



School District of Altoona

1903 Bartlett Avenue Altoona, WI 54720

715-839-6032 715-839-6066 FAX

Dr. Connie M. Biedron, Superintendent

www.altoona.k12.wi.us

ALTOONA BOARD OF EDUCATION

Regular Meeting

Altoona Commons Addition

February 4, 2013

6:30 p.m.

Agenda

1. Call to Order
2. Roll Call
3. Reading of Public Notice
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes.
 - a. January 17, 2013 Special Meeting
 - b. January 21, 2013 Regular Meeting
7. Public Participation (All remarks are to be addressed to the Board; discussion among citizens present is not permitted. Board members may ask questions of a speaker; however, no formal deliberations are allowed at this time.)
 - a. Non-Agenda items - public comment and concern
 - b. Agenda items - public comment and concern
8. Treasurer's Report
 - a. Approval of Checks for Payment
 - (1) General fund checks totaling \$788,936.23
 - (2) Student activity fund checks totaling \$2,856.10
 - (3) Debt service checks totaling \$-0-
9. School Showcase
 - a. Altoona High School – Student Musical Performance
 - b. Altoona Middle School – Using Technology to Support Intervention
 - c. Altoona Middle School – Alternative Recess
10. Information
 - a. Committee Meetings
 - (1) Altoona Parks and Recreation Committee, January 28
 - b. General Information
 - (1) Policies for Discussion: Policy - 185 – Board Committees, 185-Exhibit – Board Committees, Policy 521.1 – Staff Communications /Lines of Responsibility, Organizational Chart and Pyramid of Success

Altoona Board of Education, February 4, 2013

- c. President Report
 - (1) State Education Convention, January 22-25
 - (2) WASB Legal and Human Resources Conference, February 15 & March 7
 - (3) WASB School Finance Seminar, March 12
 - (4) 2013 Day at the Capitol, March 13
 - d. Superintendent's Report
 - (1) Elementary Principal Search – Discuss Interview Process
 - (2) Reports for January 11, 2013
 - (a) Student Enrollment Update
 - (b) Open Enrollment Summary Report
 - (c) Second Friday in January Pupil Count
 - (3) Project Based Learning School and Next Parent-Community Informational Meeting
 - (4) Skylert Communications System
 - (5) Conversations with Connie, January 29, 2013
 - (6) 21st Century Learning Grant Update
 - (7) Schedule Meeting with Architecture Firms
 - (8) Other Meetings and Events
11. Board Action after Consideration and Discussion
- a. Consider Resignation of Elementary Assistant Drama Coach
 - b. Consider Employment of Elementary Assistant Drama Coach
 - c. Consider Amendment of Policy 225 – Superintendent Evaluation
 - d. Consider Approval of Exhibit-225 – Superintendent Evaluation
 - e. Consider Final Adoption of Policy 441.2 - Student Representative to the Board of Education
 - f. Consider 66.0301 Cooperative Agreement with the Eau Claire Area School District
12. Adjournment

The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach on our unique, single campus setting.

ALTOONA SCHOOL BOARD AGREEMENT

- We base our decisions on the best interest of the students.
- We are guided by our Vision, Mission and our Strategic Plan.
- We believe that every employee makes a contribution to the success of every student.
- We conduct ourselves within commonly understood principals of integrity.
- We listen carefully and respectfully to ensure all voices are heard.
- We practice good stewardship of our tax dollars.
- We seek to operate with as much transparency as possible.
- We do not engage in drama or political rhetoric.
- We seek a way around obstacles; reframing from an attitude of “we can’t,” to “how can we?”

Adopted: 9/19/11

Amended: 1/21/13



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Dr. Connie M. Biedron, Superintendent

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ALTOONA BOARD OF EDUCATION
Special Meeting/Work Session
District Board Room
January 17, 2013
8:30 a.m.

1. The Special Meeting/work session was called to order by Board President, Helen Drawbert at 8:34 a.m. in the District board room.
2. Roll call was taken and the following were present:
Helen S. Drawbert, President
Robin E. Elvig, Vice President/Clerk
Michael J. Hilger, Treasurer
David A. Rowe, Member; left at 11:40 a.m.
Dr. Connie M. Biedron, Superintendent
Joyce M. Orth, Board Secretary

Kathy Dahl, business manager; Karen Henry, pupil services/curriculum director; and principals, Jeff Pepowski and Gary Pszeniczny were also in attendance.
3. Reading of Public Notice. Report of notice was given. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Employee Handbook Discussion and Development. Handbook categories reviewed included employee status, time off and leaves, employee expectations. Follow-up work sessions were scheduled for February 5 and 7, 2013, 8:30 to 11:30 a.m. In addition, February 19 at 3:45 p.m. was selected to begin meeting with the teachers' handbook team.
5. Adjournment. Motion by Elvig to adjourn at 11:41 a.m., seconded by Hilger. Elvig, yes; Rowe, absent; Hilger, yes; Drawbert, yes. Motion carried 3-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, January 21, 2013 at 6:30 p.m. in the Altoona commons addition.

Joyce M. Orth CAP, Board Secretary

District Clerk

Date

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Dr. Connie M. Biedron, Superintendent

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ALTOONA BOARD OF EDUCATION

Regular Meeting

Altoona Commons Addition

January 21, 2013

6:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board President Helen Drawbert at 6:30 p.m. in the Altoona commons addition.
2. Roll call was taken and the following were present:
Helen S. Drawbert, President
Robin E. Elvig, Vice President/Clerk
Michael J. Hilger, Treasurer
David A. Rowe, Member
Dr. Connie M. Biedron, Superintendent
Joyce M. Orth, Board Secretary
3. Reading of Public Notice. Report of notice was given. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes. a. January 7, 2013 Special Meeting. Motion by Elvig to approve the January 7 Special Meeting minutes as presented, seconded by Rowe. Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 4-0. b. January 7, 2013 Regular Meeting. Motion by Elvig to approve the January 7 Regular Meeting minutes as presented, seconded by Hilger. Rowe, yes; Hilger, yes; Elvig, yes; Drawbert, yes. Motion carried 4-0. c. January 8, 2013 Special Meeting. Motion by Hilger to approve the January 8 Special Meeting minutes as presented, seconded by Rowe. Hilger, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 4-0. d. January 9, 2013 Special Meeting. Motion by Rowe to approve the minutes as corrected to reflect that the meeting was called to order by Vice President Robin Elvig, seconded by Hilger. Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 4-0. e. January 14, 2013 Special Meeting. Motion by Rowe to approve the January 14 Special Meeting minutes as presented, seconded by Hilger. Rowe, yes; Hilger, yes; Elvig, yes; Drawbert, yes. Motion carried 4-0.
7. Public Participation. a. Non-Agenda items - public comment and concern. (1) Mike Hilger mentioned "One Today," the Inaugural Poem by Richard Blanco. (2) Helen Drawbert welcomed and introduced Kimberly Devereaux, write-in candidate for school board. (3) Helen Drawbert noted that the high school student representative will join the board at the next board meeting. (4) Dave Rowe commented that he thought the recent meetings with staff and parents/community were of value. (5) Helen Drawbert asked board members to watch for Legislative Alerts from Dan Rossmiller, WASB government relations director. b. Agenda items - public comment and concern. None.

8. Treasurer's Report. a. Approval of Checks for Payment. Motion by Rowe to approve general fund checks totaling \$566,892.25 and student activity fund checks totaling \$3,717.12 as presented, seconded by Elvig. Hilger, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 4-0. b. Approval of Treasurer's Report. Motion by Elvig to approve the Treasurer's Report as presented, seconded by Hilger. Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 4-0.

9. Information. **a. Committee Meeting Report.** None. **b. General Information.** (1) Candidates for School Board. Four candidates have submitted Notice of Candidacy forms and will be running as write-in candidates: Kimberly Devereaux, Patricia Huse, Brad Poquette, and Kenneth Sagert. **c. President Report.** (1) WASB Legal and Human Resources Conference. The two-day conference will be held in Stevens Point on February 15 and March 7. Topics will include the Affordable Care Act, legal and human resources and alternative compensation. If attending, board members should register with Joyce by February 4. **d. Superintendent's Report.** (1) Long Range Plan for Facilities and Grounds. Greg Johnson presented the plan to address buildings and grounds priorities through 2017/18. Auditorium seating replacement and the elementary gym floor will be added to the schedule. Robin Elvig inquired about regulations for indoor sprinkler systems and Dave Rowe suggested parking permit fees be earmarked toward parking lot maintenance. (2) Monthly Budget Update. Expenditures and revenues as of January 16, 2013 were reviewed. (3) Open Enrollment Spaces for 2013/14. No space limits will be put in place for the 2013/14 school year. (4) Elementary Principal Search Process. The salary range, application and interview processes were discussed. Board members and Dr. Biedron will each write a question to be included in the application process. The questions will pertain to the district vision and mission, leadership, communication, curriculum, staff/student relations, and why candidates are interested in our district. The board will revisit the interview process on February 4. (5) Review of January 14 Parent – Community Night and Next Steps. Dr. Biedron gave an overview from Parent-Community Night that was held on January 14. Topics included schedule, calendar and the 4-5 grade Project-Based Learning school; 150 attended. A follow-up session will be scheduled. (6) Proposed Names for Intermediate Project Based Learning School. A process for collecting possible names from students is underway. For the time being (for open enrollment purposes), the school may be called 4-5 Intermediate School. (7) Library Board Meeting. Dr. Biedron shared highlights from the January 16 meeting. (8) Eggs & Issues: State of the County. The January 18 Eggs and Issues session focused on the State of Eau Claire County and the legislative, judicial and executive branches of government. (9) Conversations with Connie. Conversations with Connie will begin January 29, 6:30 to 7:30 p.m. at the Altoona Public Library, and will continue on the last Tuesday of the month. (10) Cluster A School Board Workshop. The 2013 workshop will be held on February 20 at the Fall Creek High School, 6:00 p.m. Board members should RSVP to Joyce by January 31. (11) 21st Century Community Learning Center Grant Update. The data gathering process is underway. (12) Other Meetings and Events. Dr. Biedron shared information about the following: (a) an off-site venue request for prom; (b) meeting with M3 insurance brokers regarding insurance options; (c) world language offerings for grades 4-8; (d) bus monitors, which will be provided for a 4K routes. Dr. Biedron will be out of the district January 30 through February 4.

10. Policy Development. a. Policy Discussion. The following were discussed: Elementary Principal Job Description (see also 11.d.), Policy 185 – Board Committees, Policy 225 – Superintendent Evaluation and 225-Exhibit – Superintendent Evaluation.

11. Board Action after Consideration and Discussion. a. Consider Retirement of Special Education Teacher. Motion by Elvig to accept the retirement of Georgia Mollerud effective June 10, 2013 as presented, seconded by Rowe. Rowe, yes; Hilger, yes; Elvig, yes; Drawbert, yes. Motion carried 4-0. b. Consider Resignation of 7th Grade Girls Basketball Coach. Motion by Elvig to accept the resignation of Rachel Krings from her position as 7th grade girls' basketball coach, seconded by Hilger. Hilger, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 4-0.

c. Consider Employment Recommendation to Fill Extracurricular Positions for 2012/13. Motion by Rowe to employ coaches/advisors to fill positions for the 2012/13 season as recommended: Erica Emerson, SADD; John Gunderson, high school baseball assistant; and Jessica Freagon, high school softball assistant, seconded by Hilger. Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 4-0. d. Consider Adoption of Elementary School Principal Job Description. Motion by Hilger to adopt the job description for the elementary school principal as presented, seconded by Drawbert. Rowe, yes; Hilger, yes; Elvig, yes; Drawbert, yes. Motion carried 4-0. e. Consider Amendment of Altoona School Board Agreement. Motion by Elvig to amend the Altoona School Board Agreement as presented, seconded by Rowe. Hilger, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 4-0. f. Consider Amendment of Policy 423 – Public School Open Enrollment. Motion by Elvig to amend Policy 423 as presented, seconded by Hilger. Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 4-0. g. Consider Approval of 423-Rule – Public School Open Enrollment. Motion by Elvig to approve 423-Rule as presented, seconded by Rowe. Rowe, yes; Hilger, yes; Elvig, yes; Drawbert, yes. Motion carried 4-0. h. Consider Initial Adoption of Policy 441.2 – Student Representative to the Board of Education. Motion by Rowe to approve initial adoption of Policy 441.2 as presented, seconded by Hilger. Hilger, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 4-0.

12. Adjournment. Motion by Rowe to adjourn at 8:25 p.m., seconded by Hilger. Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 4-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, February 4, 2013 at 6:30 p.m. in the Altoona commons addition.

