



School District of Altoona

1903 Bartlett Ave Altoona, WI 54720
715-839-6032 715-839-6066 FAX

Dr. Ronald Walsh, Interim Superintendent

www.altoona.k12.wi.us

ALTOONA BOARD OF EDUCATION

Regular Meeting
District Board Room
1903 Bartlett Avenue
September 17, 2018
7:15 p.m.

Agenda

1. Call to Order
2. Roll Call
3. Reading of Public Notice
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes
 - a. September 4, 2018 Regular Meeting
7. Public Participation (All remarks are to be addressed to the Board; discussion among citizens present is not permitted. Board members may ask questions of a speaker; however, no formal deliberations are allowed at this time.)
 - a. Non-Agenda items - public comment and concern
 - b. Agenda items - public comment and concern
8. Treasurer's Report
 - a. Approval of Checks for Payment
 - (1) General Fund checks totaling \$619,717.64
 - (2) Student Activity Fund checks totaling \$169.51
9. Information
 - a. President's Report
 - (1) Notice of Board Member Resignation
 - (2) Vacancy Fulfillment Timeline and Process
 - (3) Fall Regional Meeting, September 27

10. Board Action – Consent Agenda (Items on the Consent Agenda are routine in nature, or have been discussed at a previous meeting. These items will be acted upon by one vote without discussion. If a board member wants to discuss any item, it will be pulled off the Consent Agenda and voted on separately.)
 - a. Consider Setting of the Tax Levy for 2018 as presented at the Annual Meeting
 - b. Consider Adoption of the 2018/19 Budget as presented at the Annual Meeting
 - c. Consider Declaration of Depositories for 2018/19
 - d. Consider Declaration of Posting Places for 2018/19
 - e. Consider Annual Appointment of Board Secretary for 2018/19
 - f. Consider Annual Appointment of Deputy Clerk for 2018/19
 - g. Consider Authorization to use Facsimile Signatures for 2018/19
 - h. Consider Approval of the Release of Funds for Time-Sensitive Payables for 2018/19
 - i. Consider Annual Appointment of Safety Officer for 2018/19
 - j. Consider Annual Appointment of Chemical Hygiene Officer for 2018/19
 - k. Consider Adoption of Medical Term Abbreviations for 2018/19

11. Board Action after Consideration and Discussion
 - a. Consider Annual Appointment of Medical Advisor for 2018/19
 - b. Consider Employment Recommendation to Fill School-Based Mental Health Coordinator Position
 - c. Consider Employment Recommendation to Fill Part-Time Lunch/Recess Supervisor Position
 - d. Consider Employment Recommendation to Fill Part-Time Lunch/Recess Supervisor Position
 - e. Consider Employment Recommendation to Fill Middle School Tennis Coach Position
 - f. Consider Employment Recommendation to Fill Administrative Assistant Position

12. Anticipated Closed Session as per Section 19.85(1) (c), (1) (e) – Wisc. Statutes

The Board will entertain a motion to convene in closed session pursuant to s. 19.85(1) (c), (1) (e) - Wisc. Stats., as appropriate, to review and discuss the evaluation of a coach

Closed Session Minutes for August 20, 2018 will also be reviewed.

13. Reconvene into Open Session and Take any Action, If Necessary and Appropriate

14. Adjournment

ALTOONA SCHOOL BOARD AGREEMENT

- We base our decisions on the best interest of the students.
- We are guided by our Vision, Mission and our Strategic Plan.
- We believe that every employee makes a contribution to the success of every student.
- We conduct ourselves within commonly understood principles of integrity.
- We listen carefully and respectfully to ensure all voices are heard.
- We practice good stewardship of our tax dollars.
- We seek to operate with as much transparency as possible.
- We do not engage in drama or political rhetoric.
- We seek a way around obstacles; reframing from an attitude of “we can’t,” to “how can we?”

Adopted: 9/19/11

Amended: 1/21/13



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Dr. Ronald Walsh, Interim Superintendent

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ALTOONA BOARD OF EDUCATION

Regular Meeting
District Board Room
1903 Bartlett Avenue
September 4, 2018
6:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Robin Elvig, at 6:30 p.m. in the District board room.
2. Roll call was taken and the following were present:
Robin E. Elvig, President
Helen S. Drawbert, Vice President
Bradley D. Poquette, Treasurer
David A. Rowe, Clerk
Richard A Risler, Member
Joyce M. Orth, Board Secretary
Dr. Ronald Walsh, Interim Superintendent
3. Public Notice. Report of notice was presented. All posting requirements were met. Posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes. a. August 20, 2018 Regular Meeting. Motion by Risler to approve the minutes as presented, seconded by Poquette. Drawbert, abstain; Rowe, yes; Risler, yes; Poquette, yes; Elvig, yes. Motion carried 4-0.
7. Public Participation. a. Non-Agenda items - public comment and concern. (1) The Altoona Area Foundation has installed a receptacle at the high school to accept bagged aluminum cans. The “Cans for Scholarships” project will provide a funding source for the Foundation’s scholarship endowment. Dave Rowe managed the installation of the project. (2) Robin Elvig introduced Sedona Van Ert, student representative to the board. Sedona was appointed as the alternate school board representative last spring, and now replaces Alyse Tainter. Sedona followed up with a review of current events at the high school including freshmen orientation and athletics. Dave Rowe noted the boys’ soccer season. b. Agenda items - public comment and concern. None.
8. Treasurer’s Report. a. Approval of Checks for Payment. Motion by Drawbert to approve General Fund checks totaling \$762,526.65 and Student Activity Fund checks totaling \$15,593.09 as presented, seconded by Risler. Rowe, yes; Risler, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0.

