



School District of Altoona

1903 Bartlett Avenue Altoona, WI 54720
715-839-6032 715-839-6066 FAX

Greg Fahrman, Superintendent

www.altoona.k12.wi.us

ALTOONA BOARD OF EDUCATION

Regular Meeting

Altoona Commons Addition

October 3, 2011

6:30 p.m.

Agenda

1. Call to Order
2. Roll Call
3. Reading of Public Notice
4. Pledge of Allegiance
5. Approval of Minutes
 - a. September 19, 2011 Regular Meeting
6. Public Participation
 - a. Non-Agenda items - public comment and concern
 - b. Agenda items - public comment and concern
7. Treasurer's Report
 - a. Approval of Checks for Payment
 - (1) General fund checks totaling \$1,038,261.88
 - (2) Student activity fund checks totaling \$3,336.25
 - (3) Debt service checks totaling
8. Information
 - a. Administrative Reports
 - (1) VISTA Update, Juanita Peck
 - (2) Elementary Holiday Program 2011, Chelsea Engen
 - b. Committee Meeting Report
 - (1) Educational Finance Advisory Committee, September 21
 - c. General Information
 - (1) Policy Discussion: Policy 652: Revenues from Investments, Policy 665: Fraud Prevention and Reporting, Policy 662.3: Fund Balance
 - d. President Report
 - (1) Legislative Meeting, September 26
 - (2) WASB Personnel and Employment Law Seminar, September 29-30
 - (3) WASB Region 4 Fall Meeting, October 11
 - (4) WASB WSAA/WASB School Law Seminar, October 14
 - e. Superintendent's Report
 - (1) Altoona Library Board Meeting, September 21
 - (2) Third Friday in September: Membership, Enrollment and Open Enrollment Updates, Joyce Orth

Altoona Board of Education, October 3, 2011

9. Board Action after Consideration and Discussion
 - a. Consider Resignation of Community Liaison
 - b. Consider Extracurricular Resignation
 - c. Consider Employment Recommendation to Fill Extracurricular Position
 - d. Consider Issuing Final Notice of Nonrenewal Due to One Year Position Status
 - e. Consider Proclamation Declaring October as the Month of the Young Adolescent
 - f. Consider Commons Addition Projection Project
 - g. Consider Revenue Limit Exemption for Energy Efficiencies Resolution

10. Adjournment

In partnership with our students, their families and the community, the vision of the School District of Altoona is to build a foundation for life-long learning and the emotional well-being of our students as we offer “large school opportunities with a small school approach” on our unique single campus setting.



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ALTOONA BOARD OF EDUCATION

Regular Meeting

Altoona Commons Addition

September 19, 2011

6:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Edward Bohn, at 6:30 p.m. in the Altoona commons addition.
2. Roll call was taken and the following were present:
Edward P. Bohn, President
Helen S. Drawbert, Vice President
Robin E. Elvig, Clerk
Robert (Red) A. Hanks, Treasurer
Michael J. Hilger, Member
Gregory J. Fahrman, Superintendent
Joyce M. Orth, Board Secretary
3. Reading of Public Notice. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Approval of Minutes. a. September 6, 2011 Regular Meeting. Motion by Hanks to approve the minutes as presented, seconded by Elvig. Hanks, yes; Elvig, yes; Drawbert, abstain; Hilger, yes; Bohn, yes. Motion carried 4-0.
6. Public Participation. a. Non-Agenda items - public comment and concern. (1) Red Hanks shared a city update highlighting pending insurance changes, recycling fees and the CPI. The new police/fire chief, James Small is slated to start his position on September 22. Red also reviewed last Friday's Eggs and Issues session, and economist Dean Baker's September 15 presentation to the Alliance for Strong Communities. (2) Altoona High School student, Jordan Sanford addressed the board related to his concerns regarding the coaching ability of varsity football coach Pszeniczny, and asked that the board consider a change for next year. Greg Fahrman informed that board that he is in the process of responding to a Request for Resolving Public Complaint submitted by Jordan's father. (3) Ed Bohn consulted with WASB legal counsel as a follow-up to a comment at a prior board meeting about the board president voting. There is no statute that prohibits the board president from voting. b. Agenda items - public comment and concern. None.
7. Treasurer's Report. a. Approval of Checks for Payment. Motion by Drawbert to approve general fund checks totaling \$667,959.48 and student activity fund checks totaling \$112.76 as presented, seconded by Elvig. Elvig, yes; Drawbert, yes; Hilger, yes; Hanks, yes; Bohn, yes. Motion carried 5-0.

- b. Approval of Treasurer's Report. Motion by Hilger to approve the Treasurer's Report as presented, seconded by Elvig. Drawbert, yes; Hilger, yes; Hanks, yes; Elvig, yes; Bohn, yes. Motion carried 5-0.
8. Information. **a. Committee Meeting Report.** (1) Finance Committee Meeting. A Finance Committee meeting is scheduled for September 21. **b. General Information.** None. **c. President Report.** (1) 2011 Fall Regional Meeting. The Region 4 Fall Meeting will be held at the Stout Ale House in Menomonie on October 11. All board members plan to attend. (2) 2011 WSAA/WASB School Law Seminar. The School Law Seminar is scheduled for October 14 at the Alliant Energy Center, Madison. Topics will include annual meeting basics, public records law/social media issues, implementation and issues connected with Acts 10 and 32, civil rights issues, and expulsion procedures. Ed Bohn and Red Hanks will attend the session. (3) Life of an Athlete Leadership/Parent Meetings and Coaches Training. John Underwood, American Athletic Institute, presented Life of an Athlete sessions for community leaders, parents and students, and coaches on September 12, 13 and 14. Helen Drawbert, Red Hanks, Mike Hilger and Joyce Orth attended the leadership breakfast on September 12, Helen Drawbert, Red Hanks and Joyce Orth attended the parent/student session on September 13, and Greg Fahrman attended the coaches training on September 14. Parent/student sessions were hosted in our district, and at Augusta High School and Eau Claire Memorial. **d. Superintendent's Report.** (1) Buildings and Grounds Update. Greg Johnson, custodial/maintenance supervisor, presented the buildings and grounds update and review of summer projects. (2) Review Lighting Proposals for Elementary and Middle Schools. Greg Johnson reviewed the lighting proposals for the elementary and middle schools. If approved (9.c.d.), the projects would be completed this fall at a combined net cost of \$131,660 after Focus on Energy incentives. These projects have a payback period of 5-7 years. Kathy Dahl, business manager noted that a nonrecurring exemption for conservation project would be applicable for these projects. A resolution would be included on the October 3 meeting agenda. (3) Legislative Meeting. The Eau Claire Area School District will host a legislative breakfast meeting on September 26 at Northwoods Norske Nook, 8:30-10:00 a.m. (4) Schedule Board/Administrative Workday. A morning work session will be scheduled for either November 2 or 3.
9. Board Action after Consideration and Discussion. **a. Consider Employment Recommendation to Fill Extracurricular Positions.** Motion by Elvig to employ coaches/advisors for the 2011/12 season as recommended: Wendy Nelson, high school forensics assistant; Melanie Engen and Joan Gard, high school student council (co-advisors); Peyton Eckwright, high school volleyball assistant; Brooke Bornhofer, high school volleyball assistant; Gail Abernathy, volleyball grade 7; Pat Bontje, volleyball grade 7; and Jarred Huth, volleyball grade 8, seconded by Hanks. Drawbert, yes; Hilger, yes; Hanks, yes; Elvig, yes; Bohn, yes. Motion carried 5-0. **b. Consider Recommendation for Youth Options Course Change.** Motion by Drawbert to approve the recommended Youth Options course change to Biology 196 as presented, seconded by Hilger. Hilger, yes; Hanks, yes; Elvig, yes; Drawbert, yes; Bohn, yes. Motion carried 5-0. **c. Consider Approval of Elementary School Lighting Project.** Motion by Hanks to approve the Elementary School Lighting Project at a cost of \$60,447.60 (\$49,904.60 after Focus on Energy incentives), as presented, seconded by Elvig. Hanks, yes; Elvig, yes; Drawbert, yes; Hilger, yes; Bohn, yes. Motion carried 5-0. **d. Consider Approval of Middle School Lighting Project.** Motion by Elvig to approve the Middle School Lighting Project at a cost of \$95,575.91 (\$81,661.30 after Focus on Energy incentives) as presented, seconded by Hilger. Elvig, yes; Drawbert, yes; Hilger, yes; Hanks, yes; Bohn, yes. Motion carried 5-0.

e. Consider Approval of Grievance Procedure. Motion by Hanks to approve the Grievance Procedure as presented, seconded by Elvig. Drawbert, yes; Hilger, yes; Hanks, yes; Elvig, yes; Bohn, yes. Motion carried 5-0. f. Consider Altoona School Board Meeting Agreement. Motion by Drawbert to adopt the Altoona School Board Meeting Agreement as presented, seconded by Elvig. Hilger, yes; Hanks, yes; Elvig, yes; Drawbert, yes; Bohn, yes. Motion carried 5-0.

10. Adjournment. Motion by Hanks to adjourn at 7:29 p.m. seconded by Elvig. Hanks, yes; Elvig, yes; Drawbert, yes; Hilger, yes; Bohn, yes. Motion carried 5-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, October 3, 2011 at 6:30 p.m. in the Altoona commons addition.

