	80 E 200 411 162308 000				RICCI, KRISTLE	pizza party Totals for 121320434	66.00 66.00	
11/01/2012	121320435	10 E 100 411 121100 000				SAX ARTS & CRAFTS	elementary art supplies	735.98	

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				Totals for 121320435	735.98
11/01/2012	121320436	10 E 800 411 214400 000	SCHUBRING, ANITA	insulin holder and eye drops	16.47
				Totals for 121320436	16.47
11/01/2012	121320437	80 E 200 310 162121 000	SCHULTZ, KELSEY	pizza for end of the year party	31.65
				Totals for 121320437	31.65
11/01/2012	121320438	10 E 400 411 132700 400	SKIFSTAD, LISA	supplies for marketing room	47.68
				Totals for 121320438	47.68
11/01/2012	121320439	10 E 800 320 256600 000	STUDENT TRANSIT EAU CLAIRE, INC.	Bus Maint.	6,434.33
11/01/2012	121320439	27 E 800 320 256500 011	STUDENT TRANSIT EAU CLAIRE, INC.	Bus Maint.	1,069.32
				Totals for 121320439	7,503.65
11/07/2012	121320440	10 L 000 000 811634 000	MINNESOTA LIFE INSURANCE CO	Payroll accrual	519.82
11/07/2012	121320440	27 L 000 000 811634 000	MINNESOTA LIFE INSURANCE CO	Payroll accrual	82.80
11/07/2012	121320440	50 L 000 000 811634 000	MINNESOTA LIFE INSURANCE CO	Payroll accrual	22.27
11/07/2012	121320440	80 L 000 000 811634 000	MINNESOTA LIFE INSURANCE CO	Payroll accrual	0.00
11/07/2012	121320440	10 L 000 000 811634 000	MINNESOTA LIFE INSURANCE CO	Payroll accrual	218.23
11/07/2012	121320440	27 L 000 000 811634 000	MINNESOTA LIFE INSURANCE CO	Payroll accrual	28.24
11/07/2012	121320440	50 L 000 000 811634 000	MINNESOTA LIFE INSURANCE CO	Payroll accrual	2.88
11/07/2012	121320440	80 L 000 000 811634 000	MINNESOTA LIFE INSURANCE CO	Payroll accrual	0.00
11/07/2012	121320440	10 L 000 000 811634 000	MINNESOTA LIFE INSURANCE CO	Payroll accrual	519.82
11/07/2012	121320440	27 L 000 000 811634 000	MINNESOTA LIFE INSURANCE CO	Payroll accrual	82.80
11/07/2012	121320440	50 L 000 000 811634 000	MINNESOTA LIFE INSURANCE CO	Payroll accrual	22.27
11/07/2012	121320440	80 L 000 000 811634 000	MINNESOTA LIFE INSURANCE CO	Payroll accrual	0.00
11/07/2012	121320440	10 L 000 000 811634 000	MINNESOTA LIFE INSURANCE CO	Payroll accrual	218.23
11/07/2012	121320440	27 L 000 000 811634 000	MINNESOTA LIFE INSURANCE CO	Payroll accrual	28.24
11/07/2012	121320440	50 L 000 000 811634 000	MINNESOTA LIFE INSURANCE CO	Payroll accrual	2.88
11/07/2012	121320440	80 L 000 000 811634 000	MINNESOTA LIFE INSURANCE CO	Payroll accrual	0.00
11/07/2012	121320440	10 E 100 230 110000 000	MINNESOTA LIFE INSURANCE CO	DEC BILLING IN NOV 2012	3.51
11/07/2012	121320440	10 E 200 230 120000 000	MINNESOTA LIFE INSURANCE CO	DEC BILLING IN NOV 2012	3.61
11/07/2012	121320440	10 E 400 230 120000 000	MINNESOTA LIFE INSURANCE CO	DEC BILLING IN NOV 2012	3.51
				Totals for 121320440	1,759.11
11/08/2012	121320441	50 E 800 415 257210 000	DEAN FOODS OF WISCONSIN	Morning Glory/Dean Foods blanket order	240.00
11/08/2012	121320441	50 E 800 415 257220 000	DEAN FOODS OF WISCONSIN	Morning Glory/Dean Foods blanket order	859.37
11/08/2012	121320441	50 E 800 415 257250 000	DEAN FOODS OF WISCONSIN	Morning Glory/Dean Foods blanket order	1,027.30
				Totals for 121320441	2,126.67
11/08/2012	121320442	50 E 800 415 257220 000	DOMINOS PIZZA	Domino's Pizza blanket order	345.00
				Totals for 121320442	345.00
11/08/2012	121320443	50 E 800 415 257220 000	EARTHGRAINS BAKING CO. INC.	Earthgrains blanket order	42.25
11/08/2012	121320443	50 E 800 415 257220 000	EARTHGRAINS BAKING CO. INC.	Earthgrains blanket order	40.79
11/08/2012	121320443	50 E 800 415 257220 000	EARTHGRAINS BAKING CO. INC.	Earthgrains blanket order	103.55
11/08/2012	121320443	50 E 800 415 257220 000	EARTHGRAINS BAKING CO. INC.	Earthgrains blanket order	5.70
				Totals for 121320443	192.29
11/08/2012	121320445	50 E 800 415 257220 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice blanket order	24.72

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11/08/2012	121320445	50 E 800 415 257210 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice	blanket order	606.10
11/08/2012	121320445	50 E 800 415 257220 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice	blanket order	1,823.73
11/08/2012	121320445	50 E 800 415 257250 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice	blanket order	73.06
11/08/2012	121320445	50 E 800 419 257220 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice	blanket order	62.45
11/08/2012	121320445	50 E 800 415 257220 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice	blanket order	4.80
11/08/2012	121320445	50 E 800 415 257220 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice	blanket order	-202.08
11/08/2012	121320445	50 E 800 415 257210 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice	blanket order	716.56
11/08/2012	121320445	50 E 800 415 257220 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice	blanket order	2,675.58
11/08/2012	121320445	50 E 800 415 257250 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice	blanket order	500.12
11/08/2012	121320445	50 E 800 419 257220 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice	blanket order	168.33
				Totals for 121320445		6,453.37
11/08/2012	121320446	10 E 800 411 232100 000	BADGERLAND PRINTING INC.	Blank Letterhead Paper		40.00
11/08/2012	121320446	10 E 800 354 231100 000	BADGERLAND PRINTING INC.	LETTERHEAD		79.20
11/08/2012	121320446	10 E 800 354 252000 000	BADGERLAND PRINTING INC.	LETTERHEAD		59.40
11/08/2012	121320446	10 E 800 411 256210 000	BADGERLAND PRINTING INC.	LETTERHEAD		19.80
11/08/2012	121320446	27 E 700 411 223300 341	BADGERLAND PRINTING INC.	LETTERHEAD		39.60
11/08/2012	121320446	10 E 200 310 213000 000	BADGERLAND PRINTING INC.	Report Card Letterhead		179.00
11/08/2012	121320446	10 E 200 310 221400 000	BADGERLAND PRINTING INC.	Report Card Letterhead		0.00
11/08/2012	121320446	10 E 200 320 254410 000	BADGERLAND PRINTING INC.	Report Card Letterhead		0.00
11/08/2012	121320446	10 E 200 320 254490 000	BADGERLAND PRINTING INC.	Report Card Letterhead		0.00
11/08/2012	121320446	10 E 200 342 120000 000	BADGERLAND PRINTING INC.	Report Card Letterhead		0.00
11/08/2012	121320446	10 E 200 342 141000 000	BADGERLAND PRINTING INC.	Report Card Letterhead		0.00
11/08/2012	121320446	10 E 200 342 241000 000	BADGERLAND PRINTING INC.	Report Card Letterhead		0.00
11/08/2012	121320446	10 E 200 354 120000 000	BADGERLAND PRINTING INC.	Report Card Letterhead		0.00
				Totals for 121320446		417.00
11/08/2012	121320447	10 E 100 342 241000 000	BELLVILLE, CHELSEA	Mileage		50.00
11/08/2012	121320447	10 E 100 411 241000 000	BELLVILLE, CHELSEA	Mileage		236.94
				Totals for 121320447		286.94
11/08/2012	121320448	10 E 200 320 254300 000	BRAUN CORPORATION LLC	Perform full load safety test	per ANSI A17.1	1,337.00
11/08/2012	121320448	10 E 100 320 254300 000	BRAUN CORPORATION LLC	SCHOOL LIFTS 2ND OF 12		96.93
11/08/2012	121320448	10 E 400 320 254300 000	BRAUN CORPORATION LLC	SCHOOL LIFTS 2ND OF 12		76.67
				Totals for 121320448		1,510.60
11/08/2012	121320449	10 E 100 435 110000 000	CENGAGE LEARNING	Keyboarding materials		600.88
11/08/2012	121320449	10 E 100 435 222200 000	CENGAGE LEARNING	Keyboarding materials		350.00
11/08/2012	121320449	10 E 800 435 221910 000	CENGAGE LEARNING	Keyboarding materials		200.00
				Totals for 121320449		1,150.88
11/08/2012	121320450	10 E 800 571 223100 000	CESSPOOL CLEANER COMPANY INC.	Port-a-Potties		172.11
				Totals for 121320450		172.11
11/08/2012	121320451	10 E 200 411 120000 000	CHIPPEWA VALLEY SPORTING GOODS	playground equipment.		277.75

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11/08/2012	121320451	10 E 400 411 162308 000	CHIPPEWA VALLEY SPORTING GOODS	trophy engraving	47.00	
				Totals for 121320451	324.75	
11/08/2012	121320452	10 E 100 412 110300 000	CLASSROOM DIRECT	SUPPLIES	124.93	
				Totals for 121320452	124.93	
11/08/2012	121320453	10 E 800 354 252000 000	EAU CLAIRE PRESS COMPANY	BUD HEARING, ANNUAL BUDGET MEETING ACCOUNT 715839606300	382.71	
				Totals for 121320453	382.71	
11/08/2012	121320454	10 E 400 342 123000 000	ENGEN, MELANIE	Mileage Reimbursement	227.55	
				Totals for 121320454	227.55	
11/08/2012	121320455	10 E 200 411 222200 000	HIGHSMITH INC	Estey Shelf Backstop	85.92	
11/08/2012	121320455	10 E 200 411 222200 000	HIGHSMITH INC	Estey Shelf Backstop	105.47	
				Totals for 121320455	191.39	
11/08/2012	121320456	10 E 800 348 256210 000	HOLIDAY CREDIT OFFICE	Fuel for buses	6,585.44	
11/08/2012	121320456	27 E 800 348 256250 011	HOLIDAY CREDIT OFFICE	Fuel for buses	639.54	
				Totals for 121320456	7,224.98	
11/08/2012	121320457	10 E 100 320 254300 000	JOHNSON CONTROLS, INC.	replace 2 1/2" 3 way valve body in ele boiler	4,238.08	
				Totals for 121320457	4,238.08	
11/08/2012	121320458	10 E 100 411 222200 000	KUCHTA, ROBERTA	Reimburse for batteries purchased at Batteries Plus	27.48	
11/08/2012	121320458	10 E 200 411 222200 000	KUCHTA, ROBERTA	Reimburse for batteries purchased at Batteries Plus	27.47	
11/08/2012	121320458	10 E 100 439 222200 000	KUCHTA, ROBERTA	Charlotte Danielson books ordered on Amazon	36.74	
				Totals for 121320458	91.69	
11/08/2012	121320459	10 E 800 342 256210 000	LEON, MISTI	meal reimbursement	61.92	
				Totals for 121320459	61.92	
11/08/2012	121320460	27 E 700 411 158310 341	MARCZINKE, STEVE	Classroom rewards, incentives and supplies	102.09	
11/08/2012	121320460	27 E 800 342 221300 341	MARCZINKE, STEVE	Mileage to and from conferences	193.15	
11/08/2012	121320460	27 E 800 342 221300 341	MARCZINKE, STEVE	Meals at Dells conference	14.36	
				Totals for 121320460	309.60	
11/08/2012	121320461	10 E 400 310 162308 000	MEZNRARICH, PAUL	expenses for 2012 WIAA State Cross Country	174.87	
				Totals for 121320461	174.87	
11/08/2012	121320462	10 E 100 320 254300 000	THE MOOREFIELD GROUP INC	BOILER WATER MANAGEMENT	61.67	
11/08/2012	121320462	10 E 200 320 254300 000	THE MOOREFIELD GROUP INC	BOILER WATER MANAGEMENT	61.67	
11/08/2012	121320462	10 E 400 320 254300 000	THE MOOREFIELD GROUP INC	BOILER WATER MANAGEMENT	61.66	
				Totals for 121320462	185.00	
11/08/2012	121320463	10 E 100 411 121000 000	NASCO	art supplies	10.92	
11/08/2012	121320463	10 E 100 411 121000 000	NASCO	art supplies	203.36	
				Totals for 121320463	214.28	

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11/08/2012	121320464	10 E 100 320 254300 000	NET GUARD SECURITY SOLUTIONS	Upgrade of security system	50.00	
11/08/2012	121320464	10 E 200 320 254300 000	NET GUARD SECURITY SOLUTIONS	Upgrade of security system	50.00	
11/08/2012	121320464	10 E 400 320 254300 000	NET GUARD SECURITY SOLUTIONS	Upgrade of security system	50.00	
				Totals for 121320464	150.00	
11/08/2012	121320465	10 E 400 342 241000 000	PEPOWSKI, JEFFRY	Mielage	288.60	
				Totals for 121320465	288.60	
11/08/2012	121320466	10 E 100 412 110300 000	REALLY GOOD STUFF, INC.	Classroom supplies	143.32	
				Totals for 121320466	143.32	
11/08/2012	121320467	10 E 800 537 255400 000	STUDENT TRANSIT EAU CLAIRE, INC.	OCT RENT	1,200.00	
11/08/2012	121320467	80 E 200 341 256740 000	STUDENT TRANSIT EAU CLAIRE, INC.	CHARTERS	552.00	
				Totals for 121320467	1,752.00	
11/07/2012	201200198	10 L 000 000 811614 000	EMPLOYEE BENEFITS COOPERATIVE	Payroll accrual	339.73	
11/07/2012	201200198	27 L 000 000 811614 000	EMPLOYEE BENEFITS COOPERATIVE	Payroll accrual	677.93	
11/07/2012	201200198	10 L 000 000 811614 000	EMPLOYEE BENEFITS COOPERATIVE	Payroll accrual	1,254.24	
11/07/2012	201200198	27 L 000 000 811614 000	EMPLOYEE BENEFITS COOPERATIVE	Payroll accrual	125.20	
11/07/2012	201200198	80 L 000 000 811614 000	EMPLOYEE BENEFITS COOPERATIVE	Payroll accrual	22.50	
				Totals for 201200198	2,419.60	
11/07/2012	201200199	10 L 000 000 811671 000	GREAT-WEST RETIREMENT SERVICES	Payroll accrual	1,024.33	
11/07/2012	201200199	27 L 000 000 811671 000	GREAT-WEST RETIREMENT SERVICES	Payroll accrual	500.00	
				Totals for 201200199	1,524.33	
11/07/2012	201200200	10 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	719.90	
11/07/2012	201200200	27 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	9.60	
11/07/2012	201200200	50 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	10.00	
11/07/2012	201200200	80 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	7.50	
11/07/2012	201200200	10 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	29,213.64	
11/07/2012	201200200	27 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	3,043.61	
11/07/2012	201200200	50 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	690.82	
11/07/2012	201200200	80 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	616.32	
11/07/2012	201200200	10 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	13,255.11	
11/07/2012	201200200	27 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	1,804.70	
11/07/2012	201200200	50 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	505.74	
11/07/2012	201200200	80 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	367.42	
11/07/2012	201200200	10 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	4,576.18	
11/07/2012	201200200	27 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	623.04	
11/07/2012	201200200	50 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	174.60	
11/07/2012	201200200	80 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	126.83	
				Totals for 201200200	55,745.01	
11/07/2012	201200201	10 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	4,576.18	
11/07/2012	201200201	27 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	623.04	
11/07/2012	201200201	50 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	174.60	
11/07/2012	201200201	80 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	126.83	
11/07/2012	201200201	10 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	19,567.00	
11/07/2012	201200201	27 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	2,664.11	
11/07/2012	201200201	50 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	746.56	
11/07/2012	201200201	80 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	542.45	
				Totals for 201200201	29,020.77	
11/07/2012	201200202	10 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	82.50	
11/07/2012	201200202	50 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	55.00	



