



School District of Altoona

1903 Bartlett Avenue Altoona, WI 54720
715-839-6032 715-839-6066 FAX

Greg Fahrman, Superintendent

www.altoona.k12.wi.us

ALTOONA BOARD OF EDUCATION

Regular Meeting

Altoona Commons Addition

October 24, 2011

7:30 p.m.

Agenda

1. Call to Order
2. Roll Call
3. Reading of Public Notice
4. Pledge of Allegiance
5. Approval of Minutes
 - a. October 3, 2011 Regular Meeting
6. Public Participation
 - a. Non-Agenda items - public comment and concern
 - b. Agenda items - public comment and concern
7. Treasurer's Report
 - a. Approval of Checks for Payment
 - (1) General fund checks totaling \$749,508.03
 - (2) Student activity fund checks totaling \$9,865.89
 - (3) Debt service checks totaling \$91,657.50
 - b. Approval of Treasurer's Report
8. Information
 - a. Committee Meeting Report
 - (1) Educational Planning Council, October 12
 - (2) Policy Committee Meeting, October 13 & 18
 - (3) Educational Finance Advisory Committee, October 19
 - (4) Technology Committee Meeting, October 20
 - b. General Information
 - (1) Policies for Discussion: Section F – Fiscal Policies; Review of Policy 225 – District Administrator Evaluation; and Superintendent Evaluation Draft
 - c. President Report
 - (1) WASB Region 4 Fall Meeting, October 11
 - (2) WSAA/WASB School Law Seminar, October 14
 - (3) WASB Legislative Advocacy Conference, November 5
 - d. Superintendent's Report
 - (1) Library Board Meeting, October 19
 - (2) Energy Management Update for June - August 2011

Altoona Board of Education, October 24, 2011

9. Board Action after Consideration and Discussion
 - a. Consider Adoption of the Budget as Presented at the Annual Meeting
 - b. Consider Depositories for 2011/12
 - c. Consider Declaration of Posting Places for Board Meetings Agendas and Minutes
 - d. Consider Appointment of Board Secretary for 2011/12
 - e. Consider Appointment of Deputy Clerk for 2011/12
 - f. Consider Authorizing Use of Facsimile Signatures
 - g. Consider Approval of the Release of Funds for Time-Sensitive Payables
 - h. Consider Approval of Legal Counsel
 - i. Consider Appointment of Safety Officer for 2011/12
 - j. Consider Appointment of Chemical Hygiene Officer for 2011/12
 - k. Consider Appointment of Medical Advisor for 2011/12
 - l. Consider Adoption of Medical Term Abbreviations
 - m. Consider Retirement of Superintendent
 - n. Consider Retirement of Middle School Principal
 - o. Consider Resignation of Destination ImagiNation Team Leader
 - p. Consider Approval of Employment Recommendations for Extracurricular Positions
 - q. Consider Youth Options Intentions List for Semester 2 2011/12
 - r. Consider Initial Adoption of 662.3 – Fund Balance
 - s. Consider Initial Adoption of 665 – Fraud Prevention and Reporting

10. Adjournment

In partnership with our students, their families and the community, the vision of the School District of Altoona is to build a foundation for life-long learning and the emotional well-being of our students as we offer “large school opportunities with a small school approach” on our unique single campus setting.



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ALTOONA BOARD OF EDUCATION

Regular Meeting

Altoona Commons Addition

October 3, 2011

6:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board Vice President, Helen Drawbert at 6:31 p.m. in the Altoona commons addition.
2. Roll call was taken and the following were present:
Edward P. Bohn, President; Absent
Helen S. Drawbert, Vice President
Robin E. Elvig, Clerk
Robert (Red) A. Hanks, Treasurer
Michael J. Hilger, Member
Gregory J. Fahrman, Superintendent
Joyce M. Orth, Board Secretary
3. Reading of Public Notice. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Approval of Minutes. a. September 19, 2011 Regular Meeting. Motion by Hanks to approve the minutes as presented, seconded by Elvig. Hanks, yes; Elvig, yes; Hilger, yes; Drawbert, yes; Bohn, absent. Motion carried 4-0.
6. Public Participation. a. Non-Agenda items - public comment and concern. (1) Red Hanks shared an update concerning the status of the city budget process. (2) Greg Fahrman indicated that the elementary and middle schools' lighting project work will be completed after-hours. (3) Jeff Pepowski, high school principal, commented on Senior Leadership Day held on September 14. b. Agenda items - public comment and concern. None.
7. Treasurer's Report. a. Approval of Checks for Payment. Motion by Hilger to approve general fund checks totaling \$1,038,261.88 and student activity fund checks totaling \$3,336.25 as presented, seconded by Elvig. Elvig, yes; Hilger, yes; Hanks, yes; Drawbert, yes; Bohn, absent. Motion carried 4-0.
8. Information. **a. Administrative Reports.** (1) VISTA Update. Juanita Peck, VISTA, shared an overview of the VISTA program, the National Network of Partnership Schools (NNPS), and her efforts in the district in the last year, and in the year to come. In review of projects in our district, Juanita highlighted how they relate to Epstein's Framework of Six Types of Involvement for Comprehensive Programs of Partnership and Sample Practices: Parenting, Communicating, Volunteering, Learning at Home, Decision Making, and Collaborating with the Community. Some of those projects include family movie nights, Meet 'n Greet evenings for 5th grade parents, STEP worker "coffee and conversation" meetings, a quarterly community

newsletter, and several survey processes. This month, evening workshops will be offered to celebrate the Month of the Young Adolescent. (See 9.e.) Helen requested that Juanita follow-up in November with participation data from the workshops. AmeriCorps VISTA is a national service program designed specifically to fight poverty. (2) Elementary Holiday Program 2011. The elementary holiday program schedule was reviewed: grades 1-2, December 9 at 12:45 p.m. and grades 3-4, December 9, 2:15 p.m. in the high school gym. The kindergarten program will be held on December 2, 2:15 p.m. in the commons addition. **b. Committee Meeting Report.** (1) Educational Finance Advisory Committee. Red Hanks, committee chair, reviewed the September 21 meeting. Items of discussion included the 2010/11 and 2011/12 budgets, the impact of the state budget bill, and potential next steps. A follow-up meeting was scheduled for October 19. The committee will discuss a referendum process and possibly make a recommendation to the board. **c. General Information.** (1) Policy Discussion: Policy 652: Revenues from Investments, Policy 665: Fraud Prevention and Reporting, Policy 662.3: Fund Balance. Recommended policies 652, 665, and 662.3 were discussed. They will be placed on the October 24 agenda for initial adoption. **d. President Report.** (1) Legislative Meeting. The September 26 legislative meeting hosted by the Eau Claire school district was reviewed. Ed Bohn, Helen Drawbert, Red Hanks, Mike Hilger, Greg Fahrman, Kathy Dahl and Joyce Orth attended, along with Senators Moulton and Vinehout, and Representatives Bernier, Petryk and Larson. The Chippewa Falls school district will host the next meeting in early 2012. (2) WASB Personnel and Employment Law Seminar. Red Hanks, Robin Elvig and Mike Hilger shared highlights from the September 29-30 they attended seminar held in Wisconsin Dells. Topics focused on operations under the new collective bargaining law and handbook development. (3) WASB Region 4 Fall Meeting. All board members are registered to attend the fall meeting to be held on October 11 in Menomonie. (4) WASB WSAA/WASB School Law Seminar. The School Law Seminar is scheduled for October 14 at the Alliant Energy Center, Madison. Topics will include annual meeting basics, public records law/social media issues, implementation and issues connected with Acts 10 and 32, civil rights issues, and expulsion procedures. Ed Bohn and Red Hanks will attend the session. **e. Superintendent's Report.** (1) Altoona Library Board Meeting. Greg Fahrman shared highlights from the September 21 meeting. (2) Third Friday in September: Membership, Enrollment and Open Enrollment Updates. Membership, enrollment and open enrollment reports as of September 16, 2011 were presented. The adjusted membership/pupil count of 1,500 compares to 1,455 in September, 2010. Student enrollments were: Pedersen, 636; middle school, 447; and high school, 459 for a total of 1,542. Also as of September 16, 168 nonresident open enrollment students attend school in our district, compared to 102 resident students that attend in another district.

9. Board Action after Consideration and Discussion. **a. Consider Resignation of Community Liaison**. Motion by Elvig to accept the resignation of Jenny Riepe from the position of community liaison effective October 22, 2011, seconded by Hilger. Elvig, yes; Hilger, yes; Hanks, yes; Drawbert, yes; Bohn, absent. Motion carried 4-0. **b. Consider Extracurricular Resignation**. Motion by Hanks to accept the resignation of Sandy Strobush from the position of middle school volleyball coach, seconded by Elvig. Hilger, yes; Hanks, yes; Elvig, yes; Drawbert, yes; Bohn, absent. Motion carried 4-0. **c. Consider Employment Recommendation to Fill Extracurricular Position**. Motion by Hanks to employ Phil Graser as head middle school cross country coach for the 2011/12 season as recommended, seconded by Elvig. Hanks, yes; Elvig, yes; Hilger, yes; Drawbert, yes; Bohn, absent. Motion carried 4-0. **d. Consider Issuing Final Notice of Nonrenewal Due to One Year Position Status**. Motion by Elvig to issue the final notice of nonrenewal to Kathy Carey due to one-year position status, seconded by Hilger. Elvig, yes; Hilger, yes; Hanks, yes; Drawbert, yes; Bohn, absent. Motion carried 4-0. **e. Consider Proclamation Declaring October as the Month of the Young Adolescent**. Motion by Elvig to adopt the Proclamation Declaring October as the Month of the Young Adolescent, seconded by Hilger. Hilger, yes; Hanks, yes; Elvig, yes; Drawbert, yes; Bohn, absent. Motion carried 4-0. **f. Consider Commons Addition Projection Project**. Motion by Elvig to approve the Commons Addition Projection Project in the amount of \$7,526.98 as presented, seconded by Hilger. Hanks, yes; Elvig, yes; Hilger, yes; Drawbert, yes; Bohn, absent. Motion carried 4-0.

g. Consider Revenue Limit Exemption for Energy Efficiencies Resolution. Motion by Hanks to adopt the Revenue Limit Exemption for Energy Efficiencies Resolution as presented, seconded by Elvig. Elvig, yes; Hilger, yes; Hanks, yes; Drawbert, yes; Bohn, absent. Motion carried 4-0.

10. Adjournment. Motion by Elvig to adjourn at 8:27 p.m., seconded by Hilger. Hilger, yes; Hanks, yes; Elvig, yes; Drawbert, yes; Bohn, absent. Motion carried 4-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, October 24, 2011 at 7:30 p.m. (following the Annual Meeting) in the Altoona commons addition.

Joyce M. Orth CPS, Board Secretary

District Clerk

Date

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POST	CHECK	CHECK ACCOUNT			INVOICE	
MONTH	DATE	NUMBER	NUMBER	VENDOR	DESCRIPTION	AMOUNT
September	09/29/2011	126807	10 E 800 355 263300 000	AT&T	11/12 BLANKET ORDER - TELEPHONE	84.85
					Totals for 126807	84.85
September	09/29/2011	126808	10 E 400 411 136320 400	BERGER CUSTOM HARDWOODS L	500 bdft of white pine #1	464.00
					Totals for 126808	464.00
September	09/29/2011	126809	10 E 800 386 431000 141	CESA #10	TITLE I ADMIN-QTR 1 FY' 02	2,379.25
					Totals for 126809	2,379.25
September	09/29/2011	126810	10 E 800 358 221910 000	CHARTER COMMUNICATIONS	Internet service to Pre-K ACCOUNT 8245 11 460 0040346	29.99
					Totals for 126810	29.99
September	09/29/2011	126811	10 E 100 411 110400 000	DELTA EDUCATION, LLC	Fourth Grade Science Supplies	281.23
					Totals for 126811	281.23
September	09/29/2011	126812	10 E 400 411 161306 000	DRAMATISTS PLAY SERVICE,	Royalties to perform Harvey	225.00
					Totals for 126812	225.00
September	09/29/2011	126813	10 E 800 441 162101 000	EC MEMORIAL HS BOOSTER CL	Winterfest Entry Fees for Locomotion and Enginuity	500.00
					Totals for 126813	500.00
September	09/29/2011	126814	10 E 200 411 126000 000	FLINN SCIENTIFIC INC.	General Supplies	331.51
					Totals for 126814	331.51
September	09/29/2011	126815	10 E 800 342 231100 000	HILGER, MICHAEL	Mileage reimbursement	183.16
					Totals for 126815	183.16
September	09/29/2011	126816	10 E 100 411 121000 000	NASCO	Nasco Art Supplies 20% discount use quote number 40817	174.24
September	09/29/2011	126816	10 E 100 411 121000 000	NASCO	Nasco Art Supplies 20% discount use quote number 40817	12.80
					Totals for 126816	187.04
September	09/29/2011	126817	10 E 800 435 221910 000	NCS PEARSON, INC.	Pearson Data Solution SIF	5,250.00

POST MONTH	CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
					products 24 month subscription 7/1/2010 until 6/30/2012 Please fax to (801) 858-0525	
					Totals for 126817	5,250.00
September	09/29/2011	126818	10 E 800 411 221910 000	PETTY CASH FUND	PETTY CASH FOR DO	33.81
September	09/29/2011	126818	50 E 800 411 257210 000	PETTY CASH FUND	PETTY CASH FOR DO	14.04
					Totals for 126818	47.85
September	09/29/2011	126819	10 E 200 310 125400 000	LANE SCHROEDER	Piano Tuning	190.00
					Totals for 126819	190.00
September	09/29/2011	126820	10 E 200 411 126000 000	STAPLES	general classroom supplies.	71.67
					Totals for 126820	71.67
September	09/29/2011	126821	10 E 800 537 255400 000	STUDENT TRANSIT EAU CLAIR	RENT FOR AUGUST 2011	1,200.00
September	09/29/2011	126821	10 E 800 320 256600 000	STUDENT TRANSIT EAU CLAIR	Blanket order 2011-12	13,601.95
September	09/29/2011	126821	27 E 800 320 256500 011	STUDENT TRANSIT EAU CLAIR	Blanket order 2011-12	795.00
					Totals for 126821	15,596.95
September	09/29/2011	126822	10 E 200 320 254300 000	TWO-WAY COMMUNICATIONS, I	Replaced battery and charger for portable radio	98.00
					Totals for 126822	98.00
September	09/29/2011	126823	10 E 200 310 120000 000	UNIVERSITY OF OREGON (SWI AMS	SWIS fee for PBIS	300.00
					Totals for 126823	300.00
September	09/30/2011	126824	10 E 400 310 162210 000	ANGER, CHAD	CHAINS	39.00
					Totals for 126824	39.00
September	09/30/2011	126825	10 E 400 310 162121 000	ASH, MELISSA	OFFICIAL	90.00
					Totals for 126825	90.00
September	09/30/2011	126826	10 E 400 310 162121 000	ASH JR, ROBERT (TED)	OFFICIAL	90.00
					Totals for 126826	90.00
September	09/30/2011	126827	10 E 400 310 162210 000	BERRY, MATTHEW	CHAINS	17.95
September	09/30/2011	126827	80 E 200 310 162210 000	BERRY, MATTHEW	CHAINS	11.05

POST MONTH	CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
					Totals for 126827	29.00
September	09/30/2011	126828	10 E 400 310 162210 000	BLACKDEER, GREGORY	OFFICIAL	60.00
					Totals for 126828	60.00
September	09/30/2011	126829	10 E 400 310 162210 000	BONN, TIMOTHY	OFFICIAL	60.00
					Totals for 126829	60.00
September	09/30/2011	126830	10 E 400 310 162121 000	BRESINA, WENDY	BOOK/CLOCK	70.00
					Totals for 126830	70.00
September	09/30/2011	126831	10 E 400 310 162210 000	BUNGAARD, VAN	OFFICIAL	100.00
					Totals for 126831	100.00
September	09/30/2011	126832	10 E 400 310 162210 000	CAMPBELL, MATT	CHAINS	26.00
September	09/30/2011	126832	80 E 200 310 162210 000	CAMPBELL, MATT	CHAINS	16.00
					Totals for 126832	42.00
September	09/30/2011	126833	10 E 400 310 162121 000	COENEN, ANITA	TRAINER	150.00
					Totals for 126833	150.00
September	09/30/2011	126834	10 E 400 310 162210 000	DRANGSSTVEIT, ERIC	OFFICIAL	60.00
					Totals for 126834	60.00
September	09/30/2011	126835	10 E 400 310 162121 000	FARMER, JOAN	OFFICIAL	124.00
					Totals for 126835	124.00
September	09/30/2011	126836	10 E 400 310 162210 000	GLASSBRENNER, MIKE	OFFICIAL	35.00
					Totals for 126836	35.00
September	09/30/2011	126837	10 E 400 310 162210 000	HERMAN, DALTON	CHAINS/BOOK/CLOCK	40.00
September	09/30/2011	126837	80 E 200 310 162121 000	HERMAN, DALTON	CHAINS/BOOK/CLOCK	20.00
					Totals for 126837	60.00
September	09/30/2011	126838	80 E 200 310 162210 000	HUSBY, JAMES	OFFICIAL	30.00
					Totals for 126838	30.00
September	09/30/2011	126839	10 E 400 310 162121 000	HUTH, JARRED	OFFICIAL	25.00
					Totals for 126839	25.00