Joyce M. Orth CPS, Board Secretary

District Clerk

Date

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CHECK DATE	CHECK ACCOUNT						VENDOR	INVOICE	
	NUMBER	NUMBER						DESCRIPTION	AMOUNT
09/21/2011	123772	10 E 800 386 221210 000				CESA #10	Service Billing #1	2,287.50	
09/21/2011	123772	10 E 800 386 221230 000				CESA #10	Service Billing #1	265.80	
09/21/2011	123772	10 E 800 386 221240 000				CESA #10	Service Billing #1	2,452.50	
09/21/2011	123772	10 E 800 386 222200 000				CESA #10	Service Billing #1	30.00	
09/21/2011	123772	10 E 800 386 222210 000				CESA #10	Service Billing #1	1,333.20	
09/21/2011	123772	10 E 800 386 223710 000				CESA #10	Service Billing #1	895.80	
09/21/2011	123772	10 E 800 386 258100 000				CESA #10	Service Billing #1	264.00	
09/21/2011	123772	10 E 800 386 258300 000				CESA #10	Service Billing #1	429.00	
09/21/2011	123772	10 E 800 386 262100 000				CESA #10	Service Billing #1	1,206.00	
09/21/2011	123772	10 E 800 386 292000 000				CESA #10	Service Billing #1	876.60	
09/21/2011	123772	27 E 800 386 215000 019				CESA #10	Service Billing #1	24,421.20	
09/21/2011	123772	27 E 800 386 436200 019				CESA #10	Service Billing #1	31,076.70	
09/21/2011	123772	27 E 800 386 436300 019				CESA #10	Service Billing #1	9,567.90	
09/21/2011	123772	27 E 800 386 436660 019				CESA #10	Service Billing #1	61,665.90	
09/21/2011	123772	27 E 800 386 436720 019				CESA #10	Service Billing #1	6,963.00	
09/21/2011	123772	10 E 800 386 253000 000				CESA #10	Service Billing #1	723.30	
09/21/2011	123772	10 E 800 386 263310 056				CESA #10	Service Billing #1	1,092.00	
09/21/2011	123772	10 E 800 386 249000 000				CESA #10	Service Billing #1	2,618.40	
							Totals for 123772	148,168.80	
09/21/2011	123773	10 E 800 386 221210 000				CESA #10	Service Billing #2	2,287.50	
09/21/2011	123773	10 E 800 386 221230 000				CESA #10	Service Billing #2	265.80	
09/21/2011	123773	10 E 800 386 221240 000				CESA #10	Service Billing #2	2,452.50	
09/21/2011	123773	10 E 800 386 222200 000				CESA #10	Service Billing #2	30.00	
09/21/2011	123773	10 E 800 386 222210 000				CESA #10	Service Billing #2	1,333.20	
09/21/2011	123773	10 E 800 386 223710 000				CESA #10	Service Billing #2	895.80	
09/21/2011	123773	10 E 800 386 258100 000				CESA #10	Service Billing #2	264.00	
09/21/2011	123773	10 E 800 386 258300 000				CESA #10	Service Billing #2	429.00	
09/21/2011	123773	10 E 800 386 262100 000				CESA #10	Service Billing #2	1,206.00	
09/21/2011	123773	10 E 800 386 292000 000				CESA #10	Service Billing #2	876.60	
09/21/2011	123773	27 E 800 386 215000 019				CESA #10	Service Billing #2	24,421.20	
09/21/2011	123773	27 E 800 386 436200 019				CESA #10	Service Billing #2	31,076.70	
09/21/2011	123773	27 E 800 386 436300 019				CESA #10	Service Billing #2	9,567.90	
09/21/2011	123773	27 E 800 386 436660 019				CESA #10	Service Billing #2	61,665.90	
09/21/2011	123773	27 E 800 386 436720 019				CESA #10	Service Billing #2	6,963.00	
09/21/2011	123773	10 E 800 386 253000 000				CESA #10	Service Billing #2	723.30	
09/21/2011	123773	10 E 800 386 263310 056				CESA #10	Service Billing #2	1,092.00	
09/21/2011	123773	10 E 800 386 249000 000				CESA #10	Service Billing #2	2,618.40	
							Totals for 123773	148,168.80	
09/23/2011	123776	10 E 800 411 256210 000				AIR COMMUNICATIONS OF WI,	5db Gain Antenna w/spring (#54839)- item # B45o5CS & coax (replaces K-66) - item # MB8PSTfor Student Transit.	74.00	
							Totals for 123776	74.00	
09/23/2011	123777	10 E 100 411 110100 000				ALEXANDER FURNISHINGS SPE	Activity Tables	517.97	
							Totals for 123777	517.97	
09/23/2011	123778	10 E 100 942 241000 000				ASCD	ASCD MEMBERSHIP	89.00	
							Totals for 123778	89.00	
09/23/2011	123779	10 E 400 320 254300 000				B & B ELECTRIC INC	Labor to Install extra fixtures in trophy cases at High School	544.00	
							Totals for 123779	544.00	

CHECK DATE	CHECK ACCOUNT						VENDOR	INVOICE DESCRIPTION	AMOUNT
	NUMBER	NUMBER							
09/23/2011	123780	10 E 200 310 221400 000					CESA 5	PBIS Coaches Trianing	625.00
09/23/2011	123780	10 E 100 310 221400 000					CESA 5	PBIS Summit - Aug. 16-17.	125.00
								Totals for 123780	750.00
09/23/2011	123781	27 E 800 386 436000 341					CESA #10	PROJECT SEARCH PARTICIPATION	7,000.00
								Totals for 123781	7,000.00
09/23/2011	123782	10 E 800 440 223100 000					CHIPPEWA VALLEY SPORTING	ms fb helmet	85.00
09/23/2011	123782	80 E 200 411 162210 000					CHIPPEWA VALLEY SPORTING	Football equipment for middle school team.	138.00
09/23/2011	123782	10 E 800 411 223100 000					CHIPPEWA VALLEY SPORTING	mouthguards for MS football	40.00
								Totals for 123782	263.00
09/23/2011	123783	10 E 100 411 110000 393					CITY OF ALTOONA	RAIL shirts	63.00
09/23/2011	123783	10 E 100 310 110000 393					CITY OF ALTOONA	2011 RAILS Staff	12,656.39
								Totals for 123783	12,719.39
09/23/2011	123784	10 E 800 354 231100 000					EAU CLAIRE PRESS COMPANY	2011-2012 Nondiscrimination Legal Notice	50.88
09/23/2011	123784	10 E 800 411 256210 000					EAU CLAIRE PRESS COMPANY	2011-2012 Nondiscrimination Legal Notice	191.95
								Totals for 123784	242.83
09/23/2011	123785	10 E 800 310 252100 000					EDUCATORS BENEFIT CONSULT	Annual HRA admin fee 8 at \$3	288.00
								Totals for 123785	288.00
09/23/2011	123786	10 E 800 348 254500 000					EXXON MOBIL - PROCESSING	Blanket PO	273.54
								Totals for 123786	273.54
09/23/2011	123787	10 E 400 411 120000 000					FAZOLI'S	Food for senior leadership day	649.72
								Totals for 123787	649.72
09/23/2011	123788	10 E 100 411 254300 000					GRAINGER	Blanket P.O.	50.44
09/23/2011	123788	10 E 200 411 254300 000					GRAINGER	Blanket P.O.	50.44
09/23/2011	123788	10 E 400 411 254300 000					GRAINGER	Blanket P.O.	50.44
								Totals for 123788	151.32
09/23/2011	123789	10 E 200 411 254300 000					HSBC BUSINESS SOLUTIONS	Misc. charges on Menards card. See receipts:	15.83
09/23/2011	123789	10 E 400 411 254300 000					HSBC BUSINESS SOLUTIONS	Misc. charges on Menards card. See receipts:	10.05
09/23/2011	123789	10 E 800 310 254300 000					HSBC BUSINESS SOLUTIONS	Misc. charges on Menards card. See receipts:	22.82
09/23/2011	123789	10 E 800 411 254300 000					HSBC BUSINESS SOLUTIONS	Misc. charges on Menards card. See receipts:	105.60
								Totals for 123789	154.30
09/23/2011	123790	10 E 800 480 266000 000					INDUSTRIAL APPRAISAL COMP	FACS SUPPORT & MAINTENACE 8-1-11 TO 7-31-2012	250.00
								Totals for 123790	250.00
09/23/2011	123791	27 E 700 411 152000 347					INDEPENDENT LIVING AIDS,	Cane Tips	11.05
								Totals for 123791	11.05

CHECK DATE	CHECK ACCOUNT						VENDOR	INVOICE DESCRIPTION	AMOUNT
	NUMBER	NUMBER							
09/23/2011	123792	10 E 100 411 110101 000				LAKESHORE LEARNING MATERI	Classroom Supplies	63.65	
09/23/2011	123792	10 E 100 411 110200 000				LAKESHORE LEARNING MATERI	classroom supplies	19.95	
							Totals for 123792	83.60	
09/23/2011	123793	10 E 800 949 162101 000				MONONA GROVE HIGH SCHOOL	Monona Grove Competition	250.00	
							Totals for 123793	250.00	
09/23/2011	123794	10 E 100 411 121000 000				NASCO	Art Supplies	20.52	
09/23/2011	123794	10 E 100 411 121000 000				NASCO	Art Supplies	323.52	
							Totals for 123794	344.04	
09/23/2011	123795	10 E 400 411 125400 000				NEFF MOTIVATION, INC	Four Year Music Awards	89.00	
							Totals for 123795	89.00	
09/23/2011	123796	99 E 800 411 223720 000				PEAK DESIGNS	Note cards created by students for Career Fair 2011	262.00	
							Totals for 123796	262.00	
09/23/2011	123797	27 E 700 411 223300 341				QUILL CORPORATION	BULLETIN BOARD FOR KAREN'S OFFICE	18.44	
							Totals for 123797	18.44	
09/23/2011	123798	10 E 400 310 120000 000				ROCK N'ROLL TO GO PLUS, I	Entertainment for Senior Leadership Day	50.00	
09/28/2011	123798	10 E 400 310 120000 000				ROCK N'ROLL TO GO PLUS, I	Entertainment for Senior Leadership Day	-50.00	
							Totals for 123798	0.00	
09/23/2011	123799	10 E 100 411 125100 000				LANE SCHROEDER	Piano Tuning	95.00	
09/23/2011	123799	10 E 200 310 125510 000				LANE SCHROEDER	Tune/Repair Piano's in MS Band practice rooms	235.00	
							Totals for 123799	330.00	
09/23/2011	123800	10 E 800 320 254200 000				SENN BLACKTOP INC	Patch asphalt in parking lot.	2,465.00	
							Totals for 123800	2,465.00	
09/23/2011	123801	10 E 200 411 254300 000				STAPLES	expo board cleaner	139.74	
09/23/2011	123801	10 E 200 411 124000 000				STAPLES	classroom supplies	134.25	
09/23/2011	123801	10 E 400 411 126000 000				STAPLES	Classroom supplies	89.99	
							Totals for 123801	363.98	
09/23/2011	123802	10 E 800 949 162101 000				VITERBO UNIVERSITY	Viterbo Competition Fees -Attention: Nancy Allen	600.00	
							Totals for 123802	600.00	
09/23/2011	123803	10 E 100 411 125100 000				WEST MUSIC COMPANY	Music Supplies	1,143.55	
							Totals for 123803	1,143.55	
09/23/2011	123804	10 E 800 942 232100 000				WSPRA	Membership dues	75.00	
							Totals for 123804	75.00	
09/27/2011	125116	10 E 400 310 162121 000				WERT, STEVEN	BOOK/SCORER	-27.00	
							Totals for 125116	-27.00	
09/27/2011	125454	10 E 400 310 162105 000				HAGEN, DEREK	BOOK/CLOCK	-35.00	
09/27/2011	125454	10 E 400 310 162205 000				HAGEN, DEREK	BOOK/CLOCK	-35.00	