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	NUMBER	NUMBER		DESCRIPTION	
11/07/2012	201200202	80 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	7.50
11/07/2012	201200202	10 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	16,179.95
11/07/2012	201200202	27 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	2,078.45
11/07/2012	201200202	50 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	472.31
11/07/2012	201200202	80 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	346.60
				Totals for 201200202	19,222.31
11/07/2012	201200203	10 L 000 000 811621 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	13,571.18
11/07/2012	201200203	27 L 000 000 811621 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	1,784.54
11/07/2012	201200203	80 L 000 000 811621 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	140.46
11/07/2012	201200203	10 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	3,189.55
11/07/2012	201200203	27 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	647.06
11/07/2012	201200203	50 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	92.88
11/07/2012	201200203	80 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	75.21
11/07/2012	201200203	10 L 000 000 811621 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	13,571.18
11/07/2012	201200203	27 L 000 000 811621 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	1,784.54
11/07/2012	201200203	80 L 000 000 811621 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	140.46
11/07/2012	201200203	10 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	3,189.54
11/07/2012	201200203	27 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	647.06
11/07/2012	201200203	50 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	609.45
11/07/2012	201200203	80 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	75.21
11/07/2012	201200203	50 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	516.57
				Totals for 201200203	40,034.89
11/07/2012	201200204	10 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	161.62
11/07/2012	201200204	27 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	77.34
11/07/2012	201200204	27 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	110.86
11/07/2012	201200204	10 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	57.23
11/07/2012	201200204	27 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	45.75
11/07/2012	201200204	10 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	233.00
11/07/2012	201200204	10 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	10.44
11/07/2012	201200204	10 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	2,895.00
11/07/2012	201200204	10 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	4,975.02
11/07/2012	201200204	27 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	500.00
11/07/2012	201200204	80 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	78.25
11/07/2012	201200204	10 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	2,707.50
				Totals for 201200204	11,852.01
11/07/2012	201200205	10 A 000 000 711100 000	WELLS FARGO BANK/NET PR & DIRECT DE	PR & DIRECT DEPOSIT/11-7-12	217,349.69
11/07/2012	201200205	27 A 000 000 711100 000	WELLS FARGO BANK/NET PR & DIRECT DE	PR & DIRECT DEPOSIT/11-7-12	30,816.72
11/07/2012	201200205	50 A 000 000 711100 000	WELLS FARGO BANK/NET PR & DIRECT DE	PR & DIRECT DEPOSIT/11-7-12	9,717.70
11/07/2012	201200205	80 A 000 000 711100 000	WELLS FARGO BANK/NET PR & DIRECT DE	PR & DIRECT DEPOSIT/11-7-12	7,102.18
				Totals for 201200205	264,986.29
11/06/2012	201200207	10 E 100 249 110000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	151.29
11/06/2012	201200207	10 E 100 249 110100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	225.04
11/06/2012	201200207	10 E 100 249 110101 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	329.03
11/06/2012	201200207	10 E 100 249 110200 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	199.96
11/06/2012	201200207	10 E 100 249 110300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	235.62
11/06/2012	201200207	10 E 100 249 110400 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	134.63
11/06/2012	201200207	10 E 100 249 143000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	42.75
11/06/2012	201200207	10 E 100 249 213000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	64.01
11/06/2012	201200207	10 E 100 249 222200 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	48.88
11/06/2012	201200207	10 E 100 249 241000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	233.19
11/06/2012	201200207	10 E 100 249 253300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	77.11
11/06/2012	201200207	10 E 100 249 110100 332	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	66.77

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER		DESCRIPTION		
11/06/2012	201200207	10 E 100 249 110101 332	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		70.28
11/06/2012	201200207	10 E 100 249 110200 332	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		112.27
11/06/2012	201200207	10 E 100 249 110300 365	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		56.13
11/06/2012	201200207	10 E 200 249 120000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		26.53
11/06/2012	201200207	10 E 200 249 120500 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		152.02
11/06/2012	201200207	10 E 200 249 120600 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		128.25
11/06/2012	201200207	10 E 200 249 121000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		8.17
11/06/2012	201200207	10 E 200 249 122000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		160.05
11/06/2012	201200207	10 E 200 249 123000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		14.63
11/06/2012	201200207	10 E 200 249 124000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		63.12
11/06/2012	201200207	10 E 200 249 125400 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		3.15
11/06/2012	201200207	10 E 200 249 125500 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		28.10
11/06/2012	201200207	10 E 200 249 125510 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		56.40
11/06/2012	201200207	10 E 200 249 126000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		73.40
11/06/2012	201200207	10 E 200 249 127000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		101.30
11/06/2012	201200207	10 E 200 249 132700 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		31.78
11/06/2012	201200207	10 E 200 249 136320 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		7.30
11/06/2012	201200207	10 E 200 249 141000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		7.02
11/06/2012	201200207	10 E 200 249 143000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		58.10
11/06/2012	201200207	10 E 200 249 213000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		112.46
11/06/2012	201200207	10 E 200 249 222200 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		93.84
11/06/2012	201200207	10 E 200 249 241000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		146.40
11/06/2012	201200207	10 E 200 249 241100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		1.19
11/06/2012	201200207	10 E 200 249 253300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		104.25
11/06/2012	201200207	10 E 200 249 254300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		50.77
11/06/2012	201200207	10 E 400 249 121000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		41.57
11/06/2012	201200207	10 E 400 249 122000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		224.92
11/06/2012	201200207	10 E 400 249 123000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		97.95
11/06/2012	201200207	10 E 400 249 124000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		130.25
11/06/2012	201200207	10 E 400 249 125400 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		3.15
11/06/2012	201200207	10 E 400 249 125500 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		28.10
11/06/2012	201200207	10 E 400 249 126000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		188.19
11/06/2012	201200207	10 E 400 249 127000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		182.42
11/06/2012	201200207	10 E 400 249 141000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		10.66
11/06/2012	201200207	10 E 400 249 143000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		58.66
11/06/2012	201200207	10 E 400 249 213000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		79.10
11/06/2012	201200207	10 E 400 249 222200 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		93.72
11/06/2012	201200207	10 E 400 249 241000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		137.66
11/06/2012	201200207	10 E 400 249 241100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		3.77
11/06/2012	201200207	10 E 400 249 253300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		96.51
11/06/2012	201200207	10 E 400 249 254300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		50.77
11/06/2012	201200207	10 E 400 249 132700 400	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		91.84
11/06/2012	201200207	10 E 400 249 136320 400	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		48.84
11/06/2012	201200207	10 E 700 249 172000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		71.79
11/06/2012	201200207	10 E 800 249 211100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		31.21
11/06/2012	201200207	10 E 800 249 214400 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		37.24
11/06/2012	201200207	10 E 800 249 221910 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		97.85
11/06/2012	201200207	10 E 800 249 223100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		29.92
11/06/2012	201200207	10 E 800 249 232100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		105.79
11/06/2012	201200207	10 E 800 249 252000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		84.22
11/06/2012	201200207	10 E 800 249 254200 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		50.76
11/06/2012	201200207	10 E 800 249 254300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		52.54
11/06/2012	201200207	10 E 800 249 122000 141	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		69.22
11/06/2012	201200207	10 E 800 249 239000 141	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		1.59
11/06/2012	201200207	27 E 700 249 152000 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		71.79
11/06/2012	201200207	27 E 700 249 158100 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		16.32

CHECK DATE	CHECK ACCOUNT						INVOICE					AMOUNT
	NUMBER	NUMBER					VENDOR	DESCRIPTION				
11/06/2012	201200207	27 E 700 249 158310 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	56.32							
11/06/2012	201200207	27 E 700 249 158320 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	56.16							
11/06/2012	201200207	27 E 700 249 158330 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	14.27							
11/06/2012	201200207	27 E 700 249 158340 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	11.00							
11/06/2012	201200207	27 E 700 249 158510 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	4.48							
11/06/2012	201200207	27 E 700 249 158520 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	56.17							
11/06/2012	201200207	27 E 700 249 158530 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	56.26							
11/06/2012	201200207	27 E 700 249 158710 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	72.09							
11/06/2012	201200207	27 E 700 249 158730 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	56.21							
11/06/2012	201200207	27 E 700 249 158750 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	56.25							
11/06/2012	201200207	27 E 700 249 158760 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	56.28							
11/06/2012	201200207	27 E 700 249 159110 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	662.29							
11/06/2012	201200207	27 E 700 249 213000 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	20.89							
11/06/2012	201200207	27 E 700 249 214400 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	15.21							
11/06/2012	201200207	27 E 700 249 223300 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	26.53							
11/06/2012	201200207	27 E 700 249 223300 341	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	39.19							
11/06/2012	201200207	10 E 100 249 110300 332	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	56.10							
Totals for 201200207					7,079.21							
10/30/2012	201200210	10 E 100 249 110000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	88.73							
10/30/2012	201200210	10 E 100 249 110100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	131.98							
10/30/2012	201200210	10 E 100 249 110101 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	192.97							
10/30/2012	201200210	10 E 100 249 110200 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	117.28							
10/30/2012	201200210	10 E 100 249 110300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	138.19							
10/30/2012	201200210	10 E 100 249 110400 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	78.96							
10/30/2012	201200210	10 E 100 249 143000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	25.07							
10/30/2012	201200210	10 E 100 249 213000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	37.54							
10/30/2012	201200210	10 E 100 249 222200 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	28.66							
10/30/2012	201200210	10 E 100 249 241000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	136.76							
10/30/2012	201200210	10 E 100 249 253300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	45.23							
10/30/2012	201200210	10 E 100 249 110100 332	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	39.16							
10/30/2012	201200210	10 E 100 249 110101 332	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	41.22							
10/30/2012	201200210	10 E 100 249 110200 332	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	65.84							
10/30/2012	201200210	10 E 100 249 110300 365	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	32.92							
10/30/2012	201200210	10 E 200 249 120000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	15.56							
10/30/2012	201200210	10 E 200 249 120500 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	89.15							
10/30/2012	201200210	10 E 200 249 120600 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	75.21							
10/30/2012	201200210	10 E 200 249 121000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	4.79							
10/30/2012	201200210	10 E 200 249 122000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	93.87							
10/30/2012	201200210	10 E 200 249 123000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	8.58							
10/30/2012	201200210	10 E 200 249 124000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	37.02							
10/30/2012	201200210	10 E 200 249 125400 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	1.85							
10/30/2012	201200210	10 E 200 249 125500 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	16.48							
10/30/2012	201200210	10 E 200 249 125510 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	33.08							
10/30/2012	201200210	10 E 200 249 126000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	43.05							
10/30/2012	201200210	10 E 200 249 127000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	59.41							
10/30/2012	201200210	10 E 200 249 132700 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	18.64							
10/30/2012	201200210	10 E 200 249 136320 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	4.28							
10/30/2012	201200210	10 E 200 249 141000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	4.11							
10/30/2012	201200210	10 E 200 249 143000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	34.07							
10/30/2012	201200210	10 E 200 249 213000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	65.95							
10/30/2012	201200210	10 E 200 249 222200 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	55.04							
10/30/2012	201200210	10 E 200 249 241000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	85.86							
10/30/2012	201200210	10 E 200 249 241100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	0.70							
10/30/2012	201200210	10 E 200 249 253300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	61.14							
10/30/2012	201200210	10 E 200 249 254300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS	29.78							

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER		DESCRIPTION		
10/30/2012	201200210	10 E 400 249 121000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		24.38
10/30/2012	201200210	10 E 400 249 122000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		131.91
10/30/2012	201200210	10 E 400 249 123000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		57.45
10/30/2012	201200210	10 E 400 249 124000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		76.39
10/30/2012	201200210	10 E 400 249 125400 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		1.85
10/30/2012	201200210	10 E 400 249 125500 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		16.48
10/30/2012	201200210	10 E 400 249 126000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		110.37
10/30/2012	201200210	10 E 400 249 127000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		106.98
10/30/2012	201200210	10 E 400 249 141000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		6.25
10/30/2012	201200210	10 E 400 249 143000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		34.41
10/30/2012	201200210	10 E 400 249 213000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		46.39
10/30/2012	201200210	10 E 400 249 222200 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		54.96
10/30/2012	201200210	10 E 400 249 241000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		80.74
10/30/2012	201200210	10 E 400 249 241100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		2.21
10/30/2012	201200210	10 E 400 249 253300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		56.60
10/30/2012	201200210	10 E 400 249 254300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		29.78
10/30/2012	201200210	10 E 400 249 132700 400	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		53.86
10/30/2012	201200210	10 E 400 249 136320 400	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		28.64
10/30/2012	201200210	10 E 700 249 172000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		42.11
10/30/2012	201200210	10 E 800 249 211100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		18.30
10/30/2012	201200210	10 E 800 249 214400 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		21.84
10/30/2012	201200210	10 E 800 249 221910 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		57.38
10/30/2012	201200210	10 E 800 249 223100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		17.55
10/30/2012	201200210	10 E 800 249 232100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		62.04
10/30/2012	201200210	10 E 800 249 252000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		49.39
10/30/2012	201200210	10 E 800 249 254200 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		29.77
10/30/2012	201200210	10 E 800 249 254300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		30.82
10/30/2012	201200210	10 E 800 249 122000 141	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		40.60
10/30/2012	201200210	10 E 800 249 239000 141	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		0.93
10/30/2012	201200210	27 E 700 249 152000 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		42.11
10/30/2012	201200210	27 E 700 249 158100 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		9.57
10/30/2012	201200210	27 E 700 249 158310 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		33.03
10/30/2012	201200210	27 E 700 249 158320 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		32.94
10/30/2012	201200210	27 E 700 249 158330 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		8.37
10/30/2012	201200210	27 E 700 249 158340 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		6.45
10/30/2012	201200210	27 E 700 249 158510 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		2.63
10/30/2012	201200210	27 E 700 249 158520 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		32.94
10/30/2012	201200210	27 E 700 249 158530 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		32.99
10/30/2012	201200210	27 E 700 249 158710 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		42.28
10/30/2012	201200210	27 E 700 249 158730 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		32.97
10/30/2012	201200210	27 E 700 249 158750 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		32.99
10/30/2012	201200210	27 E 700 249 158760 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		33.00
10/30/2012	201200210	27 E 700 249 159110 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		388.42
10/30/2012	201200210	27 E 700 249 213000 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		12.25
10/30/2012	201200210	27 E 700 249 214400 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		8.92
10/30/2012	201200210	27 E 700 249 223300 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		15.56
10/30/2012	201200210	27 E 700 249 223300 341	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		22.98
10/30/2012	201200210	10 E 100 249 110300 332	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		32.91
Totals for 201200210						4,151.82
10/31/2012	201200211	10 E 800 310 252100 000	EMPLOYEE BENEFITS COOPERATIVE	Admin fees		137.50
Totals for 201200211						137.50
11/13/2012	201200213	10 E 100 249 110000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		275.22
11/13/2012	201200213	10 E 100 249 110100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		409.38
11/13/2012	201200213	10 E 100 249 110101 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		598.57