Joyce M. Orth CAP, Board Secretary

District Clerk

Date

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CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE	AMOUNT
	NUMBER	NUMBER		DESCRIPTION	
01/28/2013	128646	10 E 800 480 266000 000	INDUSTRIAL APPRAISAL COMPANY	ACCOUNT: 126-600 FACS SUPPORT AND MAINTENANCE FEE Totals for 128646	-250.00 -250.00
01/23/2013	128669	10 L 000 000 811680 000	OKLAHOMA DEPARTMENT OF HUMAN SERVIC	Payroll accrual Totals for 128669	74.91 74.91
01/23/2013	128670	10 L 000 000 811690 000	SOCIAL SECURITY ADMINISTRATION	Payroll accrual Totals for 128670	237.86 237.86
01/23/2013	128671	10 L 000 000 811690 000	VALUE AUTO MART OF EAU CLAIRE	Payroll accrual Totals for 128671	85.42 85.42
01/23/2013	128672	10 L 000 000 811680 000	WI SCTF	Payroll accrual	187.50
01/23/2013	128672	10 L 000 000 811680 000	WI SCTF	Payroll accrual	46.98
01/23/2013	128672	27 L 000 000 811680 000	WI SCTF	Payroll accrual Totals for 128672	7.02 241.50
01/20/2013	128673	10 E 400 411 136320 400	ACME TOOLS	Planer for Tech Ed. Only \$2100 from Perkins. planer (Powermatic) POS Code: ARCH: C	1,679.99
01/20/2013	128673	10 E 800 411 221001 406	ACME TOOLS	Planer for Tech Ed. Only \$2100 from Perkins. planer (Powermatic) POS Code: ARCH: C Totals for 128673	2,100.00 3,779.99
01/20/2013	128674	21 E 800 411 214400 858	ALTOONA HOT LUNCH PROGRAM	Pomegranates for Try and Taste \$24.75/case Totals for 128674	24.75 24.75
01/20/2013	128675	10 E 800 355 263300 000	AT&T	2012/13 BLANKET ORDER - TELEPHONE	46.90
01/20/2013	128675	10 E 800 355 263300 000	AT&T	2012/13 BLANKET ORDER - TELEPHONE Totals for 128675	1,121.04 1,167.94
01/20/2013	128676	10 E 800 310 263300 000	CENTURYLINK - BUSINESS SERVICES	Long Distance Telephone Service blanket PO for 2012-13 Totals for 128676	27.00 27.00
01/20/2013	128677	27 E 700 411 156600 347	CESA #10	Participation in the Early Childhood Indicator Training	20.00
01/20/2013	128677	10 E 800 358 221910 000	CESA #10	CINC Maintenance Fee for 2013 Totals for 128677	2,000.00 2,020.00
01/20/2013	128678	10 E 800 320 254300 000	CITY OF ALTOONA	Routine Fire Inspection Totals for 128678	75.00 75.00
01/20/2013	128679	10 E 100 411 110126 000	DELTA EDUCATION, LLC	fabric module Totals for 128679	659.68 659.68
01/20/2013	128680	10 E 100 411 110102 000	WISCONSIN DEPARTMENT OF PUBLIC INST	Copies of Revised Wisconsin Model Early Learning	45.00

CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
				Standards for 4K Teachers and Directors	
				Totals for 128680	45.00
01/20/2013	128681	27 E 700 411 158510 341	EAU CLAIRE TRANSIT - CITY BUS	6 Student Max Passes (6 x \$45 = \$270)	270.00
				Totals for 128681	270.00
01/20/2013	128682	10 E 800 358 221910 000	GOOGLE, INC.	Blanket PO for GMail/Postini archiving and discovery services for 2012-13 school year.	13.75
				Totals for 128682	13.75
01/20/2013	128683	10 E 800 411 223100 000	MECA SPORTSWEAR	letter jacket	148.13
				Totals for 128683	148.13
01/20/2013	128684	10 E 400 411 125500 000	SCHMITT MUSIC CENTERS	2 1/2 Rico Royals	39.00
01/20/2013	128684	10 E 200 320 254410 000	SCHMITT MUSIC CENTERS	baritone saxophone	78.00
				Totals for 128684	117.00
01/20/2013	128685	10 E 400 942 162204 000	WBCA (BASEBALL)	baseball coaches clinic registration 2013	90.00
				Totals for 128685	90.00
01/20/2013	128686	10 E 100 310 110102 000	WESTERN DAIRYLAND E.O.C., INC.	ECERS visits for 4K classrooms for the 2012-13 school year	1,160.00
				Totals for 128686	1,160.00
01/20/2013	128687	80 E 200 949 161339 000	WILLIAM ENTERPRISES	Entry fee for Fall Creek forensics meet	115.50
				Totals for 128687	115.50
01/24/2013	128688	10 E 800 411 231100 000	ALTOONA SCHOOLS FOOD SERVICE	PLANNING COUNCIL	10.94
				Totals for 128688	10.94
01/24/2013	128689	10 E 100 337 253300 000	CITY OF ALTOONA	WTR, SEW, HYD & STRM	885.93
01/24/2013	128689	10 E 100 338 253300 000	CITY OF ALTOONA	WTR, SEW, HYD & STRM	944.51
01/24/2013	128689	10 E 200 337 253300 000	CITY OF ALTOONA	WTR, SEW, HYD & STRM	887.56
01/24/2013	128689	10 E 200 338 253300 000	CITY OF ALTOONA	WTR, SEW, HYD & STRM	922.72
01/24/2013	128689	10 E 400 337 253300 000	CITY OF ALTOONA	WTR, SEW, HYD & STRM	258.81
01/24/2013	128689	10 E 400 338 253300 000	CITY OF ALTOONA	WTR, SEW, HYD & STRM	74.45
01/24/2013	128689	10 E 100 339 253300 000	CITY OF ALTOONA	WTR, SEW, HYD & STRM	1,853.57
01/24/2013	128689	10 E 200 339 253300 000	CITY OF ALTOONA	WTR, SEW, HYD & STRM	1,964.23
01/24/2013	128689	10 E 400 339 253300 000	CITY OF ALTOONA	WTR, SEW, HYD & STRM	492.25
01/24/2013	128689	10 E 800 320 254300 000	CITY OF ALTOONA	Fire inspection for H.S/M.S/E.S. and surrounding buildings and Early education building. see Invoices.	549.00
				Totals for 128689	8,833.03
01/24/2013	128690	10 E 800 348 254500 000	EXXON MOBIL - PROCESSING CENTER	Blanket PO	701.60
				Totals for 128690	701.60
01/24/2013	128691	10 E 400 942 162117 000	FREAGON, JESSICA	clinic fee for asst coach for	109.00

CHECK DATE	CHECK ACCOUNT		VENDOR	INVOICE	AMOUNT
	NUMBER	NUMBER		DESCRIPTION	
				sb clinic	
				Totals for 128691	109.00
01/24/2013	128692	10 E 400 310 125400 000	LIES, JUDY	Accompanist fee for the High School Holiday Concert	150.00
				Totals for 128692	150.00
01/24/2013	128693	27 E 700 411 158510 341	PETTY CASH FUND	Petty Cash for Cooking	99.02
				Totals for 128693	99.02
01/24/2013	128694	10 E 200 433 120600 000	SCHOLASTIC TEACHER RESOURCES	Scholastic Book Club Magazines for class use (Storyworks, Action, and Scope)	261.80
				Totals for 128694	261.80
01/24/2013	128695	10 E 800 411 232100 000	STAPLES	DO SUPPLIES	6.74
01/24/2013	128695	10 E 800 411 252000 000	STAPLES	DO SUPPLIES	2.51
01/24/2013	128695	10 E 800 411 232100 000	STAPLES	DO SUPPLIES	18.13
01/24/2013	128695	10 E 800 411 252000 000	STAPLES	DO SUPPLIES	6.74
01/24/2013	128695	10 E 200 411 125510 000	STAPLES	printer ink	35.14
				Totals for 128695	69.26
01/24/2013	128696	21 E 800 310 213000 814	UWEC RECREATION & SPORT FACILITIES	Rental fee for UWEC for the 7th grade Courage Retreat	273.00
				Totals for 128696	273.00
01/28/2013	128703	10 E 800 355 263300 000	AT&T	2012/13 BLANKET ORDER - TELEPHONE	133.60
				Totals for 128703	133.60
01/28/2013	128704	10 E 800 310 254300 000	CESA #10	Cesa 10 Asbestos refresher training/ This is mandatory training to meet OSHA regulation also adopted by Wisconsin Depart. of Safety and Professional Services.	125.00
				Totals for 128704	125.00
01/28/2013	128705	10 E 800 386 221210 000	CESA #10	Service Billing #4	762.50
01/28/2013	128705	10 E 800 386 221230 000	CESA #10	Service Billing #4	88.60
01/28/2013	128705	10 E 800 386 221240 000	CESA #10	Service Billing #4	842.00
01/28/2013	128705	10 E 800 386 222200 000	CESA #10	Service Billing #4	10.00
01/28/2013	128705	10 E 800 386 222210 000	CESA #10	Service Billing #4	444.40
01/28/2013	128705	10 E 800 386 223710 000	CESA #10	Service Billing #4	298.60
01/28/2013	128705	10 E 800 386 258100 000	CESA #10	Service Billing #4	88.00
01/28/2013	128705	10 E 800 386 258300 000	CESA #10	Service Billing #4	138.00
01/28/2013	128705	10 E 800 386 262100 000	CESA #10	Service Billing #4	415.00
01/28/2013	128705	10 E 800 386 292000 000	CESA #10	Service Billing #4	291.40
01/28/2013	128705	27 E 800 386 215000 019	CESA #10	Service Billing #4	8,200.20
01/28/2013	128705	27 E 800 386 436300 019	CESA #10	Service Billing #4	2,971.10
01/28/2013	128705	27 E 800 386 436660 019	CESA #10	Service Billing #4	21,804.10
01/28/2013	128705	27 E 800 386 436720 019	CESA #10	Service Billing #4	1,698.00
01/28/2013	128705	10 E 800 386 253000 000	CESA #10	Service Billing #4	241.10
01/28/2013	128705	10 E 800 386 263310 056	CESA #10	Service Billing #4	374.50
01/28/2013	128705	10 E 800 386 249000 000	CESA #10	Service Billing #4	872.81

CHECK DATE	CHECK ACCOUNT							VENDOR	INVOICE	
	NUMBER	NUMBER							DESCRIPTION	AMOUNT
01/28/2013	128705	27 E 800 386 436611 341						CESA #10	Service Billing #4	912.69
									Totals for 128705	40,453.00
01/28/2013	128706	10 E 200 320 254300 000						DIVERSIFIED BENEFIT SERVICES INC	Enrollment services and document prep	425.00
01/28/2013	128706	10 E 800 310 252105 000						DIVERSIFIED BENEFIT SERVICES INC	Section 105 renewal	1,179.05
									Totals for 128706	1,604.05
01/28/2013	128707	10 E 800 293 291000 000						EDUCATORS BENEFIT CONSULTANTS LLC	Retirement benefits DS & DK	750.00
									Totals for 128707	750.00
01/28/2013	128708	10 E 800 310 256210 000						MARSHFIELD CLINIC	Vision and fitness screenings	215.00
									Totals for 128708	215.00
01/28/2013	128709	21 E 800 310 223100 862						OAKLEAF SURGICAL HOSPITAL	payment for IMPACT concussion baseline test package	300.00
									Totals for 128709	300.00
01/28/2013	128710	10 E 800 382 431000 000						SCHOOL DISTRICT OF FALL CREEK	66.0301 agreement BH	389.39
									Totals for 128710	389.39
01/28/2013	128711	10 E 800 411 122000 141						SCHOLASTIC INC	classroom supplies, classroom books and materials for Title One student use.	46.75
									Totals for 128711	46.75
01/28/2013	128712	27 E 700 411 152000 347						WESTERN DAIRYLAND E.O.C., INC.	Early Childhood meals	91.90
01/28/2013	128712	27 E 700 411 152000 347						WESTERN DAIRYLAND E.O.C., INC.	Early Childhood meals	64.60
									Totals for 128712	156.50
01/28/2013	128713	80 E 200 943 161339 000						WILLIAM ENTERPRISES	Entry fee for Menomonie forensics meet	77.50
									Totals for 128713	77.50
01/28/2013	128714	10 E 400 949 213000 000						WISCONSIN CAREER INFORMATION	Wiscareers supplemental info	299.00
									Totals for 128714	299.00
01/29/2013	128715	50 R 800 251 257220 000						WIEBE, BRENT	Return of lunch money	10.75
									Totals for 128715	10.75
01/23/2013	121320654	10 L 000 000 811670 000						ING LIFE INS & ANNUITY CO	Payroll accrual	745.40
01/23/2013	121320654	27 L 000 000 811670 000						ING LIFE INS & ANNUITY CO	Payroll accrual	64.60
01/23/2013	121320654	10 L 000 000 811670 000						ING LIFE INS & ANNUITY CO	Payroll accrual	150.40
01/23/2013	121320654	27 L 000 000 811670 000						ING LIFE INS & ANNUITY CO	Payroll accrual	9.60
									Totals for 121320654	970.00
01/23/2013	121320655	10 L 000 000 811650 000						WEST CENTRAL EDUCATION ASSN	Payroll accrual	196.80
01/23/2013	121320655	10 L 000 000 811650 000						WEST CENTRAL EDUCATION ASSN	Payroll accrual	203.46
01/23/2013	121320655	27 L 000 000 811650 000						WEST CENTRAL EDUCATION ASSN	Payroll accrual	203.20
01/23/2013	121320655	80 L 000 000 811650 000						WEST CENTRAL EDUCATION ASSN	Payroll accrual	2.84
01/23/2013	121320655	10 L 000 000 811650 000						WEST CENTRAL EDUCATION ASSN	Payroll accrual	3,212.54
01/23/2013	121320655	27 L 000 000 811650 000						WEST CENTRAL EDUCATION ASSN	Payroll accrual	463.78
									Totals for 121320655	4,282.62
01/23/2013	121320657	10 L 000 000 811631 000						WEA INSURANCE TRUST	Payroll accrual	286.63
01/23/2013	121320657	27 L 000 000 811631 000						WEA INSURANCE TRUST	Payroll accrual	40.07