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE	AMOUNT
	NUMBER	NUMBER		DESCRIPTION	
				Totals for 125454	-70.00
09/27/2011	125591	10 E 400 310 162105 000	DAVENPORT, COURTNEY	SPORTS WORKER	-13.00
				Totals for 125591	-13.00
09/27/2011	125756	10 E 400 310 162105 000	KAISER, BRADY	SPORTS WORKER	-13.00
				Totals for 125756	-13.00
09/27/2011	125890	80 E 200 310 162105 000	LAPORTE, THERESA	SPORTS WORKER	-16.00
				Totals for 125890	-16.00
09/27/2011	126217	10 E 400 310 162204 000	BERGE, AL	OFFICIAL	-60.00
				Totals for 126217	-60.00
09/27/2011	126226	80 E 200 310 162319 000	LAPORTE, THERESA	TRACK WORKER	-15.00
				Totals for 126226	-15.00
09/22/2011	126683	10 E 400 949 162118 000	WAUSAU SCHOOL DISTRICT	entry fee for girls tennis @ Wausau West HS 8/15/11	-50.00
				Totals for 126683	-50.00
09/23/2011	126762	10 L 000 000 811670 000	AMERIPRISE FINANCIAL SERV	Payroll accrual	25.00
09/23/2011	126762	10 L 000 000 811670 000	AMERIPRISE FINANCIAL SERV	Payroll accrual	25.00
				Totals for 126762	50.00
09/23/2011	126763	10 L 000 000 811670 000	AXA EQUITABLE	Payroll accrual	200.00
				Totals for 126763	200.00
09/23/2011	126764	10 L 000 000 811680 000	OKLAHOMA DEPARTMENT OF HU	Payroll accrual	74.91
				Totals for 126764	74.91
09/23/2011	126765	10 L 000 000 811670 000	RELIASTAR LIFE INS COMPAN	Payroll accrual	150.00
09/23/2011	126765	10 L 000 000 811670 000	RELIASTAR LIFE INS COMPAN	Payroll accrual	150.00
				Totals for 126765	300.00
09/23/2011	126766	10 L 000 000 811670 000	THRIVENT FINANCIAL/LUTHER	Payroll accrual	150.00
09/23/2011	126766	10 L 000 000 811670 000	THRIVENT FINANCIAL/LUTHER	Payroll accrual	150.00
				Totals for 126766	300.00
09/23/2011	126767	10 L 000 000 811690 000	UW-EAU CLAIRE	Payroll accrual	148.18
				Totals for 126767	148.18
09/23/2011	126768	10 L 000 000 811690 000	VALUE AUTO MART OF EAU CL	Payroll accrual	50.00
				Totals for 126768	50.00
09/23/2011	126769	10 L 000 000 811650 000	WEST CENTRAL EDUCATION AS	Payroll accrual	81.48
09/23/2011	126769	10 L 000 000 811650 000	WEST CENTRAL EDUCATION AS	Payroll accrual	223.30
09/23/2011	126769	10 L 000 000 811650 000	WEST CENTRAL EDUCATION AS	Payroll accrual	225.77
09/23/2011	126769	27 L 000 000 811650 000	WEST CENTRAL EDUCATION AS	Payroll accrual	198.14
09/23/2011	126769	80 L 000 000 811650 000	WEST CENTRAL EDUCATION AS	Payroll accrual	3.14
09/23/2011	126769	10 L 000 000 811650 000	WEST CENTRAL EDUCATION AS	Payroll accrual	-57.00
09/23/2011	126769	10 L 000 000 811650 000	WEST CENTRAL EDUCATION AS	Payroll accrual	225.77
09/23/2011	126769	27 L 000 000 811650 000	WEST CENTRAL EDUCATION AS	Payroll accrual	198.14
09/23/2011	126769	80 L 000 000 811650 000	WEST CENTRAL EDUCATION AS	Payroll accrual	3.14
09/23/2011	126769	10 L 000 000 811650 000	WEST CENTRAL EDUCATION AS	Payroll accrual	5,354.58
09/23/2011	126769	27 L 000 000 811650 000	WEST CENTRAL EDUCATION AS	Payroll accrual	715.92

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER		DESCRIPTION		
				Totals for 126769		7,172.38
09/23/2011	126770	10 L 000 000 811680 000	WI SCTF	Payroll accrual		46.98
09/23/2011	126770	27 L 000 000 811680 000	WI SCTF	Payroll accrual		7.02
09/23/2011	126770	10 L 000 000 811680 000	WI SCTF	Payroll accrual		187.50
				Totals for 126770		241.50
09/20/2011	126771	10 E 400 310 162210 000	TACKMANN, DAVID C	OFFICIAL		35.00
				Totals for 126771		35.00
09/23/2011	126775	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		-130.28
09/23/2011	126775	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		10,775.81
09/23/2011	126775	27 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		1,721.64
09/23/2011	126775	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		74.12
09/23/2011	126775	27 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		43.46
09/23/2011	126775	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		85,378.26
09/23/2011	126775	27 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		15,977.63
09/23/2011	126775	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		7,123.16
09/23/2011	126775	27 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		1,314.68
09/23/2011	126775	50 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		66.85
09/23/2011	126775	99 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		66.85
09/23/2011	126775	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		1,070.10
09/23/2011	126775	27 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		153.07
09/23/2011	126775	50 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		6.75
09/23/2011	126775	80 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		0.00
09/23/2011	126775	99 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		7.56
09/23/2011	126775	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		3,624.66
09/23/2011	126775	27 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		509.34
09/23/2011	126775	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		313.20
09/23/2011	126775	27 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		43.80
09/23/2011	126775	50 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		3.00
09/23/2011	126775	99 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		3.00
09/23/2011	126775	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		-911.93
09/23/2011	126775	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		-66.85
09/23/2011	126775	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		-39.00
09/23/2011	126775	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		-3.00
09/23/2011	126775	10 A 000 000 715632 000	WEA INSURANCE TRUST	OCT 2011 BILLING IN SEPTEMBER/RETIREE		45,395.34
09/23/2011	126775	10 L 000 000 811631 000	WEA INSURANCE TRUST	OCT 2011 BILLING IN SEPTEMBER		-3,547.57
09/23/2011	126775	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		10,775.81
09/23/2011	126775	27 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		1,721.64
09/23/2011	126775	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		84.20
09/23/2011	126775	27 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		43.46
09/23/2011	126775	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		85,378.26
09/23/2011	126775	27 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		15,977.63
09/23/2011	126775	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		7,123.16
09/23/2011	126775	27 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		1,314.68
09/23/2011	126775	50 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		66.85
09/23/2011	126775	99 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		66.85
09/23/2011	126775	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		1,116.04
09/23/2011	126775	27 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		166.94
09/23/2011	126775	50 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		6.75
09/23/2011	126775	80 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		0.00
09/23/2011	126775	99 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		7.56
09/23/2011	126775	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		3,624.66
09/23/2011	126775	27 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		509.34

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	NUMBER	NUMBER		DESCRIPTION		
09/23/2011	126775	10 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		313.20
09/23/2011	126775	27 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		43.80
09/23/2011	126775	50 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		3.00
09/23/2011	126775	99 L 000 000 811631 000	WEA INSURANCE TRUST	Payroll accrual		3.00
				Totals for 126775		297,320.48
09/23/2011	126805	10 A 000 000 711000 000	JUDKINS, ALEXANDER	PAYROLL RETURNED/NO DIRECT DEPOSIT ON 09/23/11		218.43
				Totals for 126805		218.43
09/23/2011	126806	10 A 000 000 711000 000	KONKEL, KATHERINE	DIRECT DEPOSIT RETURNED/09-23-11		429.20
				Totals for 126806		429.20
09/23/2011	111200102	27 E 700 411 156600 347	CLASSROOM DIRECT	Speech and Language supplies		26.83
				Totals for 111200102		26.83
09/23/2011	111200103	10 E 800 342 256210 000	FLICK, TERRY	Meal reimbursment		15.61
				Totals for 111200103		15.61
09/23/2011	111200104	10 E 100 320 254300 000	G & K SERVICES, INC.	Blanket P.O.		46.31
09/23/2011	111200104	10 E 200 320 254300 000	G & K SERVICES, INC.	Blanket P.O.		46.31
09/23/2011	111200104	10 E 400 320 254300 000	G & K SERVICES, INC.	Blanket P.O.		46.30
09/23/2011	111200104	10 E 100 320 254300 000	G & K SERVICES, INC.	Blanket P.O.		40.14
09/23/2011	111200104	10 E 200 320 254300 000	G & K SERVICES, INC.	Blanket P.O.		40.14
09/23/2011	111200104	10 E 400 320 254300 000	G & K SERVICES, INC.	Blanket P.O.		40.14
09/23/2011	111200104	10 E 100 320 254300 000	G & K SERVICES, INC.	Blanket P.O.		41.52
09/23/2011	111200104	10 E 200 320 254300 000	G & K SERVICES, INC.	Blanket P.O.		41.52
09/23/2011	111200104	10 E 400 320 254300 000	G & K SERVICES, INC.	Blanket P.O.		41.51
				Totals for 111200104		383.89
09/23/2011	111200105	10 E 400 470 125500 000	JW PEPPER & SON INC.	music		51.74
09/23/2011	111200105	10 E 200 411 125400 000	JW PEPPER & SON INC.	JW Pepper Blanket Order		82.80
				Totals for 111200105		134.54
09/23/2011	111200106	10 E 200 320 254410 000	MORGAN MUSIC COMPANY	repair instrument		49.59
				Totals for 111200106		49.59
09/23/2011	111200107	10 E 100 320 254300 000	NET GUARD SECURITY SOLUTI	Security monitoring for Pederson Elementary		216.00
09/23/2011	111200107	10 E 400 320 254300 000	NET GUARD SECURITY SOLUTI	Security monitoring of High School Elevator. see invoice:		132.00
09/23/2011	111200107	10 E 200 320 254300 000	NET GUARD SECURITY SOLUTI	Security Monitoring of Middle School building and Elev. lifts. see invoice:		744.00
09/23/2011	111200107	10 E 400 320 254300 000	NET GUARD SECURITY SOLUTI	Security monitoring for the High School see Invoice:		216.00
				Totals for 111200107		1,308.00
09/23/2011	111200108	10 E 100 411 110200 000	REALLY GOOD STUFF, INC.	2nd Grade Order		149.67
09/23/2011	111200108	10 E 100 411 110101 000	REALLY GOOD STUFF, INC.	2011-2012 school supplies		221.19
				Totals for 111200108		370.86
09/23/2011	111200109	10 E 100 411 110101 000	SCHOOL SPECIALTY INC.	School Supplies		100.31
				Totals for 111200109		100.31

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09/27/2011	201000533	10 E 800 411 256210 000	WELLS FARGO CARD SERVICES	ANNUAL MEMBERSHIP FEE	-10.00
				Totals for 201000533	-10.00
09/27/2011	201000534	10 E 800 411 221910 000	WELLS FARGO CARD SERVICES	ANNUAL MEMBERSHIP FEE	-10.00
				Totals for 201000534	-10.00
09/27/2011	201000535	10 E 100 411 222200 000	WELLS FARGO CARD SERVICES	ANNUAL MEMBERSHIP FEE	-10.00
				Totals for 201000535	-10.00
09/27/2011	201000536	10 E 100 411 121000 000	WELLS FARGO CARD SERVICES	ANNUAL MEMBERSHIP FEE	-10.00
				Totals for 201000536	-10.00
09/27/2011	201000537	10 E 800 411 254300 000	WELLS FARGO CARD SERVICES	ANNUAL MEMBERSHIP FEE	-10.00
				Totals for 201000537	-10.00
09/27/2011	201000538	10 E 400 411 222200 000	WELLS FARGO CARD SERVICES	ANNUAL MEMBERSHIP FEE	-10.00
				Totals for 201000538	-10.00
09/07/2011	201100168	10 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	-76.73
09/07/2011	201100168	10 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	-68.97
09/07/2011	201100168	10 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	-23.81
				Totals for 201100168	-169.51
09/07/2011	201100169	10 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	-101.81
09/07/2011	201100169	10 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	-23.81
				Totals for 201100169	-125.62
09/07/2011	201100170	10 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	-84.99
				Totals for 201100170	-84.99
09/07/2011	201100171	10 L 000 000 811621 000	WISCONSIN RETIREMENT SYST	Payroll accrual	-102.80
09/07/2011	201100171	10 L 000 000 811621 000	WISCONSIN RETIREMENT SYST	Payroll accrual	-102.80
				Totals for 201100171	-205.60
09/16/2011	201100173	10 E 100 320 254300 000	WM OF NORTHERN WISCONSIN,	Blanket P.O.	440.91
09/16/2011	201100173	10 E 200 320 254300 000	WM OF NORTHERN WISCONSIN,	Blanket P.O.	440.91
09/16/2011	201100173	10 E 400 320 254300 000	WM OF NORTHERN WISCONSIN,	Blanket P.O.	440.91
				Totals for 201100173	1,322.73
09/16/2011	201100174	10 E 800 355 263300 000	AT&T	Monthly billing	98.78
				Totals for 201100174	98.78
09/16/2011	201100175	10 E 800 355 263300 000	AT&T	DO fax	210.77
				Totals for 201100175	210.77
09/23/2011	201100176	10 L 000 000 811614 000	EMPLOYEE BENEFITS COOPERA	Payroll accrual	566.32
09/23/2011	201100176	27 L 000 000 811614 000	EMPLOYEE BENEFITS COOPERA	Payroll accrual	433.00
09/23/2011	201100176	10 L 000 000 811614 000	EMPLOYEE BENEFITS COOPERA	Payroll accrual	977.81
09/23/2011	201100176	27 L 000 000 811614 000	EMPLOYEE BENEFITS COOPERA	Payroll accrual	83.50
09/23/2011	201100176	80 L 000 000 811614 000	EMPLOYEE BENEFITS COOPERA	Payroll accrual	22.50
				Totals for 201100176	2,083.13
09/23/2011	201100177	10 L 000 000 811670 000	HORACE MANN LIFE INS COMP	Payroll accrual	469.00
09/23/2011	201100177	27 L 000 000 811670 000	HORACE MANN LIFE INS COMP	Payroll accrual	16.00
09/23/2011	201100177	99 L 000 000 811670 000	HORACE MANN LIFE INS COMP	Payroll accrual	200.00
				Totals for 201100177	685.00

