



# School District of Altoona

809 7<sup>th</sup> St West Altoona, WI 54720  
715-839-6032 715-839-6066 FAX

Dr. Connie Biedron, Superintendent

www.altoona.k12.wi.us

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ALTOONA BOARD OF EDUCATION  
Regular Meeting  
District Board Room  
809 7<sup>th</sup> Street West  
October 6, 2014  
6:30 p.m.

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Wisconsin School Board Appreciation Week  
October 5 -11

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## *Agenda*

1. Call to Order
2. Roll Call
3. Reading of Public Notice
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes
  - a. September 22, 2014 Regular Meeting
7. Public Participation (All remarks are to be addressed to the Board; discussion among citizens present is not permitted. Board members may ask questions of a speaker; however, no formal deliberations are allowed at this time.)
  - a. Non-Agenda items - public comment and concern
  - b. Agenda items - public comment and concern
8. Treasurer's Report.
  - a. Approval of Checks for Payment
    - (1) General Fund checks totaling \$818,542.85
    - (2) Student Activity Fund checks totaling \$9,128.36
9. Information
  - a. School Showcase
    - (1) Student Representative Update
    - (2) State Personnel Development Grant – Focus on Professional Learning Communities, Gary Pszeniczny
    - (3) School Climate and Behavior Management Report, Alan McCutcheon

Please note meeting location:  
NEW District Board Room,  
809 7<sup>th</sup> Street West

School District of Altoona, October 6, 2014

- b. Committee Reports
    - (1) Parks and Recreation Committee, September 29
  - c. General Information
    - (1) Policies for Discussion: 370-R – Altoona School District Activities Code; 672 – Purchasing; 683 – Asset Management
  - d. President’s Report
    - (1) Fall Regional Meeting, October 1
    - (2) Legislative Breakfast, October 13
    - (3) WASB Legislative Advocacy Conference, November 8
    - (4) School Board Appreciation Week
  - e. Superintendent’s Report
    - (1) Fall Superintendent’s Conference, September 24-26
    - (2) Cluster A PLC Workshop, October 2-3
    - (3) Enrollment Update
    - (4) Referendum Update
    - (5) Other Meetings, News and Events
10. Board Action after Consideration and Discussion
- a. Consider Approval of Planned Service Proposal through October 31, 2016
  - b. Consider Approval of SEH Proposal for Traffic Impact Study
  - c. Consider Approval of Quote for High School Sidewalk
11. Adjournment

*The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach.*

## **ALTOONA SCHOOL BOARD AGREEMENT**

- We base our decisions on the best interest of the students.
- We are guided by our Vision, Mission and our Strategic Plan.
- We believe that every employee makes a contribution to the success of every student.
- We conduct ourselves within commonly understood principles of integrity.
- We listen carefully and respectfully to ensure all voices are heard.
- We practice good stewardship of our tax dollars.
- We seek to operate with as much transparency as possible.
- We do not engage in drama or political rhetoric.
- We seek a way around obstacles; reframing from an attitude of “we can’t,” to “how can we?”

Adopted: 9/19/11

Amended: 1/21/13



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Dr. Connie Biedron, Superintendent

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## ALTOONA BOARD OF EDUCATION

Regular Meeting  
District Board Room  
809 7<sup>th</sup> Street West  
September 22, 2014  
6:30 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Helen Drawbert at 6:30 p.m. in the District Board Room.
2. Roll call was taken and the following were present:  
Helen S. Drawbert, President  
Robin E. Elvig, Vice President  
Michael J. Hilger, Clerk  
Bradley D. Poquette, Treasurer  
David A. Rowe, Member  
Dr. Connie M. Biedron, Superintendent  
Joyce M. Orth, Board Secretary
3. Reading of Public Notice. Report of notice was given. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes. a. September 8, 2014 Regular Meeting. Motion by Rowe to approve the September 8 minutes as presented, seconded by Elvig. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0. b. September 9, 2014 Special Meeting. Motion by Elvig to approve the September 9 minutes as presented, seconded by Poquette. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0. c. September 11, 2014 Joint Meeting. Motion by Hilger to approve the September 11 minutes with a correction to the adjourn time to reflect that the meeting adjourned at 8:54 a.m., seconded by Elvig. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0.
7. Public Participation. a. Non-Agenda items - public comment and concern. Rachel Torud, Project 13 representative, shared a participation update. Currently, they have collected \$1055 from 47 contributors. Other Project 13 volunteers in attendance included Bonnie Fisher and Raina Pfundheller. b. Agenda items - public comment and concern. None.

8. Treasurer's Report. a. Approval of Checks for Payment. Motion by Rowe to approve General Fund checks totaling \$ 532,984.91 and Student Activity Fund checks totaling \$ 422.22 as presented, seconded by Hilger. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0.  
b. Approval of Treasurer's Report. Motion by Elvig to approve the Treasurer's Report as presented, seconded by Rowe. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0.
9. School Report Cards 2013/14. The 2013/14 School Report Cards for each of the schools and district were reviewed. Dr. Biedron also reviewed some of the systems that have been put in place over the last year to close the achievement gap. A data retreat has been scheduled with the administrative team to review these results and other available data more in depth. Board members requested that the principals present follow-up reports on November 3.
10. Information. **a. Committee Reports.** None. **b. General Information.** None. **c. President's Report.**  
(1) Pre-Referendum Meetings with Staff. The Board will meet with staff as follows: October 7, middle school LMC, 3:25 p.m.; October 9, high school LMC, 3:10 p.m.; and October 16, elementary LMC, 7:35 a.m. (2) School Board Recognition Week. School Board Recognition week events were reviewed. Board members will attend the September 25 City Council meeting to be recognized by resolution. Also as part of the recognition week activities, board members will address the high school Civics class on October 7. Board members names will be announced at the October 10 football game. (3) Legislative Breakfast. The legislative breakfast will be held on Monday, October 13, 7:30 a.m. Location is pending. (4) WASB Fall Regional Meeting. The Fall Regional Meeting will be held on October 1 at Florian Gardens. (5) WASB Legislative Advocacy Conference. This conference is scheduled for November 8 in Stevens Point. Topics to be addressed include private vouchers, independent charters, the Common Core and the role of the board regarding standards, curriculum and instruction; trends and conditions impacting public education, and school report cards and accountability. Board members should let Joyce know if attending by October 27. **d. Superintendent's Report.** (1) Robotics Team Update. About 50 fourth through eighth grade students participated in try-outs for the First LEGO League Regional Competition that will be held at UW-Stout on November 8; 30 students were selected to participate on three teams. (See 11.a. for coaches/coordinator.) (2) McKinley Charter School Report 2013/14. The year-end report for the McKinley Charter School was reviewed. In the 2013/14 school year they served 14 Altoona resident students. Eight Altoona students graduated from the competency component in either January or June 2014. (3) Meeting with Computer Science Department UW-EC. Dr. Biedron met with the computer science department at UW-Eau Claire on September 16. Partnership opportunities were discussed. (4) Chancellor Civic Leader Breakfast. Dr. Biedron shared an update from the September 17 Civic Leader Breakfast. (5) Elementary School Visits. The elementary team made visits to the Whitehall Elementary School and Northside Elementary in LaCrosse on September 19. (6) Cluster A PLC Workshop. The Osseo-Fairchild school district is hosting the Cluster A workshop for professional educators on October 2 and 3. Solution Tree speakers, Bob Eaker and Janel Keating will present on the topic: Effective PLC's. (7) Budget Update. Expenditures and revenues as of September 18 were reviewed. In addition, business manager, Michael Markgren shared ideas for future presentations/mini-workshops with the board. The Budget Development Committee will meet on October 8. (8) Other Meetings, News and Events. (Items announced in this category are not intended for discussion.) Dr. Biedron announced or noted the following: renewal of \$15,000 middle school PLC grant, food service staffing, state superintendent's conference, and activities code revisions.

11. Board Action after Consideration and Discussion. a. Consider Recommendation to Fill Assignment Positions for 2014/15 Season. Motion by Rowe employ coaches/advisors for the 2014/15 season as recommended: Jason Stuttgen, 7<sup>th</sup> grade football assistant; Kelly Herman, middle school head volleyball; Ken Bucholz, high school head hockey; Heidi Colbert, 7<sup>th</sup> grade team leader and RtI academic leader; Jenny Riepe, Co-RtI behavioral leader; Andrew Lierman, Lego robotics team coordinator; and Lego robotics team coaches, Jill Phippen, Shannon Camlek and Teresa Langlois, seconded by Poquette. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0. b. Consider Approval of 66.0301 Cooperative Agreement for Special Education Services with the Eau Claire Area School District. Motion by Elvig to approve the 66.0301 Cooperative Agreement as presented, seconded by Rowe. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0.
12. Adjournment. Motion by Elvig to adjourn at 8:03 p.m., seconded by Poquette. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, October 6, 2014 at 6:30 p.m. in the Board Room, 809 7<sup>th</sup> Street West, Altoona.

Joyce M. Orth CAP, Board Secretary

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District Clerk

\_\_\_\_\_  
Date

*The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach.*

| CHECK<br>DATE | CHECK ACCOUNT |              |        | VENDOR                         | INVOICE<br>DESCRIPTION   | AMOUNT   |
|---------------|---------------|--------------|--------|--------------------------------|--|----------|
|               | NUMBER        | NUMBER       | NUMBER |                                |  |          |
| 09/23/2014    | 130577        | 10 L 000 000 | 811680 | OKLAHOMA DEPARTMENT OF HUMAN S | Payroll accrual  | 244.89   |
|               |               |              |        |                                | Totals for 130577  | 244.89   |
| 09/23/2014    | 130578        | 50 L 000 000 | 811690 | RBS CITIZENS N.A.              | Payroll accrual  | 52.96    |
|               |               |              |        |                                | Totals for 130578  | 52.96    |
| 09/23/2014    | 130579        | 10 L 000 000 | 811680 | WI SCTF                        | Payroll accrual  | 46.98    |
|               | 130579        | 27 L 000 000 | 811680 | WI SCTF                        | Payroll accrual  | 7.02     |
|               | 130579        | 10 L 000 000 | 811680 | WI SCTF                        | Payroll accrual  | 328.00   |
|               |               |              |        |                                | Totals for 130579  | 382.00   |
| 09/18/2014    | 130580        | 10 E 150 354 | 110000 | DOCUMATION LLC                 | Student planners for AIS.  | 1,608.75 |
|               | 130580        | 10 E 200 354 | 120000 | DOCUMATION LLC                 | Student planners for AMS.  | 1,306.50 |
|               |               |              |        |                                | Totals for 130580  | 2,915.25 |
| 09/18/2014    | 130581        | 50 E 800 310 | 257220 | EAU CLAIRE CITY-COUNTY HEALTH  | INSPECTIONS  | 752.00   |
|               |               |              |        |                                | Totals for 130581  | 752.00   |
| 09/18/2014    | 130582        | 10 E 800 949 | 162101 | FORT ATKINSON HIGH SCHOOL      | Registration for Fort<br>Showcase competition  | 300.00   |
|               |               |              |        |                                | Totals for 130582  | 300.00   |
| 09/18/2014    | 130583        | 10 E 150 411 | 128000 | LEGO EDUCATION                 | Lego Mindstorm EV3 and Field<br>Setup Kits for Teams 8083 and<br>8084 for Lego Robotics<br>2014-2015 Please email me<br>PDF of PO and I will send to<br>Lego Education | 1,207.51 |
|               | 130583        | 10 E 150 411 | 128000 | LEGO EDUCATION                 | Lego Education Field Kit and<br>Mindstorm EV3 Lego for Team #<br>6055  | 608.71   |
|               |               |              |        |                                | Totals for 130583  | 1,816.22 |
| 09/18/2014    | 130584        | 10 E 400 572 | 256740 | LITCHFIELD RENT A CAR          | VAN RENTAL - FOOTBALL  | 134.20   |
|               |               |              |        |                                | Totals for 130584  | 134.20   |
| 09/18/2014    | 130585        | 27 E 700 411 | 158000 | MAYER-JOHNSON, LLC             | Boardmaker Plus!   | 547.20   |
|               |               |              |        |                                | Totals for 130585  | 547.20   |
| 09/18/2014    | 130586        | 10 E 800 470 | 120000 | THE MCGRAW-HILL COMPANIES      | Algebra 2  | 5,983.20 |
|               | 130586        | 10 E 800 470 | 120000 | THE MCGRAW-HILL COMPANIES      | Algebra 2  | 58.52    |
|               |               |              |        |                                | Totals for 130586  | 6,041.72 |
| 09/18/2014    | 130587        | 10 E 200 310 | 120000 | PBIS APPS                      | SWIS LICENSE   | 200.00   |
|               | 130587        | 10 E 150 310 | 120000 | PBIS APPS                      | SWIS LICENSE   | 200.00   |
|               |               |              |        |                                | Totals for 130587  | 400.00   |
| 09/18/2014    | 130588        | 10 E 100 411 | 254300 | PILTZ GLASS AND MIRROR INC     | RIVNUTS  | 5.00     |
|               | 130588        | 10 E 200 411 | 254300 | PILTZ GLASS AND MIRROR INC     | RIVNUTS  | 5.00     |
|               | 130588        | 10 E 400 411 | 254300 | PILTZ GLASS AND MIRROR INC     | RIVNUTS  | 5.00     |
|               |               |              |        |                                | Totals for 130588  | 15.00    |
| 09/18/2014    | 130589        | 10 E 200 411 | 126000 | SCHOLASTIC INC                 | Science World classroom mags.<br>used for PIE time   | 305.25   |
|               | 130589        | 10 E 200 411 | 241000 | SCHOLASTIC INC                 | Science World classroom mags.<br>used for PIE time   | 305.25   |

| CHECK<br>DATE | CHECK ACCOUNT |                     |  | VENDOR                         | INVOICE  | AMOUNT   |
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|               | NUMBER        | NUMBER              |  |                                | DESCRIPTION  |          |
|               |               |                     |  |                                | Totals for 130589  | 610.50   |
| 09/18/2014    | 130590        | 10 E 800 310 232100 |  | SUPERIOR DOCUMENT SOLUTIONS LL | scan terminated/retired<br>personal files                  | 859.05   |
|               |               |                     |  |                                | Totals for 130590  | 859.05   |
| 09/25/2014    | 130591        | 10 E 100 411 110000 |  | BEAVER CREEK RESERVE           | SUMMER SCHOOL  | 455.00   |
|               |               |                     |  |                                | Totals for 130591  | 455.00   |
| 09/25/2014    | 130592        | 10 E 400 949 162121 |  | BEAVER DAM SCHOOL DISTRICT     | entry fee for VB invite<br>9/13/14                         | 250.00   |
|               |               |                     |  |                                | Totals for 130592  | 250.00   |
| 09/25/2014    | 130593        | 10 E 400 411 164311 |  | BECKFIELD III, WILLIAM         | DJ for Homecoming Dance 2014                               | 500.00   |
|               |               |                     |  |                                | Totals for 130593  | 500.00   |
| 09/25/2014    | 130594        | 10 E 400 949 162121 |  | BLOOMER HIGH SCHOOL            | JV VB quad 9/22/14   | 60.00    |
|               |               |                     |  |                                | Totals for 130594  | 60.00    |
| 09/25/2014    | 130595        | 50 E 800 415 257250 |  | COCA-COLA BOTTLING CO          | ALTOONA FS SUPPLIES  | 251.52   |
|               |               |                     |  |                                | Totals for 130595  | 251.52   |
| 09/25/2014    | 130596        | 10 E 800 358 221910 |  | GOOGLE, INC.                   | Google Vault/Postini<br>archiving and discovery<br>service | 13.75    |
|               |               |                     |  |                                | Totals for 130596  | 13.75    |
| 09/25/2014    | 130597        | 10 E 150 411 110000 |  | MARSHFIELD BOOK & STATIONERY   | 27 CM1525 15 1/2"H wine<br>colored chairs                  | 1,458.00 |
|               |               |                     |  |                                | Totals for 130597  | 1,458.00 |
| 09/25/2014    | 130598        | 10 E 400 949 162121 |  | MIDDLETON HIGH SCHOOL          | entry fee for VB invite<br>9/20/14                         | 200.00   |
|               |               |                     |  |                                | Totals for 130598  | 200.00   |
| 09/25/2014    | 130599        | 10 A 000 000 711210 |  | PETTY CASH FUND                | FOR ATHLETIC OFFICE  | 500.00   |
|               |               |                     |  |                                | Totals for 130599  | 500.00   |
| 09/25/2014    | 130600        | 10 E 400 949 162308 |  | SCHOOL DISTRICT OF DURAND      | Cross Country Entry Fee<br>9/25/14                         | 100.00   |
|               |               |                     |  |                                | Totals for 130600  | 100.00   |
| 09/25/2014    | 130601        | 10 E 400 411 121000 |  | SCHOLASTIC INC                 | classroom magazine<br>subscriptions                        | 210.94   |
|               | 130601        | 10 E 150 434 121000 |  | SCHOLASTIC INC                 | scholastic art subscription                                | 197.78   |
|               | 130601        | 10 E 200 411 120600 |  | SCHOLASTIC INC                 | Scholastic magazine orders<br>for Jill Phippen's classroom | 269.28   |
|               | 130601        | 10 E 100 411 110100 |  | SCHOLASTIC INC                 | Scholastic News 1  | 747.21   |
|               |               |                     |  |                                | Totals for 130601  | 1,425.21 |
| 09/25/2014    | 130602        | 10 E 400 411 121000 |  | SHARP ONE HOUR PHOTO           | High School Art supplies                                   | 110.90   |
|               |               |                     |  |                                | Totals for 130602  | 110.90   |
| 09/25/2014    | 130603        | 10 E 800 432 222200 |  | SMYLES BOOK CO                 | Books Selected from preview<br>van                         | 1,614.57 |
|               |               |                     |  |                                | Totals for 130603  | 1,614.57 |



| CHECK<br>DATE | CHECK ACCOUNT |                     | VENDOR                     | INVOICE  |  | AMOUNT   |
|---------------|---------------|---------------------|----------------------------|--|--|----------|
|               | NUMBER        | NUMBER              |                            | DESCRIPTION  |  |          |
| 09/25/2014    | 130604        | 10 E 400 411 164311 | WASC                       | Wisconsin Association of<br>School Councils dues                                       |  | 100.00   |
|               |               |                     |                            | Totals for 130604  |  | 100.00   |
| 09/25/2014    | 130605        | 10 E 400 949 162118 | WAUSAU WEST HIGH SCHOOL    | entry fee for tennis meet<br>8/18/14   |  | 50.00    |
|               |               |                     |                            | Totals for 130605  |  | 50.00    |
| 09/23/2014    | 141500126     | 10 L 000 000 811670 | ING LIFE INS & ANNUITY CO  | Payroll accrual  |  | 705.00   |
|               | 141500126     | 27 L 000 000 811670 | ING LIFE INS & ANNUITY CO  | Payroll accrual  |  | 55.00    |
|               | 141500126     | 10 L 000 000 811670 | ING LIFE INS & ANNUITY CO  | Payroll accrual  |  | 160.00   |
|               |               |                     |                            | Totals for 141500126   |  | 920.00   |
| 09/18/2014    | 141500127     | 27 E 700 411 156600 | CLASSROOM DIRECT           | Timers and batteries for use<br>district wide and index cards                          |  | 104.09   |
|               |               |                     |                            | Totals for 141500127   |  | 104.09   |
| 09/18/2014    | 141500128     | 50 E 800 415 257220 | DEAN FOODS OF WISCONSIN    | blanket order Dean Foods   |  | 135.68   |
|               | 141500128     | 50 E 800 415 257250 | DEAN FOODS OF WISCONSIN    | blanket order Dean Foods   |  | 75.38    |
|               | 141500128     | 50 E 800 415 257220 | DEAN FOODS OF WISCONSIN    | blanket order Dean Foods   |  | 112.92   |
|               | 141500128     | 50 E 800 415 257250 | DEAN FOODS OF WISCONSIN    | blanket order Dean Foods   |  | 62.74    |
|               |               |                     |                            | Totals for 141500128   |  | 386.72   |
| 09/18/2014    | 141500129     | 50 E 800 415 257220 | DOMINOS PIZZA              | Dominos Pizza DATE SERVICED<br>09/08/14  |  | 405.00   |
|               |               |                     |                            | Totals for 141500129   |  | 405.00   |
| 09/18/2014    | 141500130     | 10 E 800 354 231100 | EAU CLAIRE PRESS COMPANY   | 14 REFERENDUM  |  | 46.24    |
|               |               |                     |                            | Totals for 141500130   |  | 46.24    |
| 09/18/2014    | 141500131     | 50 E 800 411 257220 | ECOLAB, INC                | DISHWASHER SUPPLIES  |  | 235.01   |
|               |               |                     |                            | Totals for 141500131   |  | 235.01   |
| 09/18/2014    | 141500132     | 10 E 150 411 128000 | KUCHTA, ROBERTA            | MakeDo Kits and storage for<br>STEM Grant  |  | 303.58   |
|               |               |                     |                            | Totals for 141500132   |  | 303.58   |
| 09/18/2014    | 141500133     | 10 E 800 310 263300 | MARCO INC                  | NEW PHONE EXTENSIONS, MOVED<br>PHONES, RESET VOICE MAIL Do<br>not send PO Ok to pay MS |  | 2,528.04 |
|               | 141500133     | 10 E 800 310 263300 | MARCO INC                  | PARTS FOR SERVICE TICKET<br>1108847  |  | 45.91    |
|               |               |                     |                            | Totals for 141500133   |  | 2,573.95 |
| 09/18/2014    | 141500134     | 27 E 700 411 158000 | MARCZINKE, STEVE           | Classroom supplies and<br>rewards  |  | 138.26   |
|               |               |                     |                            | Totals for 141500134   |  | 138.26   |
| 09/18/2014    | 141500135     | 10 E 150 411 136320 | MISSISSIPPI WELDERS SUPPLY | Tank Rental  |  | 10.00    |
|               |               |                     |                            | Totals for 141500135   |  | 10.00    |
| 09/18/2014    | 141500136     | 10 E 100 411 110300 | REALLY GOOD STUFF, INC.    | SUPPLIES   |  | 41.88    |
|               | 141500136     | 10 E 100 411 110300 | REALLY GOOD STUFF, INC.    | book buckets, chair pockets,<br>label holders, magnetic name<br>tags, pencil sharpener |  | 209.62   |