9. Information. **a. School Showcase.** (1) Fuel Up to Play 60 Update. Greg Emerson, and students, Isabella Bauer and Natalie Zach, gave an overview of the Fuel Up to Play 60 program and an update of recent events. This summer the group traveled to Atlanta for the Fuel Up to Play 60 Summit. As part of that experience, the students were awarded with funding for current year projects. **b. President's Report.** (1) Board Development Session. The board development session was confirmed for September 17 at 5:00 pm. Deb Gurke will facilitate the meeting. (2) Fall Regional Meeting. The Region 4 meeting will be held on September 27 at the Florian Gardens. If attending, board members will let Joyce know by September 17. **c. Superintendent's Report.** (1) Inservice. The August 27-30 inservice was reviewed. Staff training on August 28 included chemical hazards, mandated reporting, bloodborne pathogens, de-escalation and ALICE. Additional ALICE scenario training followed on August 30. (2) Back to School Ice Cream Social and Donations Update. The Back to School Ice Cream Social was held on August 29 at River Prairie in conjunction with Rock'n on the River. Donations that evening totaling \$1,450 (\$1,234 collected at Rock'n on the River and \$216 at the Ice Cream Social) will launch a clothes closet for district students. The Thundermen were sponsored by Andrew Schlafer with Baird.
10. Board Action after Consideration and Discussion. **a. Consider Resignation of Administrative Assistant.** Motion by Drawbert to accept the resignation of Terri Thill effective August 20, 2018 as presented, seconded by Poquette. Risler, yes; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 5-0. **b. Consider Employment Recommendation to Fill .50 Limited-Term Phy. Ed. Teacher Position.** Motion by Drawbert to employ Morris Clark to fill the part-time limited-term phy. ed. teacher position for the 2018/19 school year as recommended, seconded by Rowe. Poquette, yes; Drawbert, yes; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 5-0. **c. Consider Employment Recommendation to Fill High School Assistant Volleyball Coach Position.** Motion by Rowe to employ Mike Haugen to fill the high school assistant volleyball coach position for the 2018/19 season as recommended, seconded by Drawbert. Drawbert, yes; Rowe, yes; Risler, yes; Poquette, yes; Elvig, yes. Motion carried 5-0. **d. Consider Employment Recommendation to Fill Middle School Cross Country Coach Position.** Motion by Drawbert to employ Shalyn Gagnon to fill the middle school cross country coach position for the 2018/19 season as recommended, seconded by Risler. Rowe, yes; Risler, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0. **e. Consider Employment Recommendation to Fill Middle School Student Council Advisor Position.** Motion by Poquette to employ Mike Laporte to fill the middle school student council advisor position for the 2018/19 season as recommended, seconded by Risler. Risler, yes; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 5-0. **f. Consider Final Adoption of Policy 370 - Extracurricular Activities.** Motion by Drawbert to approve final adoption of Policy 370 as presented, seconded by Rowe. Poquette, yes; Drawbert, yes; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 5-0.
11. Anticipated Closed Session as per Section 19.85(1) (c), (1) (e) – Wisc. Statutes. Motion by Risler to adjourn into closed session at 7:01 p.m., seconded by Drawbert. Drawbert, yes; Rowe, yes; Risler, yes; Poquette, yes; Elvig, yes. Motion carried 5-0.

The Board will entertain a motion to convene in closed session pursuant to s. 19.85(1) (c), (1) (e) - Wisc. Stats., as appropriate, to review and discuss proposed contract language changes for administrators, and discuss employment of a coach applicant. Closed Session Minutes for August 20, 2018 will also be reviewed.

12. Reconvene into Open Session and Take any Action, If Necessary and Appropriate. Motion by Poquette to reconvene into open session and take action at 7:45 p.m., seconded by Drawbert. Rowe, yes; Risler, yes; Poquette, yes; Drawbert, yes; Elvig, yes. Motion carried 5-0.
 - a. Consider 2018/19 Contract Language Changes for Administrators. Motion by Drawbert to approve the 2018/19 contract language changes as presented, seconded by Risler. Risler, yes; Poquette, yes; Drawbert, yes; Rowe, yes; Elvig, yes. Motion carried 5-0.
 - b. Consider Employment Recommendation to Fill Coach Position. Motion by Rowe to employ Josh Berg as middle school football coach for the 2018/19 season as recommended, seconded by Poquette. Poquette, yes; Drawbert, yes; Rowe, yes; Risler, yes; Elvig, yes. Motion carried 5-0.
13. Adjournment. Motion by Rowe to adjourn at 7:47 p.m., seconded by Drawbert. Drawbert, yes; Rowe, yes; Risler, yes; Poquette, yes; Elvig, yes. Motion carried 5-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, September 17, 2018 in the District board room, following the Annual Meeting/Budget Hearing that is scheduled for 6:30 p.m. in the Pedersen Commons.

Joyce M. Orth CAP, Board Secretary

District Clerk

Date

Engage. Equip. Empower.
Offering large school opportunities with a small school approach.

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	
	NUMBER	NUMBER	NUMBER		DESCRIPTION	AMOUNT
09/04/2018	134412	10 L 000 000	811670	AMERIPRISE FINANCIAL SERVICES	403(B)S	350.00
					Totals for 134412	350.00
09/04/2018	134413	10 L 000 000	811680	WI SCTF	CHILD SUPPORT	54.00
					Totals for 134413	54.00
09/04/2018	134414	10 E 400 310	162210	BENEDICT, SETH	OFFICIAL	90.00
					Totals for 134414	90.00
09/04/2018	134415	10 E 400 310	162210	FERGUSON, LOUIE	OFFICIAL	90.00
					Totals for 134415	90.00
09/04/2018	134416	10 E 400 310	162210	HOGDEN, GENE	OFFICIAL	90.00
					Totals for 134416	90.00
09/04/2018	134417	10 E 400 310	162210	MANLEY, KEVIN	OFFICIAL	90.00
					Totals for 134417	90.00
09/04/2018	134418	10 E 400 310	162210	PETERSON, JIM	OFFICIAL	90.00
					Totals for 134418	90.00
09/05/2018	134419	10 E 800 411	232100	ALTOONA FOOD SERVICE	NEW STAFF ORIENTATION: BREAKFAST, COFFEE, LUNCH	359.00
	134419	10 E 800 310	231100	ALTOONA FOOD SERVICE	Back to School Meals for Staff Training Day	2,760.00
					Totals for 134419	3,119.00
09/05/2018	134420	10 E 800 435	222200	BRAINPOP LLC	District Brainpop Database Renewal Subscription	2,395.00
					Totals for 134420	2,395.00
09/05/2018	134421	10 E 200 411	122000	CHIPPEWA FALLS PUBLIC LIBRARY	REPLACEMENT: FEVER, 1793	16.00
					Totals for 134421	16.00
09/05/2018	134422	10 E 800 310	231700	CLIFTON, LARSON, ALLEN, LLP	AUDIT OF FIN STATEMENT FOR YE 6-30-18 AND PREP FOR SUBMITTAL TO DPI	3,750.00
					Totals for 134422	3,750.00
09/05/2018	134423	27 E 700 411	158000	EAU CLAIRE CITY OF - CITY BUS	Eau Claire Transit Tokens 500 tickets = \$625 50 books (3 adult tickets each) = \$200 Total \$825	825.00
					Totals for 134423	825.00
09/05/2018	134424	10 E 100 411	110000	GBC CONNECT	LAMINATING FILM PRODUCT CODE 3000004 QUOTE # 00127149	520.26
					Totals for 134424	520.26
09/05/2018	134425	10 E 100 411	122000	GREENWOOD/HEINEMANN	LLI Reading Materials	99.00
					Totals for 134425	99.00
09/05/2018	134426	10 E 800 320	254300	HERMAN'S HOME IMPROVEMENTS	Coat/backpack racks at ES	2,505.76
					Totals for 134426	2,505.76
09/05/2018	134427	10 E 100 411	122000	HOUGHTON MIFFLIN HARCOURT	Title 1 Math Intervention for	314.26