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09/23/2011	201100178	10 L 000 000 811671 000	GREAT-WEST RETIREMENT SER	Payroll accrual	1,903.50
09/23/2011	201100178	27 L 000 000 811671 000	GREAT-WEST RETIREMENT SER	Payroll accrual	500.00
				Totals for 201100178	2,403.50
09/23/2011	201100179	10 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	559.50
09/23/2011	201100179	50 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	10.00
09/23/2011	201100179	80 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	7.50
09/23/2011	201100179	10 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	26,321.03
09/23/2011	201100179	27 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	3,188.30
09/23/2011	201100179	50 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	368.95
09/23/2011	201100179	80 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	379.20
09/23/2011	201100179	99 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	108.18
09/23/2011	201100179	10 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	11,885.14
09/23/2011	201100179	27 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	1,721.52
09/23/2011	201100179	50 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	261.03
09/23/2011	201100179	80 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	224.70
09/23/2011	201100179	99 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	65.62
09/23/2011	201100179	10 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	4,103.22
09/23/2011	201100179	27 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	594.34
09/23/2011	201100179	50 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	90.12
09/23/2011	201100179	80 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	77.58
09/23/2011	201100179	99 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	22.65
				Totals for 201100179	49,988.58
09/23/2011	201100180	10 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	4,103.22
09/23/2011	201100180	27 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	594.34
09/23/2011	201100180	50 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	90.12
09/23/2011	201100180	80 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	77.58
09/23/2011	201100180	99 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	22.65
09/23/2011	201100180	10 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	17,544.74
09/23/2011	201100180	27 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	2,541.31
09/23/2011	201100180	50 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	385.34
09/23/2011	201100180	80 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	331.69
09/23/2011	201100180	99 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	96.87
				Totals for 201100180	25,787.86
09/23/2011	201100181	50 L 000 000 811690 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	46.35
09/23/2011	201100181	10 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	32.50
09/23/2011	201100181	50 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	55.00
09/23/2011	201100181	80 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	7.50
09/23/2011	201100181	10 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	14,715.18
09/23/2011	201100181	27 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	2,066.11
09/23/2011	201100181	50 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	178.28
09/23/2011	201100181	80 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	234.23
09/23/2011	201100181	99 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	68.01
				Totals for 201100181	17,403.16
09/23/2011	201100182	10 L 000 000 811621 000	WISCONSIN RETIREMENT SYST	Payroll accrual	12,803.27
09/23/2011	201100182	27 L 000 000 811621 000	WISCONSIN RETIREMENT SYST	Payroll accrual	1,629.90
09/23/2011	201100182	80 L 000 000 811621 000	WISCONSIN RETIREMENT SYST	Payroll accrual	204.02
09/23/2011	201100182	10 L 000 000 811622 000	WISCONSIN RETIREMENT SYST	Payroll accrual	1,144.30
09/23/2011	201100182	27 L 000 000 811622 000	WISCONSIN RETIREMENT SYST	Payroll accrual	95.58
09/23/2011	201100182	50 L 000 000 811622 000	WISCONSIN RETIREMENT SYST	Payroll accrual	86.96
09/23/2011	201100182	99 L 000 000 811622 000	WISCONSIN RETIREMENT SYST	Payroll accrual	75.89
09/23/2011	201100182	10 L 000 000 811621 000	WISCONSIN RETIREMENT SYST	Payroll accrual	201.82

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09/23/2011	201100182	10 L 000 000	811621 000	WISCONSIN RETIREMENT SYST Payroll accrual	13,005.09
09/23/2011	201100182	27 L 000 000	811621 000	WISCONSIN RETIREMENT SYST Payroll accrual	1,629.90
09/23/2011	201100182	80 L 000 000	811621 000	WISCONSIN RETIREMENT SYST Payroll accrual	204.02
09/23/2011	201100182	10 L 000 000	811622 000	WISCONSIN RETIREMENT SYST Payroll accrual	2,724.07
09/23/2011	201100182	27 L 000 000	811622 000	WISCONSIN RETIREMENT SYST Payroll accrual	579.45
09/23/2011	201100182	50 L 000 000	811622 000	WISCONSIN RETIREMENT SYST Payroll accrual	282.16
09/23/2011	201100182	80 L 000 000	811622 000	WISCONSIN RETIREMENT SYST Payroll accrual	50.30
09/23/2011	201100182	99 L 000 000	811622 000	WISCONSIN RETIREMENT SYST Payroll accrual	75.89
09/23/2011	201100182	10 L 000 000	811622 000	WISCONSIN RETIREMENT SYST Payroll accrual	1,579.77
09/23/2011	201100182	27 L 000 000	811622 000	WISCONSIN RETIREMENT SYST Payroll accrual	483.87
09/23/2011	201100182	50 L 000 000	811622 000	WISCONSIN RETIREMENT SYST Payroll accrual	195.20
09/23/2011	201100182	80 L 000 000	811622 000	WISCONSIN RETIREMENT SYST Payroll accrual	50.30
				Totals for 201100182	37,101.76
09/23/2011	201100183	10 L 000 000	811691 000	WEA TRUST ADVANTAGE Payroll accrual	123.81
09/23/2011	201100183	10 L 000 000	811691 000	WEA TRUST ADVANTAGE Payroll accrual	58.61
09/23/2011	201100183	27 L 000 000	811691 000	WEA TRUST ADVANTAGE Payroll accrual	38.44
09/23/2011	201100183	10 L 000 000	811691 000	WEA TRUST ADVANTAGE Payroll accrual	413.00
09/23/2011	201100183	27 L 000 000	811691 000	WEA TRUST ADVANTAGE Payroll accrual	20.00
09/23/2011	201100183	10 L 000 000	811691 000	WEA TRUST ADVANTAGE Payroll accrual	13.65
09/23/2011	201100183	10 L 000 000	811670 000	WEA TRUST ADVANTAGE Payroll accrual	3,665.68
09/23/2011	201100183	27 L 000 000	811670 000	WEA TRUST ADVANTAGE Payroll accrual	140.13
09/23/2011	201100183	10 L 000 000	811670 000	WEA TRUST ADVANTAGE Payroll accrual	5,385.75
09/23/2011	201100183	27 L 000 000	811670 000	WEA TRUST ADVANTAGE Payroll accrual	525.00
09/23/2011	201100183	80 L 000 000	811670 000	WEA TRUST ADVANTAGE Payroll accrual	78.25
09/23/2011	201100183	10 L 000 000	811669 000	WEA TRUST ADVANTAGE Payroll accrual	2,352.50
				Totals for 201100183	12,814.82
09/23/2011	201100184	10 A 000 000	711100 000	WELLS FARGO BANK PR & DIRECT DEPOSIT/9-23-11	189,747.30
09/23/2011	201100184	27 A 000 000	711100 000	WELLS FARGO BANK PR & DIRECT DEPOSIT/9-23-11	29,397.45
09/23/2011	201100184	50 A 000 000	711100 000	WELLS FARGO BANK PR & DIRECT DEPOSIT/9-23-11	5,096.20
09/23/2011	201100184	80 A 000 000	711100 000	WELLS FARGO BANK PR & DIRECT DEPOSIT/9-23-11	4,294.01
09/23/2011	201100184	99 A 000 000	711100 000	WELLS FARGO BANK PR & DIRECT DEPOSIT/9-23-11	1,019.22
				Totals for 201100184	229,554.18
09/16/2011	201100185	10 E 800 310	252100 000	EMPLOYEE BENEFITS COOPERA Admin fees - Aug	137.50
				Totals for 201100185	137.50
09/21/2011	201100186	10 E 100 331	253300 000	XCEL ENERGY MONTHLY UTILITIES-EARLY	40.00
				CHILDHOOD & Storage	
09/21/2011	201100186	10 E 100 336	253300 000	XCEL ENERGY MONTHLY UTILITIES-EARLY	165.30
				CHILDHOOD & Storage	
				Totals for 201100186	205.30
09/21/2011	201100187	10 E 100 331	253300 000	XCEL ENERGY MONTHLY UTILITIES	65.15
09/21/2011	201100187	10 E 100 336	253300 000	XCEL ENERGY MONTHLY UTILITIES	3,347.86
09/21/2011	201100187	10 E 200 331	253300 000	XCEL ENERGY MONTHLY UTILITIES	70.14
09/21/2011	201100187	10 E 200 336	253300 000	XCEL ENERGY MONTHLY UTILITIES	5,021.10
09/21/2011	201100187	10 E 400 331	253300 000	XCEL ENERGY MONTHLY UTILITIES	103.90
09/21/2011	201100187	10 E 400 336	253300 000	XCEL ENERGY MONTHLY UTILITIES	4,163.54
				Totals for 201100187	12,771.69
09/27/2011	201100188	10 E 800 310	252000 000	WELLS FARGO BANK Service Charges	557.65
				Totals for 201100188	557.65
09/27/2011	201100189	10 E 800 310	252000 000	MAGIC-WRIGHTER Payment transactions	4.00

CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
				Totals for 201100189	4.00
09/27/2011	201100190	10 E 800 353 258500 000	UNITED PARCEL SERVICE	Shipping	6.11
				Totals for 201100190	6.11
09/27/2011	201100191	10 E 100 320 254490 000	E O JOHNSON COMPANY	Printer/copier lease	3,765.61
09/27/2011	201100191	10 E 200 320 254490 000	E O JOHNSON COMPANY	Printer/copier lease	2,589.00
09/27/2011	201100191	10 E 400 320 254490 000	E O JOHNSON COMPANY	Printer/copier lease	3,978.77
09/27/2011	201100191	10 E 800 320 254490 000	E O JOHNSON COMPANY	Printer/copier lease	334.79
09/27/2011	201100191	50 E 800 320 257220 000	E O JOHNSON COMPANY	Printer/copier lease	96.87
				Totals for 201100191	10,765.04
Totals for checks					1,038,261.88

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL	581,344.51	0.00	79,608.94	660,953.45
27	SPECIAL EDUCATION FUND	86,938.47	0.00	274,445.72	361,384.19
50	FOOD SERVICE	7,298.91	0.00	96.87	7,395.78
80	COMMUNITY SERVICE	6,249.66	0.00	107.00	6,356.66
99	Cooperative Programs	1,909.80	0.00	262.00	2,171.80
***	Fund Summary Totals ***	683,741.35	0.00	354,520.53	1,038,261.88