| CHECK      |           | CHECK ACCOUNT       |  |  |  | INVOICE                                   |           |
|------------|-----------|---------------------|--|--|--|---|-----------|
| DATE       | NUMBER    | NUMBER              |  |  | VENDOR   | DESCRIPTION                               | AMOUNT    |
|            |           |                     |  |  |  | Totals for 141500136                      | 251.50    |
| 09/18/2014 | 141500137 | 10 E 800 342 221910 |  |  | SCHEPPKE, MARK                                     | Mileage to ACT-Aspire Conf.<br>in Madison | 210.56    |
|            |           |                     |  |  |  | Totals for 141500137                      | 210.56    |
| 09/18/2014 | 141500138 | 10 E 100 411 110101 |  |  | SCHOOL SPECIALTY INC.                              | All Kindergarten Supplies                 | 586.46    |
|            |           |                     |  |  |  | Totals for 141500138                      | 586.46    |
| 09/18/2014 | 141500139 | 10 E 200 310 125400 |  |  | LANE SCHROEDER                                     | Piano Tuning                              | 110.00    |
|            |           |                     |  |  |  | Totals for 141500139                      | 110.00    |
| 09/18/2014 | 141500140 | 10 E 800 310 254300 |  |  | SHRED AWAY   | District Wide Shredding                   | 67.50     |
|            | 141500140 | 10 E 800 310 254300 |  |  | SHRED AWAY   | District Wide Shredding                   | 67.50     |
|            |           |                     |  |  |  | Totals for 141500140                      | 135.00    |
| 09/18/2014 | 141500141 | 10 E 400 411 120000 |  |  | STAPLES  | office supplies                           | 47.57     |
|            | 141500141 | 10 E 400 411 120000 |  |  | STAPLES  | office supplies                           | 7.29      |
|            | 141500141 | 10 E 200 411 120600 |  |  | STAPLES  | Supplies                                  | 268.90    |
|            | 141500141 | 10 E 200 411 120600 |  |  | STAPLES  | Supplies                                  | 38.40     |
|            |           |                     |  |  |  | Totals for 141500141                      | 362.16    |
| 09/18/2014 | 141500142 | 10 E 400 341 256740 |  |  | STUDENT TRANSIT EAU CLAIRE, IN FOOTBALL            |   | 1,312.65  |
|            | 141500142 | 10 E 400 341 256740 |  |  | STUDENT TRANSIT EAU CLAIRE, IN VOLLEYBALL          |   | 1,089.40  |
|            | 141500142 | 10 E 400 341 256740 |  |  | STUDENT TRANSIT EAU CLAIRE, IN HS TENNIS           |   | 560.30    |
|            | 141500142 | 10 E 400 341 256740 |  |  | STUDENT TRANSIT EAU CLAIRE, IN CROSS COUNTRY       |   | 405.50    |
|            | 141500142 | 10 E 400 341 256770 |  |  | STUDENT TRANSIT EAU CLAIRE, IN BAND                |   | 1,157.50  |
|            | 141500142 | 10 E 800 341 256210 |  |  | STUDENT TRANSIT EAU CLAIRE, IN JUMSTART FOR AUGUST |   | 2,640.00  |
|            |           |                     |  |  |  | Totals for 141500142                      | 7,165.35  |
| 09/18/2014 | 141500143 | 10 E 100 411 254300 |  |  | VIKING ELECTRIC SUPPLY INC                         | SUPPLIES                                  | 18.53     |
|            | 141500143 | 10 E 200 411 254300 |  |  | VIKING ELECTRIC SUPPLY INC                         | SUPPLIES                                  | 18.53     |
|            | 141500143 | 10 E 400 411 254300 |  |  | VIKING ELECTRIC SUPPLY INC                         | SUPPLIES                                  | 18.54     |
|            |           |                     |  |  |  | Totals for 141500143                      | 55.60     |
| 09/18/2014 | 141500144 | 10 E 400 411 121000 |  |  | YOUNGBERG, KIMBERLY                                | mileage                                   | 51.52     |
|            |           |                     |  |  |  | Totals for 141500144                      | 51.52     |
| 09/23/2014 | 141500146 | 10 L 000 000 811631 |  |  | WEA INSURANCE TRUST                                | Payroll accrual                           | 1,111.55  |
|            | 141500146 | 27 L 000 000 811631 |  |  | WEA INSURANCE TRUST                                | Payroll accrual                           | 222.90    |
|            | 141500146 | 80 L 000 000 811631 |  |  | WEA INSURANCE TRUST                                | Payroll accrual                           | 0.00      |
|            | 141500146 | 10 L 000 000 811631 |  |  | WEA INSURANCE TRUST                                | Payroll accrual                           | 306.66    |
|            | 141500146 | 27 L 000 000 811631 |  |  | WEA INSURANCE TRUST                                | Payroll accrual                           | 54.06     |
|            | 141500146 | 10 L 000 000 811631 |  |  | WEA INSURANCE TRUST                                | Payroll accrual                           | 10,501.15 |
|            | 141500146 | 27 L 000 000 811631 |  |  | WEA INSURANCE TRUST                                | Payroll accrual                           | 2,169.86  |
|            | 141500146 | 10 L 000 000 811631 |  |  | WEA INSURANCE TRUST                                | Payroll accrual                           | 203.24    |
|            | 141500146 | 27 L 000 000 811631 |  |  | WEA INSURANCE TRUST                                | Payroll accrual                           | 47.88     |
|            | 141500146 | 10 L 000 000 811631 |  |  | WEA INSURANCE TRUST                                | Payroll accrual                           | 73,561.19 |
|            | 141500146 | 27 L 000 000 811631 |  |  | WEA INSURANCE TRUST                                | Payroll accrual                           | 15,188.24 |
|            | 141500146 | 10 L 000 000 811631 |  |  | WEA INSURANCE TRUST                                | Payroll accrual                           | 8,741.10  |
|            | 141500146 | 27 L 000 000 811631 |  |  | WEA INSURANCE TRUST                                | Payroll accrual                           | 1,847.55  |
|            | 141500146 | 10 L 000 000 811631 |  |  | WEA INSURANCE TRUST                                | Payroll accrual                           | 10,501.15 |
|            | 141500146 | 27 L 000 000 811631 |  |  | WEA INSURANCE TRUST                                | Payroll accrual                           | 2,112.25  |
|            | 141500146 | 10 L 000 000 811631 |  |  | WEA INSURANCE TRUST                                | Payroll accrual                           | 213.32    |
|            | 141500146 | 27 L 000 000 811631 |  |  | WEA INSURANCE TRUST                                | Payroll accrual                           | 47.88     |
|            | 141500146 | 10 L 000 000 811631 |  |  | WEA INSURANCE TRUST                                | Payroll accrual                           | 73,561.19 |

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|               | NUMBER        | NUMBER              |                             | DESCRIPTION  | AMOUNT     |
| 09/23/2014    | 141500146     | 27 L 000 000 811631 | WEA INSURANCE TRUST         | Payroll accrual                                    | 14,785.03  |
|               | 141500146     | 10 L 000 000 811631 | WEA INSURANCE TRUST         | Payroll accrual                                    | 8,816.93   |
|               | 141500146     | 27 L 000 000 811631 | WEA INSURANCE TRUST         | Payroll accrual                                    | 1,801.16   |
|               | 141500146     | 10 L 000 000 811631 | WEA INSURANCE TRUST         | Payroll accrual                                    | 1,164.46   |
|               | 141500146     | 27 L 000 000 811631 | WEA INSURANCE TRUST         | Payroll accrual                                    | 242.96     |
|               | 141500146     | 80 L 000 000 811631 | WEA INSURANCE TRUST         | Payroll accrual                                    | 0.00       |
|               | 141500146     | 10 L 000 000 811631 | WEA INSURANCE TRUST         | Payroll accrual                                    | 306.42     |
|               | 141500146     | 27 L 000 000 811631 | WEA INSURANCE TRUST         | Payroll accrual                                    | 52.92      |
|               | 141500146     | 10 A 000 000 715632 | WEA INSURANCE TRUST         | OCT 2014 BILLNG IN<br>SEPT/RETIREE                 | 46,461.59  |
|               |               |                     |                             | Totals for 141500146                               | 274,022.64 |
| 09/25/2014    | 141500147     | 10 E 800 291 221300 | BURICH HOLLE, HEATHER       | 3 CREDITS  | 150.00     |
|               |               |                     |                             | Totals for 141500147                               | 150.00     |
| 09/25/2014    | 141500148     | 10 E 100 411 110100 | CLASSROOM DIRECT            | Classroom Supplies                                 | 90.40      |
|               |               |                     |                             | Totals for 141500148                               | 90.40      |
| 09/25/2014    | 141500149     | 10 E 800 310 221210 | DANZINGER, KATHERINE        | CONSULTANT - FORMS - ROBOTICS                      | 442.50     |
|               |               |                     |                             | Totals for 141500149                               | 442.50     |
| 09/25/2014    | 141500150     | 50 E 800 415 257220 | DEAN FOODS OF WISCONSIN     | SUPPLIES   | 542.99     |
|               | 141500150     | 50 E 800 415 257250 | DEAN FOODS OF WISCONSIN     | SUPPLIES   | 301.66     |
|               | 141500150     | 50 E 800 415 257220 | DEAN FOODS OF WISCONSIN     | SUPPLIES   | 243.21     |
|               | 141500150     | 50 E 800 415 257250 | DEAN FOODS OF WISCONSIN     | SUPPLIES   | 135.12     |
|               | 141500150     | 50 E 800 415 257220 | DEAN FOODS OF WISCONSIN     | SUPPLIES   | 120.15     |
|               | 141500150     | 50 E 800 415 257250 | DEAN FOODS OF WISCONSIN     | SUPPLIES   | 66.75      |
|               | 141500150     | 50 E 800 415 257220 | DEAN FOODS OF WISCONSIN     | SUPPLIES   | 117.98     |
|               | 141500150     | 50 E 800 415 257250 | DEAN FOODS OF WISCONSIN     | SUPPLIES   | 65.54      |
|               |               |                     |                             | Totals for 141500150                               | 1,593.40   |
| 09/25/2014    | 141500151     | 50 E 800 415 257220 | DOMINOS PIZZA               | Pizza  | 330.00     |
|               |               |                     |                             | Totals for 141500151                               | 330.00     |
| 09/25/2014    | 141500152     | 10 E 100 411 125100 | DRAYTON, ELIZABETH          | Wisconsin Music Teacher<br>Conference Registration | 228.00     |
|               |               |                     |                             | Totals for 141500152                               | 228.00     |
| 09/25/2014    | 141500153     | 50 E 800 415 257220 | EARTHGRAINS BAKING CO. INC. | SUPPLIES   | 82.74      |
|               | 141500153     | 50 E 800 415 257220 | EARTHGRAINS BAKING CO. INC. | SUPPLIES   | 283.72     |
|               |               |                     |                             | Totals for 141500153                               | 366.46     |
| 09/25/2014    | 141500154     | 10 E 800 310 221910 | FIRST CHOICE COMPUTER       | recycling computers and<br>electronics 2014-15     | 97.00      |
|               |               |                     |                             | Totals for 141500154                               | 97.00      |
| 09/25/2014    | 141500156     | 50 E 800 415 257220 | INDIANHEAD FOODSERVICE INC  | SUPPLIES   | 4,666.17   |
|               | 141500156     | 50 E 800 415 257220 | INDIANHEAD FOODSERVICE INC  | SUPPLIES   | 6.00       |
|               | 141500156     | 50 E 800 415 257220 | INDIANHEAD FOODSERVICE INC  | SUPPLIES   | 7,180.84   |
|               | 141500156     | 50 E 800 415 257220 | INDIANHEAD FOODSERVICE INC  | SUPPLIES   | 506.85     |
|               | 141500156     | 50 E 800 415 257220 | INDIANHEAD FOODSERVICE INC  | SUPPLIES   | 384.69     |
|               | 141500156     | 50 E 800 415 257220 | INDIANHEAD FOODSERVICE INC  | SUPPLIES   | 3,142.43   |
|               | 141500156     | 50 E 800 415 257220 | INDIANHEAD FOODSERVICE INC  | SUPPLIES   | 2,523.88   |
|               | 141500156     | 50 E 800 415 257220 | INDIANHEAD FOODSERVICE INC  | SUPPLIES   | 79.38      |
|               | 141500156     | 50 E 800 415 257220 | INDIANHEAD FOODSERVICE INC  | SUPPLIES   | 70.56      |
|               | 141500156     | 50 E 800 415 257220 | INDIANHEAD FOODSERVICE INC  | SUPPLIES   | 7,022.17   |

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|               | NUMBER        | NUMBER              |                            | DESCRIPTION  |  |           |
| 09/25/2014    | 141500156     | 50 E 800 415 257220 | INDIANHEAD FOODSERVICE INC | SUPPLIES   |  | 680.09    |
|               | 141500156     | 50 E 800 415 257220 | INDIANHEAD FOODSERVICE INC | SUPPLIES   |  | 4,428.87  |
|               |               |                     |                            | Totals for 141500156                                     |  | 30,691.93 |
| 09/25/2014    | 141500157     | 10 E 400 411 125400 | JW PEPPER                  | Music Purchase   |  | 98.74     |
|               |               |                     |                            | Totals for 141500157                                     |  | 98.74     |
| 09/25/2014    | 141500158     | 10 E 800 291 221300 | LENZ, TODD                 | CREDITS  |  | 300.00    |
|               |               |                     |                            | Totals for 141500158                                     |  | 300.00    |
| 09/25/2014    | 141500159     | 10 E 800 342 221910 | LIERMAN, ANDREW            | Mileage to Osseo for<br>Technology Meeting 9/23/2014     |  | 24.64     |
|               |               |                     |                            | Totals for 141500159                                     |  | 24.64     |
| 09/25/2014    | 141500160     | 10 E 800 342 232100 | ORTH, JOYCE                | Mileage and expense<br>reimbursement                     |  | 48.72     |
|               |               |                     |                            | Totals for 141500160                                     |  | 48.72     |
| 09/25/2014    | 141500161     | 10 E 100 411 110100 | REALLY GOOD STUFF, INC.    | Book boxes   |  | 50.83     |
|               |               |                     |                            | Totals for 141500161                                     |  | 50.83     |
| 09/25/2014    | 141500162     | 10 E 100 411 110200 | SCHOOL SPECIALTY INC.      | classroom order  |  | 79.33     |
|               | 141500162     | 10 E 100 411 110200 | SCHOOL SPECIALTY INC.      | Classroom Supplies                                       |  | 241.58    |
|               | 141500162     | 10 E 100 411 110000 | SCHOOL SPECIALTY INC.      | bulk order   |  | 1,064.04  |
|               | 141500162     | 10 E 100 417 110000 | SCHOOL SPECIALTY INC.      | bulk order   |  | 1,300.00  |
|               | 141500162     | 10 E 200 411 120000 | SCHOOL SPECIALTY INC.      | FOLDERS FOR ORIENTATION                                  |  | 61.70     |
|               | 141500162     | 10 E 150 411 110450 | SCHOOL SPECIALTY INC.      | Intermediate School project<br>supplies for 10 teachers. |  | 1,912.95  |
|               |               |                     |                            | Totals for 141500162                                     |  | 4,659.60  |
| 09/25/2014    | 141500163     | 10 E 800 291 221300 | SIEGLE, STACEY             | CREDITS  |  | 150.00    |
|               |               |                     |                            | Totals for 141500163                                     |  | 150.00    |
| 09/25/2014    | 141500164     | 10 E 800 291 221300 | SKIFSTAD, LISA             | CREDITS  |  | 100.00    |
|               |               |                     |                            | Totals for 141500164                                     |  | 100.00    |
| 09/25/2014    | 141500166     | 10 E 150 411 110450 | STAPLES                    | Intermediate School project<br>supplies                  |  | 40.80     |
|               | 141500166     | 27 E 700 411 158000 | STAPLES                    | school supplies  |  | 93.70     |
|               | 141500166     | 27 E 700 411 158000 | STAPLES                    | school supplies  |  | 29.89     |
|               | 141500166     | 27 E 700 411 158000 | STAPLES                    | school supplies  |  | 25.78     |
|               | 141500166     | 27 E 700 411 158000 | STAPLES                    | school supplies  |  | 9.27      |
|               | 141500166     | 10 E 150 411 110450 | STAPLES                    | Intermediate School project<br>supplies                  |  | 218.80    |
|               |               |                     |                            | Totals for 141500166                                     |  | 418.24    |
| 09/25/2014    | 141500167     | 10 E 800 291 221300 | STUCKERT, DEBORAH          | CREDITS  |  | 300.00    |
|               |               |                     |                            | Totals for 141500167                                     |  | 300.00    |
| 09/25/2014    | 141500168     | 10 E 800 411 221910 | TIERNEY BROTHERS, INC.     | Over the board Kit for Smart<br>board 87" board          |  | 175.00    |
|               | 141500168     | 10 E 800 411 221910 | TIERNEY BROTHERS, INC.     | Over the board Kit for Smart<br>board 87" board          |  | 190.00    |
|               |               |                     |                            | Totals for 141500168                                     |  | 365.00    |
| 09/25/2014    | 141500169     | 10 E 150 411 110450 | TREETOP PUBLISHING         | BARE BOOKS   |  | 481.25    |

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|               | NUMBER        | NUMBER       |        | DESCRIPTION                    |                      |           |
|               |               |              |        |                                | Totals for 141500169 | 481.25    |
| 09/23/2014    | 201400095     | 10 L 000 000 | 811671 | GREAT-WEST RETIREMENT SERVICES | Payroll accrual      | 1,680.50  |
|               | 201400095     | 27 L 000 000 | 811671 | GREAT-WEST RETIREMENT SERVICES | Payroll accrual      | 500.00    |
|               |               |              |        |                                | Totals for 201400095 | 2,180.50  |
| 09/23/2014    | 201400096     | 10 L 000 000 | 811612 | WELLS FARGO BANK               | Payroll accrual      | 458.78    |
|               | 201400096     | 50 L 000 000 | 811612 | WELLS FARGO BANK               | Payroll accrual      | 40.00     |
|               | 201400096     | 80 L 000 000 | 811612 | WELLS FARGO BANK               | Payroll accrual      | 7.50      |
|               | 201400096     | 10 L 000 000 | 811612 | WELLS FARGO BANK               | Payroll accrual      | 28,041.42 |
|               | 201400096     | 27 L 000 000 | 811612 | WELLS FARGO BANK               | Payroll accrual      | 5,147.99  |
|               | 201400096     | 50 L 000 000 | 811612 | WELLS FARGO BANK               | Payroll accrual      | 100.76    |
|               | 201400096     | 80 L 000 000 | 811612 | WELLS FARGO BANK               | Payroll accrual      | 337.75    |
|               | 201400096     | 10 L 000 000 | 811611 | WELLS FARGO BANK               | Payroll accrual      | 18,928.74 |
|               | 201400096     | 27 L 000 000 | 811611 | WELLS FARGO BANK               | Payroll accrual      | 3,730.87  |
|               | 201400096     | 50 L 000 000 | 811611 | WELLS FARGO BANK               | Payroll accrual      | 302.38    |
|               | 201400096     | 80 L 000 000 | 811611 | WELLS FARGO BANK               | Payroll accrual      | 274.91    |
|               | 201400096     | 10 L 000 000 | 811611 | WELLS FARGO BANK               | Payroll accrual      | 4,426.89  |
|               | 201400096     | 27 L 000 000 | 811611 | WELLS FARGO BANK               | Payroll accrual      | 872.56    |
|               | 201400096     | 50 L 000 000 | 811611 | WELLS FARGO BANK               | Payroll accrual      | 70.72     |
|               | 201400096     | 80 L 000 000 | 811611 | WELLS FARGO BANK               | Payroll accrual      | 64.30     |
|               |               |              |        |                                | Totals for 201400096 | 62,805.57 |
| 09/23/2014    | 201400097     | 10 L 000 000 | 811611 | WELLS FARGO BANK               | Payroll accrual      | 4,426.89  |
|               | 201400097     | 27 L 000 000 | 811611 | WELLS FARGO BANK               | Payroll accrual      | 872.56    |
|               | 201400097     | 50 L 000 000 | 811611 | WELLS FARGO BANK               | Payroll accrual      | 70.72     |
|               | 201400097     | 80 L 000 000 | 811611 | WELLS FARGO BANK               | Payroll accrual      | 64.30     |
|               | 201400097     | 10 L 000 000 | 811611 | WELLS FARGO BANK               | Payroll accrual      | 18,928.74 |
|               | 201400097     | 27 L 000 000 | 811611 | WELLS FARGO BANK               | Payroll accrual      | 3,730.87  |
|               | 201400097     | 50 L 000 000 | 811611 | WELLS FARGO BANK               | Payroll accrual      | 302.38    |
|               | 201400097     | 80 L 000 000 | 811611 | WELLS FARGO BANK               | Payroll accrual      | 274.91    |
|               |               |              |        |                                | Totals for 201400097 | 28,671.37 |
| 09/23/2014    | 201400098     | 10 L 000 000 | 811613 | WISCONSIN DEPT OF REVENUE      | Payroll accrual      | 27.50     |
|               | 201400098     | 80 L 000 000 | 811613 | WISCONSIN DEPT OF REVENUE      | Payroll accrual      | 7.50      |
|               | 201400098     | 10 L 000 000 | 811613 | WISCONSIN DEPT OF REVENUE      | Payroll accrual      | 13,801.13 |
|               | 201400098     | 27 L 000 000 | 811613 | WISCONSIN DEPT OF REVENUE      | Payroll accrual      | 2,646.63  |
|               | 201400098     | 50 L 000 000 | 811613 | WISCONSIN DEPT OF REVENUE      | Payroll accrual      | 63.86     |
|               | 201400098     | 80 L 000 000 | 811613 | WISCONSIN DEPT OF REVENUE      | Payroll accrual      | 186.13    |
|               |               |              |        |                                | Totals for 201400098 | 16,732.75 |
| 09/23/2014    | 201400099     | 10 L 000 000 | 811621 | WISCONSIN RETIREMENT SYSTEM    | Payroll accrual      | 17,016.28 |
|               | 201400099     | 27 L 000 000 | 811621 | WISCONSIN RETIREMENT SYSTEM    | Payroll accrual      | 2,996.34  |
|               | 201400099     | 80 L 000 000 | 811621 | WISCONSIN RETIREMENT SYSTEM    | Payroll accrual      | 228.89    |
|               | 201400099     | 10 L 000 000 | 811622 | WISCONSIN RETIREMENT SYSTEM    | Payroll accrual      | 3,616.33  |
|               | 201400099     | 27 L 000 000 | 811622 | WISCONSIN RETIREMENT SYSTEM    | Payroll accrual      | 990.17    |
|               | 201400099     | 50 L 000 000 | 811622 | WISCONSIN RETIREMENT SYSTEM    | Payroll accrual      | 304.64    |
|               | 201400099     | 80 L 000 000 | 811622 | WISCONSIN RETIREMENT SYSTEM    | Payroll accrual      | 48.31     |
|               | 201400099     | 10 L 000 000 | 811621 | WISCONSIN RETIREMENT SYSTEM    | Payroll accrual      | 17,016.28 |
|               | 201400099     | 27 L 000 000 | 811621 | WISCONSIN RETIREMENT SYSTEM    | Payroll accrual      | 2,996.34  |
|               | 201400099     | 80 L 000 000 | 811621 | WISCONSIN RETIREMENT SYSTEM    | Payroll accrual      | 228.89    |
|               | 201400099     | 10 L 000 000 | 811622 | WISCONSIN RETIREMENT SYSTEM    | Payroll accrual      | 3,616.33  |
|               | 201400099     | 27 L 000 000 | 811622 | WISCONSIN RETIREMENT SYSTEM    | Payroll accrual      | 990.17    |
|               | 201400099     | 50 L 000 000 | 811622 | WISCONSIN RETIREMENT SYSTEM    | Payroll accrual      | 304.64    |
|               | 201400099     | 80 L 000 000 | 811622 | WISCONSIN RETIREMENT SYSTEM    | Payroll accrual      | 48.31     |
|               |               |              |        |                                | Totals for 201400099 | 50,401.92 |