POST	CHECK	CHECK ACCOUNT	INVOICE		
MONTH	DATE	NUMBER NUMBER	DESCRIPTION	AMOUNT	
September	09/30/2011	126840 10 E 400 310 162210 000	IVERSON, GARY	OFFICIAL	60.00
				Totals for 126840	60.00
September	09/30/2011	126841 10 E 400 310 162121 000	JOHNSON, AL	OFFICIAL	90.00
				Totals for 126841	90.00
September	09/30/2011	126842 80 E 200 310 162210 000	JOHNSON, JEFF	OFFICIAL	30.00
				Totals for 126842	30.00
September	09/30/2011	126843 10 E 400 310 162210 000	KENT, STEVEN	BOOKS	70.00
				Totals for 126843	70.00
September	09/30/2011	126844 10 E 400 310 162121 000	KOLTIS, MARILYN	OFFICIAL	90.00
				Totals for 126844	90.00
September	09/30/2011	126845 10 E 400 310 162210 000	LINSKEY, SCOTT	OFFICIAL	60.00
				Totals for 126845	60.00
September	09/30/2011	126846 10 E 400 310 162210 000	LUND, JOHN	OFFICIAL	100.00
				Totals for 126846	100.00
September	09/30/2011	126847 80 E 200 310 162210 000	LYKENS, JOSHUA	CHAINS	16.00
				Totals for 126847	16.00
September	09/30/2011	126848 10 E 400 310 162121 000	MONKE, ROBERT	OFFICIAL	124.00
				Totals for 126848	124.00
September	09/30/2011	126849 10 E 400 310 162210 000	NELSON, TIMOTHY	CHAINS	13.00
				Totals for 126849	13.00
September	09/30/2011	126850 10 E 400 310 162121 000	NERENG, LINDA	OFFICIAL	130.00
				Totals for 126850	130.00
September	09/30/2011	126851 10 E 400 310 162210 000	NORRELL, TODD	OFFICIAL	60.00
				Totals for 126851	60.00
September	09/30/2011	126852 80 E 200 310 162121 000	PETTIS, ELIZABETH	OFFICIAL	70.00
				Totals for 126852	70.00

POST MONTH	CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
September	09/30/2011	126853	80 E 200 310 162121 000	PINKERT, SHANNYN	OFFICIAL	45.00
					Totals for 126853	45.00
September	09/30/2011	126854	10 E 400 310 162121 000	RESSIE, KATIE	OFFICIAL	90.00
October	10/06/2011	126854	10 E 400 310 162121 000	RESSIE, KATIE	OFFICIAL	-90.00
					Totals for 126854	0.00
September	09/30/2011	126855	10 E 400 310 162210 000	RICHARDS, DENNIS	OFFICIAL	60.00
					Totals for 126855	60.00
September	09/30/2011	126856	10 E 400 310 162210 000	ROBEL, JEFFREY	OFFICIAL	60.00
					Totals for 126856	60.00
September	09/30/2011	126857	80 E 200 310 162308 000	SKIFSTAD, ROGER	EVENT MANAGER	75.00
					Totals for 126857	75.00
September	09/30/2011	126858	10 E 400 310 162210 000	SKOGSTAD, CHAD	CHAINS	50.00
					Totals for 126858	50.00
September	09/30/2011	126859	10 E 400 310 162121 000	SOMMERFELD, MICHAEL	OFFICIAL	35.00
September	09/30/2011	126859	80 E 200 310 162121 000	SOMMERFELD, MICHAEL	OFFICIAL	45.00
					Totals for 126859	80.00
September	09/30/2011	126860	10 E 400 310 162121 000	THILL, BROOKE	BOOK/CLOCK	24.00
					Totals for 126860	24.00
September	09/30/2011	126861	10 E 400 310 162121 000	THOMPSON, CLIFTON	OFFICIAL	90.00
					Totals for 126861	90.00
September	09/30/2011	126862	80 E 200 310 162121 000	WEISHEIPL, DAVID	OFFICIAL	70.00
September	09/30/2011	126862	10 E 400 310 162121 000	WEISHEIPL, DAVID	BOOK/CLOCK	45.00
					Totals for 126862	115.00
September	09/30/2011	126863	10 E 400 310 162121 000	XIONG, PA	BOOK/CLOCK	37.00
					Totals for 126863	37.00
September	09/30/2011	126864	10 E 400 310 162121 000	ZIRGIBEL, DONNA	OFFICIAL	124.00
October	10/06/2011	126864	10 E 400 310 162121 000	ZIRGIBEL, DONNA	OFFICIAL	-124.00

POST MONTH	CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
					Totals for 126864	0.00
October	10/07/2011	126865	10 L 000 000 811680 000	OKLAHOMA DEPARTMENT OF HU	Payroll accrual	74.91
					Totals for 126865	74.91
October	10/07/2011	126866	10 L 000 000 811690 000	UW-EAU CLAIRE	Payroll accrual	148.16
					Totals for 126866	148.16
October	10/07/2011	126867	10 L 000 000 811690 000	VALUE AUTO MART OF EAU CL	Payroll accrual	50.00
					Totals for 126867	50.00
October	10/07/2011	126868	10 L 000 000 811680 000	WI SCTF	Payroll accrual	46.98
October	10/07/2011	126868	27 L 000 000 811680 000	WI SCTF	Payroll accrual	7.02
October	10/07/2011	126868	10 L 000 000 811680 000	WI SCTF	Payroll accrual	187.50
					Totals for 126868	241.50
October	10/04/2011	126869	10 A 000 000 711210 000	PETTY CASH FUND	Change for Homecoming Football game	300.00
					Totals for 126869	300.00
October	10/07/2011	126870	10 E 100 230 110000 000	MINNESOTA LIFE INSURANCE	November billing October 2011	29.81
October	10/07/2011	126870	10 E 200 230 120000 000	MINNESOTA LIFE INSURANCE	November billing October 2011	29.81
October	10/07/2011	126870	10 E 400 230 120000 000	MINNESOTA LIFE INSURANCE	November billing October 2011	30.70
October	10/07/2011	126870	10 L 000 000 811634 000	MINNESOTA LIFE INSURANCE	Payroll accrual	525.77
October	10/07/2011	126870	27 L 000 000 811634 000	MINNESOTA LIFE INSURANCE	Payroll accrual	73.10
October	10/07/2011	126870	50 L 000 000 811634 000	MINNESOTA LIFE INSURANCE	Payroll accrual	22.06
October	10/07/2011	126870	80 L 000 000 811634 000	MINNESOTA LIFE INSURANCE	Payroll accrual	0.00
October	10/07/2011	126870	99 L 000 000 811634 000	MINNESOTA LIFE INSURANCE	Payroll accrual	2.77
October	10/07/2011	126870	10 L 000 000 811634 000	MINNESOTA LIFE INSURANCE	Payroll accrual	215.59
October	10/07/2011	126870	27 L 000 000 811634 000	MINNESOTA LIFE INSURANCE	Payroll accrual	24.25
October	10/07/2011	126870	50 L 000 000 811634 000	MINNESOTA LIFE INSURANCE	Payroll accrual	2.66
October	10/07/2011	126870	80 L 000 000 811634 000	MINNESOTA LIFE INSURANCE	Payroll accrual	0.00
October	10/07/2011	126870	99 L 000 000 811634 000	MINNESOTA LIFE INSURANCE	Payroll accrual	0.71
October	10/07/2011	126870	10 L 000 000 811634 000	MINNESOTA LIFE INSURANCE	Payroll accrual	525.77
October	10/07/2011	126870	27 L 000 000 811634 000	MINNESOTA LIFE INSURANCE	Payroll accrual	73.10
October	10/07/2011	126870	50 L 000 000 811634 000	MINNESOTA LIFE INSURANCE	Payroll accrual	22.06
October	10/07/2011	126870	80 L 000 000 811634 000	MINNESOTA LIFE INSURANCE	Payroll accrual	0.00
October	10/07/2011	126870	99 L 000 000 811634 000	MINNESOTA LIFE INSURANCE	Payroll accrual	2.77
October	10/07/2011	126870	10 L 000 000 811634 000	MINNESOTA LIFE INSURANCE	Payroll accrual	215.59

POST	CHECK	CHECK ACCOUNT	INVOICE	
MONTH	DATE	NUMBER NUMBER	VENDOR DESCRIPTION	AMOUNT
October	10/07/2011	126870 27 L 000 000 811634 000	MINNESOTA LIFE INSURANCE Payroll accrual	24.25
October	10/07/2011	126870 50 L 000 000 811634 000	MINNESOTA LIFE INSURANCE Payroll accrual	2.66
October	10/07/2011	126870 80 L 000 000 811634 000	MINNESOTA LIFE INSURANCE Payroll accrual	0.00
October	10/07/2011	126870 99 L 000 000 811634 000	MINNESOTA LIFE INSURANCE Payroll accrual	0.71
			Totals for 126870	1,824.14
October	10/06/2011	126871 10 E 800 320 254500 000	ALTOONA AUTO BODY repairs to 2009 chevrolet silverado;	2,211.82
			Totals for 126871	2,211.82
October	10/06/2011	126872 10 E 400 949 162308 000	BLACK RIVER FALLS HIGH SC CC meet at Black River Falls 10/4/11	60.00
			Totals for 126872	60.00
October	10/06/2011	126873 27 E 700 413 158760 341	CDW GOVERNMENT, INC. Document Camera	605.00
			Totals for 126873	605.00
October	10/06/2011	126875 10 E 100 435 222200 000	CESA #10 iClipart Subscription for 4 computers	100.00
October	10/06/2011	126875 10 E 800 386 221210 000	CESA #10 Service Billing #3	1,525.00
October	10/06/2011	126875 10 E 800 386 221230 000	CESA #10 Service Billing #3	177.20
October	10/06/2011	126875 10 E 800 386 221240 000	CESA #10 Service Billing #3	1,635.00
October	10/06/2011	126875 10 E 800 386 222200 000	CESA #10 Service Billing #3	20.00
October	10/06/2011	126875 10 E 800 386 222210 000	CESA #10 Service Billing #3	888.80
October	10/06/2011	126875 10 E 800 386 223710 000	CESA #10 Service Billing #3	597.20
October	10/06/2011	126875 10 E 800 386 258100 000	CESA #10 Service Billing #3	176.00
October	10/06/2011	126875 10 E 800 386 258300 000	CESA #10 Service Billing #3	286.00
October	10/06/2011	126875 10 E 800 386 262100 000	CESA #10 Service Billing #3	804.00
October	10/06/2011	126875 10 E 800 386 292000 000	CESA #10 Service Billing #3	584.40
October	10/06/2011	126875 27 E 800 386 215000 019	CESA #10 Service Billing #3	16,280.80
October	10/06/2011	126875 27 E 800 386 436200 019	CESA #10 Service Billing #3	20,717.80
October	10/06/2011	126875 27 E 800 386 436300 019	CESA #10 Service Billing #3	6,378.60
October	10/06/2011	126875 27 E 800 386 436660 019	CESA #10 Service Billing #3	41,110.60
October	10/06/2011	126875 27 E 800 386 436720 019	CESA #10 Service Billing #3	4,642.00
October	10/06/2011	126875 10 E 800 386 253000 000	CESA #10 Service Billing #3	482.20
October	10/06/2011	126875 10 E 800 386 263310 056	CESA #10 Service Billing #3	728.00
October	10/06/2011	126875 10 E 800 386 249000 000	CESA #10 Service Billing #3	1,745.60
October	10/06/2011	126875 10 E 100 320 254300 000	CESA #10 6 month Asbestos inspection	130.00
October	10/06/2011	126875 10 E 200 320 254300 000	CESA #10 6 month Asbestos inspection	130.00

POST MONTH	CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
Totals for 126875						99,139.20
October	10/06/2011	126876	10 E 800 358 221910 000	CHARTER COMMUNICATIONS	ACCOUNT 8245 11 795 0004192 STATEMENT DATED 09/23/11	523.79
Totals for 126876						523.79
October	10/06/2011	126877	10 E 100 320 254300 000	HUEBSCH LINEN & IND.	Blanket PO	4.82
October	10/06/2011	126877	10 E 200 320 254300 000	HUEBSCH LINEN & IND.	Blanket PO	4.82
October	10/06/2011	126877	10 E 400 320 254300 000	HUEBSCH LINEN & IND.	Blanket PO	4.82
October	10/06/2011	126877	10 E 100 320 254300 000	HUEBSCH LINEN & IND.	Blanket PO	4.82
October	10/06/2011	126877	10 E 200 320 254300 000	HUEBSCH LINEN & IND.	Blanket PO	4.82
October	10/06/2011	126877	10 E 400 320 254300 000	HUEBSCH LINEN & IND.	Blanket PO	4.82
October	10/06/2011	126877	10 E 100 320 254300 000	HUEBSCH LINEN & IND.	Blanket PO	4.82
October	10/06/2011	126877	10 E 200 320 254300 000	HUEBSCH LINEN & IND.	Blanket PO	4.82
October	10/06/2011	126877	10 E 400 320 254300 000	HUEBSCH LINEN & IND.	Blanket PO	4.82
October	10/06/2011	126877	10 E 100 320 254300 000	HUEBSCH LINEN & IND.	Blanket PO	4.82
October	10/06/2011	126877	10 E 200 320 254300 000	HUEBSCH LINEN & IND.	Blanket PO	4.82
October	10/06/2011	126877	10 E 400 320 254300 000	HUEBSCH LINEN & IND.	Blanket PO	4.82
Totals for 126877						57.84
October	10/06/2011	126878	10 E 800 353 258500 000	L & M MAIL SERVICE, INC.	OCT INVOICE	1,532.22
Totals for 126878						1,532.22
October	10/06/2011	126879	10 L 000 000 816902 000	PEDERSEN PTO	KEMPS NICKELS FOR SCHOOL - SHOULD HAVE BEEN DEPOSITED IN PED ELE PTO	350.00
Totals for 126879						350.00
October	10/06/2011	126880	10 E 400 320 254410 000	SCHMITT MUSIC CENTERS	Bach trumpet repairs	190.00
October	10/06/2011	126880	10 E 200 411 125500 000	SCHMITT MUSIC CENTERS	drum sticks	14.00
October	10/06/2011	126880	10 E 400 320 254410 000	SCHMITT MUSIC CENTERS	14" snare head repair	18.00
October	10/06/2011	126880	10 E 200 320 254410 000	SCHMITT MUSIC CENTERS	flute repair	78.00
October	10/06/2011	126880	10 E 200 320 254410 000	SCHMITT MUSIC CENTERS	minor repairs to tenor sax	39.00
October	10/06/2011	126880	10 E 400 411 125500 000	SCHMITT MUSIC CENTERS	marching lyres	41.82
Totals for 126880						380.82
October	10/06/2011	126881	10 E 800 310 254300 000	SHRED AWAY	11/12 BLANKET/District Wide Shredding	157.50
Totals for 126881						157.50

POST	CHECK	CHECK ACCOUNT	INVOICE	
MONTH	DATE	NUMBER NUMBER	VENDOR DESCRIPTION	AMOUNT
October	10/06/2011	126883 27 E 700 310 158750 341	STAPLES classroom supplies	4.49
October	10/06/2011	126883 10 E 700 411 172000 000	STAPLES classroom supplies	4.49
October	10/06/2011	126883 27 E 700 310 158750 341	STAPLES classroom supplies	53.01
October	10/06/2011	126883 27 E 700 310 158750 341	STAPLES classroom supplies	-4.49
October	10/06/2011	126883 10 E 200 411 125510 000	STAPLES Classroom supplies	56.65
October	10/06/2011	126883 10 E 200 411 125510 000	STAPLES Classroom supplies	78.17
October	10/06/2011	126883 10 E 200 411 120000 703	STAPLES supplies	102.85
October	10/06/2011	126883 10 E 400 411 132700 400	STAPLES binders for Computer Lit. I	38.94
October	10/06/2011	126883 10 E 400 411 132700 400	STAPLES binders for Computer Lit. I	6.08
October	10/06/2011	126883 10 E 400 411 132700 400	STAPLES binders for Computer Lit. I	4.25
			Totals for 126883	344.44
October	10/06/2011	126884 10 E 800 435 221910 000	TRUE BASIC True Basic Bronze Site License upgrade for Altoona High School	502.00
			Totals for 126884	502.00
October	10/06/2011	126885 10 E 400 310 120000 710	UNIVERSITY OF WISCONSIN-S Fall 2011 Youth Options - UW-Stout	854.16
			Totals for 126885	854.16
October	10/06/2011	126886 10 E 400 943 125400 000	UW-EAU CLAIRE DEPT OF MUS Clearwater Honors Choir	90.00
			Totals for 126886	90.00
October	10/06/2011	126887 10 E 800 942 223100 000	WADA/TED KNUTSON/TREASURE registration for WADA conference Nov. 6-8 2011	230.00
			Totals for 126887	230.00
October	10/06/2011	126888 10 E 400 310 123000 000	WAFLT WAFLT Conference dues	75.00
			Totals for 126888	75.00
October	10/06/2011	126889 10 E 800 310 231500 000	WELD, RILEY, PRENN & RICC Legal services	659.00
			Totals for 126889	659.00
October	10/06/2011	126890 10 E 400 411 162118 000	YMCA practice court rental on rain day	54.00
			Totals for 126890	54.00