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER		DESCRIPTION		
11/13/2012	201200213	10 E 100 249 110200 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		363.77
11/13/2012	201200213	10 E 100 249 110300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		428.63
11/13/2012	201200213	10 E 100 249 110400 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		244.91
11/13/2012	201200213	10 E 100 249 143000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		77.76
11/13/2012	201200213	10 E 100 249 213000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		116.44
11/13/2012	201200213	10 E 100 249 222200 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		88.91
11/13/2012	201200213	10 E 100 249 241000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		424.22
11/13/2012	201200213	10 E 100 249 253300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		140.28
11/13/2012	201200213	10 E 100 249 110100 332	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		121.47
11/13/2012	201200213	10 E 100 249 110101 332	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		127.86
11/13/2012	201200213	10 E 100 249 110200 332	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		204.23
11/13/2012	201200213	10 E 100 249 110300 365	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		102.11
11/13/2012	201200213	10 E 200 249 120000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		48.27
11/13/2012	201200213	10 E 200 249 120500 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		276.54
11/13/2012	201200213	10 E 200 249 120600 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		233.30
11/13/2012	201200213	10 E 200 249 121000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		14.86
11/13/2012	201200213	10 E 200 249 122000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		291.16
11/13/2012	201200213	10 E 200 249 123000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		26.62
11/13/2012	201200213	10 E 200 249 124000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		114.82
11/13/2012	201200213	10 E 200 249 125400 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		5.73
11/13/2012	201200213	10 E 200 249 125500 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		51.12
11/13/2012	201200213	10 E 200 249 125510 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		102.59
11/13/2012	201200213	10 E 200 249 126000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		133.52
11/13/2012	201200213	10 E 200 249 127000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		184.28
11/13/2012	201200213	10 E 200 249 132700 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		57.82
11/13/2012	201200213	10 E 200 249 136320 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		13.28
11/13/2012	201200213	10 E 200 249 141000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		12.76
11/13/2012	201200213	10 E 200 249 143000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		105.69
11/13/2012	201200213	10 E 200 249 213000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		204.58
11/13/2012	201200213	10 E 200 249 222200 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		170.72
11/13/2012	201200213	10 E 200 249 241000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		266.32
11/13/2012	201200213	10 E 200 249 241100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		2.17
11/13/2012	201200213	10 E 200 249 253300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		189.64
11/13/2012	201200213	10 E 200 249 254300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		92.36
11/13/2012	201200213	10 E 400 249 121000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		75.62
11/13/2012	201200213	10 E 400 249 122000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		409.16
11/13/2012	201200213	10 E 400 249 123000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		178.18
11/13/2012	201200213	10 E 400 249 124000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		236.95
11/13/2012	201200213	10 E 400 249 125400 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		5.73
11/13/2012	201200213	10 E 400 249 125500 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		51.12
11/13/2012	201200213	10 E 400 249 126000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		342.34
11/13/2012	201200213	10 E 400 249 127000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		331.84
11/13/2012	201200213	10 E 400 249 141000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		19.40
11/13/2012	201200213	10 E 400 249 143000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		106.72
11/13/2012	201200213	10 E 400 249 213000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		143.89
11/13/2012	201200213	10 E 400 249 222200 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		170.49
11/13/2012	201200213	10 E 400 249 241000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		250.43
11/13/2012	201200213	10 E 400 249 241100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		6.86
11/13/2012	201200213	10 E 400 249 253300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		175.57
11/13/2012	201200213	10 E 400 249 254300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		92.36
11/13/2012	201200213	10 E 400 249 132700 400	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		167.08
11/13/2012	201200213	10 E 400 249 136320 400	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		88.85
11/13/2012	201200213	10 E 700 249 172000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		130.60
11/13/2012	201200213	10 E 800 249 211100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		56.77
11/13/2012	201200213	10 E 800 249 214400 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		67.74
11/13/2012	201200213	10 E 800 249 221910 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		178.00

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER			DESCRIPTION		
11/13/2012	201200213	10 E 800 249 223100 000		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		54.43
11/13/2012	201200213	10 E 800 249 232100 000		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		192.45
11/13/2012	201200213	10 E 800 249 252000 000		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		153.21
11/13/2012	201200213	10 E 800 249 254200 000		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		92.35
11/13/2012	201200213	10 E 800 249 254300 000		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		95.59
11/13/2012	201200213	10 E 800 249 122000 141		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		125.93
11/13/2012	201200213	10 E 800 249 239000 141		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		2.90
11/13/2012	201200213	27 E 700 249 152000 011		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		130.60
11/13/2012	201200213	27 E 700 249 158100 011		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		29.69
11/13/2012	201200213	27 E 700 249 158310 011		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		102.46
11/13/2012	201200213	27 E 700 249 158320 011		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		102.17
11/13/2012	201200213	27 E 700 249 158330 011		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		25.96
11/13/2012	201200213	27 E 700 249 158340 011		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		20.00
11/13/2012	201200213	27 E 700 249 158510 011		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		8.15
11/13/2012	201200213	27 E 700 249 158520 011		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		102.18
11/13/2012	201200213	27 E 700 249 158530 011		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		102.34
11/13/2012	201200213	27 E 700 249 158710 011		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		131.15
11/13/2012	201200213	27 E 700 249 158730 011		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		102.26
11/13/2012	201200213	27 E 700 249 158750 011		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		102.33
11/13/2012	201200213	27 E 700 249 158760 011		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		102.37
11/13/2012	201200213	27 E 700 249 159110 011		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		1,204.82
11/13/2012	201200213	27 E 700 249 213000 011		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		38.00
11/13/2012	201200213	27 E 700 249 214400 011		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		27.67
11/13/2012	201200213	27 E 700 249 223300 011		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		48.26
11/13/2012	201200213	27 E 700 249 223300 341		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		71.29
11/13/2012	201200213	10 E 100 249 110300 332		DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		102.02
Totals for 201200213							12,878.19

Totals for checks 582,259.38

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL	358,989.70	0.00	128,119.71	487,109.41
27	SPECIAL EDUCATION FUND	49,505.93	0.00	7,960.87	57,466.80
50	FOOD SERVICE	13,816.53	21.10	13,417.33	27,254.96
80	COMMUNITY SERVICE	9,778.56	0.00	649.65	10,428.21
***	Fund Summary Totals ***	432,090.72	21.10	150,147.56	582,259.38

\*\*\*\*\* End of report \*\*\*\*\*

CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
10/31/2012	7788	61 L 000 000 814229 000	KWIK TRIP, INC	EXTRA CURR/Fund raising throughout Kwik Trip Totals for 7788	3,158.60 3,158.60
10/31/2012	7789	61 L 000 000 814216 000	LIFETOUCH NSS ACCTS	Down Payment for yearbooks Totals for 7789	3,897.41 3,897.41
10/31/2012	7790	61 L 000 000 814415 000	PETTY CASH FUND	PETTY CASH DO - EXT CUR Totals for 7790	20.00 20.00
10/31/2012	7791	61 L 000 000 814209 000	SCHUBRING, ANITA	Halloween decorations, candy for homecoming parade, cocoa and cookies for penny war prizes Totals for 7791	140.86 140.86
11/07/2012	7792	61 L 000 000 814212 000	EQUAL RIGHTS DIVISIO	work permits OFFICE #: 7 OCTOBER 2012 Totals for 7792	135.00 135.00
11/07/2012	7793	61 L 000 000 814000 000	FLEET FEET ON WATER	Blanket order for clothing. Totals for 7793	1,189.14 1,189.14
11/07/2012	7794	61 L 000 000 814221 000	PEPSI-COLA	pop machine Totals for 7794	245.74 245.74
11/07/2012	7795	61 L 000 000 814400 000	THE CHIP SHOPPE	October fundraiser Totals for 7795	3,186.00 3,186.00
11/13/2012	7796	61 L 000 000 814406 000	ALTOONA ATHLETIC BOO	spaghetti feed Totals for 7796	165.00 165.00
11/13/2012	7797	61 L 000 000 814209 000	TRI-MART CORPORATION	Blanket Purchase order for the school store Totals for 7797	346.89 346.89
11/13/2012	7798	61 L 000 000 814209 000	WASC	WASC Summit Totals for 7798	671.00 671.00
10/31/2012	????????	61 L 000 000 814600 000	WELLS FARGO BANK	Service fees Totals for 201200206	94.54 94.54
Totals for checks					13,250.18



FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
61	EXTRA CURRICULAR FUND	13,250.18	0.00	0.00	13,250.18
***	Fund Summary Totals ***	13,250.18	0.00	0.00	13,250.18

\*\*\*\*\* End of report \*\*\*\*\*

# SCHOOL DISTRICT OF ALTOONA

## Bank Balances

October 2012

### GENERAL ACCOUNTS (*FUNDS 10, 23, 27, 38, 50, and 80*)

#### Wells Fargo Bank

Beginning balance	18,606.04
Receipts	46,042.99
Disbursements	(1,797,716.26)
Transfers in	1,800,000.00
Transfers out	<u>0.00</u>
Ending Balance	<u>66,932.77</u>

#### Wells Fargo Bank Savings

Beginning balance	2,446,013.83
Transfers in	0.00
Transfers out	(1,800,000.00)
Interest	<u>192.86</u>
Ending Balance	<u>646,206.69</u>

#### State Government Pool

Beginning balance	82,398.95
Receipts	41,642.08
Transfers in	0.00
Transfers out	0.00
Interest	<u>14.90</u>
Ending Balance	<u>124,055.93</u>

#### Wisconsin Liquid Asset Fund

Beginning balance	2,146.17
Interest	<u>0.00</u>
Ending Balance	<u>2,146.17</u>

### GENERAL ACCOUNTS TOTAL

**\$839,341.56**

# SCHOOL DISTRICT OF ALTOONA

## Bank Balances

October 2012

### DEBT SERVICE FUND 39

#### Wells Fargo Bank

Beginning balance	107,898.74
Receipts	0.00
Disbursements	(80,393.75)
Interest	<u>3.51</u>
Ending Balance	<u>27,508.50</u>

#### State Government Pool

Beginning balance	2,694.56
Transfers out	0.00
Interest	<u>0.44</u>
Ending Balance	<u>2,695.00</u>

#### Wisconsin Liquid Asset Fund

Beginning balance	4,289.09
Interest	<u>0.00</u>
Ending Balance	<u>4,289.09</u>

**FUND 39 TOTAL** **\$34,492.59**

### STUDENT ACTIVITY FUND 60

#### Wells Fargo Bank

Beginning balance	81,889.34
Receipts	17,812.34
Disbursements	(23,727.65)
Interest	3.13
Service Fees	<u>(42.33)</u>
Ending Balance	<u>75,934.83</u>

**FUND 60 TOTAL** **\$75,934.83**

### Employee Benefit Trust Fund 73

#### Mid America

Beginning balance	419,966.77
Receipts	
Disbursements	
Interest	3,048.27
Ending Balance	<u>423,015.04</u>

**FUND 73 TOTAL** **\$423,015.04**

## Altoona Area Foundation Inc.

**DATE:** November 14<sup>th</sup>, 2012  
**TIME:** 6:30 p.m  
**LOCATION:** SCHOOL DISTRICT OFFICE  
1903 Bartlett Av, Altoona

### **AGENDA:**

1. **CALL TO ORDER** -Introduction of New Board Representative
2. **ROLL CALL**
3. **SECRETARY'S REPORT**
4. **TREASURER'S REPORT**
5. **COMMITTEE REPORTS**  
  
A: PROMOTION-Update on collection boxes and contacts.  
B: SCHOLARSHIP/ AWARDS-  
C: ALUMNI RELATIONS-1973 Reunion
6. **STAR GRANTS**
7. **OLD BUSINESS**  
Business correspondence-update wording on old brochures.  
Update on presentation by Brent Hafele.  
City council rep.
8. **NEW BUSINESS-**  
Appoint new community member.
9. **ADJOURN**

**IF UNABLE TO ATTEND, PLEASE NOTIFY Bob Wilcox [Wilcox.bob@mayo.edu](mailto:Wilcox.bob@mayo.edu)**

The Board will rely on various advisory committees to counsel it as one means of discerning the needs and desires of the school district and its residents. The central purpose of all advisory committees is to contribute to the educational program by conducting studies, identifying problems, and developing recommendations that will enhance the effectiveness of the decision making process. The ultimate authority to make decisions will continue to reside in the powers and duties of the Board as imposed by law.

**Citizen's Advisory Committees:** Such committees shall be formed by the Board at such times and for such purposes as the Board deems necessary. They shall function until their assigned goal has been accomplished and shall then be dissolved. Generally, citizen's advisory committees shall be assigned to investigate areas of the educational program that need development, change, or reorganization and areas of community involvement in district affairs. Members shall be broadly representative of the community's population and chosen from among residents who have shown an interest in the topic to be studied and who express a sincere interest in the advancement of public education. Once activated, the committee shall report periodically to the Board, keeping it informed of progress and problems. The Board may designate the intervals at which it will hear from the committee, but any significant developments shall be reported as they occur. No announcement may be made by any committee or its members to the public or press until such release has been cleared with the board president or his/her designee. The Board shall provide citizen's advisory committees with a suitable meeting place and other required facilities.

**Staff Advisory Committee:** Recognizing the unique contribution to be made by staff members to its deliberations, the Board shall provide for participation of professional personnel in a district-wide advisory committee to the Board as warranted. Composition of this committee shall include professional employees representative of administrative, supervisory, and instructional staffs in the district and may be developed in consultation with organized faculty groups.

**Student Advisory Committee:** Student concerns in policy areas shall be conveyed to the Board through a student advisory committee, which will be the student councils' elected annually by the students in grades six (6) through eight (8) and grades nine (9) through twelve (12). The committee shall make its presentations to the Board after consultation with its faculty advisor.

ADOPTED:  
AMENDED:

All regular and special meetings of the Board of Education shall be open to the public as required by law. Because the Board desires to hear the viewpoints of citizens throughout the district, it shall offer suitable time at regular meetings for citizens to be heard.

Recognizing its responsibility for proper governance of the schools in an orderly and efficient manner, the Board shall schedule a Public Participation Period on each Regular Board meeting agenda. The board shall listen to citizen views but not discuss or act on any item of business not specifically included in the public notice of the meeting. All remarks on non-agenda items will be addressed to the Board with discussion among citizens present not permitted. Board members may ask questions of a speaker; however, no formal deliberations will be allowed during the Public Participation period.

Comments and questions at a Board meeting may deal with any topic related to district operations and programs.

The Board President shall be responsible for recognizing all speakers, who shall properly identify themselves for maintaining order and for adherence to any time limit set. Questions asked by the public shall, when possible, be answered immediately by the President or referred to staff members for reply; questions requiring an investigation shall be referred to the Board or administrative staff for consideration and later response.

Staff members wishing to present concerns before the Board must go through administrative channels established for the hearing of staff viewpoints, complaints, or grievances. A staff member may be heard by the Board as a member of the general public when the subject on which she/he wishes to be heard relates to her/his role as parent, concerned citizen, or taxpayer rather than to her/his role as staff member.

The Board vests in its President or other presiding officer authority to terminate the remarks of any individual who does not adhere to the rules established above.

LEGAL REF.: 19.81, 19.83(2), 19.84(2), 19.85 Wisc. Statutes

AMENDED:

The School Board has established energy conservation as a priority of the Altoona School District. The Board recognizes that sustainable energy consumption and education about energy conservation are in the best interest of society, as well as our local community.

The energy conservation program in the Altoona School District shall be organized to provide comprehensive energy operation guidelines, practices, and procedures that minimize the use of all forms of energy and natural resources in the District's facilities. In addition, educational initiatives shall foster an awareness of energy consumption and an appreciation for energy conservation.

It shall be the responsibility of each District employee and student to actively participate in conservation efforts in order to reduce consumption to levels prescribed by state, federal, and local guidelines. The Superintendent, or his/her designee, shall implement, direct, monitor, evaluate, and report District energy conservation efforts to the School Board.

ADOPTED:

## Energy Use and Conservation Guidelines:

A. Education

- Staff and Students will be provided with on-going education regarding energy saving measures.
- Curricular material and presentation should contain relevant and practical information and instruction relating to energy conservation.
- **COMMON CORE STANDARDS?**

B. Professional Development

- All staff will receive training on energy conservation.
- All staff will contribute to energy efficiency in the District.

C. Heating and Air Conditioning

- General Temperatures:
  - Cooling season occupied temperature: 75°F - 78°F
  - Heating season occupied temperature: 68°F - 71°F
  - Cooling season unoccupied temperature: HVAC off
  - Heating season unoccupied temperature: 60°F
- Auditorium Temperatures:
  - Auditorium thermostats will be set at 68°F for heating and 74°F for cooling during occupied times. During unoccupied times, heating will be set at 60°F and cooling will not occur.
- Public Areas Temperatures:
  - Vestibules with separate thermostats shall be set at 60°F during the heating season
  - Locker rooms will be heated at a minimum of 70°F.
  - Food service occupancies, mechanical/electrical rooms, unoccupied storage spaces, vehicle service and storage buildings, industrial/shop occupancies, utility buildings and similar areas will not be air conditioned.
- Operating schedules for heating and cooling:
  - During the heating season, the equipment will be started one hour before classes begin, to allow adequate time to heat the building to the requisite temperatures.
  - During the cooling season, the equipment will be started two to three hours before classes begin, to allow adequate time to cool the building to the requisite temperatures.
  - During the unoccupied summer months, only the air handling equipment will be operated for maintenance. The scheduled time to run will be during the off peak rate hours.