***** End of report *****

CHECK DATE	CHECK ACCOUNT		INVOICE		AMOUNT
	NUMBER	NUMBER	VENDOR	DESCRIPTION	
09/21/2011	7586	61 L 000 000 814222 000	CHIPPEWA VALLEY SPOR	PLAYGROUND EQUIPMENT	176.00
				Totals for 7586	176.00
09/21/2011	7587	61 L 000 000 814209 000	COCA-COLA BOTTLING C	SCHOOL STORE	334.65
				Totals for 7587	334.65
09/21/2011	7588	61 L 000 000 814102 000	FLEET FEET ON WATER	Senior t-shirts - ALTOONA	847.99
				Totals for 7588	847.99
09/21/2011	7589	61 L 000 000 814222 000	GREEN THUMB LANDSCAP	AMS Rock Garden.....7yds. of Br. mulch 210.00 Flowers for 911 celebration 100.00 Green Thumb is donating the dilivery free!!	228.00
				Totals for 7589	228.00
09/21/2011	7590	61 L 000 000 814209 000	TRI-MART CORPORATION	SCHOOL STORE	324.75
				Totals for 7590	324.75
09/21/2011	7591	61 L 000 000 814222 000	WAGENER, JOHN	decorations for the AMS hall for 11-12 school year	201.25
				Totals for 7591	201.25
09/28/2011	7592	61 L 000 000 814303 000	CHIPPEWA VALLEY SPOR	Dance Team T-Shirts	700.00
				Totals for 7592	700.00
09/28/2011	7593	61 L 000 000 814226 000	PEPSI-COLA	Pepsi Blanket Order	523.61
				Totals for 7593	523.61
				Totals for checks	3,336.25

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
61	EXTRA CURRICULAR FUND	3,336.25	0.00	0.00	3,336.25
***	Fund Summary Totals ***	3,336.25	0.00	0.00	3,336.25

***** End of report *****



Orth, Joyce <jorth@altoona.k12.wi.us>

VISTA Partnership Update

Peck, Juanita <jpeck@altoona.k12.wi.us>

Mon, Sep 19, 2011 at 4:15 PM

To: allstaff@altoona.k12.wi.us

September 19, 2011

Dear Staff,

Just want to share some information with you about how the Family-School-Community Partnership efforts are going from a VISTA's point of view.

If you would like a short explanation of VISTA, check out a video at this link:

<http://www.youtube.com/watch?v=2Sux1QCCygk&feature=related>

The district has been a member of the national Network of Partnership Schools (NNPS) link: http://www.csos.jhu.edu/p2000/nnps_model/school/sixtypes.htm for the past two years, and will be a member in 2011-12 school year as well. The NNPS model is research based and provides a framework within which we can take our current practices and develop a comprehensive program of family and community involvement at school with the ultimate goal of increasing success for all of our students: <http://www.csos.jhu.edu/p2000/program.htm>

One large project that I completed last spring was the Family and Staff survey which was completed in March, 2011. The results of the survey have been posted on the district website. Comments from that survey combined with comments made during the Strategic Planning meetings last spring, suggested that we should survey local businesses and community members as well. Business and community surveys were designed and approved this summer. Later this fall, I will be visiting many businesses in Altoona as well as the Altoona Family Restaurant and the Altoona Public Library to get started on those surveys. Please feel free to share any suggestions of other places I might find groups of community members.

I anticipate that the Administrative Team will meet relatively soon and will set specific district-wide partnership goals for the year. As this is likely to be a referendum year, I expect that the focus for the school year will include a variety of activities related to communication. I'm not sure precisely what those 'communication activities' will be, but please let me know if you have any ideas of ways to better communicate with community members.

My goal is to create an exceptional environment for our students to learn and grow (and for us to work). One way I hope to do this is to find low-cost and easy to implement promising practices that we can all use to create more trust between families, the community and our schools. I'm looking forward to scheduling time with each unit in the next few weeks to answer any questions you may have. Until then, best wishes for a fantastic school year.

Sincerely,

Juanita Peck, VISTA

--

Juanita Peck, VISTA
Altoona School District
715-839-6031 ext.323
jpeck@altoona.k12.wi.us



The Middle Years

Do you remember your young adolescent years? You know what I mean - those years where you felt too big to sit at the kids table during holiday meals at Grandma's, but were not taken seriously when you asked to sit with the grownups. I've recently learned that the young adolescent years - those between 10 and 15 - have been called the second most important time in a person's development. That's why October has been declared Month of the Young Adolescent, and why everyone in this community should ask, "What can I do to help a young adolescent reach his or her potential?"

National Middle School Association (now known as Association for Middle Level Education) began Month of the Young Adolescent in 1997 to promote awareness of this important developmental stage in the lives of young people. Today more than 40 diverse organizations representing people from parents and educators to business leaders throughout the United States are involved in supporting its concepts. There's a reason why so many are involved - when young adolescents succeed, communities prosper.

So, what's so special about the young adolescent years? These years are a time when youngsters leave childhood behind and begin to gallop toward full adolescence. It's a time when they begin to make potentially life-changing decisions that will have an impact on their lives for years to come - decisions about values, attitudes, friends, and lifestyles.

Physically and emotionally, it is a time of rapid change. Young adolescents are reaching out to achieve independence and to set their own direction in life. Although they may look grown-up, please remember that this is a time in their lives when they need support from the adults around them, including parents, family members, educators, bosses, mentors, and community members.

All of us in this community can support a young adolescent. Here are some ideas to consider:

- Become a mentor to a young adolescent. Let the young person know you care and are willing to listen.
- Celebrate the successes of young adolescents. It's easy to find fault when any person is struggling to do something independently for the first time. But most young adolescents are also mastering many new things at school as well as in their personal lives. Remember to congratulate them for things they do well.
- Talk to a young adolescent about the tough times you had when you were his or her age. Many young people believe they are the only ones to experience difficulties during this period. Sharing the challenges you faced and how you overcame them can be a wonderful gift to a young person.
- Encourage them to lead healthy lifestyles. Encourage community leaders to provide opportunities for young adolescents to participate in healthy and safe activities.

Above all, remember how important these years are, and how you felt during your early adolescence. Young adolescents need support from all of us. Support, encouragement and reassurance will help them grow and develop into responsible adult members of our community.

Juanita Peck is a VISTA working on Family-School-Community Partnerships at the School District of Altoona. She is currently working at Altoona Middle School and spends a good portion of every day surrounded by awesome young adolescents.



Orth, Joyce <jorth@altoona.k12.wi.us>

Fwd: GREAT NEWS!!! We will be having a Holiday Program this year!!

Bellville, Chelsea <cbellville@altoona.k12.wi.us>

Wed, Sep 28, 2011 at 8:46 AM

To: Joyce Orth <jorth@altoona.k12.wi.us>

----- Forwarded message -----

From: **Boss, Lisa** <lboss@altoona.k12.wi.us>

Date: Tue, Sep 27, 2011 at 2:10 PM

Subject: GREAT NEWS!!! We will be having a Holiday Program this year!!

To:

Dear Parents:

We are pleased to inform you that we are planning to have a Holiday Program this December! Because of overcrowding in the past, the difficulty of finding a seat, being able to see the stage area and hear the children sing, we have decided to break the concert into smaller programs. First and Second grades will share a program on December 9th at 12:45 in the high school gym. Third and Fourth grades will share a program also on December 9th at 2:15 in the high school gym. Both of these programs will last about 30-45 minutes.

Because of the difficulty of having 3 programs on one afternoon and because Kindergarten students' voices are difficult to hear in such a big area as the high school gym, we will have a separate program for Kindergarten students on Friday, December 2nd in the elementary/middle school commons at 2:15. More information will follow as we get closer to the program dates. We hope you will be able to join us!

John Artisensi – Music Teacher for Kindergarten and First Grades

Cathy Seipel – Music Teacher for First, Second, Third, and Fourth Grades

--

Sincerely,
Lisa Boss
School Secretary
1827 Bartlett Ave
Altoona, WI 54720
[715-839-6050 ext. 201](tel:7158396050)

--

Chelsea Bellville
Pedersen Elementary School Principal
1827 Bartlett Avenue
Altoona, WI 54720
[715/839-6050 ext 202](tel:7158396050)

"With realization of one's own potential and self-confidence in one's ability, one can build a better world." Dalai Lama

[The following is a sample policy that designates specific responsibility for administering the investment policy and outlines specific objectives to be met when making investment decisions.]

District funds in excess of those immediately needed shall be properly and prudently invested in accordance with provisions of this policy and as authorized by law. The Director of Business Services has responsibility to administer this policy, in consultation with the Board Treasurer.

The primary objectives of the District's investment activities, in priority order, shall be:

1. Safety – Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall investment portfolio.
2. Liquidity – The District's investment portfolio shall remain sufficiently liquid to meet all operating requirements that might be reasonably anticipated.
3. Return on Investments – The District's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, commensurate with the District's investment risk constraints and the cash flow characteristics of its portfolio.

Minimal risk tolerance with long-term expectations for each asset classification shall guide the strategic decisions regarding individual purchases and overall investment portfolio structure.

The use of an open competition system of offerings and quotes shall be employed to obtain the maximum yield on all investments that also satisfy liquidity needs.

The Director of Business Services shall monitor the status of the District's investment portfolio on a regular basis and provide a written report to the Board regarding the district's investment activities on a (identify the appropriate frequency of reports – e.g., quarterly, semi-annual, annual) basis.

Legal References:

Wisconsin Statutes

- | | |
|-----------------------------------|---|
| Section 25.50 | [local government pooled investment fund] |
| Section 34.05 | [designation of public depositories] |
| Section 34.08 | [payment for losses of public depository] |
| Section 66.0603 | [investments] |
| Section 120.12(7) | [school board duty to designate public depositories for district funds] |

Cross References:

[Insert appropriate cross references to the policy as applicable to your district.]

Adoption Date:

FRAUD PREVENTION AND REPORTING

Sample Policy 1

Policy 665

Page 1 of 1

The District expects all employees, School Board members, consultants, vendors, contractors and other parties maintaining any business relationship with the District to act with integrity, due diligence and in accordance with all applicable laws, District policies and procedures in matters involving District fiscal resources. The District is entrusted with public dollars and no person connected with the District should do anything to erode that trust.

The District Administrator or designee shall be responsible for developing internal controls designed to prevent and detect fraud, financial impropriety or fiscal irregularities within the District. Every member of the District's administrative team shall be alert for any indication of fraud, financial impropriety or irregularity within his/her areas of responsibility.

Any District employee who suspects fraud, impropriety or irregularity in relation to District fiscal or other resources shall report his/her suspicions immediately to his/her supervisor and/or the District Administrator, who shall be responsible for initiating necessary investigations. In the event the concern or complaint involves the District Administrator, the concern shall be brought to the attention of the Board President. Investigations shall be conducted in a manner that protects the confidentiality of the parties and the facts, and be conducted in coordination with legal counsel and other internal or external departments and agencies as appropriate. All employees involved in the investigation shall be advised to keep information about the investigation confidential.

If an investigation substantiates the occurrence of a fraudulent activity, appropriate actions shall be taken in consultation with the District's legal counsel.

Legal References:

Wisconsin Statutes

[Chapter 19, Subchapter III](#) [code of ethics for local government employees and officials]

[Section 120.12\(1\)](#) [board duty; management of district]

[Section 946.12](#) [misconduct in public office]

[Wisconsin Uniform Financial Accounting Requirements](#) (WUFAR)

Wisconsin Public School District Auditing Manual – [Statement of Auditing Standard \(SAS\) 99](#)

Cross References:

[Insert appropriate cross references to the policy as applicable to your district.]

Adoption Date:

(The following is a sample policy that provides for the maintenance of an adequate unassigned fund balance in the General Fund but does not specify minimum fund balance levels. This sample also addresses fund balance reporting and delegates limited authority to someone other than the board to assign otherwise unassigned fund balance amounts.)