POST	CHECK	CHECK ACCOUNT						VENDOR	INVOICE	AMOUNT
MONTH	DATE	NUMBER	NUMBER					DESCRIPTION		
October	10/10/2011	126891	50 E 800 551 257220 000				BENEDICT'S REFRIGERATION	middle school salad bar unit	10,360.05	
October	10/10/2011	126891	50 E 800 320 257220 000				BENEDICT'S REFRIGERATION	repair of middle school steamer	308.94	
								Totals for 126891	10,668.99	
October	10/10/2011	126892	50 E 800 415 257250 000				COCA-COLA BOTTLING CO	blanket order for coke	218.42	
October	10/10/2011	126892	50 E 800 415 257250 000				COCA-COLA BOTTLING CO	blanket order for coke	234.50	
								Totals for 126892	452.92	
October	10/10/2011	126893	50 E 800 320 257220 000				GENERAL PARTS LLC MI 10	part for heated holding cabinet	86.88	
								Totals for 126893	86.88	
October	10/10/2011	126895	50 E 800 415 257210 000				KEMPS	blanket order Kemps	500.06	
October	10/10/2011	126895	50 E 800 415 257220 000				KEMPS	blanket order Kemps	209.69	
October	10/10/2011	126895	50 E 800 415 257250 000				KEMPS	blanket order Kemps	29.60	
October	10/10/2011	126895	50 E 800 415 257210 000				KEMPS	blanket order Kemps	200.00	
October	10/10/2011	126895	50 E 800 415 257220 000				KEMPS	blanket order Kemps	18.10	
October	10/10/2011	126895	50 E 800 415 257250 000				KEMPS	blanket order Kemps	522.20	
October	10/10/2011	126895	50 E 800 415 257210 000				KEMPS	blanket order Kemps	452.54	
October	10/10/2011	126895	50 E 800 415 257220 000				KEMPS	blanket order Kemps	383.36	
October	10/10/2011	126895	50 E 800 415 257250 000				KEMPS	blanket order Kemps	22.20	
October	10/10/2011	126895	50 E 800 415 257220 000				KEMPS	blanket order Kemps	775.03	
October	10/10/2011	126895	50 E 800 415 257250 000				KEMPS	blanket order Kemps	522.20	
October	10/10/2011	126895	50 E 800 415 257220 000				KEMPS	blanket order Kemps	362.38	
October	10/10/2011	126895	50 E 800 415 257250 000				KEMPS	blanket order Kemps	1,022.20	
October	10/10/2011	126895	50 E 800 415 257210 000				KEMPS	blanket order Kemps	373.00	
October	10/10/2011	126895	50 E 800 415 257220 000				KEMPS	blanket order Kemps	536.20	
October	10/10/2011	126895	50 E 800 415 257250 000				KEMPS	blanket order Kemps	544.40	
October	10/10/2011	126895	50 E 800 415 257210 000				KEMPS	blanket order Kemps	229.44	
October	10/10/2011	126895	50 E 800 415 257220 000				KEMPS	blanket order Kemps	685.99	
October	10/10/2011	126895	50 E 800 415 257250 000				KEMPS	blanket order Kemps	500.00	
								Totals for 126895	7,888.59	
October	10/10/2011	126896	50 E 800 415 257210 000				WESTERN DAIRYLAND E.O.C.,	early childhood meals for September	28.80	
October	10/10/2011	126896	50 E 800 415 257220 000				WESTERN DAIRYLAND E.O.C.,	early childhood meals for September	28.60	
								Totals for 126896	57.40	

POST MONTH	CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
October	10/11/2011	126897	10 E 400 342 162118 000	WOLLUM, ERIC	meal money for state tennis 10/13/11 to be reimbursed by WIAA	184.00
					Totals for 126897	184.00
October	10/13/2011	126909	10 E 800 355 263300 000	AT&T	OCT INVOICE	63.53
					Totals for 126909	63.53
October	10/13/2011	126910	10 E 800 355 263300 000	AT&T	OCTOBER INVOICE	1,115.60
					Totals for 126910	1,115.60
October	10/13/2011	126911	10 E 800 942 254300 000	CESA #10	Fall Building and Grounds meeting. See Registration Form.	25.00
					Totals for 126911	25.00
October	10/13/2011	126912	10 E 100 337 253300 000	CITY OF ALTOONA	WATER, SEWER, HYDRANT, STORMWATER ACCOUNT NUMBERS: 5165 5166 5167 5168 5169 5171 5174 6210	790.05
October	10/13/2011	126912	10 E 100 338 253300 000	CITY OF ALTOONA	WATER, SEWER, HYDRANT, STORMWATER ACCOUNT NUMBERS: 5165 5166 5167 5168 5169 5171 5174 6210	794.66
October	10/13/2011	126912	10 E 200 337 253300 000	CITY OF ALTOONA	WATER, SEWER, HYDRANT, STORMWATER ACCOUNT NUMBERS: 5165 5166 5167 5168 5169 5171 5174 6210	648.77
October	10/13/2011	126912	10 E 200 338 253300 000	CITY OF ALTOONA	WATER, SEWER, HYDRANT, STORMWATER ACCOUNT NUMBERS: 5165 5166 5167 5168 5169 5171 5174 6210	577.94
October	10/13/2011	126912	10 E 400 337 253300 000	CITY OF ALTOONA	WATER, SEWER, HYDRANT, STORMWATER ACCOUNT NUMBERS: 5165 5166 5167 5168 5169 5171 5174 6210	217.33
October	10/13/2011	126912	10 E 400 338 253300 000	CITY OF ALTOONA	WATER, SEWER, HYDRANT, STORMWATER ACCOUNT NUMBERS:	23.09

POST MONTH	CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
October	10/13/2011	126912	10 E 100 339 253300 000	CITY OF ALTOONA	5165 5166 5167 5168 5169 5171 5174 6210 WATER, SEWER, HYDRANT, STORMWATER ACCOUNT NUMBERS: 5165 5166 5167 5168 5169 5171 5174 6210	1,853.57
October	10/13/2011	126912	10 E 200 339 253300 000	CITY OF ALTOONA	5165 5166 5167 5168 5169 5171 5174 6210 WATER, SEWER, HYDRANT, STORMWATER ACCOUNT NUMBERS: 5165 5166 5167 5168 5169 5171 5174 6210	1,964.23
October	10/13/2011	126912	10 E 400 339 253300 000	CITY OF ALTOONA	5165 5166 5167 5168 5169 5171 5174 6210 WATER, SEWER, HYDRANT, STORMWATER ACCOUNT NUMBERS: 5165 5166 5167 5168 5169 5171 5174 6210	492.25
					Totals for 126912	7,361.89
October	10/13/2011	126913	10 E 100 411 110000 000	CULLIGAN WATER SERVICE	OCT PAYMENT	36.15
					Totals for 126913	36.15
October	10/13/2011	126914	10 E 400 411 161306 000	DRAMATIC PUBLISHING CO	One Foot In Heaven Scripts for HS Play	195.01
					Totals for 126914	195.01
October	10/13/2011	126915	10 E 400 432 222200 000	EAU CLAIRE REGIONAL ARTS	Visiting author presentation for HS & 8th grade	250.00
					Totals for 126915	250.00
October	10/13/2011	126916	10 E 100 411 253300 000	HILLYARD, INC - EAU CLAIR	INSECT KILLER	31.48
October	10/13/2011	126916	10 E 200 411 253300 000	HILLYARD, INC - EAU CLAIR	INSECT KILLER	31.48
October	10/13/2011	126916	10 E 400 411 253300 000	HILLYARD, INC - EAU CLAIR	INSECT KILLER	31.48
					Totals for 126916	94.44
October	10/13/2011	126917	10 E 800 411 256210 000	JAY'S SIGN SERVICE, INC.	Bus number decals	258.00
					Totals for 126917	258.00
October	10/13/2011	126918	10 E 800 353 258500 000	L & M MAIL SERVICE, INC.	UWEC BLUGOLD BEGINNINGS MAILING FOR MS	98.24
					Totals for 126918	98.24

POST	CHECK	CHECK ACCOUNT		INVOICE		AMOUNT
MONTH	DATE	NUMBER	NUMBER	VENDOR	DESCRIPTION	
October	10/13/2011	126919	10 E 100 320 254300 000	THE MOOREFIELD GROUP INC	WATER MANAGEMENT FOR BOILERS	61.67
October	10/13/2011	126919	10 E 200 320 254300 000	THE MOOREFIELD GROUP INC	WATER MANAGEMENT FOR BOILERS	61.67
October	10/13/2011	126919	10 E 400 320 254300 000	THE MOOREFIELD GROUP INC	WATER MANAGEMENT FOR BOILERS	61.66
					Totals for 126919	185.00
October	10/13/2011	126920	10 E 800 320 256600 000	NORTHSIDE SERVICE	yellow truck - replace rusted brakes lines from rear diff to wheel cylinders -	91.13
					Totals for 126920	91.13
October	10/13/2011	126921	10 E 400 411 213000 000	PSAT/NMSQT	PSAT test fees	321.00
					Totals for 126921	321.00
October	10/13/2011	126922	10 E 800 310 256210 000	SACRED HEART HOSPITAL	Pre-employment drug sscreen - ACCOUNT ID: BALTOSCHDIS	36.00
					Totals for 126922	36.00
October	10/13/2011	126923	10 E 100 551 222200 000	SPECTRUM INSDUSTRIES	LT 15 Laptop Carts - for pedersen	2,648.00
					Totals for 126923	2,648.00
October	10/13/2011	126924	10 E 800 310 232100 000	SUPERIOR DOCUMENT SOLUTIO	DOCUMENT DESTRUCTION - INACTIVE PERSONNEL	7.18
					Totals for 126924	7.18
October	10/13/2011	126925	10 E 200 440 125510 000	SWEETWATER SOUND, INC.	GRAPHIC EQUALIZER	699.94
					Totals for 126925	699.94
October	10/13/2011	126926	10 E 400 411 162308 000	MIDWEST TROPHY HOUSE	awards for Altoona Invite CC 2011	144.00
					Totals for 126926	144.00
October	10/13/2011	126927	10 E 800 730 270000 000	UNEMPLOYMENT INSURANCE	OCT UNEMPLOYMENT	359.14
					Totals for 126927	359.14
October	10/13/2011	126928	10 E 200 943 164311 000	WASC	WASC 2011-2012 Membership dues - WAGENER	95.00
					Totals for 126928	95.00

POST	CHECK	CHECK ACCOUNT		INVOICE		AMOUNT
MONTH	DATE	NUMBER	NUMBER	VENDOR	DESCRIPTION	
October	10/14/2011	126929	10 E 800 370 431000 000	ALTOONA FAMILY CHILD CARE	October 4K payment	22,500.00
					Totals for 126929	22,500.00
October	10/14/2011	126930	10 E 800 370 431000 000	FOREVER YOUNG ELC	October 4K payment	12,000.00
					Totals for 126930	12,000.00
October	10/14/2011	126931	10 E 800 370 431000 000	LITTLE STAR DAYCARE	October 4K payment	43,500.00
					Totals for 126931	43,500.00
October	10/14/2011	126932	10 E 800 370 431000 000	ST MARY'S ALTOONA	October 4K payment	30,000.00
					Totals for 126932	30,000.00
October	10/14/2011	126933	10 E 800 370 431000 000	WESTERN DAIRYLAND E.O.C.,	October 4K payment	27,000.00
					Totals for 126933	27,000.00
October	10/17/2011	126934	10 E 800 411 232100 000	ALTOONA MIDDLE SCHOOL	MS yearbook for district office	16.00
					Totals for 126934	16.00
October	10/17/2011	126935	10 E 100 411 110200 000	LAKESHORE LEARNING MATERI	teacher and classroom materials	163.00
					Totals for 126935	163.00
October	10/17/2011	126936	27 E 700 411 158510 341	PETTY CASH FUND	Petty Cash	96.50
					Totals for 126936	96.50
October	10/17/2011	126937	10 E 200 411 120500 000	STAPLES	clasroom supplies	-38.73
					Science/Reading	
October	10/17/2011	126937	10 E 200 411 120500 000	STAPLES	clasroom supplies	169.96
					Science/Reading	
					Totals for 126937	131.23
September	09/29/2011	111200110	10 E 800 342 256210 000	BIRKENHOLZ, BRANDON	Meal Reimbursement for August 30, 2011. Cross Country to Loyal	12.00
September	09/29/2011	111200110	10 E 800 342 256210 000	BIRKENHOLZ, BRANDON	Meal Reimbursement for September 22, 2011. Girls Tennis to Onalaska	12.00
September	09/29/2011	111200110	10 E 800 342 256210 000	BIRKENHOLZ, BRANDON	Meal Reimbursement for	6.85

POST MONTH	CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
					September 23, 2011. Football to Neillsville	
					Totals for 111200110	30.85
September	09/29/2011	111200111	27 E 800 342 223310 019	BURNS, DANA	Mileage for August & September 2011 (see log)	344.66
					Totals for 111200111	344.66
September	09/29/2011	111200112	10 E 200 320 254300 000	CERTIFIED INC	Repair Powers Faucet in locker room	108.00
					Totals for 111200112	108.00
September	09/29/2011	111200113	10 E 400 411 136320 400	JENNEMAN, BRADY	Fish order from whitebrook farms for green technologies	144.34
					Totals for 111200113	144.34
September	09/29/2011	111200114	27 E 700 342 158750 341	LAUX, MONICA	Mileage for PBIS conference Aug. 16,17, 2011 in WI Dells	178.71
					Totals for 111200114	178.71
September	09/29/2011	111200115	10 E 400 440 136320 400	MISSISSIPPI WELDERS SUPPL	14" multi cutter saw	446.00
					Totals for 111200115	446.00
September	09/29/2011	111200116	10 E 200 411 125510 000	MORGAN MUSIC COMPANY	replace broken trumpet case	40.00
					Totals for 111200116	40.00
September	09/29/2011	111200117	10 E 100 411 122100 000	REALLY GOOD STUFF, INC.	Teacher supplies	103.28
					Totals for 111200117	103.28
September	09/29/2011	111200118	10 E 400 411 121000 000	SAX ARTS & CRAFTS	arts and crafts	653.06
					Totals for 111200118	653.06
September	09/29/2011	111200119	10 E 100 417 110000 000	SCHOOL SPECIALTY INC.	11X17 COPY PAPER	195.60
					Totals for 111200119	195.60
September	09/29/2011	111200120	10 E 100 411 254300 000	VALLEY BUILDERS & HARDWAR	KEYS	17.50
September	09/29/2011	111200120	10 E 200 411 254300 000	VALLEY BUILDERS & HARDWAR	KEYS	17.50
September	09/29/2011	111200120	10 E 400 411 254300 000	VALLEY BUILDERS & HARDWAR	KEYS	17.50
					Totals for 111200120	52.50