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	
	NUMBER	NUMBER	NUMBER		DESCRIPTION	AMOUNT
					Dee Halverson (AES)	
					Totals for 134427	314.26
09/05/2018	134428	10 E 800 310 162101		TRESONA MULTIMEDIA LLC	Locomotion licensing fees for competition set.	280.00
					Totals for 134428	280.00
09/05/2018	134429	10 E 800 310 254300		VIKING ELECTRIC SUPPLY INC	FRZ TRS15R X10	0.00
	134429	10 E 800 320 254300		VIKING ELECTRIC SUPPLY INC	FRZ TRS15R X10	0.00
	134429	10 E 800 411 254300		VIKING ELECTRIC SUPPLY INC	FRZ TRS15R X10	106.90
	134429	10 E 800 310 254300		VIKING ELECTRIC SUPPLY INC	P&S 3894, QTY: 1	0.00
	134429	10 E 800 320 254300		VIKING ELECTRIC SUPPLY INC	P&S 3894, QTY: 1	0.00
	134429	10 E 800 411 254300		VIKING ELECTRIC SUPPLY INC	P&S 3894, QTY: 1	10.37
					Totals for 134429	117.27
09/05/2018	134430	10 E 400 942 162120		WACPC CHEER/POM COACHES, INC.	WACPC Membership 2018-19	150.00
					Totals for 134430	150.00
09/05/2018	134431	10 E 200 411 126000		WARD'S SCIENCE	General Science Supplies-THIEL	954.78
	134431	10 E 200 411 126000		WARD'S SCIENCE	General Science Supplies-THIEL	32.58
	134431	10 E 200 411 126000		WARD'S SCIENCE	General Science Supplies-THIEL	45.52
	134431	10 E 200 411 126000		WARD'S SCIENCE	General Science Supplies-THIEL	30.09
					Totals for 134431	1,062.97
09/11/2018	134432	21 E 200 411 140000		ALTOONA FOOD SERVICE	Strawberries and Yogurt	94.00
	134432	10 E 400 411 241000		ALTOONA FOOD SERVICE	Lunch for high school staff - 8-29-2018	375.00
	134432	21 E 200 411 140000		ALTOONA FOOD SERVICE	Yogurt and Cheese	90.50
					Totals for 134432	559.50
09/11/2018	134433	10 E 400 949 162121		ELK MOUND SCHOOL DISTRICT	Volleyball quad fee	150.00
					Totals for 134433	150.00
09/11/2018	134434	10 E 400 949 162121		HOLMEN HIGH SCHOOL	Varsity volleyball tourney in Holmen	175.00
					Totals for 134434	175.00
09/11/2018	134435	10 E 800 353 258500		L & M MAIL SERVICE, INC.	MAIL SERVICE FOR AUG. 2018. METERING FEE, POSTAGE	2,012.59
					Totals for 134435	2,012.59
09/11/2018	134436	10 E 400 949 162121		MCDONNELL HIGH SCHOOL	Entry fee for C team volleyball	45.00
					Totals for 134436	45.00
09/11/2018	134437	10 E 800 941 223100		MIDDLE BORDER CONFERENCE	Middle Border Conference Dues: BOYS TENNIS, BOYS HOCKEY, TOURNEY FEE	400.00
					Totals for 134437	400.00
09/11/2018	134438	10 E 100 411 110000		ROCHESTER 100 INC	STUDENT FOLDERS-AES	400.00
	134438	10 E 150 411 110000		ROCHESTER 100 INC	300 AIS CCF bank folders	480.00

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER		DESCRIPTION		
					Totals for 134438	880.00
09/11/2018	134439	10 E 400 411 241000	ROCK N'ROLL TO GO PLUS, INC.	Rock and Roll to go - Entertainment for senior leadership day		263.75
					Totals for 134439	263.75
09/11/2018	134440	27 E 700 411 152000	WESTERN DAIRYLAND E.O.C., INC.	CONSCIOUS DISCIP TRNING LUNCH. AUG 27 & 28.		330.00
					Totals for 134440	330.00
09/11/2018	134441	10 E 800 310 231100	WI DEPARTMENT OF JUSTICE	AUG 2018		42.00
					Totals for 134441	42.00
09/11/2018	134442	10 E 800 320 254200	YELLOW RIVER CONCRETE & EXCAVA	Concrete at ES playground		5,856.00
					Totals for 134442	5,856.00
09/11/2018	134443	21 E 400 411 213000	YOUTH FRONTIERS, INC.	7th Grade Courage Retreat - Youth Frontiers, Inc		750.00
					Totals for 134443	750.00
09/12/2018	134444	10 E 400 310 162216	GUTSCH, RYAN	OFFICIAL		90.00
					Totals for 134444	90.00
09/12/2018	134445	10 E 400 310 162216	ROSENOW, TOM	OFFICIAL		70.00
					Totals for 134445	70.00
09/04/2018	181900127	10 E 400 310 162210	BOUGHTON, PATRICK	OFFICIAL		65.00
					Totals for 181900127	65.00
09/04/2018	181900128	10 E 400 310 162210	SUMNER, JOHN	OFFICIAL		65.00
					Totals for 181900128	65.00
09/07/2018	181900129	10 L 000 000 811670	VOYA INSTITUTIONAL TRUST COMPA	403(B)S		295.00
	181900129	27 L 000 000 811670	VOYA INSTITUTIONAL TRUST COMPA	403(B)S		55.00
	181900129	10 L 000 000 811670	VOYA INSTITUTIONAL TRUST COMPA	403(B)S		100.00
					Totals for 181900129	450.00
09/05/2018	181900130	10 E 800 293 291000	AUL HEALTH BENEFIT TRUST	SUPPORT STAFF HRA CONTRIBUTIONS		1,877.50
					Totals for 181900130	1,877.50
09/05/2018	181900131	10 E 800 291 221300	BETLACH, TARA	VITERBO UNIV FEES & TUITION REIMBURSEMENT		1,170.00
					Totals for 181900131	1,170.00
09/05/2018	181900132	10 E 800 320 254300	CERTIFIED INC	replaced electronic Board and Anode rods on High School water heater.		2,288.08
					Totals for 181900132	2,288.08
09/05/2018	181900133	10 E 800 320 254300	CITY OF ALTOONA	2018 Fire inspection fees		825.00
					Totals for 181900133	825.00
09/05/2018	181900134	27 E 700 310 221300	EAU CLAIRE AREA SCHOOL DIST	ADV MORPOLOGY, ORTON GILLINGHAM TRNG: E. PLANERT		980.00