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	NUMBER	NUMBER			DESCRIPTION	
01/23/2013	121320657	50 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	2.70
01/23/2013	121320657	10 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	103.31
01/23/2013	121320657	27 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	42.84
01/23/2013	121320657	10 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	69,872.11
01/23/2013	121320657	27 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	14,761.36
01/23/2013	121320657	10 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	7,815.44
01/23/2013	121320657	27 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	1,371.46
01/23/2013	121320657	50 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	72.56
01/23/2013	121320657	10 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	9,827.03
01/23/2013	121320657	27 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	1,840.12
01/23/2013	121320657	10 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	69,872.11
01/23/2013	121320657	27 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	14,761.36
01/23/2013	121320657	10 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	7,815.44
01/23/2013	121320657	27 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	1,371.46
01/23/2013	121320657	50 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	72.56
01/23/2013	121320657	10 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	103.31
01/23/2013	121320657	27 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	42.84
01/23/2013	121320657	10 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	1,189.05
01/23/2013	121320657	27 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	180.58
01/23/2013	121320657	50 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	7.09
01/23/2013	121320657	80 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	0.00
01/23/2013	121320657	10 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	4,096.66
01/23/2013	121320657	27 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	600.34
01/23/2013	121320657	10 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	286.63
01/23/2013	121320657	27 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	40.07
01/23/2013	121320657	50 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	2.70
01/23/2013	121320657	10 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	1,189.05
01/23/2013	121320657	27 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	180.58
01/23/2013	121320657	50 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	7.09
01/23/2013	121320657	80 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	0.00
01/23/2013	121320657	10 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	4,096.66
01/23/2013	121320657	27 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	600.34
01/23/2013	121320657	10 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	9,827.03
01/23/2013	121320657	27 L 000 000	811631 000	WEA INSURANCE TRUST	Payroll accrual	1,840.12
01/23/2013	121320657	10 A 000 000	715632 000	WEA INSURANCE TRUST	FEB BILLING IN JAN 2013/RETIREES	33,598.12
01/23/2013	121320657	10 L 000 000	811631 000	WEA INSURANCE TRUST	FEB BILLING IN JAN 2013	-8,937.53
					Totals for 121320657	248,879.29
01/20/2013	121320658	10 E 800 435	221910 000	CDW GOVERNMENT, INC.	Altiris Deployment Solution for Clients with Remote - 100 additional licenses	940.00
01/20/2013	121320658	10 E 800 411	221910 000	CDW GOVERNMENT, INC.	Blanket miscellaneous supplies 2012-13	142.00
					Totals for 121320658	1,082.00
01/20/2013	121320659	10 E 400 412	132700 400	CENGAGE LEARNING	Accounting workbooks	2,554.48
01/20/2013	121320659	10 E 100 435	110000 000	CENGAGE LEARNING	credit	-11.25
01/20/2013	121320659	10 E 100 435	222200 000	CENGAGE LEARNING	credit	-11.25
01/20/2013	121320659	10 E 800 435	221910 000	CENGAGE LEARNING	credit	-11.25
					Totals for 121320659	2,520.73
01/20/2013	121320660	10 E 200 551	125400 000	CRANE, DONALD	Roland Fantom G6 Sampling Workstation Keyboard 61 Keys	500.00
01/20/2013	121320660	10 E 200 551	125510 000	CRANE, DONALD	Roland Fantom G6 Sampling Workstation Keyboard 61 Keys	742.00

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				Totals for 121320660	1,242.00
01/20/2013	121320661	10 E 400 341 256240 000	FLICK, TERRY	Transportation to Osseo for Wrestler	381.45
				Totals for 121320661	381.45
01/20/2013	121320662	10 E 400 411 126000 000	FLINN SCIENTIFIC INC.	laboratory supplies	101.05
01/20/2013	121320662	10 E 400 411 126000 704	FLINN SCIENTIFIC INC.	laboratory supplies	235.79
				Totals for 121320662	336.84
01/20/2013	121320663	10 E 100 320 254300 000	G & K SERVICES, INC.	Blanket P.O.	13.47
01/20/2013	121320663	10 E 200 320 254300 000	G & K SERVICES, INC.	Blanket P.O.	13.47
01/20/2013	121320663	10 E 400 320 254300 000	G & K SERVICES, INC.	Blanket P.O.	13.46
				Totals for 121320663	40.40
01/20/2013	121320664	10 E 100 320 254300 000	GARBERS ELECTRIC MOTOR	Blanket P.O.	121.09
01/20/2013	121320664	10 E 200 320 254300 000	GARBERS ELECTRIC MOTOR	Blanket P.O.	121.09
01/20/2013	121320664	10 E 400 320 254300 000	GARBERS ELECTRIC MOTOR	Blanket P.O.	121.09
				Totals for 121320664	363.27
01/20/2013	121320665	10 E 800 348 256210 000	HOLIDAY CREDIT OFFICE	Fuel for buses	4,603.09
01/20/2013	121320665	27 E 800 348 256250 011	HOLIDAY CREDIT OFFICE	Fuel for buses	439.67
				Totals for 121320665	5,042.76
01/20/2013	121320666	27 E 700 411 158530 341	ABILITATIONS	Cozy Shades	134.94
				Totals for 121320666	134.94
01/20/2013	121320667	10 E 400 470 125500 000	JW PEPPER & SON INC.	Music Blanket Purchase	95.59
01/20/2013	121320667	10 E 400 470 125500 000	JW PEPPER & SON INC.	Music Blanket Purchase	36.78
01/20/2013	121320667	10 E 400 470 125500 000	JW PEPPER & SON INC.	Music Blanket Purchase	26.87
				Totals for 121320667	159.24
01/20/2013	121320668	27 E 800 370 436000 341	L E PHILLIPS CAREER DEVELOPEMENT CE	2012/13 ALTERNATE YOUTH PROGRAM	539.00
				Totals for 121320668	539.00
01/20/2013	121320669	10 E 200 411 125510 000	MORGAN MUSIC COMPANY	replace trombone case checked out to fifth grade student	30.00
				Totals for 121320669	30.00
01/20/2013	121320670	10 E 100 411 121000 000	NASCO	Watercolor Paper	79.20
				Totals for 121320670	79.20
01/20/2013	121320671	10 E 400 320 254300 000	NET GUARD SECURITY SOLUTIONS	troubleshoot ground fault in high school fire system	240.00
				Totals for 121320671	240.00
01/20/2013	121320672	10 E 800 320 256600 000	STUDENT TRANSIT EAU CLAIRE, INC.	Bus Maint.	931.73
01/20/2013	121320672	27 E 800 320 256500 011	STUDENT TRANSIT EAU CLAIRE, INC.	Bus Maint.	931.73
				Totals for 121320672	1,863.46
01/20/2013	121320673	10 E 100 411 254300 000	VALLEY BUILDERS & HARDWARE CO	Blanket P.O.	87.47
01/20/2013	121320673	10 E 200 411 254300 000	VALLEY BUILDERS & HARDWARE CO	Blanket P.O.	87.47
01/20/2013	121320673	10 E 400 411 254300 000	VALLEY BUILDERS & HARDWARE CO	Blanket P.O.	87.56
				Totals for 121320673	262.50

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	NUMBER	NUMBER	NUMBER			
01/20/2013	121320674	10 E 200 943 125500 000		WSMA	solo and ensemble registrations Totals for 121320674	72.00 72.00
01/24/2013	121320675	80 E 200 411 162105 000		CHIPPEWA VALLEY SPORTING GOODS	TF-1000 basketballs 2 for 8th grade 2 for 7th Totals for 121320675	150.00 150.00
01/24/2013	121320676	10 E 100 320 254300 000		G & K SERVICES, INC.	Blanket P.O.	15.69
01/24/2013	121320676	10 E 200 320 254300 000		G & K SERVICES, INC.	Blanket P.O.	15.69
01/24/2013	121320676	10 E 400 320 254300 000		G & K SERVICES, INC.	Blanket P.O.	15.70
01/24/2013	121320676	10 E 100 320 254300 000		G & K SERVICES, INC.	Blanket P.O.	21.64
01/24/2013	121320676	10 E 200 320 254300 000		G & K SERVICES, INC.	Blanket P.O.	21.64
01/24/2013	121320676	10 E 400 320 254300 000		G & K SERVICES, INC.	Blanket P.O.	21.64
01/24/2013	121320676	10 E 100 320 254300 000		G & K SERVICES, INC.	Blanket P.O.	15.69
01/24/2013	121320676	10 E 200 320 254300 000		G & K SERVICES, INC.	Blanket P.O.	15.69
01/24/2013	121320676	10 E 400 320 254300 000		G & K SERVICES, INC.	Blanket P.O. Totals for 121320676	15.70 159.08
01/24/2013	121320677	10 E 400 320 254300 000		JOHNSON CONTROLS, INC.	Replace leaking control valve and DDC actuator Totals for 121320677	761.07 761.07
01/24/2013	121320678	10 E 400 470 125500 000		JW PEPPER & SON INC.	Music Blanket Purchase Totals for 121320678	129.99 129.99
01/24/2013	121320679	27 E 700 411 158310 341		MARCZINKE, STEVE	Classroom rewards, rewards meals, and supplies Totals for 121320679	187.02 187.02
01/25/2013	121320680	10 E 800 291 221300 000		JENSEN, PATRICIA	3 Credits Totals for 121320680	120.00 120.00
01/25/2013	121320681	10 E 800 291 221300 000		LYNNES, ERIN	4 Credits Totals for 121320681	160.00 160.00
01/25/2013	121320682	10 E 800 291 221300 000		OLIVER, JAMES	12 Credits Totals for 121320682	480.00 480.00
01/25/2013	121320683	10 E 800 291 221300 000		POWER, GREGORY	3 Credits Totals for 121320683	120.00 120.00
01/25/2013	121320684	10 E 800 291 221300 000		ROFF, SARAH	6 Credits Totals for 121320684	240.00 240.00
01/28/2013	121320685	10 E 200 320 254300 000		BRAUN CORPORATION LLC	Replace emergency power supply battery pack in M.S. lift #4. The old power pack is no longer holding a charge. see work Order:	1,027.00
01/28/2013	121320685	10 E 100 320 254300 000		BRAUN CORPORATION LLC	Blanket P.O.	96.93
01/28/2013	121320685	10 E 400 320 254300 000		BRAUN CORPORATION LLC	Blanket P.O. Totals for 121320685	76.67 1,200.60
01/28/2013	121320686	10 E 400 450 136320 400		MISSISSIPPI WELDERS SUPPLY	welding supplies	54.50
01/28/2013	121320686	10 E 400 411 136320 400		MISSISSIPPI WELDERS SUPPLY	welding supplies	159.00