POST MONTH	CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
September	09/29/2011	111200121	10 E 400 942 162105 000	WUNDROW, RYAN	clinic fee for two BB coaches	250.00
					Totals for 111200121	250.00
September	09/30/2011	111200122	10 E 400 310 162210 000	BRESINA, GARY	CHAINS	50.00
					Totals for 111200122	50.00
September	09/30/2011	111200123	10 E 400 310 162210 000	BURNS, THOMAS	OFFICIAL	70.00
					Totals for 111200123	70.00
September	09/30/2011	111200124	10 E 400 310 162121 000	CAMPBELL, SCOTT	OFFICIAL	125.00
					Totals for 111200124	125.00
September	09/30/2011	111200125	80 E 200 310 162121 000	DAKE, PETER	OFFICIAL	45.00
					Totals for 111200125	45.00
September	09/30/2011	111200126	10 E 400 310 162121 000	GRETZLOCK, PATRICK	OFFICIAL	124.00
					Totals for 111200126	124.00
September	09/30/2011	111200127	10 E 400 310 162121 000	JOHNSON, CHARLES	OFFICIAL	50.00
					Totals for 111200127	50.00
September	09/30/2011	111200128	10 E 400 310 162121 000	MCCARTY, ZACHARY	BOOK/CLOCK	13.47
September	09/30/2011	111200128	80 E 200 310 162210 000	MCCARTY, ZACHARY	BOOK/CLOCK	18.53
					Totals for 111200128	32.00
September	09/30/2011	111200129	80 E 200 310 162210 000	PEARSON, KENNETH	OFFICIAL	35.00
					Totals for 111200129	35.00
September	09/30/2011	111200130	10 E 400 310 162121 000	SMRSTICK, CYNTHIA	OFFICIAL	90.00
					Totals for 111200130	90.00
September	09/30/2011	111200131	10 E 400 310 162121 000	STANKE, DEBRA	OFFICIAL	90.00
					Totals for 111200131	90.00
September	09/30/2011	111200132	80 E 200 310 162210 000	SUMNER, JOHN	OFFICIAL	60.00
September	09/30/2011	111200132	10 E 400 310 162121 000	SUMNER, JOHN	BOOK/CLOCK	70.00
					Totals for 111200132	130.00

POST	CHECK	CHECK ACCOUNT		INVOICE		AMOUNT
MONTH	DATE	NUMBER	NUMBER	VENDOR	DESCRIPTION	
September	09/30/2011	111200133	10 E 400 310 162210 000	TACKMANN, DAVID C	OFFICIAL	105.00
September	09/30/2011	111200133	80 E 200 310 162210 000	TACKMANN, DAVID C	OFFICIAL	30.00
					Totals for 111200133	135.00
September	09/30/2011	111200134	10 E 400 310 162210 000	THOMPSON, MICHAEL	OFFICIAL	105.00
					Totals for 111200134	105.00
September	09/30/2011	111200135	10 E 400 310 162121 000	WATT, JACOB	BOOK/CLOCK/CHAINS	25.54
September	09/30/2011	111200135	10 E 400 310 162210 000	WATT, JACOB	BOOK/CLOCK/CHAINS	44.70
September	09/30/2011	111200135	80 E 200 310 162121 000	WATT, JACOB	BOOK/CLOCK/CHAINS	20.76
					Totals for 111200135	91.00
September	09/30/2011	111200136	10 E 400 310 162121 000	WEST, SUSAN	OFFICIAL	240.00
					Totals for 111200136	240.00
October	10/06/2011	111200137	10 E 100 320 254300 000	BRAUN CORPORATION LLC	1ST MONTHLY BILL OF 12	92.31
October	10/06/2011	111200137	10 E 400 320 254300 000	BRAUN CORPORATION LLC	1ST MONTHLY BILL OF 12	73.02
					Totals for 111200137	165.33
October	10/06/2011	111200138	80 E 200 411 162210 000	CHIPPEWA VALLEY SPORTING	helmet	85.00
					Totals for 111200138	85.00
October	10/06/2011	111200139	10 E 800 354 231100 000	EAU CLAIRE PRESS COMPANY	Pupil Nondiscrimination Class 1 Legal Notice #1 ACCOUNT #: 9500	41.71
					Totals for 111200139	41.71
October	10/06/2011	111200140	10 E 800 411 122000 141	EAU CLAIRE AREA SCHOOL DI	Words Their Way teacher manuals.	255.00
					Totals for 111200140	255.00
October	10/06/2011	111200141	10 E 100 320 254300 000	G & K SERVICES, INC.	Blanket P.O.	46.31
October	10/06/2011	111200141	10 E 200 320 254300 000	G & K SERVICES, INC.	Blanket P.O.	46.31
October	10/06/2011	111200141	10 E 400 320 254300 000	G & K SERVICES, INC.	Blanket P.O.	46.30
					Totals for 111200141	138.92
October	10/06/2011	111200142	27 E 700 310 223300 341	HENRY, KAREN	reimbursement for Cray Summer Institute registration fee	70.00
October	10/06/2011	111200142	27 E 700 342 223300 341	HENRY, KAREN	mileage for meetings and	408.48

POST MONTH	CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
					conferences	
					Totals for 111200142	478.48
October	10/06/2011	111200143	10 E 400 411 125400 000	JW PEPPER & SON INC.	BEAUTIFUL DAY AND MAMBO	45.00
					Totals for 111200143	45.00
October	10/06/2011	111200144	10 E 200 320 254410 000	MORGAN MUSIC COMPANY	routine maintenance on school instruments	135.00
October	10/06/2011	111200144	10 E 400 411 125500 000	MORGAN MUSIC COMPANY	tags and mallets	117.45
					Totals for 111200144	252.45
October	10/06/2011	111200145	10 E 100 320 254300 000	NET GUARD SECURITY SOLUTI	Replaced door contact for security system.	60.00
					Totals for 111200145	60.00
October	10/06/2011	111200146	10 E 100 411 110200 000	SCHOOL SPECIALTY INC.	Storage Flat cupboard withTray Colored cubbies	402.24
					Totals for 111200146	402.24
October	10/06/2011	111200147	10 E 800 342 256210 000	SZYDEL, STEVEN	H.S. Varsity Football to Cadott	12.28
October	10/06/2011	111200147	10 E 800 342 256210 000	SZYDEL, STEVEN	H.S. Girls Volleyball to Osseo-Fairchild 9-16-2011	10.00
					Totals for 111200147	22.28
October	10/10/2011	111200148	50 E 800 415 257220 000	CEDAR CREST ICE CREAM	blanket order for Cedar Crest	250.20
October	10/10/2011	111200148	50 E 800 415 257250 000	CEDAR CREST ICE CREAM	blanket order for Cedar Crest	118.08
October	10/10/2011	111200148	50 E 800 415 257220 000	CEDAR CREST ICE CREAM	blanket order for Cedar Crest	233.52
October	10/10/2011	111200148	50 E 800 415 257250 000	CEDAR CREST ICE CREAM	blanket order for Cedar Crest	197.28
					Totals for 111200148	799.08
October	10/10/2011	111200152	50 E 800 415 257220 000	DOMINOS PIZZA	blanket order for Domino's pizza	142.50
October	10/10/2011	111200152	50 E 800 415 257220 000	DOMINOS PIZZA	blanket order for Domino's pizza	97.50
October	10/10/2011	111200152	50 E 800 415 257220 000	DOMINOS PIZZA	blanket order for Domino's pizza	112.50
October	10/10/2011	111200152	50 E 800 415 257220 000	DOMINOS PIZZA	blanket order for Domino's pizza	120.00

POST	CHECK	CHECK ACCOUNT						INVOICE		AMOUNT
MONTH	DATE	NUMBER	NUMBER				VENDOR	DESCRIPTION		
October	10/10/2011	111200152	50 E 800 415 257220 000				DOMINOS PIZZA	blanket order for Domino's pizza	142.50	
October	10/10/2011	111200152	50 E 800 415 257220 000				DOMINOS PIZZA	blanket order for Domino's pizza	142.50	
October	10/10/2011	111200152	50 E 800 415 257220 000				DOMINOS PIZZA	blanket order for Domino's pizza	112.50	
October	10/10/2011	111200152	50 E 800 415 257220 000				DOMINOS PIZZA	blanket order for Domino's pizza	67.50	
October	10/10/2011	111200152	50 E 800 415 257220 000				DOMINOS PIZZA	blanket order for Domino's pizza	60.00	
October	10/10/2011	111200152	50 E 800 415 257220 000				DOMINOS PIZZA	blanket order for Domino's pizza	105.00	
October	10/10/2011	111200152	50 E 800 415 257220 000				DOMINOS PIZZA	blanket order for Domino's pizza	112.50	
October	10/10/2011	111200152	50 E 800 415 257220 000				DOMINOS PIZZA	blanket order for Domino's pizza	82.50	
October	10/10/2011	111200152	50 E 800 415 257220 000				DOMINOS PIZZA	blanket order for Domino's pizza	150.00	
October	10/10/2011	111200152	50 E 800 415 257220 000				DOMINOS PIZZA	blanket order for Domino's pizza	195.00	
October	10/10/2011	111200152	50 E 800 415 257220 000				DOMINOS PIZZA	blanket order for Domino's pizza	82.50	
October	10/10/2011	111200152	50 E 800 415 257220 000				DOMINOS PIZZA	blanket order for Domino's pizza	187.50	
Totals for 111200152									1,912.50	
October	10/10/2011	111200155	50 E 800 415 257220 000				EARTHGRAINS BAKING CO. IN	blanket order for earthgrains	52.17	
October	10/10/2011	111200155	50 E 800 415 257220 000				EARTHGRAINS BAKING CO. IN	blanket order for earthgrains	44.67	
October	10/10/2011	111200155	50 E 800 415 257220 000				EARTHGRAINS BAKING CO. IN	blanket order for earthgrains	101.70	
October	10/10/2011	111200155	50 E 800 415 257220 000				EARTHGRAINS BAKING CO. IN	blanket order for earthgrains	32.36	
October	10/10/2011	111200155	50 E 800 415 257220 000				EARTHGRAINS BAKING CO. IN	blanket order for earthgrains	68.43	
October	10/10/2011	111200155	50 E 800 415 257220 000				EARTHGRAINS BAKING CO. IN	blanket order for earthgrains	34.96	
October	10/10/2011	111200155	50 E 800 415 257220 000				EARTHGRAINS BAKING CO. IN	blanket order for earthgrains	27.20	
October	10/10/2011	111200155	50 E 800 415 257210 000				EARTHGRAINS BAKING CO. IN	blanket order for earthgrains	3.20	
October	10/10/2011	111200155	50 E 800 415 257220 000				EARTHGRAINS BAKING CO. IN	blanket order for earthgrains	238.78	
October	10/10/2011	111200155	50 E 800 415 257220 000				EARTHGRAINS BAKING CO. IN	blanket order for earthgrains	111.61	
October	10/10/2011	111200155	50 E 800 415 257220 000				EARTHGRAINS BAKING CO. IN	blanket order for earthgrains	99.15	
October	10/10/2011	111200155	50 E 800 415 257220 000				EARTHGRAINS BAKING CO. IN	blanket order for earthgrains	245.92	
October	10/10/2011	111200155	50 E 800 415 257220 000				EARTHGRAINS BAKING CO. IN	blanket order for earthgrains	152.58	

POST	CHECK	CHECK ACCOUNT		INVOICE		AMOUNT
MONTH	DATE	NUMBER	NUMBER	VENDOR	DESCRIPTION	
October	10/10/2011	111200155	50 E 800 415 257220 000	EARTHGRAINS BAKING CO. IN	blanket order for earthgrains	23.08
October	10/10/2011	111200155	50 E 800 415 257220 000	EARTHGRAINS BAKING CO. IN	blanket order for earthgrains	59.24
October	10/10/2011	111200155	50 E 800 415 257220 000	EARTHGRAINS BAKING CO. IN	blanket order for earthgrains	145.82
October	10/10/2011	111200155	50 E 800 415 257220 000	EARTHGRAINS BAKING CO. IN	blanket order for earthgrains	48.84
October	10/10/2011	111200155	50 E 800 415 257220 000	EARTHGRAINS BAKING CO. IN	blanket order for earthgrains	-3.12
					Totals for 111200155	1,486.59
October	10/10/2011	111200156	50 E 800 411 257220 000	ECOLAB, INC	blanket order Eco-Lab	28.47
October	10/10/2011	111200156	50 E 800 411 257220 000	ECOLAB, INC	blanket order Eco-Lab	406.00
					Totals for 111200156	434.47
October	10/10/2011	111200160	50 E 800 551 257220 000	INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	727.37
October	10/10/2011	111200160	50 E 800 415 257210 000	INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	1,610.40
October	10/10/2011	111200160	50 E 800 415 257220 000	INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	2,765.23
October	10/10/2011	111200160	50 E 800 415 257250 000	INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	303.40
October	10/10/2011	111200160	50 E 800 419 257220 000	INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	361.96
October	10/10/2011	111200160	50 E 800 415 257210 000	INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	896.75
October	10/10/2011	111200160	50 E 800 415 257220 000	INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	1,546.81
October	10/10/2011	111200160	50 E 800 415 257250 000	INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	389.49
October	10/10/2011	111200160	50 E 800 419 257220 000	INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	415.14
October	10/10/2011	111200160	50 E 800 415 257220 000	INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	6.25
October	10/10/2011	111200160	50 E 800 415 257220 000	INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	12.50
October	10/10/2011	111200160	50 E 800 415 257210 000	INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	1,037.14
October	10/10/2011	111200160	50 E 800 415 257220 000	INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	2,546.06
October	10/10/2011	111200160	50 E 800 415 257250 000	INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	78.87

POST	CHECK	CHECK ACCOUNT						VENDOR	INVOICE	AMOUNT
MONTH	DATE	NUMBER	NUMBER					DESCRIPTION		
October	10/10/2011	111200160	50 E 800 419 257220 000				INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	267.77	
October	10/10/2011	111200160	50 E 800 415 257210 000				INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	539.67	
October	10/10/2011	111200160	50 E 800 415 257220 000				INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	3,453.39	
October	10/10/2011	111200160	50 E 800 415 257250 000				INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	128.40	
October	10/10/2011	111200160	50 E 800 419 257220 000				INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	171.28	
October	10/10/2011	111200160	50 E 800 415 257210 000				INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	1,193.18	
October	10/10/2011	111200160	50 E 800 415 257220 000				INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	2,264.47	
October	10/10/2011	111200160	50 E 800 415 257250 000				INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	362.79	
October	10/10/2011	111200160	50 E 800 419 257210 000				INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	308.40	
October	10/10/2011	111200160	50 E 800 415 257210 000				INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	2.50	
October	10/10/2011	111200160	50 E 800 415 257210 000				INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	1,149.98	
October	10/10/2011	111200160	50 E 800 415 257220 000				INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	2,947.72	
October	10/10/2011	111200160	50 E 800 415 257250 000				INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	30.26	
October	10/10/2011	111200160	50 E 800 419 257220 000				INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	251.07	
October	10/10/2011	111200160	50 E 800 415 257220 000				INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	15.00	
October	10/10/2011	111200160	50 E 800 415 257210 000				INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	513.05	
October	10/10/2011	111200160	50 E 800 415 257220 000				INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	2,480.13	
October	10/10/2011	111200160	50 E 800 415 257250 000				INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	145.51	
October	10/10/2011	111200160	50 E 800 419 257220 000				INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	345.93	
October	10/10/2011	111200160	50 E 800 415 257220 000				INDIANHEAD FOODSERVICE DI	blanket order for Indianhead Foodservice	12.50	

POST MONTH	CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
					Foodservice	
					Totals for 111200160	29,280.37
October	10/10/2011	111200161	50 E 800 415 257220 000	MCKEE FOODS CORPORATION	blanket order for McKee	96.00
October	10/10/2011	111200161	50 E 800 415 257250 000	MCKEE FOODS CORPORATION	blanket order for McKee	15.50
October	10/10/2011	111200161	50 E 800 415 257220 000	MCKEE FOODS CORPORATION	blanket order for McKee	406.08
October	10/10/2011	111200161	50 E 800 415 257250 000	MCKEE FOODS CORPORATION	blanket order for McKee	12.40
October	10/10/2011	111200161	50 E 800 415 257220 000	MCKEE FOODS CORPORATION	blanket order for McKee	162.56
					Totals for 111200161	692.54
October	10/13/2011	111200162	10 E 200 411 120000 703	ABC SCHOOL SUPPLY INC	posters for classroom	68.84
					Totals for 111200162	68.84
October	10/13/2011	111200163	10 E 800 342 256210 000	BIRKENHOLZ, BRANDON	Meal Reimbursement for Thursday, September 29, 2011. High School Volleyball	12.00
					Totals for 111200163	12.00
October	10/13/2011	111200164	99 E 800 342 223720 000	BRESINA, CHERYL	Mileage for month of September 2011	125.43
					Totals for 111200164	125.43
October	10/13/2011	111200165	10 E 800 571 223100 000	CESSPOOL CLEANER COMPANY	porta potties for fb field for 2011 season	210.26
					Totals for 111200165	210.26
October	10/13/2011	111200166	10 E 100 411 110300 000	CLASSROOM DIRECT	supplies	154.25
					Totals for 111200166	154.25
October	10/13/2011	111200167	50 E 800 342 257220 000	EHRHARD, MARGARET	mileage for DPI meetings	243.09
					Totals for 111200167	243.09
October	10/13/2011	111200168	10 E 100 320 254300 000	G & K SERVICES, INC.	Blanket P.O.	40.14
October	10/13/2011	111200168	10 E 200 320 254300 000	G & K SERVICES, INC.	Blanket P.O.	40.14
October	10/13/2011	111200168	10 E 400 320 254300 000	G & K SERVICES, INC.	Blanket P.O.	40.14
October	10/13/2011	111200168	10 E 100 320 254300 000	G & K SERVICES, INC.	Blanket P.O.	35.65
October	10/13/2011	111200168	10 E 200 320 254300 000	G & K SERVICES, INC.	Blanket P.O.	35.65
October	10/13/2011	111200168	10 E 400 320 254300 000	G & K SERVICES, INC.	Blanket P.O.	35.64
					Totals for 111200168	227.36