The School Board recognizes the need to maintain an adequate unassigned fund balance in the General Fund as a safeguard to address unexpected expenses and unrealized revenues and to reduce the need for short-term borrowing.

Fund balance amounts will be reported in conformance with generally accepted accounting principles and legal requirements. Unrestricted fund balances shall be reclassified, if deemed necessary or appropriate, before the end of each fiscal year (June 30) for general purpose financial statements. Any budget account fund balances at the end of a given year, that are not classified as nonspendable, restricted, committed, or assigned, will be added to the District's unassigned fund balance in the General Fund.

The Board may, from time to time, commit fund balance resources for a specific purpose. Such action shall be taken in an open meeting and requires the approval of the Board. Commitments, once made, can be modified or removed only by similar Board action.

To the extent Board action regarding any fund balance amounts under this policy constitutes a change in the amounts of the appropriations or the purposes for such appropriations as stated in an adopted school district budget, a two-thirds vote of the entire membership of the Board shall be required, and a legal notice of the action taken shall be issued as required by law.

The Board delegates authority to the (identify the appropriate staff position or decision making body – e.g., District Administrator, Director of Business Services or Board Finance Committee) to assign (or to remove an assignment from) fund balance resources within any specific budgetary fund to a specific intended purpose in accordance with sound business practices, applicable accounting standards, and the provisions of this policy. Any time this delegated authority is exercised, the (designated position) shall inform the Board in writing of the date and nature of the assignment, the amounts assigned (if applicable), and the reasons why the assignment was made. The (designated position) may also request that the Board take action via a Board vote to assign fund balance resources within the meaning of the applicable accounting standards. Any time the Board takes action to assign fund balance resources, rather than to more formally commit such resources, the motion shall expressly state the Board's intent to assign (rather than commit) the resources. The Board reserves the right, at any time, to act via motion to reclassify unrestricted fund balance resources as it deems necessary or appropriate.

Except where the Board expressly directs a different order of expenditure of fund balance amounts in connection with approving a specific expense or payment, fund balance resources shall be spent in the following order when various funding sources are available for a particular purpose: (1) restricted fund balances, (2) committed fund balances, (3) assigned fund balances, and (4) unassigned fund balance resources.

Legal References:

Wisconsin Statutes

[Section 65.90\(3\)](#) [budget summary requirements; includes fund balance information]

[Section 65.90\(5\)](#) [making changes to appropriation amounts or purposes of appropriations in an adopted operating budget]

[Section 120.14](#) [school district audits]

[Section 120.18](#) [annual school district report]

[Wisconsin Uniform Financial Accounting Regulations](#) (WUFAR) [school district financial accounting requirements, includes fund balance account classifications]

Government Accounting Standards Board (GASB) [Statement No. 54](#) [fund balance reporting requirements]

Cross References:

[Insert appropriate cross references to the policy as applicable to your district.]

Adoption Date:



2011 PERSONNEL AND EMPLOYMENT LAW SEMINAR



***OPERATING UNDER THE NEW
COLLECTIVE BARGAINING LAW***

DATE: SEPTEMBER 29-30, 2011 – CHULA VISTA, WISCONSIN DELLS

Thursday, September 29, 2011 -

Track 1 - Teacher Evaluation and Nonrenewal

Attending? Let Joyce
know by August 26

9am-12pm

Teacher Evaluation

Bob Butler, Co-director of WASB Legal Services

While many school districts are no longer subject to just cause requirements for teacher nonrenewal, an effective evaluation process is critical to avoiding discrimination complaints and other challenges to teacher nonrenewal. This session will review the steps needed to design and implement an effective evaluation system.

Investigating employee misconduct

Bob Butler, Co-director of WASB Legal Services

This session will address the investigation process step by step, with a focus on the administration and board's role as well as due process requirements.

12pm

Lunch

1-3pm

Teacher contract nonrenewal

Craig Hubbell - WASB Legal Services Staff Counsel

This session will review the basics of teacher nonrenewal under section 118.22 Wis. Stat., and include guidance on the application of contractual just cause provisions, constitutional protections, and the public records and open meetings laws as they relate to the teacher nonrenewal process.

Implementation of the statutory grievance process

Craig Hubbell - WASB Legal Services Staff Counsel

2011 Wisconsin Act 10 gives all school employees a new set of procedural protections by requiring schools to adopt a statutory grievance process. This session will analyze the new law's requirements and discuss implementation and use of the grievance process.

Track 2 - Employment law and employee handbook implementation

- 9am-12pm Employment discrimination under the wisconsin fair employment act
Craig Hubbell - WASB Legal Services Staff Counsel
With the elimination of just cause protection from collective bargaining agreements, employees and unions will seek alternative avenues to challenge employee terminations and teacher nonrenewals. Discrimination complaints under the Wisconsin Fair Employment Act are most likely the first choice. This session will review the requirements of the Wisconsin Fair Employment Act and recommend steps to take to prevent such complaints from being successful.
- Implementing employee handbooks from the hr director's perspective
Annette Mikula - Sun Prairie SD - HR Director
Vickie Adams - DeForest SD - HR Director
Barry Forbes, Co-director of WASB Legal Services
Administration of employee handbooks creates a new set of challenges for school administrators. Experienced human resource directors will share their perspectives on the implementation of employee handbooks.
- 12pm Lunch
- 1-3pm Fair Labor Standards Act Payroll Issues
Ben Richter - WASB Legal Services Staff Counsel
Unions and employees will closely scrutinize overtime and minimum wage compensation under the federal Fair Labor Standards Act. This session will cover the basic requirements of the Fair Labor Standards Act and will focus on potential problems unions will seize upon to challenge school payroll practices.
- Family and Medical Leave Act Issues
Barry Forbes, Co-director of WASB Legal Services
The Federal and Wisconsin Family and Medical Leave Acts provide overlapping and sometimes conflicting requirements allowing employees leave for serious health conditions and the birth or adoption of a child. This session will review the provisions of both laws and give advice on responding to leave requests.
- 3-5pm networking reception (both tracks 1 & 2)
-

Friday, September 30, 2011 -

Track 1 - Employee Benefit and Compensation Plan Design

9am-12pm Health care reform - parts 1 & 2
Bob Butler, Co-director of WASB Legal Services
Milliman Representatives
The America's Affordable Health Choices Act of 2009 subjects employers to new regulations of the health insurance they offer to their employees. These rules can substantially increase employer costs if not administered properly. This session will review the new law's requirements and recommend steps schools should take to control their costs.

12pm Lunch

1-3pm Health Insurance Plan Design
Breanna Hellenbrand - M3 Account Executive
Many school districts have changed health insurance carriers, while more still have changed the structure of their benefit programs. For example, some districts have added high deductibles to their medical plans, often with reimbursement plans to offset these increased deductibles, including HRAs and HSAs. Learn more about all these changes and what may be new benchmarks for district employee benefits.

Responding to public records requests
Ben Richter, WASB Legal Services Staff Counsel
This session will review basic public records law requirements with a focus on responding to personnel records requests.

Track 2 - adjusting to a post-bargaining landscape

9am-12pm community engagement in a post-collective bargaining world - parts 1 & 2
Barry Forbes, Co-director of WASB Legal Services
Deb Gurke, Director of Governance and Leadership Development (GoLD)
The elimination of collective bargaining under Act 10 removed a school board's ability to meet in closed session to discuss teacher and support staff compensation. School boards will need to learn new skills to manage meetings at which it will conduct open discussions of teacher compensation and fringe benefits. This session will focus both on the legal requirements of such meetings and on the best techniques for engaging all stakeholders so the board can better lead these meetings.

12pm

Lunch

1-3pm

Individual teacher contracts

Ben Richter, WASB Legal Services Staff Counsel

The elimination of collective bargaining by Act 10 elevates the importance of individual teacher contracts, which may become similar in content to administrator contracts. This session will focus on the process of drafting new contractual provisions to transition from traditional contracts to contracts that meet districts' needs in the post-collective bargaining world.

Teacher Salary schedules

Bob Butler, Co-director of WASB Legal Services

While 2011 Wisconsin Act 10 eliminated most collective bargaining requirements, districts must still negotiate with unions over total base wage increases. This session will review proposed WERC rules on bargaining base wage increases under Act 10 and discuss modifications to teacher salary schedules under those rules.

2011 FALL REGIONAL MEETINGS

NAVIGATING TODAY'S CLIMATE



DATES: SEPT. & OCT. – VARIES PER LOCATION
LOCATIONS: DETERMINED BY REGION

Network with colleagues and WASB staff to learn strategies for effectively navigating today's educational climate.

The recent changes in collective bargaining laws bring a new dynamic to school board governance. At this fall's Regional meetings, the WASB legal and governance staff together will outline the issues for your board to consider as it develops its new employee compensation system and outline the techniques to engage your stakeholders and public.

During an evening in September or October, please join us at your Regional Meeting to meet and interact with your WASB regional director, celebrate accomplishments, and hear about WASB's activities and plans.

All meetings begin with dinner at 6:30 PM.

The WASB staff look forward to seeing you at the 2011 WASB Fall Regional Meetings!

Region 4 Meeting:

October 11, 2011

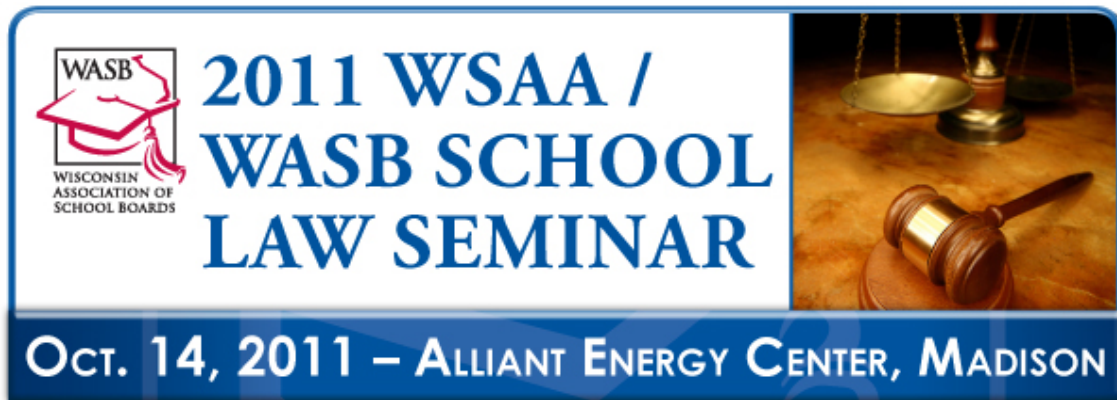
6:30 PM

at

Stout Ale House

Menomonee

Attending? Let Joyce know by October 3



Attending the School Law Seminar can help you avoid costly mistakes in today's ever-changing and perilous legal environment. Hear the latest information about key statutory changes and new court rulings that affect the daily governance of your school district. The WASB and the Wisconsin School Attorneys Association (WSAA) co-sponsor the School Law Seminar.

8 am **Registration**

9 am **Welcome**

9:05 am

Managing the Annual Meetings Challenges

What the board of every common school district needs to know about holding annual meetings whether attended by 6 or 600. This presentation will cover the basics of annual meetings, including notice, agenda and special subjects; conducting the meeting; participants, spectators and tourists; and expecting the unexpected.

Gib Berthelson - von Briesen & Roper, S.C.

Eileen Brownlee - Kramer & Brownlee, LLC

Steve Weld - Weld, Riley, Prenn & Ricci, S.C.