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	NUMBER	NUMBER		DESCRIPTION	
				Totals for 121320686	213.50
01/28/2013	121320687	10 E 800 341 256710 000	STUDENT TRANSIT EAU CLAIRE, INC.	Elementary regular routes	8,754.97
01/28/2013	121320687	10 E 800 341 256710 000	STUDENT TRANSIT EAU CLAIRE, INC.	MS/HS regular routes	18,295.48
01/28/2013	121320687	10 E 800 310 256710 000	STUDENT TRANSIT EAU CLAIRE, INC.	Bus Monitors	2,680.23
01/28/2013	121320687	27 E 800 341 256750 011	STUDENT TRANSIT EAU CLAIRE, INC.	SPED routes	3,038.75
01/28/2013	121320687	10 E 800 341 256710 000	STUDENT TRANSIT EAU CLAIRE, INC.	Early Childhood/4K Midday	3,300.00
				Totals for 121320687	36,069.43
01/28/2013	121320688	10 E 200 342 120500 000	WINSAND, STACY	Mileage for PBL conference in Appleton on Jan. 14-16,2013	242.95
				Totals for 121320688	242.95
01/29/2013	121320689	50 E 800 415 257250 000	CEDAR CREST ICE CREAM	Cedar Crest blanket order	347.04
				Totals for 121320689	347.04
01/29/2013	121320690	50 E 800 415 257210 000	DEAN FOODS OF WISCONSIN	Morning Glory/Dean Foods blanket order	240.00
01/29/2013	121320690	50 E 800 415 257220 000	DEAN FOODS OF WISCONSIN	Morning Glory/Dean Foods blanket order	914.72
01/29/2013	121320690	50 E 800 415 257250 000	DEAN FOODS OF WISCONSIN	Morning Glory/Dean Foods blanket order	1,033.12
01/29/2013	121320690	50 E 800 419 257220 000	DEAN FOODS OF WISCONSIN	Morning Glory/Dean Foods blanket order	0.00
01/29/2013	121320690	50 E 800 419 257210 000	DEAN FOODS OF WISCONSIN	Morning Glory/Dean Foods blanket order	0.00
01/29/2013	121320690	50 E 800 415 257210 000	DEAN FOODS OF WISCONSIN	Morning Glory/Dean Foods blanket order	240.00
01/29/2013	121320690	50 E 800 415 257220 000	DEAN FOODS OF WISCONSIN	Morning Glory/Dean Foods blanket order	935.06
01/29/2013	121320690	50 E 800 415 257250 000	DEAN FOODS OF WISCONSIN	Morning Glory/Dean Foods blanket order	533.48
01/29/2013	121320690	50 E 800 419 257220 000	DEAN FOODS OF WISCONSIN	Morning Glory/Dean Foods blanket order	0.00
01/29/2013	121320690	50 E 800 419 257210 000	DEAN FOODS OF WISCONSIN	Morning Glory/Dean Foods blanket order	0.00
				Totals for 121320690	3,896.38
01/29/2013	121320691	50 E 800 415 257220 000	DOMINOS PIZZA	Domino's Pizza blanket order	82.50
01/29/2013	121320691	50 E 800 415 257220 000	DOMINOS PIZZA	Domino's Pizza blanket order	67.50
01/29/2013	121320691	50 E 800 415 257220 000	DOMINOS PIZZA	Domino's Pizza blanket order	90.00
01/29/2013	121320691	50 E 800 415 257220 000	DOMINOS PIZZA	Domino's Pizza blanket order	67.50
				Totals for 121320691	307.50
01/29/2013	121320693	50 E 800 415 257220 000	EARTHGRAINS BAKING CO. INC.	Earthgrains blanket order	20.35
01/29/2013	121320693	50 E 800 415 257220 000	EARTHGRAINS BAKING CO. INC.	Earthgrains blanket order	32.20
01/29/2013	121320693	50 E 800 415 257220 000	EARTHGRAINS BAKING CO. INC.	Earthgrains blanket order	44.55
01/29/2013	121320693	50 E 800 415 257220 000	EARTHGRAINS BAKING CO. INC.	Earthgrains blanket order	17.50
01/29/2013	121320693	50 E 800 415 257220 000	EARTHGRAINS BAKING CO. INC.	Earthgrains blanket order	27.35
01/29/2013	121320693	50 E 800 415 257220 000	EARTHGRAINS BAKING CO. INC.	Earthgrains blanket order	17.50
01/29/2013	121320693	50 E 800 415 257220 000	EARTHGRAINS BAKING CO. INC.	Earthgrains blanket order	51.30
01/29/2013	121320693	50 E 800 415 257220 000	EARTHGRAINS BAKING CO. INC.	Earthgrains blanket order	11.80
01/29/2013	121320693	50 E 800 415 257220 000	EARTHGRAINS BAKING CO. INC.	Earthgrains blanket order	17.50
01/29/2013	121320693	50 E 800 415 257220 000	EARTHGRAINS BAKING CO. INC.	Earthgrains blanket order	31.90
				Totals for 121320693	271.95

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01/29/2013	121320696	50 E 800 415 257220 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice blanket order	20.40
01/29/2013	121320696	50 E 800 415 257220 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice blanket order	2.40
01/29/2013	121320696	50 E 800 415 257210 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice blanket order	544.66
01/29/2013	121320696	50 E 800 415 257220 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice blanket order	3,176.57
01/29/2013	121320696	50 E 800 415 257250 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice blanket order	78.72
01/29/2013	121320696	50 E 800 419 257220 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice blanket order	336.60
01/29/2013	121320696	50 E 800 415 257220 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice blanket order	-16.49
01/29/2013	121320696	50 E 800 415 257210 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice blanket order	772.81
01/29/2013	121320696	50 E 800 415 257220 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice blanket order	2,708.72
01/29/2013	121320696	50 E 800 415 257250 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice blanket order	280.52
01/29/2013	121320696	50 E 800 419 257220 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice blanket order	413.57
01/29/2013	121320696	50 E 800 415 257210 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice blanket order	744.60
01/29/2013	121320696	50 E 800 415 257220 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice blanket order	2,135.64
01/29/2013	121320696	50 E 800 415 257250 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice blanket order	230.45
01/29/2013	121320696	50 E 800 419 257220 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice blanket order	252.44
01/29/2013	121320696	50 E 800 415 257220 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice blanket order	-31.73
01/29/2013	121320696	50 E 800 415 257220 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice blanket order	-9.57
01/29/2013	121320696	50 E 800 415 257220 000	INDIANHEAD FOODSERVICE DISTRIBUTOR,	Indianhead Foodservice blanket order	9.60
				Totals for 121320696	11,649.91
01/23/2013	201200307	10 L 000 000 811671 000	GREAT-WEST RETIREMENT SERVICES	Payroll accrual	1,045.00
01/23/2013	201200307	27 L 000 000 811671 000	GREAT-WEST RETIREMENT SERVICES	Payroll accrual	500.00
				Totals for 201200307	1,545.00
01/23/2013	201200308	10 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	709.90
01/23/2013	201200308	27 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	9.60
01/23/2013	201200308	50 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	10.00
01/23/2013	201200308	80 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	7.50
01/23/2013	201200308	10 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	26,615.82
01/23/2013	201200308	27 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	2,795.55
01/23/2013	201200308	50 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	277.22
01/23/2013	201200308	80 L 000 000 811612 000	WELLS FARGO BANK	Payroll accrual	285.62
01/23/2013	201200308	10 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	17,908.42
01/23/2013	201200308	27 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	2,663.10
01/23/2013	201200308	50 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	273.43
01/23/2013	201200308	80 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	198.00
01/23/2013	201200308	10 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	4,188.31
01/23/2013	201200308	27 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	622.80

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01/23/2013	201200308	50 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	63.93
01/23/2013	201200308	80 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	46.31
				Totals for 201200308	56,675.51
01/23/2013	201200309	10 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	4,188.31
01/23/2013	201200309	27 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	622.80
01/23/2013	201200309	50 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	63.93
01/23/2013	201200309	80 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	46.31
01/23/2013	201200309	10 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	17,908.42
01/23/2013	201200309	27 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	2,663.10
01/23/2013	201200309	50 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	273.43
01/23/2013	201200309	80 L 000 000 811611 000	WELLS FARGO BANK	Payroll accrual	198.00
				Totals for 201200309	25,964.30
01/23/2013	201200310	10 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	14,924.63
01/23/2013	201200310	27 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	2,014.26
01/23/2013	201200310	50 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	117.31
01/23/2013	201200310	80 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	148.24
01/23/2013	201200310	10 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	102.50
01/23/2013	201200310	50 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	55.00
01/23/2013	201200310	80 L 000 000 811613 000	WISCONSIN DEPT OF REVENUE	Payroll accrual	7.50
				Totals for 201200310	17,369.44
01/23/2013	201200311	10 L 000 000 811621 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	15,472.43
01/23/2013	201200311	27 L 000 000 811621 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	2,012.67
01/23/2013	201200311	80 L 000 000 811621 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	100.08
01/23/2013	201200311	10 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	3,408.66
01/23/2013	201200311	27 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	754.79
01/23/2013	201200311	50 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	104.69
01/23/2013	201200311	80 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	16.63
01/23/2013	201200311	10 L 000 000 811621 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	15,472.43
01/23/2013	201200311	27 L 000 000 811621 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	2,012.67
01/23/2013	201200311	80 L 000 000 811621 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	100.08
01/23/2013	201200311	10 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	3,408.66
01/23/2013	201200311	27 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	754.79
01/23/2013	201200311	50 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	238.42
01/23/2013	201200311	80 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	16.63
01/23/2013	201200311	50 L 000 000 811622 000	WISCONSIN RETIREMENT SYSTEM	Payroll accrual	133.75
				Totals for 201200311	44,007.38
01/23/2013	201200312	10 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	98.23
01/23/2013	201200312	27 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	77.34
01/23/2013	201200312	10 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	57.14
01/23/2013	201200312	27 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	45.75
01/23/2013	201200312	10 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	233.00
01/23/2013	201200312	10 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	10.44
01/23/2013	201200312	10 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	2,895.00
01/23/2013	201200312	10 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	5,003.75
01/23/2013	201200312	27 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	500.00
01/23/2013	201200312	80 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	78.25
01/23/2013	201200312	10 L 000 000 811691 000	WEA TRUST ADVANTAGE	Payroll accrual	2,707.50
				Totals for 201200312	11,706.40
01/23/2013	201200313	10 A 000 000 711100 000	WELLS FARGO BANK/NET PR & DIRECT DE	PR & DIRECT DEPOSIT/1-23-13	187,746.21
01/23/2013	201200313	27 A 000 000 711100 000	WELLS FARGO BANK/NET PR & DIRECT DE	PR & DIRECT DEPOSIT/1-23-13	30,068.52
01/23/2013	201200313	50 A 000 000 711100 000	WELLS FARGO BANK/NET PR & DIRECT DE	PR & DIRECT DEPOSIT/1-23-13	3,488.65

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	NUMBER	NUMBER		DESCRIPTION		
01/23/2013	201200313	80 A 000 000 711100 000	WELLS FARGO BANK/NET PR & DIRECT DE	PR & DIRECT DEPOSIT/1-23-13		2,351.26
				Totals for 201200313		223,654.64
01/21/2013	201200314	10 L 000 000 811614 000	DIVERSIFIED BENEFIT SERVICES INC	Flex plan charges		931.52
				Totals for 201200314		931.52
01/22/2013	201200317	10 E 100 249 110000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		106.79
01/22/2013	201200317	10 E 100 249 110100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		158.84
01/22/2013	201200317	10 E 100 249 110101 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		232.25
01/22/2013	201200317	10 E 100 249 110200 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		141.14
01/22/2013	201200317	10 E 100 249 110300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		166.31
01/22/2013	201200317	10 E 100 249 110400 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		95.03
01/22/2013	201200317	10 E 100 249 143000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		30.17
01/22/2013	201200317	10 E 100 249 213000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		45.18
01/22/2013	201200317	10 E 100 249 222200 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		34.50
01/22/2013	201200317	10 E 100 249 241000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		164.60
01/22/2013	201200317	10 E 100 249 253300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		54.43
01/22/2013	201200317	10 E 100 249 110100 332	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		47.13
01/22/2013	201200317	10 E 100 249 110101 332	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		49.61
01/22/2013	201200317	10 E 100 249 110200 332	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		79.24
01/22/2013	201200317	10 E 100 249 110300 365	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		39.62
01/22/2013	201200317	10 E 200 249 120000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		18.73
01/22/2013	201200317	10 E 200 249 120500 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		107.30
01/22/2013	201200317	10 E 200 249 120600 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		90.52
01/22/2013	201200317	10 E 200 249 121000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		5.77
01/22/2013	201200317	10 E 200 249 122000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		112.97
01/22/2013	201200317	10 E 200 249 123000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		10.33
01/22/2013	201200317	10 E 200 249 124000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		44.55
01/22/2013	201200317	10 E 200 249 125400 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		2.22
01/22/2013	201200317	10 E 200 249 125500 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		19.83
01/22/2013	201200317	10 E 200 249 125510 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		39.81
01/22/2013	201200317	10 E 200 249 126000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		51.81
01/22/2013	201200317	10 E 200 249 127000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		71.50
01/22/2013	201200317	10 E 200 249 132700 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		22.43
01/22/2013	201200317	10 E 200 249 136320 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		5.15
01/22/2013	201200317	10 E 200 249 141000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		4.95
01/22/2013	201200317	10 E 200 249 143000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		41.01
01/22/2013	201200317	10 E 200 249 213000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		79.38
01/22/2013	201200317	10 E 200 249 222200 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		66.24
01/22/2013	201200317	10 E 200 249 241000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		103.33
01/22/2013	201200317	10 E 200 249 241100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		0.84
01/22/2013	201200317	10 E 200 249 253300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		73.58
01/22/2013	201200317	10 E 200 249 254300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		35.84
01/22/2013	201200317	10 E 400 249 121000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		29.34
01/22/2013	201200317	10 E 400 249 122000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		158.76
01/22/2013	201200317	10 E 400 249 123000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		69.14
01/22/2013	201200317	10 E 400 249 124000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		91.94
01/22/2013	201200317	10 E 400 249 125400 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		2.22
01/22/2013	201200317	10 E 400 249 125500 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		19.83
01/22/2013	201200317	10 E 400 249 126000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		132.83
01/22/2013	201200317	10 E 400 249 127000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		128.76
01/22/2013	201200317	10 E 400 249 141000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		7.53
01/22/2013	201200317	10 E 400 249 143000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		41.41
01/22/2013	201200317	10 E 400 249 213000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		55.83
01/22/2013	201200317	10 E 400 249 222200 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		66.15
01/22/2013	201200317	10 E 400 249 241000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		97.17