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| DATE       | NUMBER        | NUMBER               | AMOUNT     |
| 09/23/2014 | 201400100     | 10 L 000 000 811691  | 50.58      |
|            | 201400100     | 27 L 000 000 811691  | 62.58      |
|            | 201400100     | 10 L 000 000 811691  | 40.63      |
|            | 201400100     | 27 L 000 000 811691  | 28.44      |
|            | 201400100     | 10 L 000 000 811691  | 233.00     |
|            | 201400100     | 10 L 000 000 811691  | 1,608.35   |
|            | 201400100     | 27 L 000 000 811691  | 291.67     |
|            | 201400100     | 10 L 000 000 811691  | 5,316.25   |
|            | 201400100     | 27 L 000 000 811691  | 500.00     |
|            | 201400100     | 80 L 000 000 811691  | 78.25      |
|            | 201400100     | 10 L 000 000 811691  | 2,012.50   |
|            |               | Totals for 201400100 | 10,222.25  |
| 09/23/2014 | 201400101     | 10 A 000 000 711100  | 206,257.43 |
|            | 201400101     | 27 A 000 000 711100  | 42,153.68  |
|            | 201400101     | 50 A 000 000 711100  | 3,923.38   |
|            | 201400101     | 80 A 000 000 711100  | 3,326.09   |
|            |               | Totals for 201400101 | 255,660.58 |
| 09/10/2014 | 201400194     | 10 E 800 355 263300  | 378.64     |
|            |               | Totals for 201400194 | 378.64     |
| 09/15/2014 | 201400195     | 10 E 800 355 263300  | 130.54     |
|            |               | Totals for 201400195 | 130.54     |
| 09/17/2014 | 201400196     | 10 E 100 249 110000  | 144.37     |
|            | 201400196     | 10 E 100 249 110100  | 214.73     |
|            | 201400196     | 10 E 100 249 110101  | 313.98     |
|            | 201400196     | 10 E 100 249 110200  | 190.83     |
|            | 201400196     | 10 E 100 249 110300  | 224.84     |
|            | 201400196     | 10 E 100 249 143000  | 48.59      |
|            | 201400196     | 10 E 100 249 213000  | 72.76      |
|            | 201400196     | 10 E 100 249 222200  | 55.56      |
|            | 201400196     | 10 E 100 249 241000  | 265.07     |
|            | 201400196     | 10 E 100 249 253300  | 87.66      |
|            | 201400196     | 10 E 100 249 110100  | 63.72      |
|            | 201400196     | 10 E 100 249 110101  | 67.08      |
|            | 201400196     | 10 E 100 249 110200  | 107.14     |
|            | 201400196     | 10 E 100 249 110300  | 53.57      |
|            | 201400196     | 10 E 200 249 120000  | 25.31      |
|            | 201400196     | 10 E 200 249 120600  | 122.38     |
|            | 201400196     | 10 E 200 249 121000  | 7.79       |
|            | 201400196     | 10 E 200 249 122000  | 181.93     |
|            | 201400196     | 10 E 200 249 123000  | 16.63      |
|            | 201400196     | 10 E 200 249 124000  | 71.74      |
|            | 201400196     | 10 E 200 249 125400  | 3.58       |
|            | 201400196     | 10 E 200 249 125500  | 31.94      |
|            | 201400196     | 10 E 200 249 125510  | 64.11      |
|            | 201400196     | 10 E 200 249 126000  | 83.43      |
|            | 201400196     | 10 E 200 249 127000  | 115.15     |
|            | 201400196     | 10 E 200 249 132700  | 36.13      |
|            | 201400196     | 10 E 200 249 136320  | 8.30       |
|            | 201400196     | 10 E 200 249 141000  | 7.97       |
|            | 201400196     | 10 E 200 249 143000  | 66.04      |
|            | 201400196     | 10 E 200 249 213000  | 127.83     |

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| DATE       | NUMBER        | NUMBER              | VENDOR                         |              |  | DESCRIPTION |  |        |        |
| 09/17/2014 | 201400196     | 10 E 200 249 222200 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 106.67 |        |
|            | 201400196     | 10 E 200 249 241000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 166.41 |        |
|            | 201400196     | 10 E 200 249 241100 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 1.35   |        |
|            | 201400196     | 10 E 200 249 253300 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 118.50 |        |
|            | 201400196     | 10 E 200 249 254300 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 57.71  |        |
|            | 201400196     | 10 E 400 249 121000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 39.67  |        |
|            | 201400196     | 10 E 400 249 122000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 255.67 |        |
|            | 201400196     | 10 E 400 249 123000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 111.34 |        |
|            | 201400196     | 10 E 400 249 124000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 148.06 |        |
|            | 201400196     | 10 E 400 249 125400 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 3.58   |        |
|            | 201400196     | 10 E 400 249 125500 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 31.94  |        |
|            | 201400196     | 10 E 400 249 126000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 213.92 |        |
|            | 201400196     | 10 E 400 249 127000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 207.35 |        |
|            | 201400196     | 10 E 400 249 141000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 12.12  |        |
|            | 201400196     | 10 E 400 249 143000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 66.68  |        |
|            | 201400196     | 10 E 400 249 213000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 89.91  |        |
|            | 201400196     | 10 E 400 249 222200 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 106.53 |        |
|            | 201400196     | 10 E 400 249 241000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 156.48 |        |
|            | 201400196     | 10 E 400 249 241100 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 4.29   |        |
|            | 201400196     | 10 E 400 249 253300 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 109.71 |        |
|            | 201400196     | 10 E 400 249 254300 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 57.71  |        |
|            | 201400196     | 10 E 400 249 132700 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 104.40 |        |
|            | 201400196     | 10 E 400 249 136320 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 55.52  |        |
|            | 201400196     | 10 E 700 249 172000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 81.61  |        |
|            | 201400196     | 10 E 800 249 211100 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 35.47  |        |
|            | 201400196     | 10 E 800 249 214400 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 42.33  |        |
|            | 201400196     | 10 E 800 249 221910 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 111.22 |        |
|            | 201400196     | 10 E 800 249 223100 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 34.01  |        |
|            | 201400196     | 10 E 800 249 232100 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 120.25 |        |
|            | 201400196     | 10 E 800 249 252000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 95.73  |        |
|            | 201400196     | 10 E 800 249 254200 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 57.70  |        |
|            | 201400196     | 10 E 800 249 254300 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 59.73  |        |
|            | 201400196     | 10 E 800 249 239000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 1.81   |        |
|            | 201400196     | 27 E 700 249 152000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 81.61  |        |
|            | 201400196     | 27 E 700 249 158100 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 18.55  |        |
|            | 201400196     | 27 E 700 249 158320 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 63.84  |        |
|            | 201400196     | 27 E 700 249 158330 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 16.22  |        |
|            | 201400196     | 27 E 700 249 158340 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 12.50  |        |
|            | 201400196     | 27 E 700 249 158510 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 5.09   |        |
|            | 201400196     | 27 E 700 249 158520 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 63.85  |        |
|            | 201400196     | 27 E 700 249 158530 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 63.95  |        |
|            | 201400196     | 27 E 700 249 158710 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 81.95  |        |
|            | 201400196     | 27 E 700 249 158730 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 63.90  |        |
|            | 201400196     | 27 E 700 249 158750 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 63.94  |        |
|            | 201400196     | 27 E 700 249 158760 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 63.97  |        |
|            | 201400196     | 27 E 700 249 159110 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 752.84 |        |
|            | 201400196     | 27 E 700 249 213000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 23.74  |        |
|            | 201400196     | 27 E 700 249 214400 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 17.29  |        |
|            | 201400196     | 27 E 700 249 223300 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 30.16  |        |
|            | 201400196     | 27 E 700 249 223300 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 44.54  |        |
|            | 201400196     | 10 E 100 249 110300 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 53.53  |        |
|            | 201400196     | 10 E 150 249 110450 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 619.67 |        |
|            | 201400196     | 27 E 700 249 158310 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 64.02  |        |
|            | 201400196     | 10 E 100 249 110000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 141.29 |        |
|            | 201400196     | 10 E 200 249 122000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 39.26  |        |
|            | 201400196     | 10 E 100 249 122000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS |  |             |  | 39.44  |        |

| CHECK      | CHECK ACCOUNT | INVOICE      |        |  |          |  |  |  |  |
|------------|---------------|--------------|--------|--|----------|--|--|--|--|
| DATE       | NUMBER        | NUMBER       | VENDOR | DESCRIPTION  | AMOUNT   |  |  |  |  |
|            |               |              |        | Totals for 201400196   | 8,170.69 |  |  |  |  |
| 09/16/2014 | 201400197     | 10 L 000 000 | 811614 | DIVERSIFIED BENEFIT SERVICES I Flex plan charges/BENEFITS CARD | 27.93    |  |  |  |  |
|            |               |              |        | Totals for 201400197   | 27.93    |  |  |  |  |
| 09/10/2014 | 201400198     | 10 E 100 249 | 110000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 107.32   |  |  |  |  |
|            | 201400198     | 10 E 100 249 | 110100 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 159.63   |  |  |  |  |
|            | 201400198     | 10 E 100 249 | 110101 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 233.41   |  |  |  |  |
|            | 201400198     | 10 E 100 249 | 110200 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 141.86   |  |  |  |  |
|            | 201400198     | 10 E 100 249 | 110300 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 167.14   |  |  |  |  |
|            | 201400198     | 10 E 100 249 | 143000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 36.12    |  |  |  |  |
|            | 201400198     | 10 E 100 249 | 213000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 54.09    |  |  |  |  |
|            | 201400198     | 10 E 100 249 | 222200 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 41.30    |  |  |  |  |
|            | 201400198     | 10 E 100 249 | 241000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 197.05   |  |  |  |  |
|            | 201400198     | 10 E 100 249 | 253300 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 65.16    |  |  |  |  |
|            | 201400198     | 10 E 100 249 | 110100 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 47.37    |  |  |  |  |
|            | 201400198     | 10 E 100 249 | 110101 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 49.86    |  |  |  |  |
|            | 201400198     | 10 E 100 249 | 110200 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 79.65    |  |  |  |  |
|            | 201400198     | 10 E 100 249 | 110300 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 39.83    |  |  |  |  |
|            | 201400198     | 10 E 200 249 | 120000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 18.81    |  |  |  |  |
|            | 201400198     | 10 E 200 249 | 120600 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 90.97    |  |  |  |  |
|            | 201400198     | 10 E 200 249 | 121000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 5.79     |  |  |  |  |
|            | 201400198     | 10 E 200 249 | 122000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 135.25   |  |  |  |  |
|            | 201400198     | 10 E 200 249 | 123000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 12.36    |  |  |  |  |
|            | 201400198     | 10 E 200 249 | 124000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 53.33    |  |  |  |  |
|            | 201400198     | 10 E 200 249 | 125400 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 2.66     |  |  |  |  |
|            | 201400198     | 10 E 200 249 | 125500 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 23.75    |  |  |  |  |
|            | 201400198     | 10 E 200 249 | 125510 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 47.66    |  |  |  |  |
|            | 201400198     | 10 E 200 249 | 126000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 62.02    |  |  |  |  |
|            | 201400198     | 10 E 200 249 | 127000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 85.60    |  |  |  |  |
|            | 201400198     | 10 E 200 249 | 132700 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 26.86    |  |  |  |  |
|            | 201400198     | 10 E 200 249 | 136320 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 6.17     |  |  |  |  |
|            | 201400198     | 10 E 200 249 | 141000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 5.93     |  |  |  |  |
|            | 201400198     | 10 E 200 249 | 143000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 49.09    |  |  |  |  |
|            | 201400198     | 10 E 200 249 | 213000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 95.03    |  |  |  |  |
|            | 201400198     | 10 E 200 249 | 222200 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 79.30    |  |  |  |  |
|            | 201400198     | 10 E 200 249 | 241000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 123.71   |  |  |  |  |
|            | 201400198     | 10 E 200 249 | 241100 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 1.01     |  |  |  |  |
|            | 201400198     | 10 E 200 249 | 253300 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 88.09    |  |  |  |  |
|            | 201400198     | 10 E 200 249 | 254300 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 42.90    |  |  |  |  |
|            | 201400198     | 10 E 400 249 | 121000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 29.49    |  |  |  |  |
|            | 201400198     | 10 E 400 249 | 122000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 190.06   |  |  |  |  |
|            | 201400198     | 10 E 400 249 | 123000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 82.77    |  |  |  |  |
|            | 201400198     | 10 E 400 249 | 124000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 110.07   |  |  |  |  |
|            | 201400198     | 10 E 400 249 | 125400 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 2.66     |  |  |  |  |
|            | 201400198     | 10 E 400 249 | 125500 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 23.75    |  |  |  |  |
|            | 201400198     | 10 E 400 249 | 126000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 159.02   |  |  |  |  |
|            | 201400198     | 10 E 400 249 | 127000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 154.15   |  |  |  |  |
|            | 201400198     | 10 E 400 249 | 141000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 9.01     |  |  |  |  |
|            | 201400198     | 10 E 400 249 | 143000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 49.57    |  |  |  |  |
|            | 201400198     | 10 E 400 249 | 213000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 66.84    |  |  |  |  |
|            | 201400198     | 10 E 400 249 | 222200 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 79.19    |  |  |  |  |
|            | 201400198     | 10 E 400 249 | 241000 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 116.33   |  |  |  |  |
|            | 201400198     | 10 E 400 249 | 241100 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 3.19     |  |  |  |  |
|            | 201400198     | 10 E 400 249 | 253300 | DIVERSIFIED BENEFIT SERVICES I HRA PAYMENTS                    | 81.56    |  |  |  |  |



| CHECK      | CHECK ACCOUNT |                     |  | INVOICE                        |                             |  | AMOUNT    |
|------------|---------------|---------------------|--|--------------------------------|-----------------------------|--|-----------|
| DATE       | NUMBER        | NUMBER              |  | VENDOR                         | DESCRIPTION                 |  |           |
| 09/10/2014 | 201400198     | 10 E 400 249 254300 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 42.90     |
|            | 201400198     | 10 E 400 249 132700 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 77.61     |
|            | 201400198     | 10 E 400 249 136320 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 41.27     |
|            | 201400198     | 10 E 700 249 172000 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 60.67     |
|            | 201400198     | 10 E 800 249 211100 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 26.37     |
|            | 201400198     | 10 E 800 249 214400 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 31.47     |
|            | 201400198     | 10 E 800 249 221910 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 82.68     |
|            | 201400198     | 10 E 800 249 223100 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 25.28     |
|            | 201400198     | 10 E 800 249 232100 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 89.39     |
|            | 201400198     | 10 E 800 249 252000 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 71.17     |
|            | 201400198     | 10 E 800 249 254200 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 42.90     |
|            | 201400198     | 10 E 800 249 254300 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 44.40     |
|            | 201400198     | 10 E 800 249 239000 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 1.35      |
|            | 201400198     | 27 E 700 249 152000 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 60.67     |
|            | 201400198     | 27 E 700 249 158100 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 13.79     |
|            | 201400198     | 27 E 700 249 158320 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 47.46     |
|            | 201400198     | 27 E 700 249 158330 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 12.06     |
|            | 201400198     | 27 E 700 249 158340 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 9.29      |
|            | 201400198     | 27 E 700 249 158510 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 3.79      |
|            | 201400198     | 27 E 700 249 158520 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 47.47     |
|            | 201400198     | 27 E 700 249 158530 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 47.54     |
|            | 201400198     | 27 E 700 249 158710 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 60.92     |
|            | 201400198     | 27 E 700 249 158730 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 47.50     |
|            | 201400198     | 27 E 700 249 158750 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 47.53     |
|            | 201400198     | 27 E 700 249 158760 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 47.55     |
|            | 201400198     | 27 E 700 249 159110 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 559.65    |
|            | 201400198     | 27 E 700 249 213000 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 17.65     |
|            | 201400198     | 27 E 700 249 214400 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 12.85     |
|            | 201400198     | 27 E 700 249 223300 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 22.42     |
|            | 201400198     | 27 E 700 249 223300 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 33.11     |
|            | 201400198     | 10 E 100 249 110300 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 39.79     |
|            | 201400198     | 10 E 150 249 110450 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 460.66    |
|            | 201400198     | 27 E 700 249 158310 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 47.59     |
|            | 201400198     | 10 E 100 249 110000 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 105.03    |
|            | 201400198     | 10 E 200 249 122000 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 29.18     |
|            | 201400198     | 10 E 100 249 122000 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                |  | 29.34     |
|            |               |                     |  |                                | Totals for 201400198        |  | 6,074.04  |
| 09/09/2014 | 201400199     | 10 E 100 320 254490 |  | E O JOHNSON COMPANY            | Printer/copier lease        |  | 2,562.97  |
|            | 201400199     | 10 E 200 320 254490 |  | E O JOHNSON COMPANY            | Printer/copier lease        |  | 1,762.14  |
|            | 201400199     | 10 E 400 320 254490 |  | E O JOHNSON COMPANY            | Printer/copier lease        |  | 2,708.06  |
|            | 201400199     | 10 E 800 320 254490 |  | E O JOHNSON COMPANY            | Printer/copier lease        |  | 227.87    |
|            | 201400199     | 50 E 800 320 257220 |  | E O JOHNSON COMPANY            | Printer/copier lease        |  | 65.94     |
|            |               |                     |  |                                | Totals for 201400199        |  | 7,326.98  |
| 09/10/2014 | 201400200     | 10 E 100 331 253300 |  | XCEL ENERGY                    | HS, MS, FOOTBALL FIELD, ELE |  | 21.43     |
|            | 201400200     | 10 E 100 336 253300 |  | XCEL ENERGY                    | HS, MS, FOOTBALL FIELD, ELE |  | 3,327.57  |
|            | 201400200     | 10 E 200 331 253300 |  | XCEL ENERGY                    | HS, MS, FOOTBALL FIELD, ELE |  | 20.00     |
|            | 201400200     | 10 E 200 336 253300 |  | XCEL ENERGY                    | HS, MS, FOOTBALL FIELD, ELE |  | 4,425.01  |
|            | 201400200     | 10 E 400 331 253300 |  | XCEL ENERGY                    | HS, MS, FOOTBALL FIELD, ELE |  | 175.82    |
|            | 201400200     | 10 E 400 336 253300 |  | XCEL ENERGY                    | HS, MS, FOOTBALL FIELD, ELE |  | 5,807.23  |
|            |               |                     |  |                                | Totals for 201400200        |  | 13,777.06 |
| 09/11/2014 | 201400201     | 10 E 100 331 253300 |  | XCEL ENERGY                    | EARLY ED, DO, STORAGE       |  | 20.00     |
|            | 201400201     | 10 E 100 336 253300 |  | XCEL ENERGY                    | EARLY ED, DO, STORAGE       |  | 62.42     |
|            | 201400201     | 10 E 800 331 253300 |  | XCEL ENERGY                    | EARLY ED, DO, STORAGE       |  | 133.31    |

| CHECK<br>DATE | CHECK ACCOUNT |          |            | VENDOR                         | INVOICE<br>DESCRIPTION | AMOUNT |
|---------------|---------------|----------|------------|--------------------------------|------------------------|--------|
|               | NUMBER        | NUMBER   | NUMBER     |                                |                        |        |
| 09/11/2014    | 201400201     | 10 E 800 | 336 253300 | XCEL ENERGY                    | EARLY ED, DO, STORAGE  | 52.37  |
|               |               |          |            |                                | Totals for 201400201   | 268.10 |
| 09/24/2014    | 201400202     | 10 E 100 | 249 110000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 76.83  |
|               | 201400202     | 10 E 100 | 249 110100 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 114.28 |
|               | 201400202     | 10 E 100 | 249 110101 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 167.09 |
|               | 201400202     | 10 E 100 | 249 110200 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 101.55 |
|               | 201400202     | 10 E 100 | 249 110300 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 119.65 |
|               | 201400202     | 10 E 100 | 249 143000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 25.86  |
|               | 201400202     | 10 E 100 | 249 213000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 38.72  |
|               | 201400202     | 10 E 100 | 249 222200 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 29.57  |
|               | 201400202     | 10 E 100 | 249 241000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 141.07 |
|               | 201400202     | 10 E 100 | 249 253300 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 46.65  |
|               | 201400202     | 10 E 100 | 249 110100 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 33.91  |
|               | 201400202     | 10 E 100 | 249 110101 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 35.70  |
|               | 201400202     | 10 E 100 | 249 110200 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 57.02  |
|               | 201400202     | 10 E 100 | 249 110300 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 28.51  |
|               | 201400202     | 10 E 200 | 249 120000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 13.47  |
|               | 201400202     | 10 E 200 | 249 120600 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 65.13  |
|               | 201400202     | 10 E 200 | 249 121000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 4.15   |
|               | 201400202     | 10 E 200 | 249 122000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 96.82  |
|               | 201400202     | 10 E 200 | 249 123000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 8.85   |
|               | 201400202     | 10 E 200 | 249 124000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 38.18  |
|               | 201400202     | 10 E 200 | 249 125400 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 1.91   |
|               | 201400202     | 10 E 200 | 249 125500 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 17.00  |
|               | 201400202     | 10 E 200 | 249 125510 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 34.12  |
|               | 201400202     | 10 E 200 | 249 126000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 44.40  |
|               | 201400202     | 10 E 200 | 249 127000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 61.28  |
|               | 201400202     | 10 E 200 | 249 132700 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 19.23  |
|               | 201400202     | 10 E 200 | 249 136320 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 4.41   |
|               | 201400202     | 10 E 200 | 249 141000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 4.24   |
|               | 201400202     | 10 E 200 | 249 143000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 35.14  |
|               | 201400202     | 10 E 200 | 249 213000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 68.03  |
|               | 201400202     | 10 E 200 | 249 222200 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 56.77  |
|               | 201400202     | 10 E 200 | 249 241000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 88.56  |
|               | 201400202     | 10 E 200 | 249 241100 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 0.72   |
|               | 201400202     | 10 E 200 | 249 253300 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 63.06  |
|               | 201400202     | 10 E 200 | 249 254300 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 30.71  |
|               | 201400202     | 10 E 400 | 249 121000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 21.11  |
|               | 201400202     | 10 E 400 | 249 122000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 136.06 |
|               | 201400202     | 10 E 400 | 249 123000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 59.25  |
|               | 201400202     | 10 E 400 | 249 124000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 78.79  |
|               | 201400202     | 10 E 400 | 249 125400 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 1.91   |
|               | 201400202     | 10 E 400 | 249 125500 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 17.00  |
|               | 201400202     | 10 E 400 | 249 126000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 113.84 |
|               | 201400202     | 10 E 400 | 249 127000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 110.35 |
|               | 201400202     | 10 E 400 | 249 141000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 6.45   |
|               | 201400202     | 10 E 400 | 249 143000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 35.49  |
|               | 201400202     | 10 E 400 | 249 213000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 47.85  |
|               | 201400202     | 10 E 400 | 249 222200 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 56.69  |
|               | 201400202     | 10 E 400 | 249 241000 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 83.28  |
|               | 201400202     | 10 E 400 | 249 241100 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 2.28   |
|               | 201400202     | 10 E 400 | 249 253300 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 58.38  |
|               | 201400202     | 10 E 400 | 249 254300 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 30.71  |
|               | 201400202     | 10 E 400 | 249 132700 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 55.56  |
|               | 201400202     | 10 E 400 | 249 136320 | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS           | 29.55  |

| CHECK<br>DATE | CHECK ACCOUNT |                     |  | VENDOR                         | INVOICE                            |  | AMOUNT     |
|---------------|---------------|---------------------|--|--------------------------------|------------------------------------|--|------------|
|               | NUMBER        | NUMBER              |  |                                | DESCRIPTION                        |  |            |
| 09/24/2014    | 201400202     | 10 E 700 249 172000 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 43.43      |
|               | 201400202     | 10 E 800 249 211100 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 18.88      |
|               | 201400202     | 10 E 800 249 214400 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 22.53      |
|               | 201400202     | 10 E 800 249 221910 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 59.19      |
|               | 201400202     | 10 E 800 249 223100 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 18.10      |
|               | 201400202     | 10 E 800 249 232100 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 63.99      |
|               | 201400202     | 10 E 800 249 252000 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 50.95      |
|               | 201400202     | 10 E 800 249 254200 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 30.71      |
|               | 201400202     | 10 E 800 249 254300 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 31.79      |
|               | 201400202     | 10 E 800 249 239000 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 0.96       |
|               | 201400202     | 27 E 700 249 152000 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 43.43      |
|               | 201400202     | 27 E 700 249 158100 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 9.87       |
|               | 201400202     | 27 E 700 249 158320 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 33.98      |
|               | 201400202     | 27 E 700 249 158330 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 8.63       |
|               | 201400202     | 27 E 700 249 158340 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 6.65       |
|               | 201400202     | 27 E 700 249 158510 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 2.71       |
|               | 201400202     | 27 E 700 249 158520 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 33.98      |
|               | 201400202     | 27 E 700 249 158530 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 34.03      |
|               | 201400202     | 27 E 700 249 158710 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 43.61      |
|               | 201400202     | 27 E 700 249 158730 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 34.00      |
|               | 201400202     | 27 E 700 249 158750 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 34.03      |
|               | 201400202     | 27 E 700 249 158760 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 34.04      |
|               | 201400202     | 27 E 700 249 159110 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 400.64     |
|               | 201400202     | 27 E 700 249 213000 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 12.64      |
|               | 201400202     | 27 E 700 249 214400 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 9.20       |
|               | 201400202     | 27 E 700 249 223300 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 16.05      |
|               | 201400202     | 27 E 700 249 223300 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 23.71      |
|               | 201400202     | 10 E 100 249 110300 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 28.49      |
|               | 201400202     | 10 E 150 249 110450 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 329.78     |
|               | 201400202     | 27 E 700 249 158310 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 34.07      |
|               | 201400202     | 10 E 100 249 110000 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 75.19      |
|               | 201400202     | 10 E 200 249 122000 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 20.89      |
|               | 201400202     | 10 E 100 249 122000 |  | DIVERSIFIED BENEFIT SERVICES I | HRA PAYMENTS                       |  | 20.96      |
|               |               |                     |  | Totals for 201400202           |                                    |  | 4,348.25   |
| 09/23/2014    | 201400203     | 10 L 000 000 811614 |  | DIVERSIFIED BENEFIT SERVICES I | Flex plan charges/BENEFITS<br>CARD |  | 145.39     |
|               |               |                     |  | Totals for 201400203           |                                    |  | 145.39     |
|               |               |                     |  | Totals for checks              |                                    |  | 818,542.85 |

