



School District of Altoona

1903 Bartlett Avenue Altoona, WI 54720
715-839-6032 715-839-6066 FAX

Dr. Connie M. Biedron, Superintendent

www.altoona.k12.wi.us

ALTOONA BOARD OF EDUCATION
Regular Meeting
Altoona Commons Addition
October 29, 2012
7:30 p.m.

Agenda

1. Call to Order
2. Roll Call
3. Reading of Public Notice
4. Pledge of Allegiance
5. Public Participation (All remarks are to be addressed to the Board; discussion among citizens present is not permitted. Board members may ask questions of a speaker; however, no formal deliberations are allowed at this time.)
 - a. Non-Agenda items - public comment and concern
 - b. Agenda items - public comment and concern
6. Board Action after Consideration and Discussion
 - a. Consider Setting Tax Levy for 2012
 - b. Consider Adoption of the Budget as Presented at the Annual Meeting
 - c. Consider Depositories for 2012/13
 - d. Consider Declaration of Posting Places for Board Meetings Agendas and Minutes
 - e. Consider Appointment of Board Secretary for 2012/13
 - f. Consider Appointment of Deputy Clerk for 2012/13
 - g. Consider Authorizing Use of Facsimile Signatures
 - h. Consider Approval of the Release of Funds for Time-Sensitive Payables
 - i. Consider Approval of Legal Counsel
 - j. Consider Appointment of Safety Officer for 2012/13
 - k. Consider Appointment of Chemical Hygiene Officer for 2012/13
 - l. Consider Appointment of Medical Advisor for 2012/13
 - m. Consider Medical Term Abbreviations List
7. Adjournment

The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach on our unique, single campus setting.



School District of Altoona

1903 Bartlett Avenue Altoona, WI 54720
715-839-6032 715-839-6066 FAX

Dr. Connie Biedron, Superintendent

www.altoona.k12.wi.us

October 24, 2012

To: Board of Education
Fr: Dr. Connie Biedron, Superintendent
RE: Routine Items for Approval

Agenda items 9.a. through 9.m. represent items that are taken care of yearly, following the annual meeting. Please consider my recommendations as follows:

- 9.a. I recommend setting the tax levy for 2012 as presented at the annual meeting
- 9.b. I recommend adoption of the budget as presented at the annual meeting
- 9.c. I recommend approval of depositories for 2012/13 with Wells Fargo Bank, State of Wisconsin Government Pool, and Wisconsin Investment Series Cooperative
- 9.d. I recommend declaration of the following as the posting places for agendas and minutes of board meetings: Altoona City Hall, Altoona Post Office, district office, and school offices
- 9.e. I recommend that Joyce Orth CAP continue as board secretary for 2012/13
- 9.f. I recommend that Kathy Dahl, CPA continue as deputy clerk for 2012/13
- 9.g. I recommend authorization to use facsimile signatures under Wisconsin Statute 120.16 (2)
- 9.h. I recommend approval of the release of funds for time-sensitive payables
- 9.i. I recommend continuation of legal counsel with Weld, Riley, Prens & Ricci
- 9.j. I recommend that Greg Johnson continue as safety officer for 2012/13
- 9.k. I recommend that Wendy Nelson continue as chemical hygiene officer for 2012/13
- 9.l. I recommend that Dr. James Haigh continue as medical advisor for 2012/13
- 9.m. I recommend the adoption of the medical term abbreviations as presented

Thank You.



Altoona School District
1903 Bartlett Ave Altoona, WI 54720
School Health Service

ABBREVIATIONS USED IN CHARTING OF SCHOOL NURSES

A	G
A-assessment	GI- gastrointestinal
ABS-absent	gtt-drop
AED-automated external defibrillator	
AHS-Altoona High School	H
am- morning	HA-headache
AMS-Altoona Middle School	HC-health concern
AOD-alcohol and other drugs	HO- health office
APD-Altoona Police Department	hs- bedtime
ASA- Acetylsalicylic acid(aspirin)	ht-height
ASAP- as soon as possible	Hx- history
B	I
BC-birth control	IM –intramuscularly
BHS- beta hemolytic strep	
bid- twice daily	K
BM- bowel movement	K-kindergarten
BMI-Body Mass Index	LLQ-left lower quadrant
BOE-Board of Education	LOC-level of consciousness
BP-blood pressure	LUQ-left upper quadrant
C	M
CPR- cardiopulmonary resuscitation	MD- medical doctor
c/o- complains of	Mo- mother
D	msg- message
DDS-doctor of dental science	N
DPI-Department of Public Instruction	NA-not applicable
Dx-diagnosis	NAD-no apparent distress
E	NCSN-Nationally Certified School Nurse
ECCHD -Eau Claire City- County Health Department	NFW- not feeling well
ECDHS-Eau Claire County Department of Human Services	NO-nurses office
EOM-extra ocular movement	
Exc-excluded	O
EEd-Early Education	O-objective data
F	OD-right eye
Fa-Father	OFC-occipital frontal circumference
FaHx-Family History	OS-left eye
FUO-fever unknown origin	OT- occupational therapy
F/U- follow up	OU-both eyes
Fx-Fracture	OV- office visit

See Agenda Item 9.1. - Adoption of Medical Term Abbreviations

P

P-plan
PC-phone call
PE-physical education or physical examination
Ped-Pedersen Elementary School
PERRLA-pupils equal, round, reactive to light, accommodates
PHC- patient health care record
PHN-public health nurse
pm-afternoon
PMD-private medical doctor
PNP-pediatric nurse practitioner
PO-by mouth (orally)
prn- as needed
PT-physical therapy

Q

qid- four times per day
qd-daily
qod-every other day

R

R-respirations
re: regarding
REF-refused
RLQ-right lower quadrant
RN-registered nurse
R/O –rule out
ROM-range of motion
RTC-return to clinic
RTCR-return to classroom
RUQ-right upper quadrant
Rx-treatment

S

S-subjective data
SA-stomach ache
SE-side effects
S&L-Speech and Language Therapy
St-student
ST-student
ST-sore throat
SubQ-subcutaneous
SUS-suspension
SW-social worker
Sx-symptoms

T

T-temperature
TC-throat culture or telephone call
tid –three times per day
tx-treatment

U

URI-upper respiratory infection
UTI- urinary tract infection

W

wk-week
WNL-within normal limits
wt-weight

Y

Y-year

Other

4K-four year old kindergarten

@ -at

–
a-after

–
p-before

–
c-with


–
s-without

x1-one time

x2-two times

x3-three times

#-number

 - not or nothing

~ - approximate