- Energy Conservation
  - Window blinds will be adjusted, when and where appropriate, to allow the sun to warm the building during the heating season or to block out the sun during the cooling season.
  - Window blinds will be closed at the end of the school day during the heating season.
  - Windows will be kept closed if the air conditioning or heating systems are in operation.
  - Classroom doors will be kept closed.
  - Staff will not obstruct ventilation ducts or return grilles with books, charts, furniture, plants, or any other objects or materials.
  - New equipment purchases will be energy efficient models that are Energy Star rated.
  - The use of portable electric heaters or any other auxiliary heating devices will not be permitted.
  - Comply with Clean Energy States Alliance (CESA) requirements.
  - Any classroom refrigerators will be cleaned out and unplugged before leaving for the summer. Continued use of classroom refrigerators will be evaluated based on adherence and proper use.

#### D. Lighting

- Lighting schedules will be optimized to reduce usage.
- Classroom lights will be turned off when the last person exits the room.
- Custodians will turn lights on lights only in the areas in which they are working.
- Classroom lighting levels will be maintained at state code levels (30-50 foot candles).
- Gym lighting will be adjusted to state code levels for classes. Lighting levels for events and practices can be adjusted to a higher food candle level as needed.
- District will identify energy saving lighting projects.

#### Food Service

- Run time of equipment will be kept to a minimum.
- Exhaust fans will run only when necessary.
- Energy saving equipment will be utilized whenever possible.

#### Computer and Office Machines

- All office and classroom equipment/machines (smart boards, copy machines, laminating equipment, etc.) will be turned off at the end of the day. Fax machines will remain on.
- Computers, monitors, printers, and other related equipment will be turned off at the end of the day.

- All new computers, computer peripherals, and office equipment that are purchased by the District should be Energy Star rated.

#### Building Improvements

- Building air leaks will be identified and sealed with caulking, energy efficient seals and/or insulation.
- The Facilities Department will be responsible for the development and implementation of long-range projects.

#### Other

- The domestic hot water temperature will be set no higher than 120°F. Food service operations required higher temperature levels by code will use booster units or dedicated water heaters when possible.
- Requests for exemption and questions regarding set point temperatures that are considered to be too hot or too cold must be addressed in writing to the Facilities Systems Manager at which time he/she will investigate the complaint or request for exemption. If the issue cannot be resolved while adhering to the energy policy, the Executive Director of Facilities and Related Services will make the determination as to what action, if any, will be taken. The appeal process will follow the normal chain of command.
- The Facilities and Related Services Department may adjust set points to provide the best overall performance of the heating and cooling systems.
- Vending machines will be Energy Star rated, whenever possible.
- Vending companies will be required to install vending misers, as available, on drink machines in the district.

APPROVED:

### **Group Agreement – Draft 11/19/12 for discussion:**

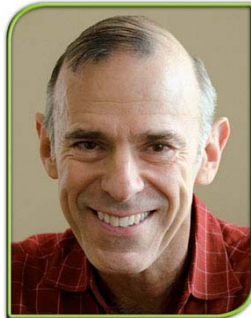
- We start our meetings on time.
- We listen carefully and respectfully, ensuring all voices are heard.
- We conduct ourselves within commonly understood principals of integrity.
- We base our decisions on the best interest of the students, not what is in the best interest of the adults who serve the students.
- We believe that every employee makes a contribution to the success of every student, working to build positive relationships.
- We seek a way around obstacles; reframing from an attitude of “we can’t,” to “how can we?”.
- We seek to operate with as much “transparency” as possible.
- We do not engage in drama or political rhetoric.
- We monitor our own participation and abide by our mutually agreed-upon ground rules.
- We celebrate our accomplishments.

### **Group Agreement – Adopted 9/19/11:**

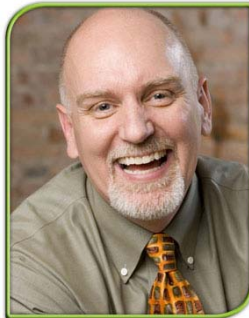
- We start our meetings on time.
- We acknowledge that all ideas add value.
- We ensure that all voices are heard.
- We listen carefully and respectfully seeking to understand what the other person is saying. Then we speak clearly and concisely seeking to be understood by the other person.
- We conduct ourselves within commonly understood principles of integrity.
- We disagree with respect and curiosity.
- We seek a way around obstacles; reframing from an attitude of “we can’t,” to “how can we?”
- We do not engage in drama or political rhetoric.
- We honor the priorities of others.
- We value and encourage creativity.
- We seek to operate with as much “transparency” as possible.
- We suggest realistic actions and ideas, giving ourselves permission to dream big.
- We monitor our own participation and abide by our mutually agreed-upon ground rules.
- We act as process monitors and speak to violations of the agreements.
- We celebrate our accomplishments.



### General Session Keynotes:



Dr. Tony Wagner  
Wednesday



Chester Eton  
Thursday



Chef Jeff Henderson  
Friday

*To take advantage of the \$25 Early Bird Discount,  
submit your Registration Form to Joyce before December 14.*

Everything you need to know:  
<http://wasb.org/websites/convention/File/2013/index.php>

Pre-Convention Workshops:  
Tuesday, January 22, 1-5 PM



**Leadership – Data First**

Deb Gurke, WASB  
Vicki McCormick, WASB  
Cheryl Stinski, WASB



**Legal – Basics of Wisconsin School and Employment Law**

Robert Butler, WASB  
Barry Forbes, WASB  
Ben Richter, WASB



**Turning High Poverty into High-Performance Schools**

Dr. William Parrett, Dir. Center for School Improvement & Policy Studies, and Professor of Education at Boise State

**The School Finance Puzzle**

DPI School Finance Team and Practicing School Business Officials



NOTE: Convention Sessions and Events are subject to change

# 2013 SCHEDULE

## TUESDAY, JANUARY 22

- 8 am - 5 pm **REGISTRATION** Delta Center
- 1 - 5 pm **PRE-CONVENTION WORKSHOPS**  
Hyatt Regency Milwaukee
- 7 - 8 pm **PRE-DELEGATE ASSEMBLY DISCUSSION**  
Crystal Ballroom, Hilton Milwaukee City Center

## WEDNESDAY, JANUARY 23

- 8 am - 5 pm **REGISTRATION; WASB BOOKSTORE**
- 8 am - 5 pm **EXHIBIT SHOW; CAFETERIA; INTERNET CAFÉ; SCHOOL FAIR**
- 8 - 8:45 am **MORNING REFRESHMENTS**  
Exhibit Hall  
*Kick-off the convention with sponsored morning refreshments.*
- 8 - 8:45 am **CONVENTION/DELEGATE ASSEMBLY ORIENTATION**
- 8:45 - 9:45 am **IDEA EXCHANGES / MEET THE EXPERTS**
- 10 am - Noon **GENERAL SESSION**  
**Tony Wagner**, keynote speaker  
State Superintendent Tony Evers, speaker  
Lake Geneva-Genoa City UHS Jazz Band, music showcase
- AWARD PRESENTATIONS** Superintendent, Principals, Teachers, Business Official of the Year, Wisconsin Student Art Award
- Noon - 1:30 pm Visit the **EXHIBIT HALL**
- 1:30 pm **DELEGATE ASSEMBLY**
- 1:30 - 2:30 pm **IDEA EXCHANGES / MEET THE EXPERTS**
- 3 - 4 pm **IDEA EXCHANGES / MEET THE EXPERTS**
- 4 - 5 pm **Special Event NETWORKING RECEPTION**  
Exhibit Hall

## THURSDAY, JANUARY 24

- 7 - 8:30 am **WASB BREAKFAST**  
Hilton Milwaukee City Center **Will Allen**, speaker
- Morning (time TBA) **MILWAUKEE SCHOOL TOUR**
- Morning (time TBA) **SPOUSE EXCURSION TO HARLEY-DAVIDSON MUSEUM**
- 8 am - 5:30 pm **REGISTRATION; WASB BOOKSTORE**
- 8 am - 3 pm **EXHIBIT SHOW; CAFETERIA; INTERNET CAFÉ**
- 8:45 - 9:45 am **IDEA EXCHANGES / MEET THE EXPERTS**
- 10:15 - 11:15 am **IDEA EXCHANGES / MEET THE EXPERTS**
- 11:15 am - 1:45 pm Visit the **EXHIBIT HALL**
- Noon - 1:15 pm **WASDA LUNCHEON; WASBO LUNCHEON**
- 1:45 - 2:45 pm **IDEA EXCHANGES / MEET THE EXPERTS**
- 3 - 5 pm **GENERAL SESSION**  
**Chester Elton**, keynote speaker  
WASB President Patrick Sherman, speaker  
Chequamegon High School Band, music showcase  
**School Board Service Awards**

## FRIDAY, JANUARY 25

All Friday events take place at the Hilton Milwaukee City Center

- 8 - 9 am **IDEA EXCHANGES / MEET THE EXPERTS**
- 9:15 - 10:15 am **IDEA EXCHANGES / MEET THE EXPERTS**
- 10:30 am - Noon **GENERAL SESSION**  
**Chef Jeff Henderson**, keynote speaker  
Neenah High School Chamber Choir, music showcase,  
Student Video Contest. Gov. Scott Walker, speaker

**REGISTER ONLINE:** For detailed convention information or to register online, visit [wasb.org/convention](http://wasb.org/convention)

# REGISTRATION FORM



## CONVENTION 2013

2013 Wisconsin State Education Convention

January 22-25, 2013 • Delta Center • Milwaukee, WI

PLEASE TYPE OR PRINT

**REGISTER ONLINE!** [wasb.org/convention](http://wasb.org/convention)

Updated information and registration form available online

Exhibitors receive a contact list of all attendees. Check here to opt-out.

PHONE 608.257.2622 • TOLL-FREE 877.705.4422 • FAX 608.257.8386

FULL NAME \_\_\_\_\_

SCHOOL DISTRICT \_\_\_\_\_

FIRST NAME FOR BADGE \_\_\_\_\_

ADDRESS \_\_\_\_\_

**Your Title for Badge** PLEASE CHECK ONLY ONE

- Administrator       Business Official       Superintendent  
 Administrative Asst.       CESA Administrator       Teacher  
 Board Member       Principal       Other: \_\_\_\_\_  
 Buildings/Grounds

CITY / STATE / ZIP \_\_\_\_\_

TELEPHONE \_\_\_\_\_

**Vegetarian Meals**

Vegetarian meals requested for (name): \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

**Other Considerations**

If you have a disability or other dietary need that requires special provisions or services, please check this box and explain below.

Yes, I would like assistance for (please explain): \_\_\_\_\_

**Complimentary Spouse Registration**

Spouse registration is complimentary, but meals and special events must be purchased separately.

Yes, please register my spouse

SPOUSE'S NAME \_\_\_\_\_

**MAIL COMPLETED FORM TO:**

**ATTN:** Convention Registration  
 Wisconsin Association of School Boards  
 122 W. Washington Ave., Suite 400  
 Madison, WI 53703

**REGISTRATION DEADLINES**

EARLY BIRD - **Friday, Dec. 14, 2012**

REGULAR - **Friday, Jan. 4, 2013**

Meal Reservation Deadline - **Jan. 4, 2013**

**CANCELLATIONS**

No refunds will be given unless cancellation is received by **5 pm, Friday, Jan. 4, 2013**

**GENERAL REGISTRATION**

	# PEOPLE	FEE	TOTAL
<b>EARLY BIRD Discounted Fee</b> <i>WITH FULL PAYMENT ONLY</i> <i>Must be received BY Dec. 14, 2012</i>	_____	× \$170 = \$	_____
<b>REGULAR Fee</b> <i>Payments received AFTER Dec. 14, 2012</i>	_____	× \$195 = \$	_____

**MEAL FUNCTIONS**

<input type="checkbox"/> <b>WASB BREAKFAST</b> 7 am, Thursday, Jan. 24	_____ × \$ 35 = \$ _____
<input type="checkbox"/> <b>WASDA LUNCHEON</b> Noon, Thursday, Jan. 24	_____ × \$ 35 = \$ _____
<input type="checkbox"/> <b>WASBO LUNCHEON</b> Noon, Thursday, Jan. 24	_____ × \$ 35 = \$ _____

**SPECIAL EVENTS**

PRE-CONVENTION WORKSHOPS, **TUESDAY, JAN. 22**

<input type="checkbox"/> <b>WORKSHOP:</b> "The School Finance Puzzle"	_____ × \$ 55 = \$ _____
<input type="checkbox"/> <b>WORKSHOP:</b> "Data First for Governance"	_____ × \$ 55 = \$ _____
<input type="checkbox"/> <b>WORKSHOP:</b> "Basics of Wisconsin School and Employment Law"	_____ × \$ 55 = \$ _____
<input type="checkbox"/> <b>WORKSHOP:</b> "Turning High-Poverty Schools into High-Performing Schools"	_____ × \$ 55 = \$ _____

FEATURED SESSION, **WEDNESDAY, JAN. 23**

<input type="checkbox"/> "Investing in Wisconsin's Future"	_____ × \$ 0 = \$ _____
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SCHOOL TOURS, **THURSDAY, JAN. 24**

<input type="checkbox"/> Urban Agriculture in Milwaukee	_____ × \$ 5 = \$ _____
---	-------------------------

SPOUSE EXCURSION, **THURSDAY, JAN. 24**

<input type="checkbox"/> Harley-Davidson Museum/Lunch	_____ × \$ 35 = \$ _____
---	--------------------------

General Reg., Special Events, Meals **GRAND TOTAL** \$ \_\_\_\_\_

**METHOD OF PAYMENT**

**CHECK FOR \$** \_\_\_\_\_ enclosed, payable to WASB.  
 **BILL THE DISTRICT** using RO. # \_\_\_\_\_

**CREDIT CARD:**  MASTERCARD     VISA     DISCOVER     AMERICAN EXPRESS

CREDIT CARD NUMBER \_\_\_\_\_ EXP. DATE \_\_\_\_\_

SUBMITTED BY \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**WASB OFFICE USE ONLY** Date Rec'd \_\_\_\_\_ RO. # \_\_\_\_\_ Check # \_\_\_\_\_ Amount \$ \_\_\_\_\_

# **The Great Statewide Conversation**

**Presented by WASDA and the CESAs  
October 12, 2012**

**Topic: NEW SCHOOL ACCOUNTABILITY SYSTEM**

WASDA, in partnership with the CESAs, is offering a series of four workshops titled THE GREAT STATE CONVERSATION to discuss and learn about:

- NEW SCHOOL ACCOUNTABILITY SYSTEM
- EDUCATOR EFFECTIVENESS
- COMMON CORE & INSTRUCTION
- ASSESSMENTS & DATA SYSTEMS

## ***The Problem:***

We are experiencing the confluence of more pressures, new initiatives, growing expectations and leadership challenges than almost any time in the history of public education in our nation. Educator and principal effectiveness, “NAEPizing” of the WKCE, accountability, new Student Information System and Smarter Balance Assessments are converging on local school districts requiring their attention and implementation.

The questions are:

- How can I manage this ever-growing list of initiatives and expectations?
- Where can I turn to collect the best thinking and ideas and most innovative strategies from others who are facing the same problems and are working to find effective, practical solutions?

## ***The Answer:***

We know that our colleagues in the next school district and across the state are thinking creatively and strategically about how to analyze the problems we face and design innovative and effective responses.

What we need is a convenient, efficient and effective way to gain access to this creativity, thinking and strategy building, without having to take time away to travel to where each idea and strategy source can be found. Understanding this challenge, WASDA has committed to hosting and facilitating a series of CESA based, statewide conversations in the coming year.



Similar to last year's video series, the in-person conversations will be based in local CESAs, but will be expanded with the assistance of video technology to encompass colleagues across the State.

Each of the four scheduled video-conversations will focus on one of the major new state initiatives being implemented this year.

### *The Result:*

THE GREAT STATEWIDE EDUCATION CONVERSATION will offer to every superintendent regardless of location, size of school district or length of experience to participate in a series of robust, informative, energizing and stimulating conversations. These conversations will also expand our professional networks and open channels to continue conversations on important issues and share thinking and expertise among educational leaders across the State.