POST MONTH	CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
October	10/13/2011	111200169	10 E 100 411 254300 000	GRAINGER	Blanket P.O.	45.88
October	10/13/2011	111200169	10 E 200 411 254300 000	GRAINGER	Blanket P.O.	45.88
October	10/13/2011	111200169	10 E 400 411 254300 000	GRAINGER	Blanket P.O.	45.88
					Totals for 111200169	137.64
October	10/13/2011	111200170	10 E 200 320 254300 000	JOHNSON CONTROLS, INC.	Replace bearings on RTU's 10 & 11 and also replace crankcase heaters	2,291.15
					Totals for 111200170	2,291.15
October	10/13/2011	111200172	10 E 200 411 125400 000	JW PEPPER & SON INC.	music for choir	102.99
October	10/13/2011	111200172	10 E 200 411 125400 000	JW PEPPER & SON INC.	music for choir	164.95
October	10/13/2011	111200172	10 E 200 411 125400 000	JW PEPPER & SON INC.	music for choir	46.98
October	10/13/2011	111200172	10 E 200 411 125400 000	JW PEPPER & SON INC.	music for choir	98.99
October	10/13/2011	111200172	10 E 200 411 125400 000	JW PEPPER & SON INC.	JW Pepper Blanket Order	79.73
October	10/13/2011	111200172	10 E 200 411 125400 000	JW PEPPER & SON INC.	BEAUTIFUL DAY, BELL CAROL, CHRISTMAS TOYS, KEEP HOLDING ON, MAMBO, TREE	395.55
October	10/13/2011	111200172	10 E 400 411 125400 000	JW PEPPER & SON INC.	IN THESE DELIGHTFUL PLEASANT GROVES	42.90
					Totals for 111200172	932.09
October	10/13/2011	111200173	27 E 800 370 436000 341	L E PHILLIPS CAREER DEVEL	ALTERNATE YOUTH PROGRAM	1,749.00
					Totals for 111200173	1,749.00
October	10/13/2011	111200174	10 E 400 411 136320 400	MISSISSIPPI WELDERS SUPPL	Wire for welder	21.45
					Totals for 111200174	21.45
October	10/13/2011	111200175	10 E 100 320 254300 000	NET GUARD SECURITY SOLUTI	check fire alarms and reset elem. playground camera's	120.00
October	10/13/2011	111200175	10 E 200 320 254300 000	NET GUARD SECURITY SOLUTI	replaced battery in module 1 and checked duct detector relay module. found to be bad.	104.00
					Totals for 111200175	224.00
October	10/13/2011	111200176	10 E 100 411 110300 000	REALLY GOOD STUFF, INC.	classroom supplies	110.88
October	10/13/2011	111200176	10 E 100 411 110100 000	REALLY GOOD STUFF, INC.	Classroom Supplies	56.35

POST MONTH	CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
					Totals for 111200176	167.23
October	10/13/2011	111200177	10 E 800 342 256210 000	SZYDEL, STEVEN	Meal reimbursement	7.69
October	10/13/2011	111200177	10 E 800 342 256210 000	SZYDEL, STEVEN	Meal reimbursement	10.22
					Totals for 111200177	17.91
October	10/13/2011	111200178	10 E 100 411 254300 000	VALLEY BUILDERS & HARDWAR	RESTROOM SIGN	48.00
October	10/13/2011	111200178	10 E 200 411 254300 000	VALLEY BUILDERS & HARDWAR	RESTROOM SIGN	48.00
October	10/13/2011	111200178	10 E 400 411 254300 000	VALLEY BUILDERS & HARDWAR	RESTROOM SIGN	48.00
					Totals for 111200178	144.00
October	10/17/2011	111200179	10 E 100 411 110300 000	DEMCO, INC .	3rd grade team supplies	196.10
					Totals for 111200179	196.10
October	10/07/2011	201100192	10 L 000 000 811614 000	EMPLOYEE BENEFITS COOPERA	Payroll accrual	566.32
October	10/07/2011	201100192	27 L 000 000 811614 000	EMPLOYEE BENEFITS COOPERA	Payroll accrual	433.00
October	10/07/2011	201100192	10 L 000 000 811614 000	EMPLOYEE BENEFITS COOPERA	Payroll accrual	977.81
October	10/07/2011	201100192	27 L 000 000 811614 000	EMPLOYEE BENEFITS COOPERA	Payroll accrual	83.50
October	10/07/2011	201100192	80 L 000 000 811614 000	EMPLOYEE BENEFITS COOPERA	Payroll accrual	22.50
					Totals for 201100192	2,083.13
October	10/07/2011	201100193	10 L 000 000 811670 000	HORACE MANN LIFE INS COMP	Payroll accrual	469.00
October	10/07/2011	201100193	27 L 000 000 811670 000	HORACE MANN LIFE INS COMP	Payroll accrual	16.00
October	10/07/2011	201100193	99 L 000 000 811670 000	HORACE MANN LIFE INS COMP	Payroll accrual	200.00
					Totals for 201100193	685.00
October	10/07/2011	201100194	10 L 000 000 811671 000	GREAT-WEST RETIREMENT SER	Payroll accrual	1,903.50
October	10/07/2011	201100194	27 L 000 000 811671 000	GREAT-WEST RETIREMENT SER	Payroll accrual	500.00
					Totals for 201100194	2,403.50
October	10/07/2011	201100195	10 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	559.50
October	10/07/2011	201100195	50 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	10.00
October	10/07/2011	201100195	80 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	7.50
October	10/07/2011	201100195	10 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	25,720.18
October	10/07/2011	201100195	27 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	3,302.90
October	10/07/2011	201100195	50 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	839.76
October	10/07/2011	201100195	80 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	67.71
October	10/07/2011	201100195	99 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	108.18
October	10/07/2011	201100195	10 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	11,929.24

POST	CHECK	CHECK ACCOUNT			INVOICE	
MONTH	DATE	NUMBER	NUMBER	VENDOR	DESCRIPTION	AMOUNT
October	10/07/2011	201100195	27 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	1,790.39
October	10/07/2011	201100195	50 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	562.50
October	10/07/2011	201100195	80 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	98.07
October	10/07/2011	201100195	99 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	65.62
October	10/07/2011	201100195	10 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	4,118.44
October	10/07/2011	201100195	27 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	618.12
October	10/07/2011	201100195	50 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	194.21
October	10/07/2011	201100195	80 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	33.86
October	10/07/2011	201100195	99 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	22.65
					Totals for 201100195	50,048.83
October	10/07/2011	201100196	10 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	4,118.44
October	10/07/2011	201100196	27 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	618.12
October	10/07/2011	201100196	50 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	194.21
October	10/07/2011	201100196	80 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	33.86
October	10/07/2011	201100196	99 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	22.65
October	10/07/2011	201100196	10 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	17,609.85
October	10/07/2011	201100196	27 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	2,643.00
October	10/07/2011	201100196	50 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	830.39
October	10/07/2011	201100196	80 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	144.76
October	10/07/2011	201100196	99 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	96.87
					Totals for 201100196	26,312.15
October	10/07/2011	201100197	10 L 000 000 811690 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	15.30
October	10/07/2011	201100197	50 L 000 000 811690 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	107.25
October	10/07/2011	201100197	10 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	32.50
October	10/07/2011	201100197	50 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	55.00
October	10/07/2011	201100197	80 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	7.50
October	10/07/2011	201100197	10 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	14,648.45
October	10/07/2011	201100197	27 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	2,147.17
October	10/07/2011	201100197	50 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	535.04
October	10/07/2011	201100197	80 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	92.18
October	10/07/2011	201100197	99 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	68.01
					Totals for 201100197	17,708.40
October	10/07/2011	201100198	10 L 000 000 811621 000	WISCONSIN RETIREMENT SYST	Payroll accrual	12,616.27
October	10/07/2011	201100198	27 L 000 000 811621 000	WISCONSIN RETIREMENT SYST	Payroll accrual	1,605.73
October	10/07/2011	201100198	80 L 000 000 811621 000	WISCONSIN RETIREMENT SYST	Payroll accrual	28.35
October	10/07/2011	201100198	10 L 000 000 811622 000	WISCONSIN RETIREMENT SYST	Payroll accrual	1,439.56

POST	CHECK	CHECK ACCOUNT		INVOICE			AMOUNT
MONTH	DATE	NUMBER	NUMBER	VENDOR	DESCRIPTION		
October	10/07/2011	201100198	27 L 000 000 811622 000	WISCONSIN RETIREMENT SYST	Payroll accrual		100.73
October	10/07/2011	201100198	50 L 000 000 811622 000	WISCONSIN RETIREMENT SYST	Payroll accrual		86.96
October	10/07/2011	201100198	80 L 000 000 811622 000	WISCONSIN RETIREMENT SYST	Payroll accrual		15.01
October	10/07/2011	201100198	99 L 000 000 811622 000	WISCONSIN RETIREMENT SYST	Payroll accrual		75.89
October	10/07/2011	201100198	10 L 000 000 811621 000	WISCONSIN RETIREMENT SYST	Payroll accrual		201.82
October	10/07/2011	201100198	10 L 000 000 811621 000	WISCONSIN RETIREMENT SYST	Payroll accrual		12,818.09
October	10/07/2011	201100198	27 L 000 000 811621 000	WISCONSIN RETIREMENT SYST	Payroll accrual		1,605.73
October	10/07/2011	201100198	80 L 000 000 811621 000	WISCONSIN RETIREMENT SYST	Payroll accrual		28.35
October	10/07/2011	201100198	10 L 000 000 811622 000	WISCONSIN RETIREMENT SYST	Payroll accrual		3,078.01
October	10/07/2011	201100198	27 L 000 000 811622 000	WISCONSIN RETIREMENT SYST	Payroll accrual		579.00
October	10/07/2011	201100198	50 L 000 000 811622 000	WISCONSIN RETIREMENT SYST	Payroll accrual		665.02
October	10/07/2011	201100198	80 L 000 000 811622 000	WISCONSIN RETIREMENT SYST	Payroll accrual		34.36
October	10/07/2011	201100198	99 L 000 000 811622 000	WISCONSIN RETIREMENT SYST	Payroll accrual		75.89
October	10/07/2011	201100198	10 L 000 000 811622 000	WISCONSIN RETIREMENT SYST	Payroll accrual		1,638.45
October	10/07/2011	201100198	27 L 000 000 811622 000	WISCONSIN RETIREMENT SYST	Payroll accrual		478.27
October	10/07/2011	201100198	50 L 000 000 811622 000	WISCONSIN RETIREMENT SYST	Payroll accrual		578.06
October	10/07/2011	201100198	80 L 000 000 811622 000	WISCONSIN RETIREMENT SYST	Payroll accrual		19.35
						Totals for 201100198	37,768.90
October	10/07/2011	201100199	10 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual		87.90
October	10/07/2011	201100199	10 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual		83.22
October	10/07/2011	201100199	27 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual		38.44
October	10/07/2011	201100199	10 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual		413.00
October	10/07/2011	201100199	27 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual		20.00
October	10/07/2011	201100199	10 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual		13.65
October	10/07/2011	201100199	10 L 000 000 811670 000	WEA TRUST ADVANTAGE	Payroll accrual		3,665.68
October	10/07/2011	201100199	27 L 000 000 811670 000	WEA TRUST ADVANTAGE	Payroll accrual		140.13
October	10/07/2011	201100199	10 L 000 000 811670 000	WEA TRUST ADVANTAGE	Payroll accrual		6,294.41
October	10/07/2011	201100199	27 L 000 000 811670 000	WEA TRUST ADVANTAGE	Payroll accrual		525.00
October	10/07/2011	201100199	80 L 000 000 811670 000	WEA TRUST ADVANTAGE	Payroll accrual		78.25
October	10/07/2011	201100199	10 L 000 000 811669 000	WEA TRUST ADVANTAGE	Payroll accrual		2,352.50
						Totals for 201100199	13,712.18
October	10/07/2011	201100200	10 A 000 000 711100 000	WELLS FARGO BANK	PR & DIRECT DEPOSIT/10-07-11		192,590.40
October	10/07/2011	201100200	27 A 000 000 711100 000	WELLS FARGO BANK	PR & DIRECT DEPOSIT/10-07-11		30,911.17
October	10/07/2011	201100200	50 A 000 000 711100 000	WELLS FARGO BANK	PR & DIRECT DEPOSIT/10-07-11		10,980.43
October	10/07/2011	201100200	80 A 000 000 711100 000	WELLS FARGO BANK	PR & DIRECT DEPOSIT/10-07-11		1,951.03
October	10/07/2011	201100200	99 A 000 000 711100 000	WELLS FARGO BANK	PR & DIRECT DEPOSIT/10-07-11		1,019.22
						Totals for 201100200	237,452.25

POST MONTH	CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
October	09/15/2011	201100202	10 E 100 411 110100 000	WELLS FARGO CARD SERVICES	Classroom Supplies Totals for 201100202	110.85 110.85
October	09/15/2011	201100203	10 E 800 411 214400 000	WELLS FARGO CARD SERVICES	Medical supplies for the school year 2011-2012. Gloves, bandaids, cups, surgilast ,medical tape,gauze,plastic bags, alcohol wipes, and slings Totals for 201100203	427.73 427.73
October	09/15/2011	201100204	10 E 800 411 214400 000	WELLS FARGO CARD SERVICES	Vision screen supplies Totals for 201100204	138.19 138.19
October	09/15/2011	201100205	10 E 100 411 110100 000	WELLS FARGO CARD SERVICES	purchasing cart from Joann Fabrics Totals for 201100205	173.98 173.98
October	09/15/2011	201100206	10 E 400 470 120000 000	WELLS FARGO CARD SERVICES	Advance Chemistry Textbook Totals for 201100206	1,515.72 1,515.72
October	09/15/2011	201100207	10 E 400 411 122000 000	WELLS FARGO CARD SERVICES	Books for English 10 Totals for 201100207	520.00 520.00
October	09/15/2011	201100208	27 E 700 411 158760 341	WELLS FARGO CARD SERVICES	Supplies for classroom Totals for 201100208	174.71 174.71
October	09/15/2011	201100209	10 E 800 411 232100 000	WELLS FARGO CARD SERVICES	Lunch for Admin team on 08/24/11 Totals for 201100209	88.54 88.54
October	09/15/2011	201100210	27 E 700 310 223300 341	WELLS FARGO CARD SERVICES	2 registrations for Midwest Leadership Summit- RtI Totals for 201100210	580.00 580.00
October	09/15/2011	201100211	27 E 700 411 158320 341	WELLS FARGO CARD SERVICES	Office supplies Totals for 201100211	55.92 55.92

POST	CHECK	CHECK ACCOUNT		INVOICE		AMOUNT
MONTH	DATE	NUMBER	NUMBER	VENDOR	DESCRIPTION	
October	09/15/2011	201100212	10 E 200 411 120600 000	WELLS FARGO CARD SERVICES	Classroom supplies	109.12
					Totals for 201100212	109.12
October	09/15/2011	201100213	10 E 200 411 122000 000	WELLS FARGO CARD SERVICES	Classroom supplies for beginning of the year.	72.08
					Totals for 201100213	72.08
October	09/15/2011	201100214	10 E 200 411 120000 000	WELLS FARGO CARD SERVICES	Purchase books for Target Time.	129.74
					Totals for 201100214	129.74
October	09/15/2011	201100215	10 E 800 342 231100 000	WELLS FARGO CARD SERVICES	school board members/hotel on 08/26/11	296.85
					Totals for 201100215	296.85
October	09/15/2011	201100216	10 E 800 941 231100 000	WELLS FARGO CARD SERVICES	Registration WASB Seminar	465.00
					Totals for 201100216	465.00
October	09/15/2011	201100217	10 E 400 411 123000 000	WELLS FARGO CARD SERVICES	La Catrina video guide	234.79
					Totals for 201100217	234.79
October	09/15/2011	201100218	10 E 800 411 122000 141	WELLS FARGO CARD SERVICES	Comprehension strategy and intervention kits for middle school reading through Maris Education	488.00
					Totals for 201100218	488.00
October	09/15/2011	201100219	10 E 400 411 122000 000	WELLS FARGO CARD SERVICES	manga Shakespeare Romeo and Juliet	190.95
					Totals for 201100219	190.95
					Totals for checks	749,508.03

