Altoona School District

LONG-TERM LIBRARY PLAN

2022-2026

LIBRARY MISSION STATEMENT

The Altoona School District Library Program will provide diverse learning experiences designed to equip all students with the skills needed to adapt and thrive in a global environment by empowering students to discover their love of reading, explore new and current technologies, and become proficient and critical users of information.

2022-2026 LONG TERM LIBRARY PLAN FRAMEWORK AND STANDARDS

The Library Program follows the Wisconsin State Information Literacy Standards adopted by Wisconsin's Department of Public Instruction. The Library Program also references the AASL Standards for School Libraries and the ISTE standards for Staff and Students.

Additionally, when developing the 2022-2026 Long Term Library plan three instructional frameworks were utilized: Altoona School District Strategic Plan 2021-2026, The Future Ready Framework for Librarians, and Wisconsin's Digital Learning Plan Framework.

Library and Technology Learning Standards
- [Wisconsin Information Literacy Standards](#)
- [AASL Standard Framework](#)
- [ISTE Standards for Students](#)
- [ISTE Standards for Educators](#)

Altoona's Strategic Plan 2021 - 2026

The strategic plan was developed by key community and school stakeholders to combine community needs and vision with best educational practices to develop a school district plan that supports the future growth of the Altoona community and district.

Each year, the district will come together to set and review goals in each of the four identified strands.
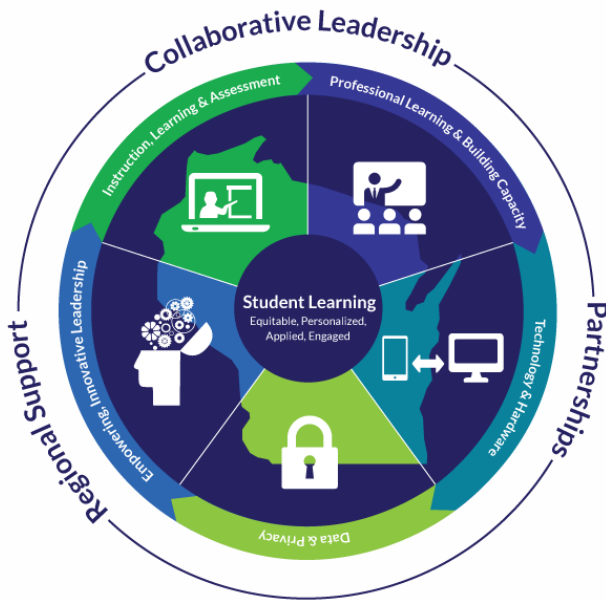
- Academic Outcomes
- Future-Ready Outcomes
- Personal Success Outcomes
- Operational Outcomes

Future Ready Framework

The Altoona School District library program follows the Future Ready Framework for Librarians.

This framework shows how school librarians can support their buildings through student-centered learning opportunities. Our school libraries will connect their practices, programs, and spaces to educational innovation in schools to support the digital transformation of learning.

Wisconsin Digital Learning Plan

The Wisconsin Digital Learning plan adopted the Future Ready Framework as a way to organize our key priorities and planning tools. That vision called for equitable, personalized, applied, and engaged digital learning for all students.

Instruction, Learning, and Assessment - planning, preparation, and analysis of student outcomes, professional learning and leadership

2022-2026 LONG TERM LIBRARY PLAN OUTCOMES AND ACTIONS

Each year, the Library Program will be evaluated as part of the Future Ready District Scorecard. This evaluation will include review of current data and action steps the Library Program took to achieve its goals, analysis and reflection of measurable outcomes and setting of new goals.

GOALS

These goals align with our:
- **District 2021-2026 Strategic Plan**

- **Identified school-based Needs from staff and students**

- **Wisconsin Standards for Information Technology and Literacy (2017)**

- **AASL Standards for School Libraries**

- **ISTE Standards**

- **Future Ready Library Framework**

- **Wisconsin Digital Plan**

Goal #1:
The library and instructional technology program will support equitable personalized student learning and literacy through building and maintaining diverse library collections; creating authentic, engaging in-person and virtual learning experiences and programs that assist with learner needs.

Goal #2:
The library and instructional technology program will continue to grow and integrate technology to meet the needs of our educational staff through professional personalized learning.

Goal #3:
The library, the instructional technology program, and the district technology department will work to ensure equitable digital access for all students through book collections, digital resources, Instructional programming, support services and access to technology equipment.

Future Ready Framework

GOAL #1

The library and instructional technology program will support equitable personalized student learning and literacy through building and maintaining diverse library collections; creating authentic, engaging in-person and virtual learning experiences and programs that assist with learner needs.