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER		DESCRIPTION		
					Totals for 181900134	980.00
09/05/2018	181900135	21 E 200 411 140000	EMERSON, GREGORY		FUEL UP TO PLAY 60-GREEN BAY	216.37
	181900135	10 E 400 411 162118	EMERSON, GREGORY		MEALS FOR COACHES	22.44
	181900135	21 E 200 411 140000	EMERSON, GREGORY		Pizza parties for FUTP 60	50.00
	181900135	10 E 200 411 143000	EMERSON, GREGORY		Pool Noodles (LESS TAX)	30.00
					Totals for 181900135	318.81
09/05/2018	181900136	10 E 400 411 123000	ENGEN, MELANIE		CLASSROOM SUPPLIES BOUGHT SUMMER 2018	225.00
					Totals for 181900136	225.00
09/05/2018	181900137	10 E 100 411 110000	FAGAN, BONNIE		JUMP START SNACKS	54.76
					Totals for 181900137	54.76
09/05/2018	181900138	10 E 800 411 253300	HILLYARD, INC - EAU CLAIRE		SALES #3000151035	543.38
	181900138	10 E 800 411 253300	HILLYARD, INC - EAU CLAIRE		SALES #3000150834	881.28
	181900138	10 E 800 411 253300	HILLYARD, INC - EAU CLAIRE		SALES #3000151035	330.60
					Totals for 181900138	1,755.26
09/05/2018	181900139	27 E 700 310 221300	KALDOR, BROOKE		MENTAL HLTH CONF: CHULA VISTA RESORT, WI DELLS	136.25
					Totals for 181900139	136.25
09/05/2018	181900140	10 E 800 310 231700	KEY BENEFIT CONCEPTS LLC		OPEB study update	375.00
					Totals for 181900140	375.00
09/05/2018	181900141	10 E 400 310 162211	MAGALLON, EZEQUIEL		REIMBURSEMENT FOR SOCCER OFFICIALS	170.00
					Totals for 181900141	170.00
09/05/2018	181900142	10 E 800 411 221910	PSZENICZNY, SARAH		GOOGLE CERT LEVEL 1	10.00
					Totals for 181900142	10.00
09/05/2018	181900143	10 E 200 411 126000	SCHOLASTIC INC		Science World magazine for PIE (7th and 8th Grade).	626.34
					Totals for 181900143	626.34
09/05/2018	181900144	10 E 800 341 256710	STUDENT TRANSIT EAU CLAIRE, IN	EE	ALICE TRAINING	300.00
	181900144	10 E 800 341 256710	STUDENT TRANSIT EAU CLAIRE, IN	AUG 2018	SUMMER SCHOOL ROUTES	10,059.42
					Totals for 181900144	10,359.42
09/05/2018	181900145	10 E 800 342 221400	STUTTGEN, JASON		CPM PHASE 2 TRNING:AUG 7 & 8, 2018: MEALS, HOTEL, MILEAGE	371.17
					Totals for 181900145	371.17
09/05/2018	181900146	10 E 800 320 254300	VALLEY BUILDERS & HARDWARE CO		KEY CHARGE, BLANK, CHANGE, CUT	54.90
					Totals for 181900146	54.90
09/05/2018	181900147	10 E 800 411 221910	VANBLARCOM, TAMMY		GOOGLE CERT FEE	10.00
					Totals for 181900147	10.00
09/05/2018	181900148	10 E 800 310 231500	WELD RILEY, S.C.		GENERAL LABOR: CLIENT 12530.0002	47.00
					Totals for 181900148	47.00

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	AMOUNT
	NUMBER	NUMBER	NUMBER		DESCRIPTION	
09/05/2018	181900149	10 E 800 291 221300		WOJTYNA, LANE	6 CREDITS @ \$50	300.00
					Totals for 181900149	300.00
09/11/2018	181900152	10 E 400 440 223100		BIG ATHLETICS	Numbers put on soccer shorts per WIAA regulations. Home and away uniforms.	275.00
	181900152	10 E 400 411 162116		BIG ATHLETICS	Soccer balls	321.87
					Totals for 181900152	596.87
09/11/2018	181900153	10 E 800 320 254300		BRAUN CORPORATION LLC	W/O#B80823205 BEEPING PHONE LINE	259.00
	181900153	10 E 800 320 254300		BRAUN CORPORATION LLC	AHS ELEVATOR MONTHLY SERVICE CONTRACT	1,963.97
					Totals for 181900153	2,222.97
09/11/2018	181900154	10 E 800 470 120000		CENGAGE LEARNING	25 Century 21 Accounting Journals 25 Century 21 Accounting Workbooks	3,726.25
					Totals for 181900154	3,726.25
09/11/2018	181900155	10 E 800 386 221210		CESA #10	SERVICE CONTRACT, FIRST QTR 2018-19	2,125.00
	181900155	10 E 800 386 258300		CESA #10	SERVICE CONTRACT, FIRST QTR 2018-19	375.00
	181900155	10 E 800 386 262100		CESA #10	SERVICE CONTRACT, FIRST QTR 2018-19	1,217.25
	181900155	10 E 800 386 253000		CESA #10	SERVICE CONTRACT, FIRST QTR 2018-19	817.75
	181900155	10 E 800 386 263310		CESA #10	SERVICE CONTRACT, FIRST QTR 2018-19	3,302.25
	181900155	10 E 800 386 299000		CESA #10	SERVICE CONTRACT, FIRST QTR 2018-19	740.00
	181900155	27 E 700 386 436611		CESA #10	SERVICE CONTRACT, FIRST QTR 2018-19	2,476.00
	181900155	27 E 700 386 436670		CESA #10	SERVICE CONTRACT, FIRST QTR 2018-19	2,475.00
					Totals for 181900155	13,528.25
09/11/2018	181900156	80 E 200 411 392210		CHIPPEWA VALLEY SPORTING GOODS	Middle school football pants	66.00
					Totals for 181900156	66.00
09/11/2018	181900157	10 E 800 320 254300		GARBERS ELECTRIC MOTOR	BUSHING, PULLEY	44.45
	181900157	10 E 800 320 254300		GARBERS ELECTRIC MOTOR	MOTORS, RUN CAP, S & H	1,317.21
					Totals for 181900157	1,361.66
09/11/2018	181900158	10 E 100 310 122000		GUNDERSON, AMANDA	Interpreting-BACK TO SCHOOL AES ORIENTATION 9-4-18	315.00
					Totals for 181900158	315.00
09/11/2018	181900159	10 E 800 411 221910		HEARTLAND BUSINESS SYSTEMS	ESNA Cloudlink, InformaCast Mobile Subscription, Informacast Mobile Maintenance End Point, BE6000 Unity Connection x2, BE6K UCM 10X Enhanced User Connect	13,350.00