FUND SUMMARY

| <u>FUND</u> | <u>DESCRIPTION</u>      | <u>BALANCE SHEET</u> | <u>REVENUE</u> | <u>EXPENSE</u> | <u>TOTAL</u> |
|-------------|-------------------------|----------------------|----------------|----------------|--------------|
| 10          | GENERAL                 | 585,112.69           | 0.00           | 76,059.86      | 661,172.55   |
| 27          | SPECIAL EDUCATION FUND  | 107,145.58           | 0.00           | 4,434.26       | 111,579.84   |
| 50          | FOOD SERVICE            | 5,536.44             | 0.00           | 35,077.98      | 40,614.42    |
| 80          | COMMUNITY SERVICE       | 5,176.04             | 0.00           | 0.00           | 5,176.04     |
| ***         | Fund Summary Totals *** | 702,970.75           | 0.00           | 115,572.10     | 818,542.85   |

\*\*\*\*\* End of report \*\*\*\*\*

| CHECK      | CHECK ACCOUNT |                         | INVOICE      |  |          |
|------------|---------------|-------------------------|--------------|--|----------|
| DATE       | NUMBER        | NUMBER                  | VENDOR       | DESCRIPTION                                | AMOUNT   |
| 09/19/2014 | 8052          | 61 L 000 000 814229 000 | MEGA CO-OP   | Gas Cards for fundraiser                   | 7,668.00 |
|            |               |                         |              | Totals for 8052                            | 7,668.00 |
| 09/24/2014 | 8053          | 61 L 000 000 814109 000 | FAZOLI'S     | Fazoli's food for Senior<br>Leadership Day | 712.74   |
| 09/24/2014 | 8053          | 61 L 000 000 814411 000 | FAZOLI'S     | Fazoli's food for Senior<br>Leadership Day | 162.16   |
|            |               |                         |              | Totals for 8053                            | 874.90   |
| 09/24/2014 | 8054          | 61 L 000 000 814226 000 | PEPSI-COLA   | Pepsi - STUDENT POP                        | 435.46   |
|            |               |                         |              | Totals for 8054                            | 435.46   |
| 09/24/2014 | 8055          | 61 L 000 000 814228 000 | SUMNER, JOHN | volunteer coach                            | 150.00   |
|            |               |                         |              | Totals for 8055                            | 150.00   |
|            |               |                         |              | Totals for checks                          | 9,128.36 |

FUND SUMMARY

| <u>FUND</u> | <u>DESCRIPTION</u>      | <u>BALANCE SHEET</u> | <u>REVENUE</u> | <u>EXPENSE</u> | <u>TOTAL</u> |
|-------------|-------------------------|----------------------|----------------|----------------|--------------|
| 61          | EXTRA CURRICULAR FUND   | 9,128.36             | 0.00           | 0.00           | 9,128.36     |
| ***         | Fund Summary Totals *** | 9,128.36             | 0.00           | 0.00           | 9,128.36     |

\*\*\*\*\* End of report \*\*\*\*\*

## NOTIFICATION OF GRANT AWARD

PI-1136 (Rev. 04-12)

|  |   |                           |                           |                           |               |          |  |  |          |
|--|---|---------------------------|---------------------------|---------------------------|---------------|----------|--|--|----------|
| Recipient<br>Altoona School District<br>1903 Bartlett Avenue<br>Altoona, WI 54720-1799 | Grant Number<br><p style="text-align: center;">15-18-0112-SPDG</p>  |                           |                           |                           |               |          |  |  |          |
|  | Grant Award Amount<br><table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Original Grant</td> <td style="width: 25%;">1<sup>st</sup> Amendment</td> <td style="width: 25%;">2<sup>nd</sup> Amendment</td> <td style="width: 25%;">Total Grant</td> </tr> <tr> <td style="text-align: center;">\$12,500</td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;">\$12,500</td> </tr> </table> | Original Grant            | 1 <sup>st</sup> Amendment | 2 <sup>nd</sup> Amendment | Total Grant   | \$12,500 |  |  | \$12,500 |
| Original Grant   | 1 <sup>st</sup> Amendment   | 2 <sup>nd</sup> Amendment | Total Grant               |                           |               |          |  |  |          |
| \$12,500   |   |                           | \$12,500                  |                           |               |          |  |  |          |
|  | Grant Period<br><table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Beginning Date</td> <td style="width: 50%;">Ending Date</td> </tr> <tr> <td style="text-align: center;">July 1, 2014</td> <td style="text-align: center;">June 30, 2015</td> </tr> </table>  | Beginning Date            | Ending Date               | July 1, 2014              | June 30, 2015 |          |  |  |          |
| Beginning Date   | Ending Date   |                           |                           |                           |               |          |  |  |          |
| July 1, 2014   | June 30, 2015   |                           |                           |                           |               |          |  |  |          |
| DUNS Number*<br>008258972  |   |                           |                           |                           |               |          |  |  |          |

Project Title  
 State Personnel Development Grant (SPDG) – Focus on Professional Learning Communities (PLCs)

This grant is awarded for the SPDG PLC project(s) proposed by the following school(s) within your district:

Altoona Middle School    \$12,500

**Terms and Conditions of Award:**

Recipient agrees to administer the grant funds in accordance with all applicable statutes, regulations, program plans, and applications. All programmatic changes, budget revisions, or other contingencies must have prior review and approval by Debra Ahrens, SPDG Director, Special Education Team, Wisconsin Department of Public Instruction (WDPI).

Recipient further agrees to complete all required activities as directed in the Notification of Funding Availability, fulfill the obligations listed in the Assurances section of the SPDG grant application, and cooperate with any additional requirements which are necessary for DPI to evaluate the project's performance.

The grantee shall ensure that any publication containing project materials includes the acknowledgement, copyright statement, and disclaimer specified in the Notification of Funding Availability.

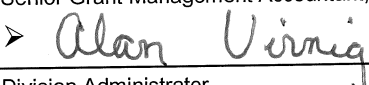
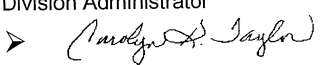
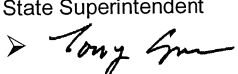
Expenditure reports (PI-1086) should be submitted at least quarterly, and a final expenditure report is due annually, within 60 days following the June 30, 2015, completion of the project year.

Any entity that expends in total (all sources) \$500,000 or more in federal funds, is required to conduct a single audit. If a single audit is required, a copy of the audit is to be submitted to DPI School Financial Services, Auditor. Ref: Office of Budget and Management (OMB) Circular A-133.

**NOTE:** The recipient is the employer of staff funded under this project for purposes of unemployment compensation.

|   |                    |                     |   |
|---|--------------------|---------------------|---|
| Grant Authority<br>Special Education – State Personnel Development Grants | Source Code<br>730 | Project Code<br>349 | State ID or Federal CFDA No.<br>84.323A |
|---|--------------------|---------------------|---|

**APPROVED**

|  |                          |
|--|--------------------------|
| Senior Grant Management Accountant, School Management Services Team<br>>  | Date Signed<br>9-9-14    |
| Division Administrator<br>>   | Date Signed<br>8/29/2014 |
| State Superintendent<br>>   | Date Signed<br>8/29/2014 |

\*Required for federal grants: Data Universal Numbering System (DUNS).

School Climate and Behavior Management Report  
Altoona School District  
2013-2014

1. Office Discipline Referrals (ODR) – 2013-14
  - Pedersen Elementary School
    - Total Referrals
      1. Decreased from 1,295 total office referrals in 2010-11 to 1,037 in 2013-14.
    - Data shows a reduction in total percentage of students receiving more than 1 ODR per year.
  - Intermediate/Middle School
    - Decreased from 907 total office referrals in 2010-11 to 620 in 2013-14.
    - Similar to Pedersen Elementary School, there has been a reduction in the percentage of students receiving more than 1 ODR per year.
  - High School (Grades 10-12)
    - Decreased total infractions and from the previous school year
      1. 2012-13 Total Occurrences: 912; 188 Students
      2. 2013-14 Total Occurrences: 746; 162 Students
2. Seclusion & Physical Restraint – 2013-2014
  - Pedersen Elementary School (PK-3) Report
    - Number of incidences of seclusion and physical restraint: 70
    - Total number of students involved in the incidents: 17
    - Total number of students with disabilities involved in the incidents: 9
  - Intermediate School (4-5) Report
    - Number of incidences of seclusion and physical restraint: 6
    - Total number of students involved in the incidents: 4
    - Total number of students with disabilities involved in the incidents: 3
  - Middle School (6-8) Report – None to report
  - High School (9-12) Report – None to report
2. Out of School Suspension
  - Pedersen Elementary School
    - 2012-13 Suspensions: 9.5 days; 9 students
    - 2013-14 Suspensions: 16 days; 5 students
  - Intermediate/Middle School
    - 2012-13 Suspensions: 44 days; 17 students
    - 2013-14 Suspensions: 10.5 days; 7 students
  - High School
    - 2012-13 Suspensions: 85.5 days; 26 students
    - 2013-14 Suspensions: 28.5 days; 14 students



### 3. Conclusion

- Continue to develop effective, school-wide behavior systems
  - Use data to target specific behavior problems and set improvement goals (school-level PBIS teams)
  - Teach behavioral expectations across all settings
  - Sustain and improve Tier 1 behavioral system
  - Evaluate and improvement Tier 2 and Tier 3 behavior intervention systems
  - Continue to provide initial and refresher training in nonviolent crisis prevention to all staff
- Report to the board in June, 2015, with an updated report



*Altoona Parks & Recreation Department  
1904 Spooner Ave  
Altoona, WI 54720  
715-839-5188*

Altoona Parks & Recreation Committee Agenda  
**Monday September 29, 2014 6:00pm**  
**Altoona Emergency Services Building**

1. Call Meeting to Order
2. Roll Call
3. Park Maintenance Report by Lynn Gesche
4. Recreation/Program Report by Debra Goldbach
5. Discuss/consider continuing Music in the Park by the Szydels
6. Discuss the 5 year Outdoor Recreation Plan
7. Update on Centennial Park
8. Public Comments and Concerns
9. Adjournment

Debra Goldbach  
Recreation Director  
Altoona Parks & Recreation Department

*The Altoona Parks & Recreation Department's mission is to provide the City of Altoona with quality of life enhancement through athletic, recreational and leisure activities for all age groups.*

**Altoona Athletic Program Philosophy**

The Athletic Program at Altoona High School is designed for voluntary student participation. This participation is considered a privilege. Standards of behavior over and above those expected of regular students are required. In return, the student will be provided experiences for personal growth.

**1. Goals**

- a. To provide a program for both males and females in interscholastic competition based upon participation and enjoyment.
- b. To provide the best possible instruction for the students to learn the skills of competitive and lifetime sport activities.
- c. To develop positive school and student values.
- d. To assist students in accomplishing the following:
  - i. Learn good habits of health, personal grooming and of performance/participation safety.
  - ii. Develop sound personal background for health, emotional and physical fitness.
  - iii. Develop self-discipline, self-confidence, and self-understanding.
  - iv. Develop personal and team responsibility.
  - v. Develop new skills and refine those already gained.
  - vi. Develop a sense of cooperation and friendship with teammates and opponents from various schools.
  - vii. Develop a sense of loyalty toward team, school, community and self.
- e. To provide an additional avenue of communication and involvement between community and schools.
- f. To learn to abide by the rules, regulations and decisions of officials, just as we must abide by the laws that govern our society.
- g. To learn to abide by the rules and official's decisions that govern each sport, maintain the highest standard of ethics, recognize each participant as an individual, conduct themselves in a manner befitting their responsibilities, and develop the kind of rapport with the total community that will improve the overall educational program.
- h. That community members fully recognize their responsibility for such understanding, self-restraint, exemplary conduct, financial and moral support and the image that they project.

## 2. Enforcement

- a. The Activities Director and High School Administration shall have the primary responsibility of enforcing actions taken for infractions of this code.
- b. If the Activities Director or High School Administration takes action, it shall stand unless the athlete or parents wish to appeal the violation. In this case, an appeal must be made for an Activities Board hearing within ten (10) days from the date of the notice of a violation. More information concerning this may be obtained from the coaches or the Activities Director.
- c. The Activities Board shall consist of a panel of the following: a Varsity Head Coach, the Activities Director, the building Principal where the student is attending, the Dean of Students, and a student officer, (Student Council or National Honor Society). A majority of the Athletic Board must approve any action taken. The athlete and his/her parents will have an opportunity to present their reasons for the appeal to the Board. This Board must convene within ten (10) school days after the principal receives written notice from the student that he or she is appealing an action taken.

## 3. Appeal Procedure

- a. In the event an athlete chooses to appeal the decision, the appeal process outlined hereafter constitutes the procedure an athlete and his/her parents must follow in appealing a decision relating to eligibility. It should be understood that athletes and parents must follow all the appeal steps.
  - i. Step One – Activities Director/Principal
    1. Upon verification that a violation has occurred, the Activities Director or Administration shall formalize the accusation in writing, giving a copy to the student involved and sending a letter to the parents outlining the specific details of the asserted violation or infractions. If a hearing before the Activities Board is requested, an appeal must be made in writing within (ten) 10 school days of the date of the written violation.  
**The student will remain ineligible throughout the entire appeals process.**
  - ii. Step Two – Appeal to Activities Board
    1. A date for a hearing shall be established by the principal or designee, such date to be no later than (ten) 10 school days after receiving the written appeal.

2. Present at the hearing shall be the accused student athlete, his/her parents, and the members of the Activities Board.
  3. The hearing shall be conducted by the Activities Director or the High School Principal.
  4. Use of a tape recorder or other recording device shall be permitted.
  5. The athlete and his/her parents will be allowed to present their statements for the appeal.
  6. The Activities Board shall meet in closed session to determine whether the violation is upheld.
  7. The person conducting the hearing shall announce the decision to all parties and provide all parties a follow up written confirmation of findings. A copy will be mailed to the athlete and his/her parents.
- iii. Step Three – Appeal to the Superintendent
1. If an athlete and his/her parents are not satisfied with the findings of the Activities Board hearing, an appeal to the Superintendent may be requested. The appeal to the Superintendent must be filed in writing within ten (10) school days from the date of the Activities Board’s decision. The Superintendent will review the record. This review will include a review of the record with the objective of ensuring appropriate due process procedures have been followed. The Superintendent’s decision will be available following the conclusion of his/her deliberations. A written notice of the Superintendent’s decision will be delivered to all parties involved.

#### **4. Academic Eligibility**

##### a. Ineligibility

- i. A student is required to take a minimum of 30 hours (six classes) of course work each semester.
- ii. A student shall become academically ineligible by earning a NC in one or more classes during his/her latest nine-week period.
- iii. A student who earns one (1) failing grade during the previous grading period will be ineligible for one (1) contest if the number of scheduled contests or performances is ten (10) or fewer during a season, or two (2) contests/performances if the number of contests/performances is more than ten (10) during a season. A student will be eligible for participation contingent upon the student filing a weekly academic progress report with the

coach/advisor of the activity indicating passing grades in all classes. If the academic progress report does not indicate passing grades, the student will be ineligible for the entire following week, Monday through Saturday.

- iv. To remain eligible, on the 20<sup>th</sup> day of the current grading quarter, the student will be required to have a form signed by all of his/her teachers indicating that he/she is passing all courses at that point of the nine (9) week grading period. If the student is not passing all classes, he/she will become ineligible for the remainder of the quarter and may not practice or compete.

b. Probation

- i. Students who receive an "incomplete" grade from a teacher or a "WNC" will have their probationary or eligibility status determined by the principal.
- ii. Suspensions may carry over into the WIAA playoffs. If this occurs, WIAA playoff eligibility rules will be enforced.

**5. Attendance**

- a. Students participating in athletic events are expected to be in school on the day of the event. Any student who is absent for any part of the day will not be permitted to take part in the activity without an excuse. Excuses will be issued only in emergencies. If a class is cut or skipped on the day of a game, that student will not participate in the game that day.
- b. Students who participate in athletic activities on school days or nights (Monday through Thursday) are expected to be in school the entire following day. Any student who violates this provision will not participate in the next game or event, unless excused for an emergency or illness. The Activities Director may require the student to bring a doctor's note excusing them from school. If a doctor's note is requested, but not provided by the student, the student will not participate in the next game or event.
- c. A student who is absent from school for any part of a day without an appropriate excuse will not be permitted to participate in practice that day without an excuse.

**6. Conduct**

- a. Excessive unexcused absences and tardiness from school and unexcused absences and tardiness from practice or games will result in disciplinary action by the Activities Director. This may result in suspension from athletics for a period of one week or up to an entire season.

- b. If an athlete is disrespectful of staff members, faculty members or coaches, in or out of the classroom, or if an athlete becomes a behavior problem, he or she may be declared ineligible for further participation by the Activities Director for a period of one week or up to an entire season.
- c. Any athlete who is suspended or expelled from school shall be ineligible for all athletic participation including practices during the period of suspension or expulsion. They shall be eligible for athletic competition when they are readmitted to school, unless the reason for suspension or expulsion was based on a major violation of the athletic code.
- d. Participants in athletic activities may be issued supplies, equipment, apparel, uniforms, etc., that are the property of the school district. The student will be fiscally responsible for all such materials issued to him or her and must return said materials upon completion of the group's activities, season or the end of the school year. Failure to return any item will mean that the student must pay for the item at replacement cost. Under no condition can the monetary reimbursement for an item "lost" be construed as purchase of the item. When a lost item is located it will be considered school property and must be submitted back to the school. Any monies paid for a lost item may be rebated in part or entirely, when a lost item is located and returned. Under no condition will school property be sold to individuals regardless of condition or usefulness to the school or its affiliated student activity group.
- e. Electronic Transmissions - Student-athletes are responsible for information contained in written or electronic transmission (e-mail, text message, etc.) and any information posted on a public domain (internet, chat rooms, Twitter, Facebook, YouTube, MySpace, Snapchat, Vine, etc.). Student athletes are not precluded from participation in such online social network sites, however, any student-athlete that is identified on a social networking site which depicts illegal or inappropriate behavior may be considered in violation of the athletic code. Since there is no way to establish a timeframe for when or where the image was taken, it shall be a responsibility that the student-athlete must assume. It must be noted that there may be persons who would attempt to implicate a student-athlete by taking such images to place them in a situation where they might be in violation of this code standard. This is our rationale for requiring that our student-athletes not place themselves in such environments.
- f. The Activities Director/Administration will suspend any athlete who commits a legally punishable criminal act in violation of Municipal, State, or Federal laws, other than traffic violations, from participation in athletic activities. The length of the suspension will be at the discretion of the Activities Director depending on the severity of the violation.

- g. Travel – All athletes must travel with the team on the team bus, both to and from athletic events, unless a parent asks permission of the coach and it is permissible, and if the parents have completed the off-site transportation permission form.
  - i. All forms are available on the School District of Altoona website under the Athletics/Activities tab.
- h. An athlete shall refrain from any conduct, at or away from school, that would reflect in an unfavorable manner of himself or herself or his or her school, such as profanity, immorality or insubordination to teachers or coaches or for inappropriate displays of affection in the halls, in the classroom, on school grounds, on buses, or at athletic contests.
- i. Hazing will not be tolerated. Athletes involved in hazing activities will be subject to consequences in accordance with school rules, city ordinances and state statutes.
- j. It shall be considered a violation of the athletic code when an athlete knowingly participates \* (whether or not they actually consume) in any “party” or other occasion where violation of state law or local ordinance regarding the possession, purchase, sale or consumption of alcohol or illegal drugs occurs. \*Knowingly participates is defined as:
  - 1. -Being at a party or a place where violation cited in “j” occurs.
  - 2. -Not immediately removing one’s self from the premises.
- k. Flagrant or Unsportsmanlike Conduct – A student disqualified from a contest for flagrant or unsportsmanlike conduct is suspended from interscholastic competition for no less than the next competitive event (but not less than one (1) complete game or meet).
- l. The school is not responsible for items stolen from the locker room that have not been secured in a school locker.

7. **WIAA Requirements**

- a. Visit the WIAA website at [www.wiaawi.org](http://www.wiaawi.org) for online information.
- b. Unless specified herein the minimum rules for participating athletes found in the WIAA official handbook for the current year shall apply.
- c. The minimum penalty for violating conduct provisions of the athletic code, which results in a student being suspended for one or more WIAA tournament competitions, is immediate disqualification of the student for the remainder of the total tournament series in that sport.
- d. The WIAA prohibits athletes from participating in non-school competition during the season, in the same respective sport. However, students may participate in non-school competition, outside of the school season, as long as they do not violate conditions set down by the WIAA regarding amateur status. The Altoona coaching staff recognizes that athletes have many opportunities to play athletics of all kinds both during and outside of



the school athletic seasons. It is the belief of the athletic department that the athlete remains loyal to the school sport that they are participating in at that time. While dual participation in different sports is not prohibited by the school or WIAA, it is a concern that the athlete will become both physically and emotionally fatigued by the amount of combined practice and competition and that their performance will be compromised, therefore affecting their team and teammates. The coaching staff also realizes each individual is different and some athletes may be better equipped to handle the demands of dual participation. Dual participation in school and non-school athletics should be carefully considered by the parent and athlete. Open communication with the coach regarding dual participation is strongly encouraged from the outset and should be ongoing throughout the season.

#### 8. **Training Rules**

- a. Special Note: Athletic codes are in effect year round, including off-season and summer.
- b. Athletes shall be suspended for possession or use of alcoholic beverages, tobacco, or illegal drugs.
- c. First Violation: Suspension from competition for 25% of the regular season's scheduled contests in that sport. For AODA violations the athlete must undergo an initial AODA screening performed by an AODA specialist. This may involve an expense on the part of the student athlete. The violator and parent/guardian will be required to submit documentation of completion of an online chemical health educational program in order to restore the eligibility of the violator. The athlete must attend all practice sessions during this period and observe all other rules contained in this code.
- d. Second Violation: Violator will be suspended from athletic competition for 50% of the regular season schedule contests in that sport. For AODA violations the violator must undergo, at his/her expense, an AODA Assessment performed by a community/ based health organization/AODA treatment agency, along with any recommendations for treatment or education program prescribed by the assessors to confront the behaviors of use/abuse. The violator will provide the athletic director written certificate of compliance with recommendations in order to restore eligibility. If less than 50% of the contests remain on the schedule, the remainder of the suspension will carry over into the contests of the next sport in which the violator participates.
- e. Third Violation: The violator will be suspended for one calendar year. For AODA violations the violator must undergo, at his/her expense, an AODA assessment performed by a community- based health organization/AODA treatment agency, along with any recommendations for treatment or education program prescribed by the assessors to confront the continued behaviors of use/abuse. The violator will provide the athletic director written certification of compliance with recommendations in order to restore eligibility.
  - i. The administration has the right to modify consequences as they see fit.