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	NUMBER	NUMBER		DESCRIPTION		
01/22/2013	201200317	10 E 400 249 241100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		2.66
01/22/2013	201200317	10 E 400 249 253300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		68.12
01/22/2013	201200317	10 E 400 249 254300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		35.84
01/22/2013	201200317	10 E 400 249 132700 400	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		64.83
01/22/2013	201200317	10 E 400 249 136320 400	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		34.47
01/22/2013	201200317	10 E 700 249 172000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		50.67
01/22/2013	201200317	10 E 800 249 211100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		22.03
01/22/2013	201200317	10 E 800 249 214400 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		26.28
01/22/2013	201200317	10 E 800 249 221910 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		69.06
01/22/2013	201200317	10 E 800 249 223100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		21.12
01/22/2013	201200317	10 E 800 249 232100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		74.67
01/22/2013	201200317	10 E 800 249 252000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		59.45
01/22/2013	201200317	10 E 800 249 254200 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		35.83
01/22/2013	201200317	10 E 800 249 254300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		37.09
01/22/2013	201200317	10 E 800 249 122000 141	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		48.86
01/22/2013	201200317	10 E 800 249 239000 141	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		1.12
01/22/2013	201200317	27 E 700 249 152000 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		50.67
01/22/2013	201200317	27 E 700 249 158100 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		11.52
01/22/2013	201200317	27 E 700 249 158310 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		39.75
01/22/2013	201200317	27 E 700 249 158320 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		39.64
01/22/2013	201200317	27 E 700 249 158330 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		10.07
01/22/2013	201200317	27 E 700 249 158340 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		7.76
01/22/2013	201200317	27 E 700 249 158510 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		3.16
01/22/2013	201200317	27 E 700 249 158520 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		39.65
01/22/2013	201200317	27 E 700 249 158530 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		39.71
01/22/2013	201200317	27 E 700 249 158710 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		50.89
01/22/2013	201200317	27 E 700 249 158730 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		39.68
01/22/2013	201200317	27 E 700 249 158750 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		39.70
01/22/2013	201200317	27 E 700 249 158760 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		39.72
01/22/2013	201200317	27 E 700 249 159110 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		467.47
01/22/2013	201200317	27 E 700 249 213000 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		14.74
01/22/2013	201200317	27 E 700 249 214400 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		10.74
01/22/2013	201200317	27 E 700 249 223300 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		18.72
01/22/2013	201200317	27 E 700 249 223300 341	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		27.66
01/22/2013	201200317	10 E 100 249 110300 332	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		39.58
				Totals for 201200317		4,996.77
01/28/2013	201200318	10 L 000 000 811614 000	DIVERSIFIED BENEFIT SERVICES INC	Flex plan charges		1,538.52
				Totals for 201200318		1,538.52
01/28/2013	201200319	10 E 100 249 110000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		185.87
01/28/2013	201200319	10 E 100 249 110100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		276.47
01/28/2013	201200319	10 E 100 249 110101 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		404.23
01/28/2013	201200319	10 E 100 249 110200 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		245.66
01/28/2013	201200319	10 E 100 249 110300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		289.46
01/28/2013	201200319	10 E 100 249 110400 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		165.40
01/28/2013	201200319	10 E 100 249 143000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		52.52
01/28/2013	201200319	10 E 100 249 213000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		78.64
01/28/2013	201200319	10 E 100 249 222200 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		60.05
01/28/2013	201200319	10 E 100 249 241000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		286.49
01/28/2013	201200319	10 E 100 249 253300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		94.74
01/28/2013	201200319	10 E 100 249 110100 332	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		82.03
01/28/2013	201200319	10 E 100 249 110101 332	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		86.35
01/28/2013	201200319	10 E 100 249 110200 332	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		137.92
01/28/2013	201200319	10 E 100 249 110300 365	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		68.96
01/28/2013	201200319	10 E 200 249 120000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		32.60

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01/28/2013	201200319	10 E 200 249 120500 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		186.76
01/28/2013	201200319	10 E 200 249 120600 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		157.55
01/28/2013	201200319	10 E 200 249 121000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		10.04
01/28/2013	201200319	10 E 200 249 122000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		196.63
01/28/2013	201200319	10 E 200 249 123000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		17.97
01/28/2013	201200319	10 E 200 249 124000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		77.54
01/28/2013	201200319	10 E 200 249 125400 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		3.87
01/28/2013	201200319	10 E 200 249 125500 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		34.52
01/28/2013	201200319	10 E 200 249 125510 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		69.28
01/28/2013	201200319	10 E 200 249 126000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		90.17
01/28/2013	201200319	10 E 200 249 127000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		124.45
01/28/2013	201200319	10 E 200 249 132700 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		39.05
01/28/2013	201200319	10 E 200 249 136320 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		8.97
01/28/2013	201200319	10 E 200 249 141000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		8.62
01/28/2013	201200319	10 E 200 249 143000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		71.37
01/28/2013	201200319	10 E 200 249 213000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		138.16
01/28/2013	201200319	10 E 200 249 222200 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		115.29
01/28/2013	201200319	10 E 200 249 241000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		179.85
01/28/2013	201200319	10 E 200 249 241100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		1.46
01/28/2013	201200319	10 E 200 249 253300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		128.07
01/28/2013	201200319	10 E 200 249 254300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		62.37
01/28/2013	201200319	10 E 400 249 121000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		51.07
01/28/2013	201200319	10 E 400 249 122000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		276.32
01/28/2013	201200319	10 E 400 249 123000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		120.33
01/28/2013	201200319	10 E 400 249 124000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		160.02
01/28/2013	201200319	10 E 400 249 125400 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		3.87
01/28/2013	201200319	10 E 400 249 125500 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		34.52
01/28/2013	201200319	10 E 400 249 126000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		231.20
01/28/2013	201200319	10 E 400 249 127000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		224.10
01/28/2013	201200319	10 E 400 249 141000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		13.10
01/28/2013	201200319	10 E 400 249 143000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		72.07
01/28/2013	201200319	10 E 400 249 213000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		97.17
01/28/2013	201200319	10 E 400 249 222200 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		115.13
01/28/2013	201200319	10 E 400 249 241000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		169.12
01/28/2013	201200319	10 E 400 249 241100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		4.64
01/28/2013	201200319	10 E 400 249 253300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		118.57
01/28/2013	201200319	10 E 400 249 254300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		62.37
01/28/2013	201200319	10 E 400 249 132700 400	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		112.83
01/28/2013	201200319	10 E 400 249 136320 400	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		60.00
01/28/2013	201200319	10 E 700 249 172000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		88.20
01/28/2013	201200319	10 E 800 249 211100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		38.34
01/28/2013	201200319	10 E 800 249 214400 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		45.75
01/28/2013	201200319	10 E 800 249 221910 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		120.21
01/28/2013	201200319	10 E 800 249 223100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		36.76
01/28/2013	201200319	10 E 800 249 232100 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		129.96
01/28/2013	201200319	10 E 800 249 252000 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		103.47
01/28/2013	201200319	10 E 800 249 254200 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		62.36
01/28/2013	201200319	10 E 800 249 254300 000	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		64.55
01/28/2013	201200319	10 E 800 249 122000 141	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		85.04
01/28/2013	201200319	10 E 800 249 239000 141	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		1.96
01/28/2013	201200319	27 E 700 249 152000 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		88.20
01/28/2013	201200319	27 E 700 249 158100 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		20.05
01/28/2013	201200319	27 E 700 249 158310 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		69.19
01/28/2013	201200319	27 E 700 249 158320 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		69.00
01/28/2013	201200319	27 E 700 249 158330 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		17.53
01/28/2013	201200319	27 E 700 249 158340 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		13.51

CHECK DATE	CHECK ACCOUNT			VENDOR	INVOICE		AMOUNT
	NUMBER	NUMBER			DESCRIPTION		
01/28/2013	201200319	27 E 700 249 158510 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		5.50	
01/28/2013	201200319	27 E 700 249 158520 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		69.01	
01/28/2013	201200319	27 E 700 249 158530 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		69.12	
01/28/2013	201200319	27 E 700 249 158710 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		88.57	
01/28/2013	201200319	27 E 700 249 158730 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		69.06	
01/28/2013	201200319	27 E 700 249 158750 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		69.11	
01/28/2013	201200319	27 E 700 249 158760 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		69.14	
01/28/2013	201200319	27 E 700 249 159110 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		813.65	
01/28/2013	201200319	27 E 700 249 213000 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		25.66	
01/28/2013	201200319	27 E 700 249 214400 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		18.69	
01/28/2013	201200319	27 E 700 249 223300 011	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		32.59	
01/28/2013	201200319	27 E 700 249 223300 341	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		48.14	
01/28/2013	201200319	10 E 100 249 110300 332	DIVERSIFIED BENEFIT SERVICES INC	HRA PAYMENTS		68.90	
				Totals for 201200319		8,697.03	
01/28/2013	201200320	10 L 000 000 811614 000	DIVERSIFIED BENEFIT SERVICES INC	Flex plan charges		1,449.98	
				Totals for 201200320		1,449.98	
				Totals for checks		788,936.23	

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL	544,207.10	0.00	87,887.97	632,095.07
21	SPECIAL REVENUE TRUST FUND	0.00	0.00	597.75	597.75
27	SPECIAL EDUCATION FUND	86,539.48	0.00	44,009.69	130,549.17
50	FOOD SERVICE	5,264.46	10.75	16,472.78	21,747.99
80	COMMUNITY SERVICE	3,603.25	0.00	343.00	3,946.25
***	Fund Summary Totals ***	639,614.29	10.75	149,311.19	788,936.23

***** End of report *****

CHECK DATE	CHECK NUMBER	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
01/17/2013	7813	61 L 000 000 814405 000	CRANE, DONALD	Roland Fantom G6 Sampling Workstation Keyboard 61 Keys Totals for 7813	1,057.00 1,057.00
01/17/2013	7814	61 L 000 000 814406 000	RIECHERS, ANDREW	Reimbursement for supplies for Parents night. Totals for 7814	67.75 67.75
01/24/2013	7815	61 L 000 000 814109 000	METROPOLIS RESORT	prom room rental/junior class Totals for 7815	500.00 500.00
01/24/2013	7816	61 L 000 000 814203 000	TITAN SUPPORT SYSTEM	resale apparel order - to be reimbursed by powerlifters Totals for 7816	352.20 352.20
01/24/2013	7817	61 L 000 000 814209 000	TRI-MART CORPORATION	Blanket Purchase order for the school store Totals for 7817	374.15 374.15
01/29/2013	7818	61 L 000 000 814400 000	MEINEN, RANDAL	solo and ensemble adjudicator 2/2/13 Totals for 7818	170.00 170.00
01/29/2013	7819	61 L 000 000 814400 000	MILLER, PATRICIA	solo and ensemble adjudicator 2/2/13 Totals for 7819	155.00 155.00
01/29/2013	7820	61 L 000 000 814400 000	MUNDERLOH, ROY	solo and ensemble adjudicator 2/2/13 Totals for 7820	180.00 180.00
				Totals for checks	2,856.10

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
61	EXTRA CURRICULAR FUND	2,856.10	0.00	0.00	2,856.10
***	Fund Summary Totals ***	2,856.10	0.00	0.00	2,856.10

***** End of report *****



Altoona Parks & Recreation Department
1904 Spooner Ave
Altoona, WI 54720
715-839-5188

Altoona Parks & Recreation Committee Agenda
Monday January 28, 2013 6:00pm
Emergency Services Building

1. Call Meeting to Order
2. Roll Call
3. Approval of November 26, 2012 Parks & Recreation Committee Meeting Minutes
4. Park Maintenance Report by Lynn Gesche
5. Recreation/Program Report by Erin Welch
6. Update on River Prairie by Administrator Mike Golat
7. Discuss/Consider the Park & Recreation Committee Monthly Meeting Schedule for 2013
8. Discuss/Consider the 2013 Fees for Banners and Brochure Ads
9. Discuss the 2012 Recreation Program Numbers
10. Public Comments and Concerns
11. Adjournment

Debra Goldbach
Altoona Parks & Recreation Department

The Board of Education generally operates as a committee of the whole with provisions herein described for standing committees to conduct on-going work for the Board of Education, limited to those areas noted below, and for temporary committees of an ad hoc nature.

As part of the Board of Education regular meetings, generally on the first and third Monday of each month, the Board may review the work of standing and temporary committees and conduct work as the committee of the whole.

While standing and temporary committees may make recommendations to the Board of Education, it is clearly understood that all decision-making authority rests with the Board of Education. The President of the Board shall appoint, subject to approval of the Board, standing committees at the annual reorganizational meeting.

Standing Committees:

Policy/Governance Committee: The purpose of this Committee shall be to review and evaluate new or existing policy and make recommendations to the full Board. This Committee shall include two Board members and others as determined by the Board of Education.

Demographic Trends & Facility Planning Committee: The purpose of this Committee shall be to provide at least annual recommendations to the full Board regarding demographic trends, capacity updates and other relevant data. This Committee shall include two Board members and others as determined by the Board of Education.

Budget Development Committee: The purpose of this Committee shall be to facilitate the orderly development of the annual school district budget by conveying board objectives to administration, reporting on the budget development progress, and raising issues to the full board when necessary. This Committee shall include two Board members and others as determined by the Board of Education.

Temporary Committees:

The Board, as the occasion and judgment requires, may develop a temporary committee to investigate and report on a specific issue. Temporary committees shall be appointed as may be necessary, and their duties shall be prescribed at the time of appointment. When the specific duty is completed, the temporary committee is automatically disbanded at the time the final report is accepted by the Board of Education and the work completed.