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE	
	NUMBER	NUMBER		DESCRIPTION	AMOUNT
				License, 2901 Voice Bundle w/PVDM3-16,FL-CME-SRST-25,UC Lic,FL-CUBE5 x2, Cisco Business Edition 6000M x2 Annual subscriptions 7/1/2018-6/30/2019	
				Totals for 181900159	13,350.00
09/11/2018	181900160	10 E 800 411 232100	LEE RECREATION, LLC	ES Playground Equipment	8,274.00
				Totals for 181900160	8,274.00
09/11/2018	181900161	10 E 100 412 110000	PEARSON EDUCATION	Words Their Way Student Workbooks	2,053.76
				Totals for 181900161	2,053.76
09/11/2018	181900162	10 E 100 411 110200	REALLY GOOD STUFF, INC.	Classroom supplies-HOWELL	280.06
				Totals for 181900162	280.06
09/11/2018	181900163	10 E 400 411 241000	SCHOOL SPECIALTY, INC.	2018-19 Premier School Student Handbooks.	1,120.00
	181900163	27 E 700 411 158000	SCHOOL SPECIALTY, INC.	Sounds cards for Orton-Gillingham reading instruction	74.42
				Totals for 181900163	1,194.42
09/11/2018	181900164	10 E 400 310 125400	SCHROEDER, LANE	Payment for 3 piano tunings	500.00
				Totals for 181900164	500.00
09/11/2018	181900166	10 E 200 411 122000	STAPLES	Supplies for classroom-VANBLARCOM, REFUND BINDER	-2.31
	181900166	10 E 200 411 122000	STAPLES	Supplies for classroom-VANBLARCOM-BINDER	2.31
	181900166	10 E 200 411 122000	STAPLES	Supplies for classroom-VANBLARCOM	147.52
	181900166	10 E 400 411 124000	STAPLES	Math School Supplies for 2018-2019-BUSKE	41.71
	181900166	10 E 200 411 122000	STAPLES	Hanging folders-classroom supplies-STILP	79.85
	181900166	10 E 400 411 125400	STAPLES	Binders for high school choirs-RANEK	161.63
				Totals for 181900166	430.71
09/11/2018	181900167	10 E 800 341 256710	STUDENT TRANSIT EAU CLAIRE, IN	FUEL DEBIT JAN 1-JUNE 30, 2018	20,757.12
				Totals for 181900167	20,757.12
09/11/2018	181900168	10 E 800 291 221300	WOJTYNA, LANE	26 CREDITS @ \$50	1,300.00
				Totals for 181900168	1,300.00
09/12/2018	181900169	80 E 200 310 392121	KRANS, MARY	OFFICIAL	60.00
				Totals for 181900169	60.00
09/12/2018	181900170	80 E 200 310 392121	KUNERT, JANET	OFFICIAL	60.00
				Totals for 181900170	60.00

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	
	NUMBER	NUMBER	NUMBER		DESCRIPTION	AMOUNT
09/12/2018	181900171	10 E 400 310	162216	MARCUM, CHRISTOPHER	OFFICIAL	70.00
					Totals for 181900171	70.00
08/31/2018	201800146	10 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	2,776.52
	201800146	27 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	148.64
	201800146	10 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	2,776.52
	201800146	27 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	148.64
	201800146	10 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	2,705.52
	201800146	27 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	265.21
	201800146	10 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	2,705.52
	201800146	27 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	265.21
	201800146	10 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	2,826.99
	201800146	27 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	148.64
	201800146	10 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	2,826.99
	201800146	27 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	148.64
	201800146	10 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	2,457.99
	201800146	27 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	265.21
	201800146	10 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	2,457.99
	201800146	27 L 000 000	811621	WISCONSIN RETIREMENT SYSTEM	WRS RETIREMENT	265.21
	201800146	10 L 000 000	811622	WISCONSIN RETIREMENT SYSTEM	RETIREMENT ADJUSTMENT	-143.38
					Totals for 201800146	23,046.06
08/31/2018	201800317	10 E 800 310	252100	EMPLOYEE BENEFITS CORPORATION	COBRA ADMINISTRATIVE FEES	158.00
					Totals for 201800317	158.00
09/01/2018	201800318	10 L 000 000	811635	DELTA DENTAL	DENTAL INS BENEFITS	6,471.68
	201800318	27 L 000 000	811635	DELTA DENTAL	DENTAL INS BENEFITS	1,790.20
	201800318	10 L 000 000	811635	DELTA DENTAL	DENTAL INS BENEFITS	-77.35
	201800318	10 L 000 000	811635	DELTA DENTAL	DENTAL INS BENEFITS	1,453.76
	201800318	27 L 000 000	811635	DELTA DENTAL	DENTAL INS BENEFITS	129.81
	201800318	10 L 000 000	811635	DELTA DENTAL	DENTAL INS BENEFITS	6,471.68
	201800318	27 L 000 000	811635	DELTA DENTAL	DENTAL INS BENEFITS	1,790.20
	201800318	10 L 000 000	811635	DELTA DENTAL	DENTAL INS BENEFITS	-77.35
	201800318	10 L 000 000	811635	DELTA DENTAL	DENTAL INS BENEFITS	1,331.92
	201800318	27 L 000 000	811635	DELTA DENTAL	DENTAL INS BENEFITS	129.81
	201800318	10 L 000 000	811635	DELTA DENTAL	INSURANCE ADJUSTMENTS	244.30
					Totals for 201800318	19,658.66
09/07/2018	201800319	10 A 000 000	711101	CCF BANK	NET PAYROLL - 9/7/18	244,589.16
	201800319	27 A 000 000	711101	CCF BANK	NET PAYROLL - 9/7/18	50,340.70
	201800319	50 A 000 000	711101	CCF BANK	NET PAYROLL - 9/7/18	514.13
	201800319	80 A 000 000	711101	CCF BANK	NET PAYROLL - 9/7/18	652.75
					Totals for 201800319	296,096.74
09/07/2018	201800320	10 L 000 000	811612	EFTPS	FEDERAL TAXES	406.28
	201800320	27 L 000 000	811612	EFTPS	FEDERAL TAXES	50.00
	201800320	10 L 000 000	811612	EFTPS	FEDERAL TAXES	27,813.62
	201800320	27 L 000 000	811612	EFTPS	FEDERAL TAXES	5,137.72
	201800320	50 L 000 000	811612	EFTPS	FEDERAL TAXES	0.00
	201800320	80 L 000 000	811612	EFTPS	FEDERAL TAXES	61.79
	201800320	10 L 000 000	811612	EFTPS	ADD'L FEDERAL TAX	66.14
	201800320	10 L 000 000	811611	EFTPS	FICA TAXES	21,796.34
	201800320	27 L 000 000	811611	EFTPS	FICA TAXES	4,362.40
	201800320	50 L 000 000	811611	EFTPS	FICA TAXES	37.81
	201800320	80 L 000 000	811611	EFTPS	FICA TAXES	54.60
	201800320	10 L 000 000	811611	EFTPS	MEDICARE TAXES	5,097.53