Strategic Plan Strand Alignment
- Academic
- Future Ready
- Personal Success

Board Policies
- 362.1 - INTERLIBRARY LOAN

  362 - LIBRARY MEDIA SERVICES

- 361.2 - LIBRARY MEDIA CENTER MATERIAL SELECTION AND RECONSIDERATION

Curriculum, Instruction and Assessment

Goal Steps: Librarians will have a clear understanding of the district's strategic plan so that they may support student and staff academic needs and to encourage the robust usage of the library's collection of print and digital tools to empower student learners.

- Grow participation in library programs that support literacy and build a connection between the library and the classroom.
- Maintain a diverse and equitable collection of materials in various formats in each building library.
- Maintain and implement programming curriculum maps, pacing guides and lessons aligned to state standards.
- Empower students as creators using digital tools to independently create products of their learning.
- Provide continuous sharing about digital resources and tools that can support teaching and learning.

Community Partnerships

Goal Steps: The library will continue to build and strengthen community relationships to meet the needs of the school and community.
- The Library Director will hold the position of Altoona School District representative on the Altoona Public Library Board.
- Continue to secure needed resources from the public library system to support staff and student learning needs.
- Promote special community events that support literacy, STEAM education, and other events among our staff and students.
- Host in-school or virtual author events in our buildings.

Space and Time

Goal Steps: The library will work within our existing structures to utilize learning flexible spaces and Makerspace materials to promote inquiry, creativity, and authentic real-world problem-solving.

- Ensure all students in grades 4K through 12 have equitable access to check out library materials on a regular basis.
- Ensure libraries are staffed adequately to allow equitable access to books, technology and other library materials.
- Ensure that all libraries have MakerSpace areas with a variety of hands-on learning activities for students and staff experiences.

Future Ready Framework

GOAL #2

The library and instructional technology program will support equitable personalized student learning and literacy through building and maintaining diverse library collections; creating authentic, engaging in-person and virtual learning experiences and programs that assist with learner needs.

Strategic Plan Strand Alignment
- Academic
- Operational
- Personal Success

Personalized Professional Learning

Goal Steps: Librarians will take a lead role in staff professional development to increase staff understanding and integration of information literacy skills digital tools in the classroom.
- Build teacher capacity through the Tech Mentorship program to lead professional learning to ensure effective and equitable instructional practices.
- Build teacher capacity to utilize district technology tools and software to support learning goals and promote digital literacy.
- Build teacher capacity in the utilization of information literacy skills and tools for instructional practice.

Collaborative Leadership

Goal Steps: Librarians will continue to build collaborative partnerships with classroom teachers. We will continue to support all staff with professional development and resources that support student learning and academic achievement. We will continue to support district and school-based goals and initiatives.
- Serve on district and school strategic plan teams.
- Write a Library plan approved by the School Board
- Develop and implement a library evaluation strand on the Future Ready District scorecard for yearly department evaluation
- Participate in professional development around coaching and coaching models to become more effective leaders and advocates for Library programming.

Future Ready Framework

GOAL #3

The library, in conjunction with the future ready department will work to ensure equitable digital access for all students through book collections, digital resources, Instructional programming, support services and access to technology equipment.

Strategic Plan Strand Alignment
- Academic
- Future Ready
- Operational

Robust Infrastructure

Goal Steps: Librarians will work in collaboration with the district and building teams. and the Technology Department to ensure equitable digital access for all staff.
- Develop an equitable distribution of classroom technology and replacement cycles for items including: Interactive boards, projectors, document cameras, Chromebooks and other classroom needs.
- Continue to provide home Internet Wifi connectivity to students in need using hotspots.
- Maintain an accurate inventory of technology items available for checkout.
- Create and maintain efficient processes to check in and check out Library materials.

Budget and Resources

Goal Steps: The library will utilize their common school fund budget to provide equitable and diverse library collection to meet the needs of staff and student learning.
- Maximize Library funding to maintain equitable, current, relevant and diverse library collections that ensure staff and student access to books in a variety of formats to meet the needs of all learners (e.g. audiobooks, eBooks, Braille, native language, etc).
- Continue to curate and offer a wide variety of library databases and digital tools to support the learning needs of all students.
- Build collections of materials to support STEAM, Media Productions and other non-print formats.

Data & Privacy

Goal Steps: Librarians will advocate and promote best practices for student and staff data privacy.
- Utilize a district materials adoption process that includes Student Data Privacy parameters.
- Engage with vendors to ensure that a signed privacy policy is on file for all software that has access to Personally Identifiable Information (PII).
- Continued teaching digital citizenship skills to support student online safety, privacy and security.