10:15 am

Wisconsin's Public Records Law / Social Media Issues

Milwaukee Assistant City Attorney, Melanie Swank, will discuss recent developments in the public records law; including who pays for the costs of complying with public records requests, whether personal email messages are subject to disclosure under the law, and disclosure of employee disciplinary records. Ms. Swank will also discuss use of social media by public employees as it relates to the public records law, and the 1st and 4th amendments of the U.S. Constitution.

Melanie Swank - Milwaukee City Attorney's Office

11 am

Aftermath and Implementation of Acts 10 and 32 in School Districts

Experienced school attorneys Bob Burns, Jim Korom and Mark Olson review the significant changes brought by Acts 10 and 32 to the employment relationship in school districts, as well as discuss the implementation and interpretation issues likely to be encountered in the future.

Mark L. Olson - Buelow Vetter Buikema Olson & Vilet, LLC

Robert W. Burns - Davis & Kuelthau, S.C.

James R. Korom - von Briesen & Roper, S.C.

12 noon **Lunch**

Register with Joyce by
October 3 or by **September
12 if lodging is needed.**

1 pm

Charter Choice / Civil Rights / Office for Civil Rights

Join presenters Mary Gerbig - Davis & Kuelthau, S.C. and Christy Brooks - von Briesen & Roper, S.C., for a session that provides school members the latest information from the Office for Civil Rights related to the use of technology in school districts, guidance on bullying and their oversight of schools related to students with disabilities, school choice, charters and discrimination issues.

Mary Gerbig - Davis & Kuelthau, S.C.

Christy Brooks - von Briesen & Roper, S.C.

2 pm

Procedures / Practice Pointers for Pupil Expulsions in Wisconsin

This presentation offers guidance to local school officials designed to ensure appeal-proof expulsion decisions, including the identification of pupil misconduct constituting statutory grounds for expulsion, providing legally compliant expulsion hearing notification once statutory grounds for expulsion have been identified, and ultimately conducting an expulsion hearing affording necessary due process protections to the affected pupil. The respective roles of both school administrators and school board members in the expulsion process will be delineated as well. Also to be explored will be post-expulsion issues such as the standard of review upon appeal, early reinstatement conditions and their enforcement, along with prospective off-site educational programs for expelled pupils.

James M. Ward - Weld, Riley, Prenn & Ricci, S.C.

3 pm **Adjourn**

**Altoona Library Board Agenda
September 21, 2011
8:30 A.M. in the library**

1. Call Meeting to Order
 2. Roll call for Library Board
 3. Approval of Minutes
 4. President's report
 5. Grievance procedure
 - a. Discuss and consider changes to city personnel manual adopted by City Council.
 6. Member Pratt's report on Library Staffing Levels-
 - a. Discussion and Consider 2012 Staffing levels
 7. Approval of expenses
 8. Budget
 - a. Discuss and consider adoption of HRA plan adopted by City Council.
 9. Librarian's report
 - a. Shared system update
 - b. Circulation
 - c. Programming
 - d. Other
 10. Closed session: discuss and consider convening into closed session pursuant of WIS Stat. 19.85 (1) (c) consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility.
 - a. employee compensation and salary

Closed Session: Discuss/consider convening in closed session pursuant to Wis. Stats 19.85 (1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

 - a. Health Insurance plan contributions for library employees.
 11. Motion to Reconvene in Open Session for purposes of considering possible action on closed session items. Time of Adjournment.
 12. Call for agenda items for September meeting
 13. Schedule next meeting
 14. Adjourn
- Future Reference:
February: Review of Library Director
May: Election of Officers
June: Review of Library Director's contract
November: Long range goal review

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Library Director at 839-5029 with as much advance notice as possible.



Altoona (0112)

[Review Your Answers](#)

FY 2011-2012 Pupil Count - September

Comparison to Prior Data

Category	Adjusted Count Sept 2011	Last Year Sept 2010	Change from Last Year	Percent Difference
Preschool Special Education	16	8	+8	+100.00%
4 YK - 437 hours	0	0		n/a
4 YK - 524.5 hours	98	93	+5	+5.38%
5 YK - half day	1	0	+1	n/a
5 YK - 3 full days	0	0		n/a
5 YK - 4 full days	0	0		n/a
5 YK - 5 full days	115	102	+13	+12.75%
5 YK - blended	0	0		n/a
Grades 1-12	1,271	1,252	+19	+1.52%
Totals:	1,501	1,455	+46	+3.16%

Go To

- [District Home](#)
- [Status & Deadlines](#)
- [Financial Data](#)
- [Non-Financial Data](#)

[Change District](#)

People

- [PI-1500 Contacts](#)
- [Contact History](#)
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Questions about this page should be directed to dpifin@dpi.state.wi.us.



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**SCHOOL DISTRICT OF ALTOONA
ENROLLMENT DATA FOR 2011/12**

2010/11 September and June Totals:

	K4	K	K .5	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	Gr 9	Gr 10	Gr 11	Gr 12	Totals
17-Sep-10	79	106	0	111	100	91	111	99	98	119	112	130	127	111	108	1502
6-Jun-11	78	107	0	111	105	93	108	101	101	114	107	127	121	104	101	1478

2011/12 Monthly District Totals:

	K4	K	K .5	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	Gr 9	Gr 10	Gr 11	Gr 12	Totals
16-Sep-2011	90	113	1	111	117	106	98	117	105	107	118	110	126	124	100	1543
October																0
November																0
December																0
January																0
February																0
March																0
April																0
May																0
June																0
Average Enrollment:															1543	

School Totals This Month:

	K4	K	Gr 1	Gr 2	Gr 3	Gr 4	Total	Sept 2010
Pedersen	90	114	111	117	106	98	636	598
	Gr 5	Gr 6	Gr 7	Gr 8				
Middle School	117	105	107	118	447	428		
	Gr 9	Gr 10	Gr 11	Gr 12				
High School	110	126	124	100	460	476		
Total:					1543	1502		

* K-12= on campus only

38

19

-16

41

Open Enrollment Student Summary by Grade

For 2011/12 school year as of September 16, 2011

<i>Nonresident Students - In:</i>	<i>Resident Students - Out:</i>
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Grade:	Nonresident Students (IN) February 2011:		Nonresident Actual as of 9/16/11:	Grade:	Resident Students (OUT) February 2011:		Resident Actual as of 9/16/11:
	Applicants:	Continuing:			Applicants:	Continuing:	
EC	1	0	0	EC	1	0	1
4K	16	0	11	4K	26	0	19
K	13	8	6	K	10	22	8 (1 AYW)
1	2	10	13 (2 AYW)	1	3	5	9 (1 AYW)
2	3	5	7	2	1	3	2
3	3	7	10 (1 AYW)	3	3	4	3
4	2	7	9	4	1	4	5 (1 AYW)
5	5	7	11	5	2	4	5 (1 AYW)
6	4	8	10	6	7	3	4
7	7	10	13	7	2	4	4
8	8	5	13 (1 AYW)	8	5	5	9
9	11	9	15	9	17	1	10
10	10	18	20	10	12	5	6
11	9	11	17 (1 AYW)	11	13	3	9
12	5	15	14	12	11	5	8
	99	120 (estimate)	169 (5 AYW)		114 (96 students)	68 (estimate)	102 (4 AYW)

<p><i>Nonresident Students - In</i></p> <p><i>September</i></p> <p><i>Open Enrollment Totals 2008-2010</i></p> <p>9/17/10: 150</p> <p>9/18/09: 125</p> <p>9/19/08: 87</p>	<p><u>Where they are from:</u></p> <p><i>Chippewa Falls - 21</i></p> <p><i>Eau Claire -113</i></p> <p><i>Eleva Strum - 1</i></p> <p><i>Elk Mound - 3</i></p> <p><i>Fall Creek - 23</i></p> <p><i>Menomonie - 1</i></p> <p><i>Mondovi - 5</i></p> <p><i>Osseo-Fairchild - 2</i></p>	<p><i>Resident Students - Out</i></p> <p><i>September</i></p> <p><i>Open Enrollment Totals 2008-2010</i></p> <p>9/17/10: 77</p> <p>9/18/09: 60</p> <p>9/19/08: 38</p>	<p><u>Where they went:</u></p> <p><i>Appleton - 1</i></p> <p><i>Augusta - 10</i></p> <p><i>Chippewa Falls - 2</i></p> <p><i>Eau Claire - 67</i></p> <p><i>Fall Creek - 16</i></p> <p><i>Grantsburg - 1</i></p> <p><i>Independence - 1</i></p> <p><i>McFarland - 3</i></p> <p><i>Northern Ozaukee - 1</i></p>
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* **AYW: Additional Year Tuition Waiver** – Tuition waivers were put in place by the legislature to allow students to remain in a district if they move to another district following the open enrollment period. There are different kinds of tuition waivers (current year or additional year) based on the move date. Additional year waivers are counted like open enrollment. In other words, the students are counted for Membership/State Aid in their resident district, not in the district of attendance. They are included on this report.

Proclamation Declaring October as the Month of the Young Adolescent

WHEREAS, the period of early adolescence (10- to 15-year olds) is a distinct, developmental period between childhood and full adolescence; and

WHEREAS, this period has been little understood nor its importance recognized; and

WHEREAS, youth between the ages of approximately 10- to 15-year olds undergo more extensive physical, mental, social, moral, and emotional changes, with the possible exception of infancy, than at any other time of life; and

WHEREAS, the attitudes and values young adolescents develop during these formative years largely determine their later behavior; and

WHEREAS, parents continue as primary models and guides, even as young adolescents give increased attention to peer groups; and

WHEREAS, the community itself is also a "classroom" in which young adolescents learn many lessons; and

WHEREAS, much valuable information and research about this important age group now exists and should be circulated;

THEREFORE, BE IT RESOLVED that October be declared the Month of the Young Adolescent at the School District of Altoona; and

BE IT FURTHER RESOLVED that all those in our community are invited to join the celebration by extending their knowledge about these critical years and undertaking actions that will support the healthy development of young adolescents.

Adopted this _____ day of _____, 2011.

ALTOONA SCHOOL BOARD

Edward Bohn, President

Robin Elvig, Clerk

Commons Addition Projection Project

Classroom System with Mic	2	\$999.00	\$1,998.00
Surface Mount Wall Box	2	\$25.00	\$50.00
Dual Switch Plate	1	\$150.00	\$150.00
Installation	1	\$699.00	\$699.00
Support and Training	1	\$20.00	\$20.00
Shipping	2	\$20.00	\$40.00
Electrical Work (Roshell)	1	\$1,074.00	\$1,074.00
8x8' Projection Screen Electric	2	\$898.00	\$1,796.00
Viewsonic 3700	2	\$799.99	\$1,599.98
Shipping	1	\$100.00	\$100.00
Total			\$7,526.98

SCHOOL DISTRICT OF ALTOONA

RESOLUTION FOR REVENUE LIMIT EXEMPTIONS FOR ENERGY EFFICIENCIES

Be it resolved that the School District of Altoona is exercising its taxing authority under s. 121.91 (4) (o), Wis.Stats., to exceed the revenue limit on a non-recurring basis by an amount the district will spend on new energy efficiency measures and renewable energy products for the 2011-2012 school year. The amount to be levied and expended is \$100,000.00.