- f. Self – Referral: An athlete who discloses to a coach, team captain or athletic director that he/she has a chemical dependency problem or that they have been in violation of the athletic code will be subject to the following:
    - i. The disclosure must occur prior to the team coach or athletic director having been informed of the infraction.
    - ii. The student and his or her parents/guardians must seek out required assessment by an appropriate chemical dependency agency or counselors. This assessment and any related treatment will be at the sole expense of the athlete and his or her family.
    - iii. Suspension from one (1) game or one (1) week suspension from athletic competition. (Whichever is longer)
    - iv. Ten (10) hours of community service will also be required.
    - v. A subsequent violation shall be treated as a second violation and a third violation shall be treated as a third violation as stipulated by the code.
    - vi. The self-referral exception may be used only once by a student in their high school career.
9. **Additional Rules By Coaches and Advisors**
- a. Nothing in this document shall be deemed as to limit a coach or advisor from establishing additional rules concerning student conduct during the season. Any rules established by the coach or advisor must be in writing and handed out to the student, their parents, and the activities director prior to the established starting date for the activity. Student cooperation with and conformance to any rules designed by the coach or advisor are required to maintain eligibility in that specific activity. These rules must be in accordance with the activities code and all other district policies.
  - b. It shall be the coach's/advisor's prerogative to suspend any student from a squad whom they consider a demoralizing influence or a detriment to the objectives of the activity. If a request is initiated by the advisor/coach, it must be approved by the Activities Director and Principal for the suspension if an in-season-cut is to occur.
10. **Playing Time**
- a. Coaches are the sole determinant of playing time.
  - b. Unequal playing time does not equate to unfairness by the coach. Team chemistry, game situations, match ups, practice performance, attitude, skill level and ability are several of the many factors coaches consider when determining playing time.
  - c. Dividing up playing time is not an easy task. Much thought is given by coaches when balancing all the variables that determine playing time. Please be a fan of Railroader athletics by supporting the decisions of the coaches.

11. **Transfer Student Eligibility**

- a. Beginning with the 2007-2008 school year, a student who transfers from any school into a WIAA member school after the fourth consecutive semester (end of sophomore year) following entry into the 9<sup>th</sup> grade shall be ineligible for practice and competition for one calendar year, unless the transfer was made necessary by a total change in residency by the student's parent(s)/guardian(s) or for other extenuating circumstances determined through the WIAA's existing waiver process. The calendar year will be determined from a student's last day of attendance at school and/or last day of attendance at athletic practice.
- b. Also, any student transferring into the Altoona School District that has been declared academically or athletically ineligible by their previous school, due to sanctions stemming from athletic code or handbook violations will retain that status for the period of time decreed by their former school.

12. **Performance Enhancing Substances**

- a. The Altoona High School Athletic Department prohibits the use of performance enhancing substances by our student-athletes. In accordance with WIAA policy, student-athletes who use, possess, buy or sell street drugs or performance enhancing substances are subject to sanctions to be determined by the school. Any student-athlete at Altoona High School who violates this policy will, at a minimum, be subject to the consequences outlined under the section of the handbook entitled "Training Rules."

13. **Wisconsin Concussion Law**

- a. Wisconsin Act 172 went into effect in April 2012. Under this law, all schools are required to provide training to coaches on the signs, effects and treatment of concussions. Schools must also provide information to the parents and athletes regarding concussion symptoms and treatment. Each parent and athlete must sign a form stating they have received the information from the school. This form must be returned and kept on file at the school. Information must be provided to parents and athletes prior to each sports season in which the athletes participates. Failure to return to the signed document will result in ineligibility for the athlete.

14. **Required Forms**

- a. Prior to participation in any athletic activities the student must have on file the following forms:
  - i. Updated physical
  - ii. Altoona High School Emergency Form
  - iii. Extra-Curricular Registration, Permission, Waiver and Code Agreement Form

Consistent with legal requirements, the School District of Altoona shall not unlawfully discriminate on the basis of sex, race, religion, color, national origin (including limited English proficiency), ancestry, creed, pregnancy, marital or parental status, sexual orientation, homelessness status, or physical, mental, emotional or learning disability/handicap in its curricular, career and technical education, co-curricular, student services, recreational or other programs or activities, or in admission or access to programs or activities offered by the District as required by section 118.13 of the statutes. This policy also prohibits student discrimination under Title IX of the Education Amendments of 1972 (sex), Title VI of the Civil Rights Act of 1964 (race, color, national origin), Section 504 of the Rehabilitation Act of 1973 (handicap) and Americans with Disabilities Act of 1990 (disability).

CROSS REF: Policy 411, Student Nondiscrimination/Equal Education Opportunities  
411-Rule, Student Discrimination Complaint Procedures  
411-Exhibit 2, Discrimination Complaint Form

Approved: ~~12/15/11~~

The School Board authorizes the District Office to make purchases and supervise the purchasing of all goods and services for the District in accordance with state law and good purchasing practices. The building principal shall supervise purchasing at the school level and be authorize/approve requisitions for goods and services that have been approved by the Board in the District's annual operating budget. All lease-purchase agreements must be approved by the Board.

Purchasing decisions shall be made based on the following:

- Sealed bids will be taken on all purchases of goods or services and all public construction with an estimated cost that exceeds \$10,000.00. The Board will waive bidding procedures when, in their opinion, an emergency condition exists or when there are limited qualified vendors in the area of need.
- ~~— All purchases of goods or services with an estimated cost that exceeds \$5,000.00, but is less than \$10,000.00, will be made on the basis of quotes, unless otherwise provided by the Board.~~
- Purchase of goods or services less than ~~\$5,000.00~~ **\$10,000** which are included in the annual school district budget will be made by the Superintendent and District staff using such methods as will ensure the best interests of the District and the Board.

It shall be the goal of the Board and administration to secure goods and services at the lowest price available whenever possible. In addition to price, consideration shall be given to such factors as the quality of the product or service, vendor conformity to specifications, service record, delivery terms and general suitability to the requirements and needs of the District. The District may reject the lowest price or bid if any of these factors prove unsatisfactory.

All things being equal and as permissible by law, the District will give preference to agents, vendors, or manufacturers residing in the school district who maintain an office in the school district and employ at least one full-time employee. The Board reserves the right to prequalify all bidders, agents or vendors, and to determine whether or not the designation as a local business is met. It is the intention of the Board that all purchases be made in such a manner that all qualified vendors have an equal opportunity.

LEGAL REF.: Sections 19.59      Wisconsin Statutes  
62.15  
66.0601(2)  
66.0607  
120.13(5), (9m) and (33)

175.10  
946.10  
946.12  
946.13

Wisconsin Uniform Financial Accounting Requirements (WUFAR)

CROSS REF.: 672-Rule, Purchase Order Procedures  
165, School Board Member Code of Ethics  
522.4, Staff Conflicts of Interest  
524, Staff Gifts and Gratuities  
610, Fiscal Management Goals  
620, Annual Operating Budget  
662.1, Student Activity Funds Management  
665, Fraud Prevention and Reporting  
683, District Asset Management (Inventories)  
662.2, Petty Cash Funds  
672.41, Sales Calls and Demonstrations  
673, Payment Procedures

ADOPTED: 11/7/83  
AMENDED: ~~12/5/11~~

District assets shall be adequately maintained and protected from unnecessary risk. An annual inventory of District-owned assets (sites, buildings, equipment, furniture, supplies, etc.) shall be maintained for insurance and accounting purposes under the supervision of the Business Manager and building principal and in accordance with generally accepted accounting principles and applicable legal requirements. District staff shall be responsible for assisting with the annual inventory.

The building principal shall be responsible for accounting for all stock supplies, equipment, instructional and library materials and media in his/her assigned school.

Values of District asset inventories shall be established by the Business Manager and reported to the District's insurance company. Professional appraisers may be employed to assist in determining District asset values when so designated by School Board action.

It shall be the responsibility of the Business Manager to ensure that District asset inventories are recorded systematically and accurately and that property records of District assets are updated and adjusted annually. All District assets with a value of ~~\$1,000.00~~ \$5,000 or more and with a useful life beyond one year shall be recorded as fixed assets on the District's fixed asset accounting system.

LEGAL REF.: Section 120.12(1) Wisconsin Statutes  
Wisconsin Uniform Financial Accounting Requirements (WUFAR)  
Governmental Accounting Standards Board Statement #34 (GASB 34)

CROSS REF.: 683-Rule, Inventory Procedures  
361.2-Rule, Library Media Center Materials Selection and Reconsideration  
Procedures  
690, Disposal of School Property

ADOPTED: 11/7/83  
AMENDED: ~~12/5/11~~



**Your RSVP to Joyce by September 22:**

- Fall Regional Meeting + Workshop, *or*
- Fall Regional Meeting ONLY

Interact with your WASB regional director, celebrate accomplishments, and hear about WASB's activities and plans.

The Regional Meeting Feature Presentation will highlight board development tools you can use to ensure that your board is governing as effectively as possible. Excellence in the classroom begins with excellence in the boardroom.

**Schedule At-A-Glance**

- |              |   |
|--------------|---|
| 4:00-6:00 PM | Legality of Running a School Board – Optional Workshop<br>Financial Roles and Responsibilities – Optional Workshop  |
| 6 PM         | REGISTRATION / Networking   |
| 6:30 PM      | Dinner  |
| 7:30-9:00 PM | Program Agenda <ul style="list-style-type: none"> <li>• Regional Director Welcome</li> <li>• Member Recognition Awards</li> <li>• Elections (Select Regions)</li> <li>• Feature Presentation             <ul style="list-style-type: none"> <li>○ Excellence in the Classroom Begins with Excellence in the Boardroom</li> </ul> </li> <li>• EXECUTIVE DIRECTOR'S REPORT</li> </ul> |



#### 4:00-6:00 PM - WORKSHOP

Prior to your Regional Meeting, take part in an optional workshop on the legal or financial roles and responsibilities of school boards:

In order to serve and govern effectively, school board members must comply with a variety of legal and financial requirements. The WASB is offering two-hour workshops prior to the 2014 Regional Meetings to address these critical roles and responsibilities:

- **The Legal Roles and Responsibilities of School Boards Workshop**  
Provides an overview of key areas of Wisconsin law, including open meetings, public records, conflicts of interest, liability and risk management, and a board's power and duties.
- **The Financial Roles and Responsibilities of School Boards Workshop**  
Provides an overview of key areas of school district budgeting for school board members, including relevant statutes, the budgeting process, effective and efficient resource utilization, and community participation.

Workshops will be held immediately prior to the Regional Meetings from 4-6 pm at the same facility. Members are welcome to attend workshops in any region. Regional Meeting registration is not required.

Registration fee: \$85 for workshop

**Schools Districts of the Chippewa Valley  
LEGISLATIVE BREAKFAST  
Conference Room, OakLeaf Hospital  
1000 Oakleaf Way  
Altoona, Wisconsin  
Monday, October 13, 2014  
7:30-9:00 a.m.**

***Agenda***

1. Welcome
2. Introductions
3. Topics to be covered:
  - Annual adjustments to state-imposed revenue limits
  - Implementation of the Common Core Standards
  - Voucher Program
  - School Start Date
  - Student Achievement to State Technology policies
  - Special Education Categorical Aid Reimbursement
4. Closing Remarks
5. Adjournment

Please enter the Hospital at door #3

*Buffet Breakfast will be served for \$5.00 a person.*

*The Altoona School District is hosting this Legislative Breakfast and we are pleased to have you join us at Altoona's newest business....The Oakleaf Surgical Hospital*



## 2014 WASB LEGISLATIVE ADVOCACY CONFERENCE



NOVEMBER 8, 2014

HOLIDAY INN HOTEL & CONFERENCE CENTER - STEVENS POINT, WI

The new school year has brought numerous changes, including new state assessments and teacher evaluations. It also brings uncertainty about state academic standards, school report cards, voucher expansion, and funding.

This year's WASB Legislative Advocacy Conference is designed to give school board members information they can use when advocating with their legislators or explaining these issues to their communities.

Our goal is to help school board members speak confidently about the key education issues that will be debated in the upcoming 2015-16 legislative session. Whether you are engaging your communities or your legislators, this conference will help you to become a more effective advocate for your schools.

### Sessions:

**RSVP  
to Joyce by  
October 27**

- Private Vouchers, Independent Charters and the “Public School Advantage”
- A Closer Look at the History and Purpose of the Common Core State Standards and the Role of School Boards Regarding Academic Standards, Curriculum and Instruction
- Key Trends and Conditions That Will Impact State Support for Public Education in the Long AND Short Range
- The 2015-17 State Budget—Preparing for Your Advocacy Role
- What School Board Members Need to Know About School Report Cards and Accountability

### Event Schedule Detail:

[http://wasb.org/websites/meetings\\_events/index.php?p=1467](http://wasb.org/websites/meetings_events/index.php?p=1467)

SCHOOL DISTRICT OF ALTOONA

WISCONSIN SCHOOL BOARD APPRECIATION WEEK - OCTOBER 5-11

ON THE DOCKET

| WHEN  | WHAT   |
|---|--|
| September 25  | Altoona City Council to adopt Resolution recognizing Altoona school board  |
| October 7<br>4 <sup>th</sup> Hour *<br>6 <sup>th</sup> Hour | School board members to speak about the school board's role in local government <ul style="list-style-type: none"><li>• Gr 10 Civics – Preview to local government</li></ul> |
| October 5 -11   | Marquee Message: "Our School Board Leads for Student Achievement! Thank you Helen, Robin, Mike, Brad & Dave!"  |
| October 10  | Introduce and recognize Altoona school board members in halftime announcement – Railroaders Vs Stanley-Boyd  |

\* 10:12 - 10:55 AM and 12:17 - 1:00 PM  
Room 4270

# FALL SUPERINTENDENTS CONFERENCE

## Presented by WASDA

*In cooperation with the State Superintendent of Public Instruction*

*Tony Evers*

### **EVIDENCE-BASED POLICY & EFFECTIVE PRACTICE: MAKING THE WISE CHOICES**

**September 24-26, 2014  
Madison Concourse Hotel**

Ideologically based education policy debates, congestion from multiple initiatives and the stifling of practical wisdom. These trends threaten our shared vision for high quality learning for all students. Effecting trends requires knowledge, personal investment and collective engagement in purposeful ways on the part of education leaders throughout Wisconsin. The Fall Superintendents Conference is designed to support you in this process. You will hear from the incumbent Governor and gubernatorial candidate on their views of the public education landscape and its future. We will explore the foundations of the political agenda of the American Legislative Exchange Council (ALEC) and the stark influence it has had on education policy in Wisconsin and nationally.

You will have an opportunity to engage in the development of an evidence-based agenda for public education policy in this state to drive the conversation toward effective policy and support for best practices. You will also have the opportunity to examine solid strategy for the appropriate implementation of key state initiatives including the Effective Educator Evaluation System, new state assessments and school accountability and the continued alignment of student performance expectations with the Common Core. Finally, you will have the opportunity to hear from a leading scholar on the subject of “Practical Wisdom” and its essential place in your work as educational leaders of Wisconsin school systems. We look forward to seeing you at the Conference!

#### **WEDNESDAY, SEPTEMBER 24:**

**3:00 - 5:00 p.m. PRE-CONFERENCE WORKSHOPS\***  
*\*NO CHARGE, however, separate registration is required.*

##### **1. *Using WISE Tools***

DPI and CESA staff will share the current and planned status of the various WISE tools and systems - WISEdash, WISExplore, WISEdata and WISE Learn. Information on the latest dashboards and reports released in WISEdash for Districts and the WISEdash Public Portal will be shared in addition to planned releases. The WISExplore data inquiry team will share the valuable resources available on the web page including the month-by-month “playbook” for working with your data. The WISEdata team will share their progress on the multi-vendor open data collection tools designed to replace WSLs, ISES, and CWCS over the next two years. The WISE Learn team will highlight the development of the educator resource portal for sharing digital content via online professional learning communities and tools, and its connection with the Wisconsin Digital Learning Collaborative.

*Jesse Harness, CESA Commissioner; Judy Sargent, School Improvement Services Director, CESA #7; Melissa Straw, Data Warehouse & Decision Support, Libraries and Technology, DPI; Janice Mertes, Instructional Media and Technology Services, Libraries and Technology, DPI; and Kurt Kiefer, Division for Libraries and Technology, Libraries and Technology, DPI*

2. ***Promoting Excellence for All: State Superintendent’s Task Force on Wisconsin’s Achievement Gap***  
Wisconsin, as a state, has overall high achievement on the ACT college admissions exam and is the “Best in the Midwest” for performance on Advanced Placement exams. Wisconsin’s graduation rate is among the tops in the nation. However, not all students are succeeding in Wisconsin’s classrooms. This spring, State Superintendent Evers commissioned a task force of Wisconsin educators to identify classroom-centered practices that will address Wisconsin’s achievement gap. This session will provide participants with an overview of the task force, highlight the task force’s recommended strategies, and discuss the online resources the Department of Public Instruction is developing for districts and schools to use.

***Presenters:***

***Ken Davis, Education Consultant, Department of Public Instruction***

***Dr. Roxie Hentz, Education Consultant, Department of Public Instruction***

***Dr. Demond Means, Superintendent, Mequon-Thiensville School District and Task Force Chairperson***

***Dr. Chrishirella Warthen, Education Consultant, Department of Public Instruction***

3. ***Confronting Our Challenges: The State of Education Policy***

Major changes in demographics, chronic declining enrollment in rural schools, changing enrollment opportunities, and growing poverty are confronting our schools and impacting how we educate. This presentation will take a look at the larger forces that are shaping Wisconsin and the landscape of education policy, looking forward to the 2015-17 State Budget.

***Presenter: Jeff Pertl, Senior Policy Advisor, DPI***

**5:30 - 6:30 p.m. WASB OPEN HOUSE** - Hosted by John Ashley, WASB Executive Director and WASB Staff

WASB Offices - 122 West Washington Avenue, Suite 400. One block off the capitol square.

**6:30 p.m. REGISTRATION**

**7:00 - 8:30 p.m. STATE FINANCE: POLICY CONSIDERATIONS**



***TODD BERRY, President, Wisconsin Taxpayers Alliance***

**8:30 - 9:30 p.m. WELCOME RECEPTION** -  
***Sponsored by Istation***



**THURSDAY, SEPTEMBER 25:**

**7:00 a.m. BREAKFAST/REGISTRATION**

**8:00 - 8:30 a.m. WELCOME**



**WASDA President Kris Gilmore, Supt., D.C. Everest**

**State Superintendent Tony Evers**

**8:30 - 9:30 a.m. THE AMERICAN LEGISLATIVE EXCHANGE COUNCIL AND ITS INFLUENCE ON STATE EDUCATION POLICY**



This presentation examines the influence ALEC has had on educational policy at the state level, including legislation enacted or introduced in Wisconsin. ALEC's organizational structure, espoused legislative agenda, and use of model bills will also be examined.

**DR. JULIE MEAD, Department Chair, Educational Leadership & Policy Analysis, UW-Madison**

**9:30 - 10:00 a.m. GOVERNOR SCOTT WALKER (*Invited*)**



**10:00 - 10:15 a.m. BREAK**

**10:15 - 11:15 a.m. WHAT DOES THE FUTURE HOLD FOR K-12 EDUCATION POLICY IN WISCONSIN?**

Coming on the heels of a 2013-14 legislative session that had dramatic and far-reaching impact on K-12 education policy in Wisconsin, this session features Wisconsin legislators providing insights and commentary on what the future holds for Wisconsin public schools.

This panel will include Assembly Education Committee Chair Steve Kestell (R-Elkhart Lake, invited), Senate Education Committee Chair Luther Olsen (R-Ripon, invited), Senator Dale Schultz (R-Richland Center, invited) and Representative Rob Swearingen (R-Rhineland, invited) in a structured question and answer session.

**11:15 - 12:00 p.m. LUNCH** (*Box lunches*)

**12:00 - 1:00 p.m. STATE SUPERINTENDENT'S ANNUAL STATE OF EDUCATION ADDRESS, FRIENDS OF EDUCATION ADDRESS & TEACHERS OF THE YEAR RECOGNITION - State Capitol Rotunda**  
**TONY EVERS, State Superintendent of Public Instruction**

**1:15 - 2:15 p.m. SECTIONALS**

**1. Effective Educator Initiatives**

An overview and status report on the EE Initiative: What are the expectations for superintendents, what is the status of principal evaluation and what reporting will occur this year. Ample time for Q & A.

*Presenters: Katie Rainey, Director, Educator Effectiveness Team, DPI, and Brad Carl, Wisconsin Center for Education Research*

**2. Navigating the New Assessments and School/District Accountability**

What is the status of the new assessment rollout: infrastructure, reporting, timelines. How will new data systems operate and what do districts need to be prepared to do. What is the status of school accountability reporting?

*Presenters: Troy Couillard, Director of Student Assessment, and Laura Pinsonneault, Director, Office of Educational Accountability, DPI*

**3. Effective Educator Initiative – Equivalency Mode I (CESA #6)**

A status update session for superintendents in districts utilizing the CESA #6 equivalency model. Ample time for Q & A.

*Presenters: CESA #6 Staff*

**2:15 - 2:30 p.m. BREAK**

**2:30 - 3:30 p.m. REPEAT OF 1:15 P.M. SECTIONALS**

**4:00 - 5:00 p.m. COMMITTEE MEETINGS**

**5:00 - 6:15 p.m. RECEPTION - Sponsored by UW-Madison**

**FRIDAY, SEPTEMBER 26:**

**7:00 a.m. BREAKFAST**

**8:00 - 8:30 a.m. Networking Opportunity to Prepare to Learn from Colleagues and Prepare for Statewide Implementation of Effective Educator System and New State Assessments**

**8:30 - 9:30 a.m. PROACTIVE LEGISLATIVE ADVOCACY: A NEW RESEARCH-BASED POLICY AGENDA AND THE STRATEGY TO ACHIEVE OUR VISION FOR PUBLIC SCHOOLS**

In the 2013-14 legislative session, the SAA did its best work ever as a political organization. So, why is the SAA crafting a new evidence-based vision for public education and embarking on a fundamental change in its advocacy strategy? Here's a hint in the form of a question: Are we winning in our efforts to represent the interests of the public school children we serve?



In this session, John Forester and the SAA's communications specialist Joe Donovan will outline the SAA's new evidence-based vision for public education and a new approach to advocacy that focuses on collaboration, flexibility, coordination and starting local.

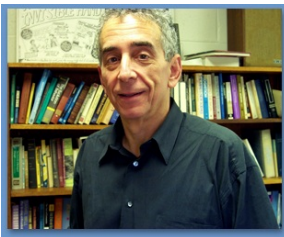


**JOHN FORESTER, Director of Government Relations, School Administrators Alliance, and JOE DONOVAN, President, Donovan Group**

**9:30 - 9:45 a.m. BREAK**

**9:45 - 10:30 a.m. MARY BURKE - Wisconsin Gubernatorial Candidate (Invited)**

**10:30 - 11:30 a.m. PRACTICAL WISDOM: THE RIGHT WAY TO DO THE RIGHT THING**



When our institutions fail to give us what we need and expect, we reach for two tools to try to fix them. We develop rules and standard operating procedures ("sticks") to force people to do the right thing, and incentives ("carrots") to entice them to do the right thing. Both strategies are evident throughout the educational system as the demand for "accountability" grows ever more insistent. In this talk, I will argue that neither does the job. What we need instead of rules and incentives is character—virtue. We need people who want to do the right thing because it's the right thing. And most especially, we need

the virtue that Aristotle called "practical wisdom." Moreover, the more we rely on rules and incentives, the more we drive wise practices and wise people out of education. Our task is to find ways to nurture practical wisdom; instead we are destroying it.