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL	322,601.76	0.00	209,329.28	531,931.04
27	SPECIAL EDUCATION FUND	48,358.12	0.00	94,240.79	142,598.91
50	FOOD SERVICE	15,688.27	0.00	54,017.46	69,705.73
80	COMMUNITY SERVICE	2,662.64	0.00	722.34	3,384.98
99	Cooperative Programs	1,761.94	0.00	125.43	1,887.37
***	Fund Summary Totals ***	391,072.73	0.00	358,435.30	749,508.03

***** End of report *****

CHECK DATE	CHECK ACCOUNT		INVOICE		AMOUNT
	NUMBER	NUMBER	VENDOR	DESCRIPTION	
10/05/2011	7594	61 L 000 000 814500 000	COCA-COLA BOTTLING C	ELEMENTARY POP MACHINE	288.00
				Totals for 7594	288.00
10/05/2011	7595	61 L 000 000 814212 000	EQUAL RIGHTS DIVISIO	Septembe Work Permits	75.00
				Totals for 7595	75.00
10/05/2011	7596	61 L 000 000 814202 000	ROCK N'ROLL TO GO PL	Rock-n-roll to go; DJ for homecoming dance	250.00
				Totals for 7596	250.00
10/05/2011	7597	61 L 000 000 814209 000	STONE SERVICES	Pavers for rock garden	108.00
				Totals for 7597	108.00
10/12/2011	7598	61 L 000 000 814228 000	ALTOONA YOUTH SOFTBA	RETURNING DONATION	3,500.00
				Totals for 7598	3,500.00
10/12/2011	7599	61 L 000 000 814212 000	CHIPPEWA VALLEY SPOR	T-Shirts for SADD	90.00
				Totals for 7599	90.00
10/12/2011	7600	61 L 000 000 814221 000	PEPSI-COLA	MS STAFF POP MACHINE	145.80
				Totals for 7600	145.80
10/12/2011	7601	61 L 000 000 814406 000	STAPLES	Extension Cord for camera and shoot-away.	38.55
				Totals for 7601	38.55
10/13/2011	7602	61 L 000 000 814210 000	EAU CLAIRE REGIONAL	Payment for Becky Wojahn - Author visit to Pedersen	250.00
				Totals for 7602	250.00
10/13/2011	7603	61 L 000 000 814400 000	MR Z'S FUND RAISING	Payment for current fundraiser	3,577.37
				Totals for 7603	3,577.37
10/13/2011	7604	61 L 000 000 814202 000	ROCK N'ROLL TO GO PL	Homecoming DJ	250.00
				Totals for 7604	250.00
10/19/2011	7605	61 L 000 000 814209 000	COCA-COLA BOTTLING C	BLANKET PURCHASE ORDER FOR THE SCHOOL STORE	511.20
				Totals for 7605	511.20
10/19/2011	7606	61 L 000 000 814405 000	SWEETWATER SOUND, IN	microphone	499.99
				Totals for 7606	499.99

<u>CHECK</u>	<u>CHECK ACCOUNT</u>	<u>INVOICE</u>	<u>AMOUNT</u>
<u>DATE</u>	<u>NUMBER</u> <u>NUMBER</u>	<u>VENDOR</u> <u>DESCRIPTION</u>	
09/15/2011	201100201 61 L 000 000 814303 000	WELLS FARGO CARD SER Dance Team costumes	281.98
		Totals for 201100201	281.98
		Totals for checks	9,865.89

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
61	EXTRA CURRICULAR FUND	9,865.89	0.00	0.00	9,865.89
***	Fund Summary Totals ***	9,865.89	0.00	0.00	9,865.89

***** End of report *****

<u>ACCOUNT</u>	<u>CHE</u>	<u>CHECK</u>		<u>INVOICE</u>	<u>CHECK</u>	
<u>NUMBER</u>	<u>TYP</u>	<u>NUMBER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>DATE</u>	<u>AMOUNT</u>
39 E 800 685 281000 000	W	201100220	CHASE NYC	2007 Series Bond Interest	09/30/2011	68,897.50
					Totals for 201100220	68,897.50
39 E 800 685 281000 000	W	201100221	CHASE NYC	Interest Payment	09/30/2011	12,846.25
					Totals for 201100221	12,846.25
39 E 800 685 281000 000	W	201100222	U.S. BANK TRUST	1999 Series Bond Interest	09/30/2011	9,913.75
					Totals for 201100222	9,913.75
					Totals for checks	91,657.50

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
39	REFERENDUM APPROVED DEBT SERV	0.00	0.00	91,657.50	91,657.50
***	Fund Summary Totals ***	0.00	0.00	91,657.50	91,657.50

***** End of report *****



School District of Altoona

1903 Bartlett Avenue Altoona, WI 54720
715-839-6032 715-839-6066 FAX

Greg Fahrman, Superintendent

www.altoona.k12.wi.us

Educational Planning Council
District Board Room
October 12, 2011
8:00 a.m.

Agenda

1. New Members, Welcome
2. Committee Chair Nominations
3. City Update, Mike Golat
4. MAP Assessment
5. Strategic Planning Update
6. Membership, Enrollment, Open Enrollment Reports, Joyce Orth
7. Budget Update, Kathy Dahl
8. Life of an Athlete Program, Kevin Garnett
9. Target Time, Chelsea Bellville & Jack Wagener
10. Middle School Math Curriculum, Jack Wagener
11. Building Updates, Principals
12. Other

*The Goal of the Educational Planning Council Is To Connect and Communicate
With and Between the School District, City, and Community.*



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ALTOONA BOARD OF EDUCATION
Policy Committee
District Office Conference Room
October 13, 2011
1:00 p.m.

1. The meeting of the Policy Committee was called to order by committee chair Helen Drawbert at 1:05 p.m. in district office conference room.
2. Roll call was taken and the following were present:
Helen Drawbert, chair
Robin Elvig, member
Joyce Orth
3. Report of Posting. All posting requirements were met.
4. Approval of Minutes. a. June 30, 2011 Policy Committee Meeting. The minutes were approved as presented.
5. Policies for Discussion. a. Review of Section D – Fiscal Policies. Nancy Dorman is in the process of reviewing our current policies to see what can be deleted or combined. We hope to proceed with deletions/revisions on October 24. Helen will follow-up with Kathy Dahl. b. Superintendent Evaluation Policies/Procedures. Robin and Helen will review sample superintendent evaluation policies and procedures and draft revisions for review on October 18. c. Policy Review Process. With the help of the Policy Resource Guide, Robin will begin reviewing Section K – School and Community Relations.
6. Schedule any Follow-up Meeting(s) as Needed. The next meeting was scheduled for October 18, 1:00 p.m.
7. The meeting adjourned at 1:59 p.m.

Joyce Orth



School District of Altoona

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ALTOONA BOARD OF EDUCATION
Policy Committee
District Office Conference Room
October 18, 2011
1:00 p.m.

1. Call to Order
2. Roll Call
3. Report of Posting
4. Approval of Minutes.
 - a. October 13, 2011 Policy Committee Meeting
5. Policies for Discussion.
 - a. Review of Section D – Fiscal Policies
 - b. Superintendent Evaluation Policies/Procedures
 - c. Policy Review Process
6. Schedule any Follow-up Meeting(s) as Needed
7. Adjournment

ALTOONA BOARD OF EDUCATION
EDUCATIONAL FINANCE ADVISORY COMMITTEE

District Board Room

October 19, 2011

7:00 a.m.

Agenda

1. Call to Order
2. Roll Call
3. Approval of the Minutes
 - a. September 21, 2011 Educational Finance Advisory Committee Minutes
4. City Update – Jon Pfeilsticker
5. 2011-12 Budget and Forecast
6. Referendum discussion and possible recommendation to the Board
7. Miscellaneous Business
8. Set Next Meeting Date
9. Adjournment



School District of Altoona

~~Information and Technology Meeting Agenda.txt~~
1903 Barrett Avenue • Altoona, Wisconsin 54720

715-839-6033 • Fax 715-839-6066 • www.altoona.k12.wi.us

District Technology Committee Meeting
October 20, 2011
District Office Conference Room
2:00-3:30 PM

Agenda

Review summer projects and new initiatives.

- CINC connection
- wireless initiative
- Domain controllers
- Commons projection project
- MAPS
- Writing lab

Internet filtering

- what's being filtered and what should be filtered?
- Is it working?

Committee input on how Information and Technology operations can be improved.

Information and Technology plan pre-planning input

In-service day and on-going training discussion and input

Other

Key Policy Considerations:

- ▶ School boards should develop a written policy/plan for evaluating the district administrator's job performance. The purpose of adopting such policies/plans is to:
 1. encourage effective educational leadership and management of the school system, aligned with the district's vision, mission and goals;
 2. provide for compliance with legal requirements;
 3. recognize positive performance;
 4. identify conduct or performance problems and provide for continuous improvement;
 5. ensure the evaluation process is well articulated, reliable, fair, manageable and sustainable; and
 6. ensure that all parties understand the evaluation process and how the evaluation results will be used in district decision making.

- ▶ School boards are encouraged to develop the evaluation policy/plan in collaboration with the district administrator. The evaluation policy needs to clarify the **purpose of the performance evaluation** (the outcomes the board is looking for), **performance expectations** (the job standards that must be met, the job duties that must be performed, and the goals that must be achieved), and **how the board will measure whether the expectations are met** (performance indicators and evidence of performance effectiveness). It is very important for the board to provide the necessary resources and supports to ensure the district administrator's work can and will be done.

- ▶ School boards should keep in mind the district administrator's contract, written job description and related district policies when developing and implementing district administrator evaluation policies and plans. Related policies include, for example, policies on the district's vision, mission and beliefs, strategic planning, annual goal setting, administrator contracts, board-administrator relations, administrator ethical standards, staff development opportunities, policy adoption, review and implementation, and access to district records (including personnel records).

- ▶ The district administrator evaluation policy/plan must be appropriate for the district, reflecting community interests, needs and values, and must be realistic to implement. The evaluation process should provide for the identification of the district administrator's strengths as well as areas in need of improvement. The board should provide sufficient time to complete the evaluation process and make appropriate decisions based on the evaluation results. It is also important for the board to allow the district administrator the opportunity to respond to the performance evaluation results.

- ▶ Once the evaluation policy/plan is adopted, the board should make sure the district administrator is well-informed of the evaluation policy/plan and make sure the evaluation policy/plan is carried out in a fair and consistent manner.
- ▶ Keeping in mind legal considerations, the district administrator's contract and related district policies, school boards should make the following policy/plan determinations:
 - What is the purpose of evaluating the district administrator's job performance on a regular basis? What outcomes is the board looking for from the district administrator evaluation process?
 - What criteria will the board consider when evaluating the effectiveness of the district administrator's job performance?
 - At what intervals will the board evaluate the district administrator's performance—only as required by law or at more frequent intervals? How will these intervals correspond to key dates related to the district administrator's employment contract, such as dates for considering contract extension(s) and contract renewal?
 - How will the board monitor the district administrator's job performance?
 - What performance indicators or evidence will be used to measure the effectiveness of the district administrator's job performance?
 - Will the board utilize an evaluation form or other evaluation instrument in the evaluation process? If so, what form will be used and is it in line with the district administrator's written job description?
 - How will the board use the district administrator's performance evaluation results in district decision making?
 - Will the board provide any assistance or support to the district administrator in improving his/her job performance? If so, to what extent?
 - What type of written records shall be kept regarding the district administrator's performance evaluation?
 - Will the district administrator be given an opportunity to respond to the performance evaluation results? If so, to what extent?
 - How will the board hold itself accountable for carrying out the district administrator evaluation process in accordance with the established policy/plan?

General Legal Considerations:

- ▶ **Evaluation Requirement** – The school board is required by [section 121.02\(1\)\(a\)](#) of the state statutes and its implementing rule, [PI 8.01\(2\)\(a\)](#) of the Wisconsin Administrative Code, to evaluate the performance of the district administrator, in writing, at the end of his/her first year of employment in the district and at least every third year thereafter. The board may choose to evaluate the district administrator more frequently as a matter of local policy.

While the board has the authority and responsibility to determine the specific criteria and procedures it will use in assessing the district administrator's performance, the written evaluation must meet at least the following two minimum requirements:

1. The evaluation must be based on the district administrator's board-adopted written job description, including job-related duties.
 2. The evaluation must include observation of the district administrator's performance as part of the evaluation data.
- ▶ **District Administrator Job Description** – As noted above, the district administrator's evaluation must be based on the district administrator's board-adopted written job description, including job-related duties. With this requirement in mind, it is important for school boards to review the district administrator's job description regularly to make sure that it is kept up to date. School boards should make sure that any district administrator evaluation forms that may be created and used are aligned with the current job description.

School boards are required by [section 121.02\(1\)\(a\)](#) of the state statutes to ensure that the district administrator holds the appropriate license issued by the Wisconsin Department of Public Instruction (DPI). The validity of this license must be certified annually, according to [PI 8.01\(2\)\(a\)](#) of the Wisconsin Administrative Code, and a copy of the valid license must be on file in the district.

The district administrator is required to perform the job duties outlined in [section 118.24](#) of the state statutes. These duties include, for example, having general supervision and management of the professional work of the schools and the promotion of students; making written recommendations to the board on teachers, courses of study, discipline and such other matters as the administrator thinks advisable; and, performing such other duties as the school board requires. The district administrator shall not engage in any pursuit which interferes with the proper discharge of the duties.

School boards should also keep in mind administrator standards outlined in [PI 34.03](#) of the Wisconsin Administrative Code when developing the district administrator's job description and determining the district administrator's job performance expectations. In order to receive and retain a school administrator license, the district administrator must demonstrate proficient performance in the knowledge, skills and dispositions under all of the following standards:

- The administrator has an understanding of and demonstrates competence in the teacher standards under [section PI 34.02](#) of the Wisconsin Administrative Code.
 - The administrator leads by facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared by the school community.
 - The administrator manages by advocating, nurturing and sustaining a school culture and instructional program conducive to student learning and staff professional growth.
 - The administrator ensures management of the organization, operations, finances, and resources for a safe, efficient, and effective learning environment.
 - The administrator models collaborating with families and community members, responding to diverse community interests and needs, and mobilizing community resources.
 - The administrator acts with integrity, fairness, and in an ethical manner.
 - The administrator understands, responds to, and interacts with the larger political, social, economic, legal, and cultural context that affects schooling.
- **District Administrator Contract Considerations** – The school board should make sure district administrator evaluation policies/plans are in line with provisions of the district administrator's written contract.

[Section 118.24](#) of the state statutes includes specific timelines for school boards to follow when making decisions regarding the renewal or nonrenewal of administrator contracts. Because district administrator evaluation data is relevant to making such decisions, the school board should develop and implement district administrator evaluation policies and plans with those timelines in mind. For example, the school board is required to provide an administrator with preliminary notice that the board is considering nonrenewal five months before the expiration of the administrator's contract. If nonrenewal is tied to the administrator's evaluation, the evaluation procedures must allow enough time to meet the nonrenewal deadlines.

- ▶ **Board Meetings Related to District Administrator's Employment and Performance Evaluation** – A school board has authority under [section 19.85\(1\)\(c\)](#) of the state statutes to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any employee over which the school board has jurisdiction or exercises responsibility, including the district administrator.
- ▶ **Use of Evaluation Results in Professional Growth and Development Activities** – District administrator evaluations are often used to identify job areas where the district administrator needs improvement or to determine individual professional development goals and plans for the district administrator.

School boards are generally required to provide professional development opportunities and plans for licensed school staff, including the district administrator, in accordance with [section 121.02\(1\)\(b\)](#) of the state statutes and [PI 8.01\(2\)\(b\)](#) and [PI 34](#) of the Wisconsin Administrative Code.

While the board is generally required to provide professional development opportunities to the district administrator, the board is not necessarily required to provide (1) specific professional development assistance in "low performing areas" identified during the district administrator evaluation process, or (2) time to attain satisfactory competence or performance. School boards are cautioned not to include statements in their district administrator evaluation policy/plan that would commit the district to such actions unless they are willing and able to comply with them. School boards are not required to adopt such an evaluation policy/plan, but would be required to comply with such a policy/plan if it were adopted.

- ▶ **Compliance with Adopted Evaluation Policies/Plans** – School boards should make sure they can and will comply with the district administrator evaluation policies/plans they adopt. The importance of school district compliance with its own policies/plans was emphasized in an unpublished decision issued by the Wisconsin Court of Appeals in 1994. According to the court, the law "requires governments to live up to their own rules limiting their ability to act as they choose." Failure to comply with adopted evaluation policies/plans may result in legal challenges, and the decisions made by the school board as a result of the evaluation may be held invalid.