The board has identified the following required performance indicators that will measure the energy savings and/or energy cost avoidance in an amount equal to the exemption request and will include a timeline:

Elementary Lighting Project

Project Investment with Labor=	\$60,447.60
Focus on Energy Incentive=	<u>10,543.00</u>
Net Investment after Incentive=	\$49,904.60
Annual Burn Hours=	2,047.50
Wattage Saved=	34,959
kWh Saved=	75,234
kWh Rate in \$=	\$0.08560
Lighting Savings=	\$6,440.05
A/C Savings=	<u>834.62</u>
Total Annual Savings=	\$7,274.67
Payback in Years=	6.86
Return on Investment=	14.58%

Environmental Impact

Avg. Reduced CO2 From Air (lbs)	120,347.7
Avg. Reduced SO2 From Air (lbs)	878.3
Avg. Reduced Nitrogen Oxides From Air (lbs)	464.0

CO2 reduction is equivalent to the following*:

Passenger cars not driven for one year	11.82
Gallons of gasoline	6,218.80
Number of tree seedlings grown for 10 yrs	1,400.03
Propane cylinders used for home BBQs	2,275.04
Tons of Waste recycled instead of land filled	18.38

*Data calculated from U.S. Climate Technology Cooperation Gateway <http://www.usctcgateway.net/tool/>

Middle School Lighting Project

Project Investment with Labor=	\$95,575.91
Focus on Energy Incentive=	<u>13,914.61</u>
Net Investment after Incentive=	\$81,661.30
Annual Burn Hours=	2,047.50

Wattage Saved=	49,537
kWh Saved=	122,076
kWh Rate in \$=	\$0.10100
Lighting Savings=	\$12,329.64
A/C Savings=	<u>1,395.43</u>
Total Annual Savings=	\$13,725.07
Payback in Years=	5.95
Return on Investment=	16.81%

Environmental Impact

Avg. Reduced CO2 From Air (lbs)	195,321.0
Avg. Reduced SO2 From Air (lbs)	1,425.1
Avg. Reduced Nitrogen Oxides From Air (lbs)	752.9

CO2 reduction is equivalent to the following*:

Passenger cars not driven for one year	19.18
Gallons of gasoline	10,090.67
Number of tree seedlings grown for 10 yrs	2,271.70
Propane cylinders used for home BBQs	3,691.50
Tons of Waste recycled instead of land filled	29.83

*Data calculated from U.S. Climate Technology Cooperation Gateway <http://www.usctcgateway.net/tool/>

An evaluation of the energy performance indicators will be included as an addendum in the required 2012-2013 published budget summary document per s. 65.90, Wis. Stats., and in the school district's newsletter or in the published minutes of the school board meeting.

Adopted this _____ day of _____, 2011

Edward Bohn, Board President

Robin Elvig, Board Clerk

**ORDER OF THE
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION
CREATING EMERGENCY RULES**

The state superintendent of public instruction hereby creates ch. PI 15, relating to revenue limit exemptions for energy efficiencies.

ANALYSIS BY THE DEPARTMENT OF PUBLIC INSTRUCTION

Statute interpreted: Section 121.91 (4) (o) , Stats., and 2009 Wis. Act 28, SECTION 9339. Initial applicability; Public Instruction (6) (b).

Statutory authority: Section 121.91 (4) (o) 1., Stats., 227.11 (2) (a), Stats. and SECTION 9139 (2X) of the nonstatutory provisions of 2009 Wisconsin Act 28.

Explanation of agency authority:

Section 121.91 (4) (o) 1., Stats., requires the department to promulgate rules to implement s. 121.91 (4) (o) 1., Stats., including eligibility standards for school districts that wish to increase their revenue limit by the amount spent in that school year on energy efficiency measures, and renewable energy products, that result in the avoidance of, or reduction in, energy costs.

Section 227.11 (2) (a), Stats., gives an agency rule-making authority to interpret the provisions of any statute enforced or administered by it, if the agency considers it necessary to effectuate the purpose of the statute.

The Nonstatutory provisions for the Department of Public Instruction, under SECTION 9139 (2x) of 2009 Wisconsin Act 28 allows the department to promulgate emergency rules without the finding of emergency to implement this provision.

Related statute or rule: N/A

Plain language analysis:

2009 Wisconsin Act 28, the 2009-11 biennial budget bill, created a revenue limit exemption that allows a school district to increase its revenue limit by the amount spent by the school district in that school year on energy efficiency measures, and renewable energy products, that result in the avoidance of, or reduction in, energy costs.

The proposed rule establishes eligibility standards and procedures for school districts to follow when implementing revenue limit exemptions for energy efficiency measures. Specifically, school boards of the school districts are required to:

- Identify the specific new expenditures.
- Identify the performance indicators to measure the cost savings as a result of the expenditures.
- Identify the period of time in which the expenditure will be recovered by the cost savings.
- Pass a resolution with specified information by November 1 in the school year in which a tax is to be levied for the expenditure.
- Submit a copy of the resolution to the department within two weeks of passage.
- Levy the amount specified in the resolution when establishing its tax levies.
- Incur the expenditure authorized in its resolution.
- No later than two weeks following the date of the school district's budget hearing, submit to the department specified contents of the addendum to the school district's published budget summary.
- Reduce the school district's following year's revenue limit by the amount of any additional revenue received as a result of the exemption and by the amount levied for which there is not a documented energy expenditure, if any.

- Prohibit any additional revenue received by a school district from being included in the base for determining the school district's revenue limit for the succeeding school year.

In addition, the department is required to:

- Post on its website all the resolutions received by school districts.
- Adjust a school district's revenue limit to include the levy amount specified in the resolution.
- Post on its website the addendum contents received by school districts.
- Reduce a school district's revenue limit for the following year by the amount of any additional revenue received as a result of the exemption.
- Reduce the school district's revenue limit for the following year by an amount the school district levied for which there is no documented expenditure authorized under the exemption, if any.

Because November 6 (school district tax levy due date) is the deadline for determining revenue limits for the 2009-10 school year, emergency rules need to be in place by the fall of 2009.

Summary of, and comparison with, existing or proposed federal regulations: N/A

Comparison with rules in adjacent states:

Illinois, Iowa, Michigan, and Minnesota do not have rules relating to revenue limits.

Summary of factual data and analytical methodologies:

2009 Wisconsin Act 28 provided that a school district's revenue limit may be increased by the amount spent by the district in that school year on energy efficiency measures and renewable energy products that result in avoidance of, or reduction in, energy costs, beginning with revenue limits calculated in the 2009-10 school year. The department is required to promulgate rules to implement this provision, including standards and guidelines districts must meet to use this adjustment. The department is allowed to promulgate emergency rules without the finding of an emergency to implement this provision. A school board is required to adopt a resolution to increase its revenue limit under this provision. The adjustment is nonrecurring.

The rules focus on the process that school districts must use to request energy efficiency revenue limit exemptions and to ensure that the additional expenditure/taxing authority is offset with documented cost savings.

Analysis and supporting documents used to determine effect on small business or in preparation of economic impact report: N/A

Anticipated costs incurred by private sector: N/A

Effect on small business:

The proposed rules will have no significant economic impact on small businesses, as defined in s. 227.114 (1) (a), Stats.

Agency contact person: (including email and telephone)

David Carlson, Director, School Financial Services, (608) 266-6968, david.carlson@dpi.state.wi.us .

Place where comments are to be submitted and deadline for submission:

The department will publish a hearing notice in the *Administrative Register* which will include this information.

SECTION 1. Chapter PI 15 is created to read:

CHAPTER PI 15

REVENUE LIMIT EXEMPTIONS FOR ENERGY EFFICIENCIES

PI 15.01 Purpose. A school board may not exceed its revenue limit under s. 121.91 (2m), Stats., except as allowed under s. 121.91 (3), (4), and (8), Stats. This chapter sets forth eligibility criteria and procedures for allowing revenue limit exemptions for energy efficiency measures, and renewable energy products as allowed under s. 121.91 (4) (o), Stats.

PI 15.02 Definitions. In this chapter:

(1) “Department” means the Wisconsin department of public instruction.

(2) “Expenditure” or “expenditures” means the amount spent or planned to be spent by the school district in a school year on energy efficiency measures, and renewable energy products that result in the avoidance of, or reduction in, energy costs.

(3) “Revenue limit” means the amount of revenue calculated under s. 121.91 (2m), Stats.

(4) “School board” has the meaning given in s. 115.001 (7), Stats.

(5) “School district” has the meaning given in s. 115.01 (3), Stats.

PI 15.03 School district eligibility requirements.

(1) Under s. 121.91 (4) (o), Stats., if a school board adopts a resolution to do so, the revenue limit otherwise applicable to a school district under sub. 121.91 (2m), Stats., in any school year is increased by the amount spent by the school district in that school year on energy efficiency measures, and renewable energy products, that result in the avoidance of, or reduction in, energy costs.

(2) Prior to adopting a resolution under this section, the school board shall do all of the following:

(a) Identify the specific new expenditures.

(b) Identify the performance indicators to measure the cost savings as a result of the expenditures. The cost savings plan must equal the expenditures.

(c) Identify the period of time in which the expenditure will be recovered by cost savings.

(3) A resolution under this section shall be passed by November 1 in the school year in which a tax is to be levied for the expenditure. The resolution shall include all of the following information:

(a) The name of the school district.

(b) A statement that the school district is exercising its taxing authority under s. 121.91 (4) (o), Stats., to exceed the revenue limit on a non-recurring basis by an amount the school district will spend on new energy efficiency measures and renewable energy products for the current school year.

(c) The amount to be levied and expended.

(d) A list of the cost recovery performance indicators that will measure each expenditure in an amount equal to the exemption request, including the timeline for cost recovery for each expenditure.

(e) A statement that an evaluation of the energy performance indicators will be included as an addendum to the succeeding school year's required published budget summary document under s. 65.90, Stats., and in the school district's newsletter or in the published minutes of the school board meeting.

Note: The appendix to this chapter provides a sample resolution.

(4) A school board that passes a resolution under sub. (3) shall submit a copy of that resolution to the department within two weeks of passage.

(5) The school board shall include the levy amount specified in the resolution under sub. (3) (c) when establishing its tax levies under s. 120.12 (3), Stats.

(6) The school board shall incur the expenditure authorized in its resolution under sub. (3) (c).

(7) Annually, no later than two weeks following the date of the school district's budget hearing, the school board shall submit to the department the contents of the addendum to the school district's published budget summary under s. 65.90, Stats. In addition to the resolution, the addendum shall include an evaluation of the performance measures, including the energy cost savings incurred as a result of the school district's expenditure. The school board shall also include the information in this subsection in the school district's newsletter or in the published minutes of the school board meeting.

(8) Any additional revenue received by a school district under this paragraph shall not be included in the base for determining the school district's limit under s. 121.91 (2m), Stats., for the succeeding school year. In addition, the school board shall reduce the school district's following year's revenue limit by the amount levied for which there is not a documented energy expenditure, if any.

PI 15.04 Department requirements. (1) The department shall post on its website all the resolutions received under s. PI 15.03 (4).

(2) The department shall adjust the school district's revenue limit to include the levy amount specified in the resolution under sub. (3) (c).

(3) The department shall post on its website the addendum contents received under s. PI 15.03 (7).

(4) The department shall reduce the following year's revenue limit by the amount of any additional revenue received as a result of this exemption.

(5) Notwithstanding sub. (4), the department will also reduce the school district's following year revenue limit by an amount the school district levied for which there is no documented expenditure authorized under this exemption.

EXEMPTION FROM FINDING OF EMERGENCY

Pursuant to SECTION 9139 (2x) of the nonstatutory provisions of 2009 Wisconsin Act 28, the Department of Public Instruction is not required to provide evidence that this rule is necessary for the preservation of the public peace, health, safety, or welfare and is not required to provide a finding of emergency.

The rules contained in this order shall take effect upon publication as an emergency rule pursuant to the authority granted by s. 227.24, Stats.

Dated this _____ day of September, 2009

Tony Evers, PhD
State Superintendent