These four sessions will be led by Dr. Jim Rickabaugh, Executive Director, CESA #1. He will be joined by program area specialists from the Department of Public Instruction, who will not be presenting but who will provide technical support for questions that come up regarding these individual statewide initiatives.

All WASDA members will have the opportunity to attend the workshops at the CESA of their choice. Forty WASDA members (first come first serve) will have the opportunity to participate in four full-day workshops where they will construct a transitional action plan for their district at the Wisconsin School Leadership Center with Dr. Jim Rickabaugh.

# WASDA NEW SUPERINTENDENTS WORKSHOP III

*Sponsored by*



## **TUESDAY, NOVEMBER 13, 2012 WASDA SCHOOL LEADERSHIP CENTER-MADISON**

- 8:00 a.m. REGISTRATION – Coffee & Muffins**
- 8:30 a.m. OPEN MEETINGS LAW – WHAT NEW SUPERINTENDENTS NEED TO KNOW**  
One of the areas in which new superintendents can “stub their toe” and embarrass their board is a violation of the open meetings law. This presentation will help you get off on the right foot without stubbing your toe.  
*Attorney Kirk Strang, Chair, School Practice Group, Davis & Kuelthau, s.c.*
- 10:00 a.m. COFFEE BREAK**
- 10:15 a.m. REFERENDUM 101: LAY THE FOUNDATION**  
This is a two part presentation that talks about key communication strategies and the financial data points related to a referendum.  
*Kit Dailey, Eppstein Uhen Architects & Lisa Voisin, Director, Robert W. Baird Co.*
- 12:00 p.m. NOON LUNCH**
- 12:30 p.m. BOARD-ADMINISTRATOR RELATIONS**  
A new superintendent can be extremely knowledgeable in the technical aspects but poor board-administrator relations will prevent even the most knowledgeable superintendent from being successful. Hear from the Executive Director of school boards association on how to build strong board-administrator relations.  
*John Ashley, Executive Director, and Patrick Sherman, President, Wisconsin Association of School Boards*
- 1:00 p.m. SCHOOL FINANCE ESSENTIALS**  
Now that you’ve made it through the busy season of September & October, let’s take a little time to explore a variety of related topics: Equalization Aid, Revenue Limits, Reading Ledger Printouts (WUFAR 101), Referenda, Community Service Fund, and the beginnings of what you’ll need to build your first year budget, which is just around the corner!  
*Debbie Brown & Erin Fath, DPI School Finance Team*
- 2:30 p.m. BREAK**

**2:45 p.m.**

**LIVING WITHIN WISCONSIN'S STRICT ETHICS LAW**

Superintendents are considered public officials and as such are covered by a statewide ethics law that is one of the most restrictive in the United States. It is important that Superintendents know how to avoid embarrassing and costly ethics violations.

*Jonathan Becker, Wisconsin Government Accountability Board*

**3:45 p.m.**

**CONCLUDING REMARKS**

*Norm Fjelstad, Director of Executive Coaching*



JOIN THE CHAMBER

## Events and News in Eau Claire, Wisconsin



### LINKS

- Chamber Events
- Community Events
- Submit a Community Event
- Breakfast in the Valley
- The Business Expo in Eau Claire
- Chamber and Member News



[Home](#) > [Events and News](#)

ShareThis

### Eggs & Issues: Wisconsin Taxpayers Alliance

**Date:** 11/16/2012  
**Time:** 7:00 AM TO 8:30 AM

**Eau Claire Area Chamber of Commerce**  
Charter Business Conference Room  
101 N Farwell St, Ste 101  
Eau Claire, WI 54703

**Phone:**  
(715) 834-1204

[REGISTER](#)

**Event Description:** Todd Berry of the Wisconsin Taxpayers Alliance will present timely information including the real condition of the WI retirement fund, the coming state budget projections and will break down recent economic data that shows where WI is heading.

THIS IS A CHAMBER MEMBERS ONLY EVENT. Cost to attend is \$16 for Chamber members. To register, call the Chamber at (715) 834-1204 or use our online registration.

**Directions:**

#### Need more information?

If you need more information about this event, please complete the fields below:

Your Email Address:

Your Name:

Question / Comment:

[Send](#)

For general inquiries email us at: [information@eauclairechamber.org](mailto:information@eauclairechamber.org)

[REGISTER](#)

EVENT SPONSORS

LINKS

[Event Location Map](#)  
[Current Weather](#)

SET A REMINDER

Don't Forget

Your Email Address

Remind me  day(s) prior to the event date.

[Save All Reminders](#) ▶



Open Enrollment Excpetions Report 2012/13  
as of November 15, 2012

**Open Enrollment Exception Applications IN**

Category:	EC	4K	K	1	2	3	4	5	6	7	8	9	10	11	12	Total IN:
Best Interests of Student		5	2		1								1			9
Homeless								1			1					2
Bullying or Harassment													3			3
Custody Change or Court Order						1	1							1		3
Residency Change																
Move from Out of State																

Total Applications: 17

Did not follow through:	EC	4K	K	1	2	3	4	5	6	7	8	9	10	11	12	Total:
Best Interests of Student			1		1								1			3
Homeless								1			1					2
Bullying or Harassment																0
Custody Change or Court Order														1		1
Residency Change																0
Move from Out of State																0

Total not Following Through: 5

Application Denied: 1

Total Exception Students IN: 11

**Open Enrollment Exception Applications OUT**

Category:	EC	4K	K	1	2	3	4	5	6	7	8	9	10	11	12	Total OUT:
Best Interests of Student	1	6		2	2		1								1	13
Homeless																
Bullying or Harassment											2				1	3
Custody Change or Court Order																
Residency Change																
Move from Out of State																

Total Applications: 16

Did not follow through:	EC	4K	K	1	2	3	4	5	6	7	8	9	10	11	12	Total:
Best Interests of Student	1															1
Homeless																0
Bullying or Harassment																0
Custody Change or Court Order																0
Residency Change																0
Move from Out of State																0

Total not Following Through: 1

Total Exception Students OUT: 15

**Applications since last report:**

Category:	Grade	IN	OUT
Best Interests	10 *	1	
Bullying	8		1

\* Application Denied



## APPLIED POPULATION LABORATORY

Department of Community & Environmental Sociology  
College of Agricultural and Life Sciences  
University of Wisconsin—Madison/Extension

### **Proposal for a School Enrollment Projections Study for the School District of Altoona**

The Applied Population Laboratory (APL) at the University of Wisconsin-Madison proposes to complete a school enrollment projections study. This study would include the school enrollment projections study described below. The goal of this proposal is to provide School District of Altoona with an agreed-upon scope of services that will be provided by the APL.

#### **Basic School Projections Package**

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This package includes the following research components summarized using charts and tables in a report format.

1. Gather historical enrollment data from the school district, birth data from the State of Wisconsin Department of Health Services, and historical housing starts and total population from the State of Wisconsin Department of Administration.
2. Generate four grade progression ratio models projecting school enrollment by grade for the 2013/14 through 2022/23 school years (next 10 years). Each model makes different assumptions regarding future trends in births, in and out migration, school transfers, and housing and economic trends to provide a range of likely projections scenarios.

#### **Data Needs from the District**

The APL requests that the school district provides 3<sup>rd</sup> Friday September enrollment by grade from the last ten years (school years 2003/04 through 2012/13). These counts should include all occupied seats.

Cost for Basic Package: \$3,000



## Additional Services

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### Population and Housing Trends

We will gather and analyze data from 2010 Census and American Community Survey to describe recent trends in population change in the Altoona School District.

- *Population Trends:* APL will analyze population change in the municipalities and county between 2000 and 2010. We will provide charts or tables showing changes in the population by age, race/ethnicity, income, education, and type of household.
- *Age Structure:* APL will analyze the 2000 and 2010 age structure of the population. We will provide charts showing 2010 age structure for the municipalities and county.
- *Housing Trends:* APL will include tables or maps showing number of housing units, vacant housing units, housing tenure (rental or owned), and type of household.

Cost: \$1,000

### Professional Presentation

The APL will provide one professional, in-person presentation. The presentation will explain and defend the data, methods, and results of the study. It will allow time for interaction with the audience, including a question and answer session. This presentation might be given to the school board, a community group, the general public, or any group that the school district sees fit.

Cost: \$500

## Timeline

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The project would be completed within six weeks. The APL could begin work in February 2013 and when the necessary enrollment data is provided by the school district.

## Summary

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We understand school population change and the issues and concerns facing school administrators and boards, as well as the demographic methods and techniques necessary to make informed and responsible population projections. We take pride in offering a customizable approach that will best suit the needs of the individual school district.

# Memorandum

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Date: October 26, 2012

To: District Administrators  
Representatives of State Education-Related Organizations  
Representatives of Youth-Serving Organizations

From: Doug White, Director, Student Services/Prevention and Wellness  
Division for Learning Support

Subject: 21<sup>st</sup> Century Community Learning Center Grant Workshops

The WI Department of Public Instruction is pleased to announce that applications for the 21<sup>st</sup> Century Community Learning Center (CCLC) grant are currently being accepted for the 2013-14 school year. The purpose of the 21<sup>st</sup> CCLC program is to:

- (1) provide opportunities for academic enrichment, including tutorial services, to help students and, in particular, students who attend low-performing schools, to meet state and local student performance standards in core academic subjects such as reading and mathematics;
- (2) offer students a broad array of additional services, programs, and activities, such as youth development activities, and drug and violence prevention, counseling, art, music, recreation, technology education, and character education programs, that are designed to reinforce and complement the regular academic program of participating students; and
- (3) offer families of students served by community learning centers opportunities for literacy and related educational development.

Public school districts, private schools, charter schools, and community-based organizations, including faith-based organizations, other public or private entities, and a consortium of two or more such agencies, organizations, or entities are eligible to apply. Applicants must primarily serve students attending schools with 40 percent or more of enrolled students eligible for free or reduced lunch or equivalent economic need.

Applications are due on or before February 1, 2013.

For more information on applying for grants and to download application materials, please visit <http://www.dpi.wi.gov/sspw/clcgrant.html>.

DPI will be hosting three upcoming grant workshops in preparation for the 2013-14 21<sup>st</sup> Century Community Learning Center grant competition:

**November 19, 2012** – One and one-half hour web-based workshop

**November 20, 2012** – Oconomowoc, WI - Olympia Resort and Conference Center

**November 21, 2012** – Rothschild, WI - Holiday Inn

Please visit <http://www.dpi.wi.gov/sspw/dpiclctrng.html> for more information regarding the workshops.

Please contact Gary Sumnicht at [gary.sumnicht@dpi.wi.gov](mailto:gary.sumnicht@dpi.wi.gov) or 608-267-5078, or Alison Wineberg at [alison.wineberg@dpi.wi.gov](mailto:alison.wineberg@dpi.wi.gov) or 608-267-3751 with questions about the program and competition, and for assistance with the application process.



**21<sup>st</sup> Century  
Community Learning Center  
Grant Program  
Application Guidelines  
For 2013-2014**

**Division for Learning Support**



**Wisconsin Department of Public Instruction  
Tony Evers, PhD, State Superintendent  
Madison, Wisconsin**

November 2012

The Wisconsin Department of Public Instruction does not discriminate on the basis of sex, race, color, religion, creed, age, national origin, ancestry, pregnancy, marital status or parental status, sexual orientation, or disability.

Reasonable accommodations, including the provision of informational material in an alternative format, will be provided for qualified individuals with disabilities upon request.



Printed on  
Recycled Paper

## **Background and Introduction**

The passage of the *No Child Left Behind Act of 2001* significantly amended the Elementary and Secondary Education Act (ESEA) to expand state and local accountability and to stress the adoption of research-based practice. It also substantially changed the 21<sup>st</sup> Century Community Learning Center (CLC) program.

In 2002, the Wisconsin Department of Public Instruction (DPI) integrated the CLC program into the state's initial consolidated ESEA plan. In addition to now being administered by state education agencies, the most significant change may be the targeted priority for students served in the program. DPI further revised the program eligibility requirements and priorities in 2012.

CLC funds will primarily serve students from schools that provide Title I services and have at least 40 percent or more of their students qualifying for free and reduced price lunch. **(Also see eligibility requirements below.)** Alternate methods of measuring for this level of economic distress are acceptable, but must be included in the application's "statement of need" section. For 2012-13, the DPI will consider applications for centers that primarily serve students attending schools with high levels and numbers of economically disadvantaged students; those schools may have less than 40 percent qualifying for free and reduced lunch.

Additional priorities to be considered include geographic distribution to ensure, to the extent possible, a distribution throughout the state to urban, suburban, and rural centers that qualify.

## **What is the purpose of the 21st Century Community Learning Centers?**

The purpose of the program is to create community learning centers that provide students with academic enrichment opportunities, as well as additional activities designed to complement their regular academic program. Community learning centers must also offer families of these students literacy and related educational development. Centers—which can be located in elementary or secondary schools or other similarly accessible facilities—provide a range of high quality services to support student/family learning and development, including tutoring and mentoring, homework help, academic enrichment (such as hands-on science or technology programs), community service opportunities, as well as music, arts, sports, and cultural activities. At the same time, centers help working parents by providing a safe environment for students when school is not in session.

Authorized under Title IV, Part B, of the Elementary and Secondary Education Act, as amended by the No Child Left Behind Act of 2001, the law's specific purposes are to: (1) provide opportunities for academic enrichment, including providing tutorial services to help students, particularly students who attend low-performing schools, to meet state and local student performance standards in core academic subjects, such as reading and mathematics; (2) offer students a broad array of additional services, programs, and activities, such as youth development activities, drug and violence prevention programs, counseling programs, art, music, and recreation programs, technology education programs, and character education programs that are designed to reinforce and complement the regular academic program of participating students; and (3) offer families of students served by community learning centers opportunities for literacy and related educational development.

## **What is a Community Learning Center?**

A community learning center offers academic, artistic, and cultural enrichment opportunities to students and their families when school is not in session. According to section 4201(b)(1) Title IV – Part B of the "No Child Left Behind" Federal Education Act, a community learning center assists students in meeting state and local academic achievement standards in core academic subjects, such as reading and mathematics, by providing the students with opportunities for academic enrichment. Centers also provide students with a broad array of other activities—such as drug and violence prevention, counseling, art,

music, recreation, technology, and character education programs—during periods when school is not in session (such as before and after school or during summer recess). Community learning centers must also serve the families of participating students, e.g., through family literacy programs.

### **For what activities may a grantee use CLC program funds?**

Each eligible organization that receives an award may use the funds to carry out a broad array of before- and after-school activities (including weekends and during summer recess periods) that advance student achievement. Programs **must provide** remedial education activities and academic enrichment learning programs, including providing additional assistance to students to allow the students to improve their academic achievement. This must include a specific focus on mathematics and/or reading or English language arts, and may include a focus on other core academic subjects. In addition, programs **should provide** services in two or more of the following program areas.

- Science, Technology, Engineering, and Mathematics (STEM) activities;
- Homework assistance;
- Arts and music education activities;
- Entrepreneurial education programs;
- Tutoring services (including those provided by senior citizen volunteers) and mentoring programs;
- Programs that provide after-school activities for limited English proficient students that emphasize language skills and academic achievement;
- Service Learning;
- Recreational activities, including those involving physical activity;
- Expanded library service hours;
- Programs that promote adult family member involvement and literacy;
- Programs that provide assistance to students who have been truant, suspended, or expelled to allow the students to improve their academic achievement; and
- Drug and violence prevention programs, counseling programs, and character education programs.

Applicants are reminded of their obligation under section 504 of the Rehabilitation Act to ensure that their proposed community learning center program is accessible to persons with disabilities.

Applicants are strongly encouraged to link with other school and community-based programs to provide a range of quality services for students and their families. These activities should be available for a significant number of hours each week, during nonschool hours.

### **Can CLC program funds support services to adults?**

Yes, 21<sup>st</sup> Century Community Learning Centers are required to provide educational services or activities for the adult family members of participants. In particular, local programs may offer services to support family member involvement and family literacy. Services may be provided to families of students to advance the students' academic achievement. However, programs designed exclusively for adults who are not related to participating children are not permissible under the statute.