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE	
	NUMBER	NUMBER			DESCRIPTION	AMOUNT
09/07/2018	201800320	27 L 000 000	811611	EFTPS	MEDICARE TAXES	1,020.24
	201800320	50 L 000 000	811611	EFTPS	MEDICARE TAXES	8.84
	201800320	80 L 000 000	811611	EFTPS	MEDICARE TAXES	12.77
	201800320	10 L 000 000	811611	EFTPS	MEDICARE TAXES	5,097.53
	201800320	27 L 000 000	811611	EFTPS	MEDICARE TAXES	1,020.24
	201800320	50 L 000 000	811611	EFTPS	MEDICARE TAXES	8.84
	201800320	80 L 000 000	811611	EFTPS	MEDICARE TAXES	12.77
	201800320	10 L 000 000	811611	EFTPS	FICA TAXES	21,796.34
	201800320	27 L 000 000	811611	EFTPS	FICA TAXES	4,362.40
	201800320	50 L 000 000	811611	EFTPS	FICA TAXES	37.81
	201800320	80 L 000 000	811611	EFTPS	FICA TAXES	54.60
	201800320	10 L 000 000	811612	EFTPS	FEDERAL TAXES	10.00
	201800320	10 L 000 000	811611	EFTPS	FICA TAXES	34.88
	201800320	10 L 000 000	811611	EFTPS	MEDICARE TAXES	8.16
	201800320	10 L 000 000	811611	EFTPS	MEDICARE TAXES	8.16
	201800320	10 L 000 000	811611	EFTPS	FICA TAXES	34.88
					Totals for 201800320	98,412.69
09/07/2018	201800321	10 L 000 000	811671	GREAT-WEST RETIREMENT SERVICES	DEFERRED COMPENSATION	2,578.33
					Totals for 201800321	2,578.33
09/07/2018	201800322	10 L 000 000	811670	HORACE MANN LIFE INS COMPANY	403(B) DEDUCTIONS	2,396.65
	201800322	27 L 000 000	811670	HORACE MANN LIFE INS COMPANY	403(B) DEDUCTIONS	600.00
					Totals for 201800322	2,996.65
09/07/2018	201800323	10 L 000 000	811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS	102.23
	201800323	10 L 000 000	811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS	98.50
	201800323	27 L 000 000	811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS	8.69
	201800323	10 L 000 000	811691	WEA TRUST ADVANTAGE	PAYROLL DEDUCTIONS	20.54
	201800323	10 L 000 000	811670	WEA TRUST ADVANTAGE	403(B) DEDUCTIONS	260.93
	201800323	10 L 000 000	811670	WEA TRUST ADVANTAGE	403(B) DEDUCTIONS	2,972.33
	201800323	27 L 000 000	811670	WEA TRUST ADVANTAGE	403(B) DEDUCTIONS	284.00
	201800323	10 L 000 000	811670	WEA TRUST ADVANTAGE	ROTH 403(B)	173.82
	201800323	10 L 000 000	811670	WEA TRUST ADVANTAGE	403(B)S	1,266.68
	201800323	27 L 000 000	811670	WEA TRUST ADVANTAGE	403(B)S	291.67
	201800323	10 L 000 000	811670	WEA TRUST ADVANTAGE	ROTH IRA'S	233.00
	201800323	27 L 000 000	811670	WEA TRUST ADVANTAGE	ROTH IRA'S	0.00
	201800323	10 L 000 000	811670	WEA TRUST ADVANTAGE	403(B)S	2,128.50
	201800323	27 L 000 000	811670	WEA TRUST ADVANTAGE	403(B)S	184.00
					Totals for 201800323	8,024.89
09/07/2018	201800324	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	125.00
	201800324	50 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	10.00
	201800324	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	16,795.63
	201800324	27 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	3,154.20
	201800324	50 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	0.00
	201800324	80 L 000 000	811613	WISCONSIN DEPT OF REVENUE	STATE TAXES	39.81
	201800324	10 L 000 000	811613	WISCONSIN DEPT OF REVENUE	ADD'L STATE TAX	44.10
					Totals for 201800324	20,168.74
08/31/2018	201800327	10 E 800 941	252000	CCF BANK	E-FUNDS CC FEES	9.10
					Totals for 201800327	9.10
09/06/2018	201800328	10 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES I	FSA BENEFITS CARDS - 9/2/18	123.07
					Totals for 201800328	123.07