LEGAL REF.: §19.83, 19.84, 19.85, 118.001, 120.12(1), 120.13(1)(a), 120.44, Wisc. Statutes

AMENDED:

Special Notice of Committee Meeting When a Quorum of Board Members is Anticipated to Be Present

A meeting of the _____ committee of the Altoona school board shall be held as follows:

[DATE - TIME]

[LOCATION]

The items of business to be taken up by the committee at the meeting are the following:

[FIRST ITEM OF BUSINESS]

[SECOND ITEM OF BUSINESS]

[List any other items of business]

Further notice is hereby given that School Board members who are not members of the _____ committee, up to and possibly including all Board members, may attend the above-noticed committee meeting so as to constitute a quorum of the Board. However, the role of any Board member who is not a member of the above-identified committee is limited to information gathering and participation in the committee's discussion. The Board will take no action as a governmental body as part of the committee meeting.

LEGAL REF.: 19.84 Wisc. Statutes

APPROVED:

Lines of Responsibility for District Programs, Operations and Communications

Generally, responsibility for District programs, operations and communications shall flow simply and clearly from non-supervisory staff, to supervisory and administrative staff, to the District Administrator, and, finally, to the Board. The administration shall make reasonable efforts to identify for each employee a primary supervisor as to any particular major function of the employee's job, and, the administration shall identify such a supervisor(s) at the request of a staff member. All employees are expected to refer concerns regarding District programs and operations and other matters requiring supervisory or administrative attention to the appropriate supervisor(s), without intentionally undermining established procedures and lines of responsibility. In the event of a substantive disagreement between an employee and a supervisor/administrator that cannot be resolved, the expectation is that the employee and the supervisor/administrator will generally jointly advance the issue to a next-level supervisor, up to the District Administrator. That next-level supervisor may decide that the issue lies within the discretion of the lower-level supervisor, or take the issue up for further inquiry and analysis.

Notwithstanding the need to have established lines of supervisory responsibility, the Board encourages the regular use of collaborative work structures, such as cross-functional work teams (and even less formal structures) that enable the District to fully engage employees' knowledge, skills, talents, and interests for the betterment of District programs and operations. The Board also encourages supervisors and administrators to seek and listen to the input and ideas of all staff members, including in situations where an employee offers their input in an area outside of the employee's normal day-to-day duties and responsibilities. The Board expects supervisors and administrators to give thoughtful and respectful consideration to input, ideas, and concerns appropriately expressed by any staff member, including in situations where the supervisor or administrator may have a different perspective on the issue.

Staff Communications

It is the District's goal and the Board's expectation that all employees' communications within the scope of their employment (including all verbal communications, electronic communication, and written communication) are accurate, demonstrate sound judgment and professionalism, and promote the District's mission.

It is important for all District employees to understand that when District employees communicate verbally or in writing pursuant to their official duties, the extent to which such communications meet the District's established expectations is an appropriate basis for supervisory inquiry and evaluation, and also could potentially be the cause for disciplinary action. That is, as a general rule, a school district employee does not have an expectation of unimpeded "freedom of speech" as to such communications.

Similarly, all District employees are expected to pursue personal grievances and personal complaints related to their employment through the established supervisory lines of responsibility, through an appropriate internal complaint/grievance processes, or through appropriate external legal channels.

The School Board wishes to maintain open channels of communication between itself and the staff. The basic line of communication will, however, be through the District Administrator.

- Staff Communications to the Board: All communications or reports to the Board or any Board committee from principals, supervisors, teachers, or other staff members will be submitted through the District Administrator. This necessary procedure will not be construed as denying an employee the opportunity to appeal administrative decisions to the Board where a District procedure includes an appeal level that involves the Board.

Complaints or appeals regarding the interpretation, application or violation of provisions of the Teacher Handbook or Support Staff Handbook may be made in accordance with the grievance procedure. Appeals regarding other administrative decisions may be made through the established lines of responsibility/communication as shown on the District Organizational Chart. All personnel shall refer matters requiring administrative action to the administrator immediately in charge of the area in which the problem or concern arises. An employee may appeal any decision made by the administrator to the District Administrator. If the District Administrator determines that the matter merits consideration by the Board, the decision may be appealed to the Board through the District Administrator. Responsibility should flow simply and clearly from staff through principals and the District Administrator to the Board.

- Board Communications to Staff: All official Board communications, policies and directives of staff interest and concern will be communicated to staff members through the District Administrator, and the District Administrator will employ all such media as are appropriate to keep staff fully informed of the Board's desires, concerns and actions.
- Communications and Interactions between Individual Staff Members and Individual Board Members: Except where expressly authorized by Board action or by the District Administrator, or necessitated by the legal duties related to positions held by Board officers, individual employees are not expected to engage in work-related tasks directly with, or at the direction of, individual Board members. For this reason, if an individual Board member contacts an employee in connection with the employee's assigned duties and responsibilities, the employee is expected to involve his/her immediate supervisor and the District Administrator in establishing an appropriate response to the Board member's inquiry. In the event an individual employee, notwithstanding expectations concerning the use of established lines of responsibility, communicates with an individual Board member pursuant to the duties and responsibilities of the employee's position, the individual Board member should contact and work with the District Administrator in resolving and responding to the issue or concern. Each individual employee retains ultimate responsibility for ensuring that all communications pursuant to his/her assigned duties to the Board and/or to any individual Board member are authorized and follow appropriate procedures.

The Board and school administrators understand that Board members and District employees share a keen interest in the schools and in education generally. Therefore, it is to be expected that individual Board members and individual employees will meet in the community and through social events and functions and informally discuss such matters as educational trends, issues, and innovations. On such occasions, the Board's expectation is that employees and Board members will use sound judgment in ensuring that they are not purposefully undermining the established lines of responsibility in the District or violating the other expectations established in this policy.

CROSS REF: Teacher and Support Staff Handbooks
District Lines of Responsibility and Communication Organizational Chart
Policy 527 – Grievance Procedure

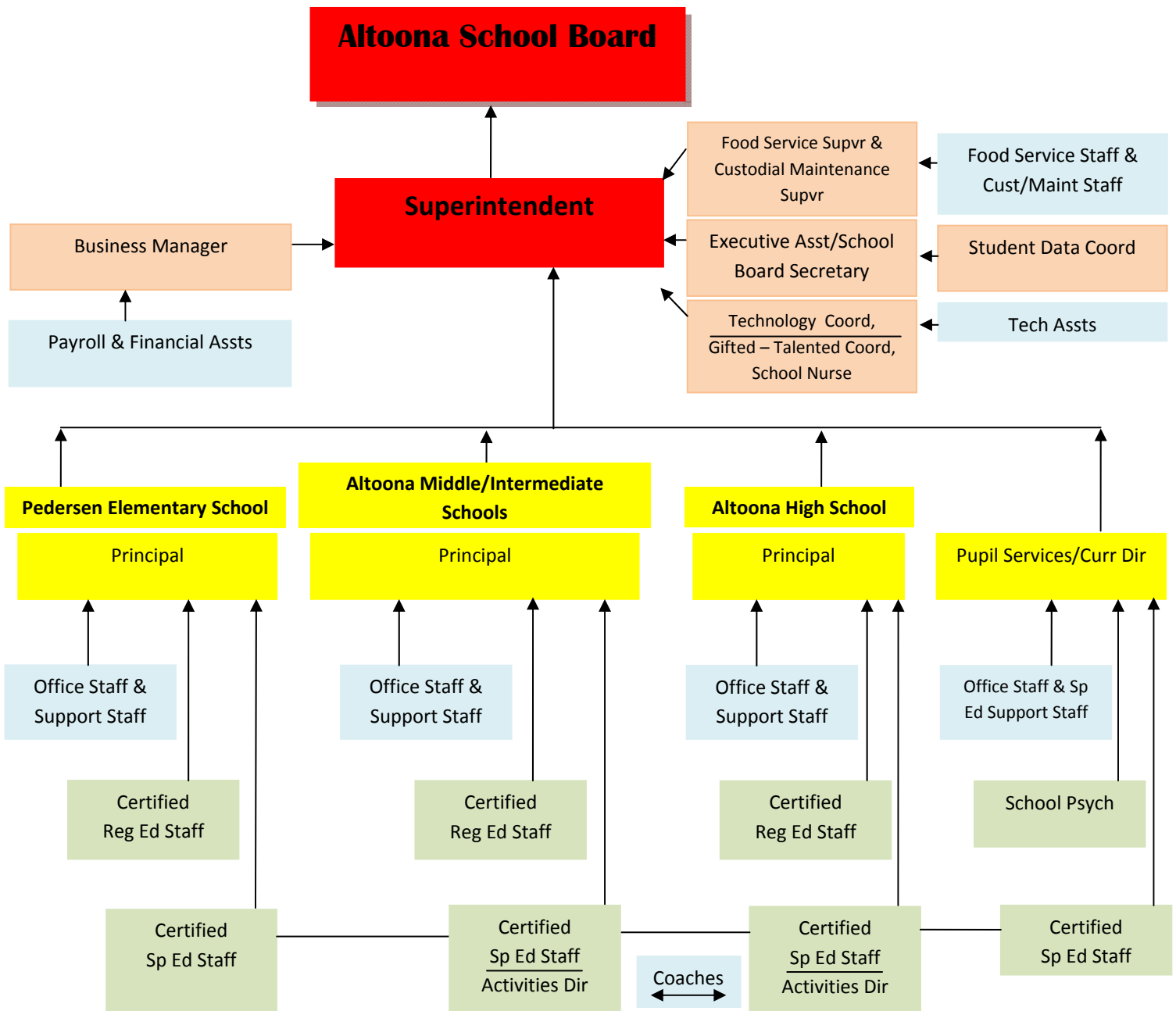
LEGAL REF.: 111.31, 111.70, 118.20 Wisc. Statutes

ADOPTED:



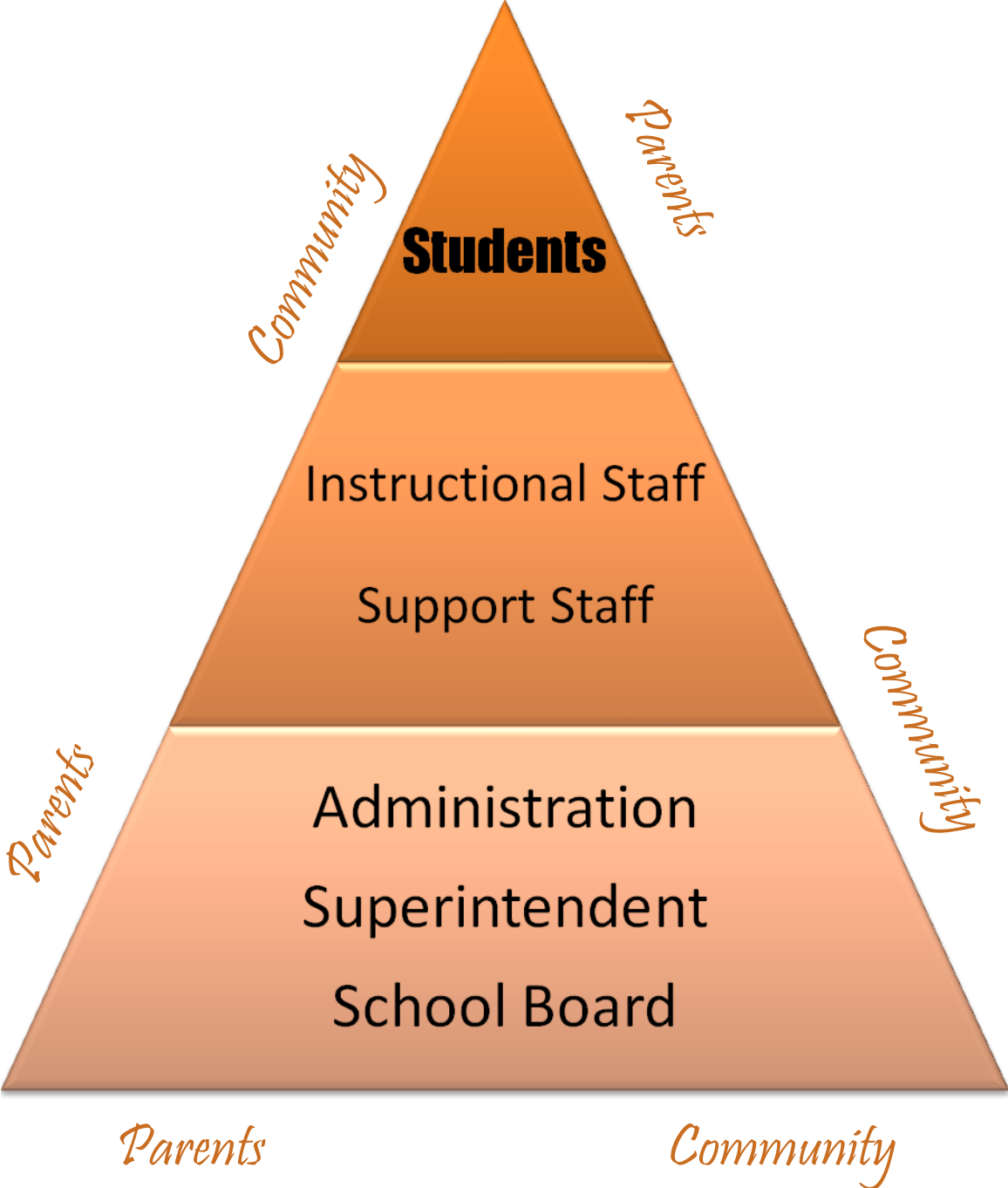
School District of Altoona

Lines of Responsibility and Communication



Line and Staff Relations: Each employee in the district is responsible to the Board through the Superintendent. All personnel will refer matters requiring administrative action to the administrator immediately in charge of the area in which the problem arises. The administrator will refer such matters to the next higher authority as necessary. All employees have the right to appeal a decision made by an administrator to the next higher authority and through the appropriate successive steps. Responsibility should flow simply and clearly from students/parents through the staff, principals and the Superintendent to the Board. (See Policy 521.1 – Staff Communication and Lines of Responsibility)

School District of Altoona Pyramid of Success





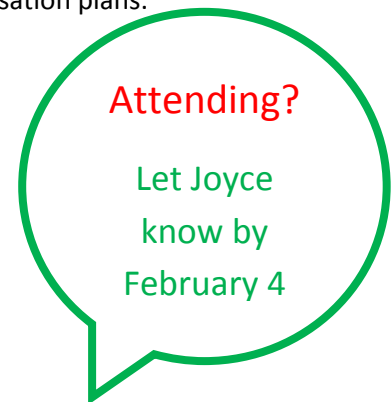
The 2013 Legal and Human Resources conference is a unique two-day conference intended to directly help districts gain valuable human resources information and implement successful alternative compensation systems.

