

***Policy Type: Board/Superintendent Relationship***

**Single Unit Control**

The Board will direct the Superintendent only through official decisions of the Board.

1. The Board will make decisions by formal, recorded vote in order to avoid any ambiguity about whether direction has been given.
2. The Superintendent is neither obligated nor expected to follow the directions or instructions of individual members, officers or committees unless the Board has specifically delegated such exercise of authority.
3. Should the Superintendent determine that an information request received from an individual member or from a committee is unreasonable or requires a material amount of staff time, the Superintendent is expected to ask the committee or the member to refer such requests to the full Board for authorization.

Adopted: 12/16/2019

***Monitoring Method: Board self-assessment***  
***Monitoring Frequency: Annually***

School District of Altoona Board of Education