If the adopted policies/plans are outdated, do not reflect current district views or current district practice, are no longer consistent with other board policies or with the provisions of the current employee contract, or do not comply with other current legal requirements, they should be updated accordingly.

- ▶ **District Administrator Access to Performance Evaluation Records** – The district administrator has access to his/her own personnel records, including performance evaluation records, in accordance with [section 103.13](#) of the state statutes.

If the district administrator disagrees with any information contained in the personnel records, a removal or correction of that information may be mutually agreed upon by the school board and the district administrator. If an agreement cannot be reached, the district administrator may submit a written statement explaining his/her position. The board must attach the district administrator's statement to the disputed portion of the personnel record. The district's administrator's statement is to be included whenever that disputed portion of the personnel record is released to a third party as long as the disputed record is a part of the file.

- ▶ **Public Access to Performance Evaluation Records** – The public may have access to the district administrator's performance evaluation records only in accordance with the Wisconsin Public Records Law.

The district administrator is generally considered to be someone who holds a "local public office" under [section 19.32\(1dm\)](#) of the state statutes. With that in mind, if the district receives a public records request asking for access to the district administrator's performance evaluation records, the records custodian (e.g., school board) must apply the general balancing test to determine whether or not such access will be granted. The records custodian must consider whether the public interest in confidentiality outweighs the public interest in disclosure.

If the records custodian decides to grant access to the district administrator's performance evaluation record(s), he/she must first provide the district administrator with advance written notice of intent to grant access, including information concerning the district administrator's right to "augment" the record with comments and/or documentation, in accordance with [section 19.356\(9\)](#) of the state statutes.

- ▶ **Retention of Performance Evaluation Records** – Personnel records, including performance evaluation records, must be retained for a minimum of seven years in accordance with [section 19.21\(6\)](#) of the state statutes except as otherwise provided by law or by a properly adopted and state-approved records retention schedule.

Many school districts have adopted the [Wisconsin Records Retention Schedule for School Districts](#) published by the DPI. For those districts that have done this, employee evaluations should be retained for the periods of time outlined in that schedule. According to the current DPI records retention schedule, employee evaluations should be retained for six years after an employee's retirement, resignation or termination.

Additional Resources:

- [November 2007 WASB Legal Comment](#) entitled "The Legal Significance of School Board Policies"
- [April 1998](#) issue of WASB's policy publication, *The FOCUS*, entitled "District Administrator Evaluation"
- [August 1994 WASB Legal Comment](#) entitled "Personnel Evaluations"
- Wisconsin Department of Justice's [Public Records Law Compliance Outline](#)

Superintendent Evaluation

Based on Administrator Standards outlined in PI 34.03

Category 1 – Goal met	Category 2 – Working on goal	Category 3 – Goal not met
Superintendent almost always understands and successfully demonstrates skill in a given area or concept. Improvement of performance typically can be accomplished under the established goal setting and performance review process.	Superintendent demonstrates a basic understanding and often is successful in a given area or concept. More effort and/or skill acquisition is necessary by establishing clear goals and assessing progress.	Superintendent does not understand and/or exhibit effectiveness in fulfilling responsibility of a given area or concept. Little or no effort is made and the ability to change behaviors that could lead to success is questionable. Necessary improvement has not been demonstrated.

District Vision/Mission

The administrator leads by facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared by the school community.

Measures		Category 1	Category 2	Category 3
New hires score well on evaluations in year 1 and 2	Ultimately responsible for recruiting, selecting and hiring top-notch staff for all positions in the district; seeks to build and retain strong, innovative and empowering teaching staff in all buildings			
Staff survey	Demonstrates flexibility by encouraging innovation and being open to new ideas and approaches; provides an atmosphere that encourages research and creativity among students and employees			
Employee files include regular and timely documentation of input which is available for inspection by School Board members (e.g. random employee file inspection)	Assures Teacher Evaluation Process, including classroom walk-throughs has been done in a timely manner by each principal			

Community Survey	Understands the concept of the school as a function of the community; information is affectively communicated to community and area businesses			
Demonstration	Appears at and participates in school and community events and activities			
District Operations <i>The administrator ensures management of the organization, operations, finances, and resources for a safe, efficient and effective learning environment.</i>				
School Board and community are not surprised by expenditures	Assumes responsibility for overall financial planning for district; including long-range financial planning			
Audit	Supervises business operations; insists on competent, efficient performance			
Delivers goals within budget and/or successfully obtains new funds	Understands budget process; prioritizes district needs and uses creativity when faced with budgetary challenges			
Demonstration	Annually coordinates diverse group to re-visit District Vision/Mission			
Presentation to School Board	Continually looks for creative ways to update and improve district resources to create learning environments conducive to 21 st century learning			
Community and staff survey	Ensures each school building is warm, orderly and safe. Assures front office staff of each building, including District office staff is welcoming, attentive and positive to students, employees and visitors.			
Presentation to School Board	Explores effective ways to engage and challenge all students in a District with such extreme socioeconomic diversity			
Written evidence or staff survey	Continuously evaluates effectiveness of current programs			

District Culture/Communication

The administrator manages by advocating, nurturing and sustaining a school culture and instructional program conducive to student learning and staff professional growth.

The administrator models collaborating with families and community members, responding to diverse community interests and needs, and mobilizing community resources.

The administrator understands, responds to, and interacts with the larger political, social, economic, legal and cultural context that affects schooling.

The administrator acts with integrity, fairness and in an ethical manner.

Demonstration	Involves students, parents and community in cooperative planning for better schools			
Community and staff survey	Takes prompt action on concerns, complaints or recommendations; promptly communicates the status or results to those involved (e.g. staff, parents, students, etc.)			
School Board does not learn of dishonest, unfair or unethical behaviors	Maintains high standard of ethics, honesty and integrity in all personal and professional matters			
Community survey	Develops and maintains cooperative relationship and ongoing communication with the City of Altoona, area businesses and local government			
Community and staff survey	Encourages and actively listens to comments, suggestions, criticisms and recommendations by community, staff and school board			
Recognizes staff member at School Board meeting, on website or via newsletter	Promotes and recognizes initiative, productivity, and creativity; and is sensitive to staff needs in order to accomplish District goals			
Demonstration, community and staff survey	Leads by example, exhibiting strong character, good judgment, collaboration, decisiveness, and poise; with all interactions reflecting courtesy and respect			

2011 FALL REGIONAL MEETINGS

NAVIGATING TODAY'S CLIMATE



DATES: SEPT. & OCT. – VARIES PER LOCATION
LOCATIONS: DETERMINED BY REGION

Network with colleagues and WASB staff to learn strategies for effectively navigating today's educational climate.

The recent changes in collective bargaining laws bring a new dynamic to school board governance. At this fall's Regional meetings, the WASB legal and governance staff together will outline the issues for your board to consider as it develops its new employee compensation system and outline the techniques to engage your stakeholders and public.

During an evening in September or October, please join us at your Regional Meeting to meet and interact with your WASB regional director, celebrate accomplishments, and hear about WASB's activities and plans.

All meetings begin with dinner at 6:30 PM.

The WASB staff look forward to seeing you at the 2011 WASB Fall Regional Meetings!

Region 4 Meeting:

October 11, 2011

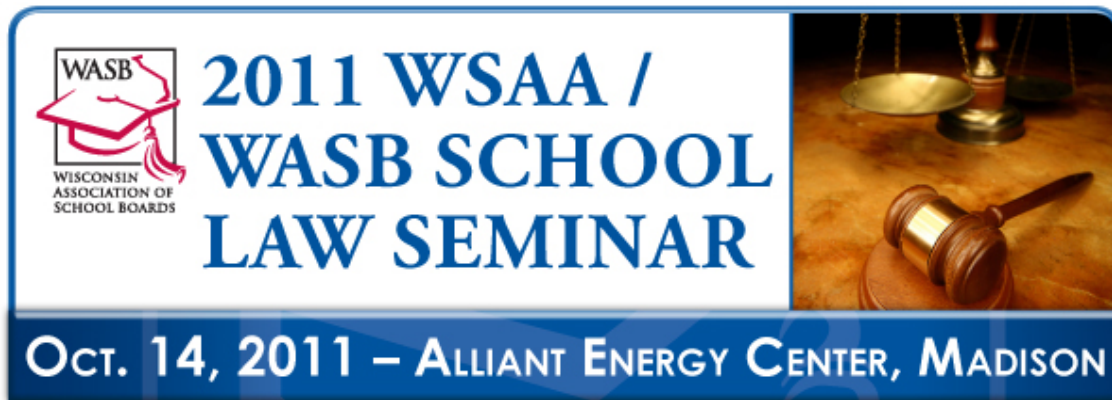
6:30 PM

at

Stout Ale House

Menomonee

Attending? Let Joyce know by October 3



Attending the School Law Seminar can help you avoid costly mistakes in today's ever-changing and perilous legal environment. Hear the latest information about key statutory changes and new court rulings that affect the daily governance of your school district. The WASB and the Wisconsin School Attorneys Association (WSAA) co-sponsor the School Law Seminar.

8 am **Registration**

9 am **Welcome**

9:05 am

Managing the Annual Meetings Challenges

What the board of every common school district needs to know about holding annual meetings whether attended by 6 or 600. This presentation will cover the basics of annual meetings, including notice, agenda and special subjects; conducting the meeting; participants, spectators and tourists; and expecting the unexpected.

Gib Berthelson - von Briesen & Roper, S.C.

Eileen Brownlee - Kramer & Brownlee, LLC

Steve Weld - Weld, Riley, Prenn & Ricci, S.C.

10:15 am

Wisconsin's Public Records Law / Social Media Issues

Milwaukee Assistant City Attorney, Melanie Swank, will discuss recent developments in the public records law; including who pays for the costs of complying with public records requests, whether personal email messages are subject to disclosure under the law, and disclosure of employee disciplinary records. Ms. Swank will also discuss use of social media by public employees as it relates to the public records law, and the 1st and 4th amendments of the U.S. Constitution.

Melanie Swank - Milwaukee City Attorney's Office

11 am

Aftermath and Implementation of Acts 10 and 32 in School Districts

Experienced school attorneys Bob Burns, Jim Korom and Mark Olson review the significant changes brought by Acts 10 and 32 to the employment relationship in school districts, as well as discuss the implementation and interpretation issues likely to be encountered in the future.

Mark L. Olson - Buelow Vetter Buikema Olson & Vilet, LLC

Robert W. Burns - Davis & Kuelthau, S.C.

James R. Korom - von Briesen & Roper, S.C.

12 noon **Lunch**

Register with Joyce by
October 3 or by **September
12 if lodging is needed.**

1 pm

Charter Choice / Civil Rights / Office for Civil Rights

Join presenters Mary Gerbig - Davis & Kuelthau, S.C. and Christy Brooks - von Briesen & Roper, S.C., for a session that provides school members the latest information from the Office for Civil Rights related to the use of technology in school districts, guidance on bullying and their oversight of schools related to students with disabilities, school choice, charters and discrimination issues.

Mary Gerbig - Davis & Kuelthau, S.C.

Christy Brooks - von Briesen & Roper, S.C.

2 pm

Procedures / Practice Pointers for Pupil Expulsions in Wisconsin

This presentation offers guidance to local school officials designed to ensure appeal-proof expulsion decisions, including the identification of pupil misconduct constituting statutory grounds for expulsion, providing legally compliant expulsion hearing notification once statutory grounds for expulsion have been identified, and ultimately conducting an expulsion hearing affording necessary due process protections to the affected pupil. The respective roles of both school administrators and school board members in the expulsion process will be delineated as well. Also to be explored will be post-expulsion issues such as the standard of review upon appeal, early reinstatement conditions and their enforcement, along with prospective off-site educational programs for expelled pupils.

James M. Ward - Weld, Riley, Prenn & Ricci, S.C.

3 pm **Adjourn**

2011 WASB LEGISLATIVE ADVOCACY CONFERENCE

*THE PUBLIC EDUCATION OF TOMORROW
DEPENDS ON YOUR LEADERSHIP TODAY.*



NOVEMBER 5, 2011

CHULA VISTA RESORT - WISCONSIN DELLS, WI

The WASB Legislative Advocacy Conference brings together ideas, dialogue and information so you can make sense of the dramatically changed environment in which school leaders find themselves and use that awareness to help shape the future for your districts.

At this year's Legislative Advocacy Conference, attendees will hear presentations on the state's fiscal and political climate and how this will affect the direction public education may be headed, as well as presentations from state education leaders on reform efforts that are underway.

Join a dialogue that will aim to distill what the many changes mean to local school boards and your advocacy efforts.

Then, whether you are a veteran or new board member, hear from experts on how to build your advocacy skills and your board's advocacy effectiveness. The public education of tomorrow depends on your leadership today.

Registration Information

The registration fee is \$95 per participant, which includes the program, reference materials, continental breakfast, coffee break and lunch.

Deadline for registration: Friday, October 28, 2011

No refunds will be given unless cancellation is received at the WASB Madison office by Friday, October 28. To cancel, please call [608-257-2622](tel:608-257-2622) or toll-free [877-705-4422](tel:877-705-4422).

Registration Deadline:

**Friday,
October 28, 2011**

**If attending
let Joyce know by
October 27**

At a Glance

Saturday, November 5 - 2011

8:00 am	Welcome Rick Eloranta - WASB President	10:45 am	Community Engagement to support strong public schools Joe Quick - WASB Government Relations Specialist Amanda Brooker - School and Community Relations Manager, Green Bay Area School District
8:15 am	Wisconsin's political landscape after the recalls: how did we get here? where are we headed? Chrales Franklin - UW- Madison Political Science Professor Mordecai Lee - UW- Milwaukee Governmental Affairs Professor		Deb Gurke - WASB Director of Governance and Leadership Development (GoLD)
		11:30 am	Breakout session / Facilitated discussion
		12 noon	lunch / Legislative update
9:30 am	Bold new initiatives: educator effectiveness and school and district accountability Michael Thompson - Deputy State Superintendent, Department of Public Instruction Julie Brill - Director of Teacher Education, Professional Development and Licensing, Department of Public Instruction Katie Rainey – Education Consultant, Department of Public Instruction	1:15 pm	Sharpen your district's legislative advocacy and WASB'S too! Dan Rossmiller - WASB Director of Government Relations Lisa Botsford - Board President, Howard-Suamico School District Teresa Ford - Board Treasurer, Howard-Suamico School District
		3 pm	Looking forward Sen. Luther Olsen (R-Ripon) - Senate Education Committee Chair Rep. Steve Kestell (R-Elkhart Lake) - Assembly Education Committee Chair
		3 pm	Adjourn
10:30 am	Break		

Altoona Library Board Agenda
Oct. 19, 2011
8:30 A.M. in the library

1. Call Meeting to Order
2. Roll call for Library Board
3. Approval of Minutes
4. President's report
5. Approval of expenses
6. Budget
7. 2012 Days Closed- Discuss and consider
8. Programs provided for local agencies charging fees.
9. Firearm prohibition signage.
10. Staffing/work assignment concerns when key employees are absent.
11. Member Pratt's report on Library Staffing Levels-
 - a. Discussion and Consider 2012 Staffing levels
12. Librarian's report
 - a. Shared system update
 - b. Circulation
 - c. Programming
 - d. Other
13. Call for agenda items for November meeting
14. Schedule next meeting
15. Adjourn

Future Reference:

February: Review of Library Director

May: Election of Officers

June: Review of Library Director's contract

November: Long range goal review



October 17, 2011

TO LIBRARY BOARD MEMBERS:

The following is an Addendum to the Library Board Agenda of October 19, 2011 to be held in the Altoona Library, 1303 Lynn Avenue at 8:30 a.m.