On the first day - February 15 - attend one of three tracks. The first addresses issues regarding the federal Affordable Care Act. The second takes on Legal and Human Resources issues. The third track focuses on Alternative Compensation. District teams are encouraged.

On the second day - March 7 - return with district team members to participate in facilitated discussions and delve deeper into developing your district's specific alternative compensation plans.

Track 1 - Affordable Care Act

- | | |
|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 9-10:15am | Basics of the Affordable Care Act <ul style="list-style-type: none"> • Kevin Clougherty - M3 Insurance • Teresa Cutler - Employee Benefits Corporation |
| 10:30am-12noon | Non-Discrimination Implications on Contracts, Policies, & Handbooks <ul style="list-style-type: none"> • Teresa Cutler - Employee Benefits Corporation • Kevin Clougherty - M3 Insurance • Bob Butler - WASB |
| 12noon | Lunch |
| 1-3pm | Affordable Care Act & Other Issues <ul style="list-style-type: none"> • Al Jaeger - Associated Financial Group |



Track 2 - Legal & Human Resources

- 9-10:15am Employment Discrimination & Retaliation Claims
• Ben Richter - WASB Staff Counsel
- 10:30am-12noon Non-renewal of Individual Teacher Contracts
• Barry Forbes - WASB Associate Executive Director and Staff Counsel
- 12noon Lunch
- 1-3pm Hiring Process and Legal Implications
• Annette Mikula - Human Resources Director, Sun Prairie School District
• Bob Butler - WASB Associate Executive Director and Staff Counsel

Track 3 - Alternative Compensation

All Sessions will be led by:

- WASB Legal Counsel and Hartland / Lakeside School District Administrators and Staff

- 9-10:15am Legal Aspects and Bargaining Aspects of Alternative Compensation
- 10:30am-12noon Process for Creating Alternative Compensation Systems
- 12noon Lunch
- 1-2pm Implementation of Alternative Compensation Systems
- 2-3pm Development of Participants' Action Plans

Registration Information

The registration fee is \$115 per participant, which includes the program, reference materials, coffee break and lunch.

Deadline for registration: One week before each seminar.



← **RSVPs to JOYCE by March 4** →

School Finance Seminar – March 12

The WASB/WASBO 2013 School Finance Seminar will provide school board members with the finance information needed to govern their districts effectively and efficiently. Learn about the state's school funding system, key deadlines in the district budgeting cycle and relevant statutory changes.

The

seminar will also feature a session on how to build trust with the community around finance and other issues. The WASB and the Wisconsin Association of School Business Officials (WASBO) co-sponsor

the School Finance Seminar.

Day at the Capitol – March 13

Join school board members and administrators from around the state to take our message to the Capitol! On the agenda:

- 2013-15 State Budget
- School Funding Reform
- Student Achievement
- Aligning Costs with Available Revenues

School officials need to make their voices heard and ensure that school districts have the funding and flexibility to meet the needs of their students and maintain quality programs. By working together, we can make a more powerful statement, so be sure your district is represented on this important day.

Schedule At-A-Glance - March 12, 2013

Track 1 -

- 8:30-11am Investing in Wisconsin Public Schools
- WASBO and WASB Consultants
- 11:15am-12:15pm School District Fiscal Audit
- Kathy Guralski, Auditor, DPI School Financial Services
- 12:30-1:15pm Lunch
- 1:30-2:30pm Referendum Process
- Michele Wiberg, Director, Wisconsin Public Finance, PMA Financial Network
 - Bob Borch, Senior Financial Advisor, PMA Financial Network, Inc.
- 2:45-3:45pm Ask the Experts
- Jerry Landmark, Director, DPI School Financial Services
 - Bob Borch, Senior Financial Advisor, PMA Financial Network, Inc.

Track 2 -

- 8:30-11am Understanding Wisconsin School Finance House
- David Carlson, WASB
 - John Kasha, Seymour Community School District
 - Peter Ross, Seymour Community School District
 - Bambi Statz, UW-Whitewater, Association for Equity in Funding
- 11:15am-12:15pm Your Community and Your Budget
- Deb Gurke, Director, WASB Governance and Leadership Development
- 12:30-1:15pm Lunch
- 1:30-2:30pm The School District Budget Cycle
- Ken Mischler, Director of Business Services, Manitowoc Public Schools
 - David Carlson, DPI Retired Director of the School Financial Services Team
- 2:45-3:45pm 2013-15 State Budget Update
- Dan Rossmiller, WASB Government Relations Director
 - Joe Quick, WASB Government Relations Specialist

Schedule at a Glance – March 13, 2013

9am	Welcome <ul style="list-style-type: none">• Patrick Sherman - WASB President
9:05AM	2013-15 State Budget Briefing
9:45am	Legislative Panel
11am	WASB Priorities
11:45am	Lunch/State Superintendent Candidate Forum
1:30pm	Visits with Legislators at the Capitol
1:30pm	Committee Hearings

Additional Workshop: Developing the Climate to Support Student Achievement

Want More? Attend a Workshop on Tuesday, March 12, 6-9 pm
Monona Terrace, Madison - Meeting Room K-P

The climate in most organizations is set at the top. A positive climate results from a leadership culture that appreciates and publicly values the role that each person in the organization plays. In addition, the role that parents and other community members are invited to play contributes greatly to the overall school climate. In this workshop, you will learn and practice skills that will help you develop a climate that supports student achievement.

Deb Gurke, WASB Director of Governance and Leadership Development

Registration Information

WASB/WASBO School Finance Seminar: \$115 per participant

WASB Day at the Capitol: \$85 per participant

WASB/WASBO School Finance Seminar and WASB Day at the Capitol: \$185 per participant

Registration fees include the program, reference materials, coffee break and lunch.

No refunds will be given unless cancellation is received at the WASB Madison office by one week before event date. To cancel, please call 608-257-2622 or toll-free 877-705-4422.

PEDERSEN ELEMENTARY SCHOOL PRINCIPAL SEARCH TIMELINE

(may be subject to change)

		Target Date:
✓	Board Review Timeline and Preliminary Discussion of Process	January 7, 2013
✓	Post Position Vacancy Announcement	January 11
✓	Board Discuss Process	January 21
✓	Approve Job Description	January 21
✓	Post Position	by January 25
	Board Discuss Interview Process	February 4
	Application Deadline	February 22
	Application Screening	February 26-28
	Select Candidates (5 or 6)	by March 1
	Contact Candidates/Schedule Interviews	March 4-5
	Round 1 Interviews	by March 15
	Contact Finalists/Schedule Interviews	March 18-19
	Final Interviews (3)	by March 25
	Spring Break	March 25-29
	Board Finalize Hiring of Elementary School Principal	April 8

Considerations:

Salary Range

Application Process

- ◆ Application Questions
- ◆ Applicant Screening by Administration to 5-6
- ◆ **Round 1 Interview Team Composition**
 - 1 Board Member**
 - Administrators**
 - 2 Teachers**
 - 1 Support Staff**
 - 2 Parents**
 - 1 Community Member**
- ◆ **Round 2 Interviews – Same Team**
- ◆ **Round 2 Candidates – Also Participate in Forum**

Open Enrollment Changes Between September 2012 and January 2013 Pupil Counts

Grade:	<i>Nonresident Students – Open Enrolled IN:</i>		<i>Resident Students – Open Enrolled OUT:</i>	
	September Actual as of 9/21/12:	January Actual as of 1/11/13:	September Actual as of 9/21/12:	January Actual as of 1/11/13:
EC	0	0	2 (1 alt)	2 (1 alt)
K4	32 (5 alt)	28 (5 alt)	22 (6 alt)	21 (6 alt)
K	9 (1 alt)	9 (1 alt)	6 (2 AYW)	6 (2 AYW)
1	9	7	14 (2 alt, 2 AYW)	13 (1 alt, 2 AYW)
2	10	10	7 (2 alt)	8 (3 alt)
3	6 (1 alt, 1 AYW)	5 (1 alt, 1 AYW)	7	7
4	10 (1 alt)	10 (1 alt)	3 (1 alt)	2
5	7	6	5	5
6	12 (1 AYW)	12 (1 AYW)	8 (2 AYW)	7 (2 AYW)
7	9	9	4	4
8	16	15	7 (1 alt, 1 AYW)	8 (2 alt, 1 AYW)
9	20 (1 alt, 1 AYW)	17 (1 alt, 1 AYW)	9	9
10	17 (2 alt)	17 (2 alt)	14 (1 AYW)	12 (1 AYW)
11	19	16	4	3
12	13	11	11 (1 alt)	9 (1 alt)
Total:	189 (3 AYW)	172 (11 alt, 3 AYW)	123 (14 alt, 8 AYW)	116 (14 alt, 8 AYW)
	<i>Where they are from September :</i> Chippewa Falls - 24 Eau Claire - 138 Eleva-Strum - 1 Elk Mound - 2 Fall Creek - 19 Menomonie - 1 Mondovi - 2 Osseo-Fairchild - 2	<i>Where they are from January:</i> Chippewa Falls - 23 Eau Claire - 125 Eleva-Strum - 1 Elk Mound - 2 Fall Creek - 16 Menomonie - 1 Mondovi - 2 Osseo-Fairchild - 2	<i>Where they went September:</i> Augusta - 8 Chetek - 8 Chippewa Falls - 4 Eau Claire - 81 Fall Creek - 18 McFarland - 2 Osseo-Fairchild - 2	<i>Where they went January:</i> Appleton - 1 Augusta - 8 Chetek - 8 Chippewa Falls - 4 Eau Claire - 75 Fall Creek - 18 McFarland - 2

**SCHOOL DISTRICT OF ALTOONA
ENROLLMENT DATA FOR 2012/13**

2011/12 September and June Totals:

	K4	K	K .5	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	Gr 9	Gr 10	Gr 11	Gr 12	Totals
16-Sep-2011	90	113	1	111	117	106	98	117	105	107	118	110	126	123	100	1542
4-Jun-2012	85	111	1	111	117	100	97	117	107	113	117	109	121	115	99	1520

2012/13 Monthly District Totals:

	K4	K	K .5	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	Gr 9	Gr 10	Gr 11	Gr 12	Totals
12-Sep-2012	131	118	0	107	105	113	95	92	118	101	116	120	107	115	119	1557
21-Sep-2012	133	121	0	109	107	116	97	92	117	101	116	121	104	115	115	1564
25-Oct-2012	136	125	0	108	107	114	97	92	118	102	116	122	106	115	113	1571
30-Nov-12	137	126	0	108	108	115	98	94	117	102	114	125	104	116	112	1576
20-Dec-12	135	127	0	109	109	117	98	95	117	107	114	124	104	116	112	1584
11-Jan-13	129	124	0	106	107	116	98	95	117	105	113	120	103	113	112	1558
February																
March																
April																
May																
June																
Average Enrollment:															1568	

School Totals This Month:

	K4	K	Gr 1	Gr 2	Gr 3	Gr 4	Total	Last Month	
Pedersen	129	124	106	107	116	98	680	695	
	Gr 5	Gr 6	Gr 7	Gr 8					
Middle School	95	117	105	113	430	433			
	Gr 9	Gr 10	Gr 11	Gr 12					
High School	120	103	113	112	448	456			
Total:						1558	1584		

* K-12= on campus only



Altoona (0112)

[Review Your Answers](#)

FY 2012-2013 Pupil Count - January

Comparison to Prior Data

Category	Adjusted Count Jan 2013	Last Count Sept 2012	Change from September	Percent Difference
Preschool Special Education	22	18	+4	+22.22%
4 YK - 437 hours	0	0		n/a
4 YK - 524.5 hours	122	123	-1	-0.81%
5 YK - half day	0	0		n/a
5 YK - 3 full days	0	0		n/a
5 YK - 4 full days	0	0		n/a
5 YK - 5 full days	121	118	+3	+2.54%
5 YK - blended	0	0		n/a
Grades 1-12	1,263	1,259	+4	+0.32%
Totals:	1,528	1,518	+10	+0.66%

Go To

- [District Home](#)
- [Financial Data](#)
- [Non-Financial Data](#)

· [Change District](#)

People

- [PI-1500 Contacts](#)
- [Contact History](#)
- [Auditor](#)
- [SFS Consultants](#)
- [Program Contacts](#)

Related Links

- [SPED Licensure](#)
- [All-District Reports](#)
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One of the primary responsibilities of the Board of Education is the assurance of effective administrative leadership for the school system. This assurance can best be achieved through the careful selection and evaluation of the superintendent. The purpose of the evaluation process is to provide both the superintendent and the Board with information which can be used to improve the effectiveness of the chief administrator and thereby improve the quality of the school system.