**DR. BARRY SCHWARTZ, Dorwin Cartwright Professor of Social Theory and Social Action, Swarthmore College**

**11:30 a.m. ADJOURN**

**11:45 a.m. LARGE DISTRICT CAUCUS**

SCHOOL DISTRICT OF ALTOONA ENROLLMENT DATA FOR 2014/15

2013/14 September and June Totals:

|             | <u>K4</u> | <u>K</u> | <u>K .5</u> | <u>Gr 1</u> | <u>Gr 2</u> | <u>Gr 3</u> | <u>Gr 4</u> | <u>Gr 5</u> | <u>Gr 6</u> | <u>Gr 7</u> | <u>Gr 8</u> | <u>Gr 9</u> | <u>Gr 10</u> | <u>Gr 11</u> | <u>Gr 12</u> | <u>Totals</u> |
|-------------|-----------|----------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|--------------|--------------|---------------|
| 20-Sep-2013 | 116       | 142      | 0           | 128         | 101         | 120         | 116         | 103         | 94          | 109         | 101         | 117         | 115          | 97           | 112          | 1571          |
| 09-Jun-14   | 121       | 137      | 0           | 129         | 102         | 123         | 113         | 100         | 96          | 108         | 98          | 115         | 118          | 90           | 111          | 1561          |

2014/15 Monthly District Totals:

|                        | <u>K4</u> | <u>K</u> | <u>K .5</u> | <u>Gr 1</u> | <u>Gr 2</u> | <u>Gr 3</u> | <u>Gr 4</u> | <u>Gr 5</u> | <u>Gr 6</u> | <u>Gr 7</u> | <u>Gr 8</u> | <u>Gr 9</u> | <u>Gr 10</u> | <u>Gr 11</u> | <u>Gr 12</u>        | <u>Totals</u> |
|------------------------|-----------|----------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|--------------|---------------------|---------------|
| 19-Sep-14              | 86        | 118      | 1           | 137         | 128         | 108         | 127         | 116         | 105         | 100         | 110         | 104         | 119          | 110          | 92                  | 1561          |
| October                |           |          |             |             |             |             |             |             |             |             |             |             |              |              |                     |               |
| November               |           |          |             |             |             |             |             |             |             |             |             |             |              |              |                     |               |
| December               |           |          |             |             |             |             |             |             |             |             |             |             |              |              |                     |               |
| January                |           |          |             |             |             |             |             |             |             |             |             |             |              |              |                     |               |
| February               |           |          |             |             |             |             |             |             |             |             |             |             |              |              |                     |               |
| March                  |           |          |             |             |             |             |             |             |             |             |             |             |              |              |                     |               |
| April                  |           |          |             |             |             |             |             |             |             |             |             |             |              |              |                     |               |
| May                    |           |          |             |             |             |             |             |             |             |             |             |             |              |              |                     |               |
| June                   |           |          |             |             |             |             |             |             |             |             |             |             |              |              |                     |               |
| * K-12= on campus only |           |          |             |             |             |             |             |             |             |             |             |             |              |              | Average Enrollment: | 1561          |

School Totals This Month:

|                            | <u>K4</u>   | <u>K</u>     | <u>Gr 1</u>  | <u>Gr 2</u>  | <u>Gr 3</u>   | <u>Total</u> | <u>Jun-14</u> |
|----------------------------|-------------|--------------|--------------|--------------|---------------|--------------|---------------|
| <b>Pedersen</b>            | 86          | 119          | 137          | 128          | 108           | 578          | 612           |
|                            | <u>Gr 4</u> | <u>Gr 5</u>  |              |              |               |              |               |
| <b>Intermediate School</b> | 127         | 116          |              |              |               | 243          | 213           |
|                            | <u>Gr 6</u> | <u>Gr 7</u>  | <u>Gr 8</u>  |              |               |              |               |
| <b>Middle School</b>       | 105         | 100          | 110          |              |               | 315          | 302           |
|                            | <u>Gr 9</u> | <u>Gr 10</u> | <u>Gr 11</u> | <u>Gr 12</u> |               |              |               |
| <b>High School</b>         | 104         | 119          | 110          | 92           |               | 425          | 434           |
|                            |             |              |              |              | <b>Total:</b> | 1561         | 1561          |

# Open Enrollment Student Summary by Grade

For 2014/15 school year as of September 19, 2014

| Nonresident Students - IN:  |  |                 |   | Resident Students - OUT:  |  |                 |   |
|---|--|-----------------|---|---|--|-----------------|---|
| Grade:  | Nonresident Students (IN)<br>February - April 2014 + Exceptions: |                 | Nonresident<br>Includes Exceptions 2014<br>Actual as of 9/19/14:  | Grade:  | Resident Students (OUT)<br>February - April 2014 + Exceptions: |                 | Resident<br>Includes Exceptions 2014<br>Actual as of 9/19/14:   |
|   | Applicants:  | Continuing:     |   |   | Applications:  | Continuing:     |   |
| EC  | 0  | 0               | 1   | EC  | 0  | 0               | 0   |
| 4K  | 23   | 1               | 17  | 4K  | 22   | 1               | 20  |
| K   | 11   | 20              | 18  | K   | 5  | 10              | 5   |
| 1   | 6  | 20              | 26  | 1   | 3  | 4               | 4   |
| 2   | 5  | 10              | 14  | 2   | 3  | 6               | 8   |
| 3   | 2  | 7               | 10  | 3   | 2  | 7               | 8   |
| 4   | 3  | 14              | 18  | 4   | 1  | 8               | 8   |
| 5   | 3  | 7               | 8   | 5   | 3  | 5               | 3   |
| 6   | 8  | 12              | 16  | 6   | 4  | 5               | 5   |
| 7   | 7  | 10              | 12  | 7   | 3  | 4               | 5   |
| 8   | 2  | 12              | 15  | 8   | 5  | 9               | 12  |
| 9   | 9  | 8               | 15  | 9   | 8  | 5               | 8   |
| 10  | 9  | 19              | 21  | 10  | 6  | 10              | 10  |
| 11  | 2  | 17              | 18  | 11  | 11   | 13              | 15  |
| 12  | <u>1</u>   | <u>22</u>       | <u>23</u>   | 12  | <u>1</u>   | <u>17</u>       | <u>17</u>   |
|   | 91   | 179 (estimated) | 232 *   |   | 77 (95 apps)   | 104 (estimated) | 128 *   |
| <p><i>Nonresident Students - In</i></p> <p><i>September</i></p> <p><i><u>Open Enrollment Totals 2009-2013</u></i></p> <p>9/20/13: 217</p> <p>9/19/12: 189</p> <p>9/16/11: 168</p> <p>9/17/10: 150</p> <p>9/18/09: 125</p> |  |                 | <p><i>Where they are from:</i></p> <p>Augusta - 1</p> <p>Bloomer - 1</p> <p>Cadott - 2</p> <p>Chippewa Falls - 28</p> <p>Eau Claire - 169</p> <p>Eleva Strum - 3</p> <p>Elk Mound - 2</p> <p>Fall Creek - 22</p> <p>Menomonie - 2</p> <p>Mondovi - 1</p> <p>Osseo-Fairchild - 1</p> <p>*includes 28 approved Exception Applicants</p> | <p><i>Resident Students - Out</i></p> <p><i>September</i></p> <p><i><u>Open Enrollment Totals 2009-2013</u></i></p> <p>9/29/13: 129</p> <p>9/19/12: 121</p> <p>9/16/11: 102</p> <p>9/17/10: 77</p> <p>9/18/09: 60</p> |  |                 | <p><i>Where they went:</i></p> <p>Appleton - 2</p> <p>Augusta - 7</p> <p>Chetek-Weyerhaeuser - 3</p> <p>Chippewa Falls - 2</p> <p>Eau Claire - 89</p> <p>Elk Mound - 1</p> <p>Fall Creek - 20</p> <p>Grantsburg - 1</p> <p>McFarland - 2</p> <p>Merrill - 1</p> <p>*includes 14 approved Exception Applicants</p> |

## *On Track for the Future*

### Timeline for Fall Referendum 2014

|   |                   |  |
|---|-------------------|--|
| ✓ | Spring, 2013      | <ul style="list-style-type: none"> <li>Applied Population Lab conducted enrollment projection process for 2013-2022</li> <li>ADG conducted on-site evaluation and assessment of buildings</li> </ul> |
| ✓ | June-December     | Demographic Trends and Facilities Planning Committee developed potential solutions to overcrowding and aging facilities  |
| ✓ | October           | School Perceptions survey conducted  |
| ✓ | November 4        | School Perceptions survey results presented to board   |
| ✓ | November-December | Committee recommendations presented to board   |
| ✓ | January 20, 2014  | Board discussed next steps – Review draft timeline   |
| ✓ | March 5           | Board conducted construction management interviews   |
| ✓ | March 27          | City Council discussed extension of water and sewer to KB  |
| ✓ | May 6             | Demographic Trends and Facilities Planning Committee reconvened  |
| ✓ | May 19            | Committee recommendation to board (no recommendation given)  |
| ✓ | May 22            | Board met with Market & Johnson and ADG to discuss updated options & next steps  |
| ✓ | June 26           | City Council discussed extension of water and sewer to KB  |
| ✓ | July 7            | Board met with Market & Johnson and ADG  |
| ✓ | July 9            | Board work session to discuss referendum scope   |
| ✓ | July 21           | Board action concerning scope and date of referendum   |
| ✓ | July 22           | Referendum Webpage developed   |
| ✓ | August 4          | Board adopted Referendum Resolutions   |
| ✓ | August 10         | Notice to Electors - Legal Notice  |
| ✓ | September 9       | Board develops key messages  |
| ✓ | September 11      | Board meets with Demographic Trends and Facility Planning Committee  |
| ✓ | September 12      | Referendum Video-Shoot   |
| ✓ | September 16      | <i>Conversations with Connie, 6:30 PM, Public Library</i>  |
| ✓ | September 23      | <i>Connie to Speak at Elementary PTO Meeting, 3:45 PM</i>  |
| ✓ | September 30      | <b>Informational Meeting, 6 PM, High School LMC</b>  |
| ✓ | October 1         | <i>Coffee with Connie, 8 AM, Altoona Family Restaurant</i>   |
|   | October 7         | Notice of Election – Legal Notice  |
|   | October 7         | <i>Pre-Referendum Meeting with Middle School Staff, 3:25 PM, MS LMC</i>  |
|   | October 9         | <i>Pre-Referendum Meeting with High School Staff, 3:10 PM, HS LMC</i>  |
|   | October 13        | <b>Informational Meeting, 6:30 PM, Community Room, City Hall</b>   |
|   | October 16        | <i>Pre-Referendum Meeting with Elementary/Intermediate Staff, 7:35 AM, ES LMC</i>  |
|   | October 21        | <i>Conversations with Connie, 6:30 PM, Public Library</i>  |
|   | October 22        | <b>Informational Meeting, 9 AM, Town of Washington Municipal Building</b>  |
|   | October 27        | <i>Annual Meeting/Budget Hearing to Include Referendum Information/Q+A, 6:30 PM, Altoona Commons Addition</i>  |
|   | November 3        | Notice of Referendum – Legal Notice  |
|   | November 4        | Fall General Election/Referendum Date  |

#### Referendum Information Tables:

- Homecoming Pre-Game, September 26
- Parent-Teacher Conferences, Various Locations, October 23-24



# SCHOOL DISTRICT OF ALTOONA ON TRACK FOR THE FUTURE

The School District of Altoona is holding a referendum in an amount not to exceed \$23,000,000 to build a new energy-efficient elementary school on KB - and to make capital maintenance, safety and health-related building and site improvements to the current campus.

## WHAT IS THE SCOPE OF THE REFERENDUM?

The referendum asks our school district community for approval to build a new energy-efficient elementary school on County Road KB, just 2-miles from our current campus. In addition, safety and health-related building and site improvements, as well as deferred maintenance will be made on our current campus.

## WHY IS THE REFERENDUM NECESSARY?

- To address overcrowding. Our schools are over capacity.
- To meet health and safety guidelines and repair critical needs in our existing buildings.
- To provide safe bus and parent drop-off/pick-up and parking at our schools.

## WHEN IS THE REFERENDUM?

The referendum question is on the November 4 ballot.

## HOW MUCH WILL IT COST?

The school district portion of your tax bill is projected to increase less than \$10 per month, or \$118 annually over your 2013/14 property tax (based on a \$100,000 home).

### PROJECTION IS ALSO BASED ON A 20-YEAR REFERENDUM

|                | PROJECTED MONTHLY COST | PROJECTED YEARLY COST |
|----------------|------------------------|-----------------------|
| \$100,000 Home | \$9.83                 | \$118                 |
| \$150,000 Home | \$14.75                | \$177                 |
| \$200,000 Home | \$19.66                | \$236                 |

The school board's commitment of \$400,000 from the general fund in each of the next five years is one of the major factors contributing to the decreased tax impact!

## PROJECTED COSTS

|   | COSTS     |             |                     |
|---|-----------|-------------|---------------------|
| Demolition                                  |           |             | \$200,000           |
| <b>New Elementary School</b>                |           |             |                     |
| New Construction                            | 83,000 SF | \$145       | \$12,035,000        |
| Site Development                            | 1 LS      | \$250,000   | \$250,000           |
| Utility Extension & Highway Access          | 1 LS      | \$1,500,000 | \$1,500,000         |
| <b>Intermediate/Middle School Additions</b> |           |             |                     |
| Re-Roof Intermediate/Middle School          | 11,000 SF | \$15        | \$165,000           |
| Commons                                     | 7,000 SF  | \$145       | \$1,015,000         |
| <b>High School Additions</b>                |           |             |                     |
| Enhanced Entry                              | 1 LS      | \$250,000   | \$250,000           |
| Ballasted Roof                              | 1 LS      | \$415,000   | \$415,000           |
| <b>Existing Site</b>                        |           |             |                     |
| Site Improvement Allowance                  | 1 LS      | \$400,000   | \$400,000           |
| Construction Subtotal:                      |           |             | \$16,230,000        |
| Contingency/Fees/Equipment(23%)             |           |             | \$3,732,900         |
| Construction Total:                         |           |             | \$19,962,900        |
| Priority Subtotal:                          |           |             | \$2,672,644         |
| Contingency/Fees/Equipment(15%)             |           |             | \$400,897           |
| Priority Total:                             |           |             | \$3,073,540         |
| <b>REFERENDUM TOTAL:</b>                    |           |             | <b>\$23,036,440</b> |

## REFERENDUM FACT SHEET



# OTE NOV. 4

## LEARN MORE ABOUT THE REFERENDUM

### REFERENDUM INFORMATION MEETINGS

**September 30, 2014**

6:00 PM - 8:00 PM

Altoona High School

Library Media Center

711 7th St W

Altoona, WI 54720

**October 13, 2014**

6:30 PM - 8:00 PM

City Hall Community Room

1303 Lynn Avenue

Altoona, WI 54720

**October 22, 2014**

9:00 AM - 10:00 AM

Town of Washington

Municipal Building

5750 Old Town Road

Eau Claire, WI 54701

### HOST A NEIGHBORHOOD MEETING

by calling or emailing Joyce Orth at

Phone: 715-839-6032

Email: [jorth@altoona.k12.wi.us](mailto:jorth@altoona.k12.wi.us)

### VISIT OUR SCHOOLS

Stop in to see us or tour our schools

### CONTACT US

Superintendent

Dr. Connie Biedron

Phone: 715-839-6032

### GO TO

[www.altoona.k12.wi.us](http://www.altoona.k12.wi.us)

and click on Referendum 2014

### ELECTION DAY 2014

November 4, 2014

Polls Open 7AM to 8PM

# REFERENDUM FACT SHEET

## FREQUENTLY ASKED QUESTIONS



### WILL OPERATING COSTS INCREASE BY OPENING A NEW SCHOOL?

Most staffing assignments will transfer from the existing elementary school to the new school. Additional staffing may be needed in custodial and food service.

### WILL TRANSPORTATION (BUSING) COSTS INCREASE BY OPENING A NEW SCHOOL?

Minimal additional costs are expected.

### WHY NOT A NEW HIGH SCHOOL?

A new high school would cost nearly twice as much compared to a new elementary school. The referendum cost for a new high school along with renovations to the current campus was projected at \$41.5 million. This compares to the 2014 referendum cost of \$23 million which includes a new elementary school and renovations to the current campus. In addition, since the middle and high schools share more staff, operating costs would also increase.

### WHY NOT RENOVATE BY ADDING ON OR UP AND KEEP SCHOOLS ON THE CURRENT SITE?

- Current buildings were not designed for a second level making building-up cost-prohibitive.
- Outdoor playground and physical education space would be reduced.
- Site topography limits developable space.
- Construction period would cause safety concerns and be disruptive to learning.
- Keeping schools on the current site would be a short-term solution.

### WHY NOW?

Factors that contribute to the need to move forward now include low interest rates and construction costs that are expected to rise.

### WHEN WILL THE FACILITIES BE COMPLETED?

The new elementary school would be ready for school in the fall of 2016. Renovations on the current campus would be completed and ready for school in the fall of 2017.

### WHERE TO VOTE

Polling Places are open statewide from 7AM to 8 PM on November 4.

#### City of Altoona

Altoona City Hall  
1303 Lynn Avenue  
Altoona

#### City of Eau Claire

Cedarcreek Community Church  
3520 Eastwind Drive  
Eau Claire

#### Town of Washington

Town Municipal Building  
5750 Old town Hall Road  
Eau Claire

#### Town of Lincoln

Lincoln Town Hall  
S5555 Green Meadow Road  
Fall Creek

### CONNECT WITH US



## How will a passed referendum BENEFIT THE COMMUNITY?

By keeping pace with Altoona's "3rd fastest growing city in the state" status.

By enhancing the quality of the community with quality schools.

By creating new public spaces and opportunities for community members.

By improving property value.

The school board's commitment of \$400,000 from the general fund in each of the next five years is one of the major factors contributing to the decreased tax impact!

# ON TRACK FOR THE FUTURE

## Planned Service

**CUSTOMER**

ALTOONA HIGH SCHOOL

**LOCAL JOHNSON CONTROLS OFFICE**

WESTERN WISCONSIN SERVICE  
1285 RUDY ST SUITE 100  
ONALASKA, WI 54650

**AGREEMENT START DATE:**

11/1/2014

**PROPOSAL DATE:**

9/30/2014

**ESTIMATE NO:**

1-5IA5QU9



## Partnering with you to deliver value-driven solutions

A Planned Service Agreement with Johnson Controls provides you with a customized service strategy designed around the needs of your facility. Our approach features a combination of scheduled, predictive and preventative maintenance services that focus on your goals.

As your building technology services partner, Johnson Controls delivers an unmatched service experience delivered by factory-trained, highly skilled technicians who optimize operations of the buildings we work with, creating productive and safe environments for the people within.

By integrating our service expertise with innovative processes and technologies, our value-driven planned service solutions deliver sustainable results, minimize equipment downtime and maximize occupant comfort.

## Executive Summary

### PLANNED SERVICE PROPOSAL FOR ALTOONA HIGH SCHOOL

Dear Greg Johnson,

We value and appreciate your interest in Johnson Controls as a service provider for your building systems and are pleased to provide a value-driven maintenance solution for your facility. The enclosed proposal outlines the Planned Service Agreement we have developed on your facility.

Details are included in the Planned Service Agreement summary (Schedule A), but highlights are as follows:

- In this proposal we are offering a service agreement for 2 Years, with an option to extend contract to 5 years at the end of second year. Option pricing is noted on Page 14. Starting 11/1/2014 and ending 10/31/2016.
- The agreement price for first year is \$23,913.00; see Schedule A, Supplemental Price and Payment Terms, for pricing in subsequent years.
- The equipment options and number of visits being provided for each piece of equipment are described in Schedule A, Equipment list.

As a manufacturer of both mechanical and controls systems, Johnson Controls has the expertise and resources to provide proper maintenance and repair services for your facility.

Again, thank you for your interest in Johnson Controls and we look forward to becoming your building technology services partner.

Please contact me if you have any questions.

Sincerely,



Keven Hewitt  
Western Wisconsin Branch 669  
2400 Kilgust Road  
Madison, WI 53713  
P: 608.226.5196  
F: 608.222.9490  
keven.d.hewitt@jci.com



## Benefits of Planned Service

A Planned Service Agreement with Johnson Controls will allow you to optimize your building's facility performance, providing dependability, sustainability and energy efficiency. You'll get a value-driven solution that fits your specific goals, delivered with the attention of a local service company backed by the resources of a global organization.

With this Planned Service Agreement, Johnson Controls can help you achieve the following five objectives:

### 1. Identify Energy Savings Opportunities

Since HVAC equipment accounts for a major portion of a building's energy usage, keeping your system performing at optimum levels may lead to a significant reduction in energy costs.

### 2. Reduce Future Repair Costs

Routine maintenance may maximize the life of your equipment and may reduce equipment breakdowns.

### 3. Extend Asset Life

Through proactive, factory-recommended maintenance, the life of your HVAC assets may be extended, maximizing the return on your investment.

### 4. Ensure Productive Environments

Whether creating a comfortable place where employees can be productive or controlling a space to meet specialized needs, maintenance can help you achieve an optimal environment for the work that is being accomplished

### 5. Promote Environmental Health and Safety

When proper indoor conditions and plant requirements are maintained, business outcomes may be improved by minimizing sick leave, reducing accidents, minimizing greenhouse gas emissions and managing refrigerant requirements.

All of the services we perform on your equipment are aligned with "The 5 Values of Planned Maintenance" and our technicians understand how the work they perform can help you accomplish your business objectives.



## Personalized Account Management

A Planned Service Agreement also provides you with the support of an entire team that knows your site and can closely work with you on budget planning and asset management. Your local Johnson Controls account management team can help guide planned replacement, energy retrofits and other building improvement projects. You'll have peace of mind that an entire team of skilled professionals will be looking out for what is best for your facility and budget.

## A Culture of Safety

Johnson Controls technicians take safety seriously and personally, and integrate it into everything they do. All of our technicians participate in regular and thorough safety training. Because of their personal commitment, we are a leader in the HVAC service industry for workplace safety performance. This means that you do not have to worry about us when we are on your site.



## Commitment to Customer Satisfaction

Throughout the term of your Planned Service Agreement, we will periodically survey you and use your feedback to continue to make improvements to our service processes and products. Our goal is to deliver the most consistent and complete service experience possible. To meet this goal, we've developed and implemented standards and procedures to ensure you receive the ultimate service experience – every time.

## Energy & Sustainability

A more sustainable world one building at a time – Johnson Controls is a company that started more than 125 years ago with a product that reduced energy use in buildings. We've been saving energy for customers ever since. Today, Johnson Controls is a global leader in creating smart environments where people live, work and play, helping to create a more comfortable, safe and sustainable world.

## The Value of Integrity

Johnson Controls has a long, proud history of integrity. We do what we say we will do and stand behind our commitments. Our good reputation builds trust and loyalty. In recognition for our commitment to ethics across our global operations, we are honored to be named one of the World's Most Ethical Companies by Ethisphere Institute, a leading think tank dedicated to business ethics and corporate social responsibility. In addition, *Corporate Responsibility Magazine* recognizes Johnson Controls as one of the top companies in its annual "100 Best Corporate Citizens" list.



## Service Plan Methodology

## JOHNSON CONTROLS **PLANNED SERVICE PROPOSAL** PREPARED FOR ALTOONA HIGH SCHOOL

As part of the delivery of this Planned Service Agreement, Johnson Controls will dedicate a local customer service agent responsible for having a clear understanding of the agreement scope, and your facility procedures and protocols.

A high-level overview around our service delivery process is outlined below including scheduling, emergency service, on-site paperwork, communication and performing repairs outside of the agreement scope.

### Scheduling

Preventative maintenance service will be scheduled using our automated service management system. In advance of the scheduled service visit, our technician is sent a notice of service to a smartphone. Once the technician acknowledges the request, your customer service agent will call or e-mail your on-site contact to let you know the start date and type of service scheduled.

The technician checks in, wears personal protective equipment, performs the task(s) as assigned, checks out with you and asks for a screen capture signature on the smartphone device. A work order is then e-mailed, faxed or printed for your records.