### **Who is eligible to receive grants?**

The applicant may be a local education agency (i.e. district) with one or more eligible schools; an eligible private or independent charter school; a non-profit agency working with one or more eligible schools; city or county government agencies; community-based organizations (including faith-based organizations); institutions of higher education; for profit corporations; and other public or private entities; or a consortium of the above. A Cooperative Educational Service Agency (CESA) may apply as a fiscal agent on behalf of eligible school districts. However, **only applicants proposing to serve students and their families primarily from schools with a high percentage of economically disadvantaged students will be eligible to receive grant awards.** Schools and community-based organizations are strongly encouraged to collaborate in the planning and implementation of CLCs.

Funds will be provided mainly to CLCs serving populations that are economically disadvantaged as evidenced by **at least** 40 percent student eligibility to receive free or reduced lunch or as indicated by comparable measures. Additional economic disadvantage may be validated through other objective sources of data. Income levels of families of students enrolled in the schools may be used to demonstrate 40 percent eligibility. These low income measures, the same ones allowed under the Title 1 program, include the following:

- Eligibility for free or reduced lunch
- Participation in:
  - W2 Wisconsin Works,
  - Medicaid,
  - Food Stamps,
  - Supplementary Security Income,
  - Federal public housing assistance,
  - Low income home energy assistance program
- Matching siblings
- Projections based on surveys
- Census of children in poverty as measured by the most recent data from U.S. Census Bureau

Many school districts do not have any buildings with applicable minimum percentage of students eligible to receive free or reduced cost lunch. In those situations, the district would need to provide alternate data or rationale that supports the fact that this target has been met. To determine if a school building has a qualifying level of concentrated economic disadvantage based on free and reduced lunch eligibility, visit the WINSS website at <http://dpi.wi.gov/sig/index.html> or other local data sources.

Exceptions to this percent requirement can be made for applicants that proposed to serve students attending a school with **both**:

- a) a high **percentage** of students eligible for free or reduced lunch or equivalent; and
- b) a large **number** of students eligible for free or reduced lunch or equivalent.

**Unacceptable** information for eligibility includes: feeder school data, proportional methods (based on local poverty), extrapolation from non-random samples, and Title I eligibility.

Note: The DPI purposefully does not define high percentage or large number of students; however, the DPI expects the competition to be very significant for these limited funds. We believe it is **unlikely** that an applicant proposing to serve a student population with less than required percentage or 125 students qualifying for free or reduced lunch would be competitive. However, that does not restrict applicants from proposing to serve a smaller percentage and/or number of students from applying.

#### **What are the priorities used in awarding grants?**

- **Need for the program.** This includes the following:
  - The level of economic disadvantage (percent and number of students eligible for free or reduced lunch or equivalent).
  - Academic need. Indicators of academic need include, but are not limited to, the percentage of students scoring below proficiency on standardized tests, grades, identification as a “focus” or priority school, truancy, dropout, grade level retention and School Report Card data.
  - Need for youth development. Indicators include, but are not limited to: low levels of assets, also known as protective factors; high levels of risk behaviors such as violence, juvenile crime, alcohol, tobacco and other drug abuse; behaviors at school resulting in suspensions and expulsions.

- Lack of access to quality programs after school and during summer recess. Indicators include the lack of available after-school and summer programs in the school and community, and the lack of accessibility of those programs to economically disadvantaged students.
- **Quality Objectives**

Quality objectives support the prescribed goals of all Community Learning Centers see “**What is the purpose of the 21<sup>st</sup> Century Community Learning Centers?**” (page 1) taking into account the specific needs of the applicant school and providing reasonable and quantifiable measures of success. They should be in a form that describes **who** will do **what** by **when** as **measured by what**. At least one objective should measure student academic gains in mathematics and/or reading/language arts.

Examples:

  - 90 percent of regular CLC attendees will increase their grade in mathematics by one-half grade or more from the first quarter to the last quarter of the school year.
  - 90 percent of regular CLC attendees will improve in completing homework from the beginning to the end of the school year, as reported on the classroom teacher survey.
  - 75 percent of families of CLC regular attendee students will attend three or more CLC family programs during the school year as noted on participation logs.

Wisconsin state averages from recent years for reference:

  - 72 percent of regular CLC attendees improved in academic performance.
  - 42 percent of regular attendees increased their grade in reading/language arts by one-half grade or more during the school year.
  - 39 percent of regular attendees increased their grade in mathematics by one-half grade or more during the school year.
  - 66 percent of regular attendees improved in completing homework during the school year.
  - 44 percent of regular attendees improved in attending class regularly during the school year.
- **Quality proposal and plan.** The quality of the proposal and program plan comprise additional priorities. Details and benchmarks regarding this are provided throughout this guidance document. Key indicators include:
  - Services that reach and engage a significant number of economically disadvantaged students with academic and/or youth development needs. Recruitment strategies should target students identified as in need of academic help as indicated on their Wisconsin Knowledge and Concepts Examination (WKCE) test scores and overall classroom performance. Quality proposals will indicate that a high percentage of their regular attendees will be students identified as in need of academic support services.
    - Majority of regular attendees proposed to be served are identified as in need of academic support services.
    - Services that are of sufficient length to address those needs. This means programs that provide at least 10 hours per week (the state average is 15 hours per week) for a minimum of 115 days during the regular school year (the state average is 157 days). Summer programs are optional and cannot be factored into the school year average operating time.
    - Services that provide: academic remediation and support, such as tutoring and homework help; academic enrichment; and coordination with the day-school curriculum to complement and reinforce learning opportunities provided during the school day.
    - Services that promote youth development including a safe and supportive environment, social skill building, recreation, and youth leadership opportunities.

- Programs that reach and engage a significant number of participant family members through a variety of services.
- **Geographical distribution.** In accordance with ESEA regulations, when possible, DPI will select applicants to distribute funds across the state in both rural and urban communities.
- **School-community collaboration.** The presence of collaboration between schools and at least one community-based organization or other public or private entity is a priority. Whenever possible, schools, community-based organizations, and others are encouraged to collaborate to implement CLCs targeting students and their families from eligible schools.

**All aspects of the application (program plan, collaboration, evaluation, etc.) and activities should be guided by, and reflective of, objective assessments of community needs.**

#### **What is the maximum size of the grants that will be awarded?**

Grants awarded under this competition will range from \$50,000 to \$100,000 per CLC site, per year. Minimum grant awards will be \$50,000 which may support multiple CLC sites. Maximum awards will be \$100,000 per CLC.

An applicant will only be eligible to apply for centers serving students from qualified schools. For example, if a school district has three buildings that qualify and proposes a CLC for each of these schools, the district may be eligible for up to \$100,000 for each of the three CLC sites. The minimum grant is \$50,000.

Grantees completing the first five-year cycle of funding may apply for a Cycle Two grant for a maximum of five additional years. Budgets for Cycle Two grants should be based upon \$75,000 in year one, and \$50,000 each in years two through five. Grantees completing a Cycle Two grant may apply for a Cycle Three grant for a maximum of five additional years. Budgets for Cycle Three grants should be based upon \$50,000 for each of the five years. **Note that several sections of the application ask specific questions of applicants eligible for Cycle Two or Three grants.**

Grant awards will be based on a number of criteria (see priority section above) including the number of students proposed to be served by the grant. The greater the number of students that can effectively be provided with high quality services, the greater the weight the proposal will be given.

#### **What is the length of the grant period?**

The DPI intends to make grant awards for five years to successful applicants who demonstrate satisfactory progress. Annual grant awards will be made dependent upon availability of funds. For grantees who have demonstrated success during their five-year cycle of funding, Cycle Two or Three grants will be awarded to successful applicants eligible for a Cycle Two or Three grant (whichever one is applicable).

#### **What are the application and award procedures?**

Applications must be received by the DPI no later than the date found on the application. Following review and recommendations by both an external and internal review panel, using the criteria and priorities described in this document, the state superintendent will select award recipients. The DPI plans to notify applicants of their award status in the spring of the competition year.

#### **What are the match and in-kind requirements?**

There are no requirements for match or in-kind contributions. However applicants are encouraged to seek in-kind and matching funds. In subsequent years, matching funds or in-kind contributions may be required.

### **How does CLC fit within the broader context of a school’s improvement plan?**

A CLC program can be an important component in a school improvement plan, particularly as it offers extended learning time to help children meet state and local academic standards. Local programs must ensure that the academic services they provide are aligned with the school’s curriculum in the core subject areas. Evidence of a building principal’s intent to be involved in the after-school program typically strengthens the program and the proposal.

### **Must a school or district collaborate with other organizations?**

Proposals jointly submitted by 1) schools, and 2) community-based organizations or other private or public entities will be given priority for funding. These community-based organizations can include other public and nonprofit agencies and organizations, businesses, educational entities (such as vocational and adult education programs, school-to-work programs, faith-based organizations, community colleges or universities), recreational, cultural, and other community service entities. Furthermore, the department recommends joint applications between schools and community-based organizations experienced in providing before- and after-school services.

By bringing together community organizations with public and private schools, children and families can take advantage of multiple resources in the community. Community learning centers can offer residents an opportunity to volunteer their time and their expertise to help students achieve academic standards and master new skills. Collaboration can also ensure that the children attending a learning center benefit from the collective resources and expertise throughout the community.

#### **Experience and Practice**

The *Common Elements of Effective After-School Programs* indicates that mutually beneficial partnerships within the community allow for more efficient use of local resources. Collaboration among diverse partners strengthens the variety of services the community can offer. For example, 21<sup>st</sup> Century Community Learning Centers that partner with a county hospital, the local church, and a printing company in the community might more easily offer health care information, have church volunteers helping with the program, and promote the program with free copying services.

### **What are the basic required parts of the application?**

Applicants must describe the following in their application for each proposed CLC site. If applying for more than one center, the applicant must complete a “statement of need” and “program plan” for each individual center (an assessment of needs could differ for each center and the program plan would reflect this) following the *Principals of Effectiveness*. Keep in mind the “evaluation plan” may also differ, depending on the objectives outlined for each center, in which case the differences should be noted.

**Please note that centers applying for continuation grants should use data gathered from their past years of operation to support their assertions wherever appropriate in the application.**

- **General Information** – On the first page of the application, include the applicant agency, district administrator contact information, program coordinator contact information (should be the primary contact for the grant), two-digit CESA number, district four-digit LEA Code, Data Universal Numbering System (DUNS) number (contact your district office to obtain your correct nine-digit DUNS number), and applicant two-digit county code (listed on page 16 of this Guidelines document). DPI will not provide the nine-digit DUNS and two-digit county numbers, so it is important that applicants verify these before submitting the application.
- **Assurances**—Assurances of meeting legal requirements.
- **Certification covering debarment** – should be signed as an assurance that neither the applicant nor its contractors are prohibited from receiving federal funds or subcontracts.



- **Consortium verification** – only needed if funding is designated to a consortium of school districts.
- **A Statement of Need**—the need for the CLC including student economic information, deficits in academic achievement, and other relevant community needs.
- **Program Plan** that includes:
  1. **Objectives.** Objectives should be based on local identified needs and be consistent with the purposes (CLC goals) described in “**What is the purpose of the 21<sup>st</sup> Century Community Learning Centers?**” above. Objectives provide the framework by which the CLC purposes (goals) are met. Clearly written objectives provide the basis for evaluation activities. Identify objectives for each proposed CLC site. The objectives stated in your application (section IX, Program Plan (1) should be included in your evaluation plan (section XIII). Objectives should provide specific indicators that are **measurable**, can be repeatedly assessed over time to track progress, logically related to the purpose of your program, and describe outcomes for students, families, staff, etc.
  2. **Services and Activities.** Describe the types of services, hours of operation, anticipated start date, and number of program days in a school year that the CLC will be open. Also in this section describe the types of services and activities offered to students. Provide an unduplicated count of the average number of hours a typical student receives academic enrichment per week. Describe how your academic activities relate to the day-school curricula. Explain how your program will insure high quality staff and provide a brief description of one of your academic activities (math or language arts) and how it aligns with the Principles of Effectiveness (e.g. activity is based on an assessment of objective data regarding need, contains performance measures to track progress, and is based on scientific research, see page 10). Include, if appropriate, before-school, after-school, weekend, and summer recess period activities.

A separate question (2C) asks for the types of services and amounts of time your program will offer to adult family members of program participants. **Adult family member activities** require ongoing and sustained participation by the adult family member in order to achieve the acquisition of knowledge or a skill that is meant to be imparted through participation in the service or activity (e.g. GED classes, classes on how to develop a resume, series on effective parenting strategies). Episodic, nonrecurring, or special events are not likely to conform to these requirements. For example, an open house night for the parents of children attending the center that involves a meal and social activities would not conform to these requirements. (Source: USDE annual performance report collection system).

3. **Target Population.** Provide the expected unduplicated average number of students and adult family members to be served daily in the school year, and, if appropriate, summer recess period. Also provide the projected number of “regular attendees” (those students expected to attend 30 or more sessions during the school year) and the projected **percentage of regular attendees** testing below proficiency in math and reading on WKCE. Also describe the recruitment and retention strategies to be implemented to ensure that the center will primarily serve students with high academic need.
4. **Effectiveness.** Describe how the proposed services are expected to improve student academic achievement and other desired outcomes, and, as appropriate, are based on scientific evidence of effectiveness.
5. **Transportation.** Describe how safe travel will be assured for all students interested in participating in the program between the center and schools (if appropriate), and between the center and home.
6. **Accessibility.** Describe how the center will overcome barriers to equitable participation by all targeted students. Describe appropriate methods for informing the community of the center’s services, including outreach, safety, and serving students with special needs. Include in your

description of outreach activities your plan to provide “equitable” participation to students attending private schools.

- **Collaboration**—A description of collaboration among schools, parents, community-based organizations, and other public and private entities in the development, design, implementation and evaluation processes to make maximum use of public resources. In addition, **Cycle Two and Cycle Three grant applicants** should provide examples of their successful partnerships along with plans for future partnerships.
  - **Letter of commitment from the principal(s) of the school(s) to be served.** Letters of commitment from the school principal must be included with the application. The letter for new applicants should demonstrate knowledge of the program activities, goals, and operations; provide description of collaboration; and provide a detailed description of the contributions committed to the program (i.e. financial, in-kind, etc.) The letter for **Cycle Two and Three applicants** should demonstrate knowledge of the program activities, goals, and operations; provide description of collaboration; and provide a detailed description of the contributions committed to the program past and future (i.e. financial, in-kind, etc.).
  - **Non-school public or private applicants** must attach a signed memorandum of understanding (MOU) establishing an agreement between the applicant and the school to be served indicating that participant student records needed to meet the requirements of the program will be shared with the applicant.
- **Promise of Success**—A statement of experience or promise of success in delivering educational services. **Cycle Two and Three grant applicants** must provide Profile and Performance Information Collection System (PPICS) data showing regular attendee numbers and improvement in performance and behavior along with other areas of success during the five-year grant.
- **Sustainability**—A plan in progress for sustainability beyond the grant period that includes your plan for illustrating the need and value of your CLC, your plan for enlisting community support, and the community resources you have identified to help sustain your program. In addition, **Cycle Two and Three applicants** must provide their plan for maintaining their prior year’s level of service as well as a description of the number of partners they have garnered to date along with a description of their contributions (including fiscal program contributions).
- **Evaluation Plan**—A description of evaluation methods to be used, how evaluation findings or results will be used to improve your program, and how the evaluation results will be made available to the public. In addition to the above elements, **Cycle Two and Three grant applicants** should describe their experience in evaluation, how it was used to improve programming, and how it was made available to the public.
- **Budget**—A detailed budget (for proposals with multiple centers, the budget should include the totals for all centers).

**\* Incomplete applications, failure to follow the application template, incomplete sections, or applications with additional attachments may result in the application not being reviewed.**

#### **Must the CLC provide transportation for students?**

All applicants must assure that they have a student transportation plan ensuring that all students eligible and/or interested in the CLC program are able to attend and participate. Transportation and access to the building site **cannot be a barrier** for students participating in the CLC after-school program. Your plan should indicate the options you will provide students to ensure access and transportation. Some options include school buses (e.g., working with the sports programs’ late buses), car pools, tokens for city buses, taxis, and parent pick-up agreements. **Requiring parents to provide transportation as a condition of student participation is not acceptable.**

#### **What is the relationship between the CLC and other federal programs?**

The CLC serves as a supplementary program that can enhance efforts to improve student academic achievement and help students perform well on local and state assessments. In particular, CLC funds will create and expand after-school programs that offer extended learning opportunities for children and their families. Once these programs have been established with CLC funds, other federal, state, or local funds can also be used to provide activities and services in these centers. Some illustrative examples of how CLC programs can operate in conjunction with other federal programs to meet mutual goals follow:

### **Experience and Practice**

Title I funds, in concert with the CLC program funds, can provide extended learning programs in schools to integrate enrichment and recreation opportunities with the academic services that are provided. CLC program funds can also meet the needs of parents seeking supplemental educational services, such as tutoring and academic enrichment, for their children. Local CLC programs may also work in collaboration with programs to supplement services to targeted populations such as migrant students.