The Board is expected to provide the superintendent with continual, informal performance assessments through their regular communication; for both individual and system-wide goal setting and clarification of priorities.

The results of the evaluation shall be used by the superintendent to identify and nurture strengths and to provide specific direction for improving performance. The Board shall use the results of the evaluation to improve communications, to clarify roles and expectations, to recognize excellence, to establish documentation for continued contract and compensation decisions, and to assist in its own self-evaluation.

The superintendent's effectiveness shall be evaluated according to the performance expectations included in the "Superintendent's Job Description" as approved by the Board.

~~The Board will annually devote a personnel session to the evaluation of the administrator's performance (with the administrator present). This evaluation session will be held before the end of January.~~ Annually, the Board will devote two personnel sessions to the evaluation of the administrator's performance. A formal evaluation session will be conducted prior to the end of January and a follow-up session will be scheduled at the end of the school year if so warranted.

Following this evaluation for an administrator who is in the last year of his/her contract, the Board may extend the administrator's contract for two (2) additional years, with the contract expiring on June 30 of an odd-numbered year. The decision on the contract extension will be made at the first regular meeting of the Board in January of each odd-numbered year. If the Board fails to notify the administrator of either renewal of the contract or of its refusal to renew the administrator's contract by January 31 of any odd-numbered year, the contract will be automatically extended for a two-year term which expires on June 30 of an odd-numbered year.

Legal Ref: Wisc. Statute 118.24

Initial Adoption: 08/18/80

Final Adoption: 09/15/80

Amended: ~~08/08/94~~

Superintendent Evaluation Based on Administrator Standards outlined in PI 34.03		
Category 1 – Goal met	Category 2 – Working on goal	Category 3 – Goal not met
Superintendent almost always understands and successfully demonstrates skill in a given area or concept. Improvement of performance typically can be accomplished under the established goal setting and performance review process.	Superintendent demonstrates a basic understanding and often is successful in a given area or concept. More effort and/or skill acquisition is necessary by establishing clear goals and assessing progress.	Superintendent does not understand and/or exhibit effectiveness in fulfilling responsibility of a given area or concept. Little or no effort is made and the ability to change behaviors that could lead to success is questionable. Necessary improvement has not been demonstrated.

District Vision/Mission

The administrator provides staff leadership and development, facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared by the school community. The administrator acts with integrity, fairness and in an ethical manner.

Measures	Performance Expectations	Category 1	Category 2	Category 3
Meetings will have occurred	Annually review and update the District's vision and mission in collaboration with staff, students, community, and the Board.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Demonstration; Staff survey	Demonstrate flexibility by encouraging innovation and being open to new ideas and approaches; provide an atmosphere that encourages research and creativity among students and employees.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Current policies and procedures are being followed by staff and students	Effectively communicate, implement and maintain District policies and procedures.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Attendance, memberships	Assume responsibility for his or her professional growth and development and remain current in best practices through membership in professional organizations/learning communities, book clubs, attendance at regional, state or national meetings, or enrollment in advanced courses.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Demonstration	Appear at and participate in school and community events and activities.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Demonstration; Staff and community survey	Model good human relations skills and demonstrate positive, respectful interactions with all facets of the District and community.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Demonstration; Community or staff survey	Maintain high standard of ethics, honesty and integrity in all personal and professional matters. Lead by example, exhibiting strong character, good judgment, collaboration, decisiveness, and poise; with all interactions reflecting courtesy and respect.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Demonstration; Goals are achieved	Collaborate with and monitor building principals to ensure follow-through of building-specific goals that are related to the District's vision and mission.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Goals are achieved	Follow through on designated goals related to the District's vision and mission.			
Comments:				

Curriculum Planning and Development

The administrator manages by advocating, nurturing and sustaining a school culture and curriculum conducive to student learning and staff professional growth. The administrator has an understanding of and demonstrates competence in the teacher standards in PI 34.02.

Measures	Performance Expectations	Category 1	Category 2	Category 3
Student/parent survey Staff Survey	Carefully screen, select, train, transfer and/or dismiss personnel in a manner consistent with District policy that maintains top-notch, high-performing staff.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Demonstration	Commit to and foster continuous staff development/improvement.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Administrative staff will have been evaluated in a timely manner	Effectively evaluate and communicate clear performance expectations to administrative staff according to District policy.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Demonstration	Model the use of data to make well-informed decisions.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Demonstration; Staff survey	Routinely visit schools and classrooms in order to observe the quality or needs of the educational environment.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Demonstration; Presentation to School Board	Together with staff, create a process for ongoing review of state standards, curriculum guides and courses of study.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Recognizes staff member at School Board meeting, on website or via newsletter	Promote and recognize initiative, productivity, and creativity; and is sensitive to staff needs in order to accomplish District goals.			
Comments:				

District Operations

The administrator ensures management of the organization, operations, finances, and resources for a safe, efficient and effective learning environment.

Measures	Performance Expectations	Category 1	Category 2	Category 3
School Board and community are kept up-to-date on expenditures; Board doesn't need to routinely make rushed, last-minute financial decisions	Assure that long-range and short-range financial planning is accomplished in a manner that allows the Board to make informed and timely decisions.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Audit	Supervise business operations; insisting on and ensuring competent, efficient performance.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Delivers goals within budget and/or successfully obtains new funds; Presentation	Seek understanding of budget process; Prioritize district needs; Continually look for creative ways to fund improved learning opportunities for students.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Demonstration; Presentation to School Board	Stay abreast of local, state and federal financial aids and impacts. Advise the Board on financial decisions.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Presentation at School Board meetings or online	Clearly communicate and explain current school district finances to the staff and community on a routine or "as needed" basis.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Demonstration; Presentation to School Board	Assure adequacy and effectiveness of facilities and equipment. Oversee and/or maintain long-term facilities maintenance plans and budgets. Advise the Board on capital budgeting.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Effective plan is in place	Prepare and/or maintain crisis and disaster plans for District which is consistent with District policy. Use input from staff, law enforcement, and other appropriate people. Assure implementation of such plans, including practice drills.			
Comments:				

Communication and Board Relations
*The administrator models collaborating with families and community members, responding to diverse community interests and needs, and mobilizing community resources.
The administrator understands, responds to, and interacts with the larger political, social, economic, legal and cultural context that affects schooling.*

Measures	Performance Expectations	Category 1	Category 2	Category 3
Demonstration	Represent the District in the community. Maintain a program of public relations to keep the community informed about District activities, needs, and successes.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Demonstration; Weekly updates	Keep the Board, staff, and community informed about latest educational practices, trends, and policies. Keep Board informed of issues or problems in the District.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Community and staff survey	Take prompt action on concerns, complaints or recommendations; promptly communicate the status or results to those involved (e.g. staff, parents, students, etc.)			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Demonstration	Prepare and submit recommendations to the Board on all matters requiring Board action. Supplement recommendations with necessary and helpful facts, information, and reports as needed for the Board to make informed decisions.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Community and staff survey	Encourage and actively listen to comments, suggestions, criticisms and recommendations by community, staff and school board.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Presentations to Board	Interpret, with the help of legal counsel, school law and legal issues to the Board and staff on an as-needed basis, and advise the Board accordingly.			
Comments:				

Measures	Performance Expectations	Category 1	Category 2	Category 3
Reports are done and on time	Assure completion of all district reports to the Board of Education, Department of Public Instruction, and other local, state and federal agencies.			
Comments:				

Additional Comments:

Approved:

The purpose of the Altoona School District is to serve the educational needs of the students who attend the schools. Having a student representative on the Board of Education helps us to:

- better facilitate communication between the Board and the students in the district.
- increase awareness of the democratic process by our students.
- create an opportunity for students to participate in the decision-making process.

One Altoona High School junior, and one alternate, shall be selected to serve as an ex officio representative to the Board of Education during his/her Junior and/or senior year.

The student representative shall act as a resource to the Board and advise the Board on student-related matters. He/she shall be responsible for communicating to the student body regarding actions or discussions of the Board, which will affect or be of interest to students. The student representative shall be required to attend the first board meeting of the month with the exception of meetings held in the summer. The student representative shall not vote on matters before the Board.

The selected student representative shall serve for a term of one year. The alternate will serve in place of the selected representative on an occasional basis when the selected representative is unable to fulfill his or her duties.

The student representative may be recalled if he/she fails to fulfill his/her responsibilities.

Specific guidelines for student representation to the Board shall be established by the high school principal.

Adopted:

**2012-13 School Year
SPECIAL EDUCATION SERVICES
66.0301 COOPERATIVE AGREEMENT
Between
Eau Claire Area School District
And
Altoona School District**

SCHOOL BOARD RESOLUTION

"Whereas the following school districts have disabled children, and whereas it appears that the educational interests of all children in these school districts will be served best by the districts joining together to offer special services, as authorized by the Department of Public Instruction, to meet the needs of students with disabilities."

"It is hereby resolved that the school boards of Eau Claire and Altoona agree to establish and maintain, on a cooperative basis, the special education services of licensed professionals, pursuant to the Chapter PI 14, Section 66.0301 of the Wisconsin Statutes."

CONDITIONS

Pursuant to a resolution adopted by the school districts of Eau Claire and Altoona mutually agree, pursuant to Section 66.0301 of the Wisconsin Statutes, to the following conditions:

1. That said above parties agree and contract for the cooperation of the special education service as hereinafter set forth;
2. That the Eau Claire Area School District be the operator and fiscal agent;
3. That Eau Claire, as the fiscal agent, will include all program expenditures and receipts in Fund 27 of the Wisconsin Uniform Financial Accounting Requirements (WUFAR).
4. That the cost to the participating district be determined prior to June 30th, annually, on the basis of participation and state aid reimbursements determined in the same manner and paid to the participating school districts;
5. That estimated budget and plan of operation for this cooperative shall be approved in advance of contract signing by all school district parties hereto;

6. That variations from the budget will require prior approval of the participating school districts hereto;
7. That unemployment compensation for the service provider will be the responsibility of the participating districts and based on percentage of use;
8. That the participating districts agree to prepay the host district according to the following schedule: One invoice will be mailed in November 2012 with the option of one or two installments, the first due in November 2012 and the second in January 2013.
9. That Eau Claire, as the fiscal agent, agrees to file the required financial report with the Department of Public Instruction;
10. That each district agrees to a calendar of 35 weeks for program operation, which allows for the variances in the contracting districts' calendars.
11. That notice of intent to non-renew this agreement by any participating district be in conformance with timelines prescribed in the Wisconsin Statutes 118.22 (2).

Program Costs Based on 2012-13 Contracts:

Service Provided	Estimated Contract Amount	Adjusted Contract Amount
DHH	\$10,935	\$10,935
OT	\$79,372	\$82,074
PT	\$21,871	\$20,601
TOTAL:	\$112,178	\$113,610

Operator of Cooperative (Eau Claire Area School District)

<p><i>Robyn A. Crigo</i> <u>12/21/12</u> District Administrator Date</p>	<p>_____ School Board President Date</p>
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Member of Cooperative (Altoona School District)

<p>_____ District Administrator Date</p>	<p>_____ School Board President Date</p>
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Contracted Service Agreements

An agreement exists between the Eau Claire Area School District (ECASD) and the Altoona School District; whereby ECASD will provide a licensed service provider to serve students of said school district under the terms listed below.

It is agreed that:

- Total time for contract includes the amount of time for the following:
 - Travel to and from your district, beginning in Eau Claire
 - Evaluations
 - Direct/indirect services
 - Consultation
 - MA billing/progress notes
 - IEP meetings/conferences
 - IEP/report writing
- The provider of services works according to the ECASD school calendar
- The provider participates in ECASD district department meetings/professional development

Member of Cooperative agrees to:

- Provide suitable instructional/therapeutic facilities at no cost
- Provide access to student records
- Provide all supplies and equipment necessary for instruction/therapy that must remain on premises with the student(s)
- Provide a networked computer and confidentially located printer
- Establish process for communicating to district staff when provider is not in attendance

Operator of Cooperative (Eau Claire Area School District) will:

- Provide evaluation tools and protocols
- Provide (when available) equipment for trial purposes
- Provide equipment (when available) for use with students until needed in the ECASD