### Emergency Services

Emergency service can be provided 7 days a week, 24 hours a day, 365 days a year. During normal business hours, emergency service will be coordinated by the customer service agent. After hours, weekends and holidays, the emergency service number transfers to the Johnson Controls after-hours call center and on-call technicians are dispatched as needed.

Johnson Controls is committed to dispatching a technician within hours of receiving your call through the service line. A work order is e-mailed, faxed or printed for your records. Depending on the terms of your agreement, you may incur charges for after hour services.

### Communication

A detailed communication plan will be provided to you so you know how often we will provide information to you regarding your Planned Service Agreement. The communication plan will also provide you with your main contacts at Johnson Controls.

### Approval Process for Non-Covered Items

Johnson Controls will adhere to your procurement process. No work will be performed outside of the agreement scope without prior approval. Johnson Controls will work with you closely to ensure your procurement process is followed before any non-covered item work is started.

## Summary of Services and Options

### Comprehensive and Operational Inspections

During comprehensive and operational inspections, Johnson Controls will perform routine checks of the equipment for common issues caused by normal wear and tear on the equipment. Additional tests can be run to confirm the equipment's performance.

## JOHNSON CONTROLS **PLANNED SERVICE PROPOSAL** PREPARED FOR ALTOONA HIGH SCHOOL

Routine maintenance, such as lubrication, cleaning and tightening connections, can be performed depending on the type of equipment being serviced. Routine maintenance is one of the keys to the five values of maintenance – it can help identify energy saving opportunities, reduce future repair costs, extend asset life, ensure productive environments, and promote health and safety.

### Summary

Thank you for considering Johnson Controls as your building technology services partner. The following agreement document includes all the details surrounding your Planned Service Agreement.

With planned service from Johnson Controls, you'll get a value-driven solution that can help optimize your building controls and equipment performance, providing dependability, sustainability and energy efficiency. You'll get a solution that fits your specific goals, delivered with the attention of a local service company backed by the resources of a global organization.

**We'll be your building technology services partner**

**JOHNSON CONTROLS PLANNED SERVICE PROPOSAL**  
PREPARED FOR ALTOONA HIGH SCHOOL

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JOHNSON CONTROLS **PLANNED SERVICE PROPOSAL**  
PREPARED FOR ALTOONA HIGH SCHOOL

**Planned Service Agreement**

Customer Name: ALTOONA HIGH SCHOOL  
Address: 711 7TH ST W ALTOONA WI 54720-1578  
Proposal Date: 7/31/2014  
Estimate #: 1-5IA5QU9

**Scope of Service**

Johnson Controls, Inc. ("JCI") and the Customer (collectively the "Parties") agree Preventative Maintenance Services, as defined in Schedule A ("Services"), will be provided by JCI at the Customer's facility. This Planned Service Agreement, the Equipment List, Supplemental Price and Payment Terms, Terms and Conditions, and Schedules attached hereto and incorporated by this reference as if set forth fully herein (collectively the "Agreement"), cover the rights and obligations of both the Customer and JCI.

**Extended Service Options for Premium Coverage**

If Premium Coverage is selected, on-site repair services to the equipment will be provided as specified in this Agreement for the equipment listed in the attached Equipment List.

**Equipment List**

Only the equipment listed in the Equipment List will be covered as part of this Agreement. Any changes to the Equipment List must be agreed upon in writing by both Parties.

**Term / Automatic Renewal**

This Agreement takes effect on 11/1/2014 and will continue until 10/31/2016 ("Original Term"). The Agreement will automatically renew on a year-to-year basis after the Original Term ends unless the Customer or JCI gives the other written notice it does not want to renew. **At end of 2 years, contract does not automatically renew. Customer can elect for years 3-5 at the pricing noted on Page 14** The notice must be delivered at least forty-five (45) days prior to the end of the Original Term or of any renewal period. The Original Term and any renewal periods are sometimes collectively referred to in this Agreement as the "Term". Renewal price adjustments are discussed in the Terms and Conditions.

**Refrigerant Charges**

Refrigerant is not included under this Agreement and will be billed separately to the Customer by JCI.

**JOHNSON CONTROLS PLANNED SERVICE PROPOSAL**  
PREPARED FOR ALTOONA HIGH SCHOOL

**Price and Payment Terms**

The total Contract Price for JCI's Services during the 1st year of the Original Term is \$23,913.00. This amount will be paid to JCI in Semi-Annual installments. Pricing for each subsequent year of a multiyear original term is set forth in the Supplemental Price and Payment Terms. All payments will be due and payable within 30 days of the invoice date and such timely payment by Customer shall be a condition precedent to JCI's obligation to perform its Services. A penalty of one and a half percent (1.5%) of the amount due per month shall accrue for payments received after the payment due date. Renewal price adjustments are set forth in the Terms and Conditions.

**At end of 2 years, contract does not automatically renew. Customer can elect for years 3-5 at the pricing noted on Page 14**

Invoices will be sent to the following location:

Board Of Education  
Altoona Schools  
1903 Bartlett Ave  
Altoona, WI 54720

**This proposal is valid for thirty days from the proposal date.**

**JOHNSON CONTROLS Inc.**

By: Keven Hewitt

Signature:

Title: Cust Svc Agent Assoc.

Date: 09/30/14

By: Greg Johnson

Signature:

Title:

Date:

Customer PO#:

JCI Branch: Western Wisconsin Service - 0669

Address: WESTERN WISCONSIN SERVICE 1285 RUDY ST SUITE 100  
ONALASKA WI 54650

Branch Phone: (866) 862-0461



2400 KILGUST RD  
 MADISON WI 53716  
 24 HR SERVICE 866-862-0458

**SERVICE DELIVERY PLAN**

**ALTOONA HIGH SCHOOL**  
**711 7TH ST WEST**  
**NOVEMBER 1, 2014 - OCTOBER 31, 2015**

**COVERAGE KEY**

- A. Comprehensive Inspection
- B. Operational Inspection
- C. Coil Cleaning w/Solution
- D. Coil Cleaning, Inspect & Brush
- E. Filter Change
- F. Vibration Analysis
- G. Oil Sample
- H. Refrigerant Sample
- I. Condenser Tube Brushing
- J. Boiler Tube Brushing
- K. Boiler Combustion
- L. Flexible Repair Hours
- M. Pneumatic Block Hours
- N. Controls Block Hours
- O. Mechanical Block Hours
- P. Comp. Winter Maint.
- Q. Evap Clean w/Solution & Pump
- R. Spring Start-Up Comp & Maint

| Equipment Description              | JCI ID | Manufacturer | Model No. | Serial No. | Qty | Size  | Location     | Cov   | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul  | Aug | Sep | Oct |
|------------------------------------|--------|--------------|-----------|------------|-----|-------|--------------|-------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|
| Air Compressor                     |        | Quincy       |           |            | 1   | 5HP   | Rm4070       | Basic |     |     |     | A   |     |     |     |     |      |     |     |     |
| Air Dryer                          |        | JCI          | A-4210    |            | 1   |       | Rm4070       | Basic |     |     |     | A   |     |     |     |     |      |     |     |     |
| Condensing Unit                    |        | Trane        | AAUCC604B |            | 1   | 60T   | Gym          | Basic |     |     |     |     |     |     |     |     | A, D |     |     |     |
| Make up Air Unit                   |        | Rezenor      |           |            | 1   |       | Kitchen      | Basic |     |     |     |     |     |     |     |     |      |     |     | A   |
| AHU                                |        |              |           |            | 3   |       |              |       |     |     |     |     |     |     |     |     |      |     |     |     |
| AHU#1                              |        | McQuay       |           |            |     | 7.5HP | Tech Ed      | Basic |     |     | A   |     |     |     | *   |     |      |     |     |     |
| AHU#2                              |        | McQuay       |           |            |     | 7.5HP | Lower Gym    | Basic |     |     | A   |     |     |     | *   |     |      |     |     |     |
| AHU                                |        | Carrier      |           |            |     | 10HP  | Rm4135       | Basic |     |     | A   |     |     |     | *   |     |      |     |     |     |
| RTU                                |        |              |           |            | 9   |       |              |       |     |     |     |     |     |     |     |     |      |     |     |     |
| RTU #1                             |        | Trane        |           |            |     |       | IMC          | Basic |     |     |     |     |     |     | *   |     | A, D |     |     | P   |
| RTU #2                             |        | Trane        |           |            |     |       | SouthEast    | Basic |     |     |     |     |     |     | *   |     | A, D |     |     | P   |
| RTU #3                             |        | Trane        |           |            |     |       | South        | Basic |     |     |     |     |     |     | *   |     | A, D |     |     | P   |
| RTU #4                             |        |              |           |            |     |       | North        | Basic |     |     |     |     |     |     | *   |     | A, D |     |     | P   |
| RTU #5                             |        | Carrier      |           |            |     | 20T   | South Center | Basic |     |     |     |     |     |     | *   |     | A, D |     |     | P   |
| RTU #6                             |        | Carrier      |           |            |     | 20T   | SW Bus Ed    | Basic |     |     |     |     |     |     | *   |     | A, D |     |     | P   |
| RTU #7                             |        | Carrier      |           |            |     | 5T    | West Side    | Basic |     |     |     |     |     |     | *   |     | A, D |     |     | P   |
| RTU #8                             |        | Carrier      |           |            |     | 5T    | West Side    | Basic |     |     |     |     |     |     | *   |     | A, D |     |     | P   |
| RTU #9                             |        | Trane        |           |            |     | 40T   | Rf South Add | Basic |     |     |     |     |     |     | *   |     | A, D |     |     | P   |
| Split Systems                      |        |              |           |            | 2   |       |              |       |     |     |     |     |     |     |     |     |      |     |     |     |
| Split System 1                     |        | Carrier      |           |            |     | 3Ton  | Rm 4230      | Basic |     |     |     |     |     |     |     |     | A, D |     |     | B   |
| Split System 2                     |        | Carrier      |           |            |     |       | Rm 4345      | Basic |     |     |     |     |     |     |     |     | A, D |     |     | B   |
| <b>BLOCK HOURS-PNEUMATIC</b>       |        |              |           |            |     |       |              |       |     |     |     |     |     |     |     |     |      |     |     |     |
| ATC STATS(150), VAV(150), CONT(12) |        |              |           |            |     |       |              |       |     |     |     |     |     |     |     |     |      |     |     |     |
| <b>BLOCK HOURS-FMS</b>             |        |              |           |            |     |       |              |       |     |     |     |     |     |     |     |     |      |     |     |     |
| <b>BLOCK HOURS-VIBRATION</b>       |        |              |           |            |     |       |              |       |     |     |     |     |     |     |     |     |      |     |     |     |

\* Vibration Analysis (see Block Hours-Vibration)





INGENUITY WELCOME

2400 KILGUST RD  
MADISON WI 53716  
24 HR SERVICE 866-862-0458

SERVICE DELIVERY PLAN

ALTOONA MIDDLE SCHOOL  
1903 BARTLETT ST

NOVEMBER 1, 2014 - OCTOBER 31, 2015

COVERAGE KEY

- A. Comprehensive Inspection
- B. Operational Inspection
- C. Coil Cleaning w/Solution
- D. Coil Cleaning, Inspect & Brush
- E. Filter Change
- F. Vibration Analysis
- G. Oil Sample
- H. Refrigerant Sample
- I. Condensor Tube Brushing
- J. Boiler Tube Brushing
- K. Boiler Combustion
- L. Flexible Repair Hours
- M. Pneumatic Block Hours
- N. Controls Block Hours
- O. Mechanical Block Hours
- P. Comp. Winter Maint.
- Q. Evap Clean w/Solution & Pump
- R. Spring Start-Up Comp & Maint
- S. Gov't/Local Jurisd. Inspc.

| Equipment Description       | JCI ID | Manuf.  | Model No.    | Qty | Size | Location        | Cov   | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct |
|-----------------------------|--------|---------|--------------|-----|------|-----------------|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Air Compressor              |        |         |              | 1   |      |                 | Basic |     |     |     | A   |     |     |     |     |     |     |     |     |
| Air Dryer                   |        |         |              | 1   |      | Rm4070          | Basic |     |     |     | A   |     |     |     |     |     |     |     |     |
| AHU                         |        |         |              | 11  |      |                 |       |     |     |     |     |     |     |     |     |     |     |     |     |
| AHU                         |        |         |              |     |      | Kitchen         | Basic |     |     | A   |     |     |     | *   |     |     |     |     |     |
| AHU#1                       |        | Trane   |              |     | Sml  | Lower Gym       | Basic |     |     | A   |     |     |     | *   |     |     |     |     |     |
| AHU#1                       |        | Trane   |              |     | Sml  | Lower           | Basic |     |     | A   |     |     |     | *   |     |     |     |     |     |
| AHU#2                       |        | Trane   |              |     | Sml  | Upper Gym       | Basic |     |     | A   |     |     |     | *   |     |     |     |     |     |
| AHU#2                       |        | Trane   |              |     | Sml  | Lower Gym       | Basic |     |     | A   |     |     |     | *   |     |     |     |     |     |
| AHU#3                       |        |         |              |     |      | Rm3320 Resource | Basic |     |     | A   |     |     |     | *   |     |     |     |     |     |
| AHU#4                       |        |         |              |     |      | Practice        | Basic |     |     | A   |     |     |     | *   |     |     |     |     |     |
| AHU#5                       |        |         |              |     |      | Band Rd         | Basic |     |     | A   |     |     |     | *   |     |     |     |     |     |
| AHU#6                       |        |         |              |     |      | Health Tech     | Basic |     |     | A   |     |     |     | *   |     |     |     |     |     |
| AHU#7                       |        | Trane   |              |     | 3HP  | Rm3435          | Basic |     |     | A   |     |     |     | *   |     |     |     |     |     |
| AHU#9                       |        |         |              |     |      | Office          | Basic |     |     | A   |     |     |     | *   |     |     |     |     |     |
| Boiler                      |        |         |              | 4   |      |                 |       |     |     |     |     |     |     |     |     |     |     |     |     |
| Boiler 1                    |        | Spencer | AF.563.50    |     | Med  | Boiler Rm       | Basic |     |     |     |     |     |     | *   | S   |     |     |     | A   |
| Boiler 2                    |        | Spencer |              |     | Med  | Boiler Rm       | Basic |     |     |     |     |     |     | *   | S   |     |     |     | A   |
| Boiler 1                    |        | Burhman |              |     |      | Boiler Rm       | Basic |     |     |     |     |     |     | *   | S   |     |     |     | A   |
| Boiler 2                    |        | Burhman |              |     |      | Boiler Rm       | Basic |     |     |     |     |     |     | *   | S   |     |     |     | A   |
| Condensing Units            |        |         |              | 5   |      |                 |       |     |     |     |     |     |     |     |     |     |     |     |     |
| Condensing Unit-1 for AHU-7 |        | Trane   | TTA180B400CC |     | 20T  |                 | Basic |     |     |     |     |     |     |     |     |     |     |     |     |
| Condensing Unit-3 for AHU-3 |        | Trane   | TTP048D100A0 |     | 4T   |                 | Basic |     |     |     |     |     |     |     |     |     |     |     |     |
| Condensing Unit-4 for AHU-4 |        | Trane   | TTP024C100AA |     | 2T   |                 | Basic |     |     |     |     |     |     |     |     |     |     |     |     |
| Condensing Unit-5 for AHU-5 |        | Trane   | TTP048D100A0 |     | 4T   |                 | Basic |     |     |     |     |     |     |     |     |     |     |     |     |
| Condensing Unit-6 for AHU-6 |        | Trane   | TTP030D100AO |     | 3T   |                 | Basic |     |     |     |     |     |     |     |     |     |     |     |     |
| Pumps                       |        |         |              | 8   |      |                 |       |     |     |     |     |     |     |     |     |     |     |     |     |
| Pump P-1 HW                 |        | B&G     |              |     | 3HP  | Existing Bid    | Basic |     |     |     | A   |     |     | *   |     |     |     |     |     |
| Pump P-1                    |        | B&G     |              |     | 2HP  |                 | Basic |     |     |     | A   |     |     | *   |     |     |     |     |     |
| Pump P-2 HW                 |        | B&G     |              |     | 2 HP | Boiler Rm       | Basic |     |     |     | A   |     |     | *   |     |     |     |     |     |



INGENUITY WELCOME

SERVICE DELIVERY PLAN

ALTOONA MIDDLE SCHOOL

1903 BARTLETT ST

NOVEMBER 1, 2014 - OCTOBER 31, 2015

2400 KILGUST RD  
MADISON WI 53716  
24 HR SERVICE 866-862-0458

COVERAGE KEY

- A. Comprehensive Inspection
- B. Operational Inspection
- C. Coil Cleaning w/Solution
- D. Coil Cleaning, Inspect & Brush
- E. Filter Change
- F. Vibration Analysis
- G. Oil Sample
- H. Refrigerant Sample
- I. Condensor Tube Brushing
- J. Boiler Tube Brushing
- K. Boiler Combustion
- L. Flexible Repair Hours
- M. Pneumatic Block Hours
- N. Controls Block Hours
- O. Mechanical Block Hours
- P. Comp. Winter Maint.
- Q. Evap Clean w/Solution & Pump
- R. Spring Start-Up Comp & Maint
- S. Gov't/Local Jurisd. Inspc.

| Equipment Description                          | JCI ID | Manuf.     | Model No.    | Qty | Size | Location     | Cov   | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct |   |
|--|--------|------------|--------------|-----|------|--------------|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---|
| Pump P-2 HW                                    |        | B&G        |              |     | 3 HP | Exiting Bldg | Basic |     |     |     | A   |     |     | *   |     |     |     |     |     |   |
| Pump P-3                                       |        |            |              |     | 5HP  | Boiler Rm    | Basic |     |     |     | A   |     |     | *   |     |     |     |     |     |   |
| Pump P-4                                       |        |            |              |     | 5HP  | Boiler Rm    | Basic |     |     |     | A   |     |     | *   |     |     |     |     |     |   |
| Pump CP-1                                      |        | Taco       |              |     |      | Boiler Rm    | Basic |     |     |     | A   |     |     | *   |     |     |     |     |     |   |
| Pump CP-2                                      |        | Taco       |              |     |      |              | Basic |     |     |     | A   |     |     | *   |     |     |     |     |     |   |
| RTU  |        |            |              | 7   |      |              | Basic |     |     |     |     |     |     | *   |     |     |     |     |     |   |
| RTU  |        | Tempstar   |              |     | 5Ton | Rm 3545/3540 | Basic |     |     |     |     |     |     | *   |     |     |     |     | A,D |   |
| RTU#8  |        | Trane      | TCH360A40    |     | 35T  | Grade 5/6    | Basic |     |     |     |     |     |     | *   |     |     |     |     | A,D |   |
| RTU#9  |        | Trane      |              |     |      | Ground       | Basic |     |     |     |     |     |     | *   |     |     |     |     | A,D |   |
| RTU#10   |        | Trane      |              |     |      | SW IMC       | Basic |     |     |     |     |     |     | *   |     |     |     |     | A,D |   |
| RTU#11   |        | Trane      | TCH120B40BAB |     | 20T  | Grade 7/8    | Basic |     |     |     |     |     |     | *   |     |     |     |     | A,D |   |
| RTU#12   |        | Trane      | TCH180B40BEA |     | 18T  | Grade 7/8    | Basic |     |     |     |     |     |     | *   |     |     |     |     | A,D |   |
| RTU#13   |        | Trane      | TCH060C40BBD |     | 4T   | Dist Admin   | Basic |     |     |     |     |     |     | *   |     |     |     |     | A,D |   |
| Split System                                   |        | Mitsubishi |              | 1   |      | Rm 3425      | Basic |     |     |     |     |     |     |     | F   |     |     |     | A,D |   |
| Block Hours                                    |        |            |              |     |      |              |       |     |     |     |     |     |     |     |     |     |     |     |     | B |
| Block Hours-FMS                                |        |            |              |     |      |              |       |     |     |     |     |     |     |     |     |     |     |     |     |   |
| Block Hours                                    |        |            |              |     |      |              |       |     |     |     |     |     |     |     |     |     |     |     |     |   |
| ATC STATS(100), REHEAT(100), VAV(10), CONT(10) |        |            |              |     |      |              |       |     |     | M   |     |     |     |     |     |     |     |     |     |   |

\* Vibration Analysis (see Block Hours-Vibration)



2400 KILGUST RD  
MADISON WI 53716

24 HR SERVICE 866-862-0458

**SERVICE DELIVERY PLAN**

**ALTOONA PEDERSEN ELEM.  
1827 BARTLETT ST**

**NOVEMBER 1, 2014 - OCTOBER 31, 2015**

**COVERAGE KEY**

- A. Comprehensive Inspection
- B. Operational Inspection
- C. Coil Cleaning w/Solution
- D. Coil Clean, Inspect & Brush
- E. Filter Change
- F. Vibration Analysis
- G. Oil Sample
- H. Refrigerant Sample
- I. Condensor Tube Brushing
- J. Boiler Tube Brushing
- K. Boiler Combustion
- L. Flexible Repair Hours
- M. Pneumatic Block Hours
- N. Controls Block Hours
- O. Mechanical Block Hours
- P. Comp. Winter Maint.
- Q. HW Govt/Local Jurisdiction Insp.
- R. Spring Start-Up Comp & Maint

| Equipment Description                       | JCI ID | Manufacturer   | Model No.     | Serial No. | Qty | Size | Location            | Cov   | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct |
|---|--------|----------------|---------------|------------|-----|------|---------------------|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Air Dryer                                   |        | JCI            | A-4210        |            | 1   | 5HP  | Boiler Rm<br>Rm4070 | Basic |     |     |     | A   |     |     |     |     |     |     |     |     |
| Air Compressor                              |        | Quincy         |               |            | 1   | 5HP  |                     | Basic |     |     |     | A   |     |     |     |     |     |     |     |     |
| Condensing Unit                             |        | Carrier        | 36AH-024-5-AA |            | 1   | 25T  | Sth Commons         | Basic |     |     |     |     |     |     | A,D |     |     |     |     |     |
| Boilers                                     |        |                |               |            | 2   |      |                     |       |     |     |     |     |     |     |     |     |     |     |     |     |
| Boiler                                      |        | Cleaver Brooks | CB200-100     |            |     |      | Boiler Rm           | Basic |     |     |     |     |     |     |     | Q   |     |     | A   |     |
| Boiler                                      |        | Cleaver Brooks | CB200-100     |            |     |      | Boiler Rm           | Basic |     |     |     |     |     |     |     | Q   |     |     | A   |     |
| Pumps                                       |        |                |               |            | 8   |      |                     |       |     |     |     |     |     |     |     |     |     |     |     |     |
| Pump HW InLine#1                            |        | B&G            |               |            |     | 1HP  | Ceiling             | Basic |     |     |     | A   |     |     | *   |     |     |     |     |     |
| Pump HW InLine#2                            |        | B&G            |               |            |     | 1HP  | Bir Rm              | Basic |     |     |     | A   |     |     | *   |     |     |     |     |     |
| Pump HW InLine#3                            |        | B&G            |               |            |     | 1HP  | Bir Rm              | Basic |     |     |     | A   |     |     | *   |     |     |     |     |     |
| Pump 3 HW                                   |        | Taco           |               |            |     | 3HP  | Bir Rm              | Basic |     |     |     | A   |     |     | *   |     |     |     |     |     |
| Pump 4 HW                                   |        | Taco           |               |            |     | 3HP  | Bir Rm              | Basic |     |     |     | A   |     |     | *   |     |     |     |     |     |
| Pump 5 HW                                   |        |                |               |            |     |      | Bir Rm              | Basic |     |     |     | A   |     |     | *   |     |     |     |     |     |
| Pump 6 HW                                   |        |                |               |            |     |      | Bir Rm              | Basic |     |     |     | A   |     |     | *   |     |     |     |     |     |
| Pump 7 HW                                   |        |                |               |            |     |      | Bir Rm              | Basic |     |     |     | A   |     |     | *   |     |     |     |     |     |
| RTU   |        |                |               |            | 7   |      |                     |       |     |     |     |     |     |     |     |     |     |     |     |     |
| RTU#1                                       |        | Trane          | TCH360A40     |            |     | 35T  | IMC                 | Basic |     |     |     |     |     |     | *   |     |     | A,D |     |     |
| RTU#2                                       |        | Trane          | TCH2400C40BFB |            |     | 25T  | SouthEast           | Basic |     |     |     |     |     |     | *   |     |     | A,D |     |     |
| RTU#3                                       |        | Trane          | TCH120C40BAB  |            |     | 12T  | Grade 1/2 S         | Basic |     |     |     |     |     |     | *   |     |     | A,D |     |     |
| RTU#4                                       |        | Trane          | TCH2400C40BFB |            |     | 25T  | Grade 1/2 N         | Basic |     |     |     |     |     |     | *   |     |     | A,D |     |     |
| RTU#5                                       |        | Trane          | TCH060C40BBB  |            |     | 5T   | Elem Office         | Basic |     |     |     |     |     |     | *   |     |     | A,D |     |     |
| RTU#6                                       |        | Trane          | TCH240B40     |            |     | 25T  | Kindergarten        | Basic |     |     |     |     |     |     | *   |     |     | A,D |     |     |
| RTU#14                                      |        | Trane          | TCH150B40     |            |     | 15T  | Gym                 | Basic |     |     |     |     |     |     | *   |     |     | A,D |     |     |
| Block Hours-Pneumatic                       |        |                |               |            |     |      |                     |       |     |     |     |     |     |     |     |     |     |     |     |     |
| ATC   |        |                |               |            |     |      |                     |       |     |     |     |     |     |     |     |     |     |     |     |     |
| STATS(125),REHEAT(125),<br>VAV(15),CONT(14) |        |                |               |            |     |      |                     |       |     |     |     | M   |     |     |     |     |     |     |     |     |
| BLOCK HOURS-VIBRATION                       |        |                |               |            |     |      |                     |       |     |     |     |     |     |     | F   |     |     |     |     |     |
| Block Hours-FMS                             |        |                |               |            |     |      |                     |       |     |     |     |     |     |     |     |     |     |     |     |     |

\* Vibration Analysis (see Block Hours-Vibration)

**JOHNSON CONTROLS PLANNED SERVICE PROPOSAL**  
 PREPARED FOR ALTOONA HIGH SCHOOL

**Supplemental Price & Payment Terms (Applies to Multi-Year Contracts Only)**

| Year                               | Total Annual Dollar Amount | Payment Frequency |
|------------------------------------|----------------------------|-------------------|
| Year 1                             | \$23,913.00                | Semi-Annual       |
| Year 2                             | \$23,913.00                | Semi-Annual       |
| Year 3 Optional after Year 2 above | \$24,630.00                | Semi-Annual       |
| Year 4 Optional after Year 2 above | \$25,369.00                | Semi-Annual       |
| Year 5 Optional after Year 2 above | \$26,130.00                | Semi-Annual       |

**Special Additions & Exceptions**

Johnson Controls Inc. will provide the Altoona School District preventative maintenance for the Air Conditioning system(s). This will include preseason megging of the AC compressors, checking of refrigerant levels and an operation check of the condensing and circulating fans. Cleaning of the condenser coils is to be performed at midpoint of the cooling season.