Other federal programs can also complement local CLC programs. Many current programs are eligible to receive funds through the U.S. Department of Agriculture Food and Nutrition Service for “After-School Snacks,” and in some cases to provide supper to young children. These snacks and meals can contribute to the nutritional services provided in local programs. Services made available through funds from Temporary Assistance to Needy Families (administered by the U.S. Department of Health and Human Services) can be combined with CLC programs to serve children outside of the regular school day.

In no case, however, may CLC funds be used to supplant other federal activities.

Applicants should propose an array of *inclusive* and *supervised services* that include expanded learning opportunities (such as enriched instruction, tutoring, or homework assistance) for children. Applicants may also include a variety of other activities for children and community members, such as recreation; musical and artistic activities; health and nutrition programs; alcohol and other drug prevention instruction; parent education classes; GED preparation; adult literacy courses; and opportunities to use advanced technology, particularly for those who do not have access to computers or telecommunications at home.

Applicants are reminded of their obligation under section 504 of the Rehabilitation Act to ensure that their proposed community learning center program is accessible to persons with disabilities.

Applicants are encouraged to consider a wide range of school and community-based programs, people, and resources, which can be effectively incorporated into the CLC, to help enhance student achievement and youth development. Examples include, but are not limited to, the following: student peer tutors, mentors, and educators; retired teachers, and other senior citizens qualified to provide educational services; licensed teachers, pupil services and library services personnel; service learning and other experiential forms of education; family action teams; and increased use of library facilities.

### **May CLC program funds support communities that are already implementing before- and after-school activities?**

Yes. CLC funds may be used to expand and enhance current activities provided in existing after-school programs, whether supported by public or private funds. For example, a grantee may use funds to align activities to help students meet local and state academic standards if those services are not part of the current after-school program. Again, grantees must bear in mind that CLC funds can be used only to supplement and not supplant any federal or nonfederal funds used to support current programs.

### **Are private school students eligible to participate in CLC grants to public schools?**

Yes. Students, teachers, and other educational personnel are eligible to participate in CLC programs on an equitable basis. A public school or other public or private organization that is awarded a grant must offer to provide equitable services to private school students and their families. In designing a program that meets this requirement, grantees must provide comparable opportunities for the participation of both public and private schools in the geographical area served by the center. **Grantees must consult with private school officials during the design and development of the 21st Century CLC Program** on issues such as how the children's needs will be identified and what services will be offered. Services and benefits provided for private school students must be secular, neutral, and non-ideological.

**Must community learning centers provide services free of charge?**

No, but programs must be equally accessible to all students targeted for services, regardless of their ability to pay. Programs that charge fees may not prohibit any family from participating due to their financial situation. Programs must offer a sliding scale of fees and scholarships for those who cannot afford the program. Income collected from fees must be used to fund program activities specified in the grant application.

**What evidence is required from the state and local programs to determine whether CLC programs are research-based and effective?**

Local programs must indicate how they meet the principles of effectiveness described in the law. Programs must be based upon *Principals of Effectiveness*.

**Principals of Effectiveness:**

- **An assessment of objective data** regarding the need for before- and after-school programs (including summer school programs when proposed) and activities in schools and communities;
- **An established set of performance measures** (objectives) aimed at ensuring quality academic enrichment opportunities; and
- If appropriate, **scientifically-based research** that provides evidence that the program will help students meet the state and local academic achievement standards.

**What is scientifically-based research?**

Scientifically-based research, as defined in Title IX of the reauthorized ESEA, is research that involves the application of rigorous, systematic, and objective procedures to obtain reliable and valid knowledge relevant to educational activities and programs. This means research that: (1) employs systematic, empirical methods that draw on observation and experiment; (2) involves rigorous data analyses that are adequate to test the stated hypotheses and justify the general conclusions drawn; (3) relies on measurements or observational methods that provide reliable and valid data across evaluators and observers, across multiple measurements and observations, and across studies by the same or different investigators; (4) is evaluated using experimental or quasi-experimental designs in which individuals, entities, programs or activities are assigned to different conditions, and with appropriate controls to evaluate the effects of the condition of interest, with a preference for random-assignment, experiments, or other designs to the extent that those designs contain within-condition or across-condition controls; (5) ensures that experimental studies are presented in sufficient detail and clarity to allow for replication or, at a minimum, offer the opportunity to build systematically on their findings; and (6) has been accepted by a peer-reviewed journal or approved by a panel of independent experts through a comparably rigorous, objective, and scientific review.

### **When is scientifically-based research appropriate for the CLC program?**

When providing services in core academic areas where scientifically-based research has been conducted and is available—such as reading and mathematics—it is appropriate for a community learning center to employ strategies based on such research. The U.S. Department of Education (USDE), in collaboration with other agencies, will continue to identify programs and practices based on rigorous scientific research and will ensure that such information is made widely available. The DPI also encourages local programs to provide professional development in practices and strategies that have been proven effective.

For information regarding scientifically-based practices for CLCs, the USDE hosts a website (<http://y4y.ed.gov/Default.aspx>) with helpful resources and materials.

### **What professional development is available?**

Training is an essential component for high quality after-school programs. DPI works with national and state organizations to provide training and support for community learning centers. Grantees should plan to participate in **two DPI training sessions each year**. DPI may request that staff participate in additional activities. Additional training and technical assistance will be available and is optional.

High quality programs provide regular and on-going professional development opportunities for program staff through in-services and state and national trainings. Programs should regularly meet to review performance indicators and provide opportunities for peer support.

### **What are the evaluation requirements for local grantees?**

Each grantee must undergo a periodic evaluation to assess its progress toward achieving its goal of providing high-quality opportunities for academic enrichment. The results of the evaluation must be: 1) used to refine, improve, and strengthen the program and to refine the performance measures; and 2) made available to the public upon request. As a component of this evaluation, grantees must submit information to a national database described below.

The USDE contracts with the American Institute for Research (AIR) to collect 21st CCLC program and performance information. The data system used for these reports is identified as the 21<sup>st</sup> CCLC Profiles and Performance Information Collection System (PPICS). All Wisconsin grantees must enter a grantee profile, interim report data, and annual performance report data directly into this web-based system.

The **Grantee Profile** contains grantee name and contact information, other funding sources, center objectives, partners with descriptions, and center/feeder school information.

The **Interim Report** illustrates program functioning through the middle of the school year. It gathers information on:

- 1) Program functioning, including descriptions of:
  - Fidelity of services to grantees' program plan.
  - Numbers and frequency of participant student attendance.
  - Descriptions and frequency of family activities at mid-year.
- 2) Evaluation efforts including descriptions of:
  - The evaluation methods used to measure progress toward program objectives.

- The strategies or systems implemented to address program evaluation conclusions and program improvement based on the previous year’s performance objectives (as documented in PPICS).
- The methods by which evaluation results have been shared with the public.

The **Annual Performance Report** (APR) requires that grantees report on meeting grant objectives, activities offered, program partners, attendance by regular attendees, and adult family members. The annual report collects student achievement and behavior performance data for students who participated in the CLC during the school year. The performance categories require reporting changes in participants’ grades and classroom behavior based on a ten-question survey completed by the regular attendees’ day-school teachers. These performance results are reported by gradations based on days of student participation in three categories: 30-59, 60-89, and 90+ days. Finally, grantees are afforded an opportunity to report on success stories for the past year.

For technical information regarding the PPICS system contact the American Institute for Research at 21stccclc@contact.learningpt.org or call toll-free: (866) 356-2711.

Beginning in the first year of each grant cycle, grantees are required to commence a self-assessment process using one of four DPI-approved assessment tools. This requirement is intended to encourage continuous improvement. The table below illustrates the requirement and timeline.

<b>Grant Year</b>	<b>Self-Assessment Requirement</b>	<b>Due</b>
Year One	Identify self-assessment tool	With submission of renewal application
Year Two	Conduct self-assessment and develop improvement plan	Summary reported with the renewal application
Year Three	Implement improvement plan	Summary and results reported with the renewal application
Year Four	Continue to implement improvement plan	Summarize plans for continuous improvement in annual renewal application
Year Five	Continue to revise and implement improvement plan	Summarize plans for continuous improvement in the continuation application (years 6 and 11)

Approved self-assessment instruments:

- Wisconsin After-School Continuous Improvement Process (WASCIP)
- Youth Program Quality Assessment (YPQA)
- New York State Afterschool Network (NYSAN) Quality Self-Assessment Tool (QSA)
- Foundations Inc. Quality Assurance System (QAS)

A link to details on the various self-assessment instruments can be found on the DPI webpage at <http://dpi.wi.gov/sspw/clcassessment.html>.

DPI may request additional evaluation materials and results as needed.

### **Experience and Practice**

Good evaluations start with a set of important questions that can be answered during the actual evaluation. In large part, those questions may be determined through a careful analysis of the goals and objectives of the program. For example, improving academic achievement is, by statute, a mandatory goal. Each goal should have specific objectives or indicators that are measurable and can be assessed repeatedly over time to track progress. An objective for improving academic achievement, for example, may be students' reading grades. Once the goals and objectives have been framed, local grantees should identify that data sources are available for the objective. For reading grades, the source may be report cards or test scores because they are a quantifiable indicator for success.

The *Wisconsin After School Continuous Improvement Process (WASCIP)* is another approach to program evaluation. The WASCIP consists of twenty-one comprehensive program review rubrics covering program administration, activities, program environment, partnerships, and more. WASCIP is a self-assessment and should be employed by a team of individuals that are stakeholders in the program. In the first stage of WASCIP, rubrics are used to self-assess the current program performance. In the second stage, the team reviews the results of the assessment and develops a detailed action plan to implement change. A third stage is one in which programs are assigned a coach that will assist the program in the implementation of the action plan. Please visit <http://dpi.wi.gov/sspw/clcwascip.html> for more information.

*Beyond the Bell: A Toolkit for Creating Effective After-School Programs*, developed by the North Central Regional Educational Laboratory, offers guidance and evaluation tools to help programs develop indicators for program goals, tips for creating good survey questions, and helpful resources in data collection and evaluation, as well as information on choosing an external evaluator.

In addition, the USDE and AIR developed a *Continuous Improvement Management Guide for 21<sup>st</sup> Century Community Learning Centers*, to address the need for ongoing self-assessment and self-evaluation of 21<sup>st</sup> CCLC programs. To download the Continuous Improvement Management Guide, go to <http://www.ed.gov/offices/OUS/PES/21cent/improve/tsld001.html>.

### **Are there provisions for “carry-over” of unspent funds from one grant year to the next over the five-year cycle of funding?**

The department has received permission to allow grantees to carry over 100 percent of unused funds from year to year. Grantees are encouraged to use the great majority of their funds in the year in which they are awarded and to contact department grant managers and fiscal staff if there are significant problems which might prohibit substantial expenditure of available funds. Carryover will be budgeted by grantees using the Budget Change Request form (PI-9550-IV-B-Ren Budget) once final audits and expenditure reimbursements have been completed for each fiscal year. **Please note that past practice does not ensure that all unspent funds will be allowed to be carried over for use in the following year.**

### **Resources for Community Learning Centers (CLC)**

For assistance with the Wisconsin Department of Public Instruction Community Learning Center Grant Program Application, please contact:

**Gary Sumnicht at (608) 267-5078 or [gary.sumnicht@dpi.wi.gov](mailto:gary.sumnicht@dpi.wi.gov)**

**Alison Wineberg at (608) 267-3751 or [alison.wineberg@dpi.wi.gov](mailto:alison.wineberg@dpi.wi.gov)**

**The Wisconsin Department of Public Instruction**

<http://dpi.wi.gov/sspw/clc.html>.

**The After-School Alliance**

<http://www.afterschoolalliance.org/>

This private organization provides information and resources for after-school programs.

**American Institute for Research**

<http://www.air.org/>

American Institute for Research provides information for after-school programs and other educational issues.

**Council of Chief State School Officers**

<http://www.ccsso.org>

The Council of Chief State School Officers' Extended Learning Project provides information on policies, practices, and strategies.

**Partnership for Family Involvement in Education**

[www.ed.gov/pubs/whoweare/index.html](http://www.ed.gov/pubs/whoweare/index.html)

Information about the Partnership, including how to join, a list of members, examples of Partner activities, a comprehensive listing of U.S. Department of Education publications on family and community involvement, including after-school programs, and other resources.

**Harvard Family Research Project**

<http://www.gse.harvard.edu/hfrp>

The Harvard Family Research Project provides resources to improve evaluation for practitioners, policymakers, funders, researchers, and evaluators in the after school field.

**National Partnership for Quality Afterschool Learning**

<http://www.sedl.org/afterschool/>

Provides training and technical assistance to local and state practitioners to develop quality balanced programming that engages students.

**United States Department of Education (USDE)**

<http://www.ed.gov/21stcclc/>

The USDE provides resources and links to other information for after-school programs.

**The National AfterSchool Association**

<http://www.naaweb.org/>

A membership organization that provides resources and information that supports professional development opportunities for afterschool program professionals.

**ExpandEDSchools by Tasc**

<http://www.tascorp.org/>

A non-profit organization that provides examples of models, technical assistance, and research for afterschool programs.

**Wisconsin Academic Standards**

[www.dpi.wi.gov/standards/stds.html](http://www.dpi.wi.gov/standards/stds.html)

Academic standards specify what students should know and be able to do. Wisconsin has academic standards for 21 separate content areas,



**Youth for Youth (Y4Y)**

<http://www.y4y.ed.gov/>

A USDE-sponsored website that houses best practice resources and technical assistance specifically for 21<sup>st</sup> CCLC funded programs but is applicable for all afterschool programs.