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE DESCRIPTION	AMOUNT
	NUMBER	NUMBER	NUMBER			
09/06/2018	201800329	10 E 400 249	241000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT (17-18) 9/7/18	47.97
					Totals for 201800329	47.97
09/06/2018	201800330	10 A 000 000	714200	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT (18-19) 9/7/18	2,098.63
	201800330	10 E 800 249	259000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENT (18-19) 9/7/18	15,217.62
					Totals for 201800330	17,316.25
09/12/2018	201800331	10 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES I	FSA BENFITS CARDS - 9/9/18	353.29
	201800331	27 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES I	FSA BENFITS CARDS - 9/9/18	72.04
					Totals for 201800331	425.33
09/12/2018	201800332	10 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES I	FSA REIMBURSEMENTS (17-18) 9/14/18	210.92
					Totals for 201800332	210.92
09/12/2018	201800333	10 L 000 000	811614	DIVERSIFIED BENEFIT SERVICES I	FSA REIMBURSEMENTS (18-19) 9/14/18	429.11
					Totals for 201800333	429.11
09/12/2018	201800334	10 A 000 000	714200	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS - 9/14/18	545.24
	201800334	10 E 800 249	259000	DIVERSIFIED BENEFIT SERVICES I	HRA REIMBURSEMENTS - 9/14/18	9,155.97
					Totals for 201800334	9,701.21
					Totals for checks	619,717.64

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL	397,723.82	0.00	135,365.04	533,088.86
21	SPECIAL REVENUE TRUST FUND	0.00	0.00	1,200.87	1,200.87
27	SPECIAL EDUCATION FUND	76,438.72	0.00	7,296.67	83,735.39
50	FOOD SERVICE	617.43	0.00	0.00	617.43
80	COMMUNITY SERVICE	889.09	0.00	186.00	1,075.09
***	Fund Summary Totals ***	475,669.06	0.00	144,048.58	619,717.64

***** End of report *****

CHECK	CHECK ACCOUNT	INVOICE	
DATE	NUMBER NUMBER	VENDOR	DESCRIPTION AMOUNT
09/05/2018	8449 61 L 000 000 814801 000	EQUAL RIGHTS DIVISIO	STUDENT WORK PERMIT FEES, AUG 2018 52.50
			Totals for 8449 52.50
09/05/2018	???????? 61 L 000 000 814410 000	CHRISTOFFEL, RAIJA	Cross country materials 83.81
			Totals for 181900150 83.81
09/05/2018	???????? 61 L 000 000 814465 000	MISSISSIPPI WELDERS	Helium-HS CD 33.00
			Totals for 181900151 33.00
08/31/2018	???????? 61 L 000 000 814802 000	CCF BANK	E-FUNDS CC FEES 0.20
			Totals for 201800325 0.20
			Totals for checks 169.51

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
61	EXTRA CURRICULAR FUND	169.51	0.00	0.00	169.51
***	Fund Summary Totals ***	169.51	0.00	0.00	169.51

***** End of report *****

September 12, 2018

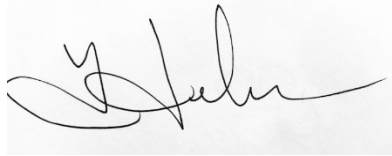
Dave Rowe
Clerk, Altoona School Board

Dear Dave (Robin, Brad and Rick),

After 16 plus years, I believe it is the right time to announce my retirement from the Altoona School Board. It has been a privilege to work for the students of this district and an honor to be part of a team that continually advocates for public education and what's best for kids. Altoona is an incredible school district, with the best administrators and staff that there is. And our community supports public education by sending us their students every day to educate.

As I thoughtfully tender my resignation, it's now time for someone else to step forward and enter the arena; to become an integral part of the important work that a school board strives to accomplish for its students.

Best always,

A handwritten signature in black ink, appearing to read "Helen S Drawbert". The signature is fluid and cursive, with a large initial "H" and "S".

Helen S Drawbert

VACANCY FULFILLMENT –TIMELINE AND SELECTION PROCESS

- ✓ September 13, 2018 Board Member Resignation
- ✓ September 17 Review Timeline and Discuss Selection Process
- ✓ September 18 Disseminate Notice of Vacancy to Media, Website
- ✓ September 16, 17, 18 Ad/Legal Notice Published in Leader Telegram
- ✓ October 5 1 PM Deadline for Prospective Candidates to Submit Letter of Interest
- ✓ October 15 Letters of Interest Reviewed at Board Meeting
- ✓ October 16 Notify Candidates of Process (Essay Question/Oral Question)
- ✓ October 24 Deadline for Candidates to Return Response to Essay Question
- ✓ October 25 Essay Question Responses Included in Board Packets
- ✓ October 29 Candidates Respond to Oral Question at Board Meeting
- ✓ October 29 Board Members Rank Candidates and Appoint Member

1. ***Essay Question:** Candidates respond in typed response of 250 words or less: *“What would you do as a board member to assure the opportunity for high quality education for every student”?*
2. ***Oral Question:** Candidates will be asked to speak to a question at the October 29 board meeting in a 3-4 minute time period.
 - Each board member will rank candidates
 - In case of a tie, additional questions will be asked

*Essay Question taken from Board Member Qualifications policy.

Cause of Vacancies

Board Member Resignation: If for reasons of health, change in domicile, or any other compelling reason a board member decides to terminate service, the Board requests earliest possible notification of intent to resign so that the Board may plan appropriately for this exigency.

Resignations shall be made in writing and delivered to the Board Clerk. The resignation shall take effect at the time indicated in the written resignation, or if no time is therein indicated, then upon delivery of the resignation.

Removal of Board Member: Board members may be removed from office for cause by the judge of the circuit court having jurisdiction over the school district.

Filling Vacancies

Vacancies on the School Board shall be filled in accordance with state law and in substantial compliance with the procedural guidelines outlined in this policy.

A qualified elector who is selected to fill a Board vacancy shall not take office unless and until he/she has taken and filed the oath of office. The oath shall be filed on or before any date or deadline that the Board establishes for the appointee to take office. Upon taking and filing the oath, the individual will file a campaign registration statement if required to do so by law.

Appointment Guidelines: During the 60 days immediately following the date on which a vacancy first exists, the Board may fill the vacancy only by an appointment made by a vote of the remaining members of the Board. Any such attempt to fill the vacancy shall be consistent with the following guidelines:

A notice of any vacancy will be published both in the Board meeting minutes when the vacancy occurs, on the district website and a three day ad will be published in the newspaper. The notice shall include a deadline for applying to fill the vacancy. The deadline shall be at least 14 days after the date that the notice is first placed.

Any qualified prospective candidate shall review the policies on Board Member Qualifications and submit a letter of interest to the school board president prior to the deadline given. Applications received by the specified deadline are assured consideration. If one or no applications are received by the deadline, the Board President may direct that the solicitation of interest be re-issued with the deadline for assured consideration extended by up to an additional 14 days. The Board President shall ensure that all Board members are informed of any such extension.

All letters of interest submitted will be placed in the meeting packet for review.