Johnson Controls, Inc. will inspect and calibrate the entire Pneumatic Controls System(s) located throughout the schools. This inspection will include going through the air handling units and all associated controls whether they are for AC to hot water application.

Johnson Controls, Inc. will include all the necessary preventative labor on the Pneumatic Controls.

Johnson Controls, Inc. will perform a vibration analysis of the HVAC Air handling Units and Pumps.

Johnson Controls, Inc will provide a report of the status of the equipment to the school personnel.

Johnson Controls, Inc. will provide an annual combustion analysis on the burners serving the boilers in all three schools.

Johnson Controls, Inc. will also teardown the boilers (low water cut off, refractory inspection, relief valve, etc) when required for insurance inspection.

Johnson Controls, Inc. will provide support to Altoona Schools on the Digital Facility Management Systems.

# JOHNSON CONTROLS PLANNED SERVICE PROPOSAL

## PREPARED FOR ALTOONA HIGH SCHOOL

### TERMS AND CONDITIONS

#### DEFINITIONS

**CONNECTED SERVICES** – Provided that Customer's Covered Equipment is capable of supporting Internet connected services, Customer may be eligible for additional services equipment which allows JCI to access, monitor and trend equipment data remotely.

**COVERED EQUIPMENT** is the equipment as set forth in the attached Equipment List for which Services are to be provided under this Agreement.

**EQUIPMENT FAILURE** means the failure under normal and expected working conditions and operation of moving parts or electronic components that are part of the Covered Equipment.

**SCHEDULED SERVICE VISITS** are the on-site labor visits required to perform JCI recommended inspections and preventive maintenance on Covered Equipment.

**SCHEDULED SERVICE MATERIALS** are the materials required to perform Scheduled Service Visits on Covered Equipment, such as grease, lubricants and sprays, depending on the Covered Equipment.

**REPAIR LABOR** is the labor necessary to restore Covered Equipment to working condition following an Equipment Failure, but does not include services relating to total equipment replacement due to obsolescence or unavailability of parts.

**REPAIR MATERIALS** are the parts necessary to restore Covered Equipment to working condition following an Equipment Failure, but excludes total equipment replacement due to obsolescence or unavailability of parts. At JCI's option, Repair Materials may be new, used, or reconditioned.

**SERVICES** are the agreed upon work, materials, labor, service visits, repairs and the Scheduled Service Visits, Scheduled Service Materials, Repair Labor, and/or Repair Materials, as applicable, to be provided by JCI pursuant to and expressly defined the Agreement between parties.

#### SERVICE COVERAGE OPTIONS

**BASIC COVERAGE** means Scheduled Service Visits, plus Scheduled Service Materials if elsewhere noted in this Agreement, for Covered Equipment. No parts, equipment, Repair Labor or Repair Materials are provided for under BASIC COVERAGE.

**PREMIUM COVERAGE** means BASIC COVERAGE as well as Repair Labor, plus Repair Material if elsewhere noted in the Agreement for Covered Equipment.

**EXTENDED SERVICE** means service for repairs performed outside JCI's normal business hours (available either 24/5 or 24/7) and is available only if Customer has PREMIUM COVERAGE, as more fully described in Schedule A. The price for Extended Service, if chosen by Customer, is part of the total Contract Price.

If services are performed or materials, parts or equipment provided beyond the scope or time period covered by the Service Coverage option selected by Customer or the agreed upon Services, Customer agrees to pay JCI's standard fee and/or hourly rates for all additional services, materials, parts and/or equipment.

#### A. INITIAL EQUIPMENT INSPECTION NECESSARY FOR PREMIUM COVERAGE

If Customer has ordered PREMIUM COVERAGE, JCI will by agreement inspect the Covered Equipment within 45 days of the date of this Agreement or as seasonal or operational conditions permit. JCI will then advise Customer if JCI finds any Covered Equipment not in working order or in need of repair. With the Customer's approval, JCI will perform the work necessary to put the Covered Equipment in proper working condition. This work will be done at JCI's standard fee and/or hourly rates for parts and labor in effect at that time. If the Customer does not want JCI to do the work identified by JCI, any such impacted equipment will be removed from the list of Covered Equipment and the price of this Agreement will be adjusted accordingly. Should Customer not make recommended repairs or proceed with the modified PREMIUM COVERAGE, JCI reserves the right to invoice Customer for the cost of the inspection depending upon the time and expense involved.

#### B. STANDARD OF CARE AND WARRANTIES

JCI warrants its Services will be provided in a good and workmanlike manner. Any Services not performed in a good and workmanlike manner will be re-performed by JCI provided Customer notifies JCI no later than one (1) calendar year from the date the Services were performed. If a part or equipment is installed as part of JCI's Services, JCI warrants that the installed part or equipment will be free from defects in workmanship and material until the end of the contract term or for one (1) year from the date on which JCI installs the part or equipment, whichever is earlier. Customer acknowledges that re-performance (repair or replace), as provided herein, shall be its exclusive and only remedy with regards to any warranty claim under this Agreement. In order to assert a warranty claim, Customer must provide written notice to JCI of its claim during the applicable warranty period. Any lawsuit based upon the warranty must be brought no later than one (1) year after the expiration of the applicable warranty period. This limitation is in lieu of any other applicable statute of limitations. Customer understands JCI is a provider of services under this Agreement and shall not be considered a merchant or a vendor of goods. **CUSTOMER FURTHER ACKNOWLEDGES AND AGREES THAT THESE WARRANTIES ARE THE SOLE WARRANTIES AND ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THOSE OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**

#### C. EXCLUSIONS

## JOHNSON CONTROLS PLANNED SERVICE PROPOSAL PREPARED FOR ALTOONA HIGH SCHOOL

JCI's Services and Warranty obligations do not include failures beyond JCI's reasonable control, including: (i) Acts of God, (ii) abuse or misuse of covered Equipment, (iii) alterations, adjustments, attachments, combinations, modifications, or repairs to Equipment not performed or provided by JCI, (iv) items caused by or related to equipment not covered by this Agreement, (v) operator error, (vi) use of the Covered Equipment in a manner or environment, or for any purpose, for which it was not designed by the manufacturer (including use with improper water treatment or contaminated water), and site-related problems, including power failures and fluctuations in electrical current (or "power surges") or failure to keep the site clean and free of dust, sand and other particles or debris, unless such conditions are previously expressly acknowledged by JCI in writing, (vii) the repair or replacement of ductwork, casings, cabinets, structural supports, tower fill/slats/basin, hydronic and pneumatic piping, and vessels, gaskets, and piping not normally replaced or maintained on a scheduled basis, and removal of oil from pneumatic piping, (viii) service calls resulting from the effects of erosion, corrosion, acid cleaning, or damage from unexpected or especially severe freezing weather, (viii) service calls required because JCI had previously been denied access to the covered Equipment, (ix) disposal of hazardous wastes, (x) replacement of obsolete parts.

### D. CUSTOMER COMMITMENTS TO JCI

- 1) The Customer warrants it has given JCI all information concerning the condition of the Covered Equipment.
- 2) The Customer agrees and warrants that, during the Term of this Agreement, the Customer will:
  - (a) operate the Covered Equipment according to the manufacturer's and JCI's recommendations;
  - (b) keep accurate and current work logs and information on the Covered Equipment as recommended by the manufacturer and JCI;
  - (c) provide an adequate environment for Covered Equipment as recommended by the manufacturer and JCI, including, but not limited to adequate space, electrical power, water supply, air conditioning, and humidity control;
  - (d) notify JCI immediately of any equipment malfunction, breakdown, or other condition affecting the operation of the Covered Equipment;
  - (e) allow JCI to start and stop, periodically turn off, or otherwise change or temporarily suspend equipment operations so that JCI can perform the Services required under this Agreement; and
  - (f) as applicable, provide proper condenser and boiler water treatment, as necessary, for the proper functioning of Covered Equipment.

### E. INDEMNITY

JCI and the Customer each agree to indemnify the other Party and their officers, agents, directors, and employees, from third party claims, demands or suits for bodily injury, including death, or tangible property damage resulting from the intentional misconduct or any negligent acts by their employees or agents. Customer expressly agrees JCI shall be responsible only for such injury or damage caused by the intentional misconduct or the negligent acts of JCI's employees or agents and JCI shall not be responsible for any injury or damage caused, or contributed to, in any manner by Customer or any third-party. The obligations of JCI and of the Customer under this paragraph are further subject to Paragraphs F and K below.

### F. LIMITATION OF LIABILITY

**NEITHER PARTY SHALL BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES (INCLUDING DAMAGES FOR LOSS OF BUSINESS, LOSS OF PROFITS OR THE LIKE) UNDER THIS AGREEMENT. JCI'S TOTAL LIABILITY TO CUSTOMER FOR DAMAGES, FOR ANY CAUSES WHATSOEVER, SHALL BE LIMITED TO \$250,000.**

### G. FORCE MAJEURE

JCI shall not be responsible to the Customer for damage, loss, injury, or delay caused by conditions beyond JCI's reasonable control including: (a) acts of God, (b) acts of Government agencies, (c) strikes, (d) labor disputes, (e) fire, (f) explosions or other casualties, (g) thefts, (h) vandalism, (i) terrorism, riots or war, or (j) unavailability of parts, materials or supplies.

### H. PAYMENT OBLIGATION

Customer shall pay all invoices when due in accordance with the payment terms provided for in the Agreement, and such payment is a condition precedent to Johnson Controls' obligation to provide products or perform services under the Agreement. In issuing any purchase order related to or arising out of this proposal and notwithstanding any language to the contrary therein, Customer acknowledges and agrees that any and all Johnson Controls invoices for an amount greater than \$25,000 shall be paid via wire transfer, check or money order, and that Customer shall not make, nor will Johnson Controls accept, payment in excess of \$25,000 in the form of a credit card, debit card, or other similar payment device.

### I. RESOLUTION OF DISPUTES

If a dispute, claim, or other matter in question ("Dispute") related in any manner to this Agreement arises, the Parties shall

## JOHNSON CONTROLS PLANNED SERVICE PROPOSAL PREPARED FOR ALTOONA HIGH SCHOOL

promptly attempt in good faith to resolve such Dispute by negotiation. In the event the Dispute is unable to be resolved, either party shall have the right to initiate arbitration by filing with the American Arbitration Association provided no other legal action has been previously filed. Upon filing of the arbitration, the AAA shall have the exclusive jurisdiction over the Dispute. Thus, either party may decide to file an action in a court of competent jurisdiction and if that court filing is the first legal proceeding filed, that court shall have jurisdiction over the Dispute to the exclusion of any arbitration. Arbitration shall be conducted in accordance with the then current arbitration rules of the American Arbitration Association or other arbitration service mutually agreed to by the Parties. Arbitration must be completed within sixty (60) days after the Dispute is submitted to arbitration unless the Parties mutually agree otherwise. The award rendered by the arbitrator shall be final, and judgment issued by the Arbitrator may be entered in accordance with applicable law in any court having competent jurisdiction. The Party prevailing in the arbitration or court proceeding shall be entitled to an award of its reasonable costs, including reasonable attorney's fees, incurred as a result of the Dispute.

### J. TERMINATION

JCI and the Customer agree in the event either Party fails to perform its obligations under this Agreement, the affected Party must provide the other with written notice containing a detailed description of the alleged deficiency or breach. Should the Party alleged to be in breach of this Agreement fail to respond in writing to, or take action to cure the alleged deficiency or breach within ten (10) days of the written notice of same, the notifying Party may terminate this Agreement for cause. In the event the Agreement is terminated for cause, Customer shall make payment to JCI for all costs incurred by JCI through the effective date of termination. If Customer has ordered multi-year BASIC COVERAGE, Customer and JCI shall each have the right to terminate this Agreement on its annual anniversary date upon prior written notice which shall be received by the non-terminating Party at least thirty (30) days before the annual anniversary date. If Customer has ordered PREMIUM COVERAGE, JCI shall have the right to terminate this Agreement as set forth above in this Paragraph J, and Customer shall have the right to terminate this Agreement only upon JCI's prior written approval, which shall not be unreasonably withheld, delayed or conditioned.

### K. ASBESTOS, MOLD AND HAZARDOUS MATERIALS

Customer shall supply JCI information in its possession relating to the presence of asbestos-containing materials ("ACM") in areas where work or services will be performed. If Customer or JCI suspects that any ACM may be disturbed by JCI's services, it shall immediately stop performing the services in the affected area. Customer shall be responsible at its sole expense for addressing the presence of ACM and must provide a certificate of abatement before JCI will be obligated to perform or continue its Services; unless JCI had actual knowledge that ACM was present and acted with intentional disregard of that knowledge. JCI is responsible for disposing of any hazardous materials that it uses in providing the work and services. Customer shall supply JCI with any information in its possession relating to the presence of hazardous materials if their presence may affect JCI's work or services. If either Customer or JCI becomes aware of or suspects the presence of Non-JCI hazardous materials that may interfere with work or services, JCI shall immediately stop the work or services in the affected area and notify the other's contacts. "Hazardous Materials" specifically includes mold. JCI shall have no obligations relating to the identification, abatement, cleanup, control, removal or disposal of mold. Customer shall be responsible at its sole expense for removing and disposing of Non-JCI Hazardous Materials and the remediation of any areas impacted by the release of the Non-JCI Hazardous Materials, unless JCI had actual knowledge that Non-JCI Hazardous Materials were present and acted with intentional disregard of that knowledge. Hazardous Materials remain the property and the responsibility of the Customer even when removed from equipment or replaced by JCI as provided by the terms of this Agreement. The Customer shall be responsible for the proper storage and disposal of Hazardous Materials. This includes, but is not limited to, used oil, contaminated or uncontaminated refrigerant, and PCBs.

### L. CHOICE OF LAW

This Agreement shall be subject to and governed by the laws of the State where the project is located or services are performed.

### M. JCI'S INTELLECTUAL PROPERTY

JCI shall retain all right, title and interest in any (a) work provided to Customer, including without limitation, all software source and object code, documentation, technical information or data, specifications and designs and any changes, improvements or modifications thereto ("Deliverables"), and (b) Know-How (defined below) employed by JCI in the creation of the Deliverables or performance of the Services, whether known to JCI prior to, or developed or discovered or acquired in connection with, the performance of its obligations under this agreement. Ownership of all Deliverables and Know-How shall vest solely in JCI and no Deliverables shall be deemed "works made for hire." Without limiting the generality of the foregoing, ownership of all source files used in the course of performing the Services shall remain the exclusive property of JCI. For purposes of this Agreement, "Know-How" means any know-how, processes, techniques, concepts, methodologies, tools, analytical approaches, database models and designs, discoveries, and ideas furnished, produced by, developed, employed or used by JCI in the creation or provision of the Deliverables or in the performance of the Services, and any changes, improvements or modifications thereto or derivatives thereof.

### N. MISCELLANEOUS PROVISIONS

- 1) Any notice that is required to be given under this Agreement must be in writing.
- 2) This Agreement is the entire contract between JCI and the Customer and supersedes any prior oral understandings, written

**JOHNSON CONTROLS PLANNED SERVICE PROPOSAL**  
**PREPARED FOR ALTOONA HIGH SCHOOL**

agreements, proposals, or other communications between JCI and the Customer.

- 3) The Customer acknowledges and agrees that any purchase order issued by Customer in connection with this Agreement or JCI's proposal at any time is intended only to establish payment authority for the Customer's internal accounting purposes. No customer purchase order shall be considered to be a counteroffer, amendment, modification, or other revision to the terms of this Agreement. No term or condition included or referenced in the Customer's purchase order will have any force or effect and these terms and conditions shall control.
  - 4) Should any changes to relevant regulations, laws, or codes substantially affect JCI's Services or obligations, the Customer agrees to negotiate in good faith with appropriate and equitable changes to the scope or price of the Agreement or both.
- O. **CONNECTED SERVICES** – In the event Customer is receiving Connected Services on any Covered Equipment as more fully described in Schedule A, Customer may be required to allow JCI to install hardware and/or software to enable communication with Customer's Equipment ("Gateway Device"). To deliver Connected Services on the Equipment the Customer shall provide a secure Internet connection to allow remote access to the Gateway Device to remotely access, transmit, store, and trend data for the purposes of providing Services. JCI will not use Connected Services to remotely operate or make changes to the Customer's Equipment. Customer understands that the Gateway Device shall remain JCI's property and JCI may upon reasonable notice remove it at any time. JCI will not disclose any individual customer equipment data acquired through Connected Services without customer consent. Customer hereby grants JCI a perpetual, worldwide, royalty free license to use, modify, manipulate, sublicense and create derivate works from such Data. JCI shall retain all rights to any intellectual property, data, materials and/or products created as a result of or relating to Connected Services. JCI makes no any warranty or guarantee relating to the Connected Services.
- P. **Customer Portal** – Customer shall have the right to participate in JCI's Customer Portal pursuant to the then applicable Customer Portal Terms of Use Agreement.

[END OF DOCUMENT]





Building a Better World  
for All of Us®

September 23, 2014

RE: Altoona School District  
Altoona Schools Traffic Impact Study

Dr. Connie Biedron  
Superintendent  
Altoona School District  
809 7th Street West  
Altoona, WI 54720

Dear Dr. Biedron:

Short Elliott Hendrickson Inc. (SEH®) is pleased to respond to your request for a proposal to conduct a traffic impact study on the Altoona Schools latest proposal (Schematic Design A.1, Option 3, Site 2) along CTH KB in Eau Claire County.

#### SCOPE OF WORK

SEH proposes the following Scope of Work for the project:

- **Existing Traffic Counts** on CTH KB at two locations; 48-hr tube count on CTH KB west of CTH SS / Lake Altoona Beach Rd; and turning movement counts at the intersection of CTH KB / Ss and Beach Road / Nine Mile Creek Road. If required by County staff we will need to collect additional count data. These additional counts would only be collected upon your authorization as additional services not covered under this scope.
- **Future Year (Build-out) Traffic Projections / Trip Generation** for the proposed new school and residential uses, and future year traffic growth on CTH KB. The total future turning movement volumes upon build-out of the site will be estimated based on property use and school district projections, and the ITE Trip Generation Manual used for traffic estimates.
- **Access and Intersection Traffic Analysis** related to the capacity and level of service (LOS) of the two proposed access points on CTH KB (using industry standard Synchro traffic software). Traffic volumes from the build-out of the site will be used to analyze the operational effectiveness of the access point intersections with CTH KB and to determine if the traffic from the proposed project will adversely impact the access points. If we identify any deficiencies, we will conduct further analysis to determine the mitigation measures to alleviate the deficiencies.
  - Level of Service (LOS) for each proposed separate access points
  - LOS for scenario of one combined access – to show impacts
- **Site Access and Intersection Design Analysis** related to geometric design and safety aspects of the two access points, to include a schematic plan of the proposed design and layout. The

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 10 North Bridge Street, Chippewa Falls, WI 54729-2550

SEH is 100% employee-owned | [sehinc.com](http://sehinc.com) | 715.720.6200 | 800.472.5881 | 888.908.8166 fax

proposed site plan will be reviewed to determine whether the level of ingress or egress turn lanes required.

- **Findings and Considerations** based on County's requirements and recommended practices such as Safe Routes to School and ITE Recommended Guidelines on School Site Planning, Design, and Transportation.
- **Meetings** – A total of three (3) meetings with the school, County, and City.
- **Report** – One (1) Draft Report for review and comment by school, city, and county. Final Report upon final editing, with appendices and supporting documentation for submittal to the Eau Claire County Highway Commissioner.

#### INFORMATION NEEDED FROM OTHERS

SEH will require the following information to perform the study:

- Estimates of enrollment for both the elementary and middle schools
- School District boundaries
- School busing information
- Estimate of future home sites

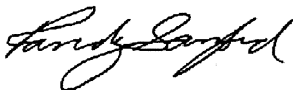
#### COST

SEH proposes to prepare the traffic impact study along County Highway KB in Eau Claire County, for a lump sum, not-to-exceed cost of **\$12,900**.

We look forward to working with the School District of Altoona on this project. If this scope of work and fees are acceptable a separate contract will be provide to you for signatures. If you have any questions regarding our proposal, please do not hesitate to contact me at 715.720.6241 or email [rsanford@sehinc.com](mailto:rsanford@sehinc.com).

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Randy Sanford, PE  
Principal/Sr. Project Manager

ch

**Walker Concrete**  
910 Richard Dr #24  
Eau Claire, WI 54701  
Phone 715-579-1513

# ESTIMATE

DATE:SEPTEMBER 23, 2014

TO:

Altoona School District

| DESCRIPTION   | AMOUNT           |
|---|------------------|
| 190'x6'x4" Sidewalk<br><br><b>AS-1 Sealer and TK290 Sealer to be applied.</b> | 6840.00          |
| <b>TOTAL</b>  | <b>\$6840.00</b> |