**Application Checklist**

- Both Assurances and Debarment sections are signed and dated**
- Budget is complete**
- Letter of support from the principal is attached**
- Non-school public or private applicants ONLY: Memorandum of understanding establishing an agreement between the applicant and school to be served (application section X. (d) Collaboration)**

## CODES OF WISCONSIN COUNTIES

Code   County Name

01   Adams  
02   Ashland  
03   Barron  
04   Bayfield  
05   Brown  
06   Buffalo  
07   Burnett  
08   Calumet  
09   Chippewa  
10   Clark  
11   Columbia  
12   Crawford  
13   Dane  
14   Dodge  
15   Door  
16   Douglas  
17   Dunn  
18   Eau Claire  
19   Florence  
20   Fond du Lac  
21   Forest  
22   Grant  
23   Green  
24   Green Lake  
25   Iowa  
26   Iron  
27   Jackson  
28   Jefferson  
29   Juneau  
30   Kenosha  
31   Kewaunee  
32   La Crosse  
33   Lafayette  
34   Langlade  
35   Lincoln  
36   Manitowoc

Code   County Name

37   Marathon  
38   Marinette  
39   Marquette  
40   Milwaukee  
41   Monroe  
42   Oconto  
43   Oneida  
44   Outagamie  
45   Ozaukee  
46   Pepin  
47   Pierce  
48   Polk  
49   Portage  
50   Price  
51   Racine  
52   Richland  
53   Rock  
54   Rusk  
55   St. Croix  
56   Sauk  
57   Sawyer  
58   Shawano  
59   Sheboygan  
60   Taylor  
61   Trempealeau  
62   Vernon  
63   Vilas  
64   Walworth  
65   Washburn  
66   Washington  
67   Waukesha  
68   Waupaca  
69   Waushara  
70   Winnebago  
71   Wood  
72   Menominee

						2012-13	2012-13	Encumbered	Unencumbered
Fd	T	Loc	Obj	Func	Func	Budget	FY Activity	Amount	Balance
10	E	---	---	11---	UNDIFF CURRICULUM	2,972,373.00	698,418.01	9,451.65	2,264,503.34
10	E	---	---	12---	REGULAR CURRICULUM	4,136,442.00	847,137.58	11,859.12	3,277,445.30
10	E	---	---	13---	VOCATIONAL CURRICULUM	372,396.00	75,392.08	4,100.67	292,903.25
10	E	---	---	14---	PHYSICAL CURRICULUM	368,655.00	74,071.51	2,616.71	291,966.78
10	E	---	---	16---	CO-CURRICULAR ACTIVITIES	216,794.00	60,621.83	1,472.60	154,699.57
10	E	---	---	17---	SPECIAL NEEDS	95,474.00	18,192.21	5,130.00	72,151.79
10	E	---	---	21---	PUPIL SERVICES	478,341.00	117,226.31	700.00	360,414.69
10	E	---	---	22---	INSTRUCTIONAL STAFF SERVICES	836,052.00	250,824.22	20,459.41	564,768.37
10	E	---	---	23---	GENERAL ADMINISTRATION	357,154.00	112,469.57	953.50	243,730.93
10	E	---	---	24---	SCHOOL BUILDING ADMINISTRATION	721,311.00	189,677.20	220.00	531,413.80
10	E	---	---	25---	BUSINESS ADMINISTRATION	2,457,275.00	729,771.82	83,658.28	1,643,844.90
10	E	---	---	26---	CENTRAL SERVICES	78,897.00	13,449.36	18,445.59	47,002.05
10	E	---	---	27---	INSURANCE/DISTRICT	153,700.00	116,770.15		36,929.85
10	E	---	---	28---	DEBT SERVICES - SHORT TERM	50,300.00			50,300.00
10	E	---	---	29---	OTHER SUPPORT SERVICES	11,914.00	3,124.20		8,789.80
10	E	---	---	41---	INTERFUND TRANSFERS	1,365,098.00	239.25		1,364,858.75
10	E	---	---	43---	GENERAL TUITION PAYMENTS	892,475.00	199,500.00		692,975.00
10	-	---	---	-----	GENERAL	15,564,651.00	3,506,885.30	159,067.53	11,898,698.17
21	E	---	---	11---	UNDIFF CURRICULUM	275.00	250.00		25.00
21	E	---	---	12---	REGULAR CURRICULUM	1,217.00			1,217.00
21	E	---	---	16---	CO-CURRICULAR ACTIVITIES	210.00			210.00
21	E	---	---	21---	PUPIL SERVICES	7,790.00	-380.00		8,170.00
21	E	---	---	22---	INSTRUCTIONAL STAFF SERVICES	2,101.00			2,101.00
21	E	---	---	26---	CENTRAL SERVICES	268.00			268.00
21	-	---	---	-----	SPECIAL REVENUE TRUST FUND	11,861.00	-130.00		11,991.00
27	E	---	---	15---	SPECIAL ED CURRICULUM	1,584,621.00	352,708.71	4,084.22	1,227,828.07
27	E	---	---	21---	PUPIL SERVICES	259,540.00	39,062.26		220,477.74
27	E	---	---	22---	INSTRUCTIONAL STAFF SERVICES	160,431.00	43,935.70	1,152.75	115,342.55
27	E	---	---	25---	BUSINESS ADMINISTRATION	37,206.00	6,295.03		30,910.97
27	E	---	---	43---	GENERAL TUITION PAYMENTS	387,859.00	84,497.93	13,659.75	289,701.32
27	E	---	---	49---	OTHER NON-PROGRAM TRANSACTIONS	9,000.00	9,024.14		-24.14
27	-	---	---	-----	SPECIAL EDUCATION FUND	2,438,657.00	535,523.77	18,896.72	1,884,236.51
38	E	---	---	28---	DEBT SERVICES - SHORT TERM	13,341.00			13,341.00
38	-	---	---	-----	NON-REFERENDUM DEBT	13,341.00			13,341.00
39	E	---	---	28---	DEBT SERVICES - SHORT TERM	3,209,631.00	80,393.75		3,129,237.25
39	-	---	---	-----	REFERENDUM APPROVED DEBT SERV	3,209,631.00	80,393.75		3,129,237.25
50	E	---	---	25---	BUSINESS ADMINISTRATION	721,003.00	160,978.32	217,407.36	342,617.32
50	E	---	---	27---	INSURANCE/DISTRICT	12,100.00	12,070.00		30.00
50	-	---	---	-----	FOOD SERVICE	733,103.00	173,048.32	217,407.36	342,647.32
73	E	---	---	42---	Fiduciary Fund Expenditures	753,000.00			753,000.00
73	-	---	---	-----	Employee Benefit Trust Fund	753,000.00			753,000.00
80	E	---	---	12---	REGULAR CURRICULUM	1,810.00		90.00	1,720.00
80	E	---	---	16---	CO-CURRICULAR ACTIVITIES	53,210.00	17,647.59	425.00	35,137.41
80	E	---	---	25---	BUSINESS ADMINISTRATION	4,283.00	1,390.76		2,892.24
80	E	---	---	31---	COMMUNITY SERVICE	24,751.00	2,650.62		22,100.38
80	-	---	---	-----	COMMUNITY SERVICE	84,054.00	21,688.97	515.00	61,850.03
<b>Grand Expense Total</b>						<b>22,808,298.00</b>	<b>4,317,410.11</b>	<b>395,886.61</b>	<b>18,095,001.28</b>

Fd	T	Loc	Obj	Func	Func	2012-13 Budget	2012-13 FY Activity	Encumbered Amount	Unencumbered Balance
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Number of Accounts: 1716

\*\*\*\*\* End of report \*\*\*\*\*

Fd	T	Loc	Obj	Fu	Src	2012-13	2012-13	Unexpended
						Budget	FY Activity	Balance
10	R	800	21-	--	TAXES	1,768,127.00	8,513.72	1,759,613.28
10	R	800	26-	--	NON-CAPITAL SALES	2,000.00	10.00	1,990.00
10	R	800	27-	--	SCHOOL ACTIVITY-INCOME	34,700.00	14,857.00	19,843.00
10	R	800	28-	--	INTEREST ON INVESTMENT	1,000.00	1,039.12	-39.12
10	R	800	29-	--	OTHER REVENUES-LOCAL SOURCES	24,380.00	18,856.95	5,523.05
10	R	800	34-	--	GRANTS-OTHER SCHOOL DISTRICTS	1,085,975.00		1,085,975.00
10	R	800	51-	--	TRANSIT OF AIDS-INTERMED SRCES	63,387.00		63,387.00
10	R	800	54-	--	PAYMENT FOR SERVICES	800.00	800.00	
10	R	800	61-	--	STATE AID-CATEGORICAL	68,000.00		68,000.00
10	R	800	62-	--	STATE AID-GENERAL	9,810,578.00	1,367,999.00	8,442,579.00
10	R	800	63-	--	SPECIAL PROJECTS GRANT	10,000.00	10,000.00	
10	R	800	65-	--	SAGE GRANT	455,000.00	139,805.19	315,194.81
10	R	800	69-	--	OTHER REVENUE - STATE SOURCES	15,037.00		15,037.00
10	R	800	75-	--	TITLE I	210,538.00		210,538.00
10	R	800	86-	--	SALES OF FIXED ASSETS	290,000.00		290,000.00
10	R	800	96-	--	ADJUSTMENTS	19,500.00		19,500.00
10	R	800	97-	--	REFUND OF DISBURSEMENT	37,000.00	37,259.38	-259.38
10	R	800	99-	--	Other Miscellaneous Revenue	1,600.00	2,679.43	-1,079.43
10	R	---	---	--	Revenue	13,897,622.00	1,601,819.79	12,295,802.21
10	-	---	---	--	GENERAL	13,897,622.00	1,601,819.79	12,295,802.21
21	R	800	29-	--	OTHER REVENUES-LOCAL SOURCES		720.00	-720.00
21	R	---	---	--	Revenue		720.00	-720.00
21	-	---	---	--	SPECIAL REVENUE TRUST FUND		720.00	-720.00
27	R	800	11-	--	OPERATING TRANSFERS-IN	1,365,098.00		1,365,098.00
27	R	800	31-	--	TRANSIT OF AIDS-INTERDISTRICT	25,469.00		25,469.00
27	R	800	34-	--	GRANTS-OTHER SCHOOL DISTRICTS	37,650.00	25,178.87	12,471.13
27	R	800	51-	--	TRANSIT OF AIDS-INTERMED SRCES	267,349.00		267,349.00
27	R	800	61-	--	STATE AID-CATEGORICAL	436,500.00	65,466.00	371,034.00
27	R	800	62-	--	STATE AID-GENERAL	7,365.00		7,365.00
27	R	800	73-	--	SPECIAL PROJECTS GRANTS	299,226.00	28,917.21	270,308.79
27	R	---	---	--	Revenue	2,438,657.00	119,562.08	2,319,094.92
27	-	---	---	--	SPECIAL EDUCATION FUND	2,438,657.00	119,562.08	2,319,094.92
38	R	800	29-	--	OTHER REVENUES-LOCAL SOURCES	12,000.00	4,932.00	7,068.00
38	R	---	---	--	Revenue	12,000.00	4,932.00	7,068.00
38	-	---	---	--	NON-REFERENDUM DEBT	12,000.00	4,932.00	7,068.00
39	R	800	21-	--	TAXES	3,100,000.00		3,100,000.00
39	R	800	28-	--	INTEREST ON INVESTMENT		59.43	-59.43
39	R	---	---	--	Revenue	3,100,000.00	59.43	3,099,940.57
39	-	---	---	--	REFERENDUM APPROVED DEBT SERV	3,100,000.00	59.43	3,099,940.57
50	R	800	25-	--	FOOD SERVICE SALES	300,300.00	96,548.17	203,751.83
50	R	800	28-	--	INTEREST ON INVESTMENT	180.00		180.00
50	R	800	61-	--	STATE AID-CATEGORICAL	19,600.00		19,600.00
50	R	800	71-	--	FEDERAL AID-CATEGORICAL	350,000.00	32,037.41	317,962.59
50	R	800	73-	--	SPECIAL PROJECTS GRANTS	2,000.00		2,000.00
50	R	---	---	--	Revenue	672,080.00	128,585.58	543,494.42
50	-	---	---	--	FOOD SERVICE	672,080.00	128,585.58	543,494.42
73	R	800	28-	--	INTEREST ON INVESTMENT	9,000.00	4,316.34	4,683.66
73	R	800	95-	--	Contributions to Emp Benefits	695,000.00		695,000.00
73	R	---	---	--	Revenue	704,000.00	4,316.34	699,683.66
73	-	---	---	--	Employee Benefit Trust Fund	704,000.00	4,316.34	699,683.66

Fd	T	Loc	Obj	Fu	Src	2012-13	2012-13	Unexpended
						Budget	FY Activity	Balance
80	R	800	21-	--	TAXES	50,000.00		50,000.00
80	R	---	---	--	Revenue	50,000.00		50,000.00
80	-	---	---	--	COMMUNITY SERVICE	50,000.00		50,000.00
<hr/>								
Grand Revenue T						20,874,359.00	1,859,995.22	19,014,363.78

Number of Accounts: 66

\*\*\*\*\* End of report \*\*\*\*\*

**66.0301 COOPERATIVE AGREEMENT  
2012-13**

This letter will serve as a 66.0301 Cooperative Agreement between the **SCHOOL DISTRICT OF ALTOONA** and the **SCHOOL DISTRICT OF FALL CREEK** for the purpose of allowing a Fall Creek resident student to attend the School District of Altoona for a portion of the **2012-13** school year (152 days) for Special Education Services.

Under the terms of this agreement, the School District of Fall Creek will count these students for revenue limit and equalized aid purposes and will remit to the School District of Altoona the DPI calculated open enrollment aid adjustment which is currently estimated to be \$6,445 ( $\$6,445/180 \text{ days} \times 152 \text{ days} = \$5,442.44$ ). The School District of Altoona will bill the School District of Fall Creek.

If the above terms are acceptable, please sign and return one copy of this letter to Kathy Dahl, Business Manager, School District of Altoona, 1903 Bartlett Ave, Altoona WI 54701.

Said school districts hereby mutually agree, pursuant to Section 66.0301 of the Wisconsin Statutes:

**Dated:** \_\_\_\_\_  
                    **Month            Day            Year**

**Member of Cooperative: School District of Fall Creek**

\_\_\_\_\_ President

\_\_\_\_\_ School District

**Dated:** \_\_\_\_\_  
                    **Month            Day            Year**

**Operator of Cooperative: School District of Altoona**

\_\_\_\_\_ President

\_\_\_\_\_ School District

**Please direct questions to Karen Henry at 715-839-6224**

**2012-13 School Year  
SPECIAL EDUCATION SERVICES  
66.0301 COOPERATIVE AGREEMENT  
Between  
Eau Claire Area School District  
And  
Altoona School District**

**SCHOOL BOARD RESOLUTION**

"Whereas the following school districts have disabled children, and whereas it appears that the educational interests of all children in these school districts will be served best by the districts joining together to offer special services, as authorized by the Department of Public Instruction, to meet the needs of students with disabilities."

"It is hereby resolved that the school boards of Eau Claire and Altoona agree to establish and maintain, on a cooperative basis, the special education services of licensed professionals, pursuant to the Chapter PI 14, Section 66.0301 of the Wisconsin Statutes."

**CONDITIONS**

Pursuant to a resolution adopted by the school districts of Eau Claire and Altoona mutually agree, pursuant to Section 66.0301 of the Wisconsin Statutes, to the following conditions:

1. That said above parties agree and contract for the cooperation of the special education service as hereinafter set forth;
2. That the Eau Claire Area School District be the operator and fiscal agent;
3. That Eau Claire, as the fiscal agent, will include all program expenditures and receipts in Fund 27 of the Wisconsin Uniform Financial Accounting Requirements (WUFAR).
4. That the cost to the participating district be determined prior to June 30<sup>th</sup>, annually, on the basis of participation and state aid reimbursements determined in the same manner and paid to the participating school districts;
5. That estimated budget and plan of operation for this cooperative shall be approved in advance of contract signing by all school district parties hereto;



6. That variations from the budget will require prior approval of the participating school districts hereto;
7. That unemployment compensation for the service provider will be the responsibility of the participating districts and based on percentage of use;
8. That the participating districts agree to prepay the host district according to the following schedule: One invoice will be mailed in November 2012 with the option of one or two installments, the first due in November 2012 and the second in January 2013.
9. That Eau Claire, as the fiscal agent, agrees to file the required financial report with the Department of Public Instruction;
10. That each district agrees to a calendar of 35 weeks for program operation, which allows for the variances in the contracting districts' calendars.
11. That notice of intent to non-renew this agreement by any participating district be in conformance with timelines prescribed in the Wisconsin Statutes 118.22 (2).

**Program Costs Based on 2012-13 Contracts:**

Service Provided	Estimated Contract Amount
DHH	\$10,935
OT	\$79,372
PT	\$21,871
<b>TOTAL:</b>	<b>\$112,178</b>

**Operator of Cooperative (Eau Claire Area School District)**

Robyn A. Crigo      7/9/12  
 District Administrator      Date

[Signature]      7/25/12  
 School Board President      Date

**Member of Cooperative (Altoona School District)**

\_\_\_\_\_  
 District Administrator      Date

\_\_\_\_\_  
 School Board President      Date

## **Contracted Service Agreements**

An agreement exists between the Eau Claire Area School District (ECASD) and the Altoona School District; whereby ECASD will provide a licensed service provider to serve students of said school district under the terms listed below.

### ***It is agreed that:***

- Total time for contract includes the amount of time for the following:
  - Travel to and from your district, beginning in Eau Claire
  - Evaluations
  - Direct/indirect services
  - Consultation
  - MA billing/progress notes
  - IEP meetings/conferences
  - IEP/report writing
- The provider of services works according to the ECASD school calendar
- The provider participates in ECASD district department meetings/professional development

### ***Member of Cooperative agrees to:***

- Provide suitable instructional/therapeutic facilities at no cost
- Provide access to student records
- Provide all supplies and equipment necessary for instruction/therapy that must remain on premises with the student(s)
- Provide a networked computer and confidentially located printer
- Establish process for communicating to district staff when provider is not in attendance

### ***Operator of Cooperative (Eau Claire Area School District) will:***

- Provide evaluation tools and protocols
- Provide (when available) equipment for trial purposes
- Provide equipment (when available) for use with students until needed in the ECASD