On or before the date of the Board meeting at which the Board considers the potential appointees, each potential appointee shall also submit a sworn declaration of eligibility to hold the vacant board seat.

The Board shall consider all of the identified potential appointees at a properly noticed meeting of the Board. Each potential appointee shall be given an opportunity to make a statement in support of his/her possible appointment to serve on the Board. The Board may ask questions of one or more of the potential appointees.

The person appointed shall hold office until a successor is elected at a regular Board election.

Unless a majority of the Board approves the use of a roll call or voice vote, the possible selection of an appointee to fill the vacancy will proceed with the use of signed, written ballots. A standard majority of votes cast shall be required to make an appointment, with any vote for "none of the above" counting as a vote cast.

Vacancies Remaining Unfilled for More Than 60 Days:

If a vacancy has not been filled by an appointment made within 60 days of the date on which the vacancy first exists, the Board will attempt to fill the vacancy using the following procedure:

If a duly-elected successor (i.e., elected at a Spring Election) will be taking office in the seat that is currently vacant within the next 60-day period that follows the initial 60-day period of the vacancy, no other appointee shall serve in the vacant seat in the interim.

If the vacancy is not filled by the duly-elected successor in office pursuant to the previous paragraph, then at a regular Board meeting held no later than 45 days after the end of the initial 60-day period of the vacancy, the Board shall attempt to appoint a qualified elector to fill the vacancy by a majority vote. If after five rounds of voting the Board still has been unable to fill the vacancy, then the chairperson of the meeting shall declare a deadlock and immediately call for nominations in order to break the deadlock by the random selection of a nominee.

A nominee must be a qualified elector who has submitted a sworn declaration of eligibility to fill the vacancy in question and who has not withdrawn from consideration. Each Board member who is present at the meeting may nominate, or support the nomination of, only one nominee.

Each nominee, if any, whose nomination is supported by at least 2 Board members (inclusive of the Board member who initially made the nomination) will be included in the random selection process. Any nominee selected as a result of the random process is thereby selected to fill the vacancy.

If, for any reason (including the lack of any identified potential appointee), the vacancy is still unfilled 105 days following the date on which the vacancy first existed, then the procedures listed above shall be repeated at Regular Board meetings held at approximately monthly intervals until either the vacancy is filled or there are fewer than 60 days before a duly-elected successor will take office in the vacant seat.

Temporary Vacancies for Military Leave: If a board member enters the armed forces of the United States and removes himself or herself temporarily from the school district, such temporary removal shall constitute a temporary vacancy of office.

Temporary vacancies shall be filled as other vacancies are filled, except that no election need be held to fill any part of a temporary vacancy. The term of the person appointed shall not extend beyond the expiration of the term of the board member who entered federal service. In the event the original board member completes the federal service and returns to the district during his or her original term of office, the board member may file with the clerk of the district or municipality, within 40 days of completing the federal service, a statement under oath that the federal service has terminated and that the board member elects to resume office. Upon the filing of the statement the term of the temporary board member shall cease, and the returning board member shall be entitled to resume the duties of the office.

LEGAL REF.: 17.01 (13), 17.03, 17.17(5), 17.26, 17.035, 17.17(5), 17.26, 19.01, 59.23(2)(s), 120.05(1)(d), 120.06(10), 120.12(28), 120.17(1) Wisc. Statutes

ADOPTED: 08/06/12
AMENDED: 06/20/16

2018 Regional Meeting and Workshop – Region 4 September 27, The Florian Gardens



Workshop Registration - \$65; Regional Meeting Registration - \$30; Register for both events and receive a \$10 discount.

Network with area board members, celebrate accomplishments, and learn about WASB's activities and plans.

Prior to the Regional Meeting, take part in an optional workshop on how to plan and conduct effective school board meetings. The workshop will be conducted by an experienced WASB attorney.

The Regional Meeting features an in-depth Legislative Update and a report from the WASB Executive Director. Regions 1, 4, 9, 10, 13 and 15 will vote for a WASB regional director. (WASB directors serve staggered, three-year terms.)

Workshop

Coming to Order: How to Plan and Conduct Effective School Board Meetings

All school boards conduct their business in similar meetings. However, the effectiveness of their meetings can vary widely. How a board sets its agendas and plans for and conducts its meetings can impact the board's success in moving the needle on student achievement.

In this workshop, a WASB attorney will review the legal requirements for meetings and board member roles as well as how to structure meetings to achieve different purposes, conduct an effective board meeting, record meetings appropriately, and accommodate public participation. WASB Attorney: *Barry Forbes, Bob Butler or Ben Richter*

4 pm Registration

4:30-6 pm Workshop

Regional Meeting

6 pm Registration / Networking

6:30 pm Dinner

7:30-9 pm Regional Meeting Program

Attending?
Let Joyce know by 9/17 if
you'll attend the Regional
Meeting only OR both the
Regional Meeting
& Workshop.



School District of Altoona

1903 Bartlett Ave Altoona, WI 54720
715-839-6032 715-839-6066 FAX

Dr. Ronald Walsh, Interim Superintendent

www.altoona.k12.wi.us

Consent Agenda for September 17, 2018

The items listed below are routine in nature, approved yearly following the annual meeting.

Proposed Motion: Motion to approve Items 10.a. through 10.k. as presented and incorporated herein by attachment to the minutes

- 10.a. Setting of the tax levy for 2018 as present at the annual meeting
- 10.b. Adoption of the 2018/19 budget as presented at the annual meeting
- 10.c. Approval of depositories for 2018/19 with Citizen's Community Federal, State of Wisconsin Government Pool, and Wisconsin Investment Series Cooperative
- 10.d. Declaration of the following as the posting places for agendas and minutes of board meetings: Altoona City Hall, Altoona Post Office, district office, and elementary and high school offices
- 10.e. Continuation of Joyce Orth CAP as board secretary for 2018/19
- 10.f. Continuation of Michael Markgren as deputy clerk for 2018/19
- 10.g. Authorization to use facsimile signatures under Wisconsin Statute 120.16 (2)
- 10.h. Approval of the release of funds for time-sensitive payables
- 10.i. Continuation of Greg Johnson as safety officer for 2018/19
- 10.j. Appointment of Teresa Harp as chemical hygiene officer for 2018/19
- 10.k. Adoption of the medical term abbreviations as presented

The Appointment of the Medical Advisor has been removed from the Consent Agenda and added it to the Regular Action (11.a.).

- 11.a. Appointment of Dr. Susan Rowe as medical advisor for 2018/19

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Offering large school opportunities with a small school approach.