ADDENDUM I

NEW BUSINESS

Agenda Item

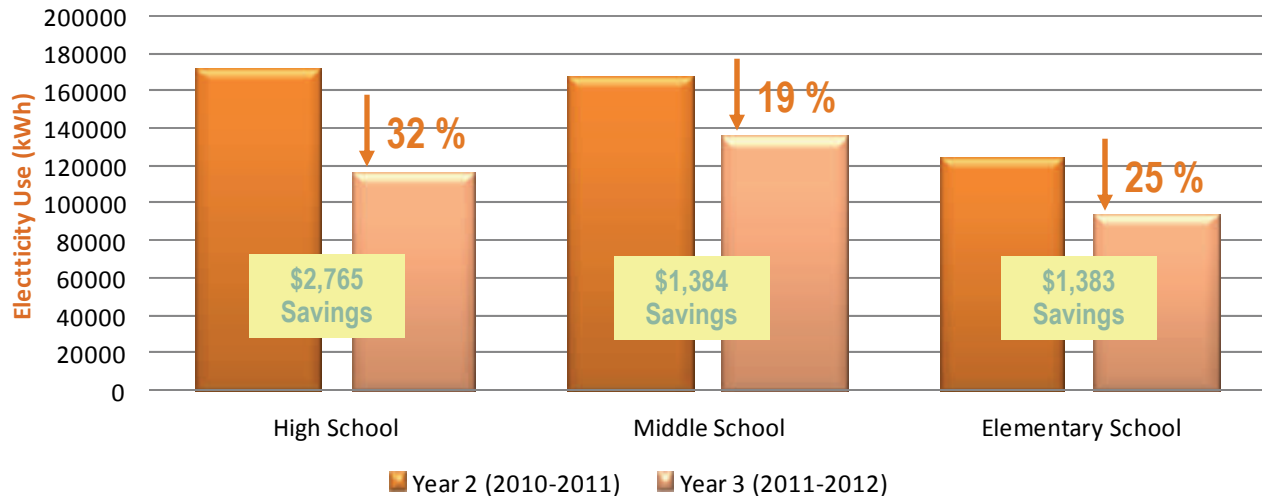
15. Discuss and consider convening in closed session pursuant to Wis. Stats. 19.85 (1)(f) considering medical history and request of Library Employee which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.
16. Motion to reconvene to Open Session for the purpose of discussion and possible consideration on the matter entertained in Closed Session.
17. Adjournment.

Cindy Bauer
City Clerk



Electricity* Use - By School June - August 2011

District Savings = \$5,532



*Electricity use does not include demand (kW) or associated savings

District Demand (kW) Savings = \$2,942

TOTAL ELECTRICITY SAVINGS JUNE - AUGUST 2011: \$8,474

School District

Projects that have recently saved energy in the school district include:

- Turned off walk in coolers/freezers for the summer
- Rescheduled air handling equipment to run off peak when possible
- Closed outside air dampers on air handling equipment where possible
- Closed window blinds for the summer in all rooms possible
- Cleaned and inspected all rooftop exhaust fans and backdraft dampers
- Cleaned heating coils in all buildings
- Replaced walk in cooler and freezer condensing units in High School kitchen
- Replaced most of the lighting in the High School with more efficient fixtures/bulbs
- Implemented demand limiting during cooling season
- Conducted energy management presentations with the office, custodial, and food service staff

Projects planned for the upcoming months include:

- Program exhaust fans to turn off at night with air handling units
- Add occupancy controls for some exhaust fans
- Replace damper seals on air handling equipment where needed
- Install kW metering equipment in all schools
- Implement demand limiting in all schools
- Replace old inefficient boilers in Elementary and High Schools
- Replace pneumatic controls and actuators with electronic in all schools
- Eliminate air compressors for building controls in all buildings
- Connect Elementary and High Schools boiler rooms to building automation system
- Connect the remaining stand alone air handlers to building automation system (HS office and lobby/locker area, MS upper gym, Elementary cafeteria)

Energy Saving Tips For...

Teachers

Power off your Smart Board when not in use or put it in standby mode. There are many benefits of having a Smart Board in your classroom, however, there are also some limitations. The added electrical plug load is often a contributing factor to rising electric bills for schools.

Some Smart Board models have a standby feature that can be turned on so that it will go into a power saving mode after a set period of inactivity (often 10, 15, or 20 minutes).

If your Smart Board does not have this feature, be diligent about turning off the projector whenever possible to both extend the life of the projector bulb and save electricity.

Custodians

Turn off lights in workrooms, lounges, hallways, and classrooms when not in use. Cleaning personnel play an important role in managing energy use wisely in schools, especially during evening or after hours cleaning.

Significant energy savings can be realized if the lights are only turned on in areas that cleaning staff are working in. In some parts of the state, cleaning services are advertising that they will save schools energy because the cleaning staff only turns on the lights absolutely needed to complete their work.

Office Staff

Keep thermostats free and clear. See what is located near the thermostat in your office. If there is a printer, coffee pot, computer, or any other device that generates heat - it may be influencing the temperature reading. Try to relocate these devices to ensure a more comfortable workplace.

Food Service Staff

Don't turn on exhaust hoods until you actually need them. Once the overhead vents are opened, 'conditioned' air from the kitchen will be sent up and out of the building. All of that heated or cooled air is exhausted and must be made up.

When the exhaust hoods run excessively, the heating and cooling systems have to work to make up the air that is being sent out the roof unnecessarily. By turning on the vent hoods only when necessary, you will help the school reduce both their electrical use and demand.

Students

Find out about your school Computer Shutdown Policy. Ask your IT specialist what the policy is on shutting down computers both in the classroom and in the computer labs.

If there is no official computer shutdown policy, consider starting one where students and teachers shut off computer monitors between classes and shutdown computers at the end of the day. Post signs and spread the word so all the students and teachers are informed of the policy. NOTE: *Make sure to get permission from the administration before implementing a new policy.*

Parents

Consider the energy you use at your child's school. If you are watching a volleyball game or volunteering in the classroom, think about how you can help conserve energy at school.

- Use natural lighting as much as possible
- Turn off the lights if you are the last one to leave
- Power off or unplug equipment when you are done
- Donate quality, energy efficient appliances



Caught Conserving Energy...

This photo shows a classroom where the teacher was working at her desk with a task lamp on and all the overhead lights were off. Excellent use of energy!

Do you know who was *Caught Conserving Energy*? Look for the answer in the next Energy Management Update (EMU). Next time it might be you!

Questions - Comments - Suggestions

Please contact Melissa Rickert, Energy Manager, CESA 10: mricket@cesa10.k12.wi.us, 715.720.2123



School District of Altoona

1903 Bartlett Avenue Altoona, WI 54720
715-839-6032 715-839-6066 FAX

Greg Fahrman, Superintendent

www.altoona.k12.wi.us

October 18, 2011

To: Board of Education
Fr: Greg Fahrman, Superintendent
RE: Routine Items for Approval

Agenda items 9.a. through 9.l. represent items that must be taken care of yearly, following the annual meeting. Please consider my recommendations as follows:

- 9.a. I recommend adoption of the budget as presented at the annual meeting
- 9.b. I recommend approval of depositories for 2011/12 with Wells Fargo Bank, State of Wisconsin Government Pool, and Wisconsin Investment Series Cooperative
- 9.c. I recommend declaration of the following as the posting places for agendas and minutes of board meetings: Altoona City Hall, Altoona Post Office, district office, and school offices
- 9.d. I recommend that Joyce Orth CPS continue as board secretary for 2011/12
- 9.e. I recommend that Kathy Dahl, CPA continue as deputy clerk for 2011/12
- 9.f. I recommend authorization to use facsimile signatures under Wisconsin Statute 120.16 (2)
- 9.g. I recommend approval of the release of funds for time-sensitive payables
- 9.h. I recommend continuation of legal counsel with Weld, Riley, Prens & Ricci
- 9.i. I recommend that Greg Johnson continue as safety officer for 2011/12
- 9.j. I recommend that Wendy Nelson continue as chemical hygiene officer for 2011/12
- 9.k. I recommend that Dr. James Haigh continue as medical advisor for 2011/12
- 9.l. I recommend the adoption of the medical term abbreviations as presented

Thank You.



Altoona School District
1903 Bartlett Ave Altoona, WI 54720
School Health Service

ABBREVIATIONS USED IN CHARTING OF SCHOOL NURSES

A	G
A-assessment	GI- gastrointestinal
ABS-absent	gtt-drop
AED-automated external defibrillator	
AHS-Altoona High School	H
am- morning	HA-headache
AMS-Altoona Middle School	HC-health concern
AOD-alcohol and other drugs	HO- health office
APD-Altoona Police Department	hs- bedtime
ASA- Acetylsalicylic acid(aspirin)	ht-height
ASAP- as soon as possible	Hx- history
B	I
BC-birth control	IM –intramuscularly
BHS- beta hemolytic strep	
bid- twice daily	K
BM- bowel movement	K-kindergarten
BMI-Body Mass Index	LLQ-left lower quadrant
BOE-Board of Education	LOC-level of consciousness
BP-blood pressure	LUQ-left upper quadrant
C	M
CPR- cardiopulmonary resuscitation	MD- medical doctor
c/o- complains of	Mo- mother
D	msg- message
DDS-doctor of dental science	N
DPI-Department of Public Instruction	NA-not applicable
Dx-diagnosis	NAD-no apparent distress
E	NCSN-Nationally Certified School Nurse
ECCHD -Eau Claire City- County Health Department	NFW- not feeling well
ECDHS-Eau Claire County Department of Human Services	NO-nurses office
EOM-extra ocular movement	
Exc-excluded	O
EEd-Early Education	O-objective data
F	OD-right eye
Fa-Father	OFC-occipital frontal circumference
FaHx-Family History	OS-left eye
FUO-fever unknown origin	OT- occupational therapy
F/U- follow up	OU-both eyes
Fx-Fracture	OV- office visit

See Agenda Item 9.1. - Adoption of Medical Term Abbreviations

P

P-plan
PC-phone call
PE-physical education or physical examination
Ped-Pedersen Elementary School
PERRLA-pupils equal, round, reactive to light, accommodates
PHC- patient health care record
PHN-public health nurse
pm-afternoon
PMD-private medical doctor
PNP-pediatric nurse practitioner
PO-by mouth (orally)
prn- as needed
PT-physical therapy

Q

qid- four times per day
qd-daily
qod-every other day

R

R-respirations
re: regarding
REF-refused
RLQ-right lower quadrant
RN-registered nurse
R/O -rule out
ROM-range of motion
RTC-return to clinic
RTCR-return to classroom
RUQ-right upper quadrant
Rx-treatment

S

S-subjective data
SA-stomach ache
SE-side effects
S&L-Speech and Language Therapy
St-student
ST-student
ST-sore throat
SubQ-subcutaneous
SUS-suspension
SW-social worker
Sx-symptoms

T

T-temperature
TC-throat culture or telephone call
tid -three times per day
tx-treatment

U

URI-upper respiratory infection
UTI- urinary tract infection

W

wk-week
WNL-within normal limits
wt-weight

Y

Y-year

Other

4K-four year old kindergarten

@ -at

-
a-after

-
p-before

-
c-with


-
s-without

x1-one time

x2-two times

x3-three times

#-number

 - not or nothing

~ - approximate

October 18, 2011

TO: Altoona School Board

Ed Bohn, Helen Drawbert, Robin Elvig, Red Hanks and Mike Hilger

I am filled with a great deal of mixed emotions as I write this letter of retirement. I will be retiring at the end of this school year with my last official day being June 30, 2012. With your approval, and based on your direction and wishes, I will assist in making this transition as seamless as possible for the school district and the people I care so much about.

Thank you so much for the opportunity to work in this remarkable school district where I have had your support. I have always boasted to others about the Altoona School Board and how fortunate I have been to work in such a trusting relationship with people who have always been focused on what is best for students of all ages.

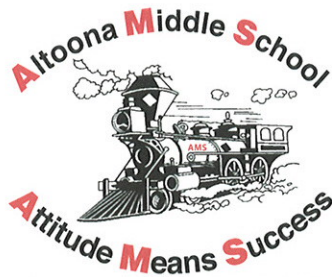
Sincerely,

A handwritten signature in cursive script that reads "Greg Fahrman". The signature is written in black ink and is positioned below the word "Sincerely,".

Greg Fahrman

Superintendent

Altoona School District



Date: October 18, 2011
To: Altoona Board Members
Greg Fahrman, Superintendent of Schools

Wow! I plan to retire June 30, 2012. What a wonderful experience I have had as an educator for the School District of Altoona. After 35 years with children and young adolescents I can honestly say there was never a day I didn't want to come to work! I love this age group!

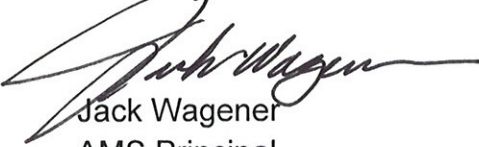
It has been an honor to work with Greg Fahrman. During my time here the District has been guided by exceptional school board members. Together they have provided guidance and inspiration and most importantly, the freedom to do "whatever it took" to help teachers teach and students achieve.

The staff at AMS are the hardest working, most dedicated master educators willing to adapt and change in order to provide the best for all students. It has been a privilege to lead this team.

Although I am retiring I intend to explore educational opportunities that come my way. It is my passion to participate in the process of preparing today's students to be successful in the 21st century.

Thank you for this wonderful experience!

Sincerely,



Jack Wagener
AMS Principal

The School Board recognizes the need to maintain an adequate unassigned fund balance in the General Fund as a safeguard to address unexpected expenses and unrealized revenues and to reduce the need for short-term borrowing.

Fund balance amounts will be reported in conformance with generally accepted accounting principles and legal requirements. Unrestricted fund balances shall be reclassified, if deemed necessary or appropriate, before the end of each fiscal year (June 30) for general purpose financial statements. Any budget account fund balances at the end of a given year, that are not classified as nonspendable, restricted, committed, or assigned, will be added to the District's unassigned fund balance in the General Fund.

The Board may, from time to time, commit fund balance resources for a specific purpose. Such action shall be taken in an open meeting and requires the approval of the Board. Commitments, once made, can be modified or removed only by similar Board action.

To the extent Board action regarding any fund balance amounts under this policy constitutes a change in the amounts of the appropriations or the purposes for such appropriations as stated in an adopted school district budget, a two-thirds vote of the entire membership of the Board shall be required, and a legal notice of the action taken shall be issued as required by law.

The Board delegates authority to the District Administrator or Designee to assign (or to remove an assignment from) fund balance resources within any specific budgetary fund to a specific intended purpose in accordance with sound business practices, applicable accounting standards, and the provisions of this policy. Any time this delegated authority is exercised, the District Administrator or Designee shall inform the Board in writing of the date and nature of the assignment, the amounts assigned (if applicable), and the reasons why the assignment was made. The District Administrator or Designee may also request that the Board take action via a Board vote to assign fund balance resources within the meaning of the applicable accounting standards. Any time the Board takes action to assign fund balance resources, rather than to more formally commit such resources, the motion shall expressly state the Board's intent to assign (rather than commit) the resources. The Board reserves the right, at any time, to act via motion to reclassify unrestricted fund balance resources as it deems necessary or appropriate.

Except where the Board expressly directs a different order of expenditure of fund balance amounts in connection with approving a specific expense or payment, fund balance resources shall be spent in the following order when various funding sources are available for a particular purpose: (1) restricted fund balances, (2) committed fund balances, (3) assigned fund balances, and (4) unassigned fund balance resources.

Legal References:

Wisconsin Statutes

- [Section 65.90\(3\)](#) [budget summary requirements; includes fund balance information]
- [Section 65.90\(5\)](#) [making changes to appropriation amounts or purposes of appropriations in an adopted operating budget]
- [Section 120.14](#) [school district audits]
- [Section 120.18](#) [annual school district report]

[Wisconsin Uniform Financial Accounting Regulations](#) (WUFAR) [school district financial accounting requirements, includes fund balance account classifications]

Government Accounting Standards Board (GASB) [Statement No. 54](#) [fund balance reporting requirements]

Adopted:

The District expects all employees, School Board members, consultants, vendors, contractors and other parties maintaining any business relationship with the District to act with integrity, due diligence and in accordance with all applicable laws, District policies and procedures in matters involving District fiscal resources. The District is entrusted with public dollars and no person connected with the District should do anything to erode that trust.

The District Administrator or designee shall be responsible for developing internal controls designed to prevent and detect fraud, financial impropriety or fiscal irregularities within the District. Every member of the District's administrative team shall be alert for any indication of fraud, financial impropriety or irregularity within his/her areas of responsibility.

Any District employee who suspects fraud, impropriety or irregularity in relation to District fiscal or other resources shall report his/her suspicions immediately to his/her supervisor and/or the District Administrator, who shall be responsible for initiating necessary investigations. In the event the concern or complaint involves the District Administrator, the concern shall be brought to the attention of the Board President. Investigations shall be conducted in a manner that protects the confidentiality of the parties and the facts, and be conducted in coordination with legal counsel and other internal or external departments and agencies as appropriate. All employees involved in the investigation shall be advised to keep information about the investigation confidential.

If an investigation substantiates the occurrence of a fraudulent activity, appropriate actions shall be taken in consultation with the District's legal counsel.

Legal References:

Wisconsin Statutes

[Chapter 19, Subchapter III](#) [code of ethics for local government employees and officials]

[Section 120.12\(1\)](#) [board duty; management of district]

[Section 946.12](#) [misconduct in public office]

[Wisconsin Uniform Financial Accounting Requirements](#) (WUFAR)

Wisconsin Public School District Auditing Manual – [Statement of Auditing Standard \(SAS\) 99](#)

Adopted: